

1 The City Council of the City of Seabrook met in regular teleconference session on Tuesday, April
2 21, 2020 at 6:00 p.m. to discuss, consider and if appropriate, take action on the items listed below.

3
4 **THOSE PRESENT WERE:**

- | | |
|--------------------|--------------------------------|
| 5 THOM KOLUPSKI | MAYOR |
| 6 ED KLEIN | COUNCIL PLACE NO. 1 |
| 7 LAURA DAVIS | COUNCIL PLACE NO. 2 |
| 8 JEFF LARSON | COUNCIL PLACE NO. 3 |
| 9 NATALIE PICHA | MAYOR PRO TEM |
| 10 | COUNCIL PLACE NO. 4 |
| 11 BUDDY HAMMANN | COUNCIL PLACE NO. 5 |
| 12 JOE MACHOL | COUNCIL PLACE NO. 6 |
| 13 GAYLE COOK | CITY MANAGER |
| 14 SEAN LANDIS | DEPUTY CITY MANAGER |
| 15 STEVE WEATHERED | CITY ATTORNEY |
| 16 ROBIN LENIO | CITY SECRETARY |
| 17 KEVIN PADGETT | DIR OF PUBLIC WORKS |
| 18 LEAANN PETERSEN | DIR OF COMMUNITY & VISITOR REL |
| 19 MICHAEL GIBBS | DIR OF FINANCE |
| 20 SEAN WRIGHT | CHIEF OF POLICE |

21
22 Mayor Kolupski called the meeting to order at 7:00 p.m. and conducted roll call to establish a
23 quorum of City Council members.

24
25 **1. PRESENTATIONS**

26 **1.1** Presentation of a proclamation recognizing April 12-18, 2020 as 9-1-1 Public Safety
27 Telecommunicators Week. *Thom Kolupski, Mayor*

28 Mayor Kolupski read the proclamation and stated that the telecommunicators for the City
29 of Seabrook work long and hard and are a great asset to the City and the community. Mayor
30 Kolupski said that he appreciated the dispatchers efforts and diligence. Police Chief Sean Wright
31 explained that the Seabrook Dispatchers are constantly answering not only 911 calls, but also calls
32 regarding general City related questions. Chief Wright stated that the Seabrook Dispatchers are
33 the best in the business and he is proud of each and every one of them. City Council members
34 expressed appreciation and stated that it takes special people to undertake such a difficult job.

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39 **1.2** Presentation of a proclamation recognizing April 12-18, 2020, as National Animal Care &
40 Control Appreciation Week. *Thom Kolupski, Mayor*

41 Mayor Kolupski read the proclamation and explained that he has never heard one complaint
42 about the Animal Control personnel in Seabrook. Chief Wright stated that the Seabrook Animal
43 Control is an outstanding crew that is extremely knowledgeable and passionate about their work.
44 Chief Wright explained that they keep the Animal Control facility clean and are 100%
45 professional, with no call to big or too small, even during this COVID pandemic. The Animal
46 Control team continues to have great dedication.

47 **1.3** Presentation of the Annual Public Safety Report. *Sean Wright, Chief of Police*

48 Police Chief, Sean Wright, presented the report in Attachment A. Mayor Kolupski stated
49 that this Police Department is appreciated always, and especially over this past month on the front
50 lines during the COVID pandemic. The Mayor stated that he and Council cannot give enough
51 accolades to the police personnel for being out in the community and keeping everyone safe.
52 Mayor Kolupski also thanked County Commissioner, Adrian Garcia, for supplying Seabrook with
53 500 face masks that have been used by the Police Department.

54 **1.4** Presentation on the Comprehensive Financial Report for period ending March 31,
55 2020. *Michael Gibbs, Director of Finance*

56 Michael Gibbs, Director of Finance, presented the Comprehensive Financial Report in
57 Attachment B.

58 **1.5** Presentation and update for FY19-20 Hotel Occupancy Tax (HOT) Budget. *LeaAnn*
59 *Dearman Petersen, Director of Community and Visitor Relations*

60 LeaAnn Dearman Petersen, Director of Community and Visitor Relations, presented the
61 FY19-20 Hotel Occupancy Tax (HOT) Budget in Attachment C and asked for Council direction
62 on whether to move forward with planning the 2020 Celebration Seabrook Festival.
63 Councilmembers expressed several concerns including whether the hotels in Seabrook would be
64 able to contribute enough HOT funds, whether the community would see the festival as an
65 extravagant expense, whether residents would want to or have the funds to pay the entry fees and
66 purchase food and beverage, that the residents need something to look forward to, and whether the
67 festival could be pared down to meet budgetary needs while still giving the community a fun and
68 worthwhile event.

69 *Motion was made by Councilmember Hammann and seconded by Councilmember Klein to cancel*
70 *the 2020 Celebration Seabrook Festival. **MOTION WAS DENIED BY A VOTE OF 4-3 WITH***
71 ***MAYOR PRO TEM PICHA, COUNCILMEMBER DAVIS, COUNCILMEMBER LARSON***
72 ***AND COUNCILMEMBER MACHOL VOTING AGAINST CANCELLATION.***

73 *Motion was made by Councilmember Larson and seconded by Councilmember Machol to have*
74 *staff bring back several options to the May 19 City Council meeting for moving forward with*
75 *planning the 2020 Celebration Seabrook Festival. **MOTION CARRIED BY A UNANIMOUS***
76 ***VOTE.***

77 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS - none**

78 **3. BID AWARD**

79 **3.1** Consider and take all appropriate action on a Bid Award for Project 2020-02, Disposal of
80 Municipal Sludge to the lowest bidder, Wastewater Transport Services. *Kevin Padgett, Director*
81 *of Public Works*

82
83 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Machol*

84
85 *To approve a Bid Award for Project 2020-02, Disposal of Municipal Sludge to the lowest bidder,*
86 *Wastewater Transport Services.*

87
88 **MOTION CARRIED BY UNANIMOUS CONSENT**

89
90 **4. CONSENT AGENDA**

91
92 **4.1** Approve the minutes of the March 24, 2020 special City Council meeting. *Robin Lenio,*
93 *City Secretary*

94
95 **4.2** Approve the minutes of the March 17, 2020 regular City Council meeting, including
96 emergency addendum items. *Robin Lenio, City Secretary*

97
98 **4.3** Approve the minutes of the October 22, 2019 special City Council meeting. *Robin Lenio,*
99 *City Secretary*

100
101 **4.4** Approve the minutes of the August 26, 2019 special City Council meeting. *Robin Lenio,*
102 *City Secretary*

103
104 **4.5** Approve the minutes of the April 2, 2019 regular City Council meeting. *Robin Lenio, City*
105 *Secretary*

106
107 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

108
109 *To approve the Consent Agenda, as presented.*

110
111 **MOTION CARRIED BY UNANIMOUS CONSENT**

112
113
114

115 **5. NEW BUSINESS**

116
117 **5.1** Consider and take all appropriate action on first of two readings of EDC Resolution 2020-
118 02, "Emergency Business Retention Incentive Project", to be included in Projects Fund Budget
119 Line Item 707-5617, for Fiscal Year 2019/2020". This Resolution was approved by the Seabrook
120 Economic Development Board on April 14, 2020. *Paul Chavez, Director of Economic*
121 *Development*

122 Paul Chavez, Director of Economic Development, presented the Seabrook Emergency
123 Business Retention Incentive Program in Attachment D.

124 *Motion was made by Councilmember Davis and seconded by Councilmember Machol*

125 *To approve on first of two readings of EDC Resolution 2020-02, "Emergency Business Retention*
126 *Incentive Project", to be included in Projects Fund Budget Line Item 707-5617, for Fiscal Year*
127 *2019/2020".*

128 **MOTION CARRIED BY UNANIMOUS CONSENT**

129 **5.2** Consider and take all appropriate action on a contract between the City of Seabrook and
130 Wastewater Transport Services, for Project 2020-02, Disposal of Municipal Sludge, in an amount
131 not to exceed \$172,500.00. for a three (3) year term, beginning May 1, 2020, with the option for
132 two (2) additional twelve month extensions. *Kevin Padgett, Director of Public Works*

133 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

134 *To approve a contract between the City of Seabrook and Wastewater Transport Services, for*
135 *Project 2020-02, Disposal of Municipal Sludge, in an amount not to exceed \$172,500.00. for a*
136 *three (3) year term, beginning May 1, 2020, with the option for two (2) additional twelve month*
137 *extensions.*

138 **MOTION CARRIED BY UNANIMOUS CONSENT**

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145 **5.3** Consider and take all appropriate action on proposed Resolution 2020-07, "Amendment to
146 the City of Seabrook Purchasing Policy". *Michael Gibbs, Director of Finance*

147
148 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
149 AMENDING AND UPDATING THE PURCHASING POLICY FOR THE CITY OF
150 SEABROOK TO ALLOW FOR BID SUBMITTALS BY ELECTRONIC TRANSMISSION;
151 AND REPEALING RESOLUTION 2020-04

152 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Klein*

153 *To approve proposed Resolution 2020-07, "Amendment to the City of Seabrook Purchasing*
154 *Policy".*

155 **MOTION CARRIED BY UNANIMOUS CONSENT**

156 **5.4** Consider and take all appropriate action on the appointment of Public Purchasing as the
157 company to manage and administer the electronic transmission of bid submittals for the City of
158 Seabrook. *Michael Gibbs, Director of Finance*

159 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Klein*

160 *To approve the appointment of Public Purchasing as the company to manage and administer the*
161 *electronic transmission of bid submittals for the City of Seabrook.*

162 **MOTION CARRIED BY UNANIMOUS CONSENT**

163
164 **5.5** Consider and take all appropriate action on proposed Resolution 2020-08, "Adoption of the
165 City of Seabrook Electronic Signature Policy". *Robin Lenio, City Secretary*

166
167 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
168 ADOPTING AN ELECTRONIC SIGNATURE POLICY FOR THE CITY OF SEABROOK

169
170 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

171
172 *To approve proposed Resolution 2020-08, "Adoption of the City of Seabrook Electronic*
173 *Signature Policy".*

174
175 **MOTION CARRIED BY UNANIMOUS CONSENT**

176
177 **6. ROUTINE BUSINESS**

178
179 **6.1** Update and report on various items that require no action, including SH 146 Expansion
180 Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle*
181 *Cook, City Manager*

182 Ms. Cook updated City Council on the following items:

183 **Highway 146 Expansion Project** – TXDOT has made great strides with the lower traffic.
184 Since school has been cancelled, City staff has been in discussions with TXDOT regarding the re-
185 route of the new road on Meyer. TXDOT has been able to complete the temporary lane for the
186 express bridge and starting on April 29, the southbound lane from NASA to 6th Street in Kemah
187 will be closed periodically. TXDOT will start studding the new concrete for the bridge and will
188 have alternating lane closures for the striping work. The southbound lane in the channel is still
189 closed. Utility relocations with AT&T and CenterPoint are continuing on the east side and in a
190 couple of months frontage work on the northbound side will be seen. There will be additional
191 remediation near the old gas stations, so those sections will be delayed for some time.

192 **CIP Projects** – The Public Works Department has been busy and there are a number of
193 CIP Projects moving forward. The water and sewer relocations continue for the 146 projects, and
194 over the next three weeks those relocations will move forward with warp speed. The NASA Rd
195 and Old Seabrook waterline project is complete with the final walkthrough at the end of March.
196 The SCADA Project has also been completed at the water meter at Red Bluff. The Chlorine
197 Conversion at the existing Water Treatment Plant is in process and will continue through April.

198 **Grant Administration** – Everything is moving full speed ahead with the Wastewater
199 Treatment Plant and the engineers are working with staff on the design for the route for the main
200 line to the new plant. The Red Bluff Expansion Project is moving along with ground work on the
201 Pasadena side and utility work on the Seabrook side. As construction crews move to the Seabrook
202 side, staff is hoping to get updates more frequently. The Rail Spur project has restarted and is back
203 on schedule. Significant progress has been made with the Old Seabrook segment being finished
204 on the east side of feeder and crews have now moved to the west side. Seabrook has not heard
205 anything on the Safe Routes to School grant, so Seabrook is still in the running. Staff is also
206 waiting on an update for the Texas Parks and Wildlife Trail Grant. Finally, the new Partnership
207 Project Grant with Harris County is in Round 2 and the City has been notified that two of its
208 submissions are on the approved list: Todville Bridge and Lower Pine Gully. As staff learns more
209 on this partnership grant, specifically what percentages are being proposed for each entity, Council
210 will be updated to decide which direction to go on moving forward. Chief Wright mentioned the
211 AFIS Grant in his presentation and he will submit another grant application for message board
212 signs through an opportunity released in public safety with COVID.

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217 **6.2** Discuss, consider, and if appropriate take action on items related to COVID-19 virus. *Gayle*
218 *Cook, City Manager and Brad Goudie, Director of Emergency Services*

219 Ms. Cook stated that some of the best Directors at the City have been hired right before an
220 emergency event, like with IKE, and now COVID is no exception and Brad Goudie, Director of
221 Emergency Services and Kevin Rodgers, Assistant Director of Emergency Services, have done an
222 outstanding job by jumping in and leading the way in a lot of new processes in Emergency
223 Management. Mr. Goudie has been sending out weekly situational reports to discuss safety and
224 operational issues, and with information received from the federal, state, and county levels, the
225 City is planning for opening City facilities and parks, with amenities, on Friday, May 1. The re-
226 opening on May 1 will include Pine Gully Park and the fishing pier, with modified hours, so that
227 full time Parks staff and police can monitor closely for crowd control. Even though County parks
228 are open for boat launches and individual exercise, and Pine Gully Park is similar in size and
229 popularity to some of those parks, the gate will remain closed until May 1, to assist with crowd
230 control because Pine Gully is a very popular park and once the gate is open, people will want to
231 get out and overcrowding might become an issue. City staff has done a great job with working
232 staggered shifts and working remotely. The Information Technology Department issued 24 remote
233 computers and everyone has mastered the art of working from home, including learning and
234 mastering all the different meeting platforms, and Administration is very proud of the different
235 departments for their tremendous innovation and new ideas. The Court Department will be one of
236 the first cities to roll out virtual court software, so on-site Court sessions will not return until
237 sometime in June. Guidance for a May 1 opening is from the Governor's office. The Governor
238 will speak again on April 27 and the City will get some additional guidelines at that time, so this
239 plan could change.

240 Brad Goudie, Director of Emergency Services, reiterated that there has been great
241 teamwork amongst all City staff. Mr. Goudie explained that in a meeting with FEMA it was
242 explained that the reimbursement requests for public assistance has been a challenge across the
243 board, and FEMA is not sure yet what will be approved. The City has spent \$20,000 up to this
244 point on COVID related items, and the federal reimbursement is a 75-25% match.

