



SEABROOK CITY COUNCIL  
NOTICE OF REGULAR CITY COUNCIL MEETING  
TUESDAY, JANUARY 16, 2024 - 6:00 PM

For city information visit [www.seabrooktx.gov](http://www.seabrooktx.gov)

For Agenda Center visit [www.seabrooktx.gov/agendacenter](http://www.seabrooktx.gov/agendacenter)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY JANUARY 16, 2024 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

**PLEDGE OF ALLEGIANCE**

**1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.*

**REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:**

[www.seabrooktx.gov/speaker-registration](http://www.seabrooktx.gov/speaker-registration)

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. -*City Council*

**2. PRESENTATIONS**

2.1 Recognition of Seabrook Emergency First Responders who took life-saving action in the community. - *Kevin Rodgers*

**ATTACHMENT(S):** [Brief](#)

2.2 Presentation to recognize Athena's Corner as the Seabrook Economic Development Corporation's Business of the Year Award for 2023. - *Gayle Cook*

### **3. BOARDS AND COMMISSIONS**

3.1 Consider and take all appropriate action on reappointment of three members to the Seabrook Board of Adjustment/Building Standards Commission, for terms to expire January 1, 2026. - *City Council*

ATTACHMENT(S):     [M. Glaser](#)     [T. Ngo](#)     [E. Muniz](#)

3.2 Consider and take all appropriate action on reappointment of one member to the Civil Service Commission, for a term to expire June 1, 2026. - *City Council*

ATTACHMENT(S):     [S. Dean](#)

### **4. CONSENT AGENDA**

4.1 Approve Minutes from the meetings of: December 19, 2023.

ATTACHMENT(S):     [Dec 19, 2023](#)

4.2 Consider and take all appropriate action on approval of a second reading of Ordinance 2023-33 "Master Fee Schedule Update".

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING "PARKS AND RECREATION FEES"; "BUILDING DEPARTMENT FEES"; "IMPACT FEES FOR NEW CONSTRUCTION"; AND "SANITATION /GARBAGE COLLECTION FEES"; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE.

ATTACHMENT(S):     [Ordinance 2023-33](#)     [Master Fee Schedule](#)

### **5. NEW BUSINESS**

5.1 Consider and take all appropriate action on matters related to a presentation regarding the Street Pavement Management Program and adoption of the methodology for future capital project planning - *Gayle Cook*

ATTACHMENT(S):     [Brief](#)     [Street Pavement Management Analysis](#)

5.2 Consider and take all appropriate action on matters related to a presentation from the City's Financial Advisor regarding the issuance of debt for General Obligation Bonds and Certificates of Obligation. - *Gayle Cook*

ATTACHMENT(S):     [Brief](#)     [Presentation](#)

5.3 Consider and take all appropriate action on the approval of proposed

Resolution 2024-01, Authorizing the Publication of Notice of Intention to Issue Certificates of Obligation. - *Gayle Cook*

RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, SERIES 2024, FOR THE DESIGN, ACQUISITION, CONSTRUCTION AND IMPROVEMENT OF CERTAIN PUBLIC WORKS, AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO

**ATTACHMENT(S):**     [Brief](#)     [Resolution 2024-01](#)

**5.4** Consider and take all appropriate action on Resolution 2024-02 declaring an intention to reimburse project expenditures including, but not limited to, the Seabrook Fire Station, fire engine, and fire training tower projects in a total amount not to exceed \$4,305,000. - *Gayle Cook*

RESOLUTION EXPRESSING INTENT TO FINANCE EXPENDITURES TO BE INCURRED

**ATTACHMENT(S):**     [Brief](#)     [Resolution 2024-02](#)

**5.5** Consider and take all appropriate action on the Annual Budget Request for the Public Safety Fund as recommended by the task force. - *Kevin Rodgers*

**ATTACHMENT(S):**     [Brief](#)     [PSF Packet](#)

**5.6** Consider and take all appropriate action on an engineering services proposal from Cobb Fendley for CIP project W 31 (SEASCAPE WATERLINE) in an amount not to exceed \$234,600.00, and authorize the City Manager to execute associated documents. - *Brian Craig*

