

1 The Open Space and Trails Committee met on Thursday, January 4, 2018 at Seabrook City Hall, 1700  
2 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

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4 **THOSE PRESENT WERE:**

5 Helen Burton	Chair
6 Sally Antrobus	Vice-Chair
7 John Coggeshall	Member
8 Monica Comeaux (Absent)	Member
9 Debra Harper	Member
10 David Popken	Member
11 Heather Cable	Member
12 Stephanie Martinez	Executive Administrative Assistant

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14 Chair Helen Burton called the meeting to order at 5:01 p.m.

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16 **1.0 PRESENTATIONS**

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18 **1.1 Presentations on removal of invasive species at Seabrook Prairie. (George Kyame)**

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20 No updated information at the time.

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22 **2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

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24 There were no comments or announcements.

25 **3.0 UPDATES**

26 **3.1 Update on recent and ongoing park activities and improvements.**

27 The broken bench located between the Butterfly Garden and the main Meador Park trail has been  
28 replaced.

29 The donated trees in Pine Gully would benefit from an irrigation system.

30 Motion was made by Member Coggeshall and seconded by Member Harper

31 To add an irrigation system at Pine Gully to the recommendations to the Public Works Director  
32 on projects

33 **MOTION CARRIED BY UNANIMOUS CONSENT**

34 **3.2 Chair's update on meeting with City Staff.**

35 No updated information at the time.

36 **3.3 Update on the status of the Open Space and Trails Committee acceptance into the Keep**  
37 **Texas Beautiful Organization.**

38 Chair Burton will be meeting with the Public Works Director and the Public Works  
39 Administrative Assistant to finalize the application to become an affiliate of the Keep Texas  
40 Beautiful Organization.

41 **4.0 DISCUSSION ITEMS**

42 **4.1 Discussion on a "Keep Texas Beautiful" Grant Application.**

43 The application is now available to the committee. The committee placed third in last year's grant  
44 program. The grading system is difficult but the committee now has a better understanding on  
45 how to approach the grant.

46 **4.2 Discussion concerning the Woodlands Regeneration Project.**

47 Overgrown branches, privet, and yaupon are dominating this area and will be removed. Opening  
48 the area for biodiversity and trail enhancement are the main goals for this project.

49 **4.3 Discussion on the creation of a bee garden in Seabrook.**

50 The committee is still waiting on a response from the City regarding the liability issue.

51 Member Antrobus knows an individual who is very informative about bees. She will ask for this  
52 person's input about a bee garden.

53 For the safety of the community, the bee garden can be placed out in the secluded area near the  
54 Port of Houston, where there is plenty of water but not many flowers.

55 **4.4 Discussion on a birding event to be held in the City of Seabrook's Parks.**

56 No updated information at the time.

57 **4.5 Discussion on making Baybrook more inviting, including the grooming of the hedge.**

58 Member Harper is waiting to hear back from Public Works regarding the grooming of the hedge.  
59 The hedge will form a wall when not being groomed.

60 **4.6 Discussion on the upcoming tree planting day in January 2018.**

61 150 trees arrived on January 3, 2018 to the Public Works facility. The trees were sorted and  
62 categorized, and a map was presented to the Committee showing where these trees will be planted  
63 throughout the parks in Seabrook. The trees will be delivered to the designated parks beforehand,  
64 so that everything is ready when volunteers arrive. In three weeks or so, the Committee will  
65 receive native species seedlings for a second tree planting event.

66 **5.0 ROUTINE BUSINESS**

67 **5.1 Approve the minutes of the December 7, 2017 meeting.**

68 Motion was made by Member Popken and seconded by Member Coggeshall

69 To approve the minutes of the December 7, 2017 meeting

70 MOTION CARRIED BY UNANIMOUS CONSENT.

71 **5.2 Consider and take all appropriate action concerning the Action Item Checklist.**

72 The Committee agreed to:

- 73 • Add the Bee Garden to the Action Item Checklist and remove it from the regular agenda
- 74 • Add the Woodlands Regeneration Project to the Action Item Checklist and remove it
- 75 from the regular agenda

76 **5.3 Consider and take all appropriate action concerning recommendations to Public Works**  
77 **Director on projects.**

78 The Committee agreed to recommend the following to the Public Works Director:

- 79 • Addition of an irrigation system at Pine Gully and Baybrook
- 80 • Addition of an extension to the trail at Baybrook
- 81 • Removal of trim down the hedge at Baybrook

82 **5.4 Consider agenda items and upcoming meeting dates.**

83 The next meeting date is February 1, 2018.

84 Agenda items to include:

- 85 • Trash cans in the parks
- 86 • Seedling planting

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90 Upon motion duly made, the meeting was adjourned at 6:15 p.m.

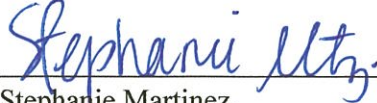
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101 Stephanie Martinez,  
102 Executive Administrative Assistant

  
Helen Burton,  
Chair