245

246 **6.3** Establish future meeting dates and agenda items. *City Council*

247 A special City Council meeting will be held on April 28, at 6:00pm, by teleconference.

248 The next regular City Council meeting will be held on May 19, 2020, by teleconference.

249 Mayor Kolupski asked Council for their consensus on when to start holding City Council
250 meetings in person again, while taking direction from Governor Abbott and Judge Hidalgo.
251 Teleconferencing is working somewhat ok; therefore, the first meeting in June seems to be best to
252 begin holding public meetings again in person, with social distancing in place. This timeline would

253 include all boards and commission meetings as well. Councilmembers agreed and stated that
254 Council should model what the County is doing, so that if Commissioner Court meetings begin to
255 be held in person, then Seabrook can follow.

256 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:14 p.m.

257
258 Approved this 19th day of May, 2020.
259

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263
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265
266

Thomas G. Kolupski
Mayor

Robin Lenio, TRMC
City Secretary

ATTACHMENT A



Seabrook Police Department

2019 Annual Report

Prepared by Chief Sean Wright

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A Message From the Chief of Police

As Chief of Police I have had the honor to serve and lead this this department since 2014. The City of Seabrook can be proud of the dedicated men and women who are committed to providing public safety services.

It is the department's goal to perform our duty professionally. Through accountability and transparency we want to continue to grow our community's trust. As Chief of Police, I want to lead the department in keeping Seabrook a safe and secure city.

Chief Sean A. Wright



SEABROOK POLICE DEPARTMENT Organizational Chart

March 2020

Police Chief

Lieutenant

Administrative Assistant

Lieutenant

Traffic Sgt.

Admin Sgt.

Night Sgt.

Night Sgt.

Day Sgt.

Day Sgt.

CID Sgt.

CVE
CVE

Property Officer
Bailiff Officer

Patrol
Patrol
Patrol
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Patrol
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Patrol

CID 1
CID 2
CID 3
PSA

TCO Supervisor	
TCO. 1	TCO. 2
TCO. 3	TCO. 4
TCO. 5	TCO. 6
TCO. 7	TCO. 8

ACO Supervisor
ACO
P/T ACO

Legend

CVE: Commercial Vehicle Enforcement

TCO: Communications

PSA: Public Safety Attendant (Property Tech)

ACO: Animal Control Officer

47

Seabrook Police Department Staff

ADMINISTRATION

Sean Wright
Bryan Brand
Robert Gonzales
David Imbrie

Chief of Police
Lieutenant
Lieutenant
Administrative Sergeant

PATROL

Craig Barton
Don Hough
Michael LaFosse
Jason Smith
Fernando Rodriguez

Patrol Sergeant
Patrol Sergeant
Patrol Sergeant
Patrol Sergeant
Patrol Sergeant

Ken Mayes
James Hill
Richard Gorom
Shannon Oubre
Derrick Christensen
Jeremy Sweet
Michael Dyer
Kimberley Boniface
Taylor Stinson
Matthew Sterling
Daniel Kirby
Alejandra Hernandez
Ingris Berrios
Joshua Locke
Alberto Alarcon
Emmanuel Garcia
Jennifer Glasgow

Officer
Officer

Seabrook Police Department Staff

continued

DETECTIVES

William Haskett

Larry Moore

Rebecca Ojeda

Charles Skinner

Detective Sergeant

Detective

Detective

Detective

Telecommunicator Officers

Michael Miner

Elizabeth Yancey

Hailey Hayes

Christopher Hebert

Marcus McCarroll

Nadine Khan

William Walker

Robert Ozment

Elizabeth Santillan

Telecommunicator Supervisor

Dispatcher

Dispatcher

Dispatcher

Dispatcher

Dispatcher

Dispatcher

Dispatcher

Dispatcher

SUPPORT STAFF

Deanna Bell

Randy Ratliff

Administrative Assistant

Public Safety Attendant

The Seabrook Police Department operates 24 hours a day, seven days a week. The department responds to all calls for service. These calls are citizen initiated or self initiated by the officers.

2019 Seabrook Police Productivity Report

Category	January	February	March	April	May	June	July	August	September	October	November	December	2019 Total
Calls for Service	861	768	1084	1113	1224	1384	1635	1643	1631	1458	1260	928	14989
Traffic Stops	225	152	357	431	502	560	831	901	920	811	597	292	6579
Traffic Violations	303	205	469	609	700	802	1102	1144	1233	1119	792	432	8910
Arrests	46	45	79	54	56	82	54	79	77	68	67	58	765
Criminal Charges	70	76	135	86	80	116	83	132	124	100	102	99	1203
Offense Reports	66	68	86	67	91	100	103	106	104	80	93	74	1038
Accident Calls	39	39	54	45	47	60	64	52	44	56	45	35	580
Crash Reports	20	17	29	14	17	32	34	18	23	30	30	21	285

Police Department Comparison

2018 vs. 2019

Police Activity	2018	2019	Change
Calls for Service	12132	14989	24%
Traffic Stops	4107	6579	60%
Traffic Violations	6120	8910	46%
Arrests	798	765	-4%
Criminal Charges	1161	1203	4%
Offense Reports	728	1038	43%
Accident Calls	495	580	17%
Crash Reports	236	285	21%

Seabrook Police 2019 TOP COPS

Traffic Violations:	Officer James Hill	1249
Crash Reports:	Officer Emmanuel Garcia	34
Offense Reports:	Officer Emmanuel Garcia	86
Arrests:	Officer Joshua Locke	144
DWI Arrests:	Officer Ingris Berrios	28

Police Department 2019 Focus

Traffic Safety

The police departments understands its duty in making Seabrook a “safe and secure city”.

A priority for the department is traffic safety. In addition to normal police services the SH146 project has made traffic safety a daily objective for all staff. The department has implemented several proactive measures in addressing the issue of traffic safety in 2019.

- 7 Daily Traffic Contacts Initiative: (Officers are required to make 7 documented traffic stops).
- Hot Spot Enforcement: (Rapid response to reported problem areas) .
- Civic Plus (Citizens can submit traffic concerns via web page directly to police staff).

Speed Watch

The Speed Watch program was able to deploy 5 devices. The devices are placed in neighborhoods and roadways. Lake Cove has one device, Mystic Village has 3 devices and there is one device on Main Street. The devices are utilized to calm speed, collect data and assist in traffic safety. Data collected can be reviewed to assist in educating the public and deploy resources if needed.



Police Department 2019 Focus

Traffic Safety Productivity Comparison

	2018	2019	Change
Traffic Stops	4107	6579	60%
Traffic Violations	6120	8910	46%
Accident Calls	495	580	17%
Crash Report	236	285	21%
DWI/DUI	82	93	13%
Traffic Related Calls	4920	7537	53%
All Calls for Service	12132	14989	24%
Traffic	40.55%	50.28%	24%

Police Department 2019 Highlights

New Staff Added



Alberto Alarcon



Joshua Locke



Emmanuel Garcia



Jennifer Glasgow



Nadine Kahn



William Walker



Robert Ozment



Elizabeth Santillan

Police Department 2019 Highlights



Officer Jason Smith
Promoted to Patrol Sergeant



Officer Fernando Rodriguez
Promoted to Patrol Sergeant

Grants Awarded

State of Texas (HGAC)

A.F.I.S. Live Scan

\$19,500.00

Police Department 2019 Seabrook Awards



Officer James Hill Seabrook Rotary Officer of the Year



Officer Ingris Berrios, Sergeant Fernando Rodriguez & Dispatchers Mike Miner, Elizabeth Yancey “Life Saving Award”



Officer Kim Boniface & Dispatchers Haley Hayes and Robert Ozment “Life Saving Award”

Police Department 2019 Seabrook Awards & Recognition

“Seabrook ranked the No.1
best place to live in Texas”



“the crime rate is 61% lower than the state
average”

Conclusion

In 2019 the department has experienced the growth and change in the city, this trend will continue. The department is prepared to accept the challenges. On behalf of the men and women of the Seabrook Police Department, I want to thank you for your support. We will continue to serve with:

Honor, Accountability & Integrity

Sean A. Wright
Chief of Police

City of Seabrook, Texas

March Monthly Financial Report

Fiscal Year 2019-2020



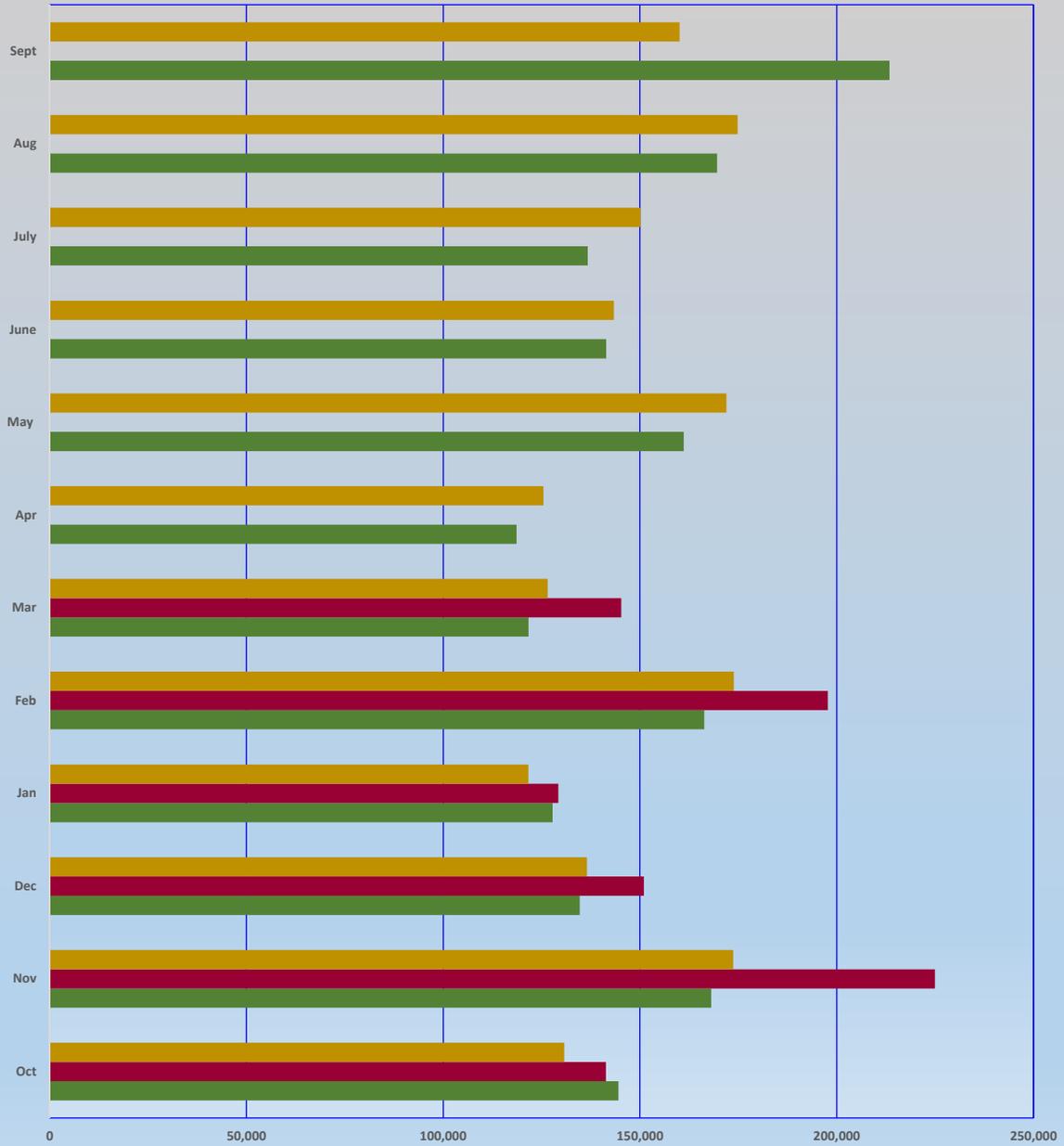
"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
March 31, 2020**

ANNUAL				FISCAL YEAR-TO-DATE		
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	GENERAL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
5,609,797	5,621,224	(11,427)	AD Valorem Taxes	5,454,446	5,419,045	35,401
1,706,112	1,922,538	(216,426)	Sales Tax	1,022,674	895,312	127,362
749,669	708,750	40,919	Franchise Tax	405,985	365,066	40,919
457,780	305,293	152,487	Intergovernmental	304,633	152,146	152,487
278,680	275,000	3,680	Licenses & Permits	133,100	129,420	3,680
377,574	502,166	(124,592)	Charges for Services	54,794	141,886	(87,092)
606,399	444,100	162,299	Fines & Forfeitures	368,895	206,596	162,299
215,406	258,000	(42,594)	Interest Revenue	59,380	101,975	(42,594)
350,000	350,000	0	Industrial District Payment	275,000	350,000	(75,000)
377,521	367,833	9,688	Other Revenue	181,978	172,290	9,688
2,129,548	2,129,548	(0)	Transfers In	1,068,524	1,068,524	(0)
964,899	964,899	0	Use of Prior Year Funds	964,899	964,899	0
13,823,383	13,849,351	(25,968)	Total Revenues	10,294,308	9,967,159	327,149
EXPENDITURES*						
8,639,107	9,026,057	386,950	Personnel Services	3,986,372	4,465,665	479,293
277,652	293,540	15,888	Materials & Supplies	102,571	115,828	13,257
2,732,933	2,912,433	179,500	Services	1,394,373	1,563,438	169,065
695,392	773,637	78,244	Capital Outlay	460,543	538,787	78,244
868,500	868,500	0	Transfers Out	916,425	916,425	0
13,213,586	13,874,167	660,582	Total Expenditures	6,860,284	7,600,143	739,859
FUND BALANCE						
7,641,935	7,641,935	0	Beginning Balance Estimate	7,641,935	7,641,935	0
609,798	(24,816)	634,614	Change in Fund Balance	3,434,023	2,367,015	1,067,008
8,251,733	7,617,119	634,614	Ending Balance	11,075,958	10,008,950	1,067,008