**ATTACHMENT(S):**     [Brief](#)     [Proposal](#)

**5.7** Consider and take all appropriate action on an engineering services proposal from Cobb Fendley for CIP projects WW 14 (LIFT STATION NO. 5 FORCE MAIN IMPROVEMENTS) and WW 21 (PINE GULLY LS FORCEMAIN BORE) in an amount not to exceed \$181,600.00. - *Brian Craig*

**ATTACHMENT(S):**     [Brief](#)     [Project Information](#)     [Proposal](#)

**5.8** Consider and take all appropriate action on the first and final reading of Ordinance 2024-02, the year end budget amendment for Fiscal Year 2023. - *Mike Gibbs*

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30,

2023 BY AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF \$3,871,005.27 FOR GENERAL, ENTERPRISE, HOTEL TAX, CRIME DISTRICT, PUBLIC SAFETY, HOTEL OCCUPANCY TAX FUND, PARK IMPACT FUND, ANIMAL SHELTER, DEBT SERVICE FUND, PEG FUND, AND GENERAL VEHICLE EQUIPMENT REPLACEMENT FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR RESERVE REDUCTION.

**ATTACHMENT(S):**      [Brief](#)      [Attachment A](#)      [ORD 2024-02](#)

**5.9** Consider and take all appropriate action on the first and final reading of Ordinance 2024-03, Amending the Operating, Special Revenue and Capital Improvement Fund Budgets for Fiscal Year 2024. - *Mike Gibbs*

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF \$849,980.67 FOR GENERAL FUND, STEP FUND, PUBLIC SAFETY FUND, HOTEL OCCUPANCY FUND, ENTERPRISE FUND, CAPITAL FUND 29, CRIME DISTRICT FUND AND PEG FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR RESERVE REDUCTION.

**ATTACHMENT(S):**      [Brief](#)      [Attachment A](#)      [ORD 2024-03](#)

## **6. OLD BUSINESS**

**6.1** Consider and take all appropriate action on first reading of Ordinance 2024-01, "Amendments to Edge at Seabrook Town Centre Planned Unit Development District Plan "PUD". - *Sean Landis, Deputy City Manager*

AN ORDINANCE AMENDING ORDINANCE 2022-08 FOR UPDATE REVISIONS TO "EDGE AT SEABROOK TOWN CENTRE PLANNED UNIT DEVELOPMENT DISTRICT PLAN" "PUD" (PLANNED UNIT DEVELOPMENT), CONSISTING OF THREE TRACTS OF LAND, 19.5355 ACRES SITUATED IN ABSTRACT 52, OF THE RITSON MORRIS SURVEY, IN SEABROOK, HARRIS COUNTY, TEXAS, GENERALLY LOCATED EAST OF LAKESIDE DRIVE, WEST OF STATE HIGHWAY 146, NORTH OF REPSDORPH ROAD, AND SOUTH OF OAK DALE WAY, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS IN EXHIBIT "A", ATTACHED HERETO, BY REVISING THE EXISTING PLANNED UNIT DEVELOPMENT ("PUD") PLAN

REGULATIONS, RESTRICTIONS, TERMS AND CONDITIONS, ("PLAN"), MORE PARTICULARLY DESCRIBED IN EXHIBIT "B"; ATTACHED HERETO; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR SEVERABILITY AND NOTICE.

**ATTACHMENT(S):**      [Brief](#)      [ORD 2024-01](#)      [Exhibit](#)

**7. ROUTINE BUSINESS**

7.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, SH 146 Expansion Projects, Port of Houston Rail Spur, City of Seabrook CIP Projects, and any City of Seabrook Grant Administration. - *Gayle Cook, City Manager*

7.2 Establish future meeting dates and agenda items. - *City Council*

**ATTACHMENT(S):**      [Calendar](#)

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, January 12, 2024 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

~~City Secretary~~ TRMC

