



**MEETING MINUTES
February 1, 2024**

**OPEN SPACE & TRAILS
MEETING MINUTES**

Chair Monica Comeux called the Open Space and Trails meeting to order at 5:01 p.m. in the Meeting Room of the Public Works Building. Present were Committee Members David Popken, Sally Antrobus, Debra Harper, John Coggeshall, Nehemiah Jackson, and Jesse Jones. Chair Comeux declared a quorum. Also in attendance were City Secretary Rachel Lewis, and Deputy City Secretary Amanda Morales.

1. Public Comments and Announcements

There were no public comments.

2. Consent Agenda

2.1 Approve the minutes of the January 4, 2024, Open Space and Trails Committee meeting.

Motion: To approve the Consent Agenda
Made By: Committee Member Jones
Seconded By: Committee Member Harper
Vote: **Motion carried** unanimously by all present

3. New Business

3.1 Discuss and take possible action on a Memorandum of Understanding between the Carothers Coastal Gardens, Non-profit, and the City of Seabrook for the development of Carothers Coastal Gardens.

Motion: Open Space and Trails Committee fully supports the current Carothers Coastal Gardens Task Force 2 and further supports a timely execution of a Memorandum of Understanding with the Carothers Coastal Gardens 501(c)(3) to carry out a redevelopment plan.
Made By: Committee Member Jones
Seconded By: Committee Member Harper
Vote: **Motion carried** unanimously by all present

**3.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours.
ATTACHMENT(S): KEEP TEXAS BEAUTIFUL WEBINARS**

Committee member ___ reported that all hours had been met.

3.3 Update and report on various Seabrook Park items, including needed repairs,



signage, plants, flowers, and vegetation, and park use matters.

- Member Jackson reported needed maintenance at the Girl Scout Sundial Project and the sand box in Pine Gully.
- Member Popken reported information regarding the removal of a large oak tree near the library.

3.4 Discussion regarding February 20, 2024, Quarterly Report to Council.

- Chair Comeux discussed updates to the February 20, 2024, Quarterly Report to Council.
- Member Popken requested clarification to staff changes and to put on the record that he feels it is unprofessional not to have staff attend OST meetings.

4. Old Business

4.1 Discuss and take all appropriate action to determine project ideas for volunteers.

- Member Harper has a volunteer willing to cut down Tallow Trees at Brummerhop.

4.2 Update on Tree Planting Day of Awesomeness on January 6, 2024.

- Member Popken gave an update on Tree Planting Day of Awesomeness and suggested that future dates start at 8:30am.
- Member Harper gave an update on Tree Planting Day of Awesomeness and indicated that Gayle and her husband participated.

4.3 Discuss and take all appropriate action regarding Solar lighting at Meador Park.

- Member Jones discussed solar lighting project from the previous meeting.
- Chair Comeux gave an update letting the committee know that the City Ordinance regarding lighting may need to be updated to include a provision for light after dark in parks.

Motion: To move Solar Lighting Project to CIP
Made By: Committee Member Jones
Seconded By: Committee Member Harper
Vote: **Motion carried** by votes from Member Antrobus, Member Coggeshall, Chair Comeux, and Member Jackson.
Member Popken **Abstained**.



4.4 Discuss and take all appropriate action regarding GCAA Grant Application.

- Member Jackson discussed plans to have the grant application ready for review.

5. Routine Business

5.1 Report from City Staff on the status of a list of actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review.

- The Committee discussed removal of waterslide and bridge replacement at Meador Park.

5.2 Update Volunteer Hours.

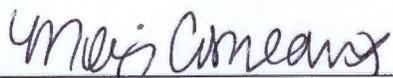
- The Committee updated the Volunteer Hour Log.

5.3 Establish future meeting dates and agenda items.

- The Committee discussed a possible meeting with Kevin Padgett; meeting date and time to be determined.
- Agenda Item to discuss Green River Project at next meeting.
- Discussion about moving meeting to 4:00 p.m. in order to include City Staff.
- Next meeting March 7, 2024, at 5:00 p.m.

Motion: To adjourn
Made By: Committee Member Harper
Seconded By: Committee Member Jones
Vote: **Motion carried** unanimously by all present.

The meeting was adjourned at 6:08 pm.

APPROVED: 
Monica Comeux, Chair

DATE: 3/7/24

ATTEST: 
Amanda Morales, Deputy City Secretary