	Current Year Actual March	Prior Year Actual March	Change Actual to Actual	% Change Actual to Actual	Current Year Budget March	Change Budget to Actual	% Change Budget to Actual
TAXES - CURRENT	5,428,356	4,903,288	525,068	10.71%	5,381,524	46,833	0.87%
PRIOR YEAR CUR TAX	-	0	-	0.00%	-	-	0.00%
TAXES - DELINQUENT	9,556	22,066	(12,510)	-56.69%	21,475	(11,919)	-55.50%
PRIOR YEAR DEL TAX	-	0	-	0.00%	-	-	0.00%
PENALTY & INTEREST/TAXES	16,534	12,053	4,481	37.18%	16,046	488	3.04%
AD VALOREM	5,454,446	4,937,407	517,039	10.47%	5,419,045	35,401	0.65%
SALES TAX	989,608	863,174	126,433	14.65%	863,111	126,497	14.66%
MIXED BEVERAGE TAX	33,066	32,261	805	0.00%	32,201	865	0.00%
SALES TAX	1,022,674	895,435	127,239	14.21%	895,312	127,362	14.23%
FRANCHISE TAX - PRIVATE	405,985	414,233	(8,247)	-1.99%	365,066	40,919	11.21%
FRANCHISE-PUBLIC ENTERPRI	-	0	-	0.00%	-	-	0.00%
FRANCHISE TAX	405,985	414,233	(8,247)	-1.99%	365,066	40,919	11.21%
EMERGENCY MGT GRANT	-	0	-	0.00%	-	-	0.00%
FED/STATE DISASTER REIMBURSEM	179,711	108,746	70,965	65.26%	-	179,711	0.00%
TPWD WILDLIFE GRANT	1,000	0	1,000	0.00%	1,000	-	0.00%
GRANT	-	4,550	(4,550)	-100.00%	30,000	(30,000)	0.00%
REIMBURSEMENT FROM EDC	121,147	167,589	(46,442)	-27.71%	121,146	(0)	0.00%
INTERGOVERNMENTAL	183,487	280,885	(97,398)	-34.68%	31,000	152,487	491.89%
LICENSES & PERMITS	133,100	117,031	16,069	13.73%	129,420	3,680	2.84%
LICENSES & PERMITS	133,100	117,031	16,069	13.73%	129,420	3,680	2.84%
AMBULANCE REVENUE	20,423	0	20,423	0.00%	93,750	(73,327)	0.00%
DISPATCH & ANIMAL CONTROL	18,100	18,333	(233)	-1.27%	20,223	(2,123)	-10.50%
PARK FEES	11,740	8,207	3,533	43.05%	8,615	3,125	36.28%
POOL RECEIPTS	30	0	30	0.00%	46	(16)	-35.40%
PLAT FEES	4,500	9,100	(4,600)	-50.55%	12,505	(8,005)	-64.01%
CHARGES FOR SERVICES	54,794	35,640	19,154	53.74%	141,886	(87,092)	-61.38%
DOT FINES	587	18,296	(17,708)	-96.79%	18,417	(17,830)	-96.81%
OMNI FEES	567	449	118	26.28%	575	(8)	-1.41%
COURT FINES	363,737	205,024	158,713	77.41%	186,093	177,644	95.46%
MUN COURT-TIME PAYMENT FEE	4,004	2,075	1,929	92.96%	1,511	2,493	164.98%
FINES & FORFEITURES	368,895	225,843	143,052	63.34%	206,596	162,299	78.56%
INTEREST EARNINGS	59,380	88,379	(28,998)	-32.81%	101,975	(42,594)	-41.77%
INTEREST REVENUE	59,380	88,379	(28,998)	-32.81%	101,975	(42,594)	-41.77%
INDUSTRIAL DISTRICT PAYMENT	275,000	0	275,000	0.00%	350,000	(75,000)	-21.43%
INDUSTRIAL DISTRICT PAYMENT	275,000	0	275,000	0.00%	350,000	(75,000)	-21.43%
LEASE OF FIRE STATION	164,367	164,885	(518)	-0.31%	165,296	(929)	-0.56%
OTHER REVENUE	17,506	524,175	(506,669)	-96.66%	6,931	10,574	152.56%
CITY EVENTS REVENUE	35	175	(140)	-80.00%	-	35	0.00%
OTHER REVENUE	181,978	689,234	(507,257)	-73.60%	172,290	9,688	5.62%
TRANSFER TO OTHER FDS	7,500	7,500	-	0.00%	7,500	(0)	0.00%
SANITATION FRANCHISE TRSFR	159,088	159,389	(302)	-0.19%	159,087	0	0.00%
REIMBURSEMENT FROM ENTERPRISE	901,937	858,765	43,172	5.03%	901,937	(0)	0.00%
TRANSFERS IN	1,068,524	1,025,654	42,870	4.18%	1,068,524	(0)	0.00%
TRANSFER (TO)	-	-353,729	353,729	-100.00%	-	-	0.00%
TRANS FRM/(TO) CAP PROJEC	(916,425)	-350,745	(565,680)	161.28%	(868,500)	(47,925)	0.00%
TRANSFERS OUT	(916,425)	-704,474	(211,951)	30.09%	(868,500)	(47,925)	5.52%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%

General Fund Monthly Sales Tax Comparison

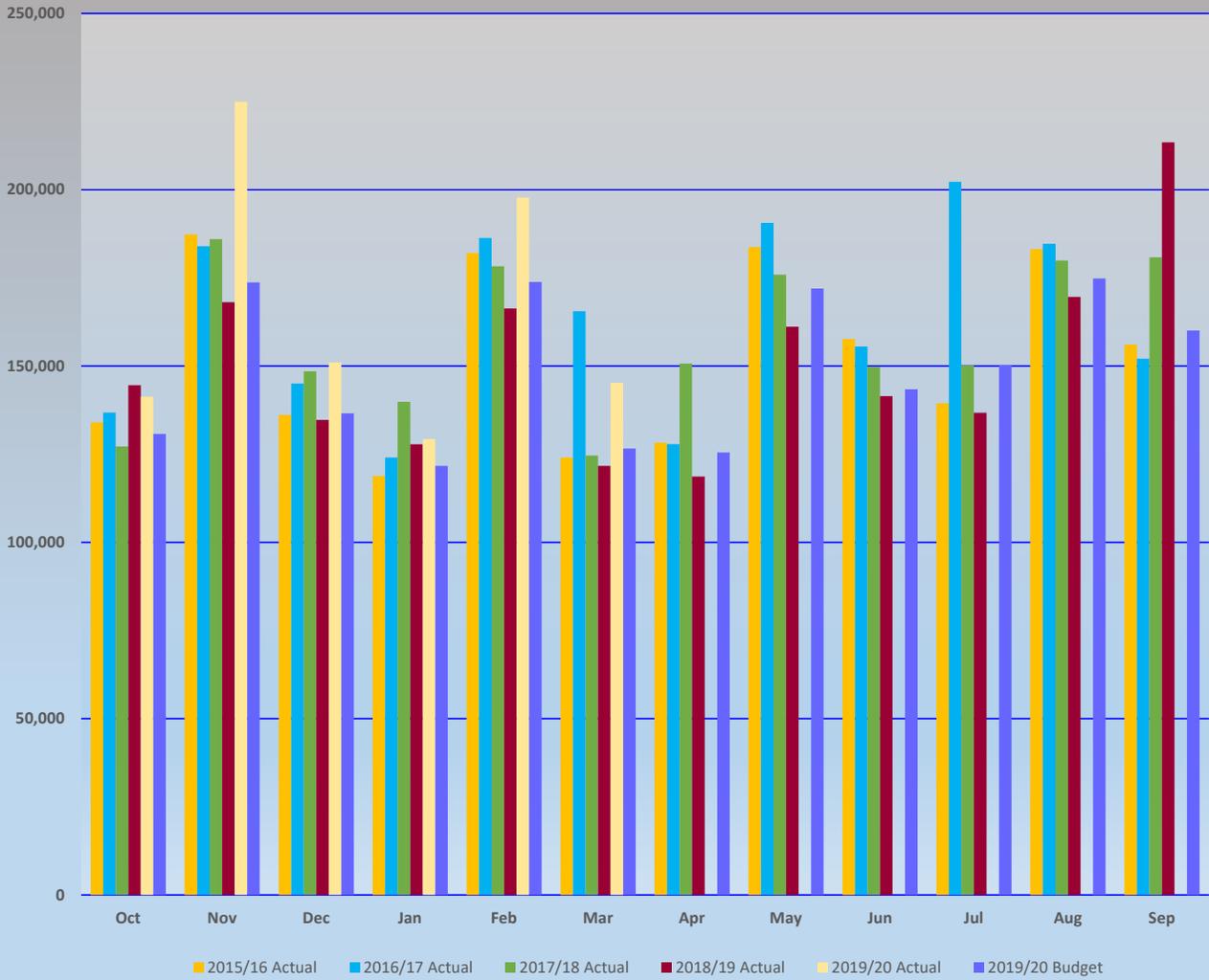


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	130,758	173,701	136,556	121,655	173,865	126,577	125,456	171,973	143,398	150,170	174,853	160,077
■ Actual 2019/20	141,341	224,972	151,016	129,278	197,726	145,275	0	0	0	0	0	0
■ Actual 2018/19	144,547	168,112	134,695	127,797	166,347	121,677	118,644	161,153	141,441	136,727	169,616	213,399

■ Budget 2019/20
 ■ Actual 2019/20
 ■ Actual 2018/19

	Sales Tax			Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19	2019/20	2019/20				
	Actual	Actual	Budget				
October	144,547	141,341	130,758	(3,206)	-2.22%	10,583	8.09%
November	168,112	224,972	173,701	56,860	33.82%	51,272	29.52%
December	134,695	151,016	136,556	16,320	12.12%	14,460	10.59%
January	127,797	129,278	121,655	1,481	1.16%	7,623	6.27%
February	166,347	197,726	173,865	31,379	18.86%	23,861	13.72%
March	121,677	145,275	126,577	23,598	19.39%	18,698	14.77%
April	118,644	-	125,456	-	0.00%	-	0.00%
May	161,153	-	171,973	-	0.00%	-	0.00%
June	141,441	-	143,398	-	0.00%	-	0.00%
July	136,727	-	150,170	-	0.00%	-	0.00%
August	169,616	-	174,853	-	0.00%	-	0.00%
September	213,399	-	160,077	-	0.00%	-	0.00%
Totals	863,174	989,608	863,111	126,433	14.65%	126,497	14.66%

