

1 The Seabrook Civil Service Commission held a meeting on Monday, February 12, 2024, at
2 Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action
3 on the items listed below.
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6 **THOSE PRESENT WERE:**

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8 BYRON HANSEN CHAIR
9 STEVEN DEAN VICE CHAIR
10 KYLIE WILSON CIVIL SERVICE COMMISSIONER
11 YESENIA GARZA CIVIL SERVICE DIRECTOR
12 STEPHANIE GUERRERO CIVIL SERVICE SECRETARY (ABSENT)
13

14
15 Byron Hanssen, Chair, called the meeting to order at 6:02 p.m.
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18 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**
19

20 Civil Service Director, Yesenia Garza, informed the Civil Service Commission that there were no
21 scheduled public comments.
22

23 **2. NEW BUSINESS**
24

25 **2.1 Consider and take all appropriate action to approve the Eligibility List for a Police**
26 **Officer – Entry Level from both the written and physical agility exam conducted on**
27 **February 10, 2024.**
28

29 *Motion made by Kylie Wilson and seconded by Steven Dean*
30

31 *To approve the eligibility list for a Police Officer – Entry Level from both the written and physical*
32 *agility exam conducted on February 10, 2024.*
33

34 *MOTION CARRIED BY UNANIMOUS CONSENT*
35

36 **2.2 Consider and take all appropriate action to elect a New Chair and Vice Chair of the**
37 **Civil Service Commission as per Section 143.006.**
38

39 *Motion made by Steve Dean and seconded by Kylie Wilson*
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41 *To elect Byron Hanssen as Chair for the Civil Service Commission.*
42

43 *MOTION CARRIED BY UNANIMOUS CONSENT*
44

45 *Motion was made by Steve Dean and seconded by Byron Hanssen*
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47 *To elect Kylie Wilson as Chair for the Civil Service Commission.*
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49 *MOTION CARRIED BY UNANIMOUS CONSENT*
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53 **3. ROUTINE BUSINESS**

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55 **3.1 Approve the November 13, 2023, Civil Service Meeting Minutes.**

56

57 *Motion made by Kylie Wilson and seconded by Steven Dean*

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59 *To approve the November 13, 2023, Civil Service meeting minutes.*

60

61 *MOTION CARRIED BY UNANIMOUS CONSENT*

62

63 **3.2 Approve the December 18, 2023, Civil Service Meeting Minutes.**

64

65 *Motion made by Seve Dean and seconded by Kylie Wilson*

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67 *To approve the December 18m 2023, Civil Service meeting minutes.*

68

69 *MOTION CARRIED BY UNANIMOUS CONSENT*

70

71 **3.3 Establish future meeting dates and agenda items.**

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73 *Yesenia Garza-Spires, Civil Service Director, informed the Civil Service Commissioners that a*
74 *promotional exam for rank of Lieutenant will be taking place on February 28, 2024, therefore, a*
75 *meeting will be held on Monday, March 4, 2024, to consider, and if appropriate take action to*
76 *approve the eligibility list.*

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78 **3.2 Adjourn**

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80 Upon motion duly made, the meeting was over at 6:10 p.m.

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86 APPROVED THIS 18 DAY OF march, 2024.

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Yesenia Garza
Yesenia Garza, Civil Service Director

Byron Hanssen
Byron Hanssen, Civil Service Chair