

1 THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF
2 SEABROOK MET ON THURSDAY, AUGUST 11, 2016 AT 6:00 P.M. FOR A WORKSHOP
3 MEETING AND AT THE CONCLUSION OF THAT AGENDA IMMEDIATELY
4 PROCEEDED TO IT'S REGULAR MEETING IN THE SEABROOK CITY HALL
5 COUNCIL CHAMBERS, 1700 FIRST STREET, SEABROOK, TEXAS TO CONSIDER, AND
6 IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE AGENDA ITEMS LISTED
7 BELOW.

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9 BOARD MEMBERS PRESENT:

10 PAUL R. DUNPHEY	PRESIDENT
11 TERRY CHAPMAN	VICE-PRESIDENT
12 GARY BELL	TREASURER
13 ERNIE DAVIS	SECRETARY
14 ROBERT LLORENTE (absent)	COUNCIL REPRESENTATIVE
15 GLENN ROYAL	MAYOR
16 BRENDA VESELENY	MEMBER

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18 ALSO PRESENT WERE:

19 GAYLE COOK	CITY MANAGER
20 STEVE WEATHERED (absent)	CITY/EDC ATTORNEY
21 XOCHYTL GREER	CITY/EDC ATTORNEY
22 PAUL CHAVEZ	DIRECTOR OF ECONOMIC DEVELOPMENT
23 PAT PATEL	EDC ADMINISTRATIVE ASSISTANT

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WORKSHOP MEETING

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28 President Paul Dunphey called the meeting to order at 6:00 p.m. and declared that a quorum was
29 present.

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1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

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There were none.

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Main goals discussed:

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1. Promote Seabrook branding, image, enhancement, communication and key marketing initiatives. This includes:
 - Develop branding campaign with distinct branding and signage for each district within the City: The Point, Old Seabrook, SH146 Corridor, North Seabrook, NASA Parkway/Lakefront.
 - Partner with Public Works & Zoning and City to develop design enhancements to the SH146 corridor to incorporate Seabrook-specific design enhancements.

91 Chapman.

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93 To accept EDC goals for the next fiscal year 2016-2017.

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95 MOTION CARRIED BY UNANIMOUS CONSENT.

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97 **3.2 Consider and take all appropriate action on the budget for fiscal year 2016-2017.**
98 **(Chavez)**

99

100 Motion was made by Mayor Glenn Royal and seconded by Vice-President Terry
101 Chapman to approve the budget with the following amendments:

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- 103 • Raise the Seabrook Economic Development Summit budget item to \$3,500.
- 104 • Remove the breaking out of items into three projects and keep the item as a whole
105 for Economic Development Projects at \$250,000.
- 106 • Update the second sentence under the budget notes narrative, Section 12
107 Economic Development Incentive Program, to read as follows:
108 “This includes, but is not limited to incentives for business relocation off SH146,
109 *business retention and expansion in the city*, and payment of permits/fees for new
110 business development.”

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112 MOTION CARRIED BY UNANIMOUS CONSENT.

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114 The Board approved the budget for \$44,000 on the Houston Business Journal but also
115 requested that EDC Director, Paul Chavez, provide more information and discussion on
116 the Houston Business Journal at the next EDC meeting.

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118 **4.0 ROUTINE BUSINESS – The Corporation will discuss, consider, and if appropriate,**
119 **take action on the items listed below.**

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121 **4.1 Approve minutes of the July 14, 2016 meeting. (Patel)**

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123 Motion was made by Mayor Glenn Royal and seconded by Vice-President Terry
124 Chapman.

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126 To approve the minutes as written.

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128 MOTION CARRIED BY UNANIMOUS CONSENT.

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130 **4.2 Update on SH 146 Expansion / Director’s Report.**

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132 EDC Director, Paul Chavez, included his Director’s Report for the Board to review. He
133 also stated that the TxDOT Business Relocation Workshop will be held August 17, 2016
134 at 9:30am at the Lakewood Yacht Club. Fliers regarding the workshop have been mailed
135 out to all businesses along SH146. Mr. Chavez has also been setting up meetings with

136 businesses along SH146 to address any relocation questions and concerns, and to discuss
137 available real estate for sale/lease here in Seabrook.

138 **4.3 Establish future meeting dates and agenda items.**

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140 Mr. Paul Dunphey stated that the next joint meeting is scheduled for August 30, 2016 and
141 the next regular EDC meeting is scheduled for September 08, 2016.

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143 Agenda items for consideration:

- 144 • Houston Business Journal budget of \$44,000
- 145 • Nominate Business of the Year for the Economic Alliance annual meeting

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147 Upon motion duly made, the meeting was adjourned at 7:28p.m.

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150 APPROVED ON THE 8TH DAY OF SEPTEMBER, 2016.

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Paul Dunphey, President

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Pat Patel
156 EDC Administrative Assistant
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