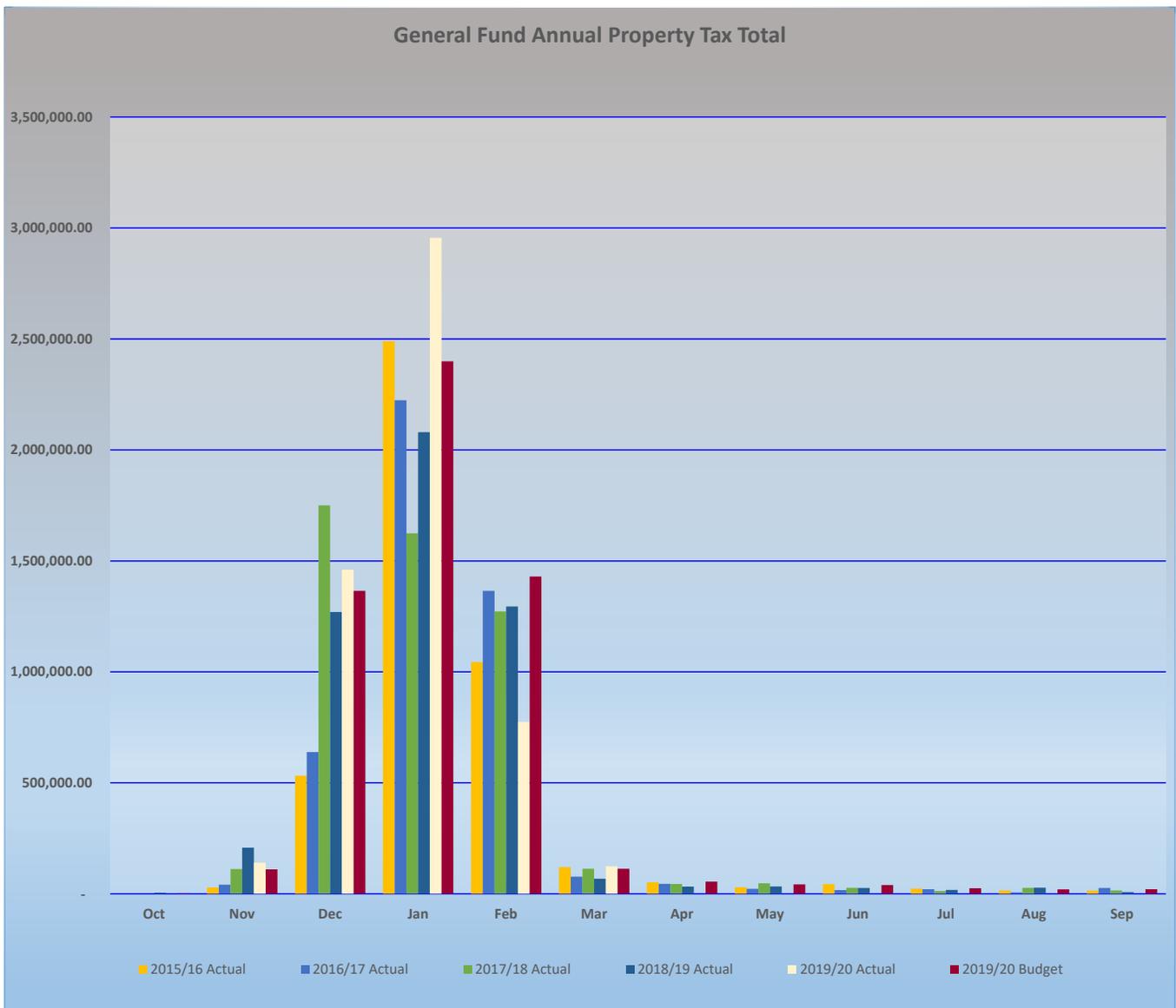
General Fund Annual Sales Tax Total



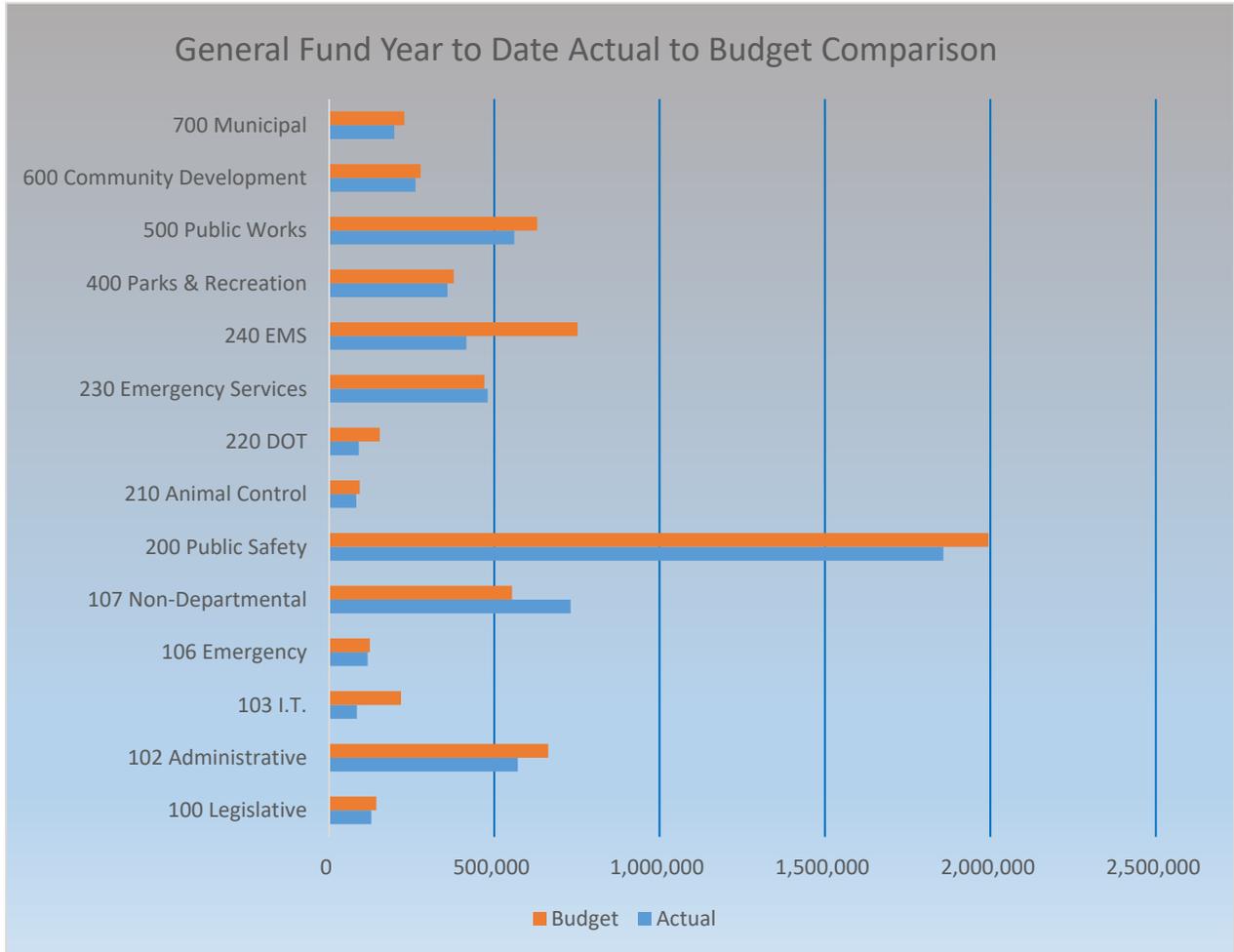
Annual Sales Tax Comparison					
	2015/16	2016/17	2017/18	2018/19	2019/20
	Actual	Actual	Actual	Actual	Actual
October	134,012	136,795	127,193	144,547	141,341
November	187,288	184,010	185,987	168,112	224,972
December	136,155	145,025	148,510	134,695	151,016
January	118,811	124,029	139,855	127,797	129,278
February	182,057	186,332	178,295	166,347	197,726
March	124,026	165,551	124,609	121,677	145,275
April	128,284	127,853	150,712	118,644	-
May	183,722	190,574	175,910	161,153	-
June	157,667	155,550	149,776	141,441	-
July	139,431	202,247	150,177	136,727	-
August	183,164	184,688	179,959	169,616	-
September	156,067	152,060	180,865	213,399	-
Totals	1,830,686	1,954,712	1,891,846	1,804,154	989,608

Property Tax

	2019/20 Budget	2019/20 Actual	YTD Actual to Budget	YTD % Actual to Budget	2018/19 Actual	Actual to Prior Year	% Actual to Actual
October	1,792	-	(1,792)	-100.00%	4,810	(4,810)	-100.00%
November	110,289	140,316	30,027	27.23%	207,793	(67,477)	-32.47%
December	1,365,332	1,459,720	94,387	6.91%	1,269,888	189,832	14.95%
January	2,399,556	2,955,897	556,341	23.19%	2,079,696	876,201	42.13%
February	1,429,368	774,418	(654,950)	-45.82%	1,294,949	(520,531)	-40.20%
March	112,707	124,096	11,388	10.10%	68,218	55,877	81.91%
April	54,766	-	-	0.00%	32,312	-	0.00%
May	42,536	-	-	0.00%	32,751	-	0.00%
June	39,095	-	-	0.00%	25,948	-	0.00%
July	25,015	-	-	0.00%	17,734	-	0.00%
August	19,967	-	-	0.00%	27,174	-	0.00%
September	20,800	-	-	0.00%	7,667	-	0.00%
Totals	5,419,045	5,454,446	35,401	0.65%	4,925,354	529,092	10.74%



EXPENDITURES*	Actual	Budget	Variance	
100 Legislative	128,770	143,810	15,040	10.46%
102 Administrative	571,776	663,736	91,961	13.85%
103 I.T.	84,976	218,392	133,415	61.09%
106 Emergency	117,785	124,279	6,494	5.23%
107 Non-Departmental	731,247	554,351	(176,896)	-31.91%
200 Public Safety	1,858,009	1,994,053	136,044	6.82%
210 Animal Control	83,472	93,669	10,198	10.89%
220 DOT	90,960	154,092	63,132	40.97%
230 Emergency Services	480,461	470,702	(9,759)	-2.07%
240 EMS	416,167	752,160	335,994	44.67%
400 Parks & Recreation	358,834	378,077	19,244	5.09%
500 Public Works	560,797	630,278	69,480	11.02%
600 Community Development	262,122	277,574	15,452	5.57%
700 Municipal	198,484	228,545	30,061	13.15%
Total	5,943,859	6,683,718	739,859	11.07%



**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
212,531	222,620	10,089	100 Legislative	99,679	107,200	7,521
1,124,567	1,205,201	80,634	102 Administrative	520,675	601,309	80,634
275,351	283,352	8,001	103 I.T.	35,160	140,309	105,149
177,227	183,780	6,553	106 Emergency	103,615	104,470	855
21,044	18,950	(2,095)	107 Non-Departmental	14,092	11,997	(2,095)
3,471,352	3,518,126	46,774	200 Public Safety	1,697,837	1,744,610	46,774
145,175	150,726	5,551	210 Animal Control	69,225	74,777	5,551
229,669	287,656	57,987	220 DOT	87,399	145,386	57,987
120,567	129,157	8,589	230 Emergency Services	56,049	64,638	8,589
648,250	716,911	68,661	240 EMS	293,401	362,062	68,661
580,242	593,432	13,191	400 Parks & Recreation	248,978	262,169	13,191
702,719	745,232	42,513	500 Public Works	334,475	376,988	42,513
522,589	529,256	6,667	600 Community Development	246,156	256,283	10,128
407,822	441,657	33,835	700 Municipal	179,633	213,468	33,835
0	0	0	900 Hurricane	0	0	0
8,639,107	9,026,057	386,950	Total Expenditures	3,986,372	4,465,665	479,293

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
MATERIALS & SUPPLIES						
5,984	6,000	16	100 Legislative	41	91	50
5,509	10,650	5,141	102 Administrative	32	5,173	5,141
9,107	3,000	(6,107)	103 I.T.	8,631	1,485	(7,146)
207	625	418	106 Emergency	82	500	418
25,422	31,800	6,378	107 Non-Departmental	7,296	13,674	6,378
64,629	69,580	4,951	200 Public Safety	22,897	27,848	4,951
4,364	7,000	2,636	210 Animal Control	1,079	3,715	2,636
5,873	8,200	2,327	220 DOT	1,504	2,966	1,462
6,577	6,352	(225)	230 Emergency Services	3,870	3,645	(225)
50,091	44,344	(5,747)	240 EMS	32,334	26,587	(5,747)
49,315	49,250	(65)	400 Parks & Recreation	15,352	15,517	165
38,508	41,000	2,492	500 Public Works	6,978	8,480	1,501
7,063	8,619	1,556	600 Community Development	1,907	3,463	1,556
5,003	7,120	2,117	700 Municipal	568	2,685	2,117
0	0	0	900 Hurricane	0	0	0
277,652	293,540	15,888	Total Expenditures	102,571	115,828	13,257

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SERVICES						
49,861	65,380	15,519	100 Legislative	29,050	36,519	7,469
115,280	121,465	6,185	102 Administrative	51,069	57,254	6,185
64,506	93,138	28,632	103 I.T.	32,442	74,201	41,759
32,369	37,590	5,221	106 Emergency	14,089	19,310	5,221
786,780	904,183	117,403	107 Non-Departmental	467,341	524,945	57,603
263,605	248,568	(15,037)	200 Public Safety	137,276	158,232	20,956
28,466	30,475	2,009	210 Animal Control	9,951	11,960	2,009
11,667	12,950	1,283	220 DOT	2,057	5,740	3,683
824,246	806,123	(18,123)	230 Emergency Services	420,542	402,419	(18,123)
31,872	40,092	8,220	240 EMS	11,818	20,038	8,220
186,587	198,460	11,873	400 Parks & Recreation	85,887	91,771	5,884
286,797	300,560	13,763	500 Public Works	108,147	133,793	25,647
26,232	30,000	3,768	600 Community Development	11,095	14,863	3,768
24,666	23,450	(1,216)	700 Municipal	13,608	12,392	(1,216)
0	0	0	900 Hurricane	0	0	0
<u>2,732,933</u>	<u>2,912,433</u>	<u>179,500</u>	<u>Total Expenditures</u>	<u>1,394,373</u>	<u>1,563,438</u>	<u>169,065</u>

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
March 31, 2020**

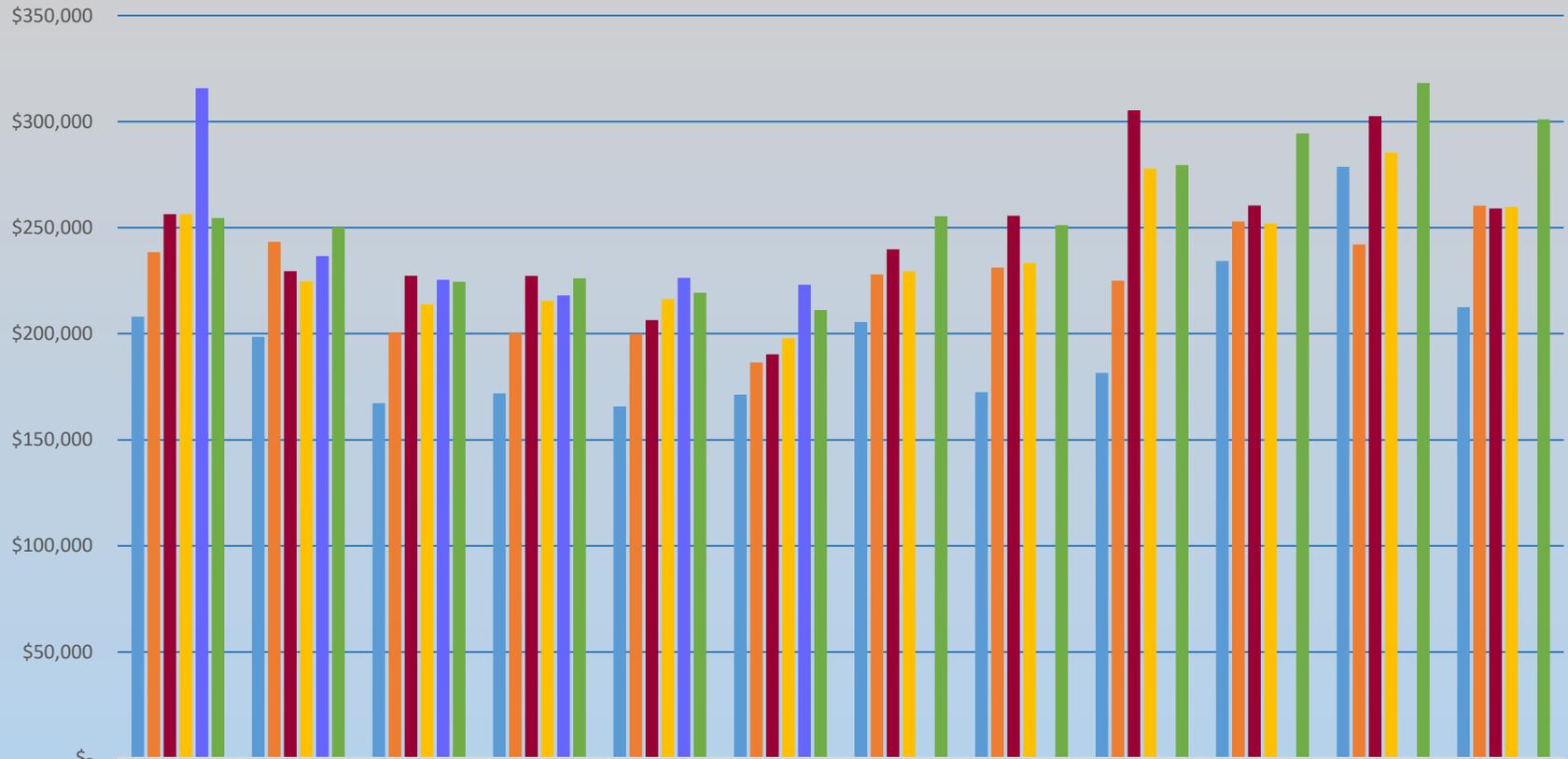
<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			CAPITAL			
0	0	0	100 Legislative	0	0	0
0	0	0	102 Administrative	0	0	0
39,346	33,000	(6,346)	103 I.T.	8,743	2,397	(6,346)
0	0	0	106 Emergency	0	0	0
247,283	8,500	(238,783)	107 Non-Departmental	242,518	3,735	(238,783)
100,089	163,452	63,363	200 Public Safety	0	63,363	63,363
6,431	6,432	2	210 Animal Control	3,216	3,218	2
0	0	0	220 DOT	0	0	0
0	0	0	230 Emergency Services	0	0	0
144,114	408,974	264,860	240 EMS	78,614	343,474	264,860
17,231	17,234	4	400 Parks & Recreation	8,617	8,621	4
130,300	130,119	(181)	500 Public Works	111,197	111,017	(181)
5,926	5,927	1	600 Community Development	2,963	2,964	1
4,675	0	(4,675)	700 Municipal	4,675	0	(4,675)
0	0	0	900 Hurricane	0	0	0
695,392	773,637	78,244	Total Expenditures	460,543	538,787	78,244

