



SEABROOK CITY COUNCIL  
**NOTICE OF REGULAR CITY COUNCIL TELECONFERENCE MEETING**  
**TUESDAY, MAY 19, 2020 - 6:00 PM**

For city information visit [www.seabrooktx.gov](http://www.seabrooktx.gov)  
For SH 146 updates visit [www.sh146.com](http://www.sh146.com)

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY MAY 19, 2020 AT 6:00 PM** BY TELECONFERENCE TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW.

DUE TO THE CLOSING OF ALL CITY FACILITIES TO THE PUBLIC, THIS MEETING WILL ONLY BE OPEN TO THE PUBLIC VIA REMOTE ACCESS THAT ALLOWS FOR TWO-WAY COMMUNICATIONS FOR THOSE DESIRING TO PARTICIPATE. MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIA TELEPHONE BY CALLING (877) 568-4106 AND ENTERING ACCESS CODE 930-520-389 TO LISTEN TO THE MEETING AND/OR PROVIDE COMMENT DURING THE PUBLIC COMMENTS PORTION OF THE AGENDA. MEMBERS OF THE PUBLIC MAY ACCESS THE AGENDA AND ATTACHMENTS ONLINE AT [WWW.SEABROOKTX.GOV/AGENDACENTER](http://WWW.SEABROOKTX.GOV/AGENDACENTER).

**THOSE PERSONS WISHING TO SPEAK DURING THE PUBLIC COMMENTS PORTION OF THE AGENDA MUST REGISTER NO LATER THAN 3:00 P.M. ON TUESDAY, MAY 19, BY SENDING AN EMAIL TO [RLENIO@SEABROOKTX.GOV](mailto:RLENIO@SEABROOKTX.GOV) AND PROVIDING YOUR NAME, ADDRESS, AND PHONE NUMBER.**

**1. PRESENTATIONS**

**1.1** Presentation of a proclamation recognizing May 14, 2020 as Apraxia Awareness Day. *Thom Kolupski, Mayor*

**ATTACHMENT:** [Proclamation](#)

**1.2** Presentation of a proclamation recognizing May 3-9, 2020, as National Public Service Recognition Week. *Thom Kolupski, Mayor*

**ATTACHMENT:** [Proclamation](#)

**1.3** Presentation of a proclamation recognizing May 11-15, 2020 as National Police Week. *Thom Kolupski, Mayor*

**ATTACHMENT:** [Proclamation](#)

**1.4** Presentation of a proclamation recognizing May 17-23, 2020, as National EMS Recognition Week. *Thom Kolupski, Mayor*

**ATTACHMENT:** [Proclamation](#)

**1.5** Presentation of a proclamation recognizing May 17-23, 2020, as National Public Works Recognition Week. *Thom Kolupski, Mayor*

**ATTACHMENT:** [Proclamation](#)

**1.6** Presentation of the Comprehensive Monthly Financial Report for FY 19-20. *Michael Gibbs, Director of Finance*

**ATTACHMENT:** [Monthly Financial Report](#)

## **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

*At this time, we would like to listen to any member of the public who has registered to speak on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please unmute your device mic and state your name and address clearly before making your comments. Thank you.*

## **3. BID AWARD**

**3.1** Consider and take all appropriate action on a Bid Award to lowest bidder, Underground Construction Solutions, LLC, for Project 2020-04-323, Shady Lake / Red Bluff Waterline Replacement Project. *Brian Craig, City Engineer and Assistant Director of Public Works*

**ATTACHMENTS:** [Agenda Briefing](#) [Map](#) [Bid Tab](#)

## **4. CONSENT AGENDA**

**4.1** Approve an extension of the agreement for Professional Auditing Services between the City of Seabrook and Belt Harris Pechacek, LLP for financial auditing services for FY20 and FY21.

*Michael Gibbs, Director of Finance*

**ATTACHMENTS:** [Agenda Briefing](#) [Letter of Engagement](#) [Original Agreement](#)

**4.2** Approve the minutes of the May 8, 2020 special City Council meeting. *Robin Lenio, City Secretary*

**ATTACHMENT:** [May 8, 2020 special minutes](#)

**4.3** Approve the minutes of the May, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

**ATTACHMENT:** [May 5, 2020 regular minutes](#)

**4.4** Approve the minutes of the April 28, 2020 special City Council meeting. *Robin Lenio, City Secretary*

**ATTACHMENT:** [April 28, 2020 special minutes](#)

**4.5** Approve the minutes of the April 21, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

**ATTACHMENT:** [April 21, 2020 regular minutes](#)

## **5. NEW BUSINESS**

**5.1** Consider and take all appropriate action on first and final reading of Ordinance 2020-14, "Certificates of Obligation, Series 2020". *Gayle Cook, City Manager, Michael Gibbs, Director of Finance, and Marcus Dietz, Bond Counsel*

**ATTACHMENTS:** [Ordinance 2020-14](#)

AN ORDINANCE AUTHORIZING AND ORDERING THE ISSUANCE OF CITY OF SEABROOK, TEXAS CERTIFICATES OF OBLIGATION, SERIES 2020 IN THE MAXIMUM AGGREGATE PRINCIPLE AMOUNT OF \$10,600,000.00; APPROVING THE SALE THEREOF; AND CONTAINING MATTERS INCIDENT THERETO

**5.2** Consider and take all appropriate action on a contract between the City of Seabrook and Underground Construction Solutions, LLC, for Project 2020-04-323, Shady Lake / Red Bluff Waterline Replacement Project, in an amount not to exceed \$40,200.00. *Brian Craig, City Engineer and Assistant Director of Public Works*

**ATTACHMENTS:** [Agenda Briefing](#) [Map](#) [Bid Tabulation](#) [Contract](#)

## **6. DISCUSSION ITEMS**

**6.1** Discuss and take all appropriate action on Celebration Seabrook 2020. *LeaAnn Petersen, Director of Community & Visitor Relations*

**ATTACHMENTS:** [Agenda Briefing](#) [Presentation](#) [Draft Budget](#) [HOT Expenditures](#) [HOT Revenues](#)

**6.2** Discuss and take all appropriate action on the inclusion of a COVID-19 Disclaimer for FY20/21 HOT Sponsorships. *LeaAnn Petersen, Director of Community & Visitor Relations*

**ATTACHMENTS:** [Agenda Briefing](#) [Disclaimer Draft](#) [HOT Revenues](#) [HOT Expenditures](#)

## **7. ROUTINE BUSINESS**

**7.1** Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

**7.2** Update and discuss report by City Manager on COVID related issues and Operations Plans. *Gayle Cook, City Manager and Brad Goudie, Director of Emergency Services*

**7.3** Establish future meeting dates and agenda items. *City Council*

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, May

15, 2020 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Robin Lenio, TRMC  
City Secretary