PURSUANT TO THE EMERGENCY POWERS GRANTED UNDER SECTION 418.0108(d) OF THE TEXAS GOVERNMENT CODE AND UNDER SECTION 26-27 OF THE SEABROOK CODE OF ORDINANCES, THE MAYOR HAS DETERMINED THAT THE ITEMS INDICATED BELOW HAVE BEEN POSTPONED

SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, MARCH 17, 2020 - 6:00 PM

For city information visit www.seabrooktx.gov
For SH 146 updates visit www.sh146.com

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY MARCH 17, 2020 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR citysec@seabrooktx.gov FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1. PROVISION FOR TELECONFERENCE OF MEETING

1.1 Consider and take all appropriate action to conduct teleconference of meeting, if needed, due to finding that emergency or public necessity exists; that convening at one location of a quorum of the City Council is difficult or impossible; and that appropriate notice and procedures are in compliance with Government Code Section 551.125. *Gayle Cook, City Manager*

2. INTERVIEW CANDIDATES AND APPOINTMENTS

POSTPONED 2.1 Interview and appoint candidates for a position on the Seabrook Carothers Coastal Gardens Task Force II. *Council*
ATTACHMENTS: Application_Breeden Application_Businelle Application_Jackson Application_Jones Application_Nelson Application_Rhodes Application_Royal Application_White

3. PRESENTATIONS

POSTPONED 3.1 Presentation of the Annual Public Safety Report.

Sean Wright, Chief of Police
ATTACHMENT: 2019 Annual Public Safety Report

3.2 Presentation of the Audit for FY 2018/19. *Auditors*

POSTPONED 3.3 Presentation of the newly created, formatted, and secured online website page for City staff to store, organize, share, and post information that City Council can access from any device. *Stephanie Guerrero, Executive Administrative Assistant*

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business of matter of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

POSTPONED 4.1 Mayor, City Council, and/or City Staff may make announcements about City/Community events, including other agency events and meetings attended by City Council members. *City Council*
ATTACHMENT: Events Memo

5. BID AWARD

5.1 Consider and take all appropriate action on a Bid Award for Project # 2018-301-06, Perform an Environmental Assessment (EA) combined with Principle Requirements and Guidelines (PR&G) under the National Environmental Policy Act (NEPA) to SWCA Environmental Consultants. *Michael Gibbs, Director of Finance*
ATTACHMENT: Agenda Briefing Bid Notice Agreement 1295 Form

6. CONSENT AGENDA

6.1 Approve and accept the new public infrastructure (water, sanitary sewer, storm sewer, and streets) serving Lake Mija Village Section 2. *Brian Craig, City Engineer and Assistant Director of Public Works*
ATTACHMENTS: Agenda Briefing Engineer Letter Observation Letter Inspection Letter

6.2 Accept Audit and Comprehensive Annual Financial Report (CAFR) for FY 2018/19. *Michael Gibbs, Director of Finance*
ATTACHMENT: Agenda Briefing Draft CAFR

6.3 Approve the Annual Racial Profiling Report as mandated by the State of Texas. *Sean Wright, Chief of Police*
ATTACHMENT: Racial Profiling Report

6.4 Approve the minutes of the March 3, 2020 regular City Council meeting. *Stephanie Guerrero, Executive Administrative Assistant*
ATTACHMENT: March 3, 2020 minutes

6.5 Approve the minutes of the February 4, 2020 special joint meeting between the Open Space and Trails Committee and City Council. *Robin Lenio, City Secretary*
ATTACHMENT: February 4, 2020 joint minutes

6.6 Approve the minutes of the November 19, 2019 regular City Council meeting. *Stephanie Guerrero, Executive Administrative Assistant*
ATTACHMENT: November 19, 2019 minutes

7. NEW BUSINESS

7.1 Consider and take all appropriate action on first and final reading of Ordinance 2020-11, "Amendment No. 4 Amending the Budget for the Fiscal Year beginning October 1, 2019 and ending September 30, 2020 for City Department Encumbrances." *Michael Gibbs, Director of Finance*
ATTACHMENTS: Agenda Briefing Ordinance 2020-11 Attachment A

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020 BY AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF $248,5500 FOR GENERAL AND HOTEL OCCUPANCY FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR RESERVE REDUCTION

7.2 Consider and take all appropriate action on proposed Resolution 2020-04, "Update of the City of Seabrook Purchasing Policy." *Michael Gibbs, Director of Finance*
ATTACHMENTS: Agenda Briefing Resolution 2020-04 Purchasing Policy

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, AMENDING AND UPDATING THE PURCHASING POLICY FOR THE CITY OF SEABROOK; REPEALING RESOLUTION NO. 2007-25; AND REPEALING AND REPLACING ALL REFERENCES TO PURCHASING POLICIES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION

7.3 Consider and take all appropriate action on proposed Resolution 2020-05, "Resolution Authorizing Publication of Notice of Intention to Issue Certificates of Obligation." *Michael Gibbs, Director of Finance*
ATTACHMENTS: Agenda Briefing Resolution 2020-05 Exhibit A - Notice of Intention Exhibit B - Self Supporting Debt Schedule of Events

Tax Rate Impact

RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, SERIES 2020, FOR THE DESIGN, ACQUISITION, CONSTRUCTION AND IMPROVEMENT OF CERTAIN PUBLIC WORKS, AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO

7.4 Consider and take all appropriate action on an agreement between the City of Seabrook and SWCA Environmental Consultants for Project # 2018-301-06 to perform an Environmental Assessment (EA) combined with Principle Requirements and Guidelines (PR&G) under the National Environmental Policy Act (NEPA) for Wastewater System Infrastructure Retrofit in an amount not to exceed $48,750.00. *Michael Gibbs, Director of Finance*
ATTACHMENTS: Agenda Briefing Agreement 1295 Form

8. ROUTINE BUSINESS

POSTPONED **8.1** Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

8.2 Discuss, consider, and if appropriate take action on items related to COVID-19 Virus. *Gayle Cook, City Manager & Brad Goudie, Director of Emergency Services*

8.3 Establish future meeting dates and agenda items, **POSTPONED** including setting two dates for Coffee Chats, a new program to engage and inform the public. *City Council*

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

Notice is hereby given of potential remote Video Conference of this Council meeting with members/employees of the City of Seabrook, with a quorum of City Council present at the time and place referenced above. The Video Conference will be broadcast live by a 2-way communication and shall be open to the public in compliance with Government Code Section 552.127. Additionally, the City Council reserves the right to conduct this meeting by Teleconference upon finding that a public emergency exists and convening a quorum of members at the above reference location is difficult or impossible, as provided by Government Code Section 551.125.

I certify that this notice was posted on the bulletin board on or before Friday, March 13, 2020 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Stephanie Guerrero,
Executive Administrative Assistant