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	ENTERPRISE FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
3,211,548	3,242,592	(31,044)	Water Sales	1,426,961	1,458,005	(31,044)
2,932,740	2,978,617	(45,877)	Sewer Service Charge	1,370,019	1,415,896	(45,877)
2,413,266	2,329,617	83,649	Sanitation Service Charge	1,225,273	1,141,623	83,649
5,014	11,000	(5,986)	Permits & Fees	150	6,136	(5,986)
61,205	71,366	(10,161)	Interest Income	18,986	29,147	(10,161)
201,215	187,313	13,902	Other Revenue	102,327	88,425	13,902
198,878	198,878	0	Transfers In	99,439	99,439	0
1,052,271	1,052,271	0	Prior Year Funds	526,136	526,136	0
10,076,138	10,071,654	4,484	Total Revenues	4,769,292	4,764,808	4,484
EXPENDITURES						
1,212,469	1,305,645	93,176	Personnel Services	558,271	651,446	93,176
53,270	57,480	4,210	Materials & Supplies	19,482	23,786	4,304
3,737,881	3,648,990	(88,891)	Services	1,752,208	1,645,979	(106,229)
350,674	360,000	9,326	Infrastructure Maintenance	115,348	94,899	(20,450)
1,062,724	1,182,365	119,642	Capital Outlay	560,387	372,516	(187,871)
1,192,968	1,192,967	(0)	Debt Payments	596,484	596,484	(0)
2,397,048	2,397,048	(0)	Transfers Out	1,236,024	1,236,024	(0)
0	0	0	Hurricane	0	0	0
10,007,034	10,144,495	137,462	Total Expenditures	4,838,205	4,621,134	(217,071)
FUND BALANCE						
1,582,503	1,582,503	0	Beginning Balance Estimate	1,582,503	1,582,503	0
69,104	(72,841)	141,946	Change in Fund Balance	(68,913)	143,674	(212,587)
1,651,607	1,509,662	141,946	Ending Balance	1,513,590	1,726,177	(212,587)

	Current Year Actual March	Prior Year Actual March	Change Actual to Actual	% Change Actual to Actual	Current Year Budget March	Change Budget to Actual	% Change Budget to Actual
WATER SERVICE	1,357,970	1,278,022	79,948.33	6.26%	1,385,742	(27,771.57)	-2.00%
WATER SERVICE-EL JARDIN	0	-	-	0.00%	-	-	0.00%
WATER SERVICE-EL LAGO	46,514	46,053	461	1.00%	48,373	(1,859)	-3.84%
WATER TAP FEES	8,100	7,450	650	8.72%	8,541	(441)	-5.16%
PENALTIES-UTILITIES	14,377	17,020	(2,643)	-15.53%	15,349	(973)	-6.34%
WATER SALES	1,426,961	1,348,545	78,417	5.81%	1,458,005	(31,044)	-2.13%
LICENSES & PERMITS	150	1,576	(1,426)	-90.48%	6,136	(5,986)	-97.56%
PERMITS & FEES	150	1,576	(1,426)	-90.48%	6,136	(5,986)	-97.56%
INTEREST EARNINGS	9,493	12,575	(3,082)	-24.51%	14,577	(5,083)	-34.87%
INTEREST INCOME	9,493	12,575	(3,082)	-24.51%	14,577	(5,083)	-34.87%
OTHER REVENUE	7,166	8,295	(1,129)	-13.61%	7,858	(692)	-8.81%
GAIN IN SALE ON FIXED ASSETS	0	-	-	0.00%	-	-	0.00%
OTHER REVENUE	7,166	8,295	(1,129)	-13.61%	7,858	(692)	-8.81%
TRANS FRM/(TO) OTHER FUNDS	49,720	49,268	451	0.92%	49,720	0	0.00%
TRANSFERS IN	49,720	49,268	451	0.92%	49,720	0	0.00%
USE OF PRIOR YEAR FUNDS	526,136	-	526,136	0.00%	526,136	-	0.00%
USE OF PRIOR YEAR FUNDS	526,136	-	526,136	0.00%	526,136	-	0.00%
SEWER SERVICE	1,348,851	1,306,059	42,791	3.28%	1,393,407	(44,556)	-3.20%
SEWER SERVICE	7,953	8,837	(884)	-10.00%	8,052	(99)	-1.23%
PENALTIES - UTILITIES	13,216	17,241	(4,025)	-23.35%	14,437	(1,221)	-8.46%
SEWER SERVICE CHARGE	1,370,019	1,332,137	37,883	2.84%	1,415,896	(45,877)	-3.24%
INTEREST EARNINGS	7,830	10,405	(2,575)	-24.75%	11,698	(3,868)	-33.06%
INTEREST INCOME	7,830	10,405	(2,575)	-24.75%	11,698	(3,868)	-33.06%
OTHER REVENUE	0	-	-	0.00%	-	-	0.00%
OTHER REVENUE	0	-	-	0.00%	-	-	0.00%
TRANSFER FROM EDC	49,720	49,268	451	0.92%	49,720	(8,287)	-100.00%
TRANSFERS IN	49,720	49,268	451	0.92%	49,720	(8,287)	-100.00%
FRANCHISE FEES	178,428	146,844	31,584	21.51%	152,963	25,465	16.65%
COMMERCIAL SANITATION	540,181	471,301	68,881	14.62%	489,609	50,572	10.33%
RESIDENTIAL SANITATION	501,774	473,715	28,059	5.92%	492,963	8,810	1.79%
PENALTIES-UTILITIES	4,890	6,199	(1,309)	-21.11%	6,089	(1,198)	-19.68%
SANITATION SERVICE CHARGES	1,225,273	1,098,058	127,214	11.59%	1,141,623	83,649	7.33%
INTEREST EARNINGS	1,663	2,170	(507)	-23.37%	2,873	(1,209)	-42.10%
INTEREST INCOME	1,663	2,170	(507)	-23.37%	2,873	(1,209)	-42.10%
SALE OF BAGS	0	30	(30)	0.00%	426	(426)	0.00%
SANITATION BILLING FEES	95,161	78,317	16,845	21.51%	80,142	15,020	18.74%
OTHER REVENUE	95,161	78,347	16,815	21.46%	80,567	14,594	18.11%

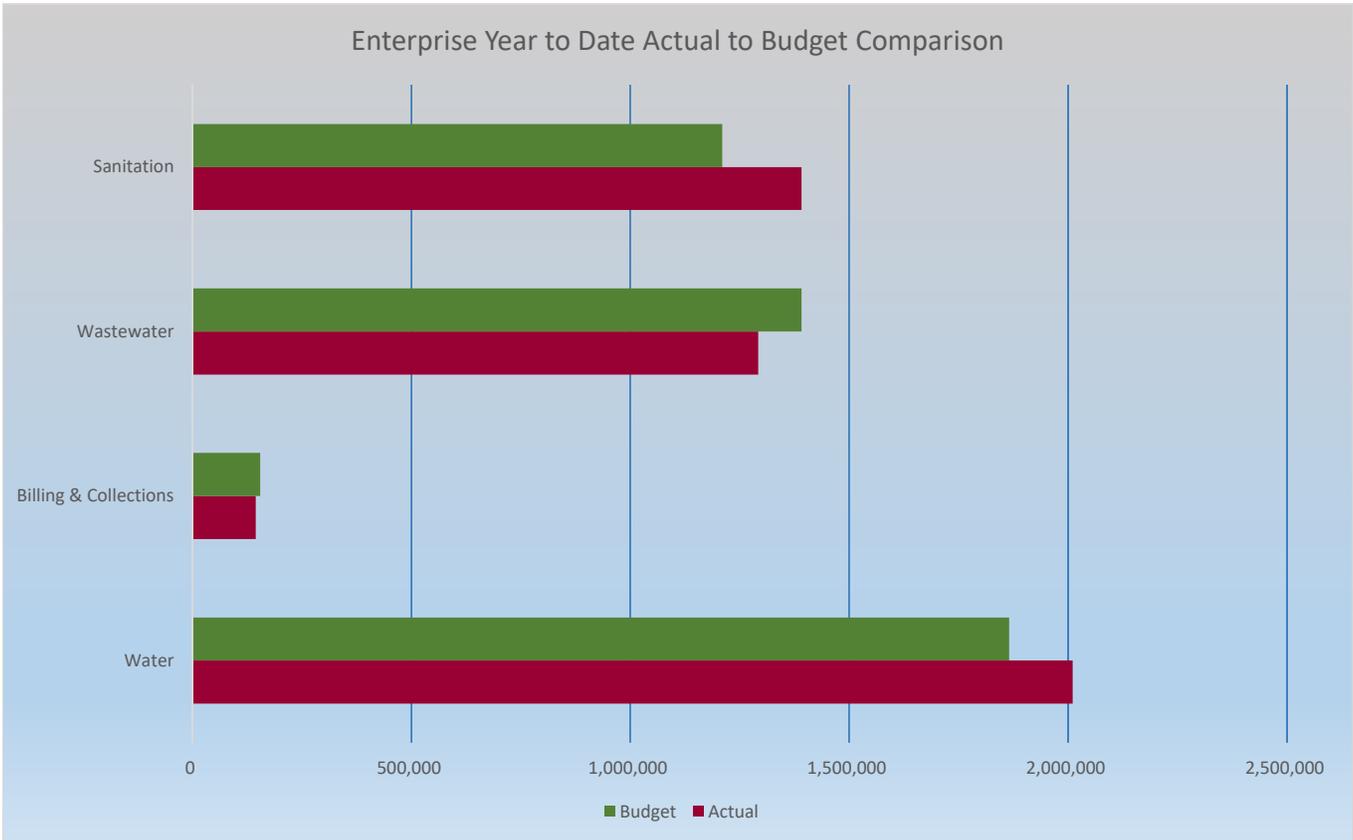
Monthly Water Billing



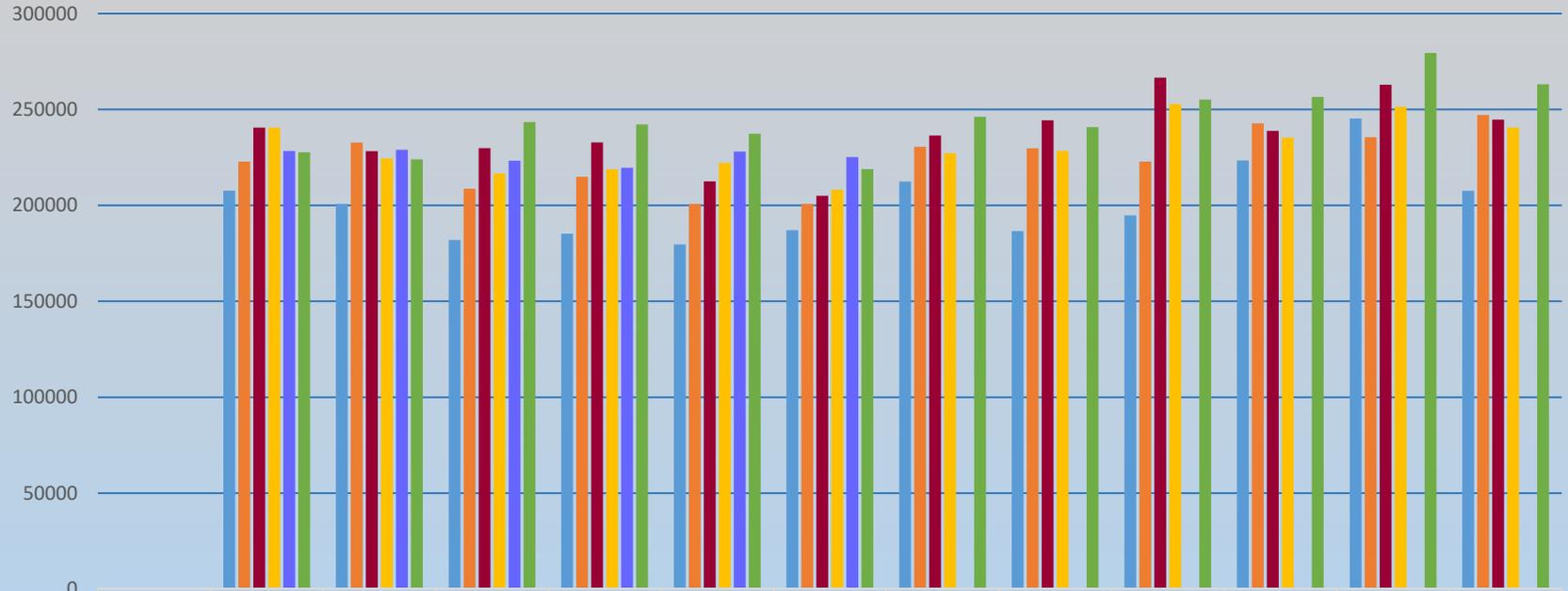
	October	November	December	January	February	March	April	May	June	July	August	September
■ 2015/16 Actual	\$208,027	\$198,554	\$167,272	\$171,946	\$165,777	\$171,378	\$205,488	\$172,485	\$181,591	\$234,211	\$278,641	\$212,510
■ 2016/17 Actual	\$238,440	\$243,355	\$200,634	\$200,386	\$199,907	\$186,486	\$227,913	\$231,116	\$224,975	\$252,867	\$242,051	\$260,356
■ 2017/18 Actual	\$256,381	\$229,456	\$227,268	\$227,227	\$206,428	\$190,333	\$239,751	\$255,581	\$305,324	\$260,441	\$302,526	\$259,020
■ 2018/19 Actual	\$256,381	\$224,713	\$213,817	\$215,420	\$216,257	\$197,878	\$229,291	\$233,216	\$277,816	\$251,896	\$285,406	\$259,674
■ 2019/20 Actual	\$315,720	\$236,628	\$225,409	\$218,041	\$226,296	\$223,083						
■ 2019/20 Budget	\$254,546	\$250,174	\$224,457	\$226,107	\$219,285	\$211,172	\$255,362	\$251,217	\$279,533	\$294,458	\$318,207	\$301,011

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

EXPENDITURES*	Actual	Budget	Variance	
Water	2,010,104	1,865,183	(144,920)	-7.77%
Billing & Collections	144,564	154,632	10,068	6.51%
Wastewater	1,292,285	1,391,234	98,949	7.11%
Sanitation	1,391,253	1,210,085	(181,167)	-14.97%
Total	4,838,205	4,621,134	(217,071)	-4.70%



Monthly Sewer Billing



	October	November	December	January	February	March	April	May	June	July	August	September
2015/16 Actual	\$207,684	\$200,658	\$181,931	\$185,250	\$179,581	\$187,047	\$212,449	\$186,533	\$194,769	\$223,452	\$245,334	\$207,580
2016/17 Actual	\$222,839	\$232,749	\$208,685	\$214,942	\$200,686	\$200,686	\$230,534	\$229,769	\$222,831	\$242,727	\$235,557	\$247,123
2017/18 Actual	\$240,534	\$228,300	\$229,864	\$232,845	\$212,510	\$204,992	\$236,379	\$244,378	\$266,595	\$238,840	\$262,884	\$244,683
2018/19 Actual	\$240,534	\$224,464	\$216,638	\$218,834	\$222,134	\$208,171	\$227,145	\$228,392	\$252,804	\$235,348	\$251,373	\$240,589
2019/20 Actual	\$228,384	\$228,950	\$223,291	\$219,583	\$228,077	\$225,138	\$-	\$-	\$-	\$-	\$-	\$-
2019/20 Budget	\$227,633	\$223,968	\$243,422	\$242,150	\$237,307	\$218,928	\$246,158	\$240,792	\$255,143	\$256,581	\$279,448	\$263,125

