

The Seabrook Civil Service Commission held a meeting on Monday, January 14, 2019 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action on the items listed below.

THOSE PRESENT WERE:

JOHN CHISLER	CHAIRMAN
JOE WINTER	COMMISSIONER
LARRY DORECK	VICE CHAIRMAN
YESENIA GARZA	CIVIL SERVICE DIRECTOR
KAYLA SMITH	CIVIL SERVICE SECRETARY

John Chisler, Chairman, convened the meeting at 6:03 p.m.

1. NEW BUSINESS

1.1 Consider and take all appropriate action to elect a new Chair and Vice Chair of the Civil Service Committee as per section 143.006.

Joe Winter made a motion to nominate John Chisler to keep his rank as Chairman, and Larry Doreck second the motion.

MOTION CARRIED UNANIMOUSLY.

Joe Winter made motion to nominate Larry Doreck to be the Vice Chairman and John Chisler second the motion.

MOTION CARRIED UNANIMOUSLY.

1.2 Consider and take all appropriate action to reset the date for a promotional exam to the rank of Sergeant. Proposed reset date February 15, 2019.

Yesenia Garza, HR Director, began to explain how after the last meeting was held to set to the date, some of our officers came back with concerns regarding the reading materials. The officers stated that there were chapters on the reading material list that did not exist. She then began to explain how she contacted "URE Consulting Group" to notify them of the typographical error, and they sent her a new reading list. The new reading list was posted on November 13th, 2018, and per our Civil Service statutes, we have to wait least 90 days to hold the Sergeants exam, Yesenia explained.

Larry Doreck made a motion to reset the date of the sergeant's exam for February 15, 2019, and Joe Winter second the motion.

MOTION CARRIED UNANIMOUSLY.

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57 **2. ROUTINE BUSINESS**
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59 2.1 Approve the November 5, 2018 Civil Service Commission Meeting minutes.
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61 Larry Doreck made a motion to approve the minutes for the November 5, 2018
62 minutes, and John Chisler second the motion.
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64 MOTION CARRIED UNANIMOUSLY.
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66 2.2 Establish future meeting dates and agenda items.
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68 Yesenia Garza, explained she is going to keep the future meeting dates open.
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70 Joe Winter questioned how we have five Police Officer positions open.
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72 Yesenia explained, Officer Jambrik went to work for Rosenberg, Gary Konvicka
73 resigned in July 2018, Kimberly Douglas retired in October 2018, and then Kayla
74 Roenspie resigned on December 13, 2018. In addition to having three positions open
75 from the previous eligibility list, they hired four officers but only two made the FTO,
76 which left two vacant positions opened.
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78 Larry Doreck asked how many of the candidates that were approved on the eligibility
79 list are still active to be chosen.
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81 Yesenia Garza stated that the City hired four Officers off of the eligibility list and that
82 the Police Department has chosen to leave one remaining candidate on the list until
83 he graduates from the Police Academy in May 2019.
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85 Yesenia reminded the commission that the eligibility list is good for up to one year.
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87 Larry Doreck then asked how many total does the City have left on the eligibility list to
88 hire.
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90 Yesenia Garza, stated only one is left on the list.
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92 2.3 Adjourn
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94 John Chisler made a motion to adjourn the meeting, and Joe Winter second the motion.
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96 MOTION CARRIED UNANIMOUSLY.
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**Seabrook Civil Service Commission Meeting
Minutes of January 14, 2019
Page 3**

Meeting adjourned at 6:12PM.

APPROVED THIS 13 DAY OF May, 2019.



John Chisler, Civil Service Chairman



Yesenia Garza, Civil Service Director