

CITY OF SEABROOK  
PARADE, CARNIVAL, SHOW, FESTIVAL,  
SPECIAL OR COMMUNITY EVENT  
APPLICATION

Date of Application: 11/8/16 Name of Applicant: City of Seabrook

Full Address of Applicant: 1700 First St, Seabrook TX 77586

Day Time Phone (281) 281-5778 Night time phone (281) 636-8687

e-mail address: JPerkins@seabrooktx.gov

Name of Organization, Firm or Corporation on whose behalf this application is made:  
City of Seabrook

Address of Organization (if different from above): \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number of Organization (if different from above): ( ) \_\_\_\_\_

Is the organization recognized as a non-profit organization for tax purposes? yes

Requested Date(s) and Times of the Event: December 1st, 6-9PM

Location of the Event: Mohrhusen Park to main street

Give a brief description of the event: The city's Christmas tree will be lit. There will be vendors to live music performed by local school to church choirs

Estimated No. of Workers 4 Estimated No. of Attendees 150

Will the event be held in a parking area? No. If so, how many parking spaces will be temporarily lost? 0

How many parking spaces are you providing for the event? \_\_\_\_\_

Will any portion of this event be held on city property? If so, where?  
Mohrhusen Park to portions of main st to Cook Ave

Will alcohol be served? NO If so, you are required to pay an additional deposit if you wish to serve alcohol on city property. You must also contact the Texas Alcoholic Beverage Commission.

Will admission be charged for this event? NO

Do you want to display temporary signs or banners to advertise this event? NO

Number of signs for this event 0 Complete the sign permit application attached to the packet. Please note that signs may only be displayed on private property, with the property owners' permission and with a city permit. Signs are not permitted in any street rights-of-way.

**If this event is a parade, please answer the following additional questions.**

Proposed Route (Attach Map): N/A

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Estimated number and kind of animals to be used: \_\_\_\_\_

Estimated number of parade participants including, animals and riders, bicycle riders, animal-drawn vehicles, floats motor vehicles, motorized displays and marching units or organizations, such as bands, color-guards, and drill teams:

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**THIS SECTION NEEDS TO BE COMPLETED IN ORDER TO PROCESS YOUR APPLICATION.**

This application has been reviewed by the Seabrook Police Chief or designee and the signature below verifies that adequate provisions for security have been made by the applicant.

SEAN WRIGHT 11-9-16  
 Print name Date Approved  
 Police Department Representative

SEM WFA  
 Signature  
 Police Department Representative

Comments: Need officers for street detour/closure  
Street Closure @ 4:00pm

I have enclosed the following items as part of my application:

1. A completed application form including approval by the Seabrook Police Department.
2. Permit fee in the amount of \$ 50.00. (Non-profit organizations may substitute a letter of request to the City Council requesting a waiver of the permit fee.
3. If event is a parade a deposit fee of N/A is included. Deposits are not waived.
4. A certificate of insurance, naming the City of Seabrook as certificate holder. This insurance provides protection of not less than \$100,000 against liability for damages to property and protection of not less than \$100,000 for protection of injury to the death of one person and of not less than \$300,000 for protection against injury to death of two or

more persons in a single accident or occurrence. (A sample certificate of insurance is enclosed.)

- 5. For special events, a site plan is attached as required by the Code of the City of Seabrook, Section 4.07. (See attached excerpt.)
- 6. For parades, a map showing the parade route is attached.

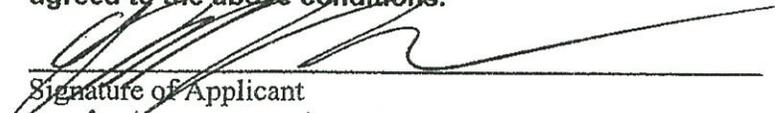
**NO APPLICATION WILL BE ACCEPTED UNLESS ALL ITEMS LISTED ABOVE ARE PROVIDED.**

As applicant, I certify that all information contained in this application is true and correct to the best of my knowledge. I state that I am fully authorized to act and contract for any persons, organizations, firms or corporations on whose behalf this application is made. As applicant for the above organization, I do contract and agree that they will jointly and severally, indemnify and hold the City of Seabrook harmless against liability for any and all claims for damage to property or injury to or death of persons arising out of or resulting from the issuance of the permit or the conduct of the participants. As applicant, I understand that I may be held liable as principal in place of the organization for the cost of cleaning or repairing city property which may have sustained damage as a result of the special event. I understand that a special events permit may be issued for no more than five consecutive days. If the permit is granted, I, as representative, agree to adhere to all city ordinances regarding the special event.

I understand that if I am applying to use a city park, community house or other city facility to hold this event, additional applications and fees will be required.

I understand that all required applications, accompanying documents and fees must be submitted to the City Secretary's Office at least 30 days prior to the date of the event, and that the event may not be held without approval of the Seabrook City Council. I have read and have agreed to the above conditions.

Signature of Applicant

  
John-Michael Perkins

Printed Name of Applicant

11/8/16  
Date Submitted

FOR OFFICE USE ONLY	
<u>CSL Hicks</u>	<u>11-9-16</u>
Reviewed by City Secretary	Date
If applicable: Fire Marshal notified <u>N/A</u>	Building Official Notified <input checked="" type="checkbox"/> City Mgr <input checked="" type="checkbox"/>
This application has been reviewed by the Seabrook City Council on <u>11-15-16</u>	
and has been APPROVED DENIED.	
The following conditions are placed upon this event: _____	
_____	