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
0	0	0	900 Hurricane	0	0	0
578,941	646,934	67,993	902 Water	255,884	323,878	67,993
210,292	217,681	7,389	905 Billing	100,870	108,259	7,389
423,237	441,030	17,793	912 Sewer	201,517	219,310	17,793
0	0	0	922 Sanitation	0	0	0
1,212,469	1,305,645	93,176	Total Expenditures	558,271	651,446	93,176

**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SUPPLIES						
0	0	0	900 Hurricane	0	0	0
14,099	16,400	2,301	902 Water	4,233	6,629	2,396
26,853	28,280	1,427	905 Billing	9,668	11,095	1,427
12,318	12,800	482	912 Sewer	5,581	6,063	482
0	0	0	922 Sanitation	0	0	0
53,270	57,480	4,210	Total Expenditures	19,482	23,786	4,304

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			SERVICES			
0	0	0	900 Hurricane	0	0	0
809,812	849,702	39,890	902 Water	324,755	340,080	15,325
76,313	77,565	1,252	905 Billing	34,026	35,278	1,252
591,177	630,310	39,133	912 Sewer	208,502	266,863	58,361
2,260,580	2,091,413	(169,167)	922 Sanitation	1,184,926	1,003,758	(181,167)
<u>3,737,881</u>	<u>3,648,990</u>	<u>(88,891)</u>	Total Expenditures	<u>1,752,208</u>	<u>1,645,979</u>	<u>(106,229)</u>

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
INFRASTRUCTURE MAINTENANCE						
0	0	0	900 Hurricane	0	0	0
157,479	160,000	2,521	902 Water	35,446	38,996	3,551
0	0	0	905 Billing	0	0	0
193,195	200,000	6,805	912 Sewer	79,903	55,902	(24,000)
0	0	0	922 Sanitation	0	0	0
350,674	360,000	9,326	Total Expenditures	115,348	94,899	(20,450)

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			CAPITAL			
0	0	0	900 Hurricane	0	0	0
990,117	1,063,445	73,328	902 Water	506,289	272,104	(234,185)
3,500	3,500	0	905 Billing	0	0	0
69,107	115,420	46,314	912 Sewer	54,098	100,411	46,314
0	0	0	922 Sanitation	0	0	0
<u>1,062,724</u>	<u>1,182,365</u>	<u>119,642</u>	Total Fxpenditures	<u>560,387</u>	<u>372,516</u>	<u>(187,871)</u>

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			TRANSFERS OUT			
0	0	0	900 Hurricane	0	0	0
995,509	995,509	0	902 Water	585,255	585,255	0
0	0	0	905 Billing	0	0	0
888,885	888,885	0	912 Sewer	444,443	444,443	0
412,654	412,654	(0)	922 Sanitation	206,327	206,327	(0)
<u>2,297,048</u>	<u>2,297,048</u>	(0)	Total Expenditures	<u>1,236,024</u>	<u>1,236,024</u>	(0)

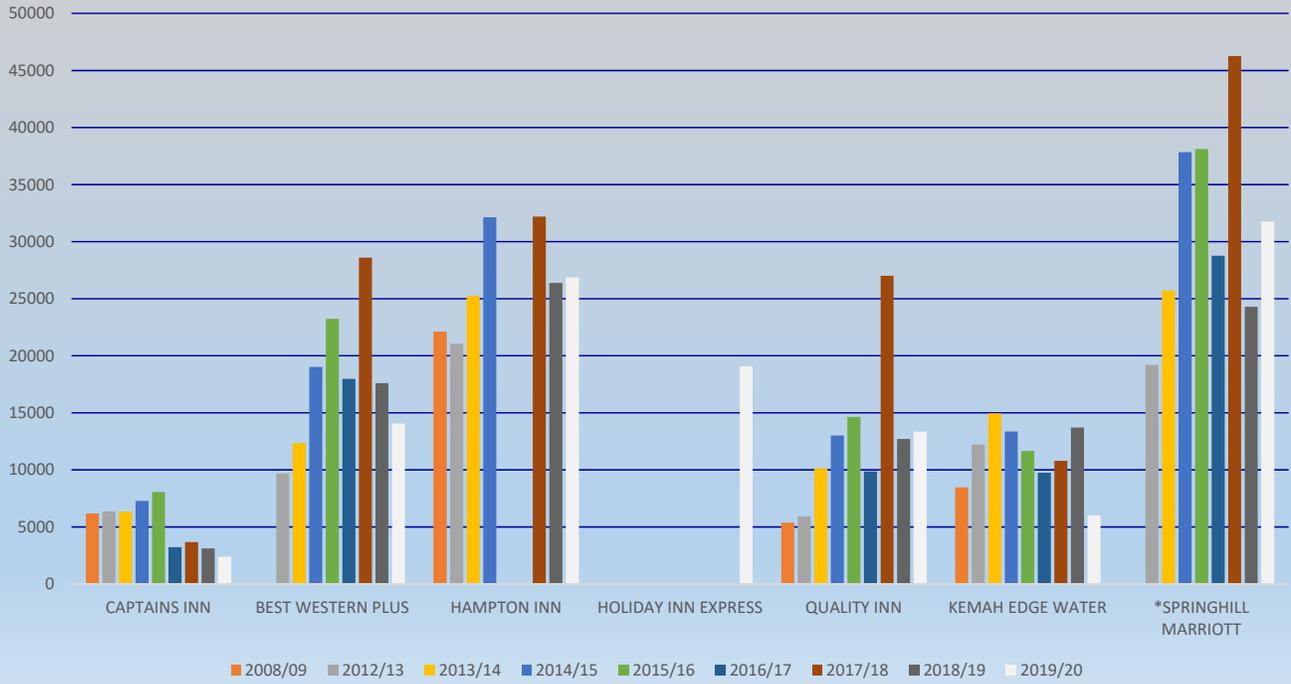
**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			DEBT PAYMENTS			
0	0	0	900 Hurricane	0	0	0
596,484	596,484	(0)	902 Water	298,242	298,242	(0)
0	0	0	905 Billing	0	0	0
596,484	596,484	(0)	912 Sewer	298,242	298,242	(0)
0	0	0	922 Sanitation	0	0	0
<u>1,192,968</u>	<u>1,192,967</u>	<u>(0)</u>	Total Expenditures	<u>596,484</u>	<u>596,484</u>	<u>(0)</u>

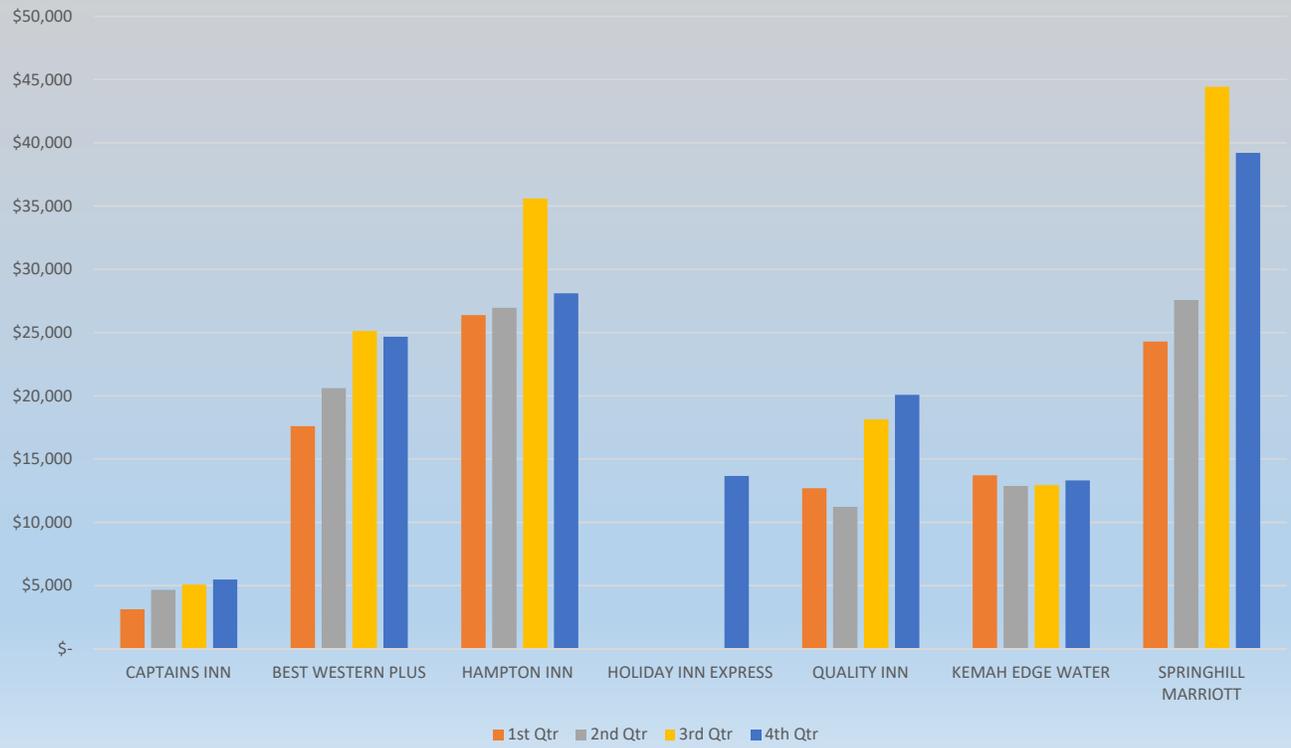
**CITY OF SEABROOK
HOTEL/MOTEL FUND - MONTHLY REPORT
March 31, 2020**

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	HOTEL/MOTEL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
262,990	485,185	(222,195)	Hotel Occupancy Tax	262,990	237,703	25,287
12,547	7,076	5,471	Interest Income	8,626	3,155	5,471
96,143	100,000	(3,857)	Seabrook Festival Revenue	96,143	100,000	(3,857)
1,911	1,300	611	Pelican Revenue	1,300	689	611
0	0	0	Other Revenue	0	0	0
53,000	53,000	0	Use of Prior Funds	53,000	53,000	0
<u>426,592</u>	<u>646,561</u>	<u>(219,969)</u>	Total Revenues	<u>422,059</u>	<u>394,547</u>	<u>27,513</u>
EXPENDITURES						
128,055	122,523	(5,532)	Personnel Services	64,256	58,724	(5,532)
1,504	2,000	496	Materials & Supplies	501	996	496
343,784	465,660	121,876	Services	344,434	395,180	50,746
0	0	0	Capital Outlay	0	0	0
<u>473,343</u>	<u>590,183</u>	<u>116,840</u>	Total Expenditures	<u>409,191</u>	<u>454,901</u>	<u>45,710</u>
FUND BALANCE						
1,313,587	1,313,587	0	Beginning Unreserved Fund Bal	1,313,587	1,313,587	0
(46,751)	56,378	(103,129)	Change in Fund Balance	12,868	(60,354)	73,222
<u>1,266,836</u>	<u>1,369,965</u>	<u>(103,129)</u>	Ending Unreserved Fund Bal	<u>1,326,455</u>	<u>1,253,233</u>	<u>73,222</u>

Hotel Occupancy Tax Revenues 1st Fiscal Quarter (October-December)



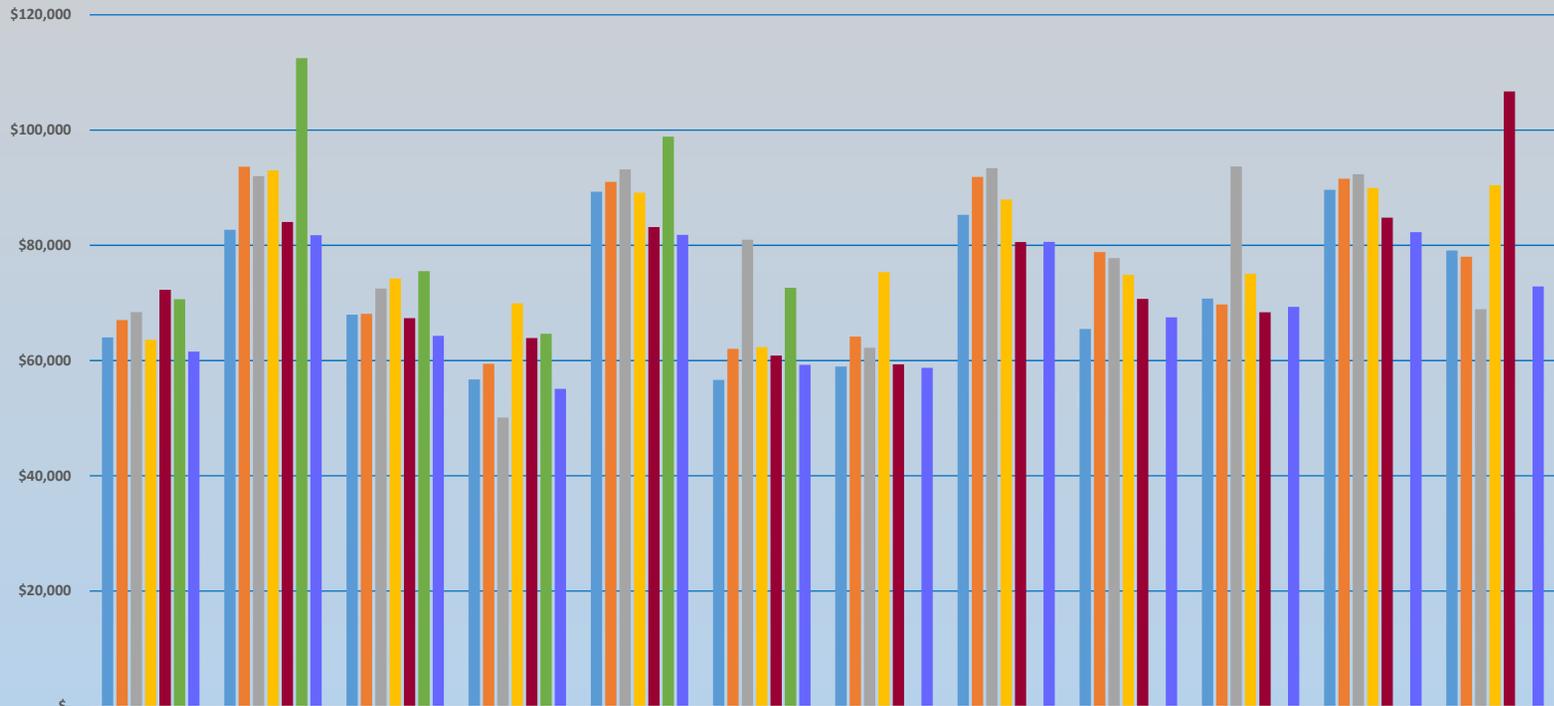
Quarterly Comparisons Fiscal Year 2018-19



