

THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION OF THE CITY OF SEABROOK MET **THURSDAY AUGUST 9, 2012 AT 7:00 P.M. AT SEABROOK CITY HALL**, 1700 FIRST STREET, SEABROOK, TEXAS TO CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE AGENDA ITEMS LISTED BELOW.

President Dunphey called the meeting to order at 7:00 p.m. and declared a quorum was present.

BOARD MEMBERS PRESENT:

PAUL R. DUNPHEY	PRESIDENT
NATALIE PICHA	VICE-PRESIDENT
TERRY CHAPMAN	SECRETARY
ERNIE DAVIS	TREASURER
GLENN ROYAL	MAYOR
THOM KOLUPSKI	COUNCIL REPRESENTATIVE
MARK CALDWELL	MEMBER

ALSO PRESENT WERE:

KIM MICKELSON	EDC ATTORNEY
KELLY TEMPLIN	CITY MANAGER
PAUL CHAVEZ	DIRECTOR OF ECONOMIC DEVELOPMENT
FAITH SHALLIS	ADMINISTRATIVE ASSISTANT

1.0 ROUTINE PUBLIC HEARING AND ANNOUNCEMENTS

Mr. Jack Post, 2626 Bayport Boulevard (Branch Manager for Volvo Rents) asked the board to consider incentivizing the bid process by awarding extra points to bidders who use local suppliers, thereby keeping sales tax in Seabrook. Mr. Post also said that perhaps the same process may be applied to the proposed storefront program.

2.0 PRESENTATIONS – The Corporation will discuss, consider, and if appropriate, take action on the items listed below.

2.1 Presenting Ernie Davis with a plaque in appreciation for his tenure as EDC President from 2006-2012. (Royal)

Mayor Royal presented Mr. Davis with a plaque and thanked him for the many hours he has dedicated to the City and for his leadership over the past 6 years as EDC president.

2.2 Presentation by Chad Burke, President/CEO Economic Alliance, Houston Port Region. (Burke)

Mr. Burke discussed the quality of life programs the Alliance has supported including the San Jacinto Historical District, the gateway projects, including the Seabrook gateway at the Point and also corridor standards. Mr. Burke also discussed how the Alliance works to bring industry and jobs into the area.

2.3 Marketing Report. (Dearman)

Ms. Dearman stated the new website will “go live” on October 4, 2012 and shared a photo of the new home page. She stated that by asking questions on Facebook she generated conversations with the public, and also to date there are more than 2000 photos posted on the Facebook page. Ms. Dearman is collecting information to build a Pinterest page, with the focus on “Shop, Dine, Stay.” She also discussed a 24-28 page “Buy Local” coupon book project starting in October.

3.0 NEW BUSINESS – The Corporation will discuss, consider, and if appropriate, take action on the items listed below.

3.1 Approval of the 2012-2013 Administrative Services Agreement. (Templin)

A motion was made by Ernie Davis and seconded by Natalie Picha

To approve the agreement as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

3.2 Discussion on the process & procedure for collecting data and making contact with owners, operators of businesses that may be affected by the construction of Highway 146. (Dunphey)

Points made during discussions:

- Keeping SH 146 business and property owners informed of incentives the City may have available.
- Opening up new areas for business; identifying available commercial properties.
- Categorizing businesses along SH 146 as “displaced” or “partially displaced.”
- Determine the number of leased versus owned businesses.
- Reassuring SH 146 business owners once surveying begins.
- Contract with an engineering firm to assess and devise a plan for retaining businesses.
- Divide SH 146 into segments and discuss the details of the businesses in one segment at each board meeting.

No action.

3.3 Economic Alliance Houston Port Region contract. (Chavez)

A motion was made by Glenn Royal and seconded by Natalie Picha

To approve the contract as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

3.4 Resolution 2012-02, Seabrook Economic Development Corporation Purchasing Policy. (Chavez)

A motion was made by Ernie Davis and seconded by Thom Kolupski

To approve Resolution 2012-02 as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

4.0 OLD BUSINESS

4.1 Budget proposal for FY 2012- 2013. (Chavez)

A motion was made by Ernie Davis and seconded by Natalie Picha

To approve the budget as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

5.0 APPROVAL OF MINUTES

5.1 Approval of the Minutes of the July 12, 2012 meeting.

A motion was made by Natalie Picha and seconded by Glenn Royal

To approve the minutes as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

6.0 ROUTINE BUSINESS

6.1 Report on economic development activities since the July 12, 2012 EDC meeting. (Chavez)

6.2 Establish future meeting dates and agenda items.

The next EDC meeting will be September 13, 2012 at 7:00 p.m.

Items for the next agenda:

- Discussion and visual aids regarding 146 businesses
- Old Seabrook walkways
- Policy on who will attend the BAHEP banquet
- Assign representatives for the two voting positions available on the Economic Alliance Board

A motion was made by Glenn Royal and seconded by Natalie Picha

To adjourn the meeting.

MOTION TO ADJOURN CARRIES BY UNANIMOUS CONSENT.

President Dunphey adjourned the meeting at 8:40 p.m.

Approved this 13th day of September 2012.

Paul R. Dunphey, President

Faith Shallis, Administrative Assistant