**CITY OF SEABROOK
SEDC - MONTHLY REPORT
March 31, 2020**

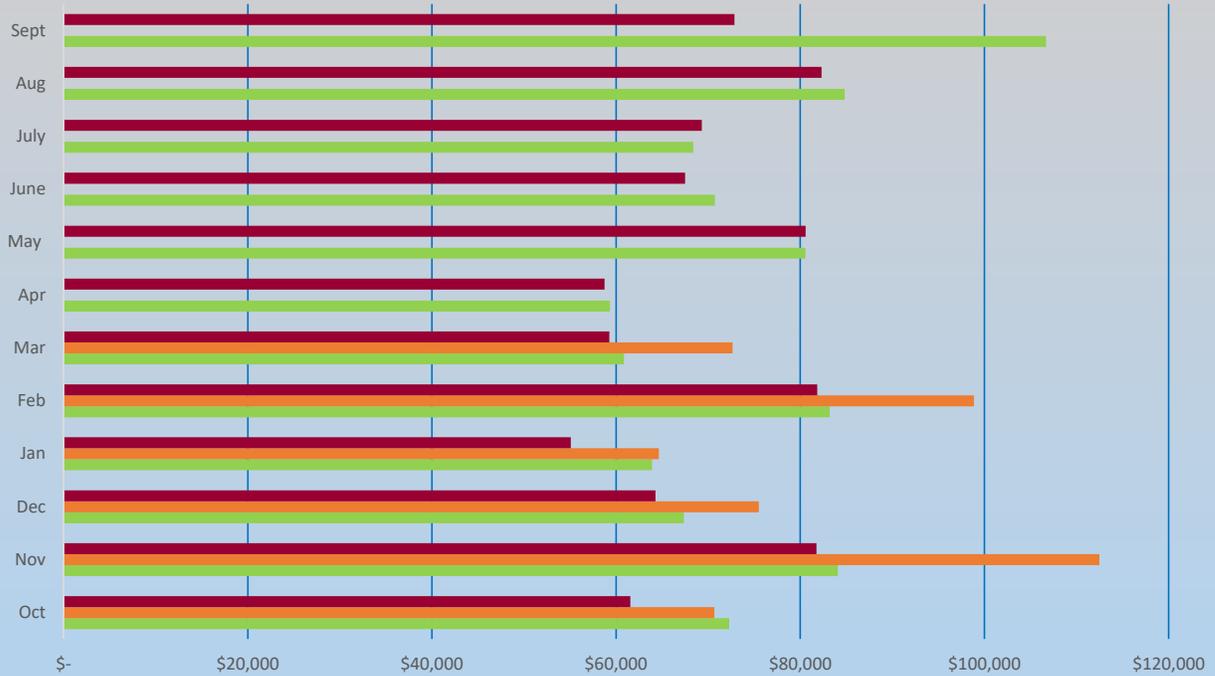
ANNUAL			FISCAL YEAR-TO-DATE			
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>SEDC</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
REVENUES						
753,574	835,000	(81,426)	Sales Tax	494,804	403,716	91,088
0	0	0	Grant Proceeds	0	0	0
68,858	86,950	(18,092)	Interest Income	22,769	40,861	(18,092)
944	1,200	(256)	Other Revenue	300	556	(256)
0	0	0	Loan Repayment	0	0	0
<u>823,376</u>	<u>923,150</u>	<u>(99,774)</u>	Total Revenues	<u>517,873</u>	<u>445,133</u>	<u>72,740</u>
EXPENDITURES						
0	0	0	Personnel Services	0	0	0
108	150	42	Materials & Supplies	47	89	42
1,095,789	1,131,973	36,184	Services	148,590	184,773	36,184
441,171	441,171	(0)	Transfers Out	220,586	220,585	(0)
<u>1,537,068</u>	<u>1,573,294</u>	<u>36,226</u>	Total Expenditures	<u>369,223</u>	<u>405,448</u>	<u>36,226</u>
FUND BALANCE						
3,209,979	3,209,979	0	Beginning Balance Estimate	3,209,979	3,209,979	0
(713,692)	(650,144)	(63,548)	Change in Fund Balance	148,650	39,685	108,965
<u>2,496,287</u>	<u>2,559,835</u>	<u>(63,548)</u>	Ending Balance	<u>3,358,629</u>	<u>3,249,664</u>	<u>108,965</u>

EDC Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2014/15	\$64,008	\$82,695	\$67,956	\$56,695	\$89,300	\$56,629	\$58,939	\$85,286	\$65,476	\$70,767	\$89,635	\$79,100
Actual 2015/16	\$67,006	\$93,644	\$68,078	\$59,405	\$91,029	\$62,013	\$64,142	\$91,861	\$78,834	\$69,716	\$91,582	\$78,034
Actual 2016/17	\$68,397	\$92,005	\$72,512	\$50,112	\$93,166	\$81,001	\$62,216	\$93,400	\$77,775	\$93,688	\$92,344	\$68,878
Actual 2017/18	\$63,596	\$92,994	\$74,255	\$69,927	\$89,147	\$62,304	\$75,356	\$87,955	\$74,888	\$75,088	\$89,979	\$90,433
Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699
Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$98,863	\$72,637	\$-	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859

EDC Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859
■ Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$98,863	\$72,637	\$-	\$-	\$-	\$-	\$-	\$-
■ Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699

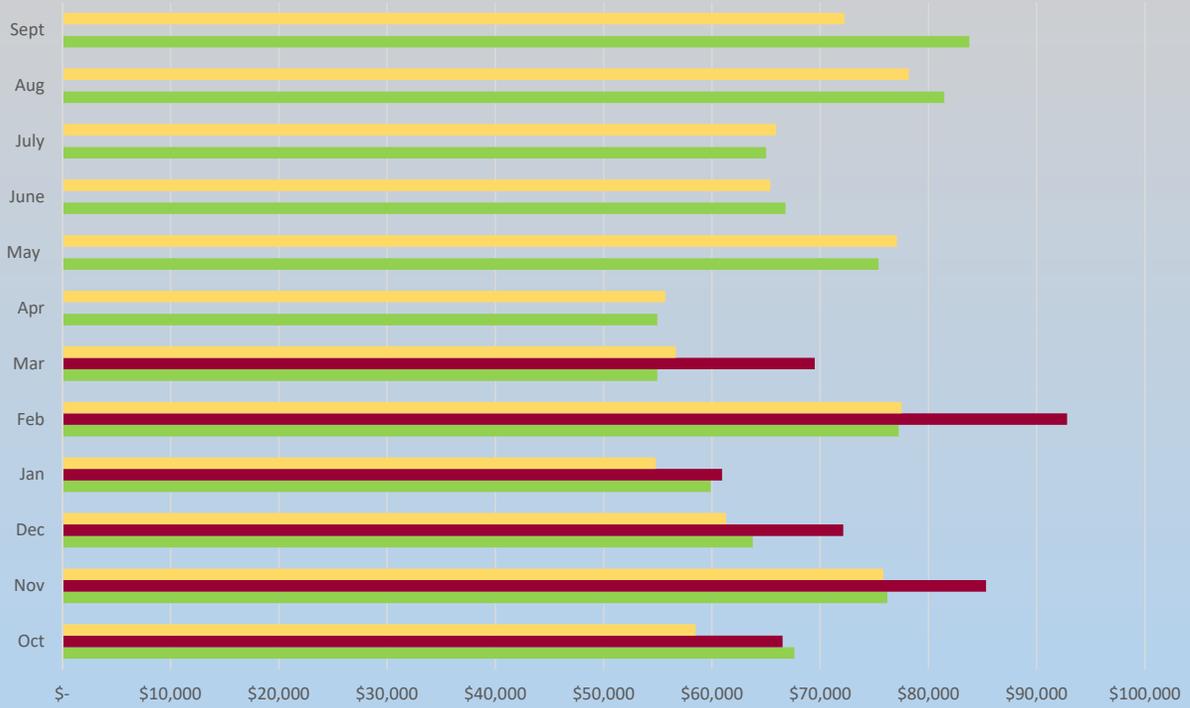
■ Budget 2019/20 ■ Actual 2019/20 ■ Actual 2018/19

EDC Sales Tax				Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19 Actual	2019/20 Actual	2019/20 Budget				
October	72,274	70,670	61,542	-1,603.22	13.64%	9,129	14.83%
November	84,056	112,486	81,753	28,430	33.82%	30,733	37.59%
December	67,348	75,508	64,270	8,160	12.12%	11,237	17.48%
January	63,898	64,639	55,073	741	1.16%	9,566	17.37%
February	83,174	98,863	81,830	15,690	18.86%	17,033	20.81%
March	60,838	72,637	59,248	11,799	19.39%	13,389	22.60%
April	59,322	-	58,732	-	0.00%	-	0.00%
May	80,577	-	80,594	-	0.00%	-	0.00%
June	70,720	-	67,491	-	0.00%	-	0.00%
July	68,364	-	69,313	-	0.00%	-	0.00%
August	84,808	-	82,295	-	0.00%	-	0.00%
September	106,699	-	72,859	-	0.00%	-	0.00%
Totals	431,587	494,804	403,716	63,217	14.65%	91,088	22.56%

**CITY OF SEABROOK
CRIME DISTRICT - MONTHLY REPORT
March 31, 2020**

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	CRIME DISTRICT	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
718,256	799,216	(80,960)	Sales Tax	447,245	384,656	62,588
16,263	19,816	(3,553)	Interest Income	5,343	8,896	(3,553)
1,000	0		Other Revenue	1,000	0	
<u>735,519</u>	<u>819,032</u>	<u>(84,513)</u>	Total Revenues	<u>453,587</u>	<u>393,552</u>	<u>59,035</u>
EXPENDITURES						
569,007	599,274	30,267	Personnel Services	277,506	307,773	30,267
8,237	9,500	1,263	Materials & Supplies	3,231	4,494	1,263
137,656	143,050	5,394	Services	37,570	43,328	5,758
193,595	193,672	77	Transfers Out	96,836	96,913	77
<u>908,494</u>	<u>945,496</u>	<u>37,002</u>	Total Expenditures	<u>415,143</u>	<u>452,509</u>	<u>37,366</u>
FUND BALANCE						
954,013	954,013	0	Beginning Balance Estimate	954,013	954,013	0
(172,975)	(126,464)	(46,511)	Change in Fund Balance	38,444	(58,957)	97,401
<u>781,038</u>	<u>827,549</u>	<u>(46,511)</u>	Ending Balance	<u>992,457</u>	<u>895,056</u>	<u>97,401</u>

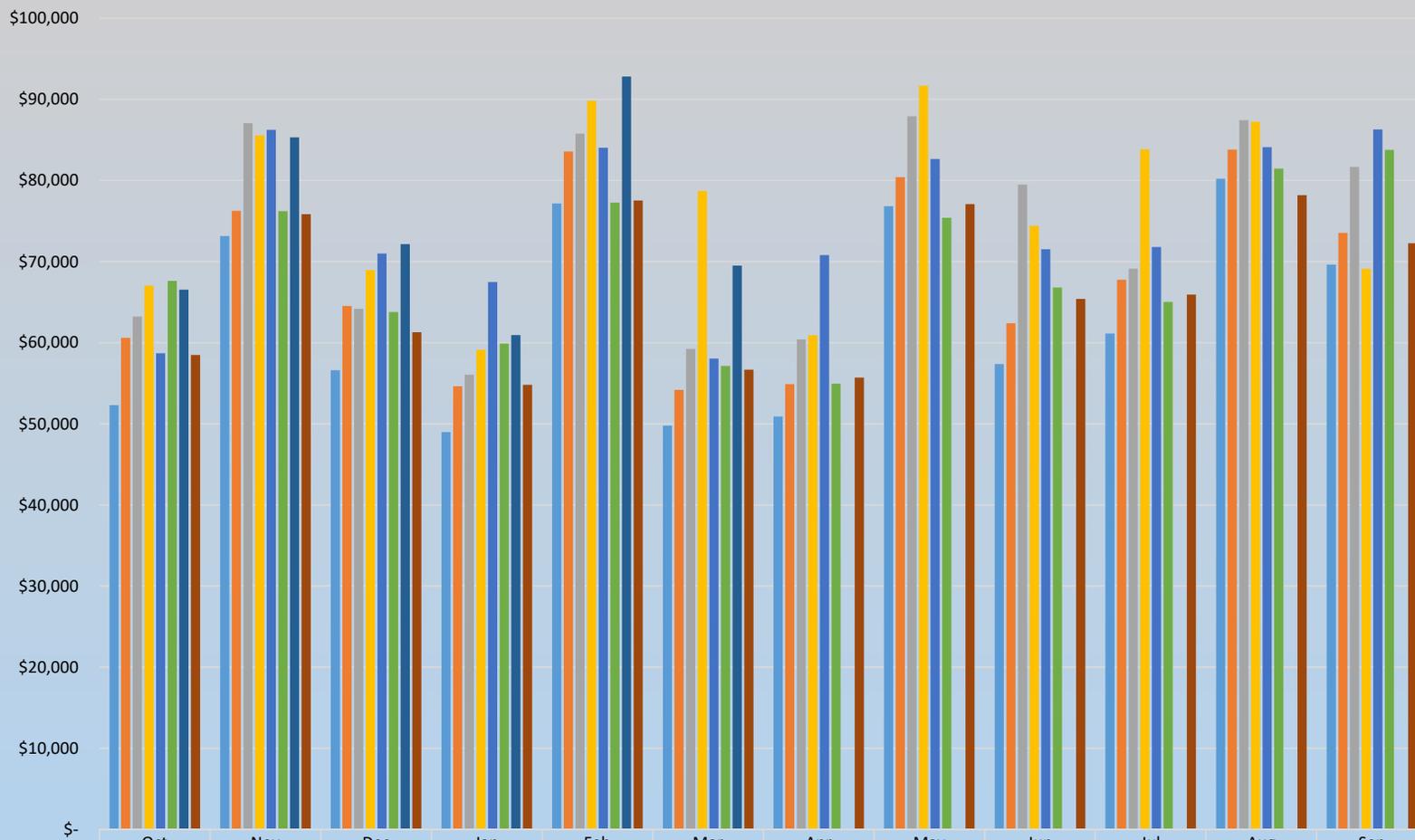
Crime District Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249
■ Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$92,813	\$69,506	\$-	\$-	\$-	\$-	\$-	\$-
■ Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$54,952	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773

Crime District Sales Tax				Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19 Actual	2019/20 Actual	2019/20 Budget				
October	67,626	66,532	58,493	-1,093	13.64%	8,039	13.74%
November	76,218	85,322	75,851	9,103	11.94%	9,471	12.49%
December	63,777	72,140	61,302	8,363	13.11%	10,838	17.68%
January	59,892	60,932	54,802	1,040	1.74%	6,129	11.18%
February	77,258	92,813	77,537	15,555	20.13%	15,276	19.70%
March	57,143	69,506	56,671	12,362	21.63%	12,835	22.65%
April	54,952	-	55,688	-	0.00%	-	0.00%
May	75,406	-	77,092	-	0.00%	-	0.00%
June	66,798	-	65,399	-	0.00%	-	0.00%
July	65,020	-	65,935	-	0.00%	-	0.00%
August	81,467	-	78,197	-	0.00%	-	0.00%
September	83,773	-	72,249	-	0.00%	-	0.00%
Totals	344,772	447,245	327,985	45,330	13.15%	119,260	36.36%

Crime District Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2013/14	\$52,302	\$73,140	\$56,607	\$48,975	\$77,153	\$49,781	\$50,905	\$76,815	\$57,368	\$61,130	\$80,207	\$69,633
Actual 2014/15	\$60,599	\$76,261	\$64,536	\$54,634	\$83,566	\$54,190	\$54,905	\$80,412	\$62,397	\$67,767	\$83,799	\$73,542
Actual 2015/16	\$63,238	\$87,054	\$64,169	\$56,045	\$85,778	\$59,229	\$60,408	\$87,907	\$79,495	\$69,123	\$87,431	\$81,664
Actual 2016/17	\$67,024	\$85,549	\$68,947	\$59,125	\$89,819	\$78,699	\$60,920	\$91,672	\$74,424	\$83,836	\$87,228	\$69,111
Actual 2017/18	\$58,705	\$86,232	\$70,992	\$67,480	\$84,038	\$58,048	\$70,796	\$82,646	\$71,525	\$71,799	\$84,114	\$86,294
Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$57,143	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773
Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$92,813	\$69,506	\$-	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249

TEXPOOL REPORT

MONTH OF MARCH 31, 2020
1.0034%

	BEGINNING BALANCE	TRANSFER IN/(OUT)	INT EARNED (Posted Mar)	ENDING BALANCE	PURPOSE OF FUND
GENERAL FUND - UNRESTRICTED	7,399,588.61	239,045.59	7,801.34	7,646,435.54	Working capital
GENERAL FUND - RESTRICTED	1,600,000.00	0.00	incl in above	1,600,000.00	
ENTERPRISE FUND - UNRESTRICT	1,756,988.66	(163,247.00)	1,613.79	1,595,355.45	Working capital
ENTERPRISE FUND - RESTRICTED	300,000.00	0.00	incl in above	300,000.00	Customer liability
CAPITAL IMPACT FEES	3,429,375.72	0.00	2,922.43	3,432,298.15	Water & sewer lines extensions & expansions
PARK FEES	49,985.88	0.00	42.60	50,028.48	Reserved for acquisition & development of park land
SEIZURE	48,169.27	0.00	41.05	48,210.32	Solely to purchase equipment for Law Enforcement
CHILD SAFETY PROGRAMS	17,464.80	0.00	14.88	17,479.68	Reserved for Child Safety/School Zones
FEDERAL SEIZURE	15,867.62	0.00	13.52	15,881.14	Criminal Investigation - Federal Funds
HOTEL/MOTEL FUND	1,065,629.01	0.00	908.10	1,066,537.11	Restricted for promotion of tourism
DEBT SERVICE FUND	3,533,941.88	11,076.88	3,004.09	3,548,022.85	Restricted for General fund reserves & yearly debt service
GENERAL CAPITAL PROJECTS	1,735,159.92	(145,000.00)	1,476.47	1,591,636.39	General Fund CIP
CAPITAL PROJECT BONDS	4,577,188.22	0.00	3,900.56	4,581,088.78	2016A CO WW Plant, Clarifier & Todville 2016 Sewer
WTR/SWR BONDS	516,198.77	(155,000.00)	437.55	361,636.32	Funds transferred from Bond Mkt Acct to allow liquidity
IT BONDS	60.17	0.00	0.05	60.22	Fiber Optics
PD & GF BONDS	0.00	0.00	0.00	0.00	Public Wokrks Facility
PD & GF BONDS (GEN FUND Reserve)	29.72	0.00	0.03	29.75	Public Wokrks Facility funds provided by GF Reserve
FIRE BONDS	46.72	0.00	0.04	46.76	Fire Engine
CAROTHERS	90,965.43	(2,000.00)	77.49	89,042.92	Carother Facility & Park
ANIMAL	5,825.45	0.00	4.96	5,830.41	Animal Shelter Needs - Donation
CRIME DISTRICT	654,564.34	(16,139.33)	544.05	638,969.06	Funds transferred from Bond Mkt Acct to allow liquidity
SEDC II - UNRESTRICTED	2,797,784.03	1,596.95	2,505.91	2,801,886.89	Seabrook Economic Development Corporation II
SEDC II - RESTRICT FOR EMERGENCY	180,000.00	0.00	incl in above	180,000.00	Emergency Reserve
STEP FUND	29,687.62	0.00	25.30	29,712.92	
PUBLIC SAFETY	185,563.38	0.00	158.13	185,721.51	Public Safety Needs
MUNI COURT - SECURITY FUND	18,036.92	0.00	15.37	18,052.29	Funds from fines to be used for security
COURT - TIME PAYMENT FEES	18,931.35	0.00	16.13	18,947.48	Funds from fines to be used to improve court
MUNI COURT - TECHNOLOGY FUND	999.60	0.00	0.85	1,000.45	Fund court on technology
PUBLIC SAFETY VERF	898,737.95	16,139.33	779.63	915,656.91	Public Safety Vehicle Equipment Replacement
PEG Fund	161,076.50	0.00	137.27	161,213.77	Public Education and Government Access
GE VERF	415,780.35	13,527.58	365.85	429,673.78	
STABILIZATION FUND	847,542.06	0.00	722.25	848,264.31	Highway 146 Project
WATER RATE STABILIZATION	538,419.81	0.00	458.83	538,878.64	
TOTAL TEXPOOL FUND	32,889,609.76	(200,000.00)	27,988.52	\$32,717,598.28	

The investment portfolio of the City of Seabrook is in compliance with the investment strategies expressed in the City's Investment Policy and relevant provisions of Chapter 2256 of the Local Government Code.

Michael Gibbs

Finance Director



Monthly Newsletter: April 2020

ANNOUNCEMENTS

We welcome the following entities who joined TexPool in March 2020:

TexPool

- Pro-Vision Educational Services Inc dba The Pro-Vision Academy
- Town of Dish
- Brazoria County MUD 53
- Housing Authority of Travis County
- Strategic Housing Finance Corporation

TexPool Prime

- Town of Dish
- Housing Authority of Travis County
- Strategic Housing Finance Corporation
- City of Morgans Point Resort

Upcoming Events

Mar 30, 2020 – **IMPORTANT MESSAGE**
Due to efforts to reduce the spread of COVID-19, events scheduled for April and May have been cancelled

Jun 15, 2020 – Jun 17, 2020
Moody Gardens Hotel, Galveston
TASBO Summer Solutions Conference

Jun 16, 2020 – Jun 19, 2020
Waco Convention Center, Waco
TACCBO Annual Meeting and Conference

Jun 29, 2020 – Jul 01, 2020
Hyatt Regency Lost Pines Resort & Spa, Lost Pines
TASSCUBO Summer Conference

TexPool Advisory Board Members

- | | |
|---------------------|-----------------|
| David Garcia | Jerry Dale |
| Patrick Krishock | David Landeros |
| Belinda Weaver | Sharon Matthews |
| Deborah Lauder milk | Vivian Wood |

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

Economic and Market Commentary: Liquidity market meets the challenge

April 1, 2020

In what is a month all would like to forget, we believe investors will look back on March and recognize the robustness of the liquidity market during the coronavirus crisis. In times of financial strain, the Federal Reserve should be a partner. It has been just that, from the rate cut of 50 basis points on March 3 to the initiation of new programs to boost cash flow across markets and main streets. Chair Powell has pulled out many tools from the policy toolbox, and that support has been effective even through times of tremendous concern and stress. Liquidity is abundant and transactions generally are occurring smoothly.

After historic inflows and unprecedented buying of Treasuries that pushed some of the shortest bills into negative yields—not negative rates, which we still do not anticipate—the Treasury yield curve appears to be returning to an upward slope. We think demand for U.S. government debt will subside as the Fed reduces its purchases and because the fiscal stimulus package approved by Congress will require the government to raise a great deal of cash in a short period of time. The logical place to do so is through issuing Treasury bills. Also, if the markets stabilize as uncertainty around the coronavirus abates,

(continued page 6)

Performance as of March 31, 2020

	TexPool	TexPool Prime
Current Invested Balance	\$27,925,661,060.83	\$6,965,809,653.70
Weighted Average Maturity**	32	45
Weighted Average Life**	106	70
Net Asset Value	1.00066	0.99968
Total Number of Participants	2607	418
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$23,886,829.68	\$8,521,085.11
Management Fee Collected	\$979,429.18	\$321,239.29
Standard & Poor's Current Rating	AAAm	AAAm

Month Averages

Average Invested Balance	\$28,060,342,288.69	\$7,582,449,076.71
Average Monthly Rate*	1.00%	1.34%
Average Weighted Average Maturity**	31	46
Average Weighted Average Life**	108	73

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

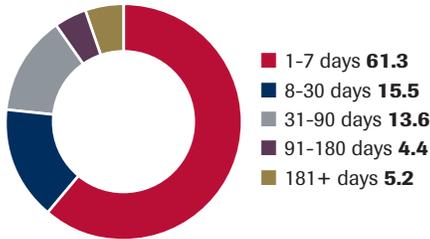
**See page 2 for definitions.

Past performance is no guarantee of future results.



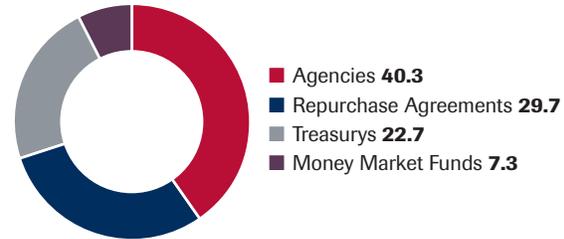
Portfolio by Maturity (%)

As of March 31, 2020



Portfolio by Type of Investment (%)

As of March 31, 2020



Portfolio Asset Summary as of March 31, 2020

	Book Value	Market Value
Uninvested Balance	\$1,013,677.24	\$1,013,677.24
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	24,942,254.18	24,942,254.18
Interest and Management Fees Payable	-23,887,034.49	-23,887,034.49
Payable for Investments Purchased	-1,124,887,066.57	-1,124,887,066.57
Accrued Expenses & Taxes	-1,044,557.30	-1,044,557.30
Repurchase Agreements	8,639,305,000.00	8,639,305,000.00
Mutual Fund Investments	2,108,074,000.00	2,108,074,000.00
Government Securities	11,678,755,761.17	11,682,743,680.29
U.S. Treasury Inflation Protected Securities	1,340,292,213.33	1,340,910,875.38
US Treasury Bills	3,455,265,609.14	3,458,672,409.65
US Treasury Notes	1,827,831,204.13	1,838,062,222.15
Total	\$27,925,661,060.83	\$27,943,905,460.52

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	598	\$9,458,758,153.19
Higher Education	59	\$1,327,789,641.45
Healthcare	86	\$1,291,832,681.90
Utility District	830	\$3,419,488,989.07
City	476	\$6,848,611,465.29
County	188	\$2,954,530,155.52
Other	370	\$2,613,901,974.38

**Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.



Daily Summary

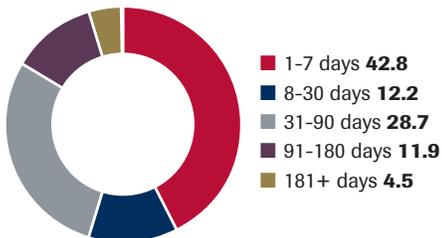
Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
3/1	1.5821%	0.000043344	\$28,102,718,569.71	1.00024	30	99
3/2	1.5813%	0.000043323	\$28,098,581,641.14	1.00030	28	98
3/3	1.5228%	0.000041720	\$28,239,366,602.63	1.00035	28	100
3/4	1.4797%	0.000040541	\$28,212,025,937.66	1.00047	28	103
3/5	1.3934%	0.000038176	\$28,200,311,073.92	1.00051	28	104
3/6	1.3689%	0.000037505	\$27,996,116,669.36	1.00057	29	106
3/7	1.3689%	0.000037505	\$27,996,116,669.36	1.00057	29	106
3/8	1.3689%	0.000037505	\$27,996,116,669.36	1.00057	29	106
3/9	1.3558%	0.000037145	\$27,888,801,271.08	1.00068	28	106
3/10	1.2798%	0.000035063	\$28,151,318,856.58	1.00064	29	106
3/11	1.2822%	0.000035130	\$28,235,671,571.26	1.00063	29	107
3/12	1.2959%	0.000035505	\$28,020,202,278.76	1.00064	31	108
3/13	1.2606%	0.000034537	\$28,196,171,081.31	1.00058	32	110
3/14	1.2606%	0.000034537	\$28,196,171,081.31	1.00058	32	110
3/15	1.2606%	0.000034537	\$28,196,171,081.31	1.00058	32	110
3/16	0.9714%	0.000026613	\$28,314,141,277.82	1.00066	30	108
3/17	0.8756%	0.000023990	\$28,333,316,391.74	1.00062	31	109
3/18	0.7808%	0.000021391	\$28,373,446,200.72	1.00061	33	110
3/19	0.6709%	0.000018380	\$28,290,171,940.12	1.00073	34	111
3/20	0.6400%	0.000017533	\$28,044,353,605.85	1.00072	36	112
3/21	0.6400%	0.000017533	\$28,044,353,605.85	1.00072	36	112
3/22	0.6400%	0.000017533	\$28,044,353,605.85	1.00072	36	112
3/23	0.6201%	0.000016988	\$27,962,321,814.89	1.00069	33	110
3/24	0.6051%	0.000016577	\$27,815,979,767.22	1.00067	34	110
3/25	0.5966%	0.000016346	\$27,807,826,359.12	1.00070	33	110
3/26	0.5978%	0.000016377	\$27,877,612,887.78	1.00070	32	109
3/27	0.5643%	0.000015459	\$27,837,846,346.85	1.00071	33	110
3/28	0.5643%	0.000015459	\$27,837,846,346.85	1.00071	33	110
3/29	0.5643%	0.000015459	\$27,837,846,346.85	1.00071	33	110
3/30	0.5605%	0.000015356	\$27,797,672,336.36	1.00069	31	108
3/31	0.5514%	0.000015107	\$27,925,661,060.83	1.00066	32	106
Average:	1.0034%	0.000027489	\$28,060,342,288.69	1.00061	31	108



TEXPOOL Prime

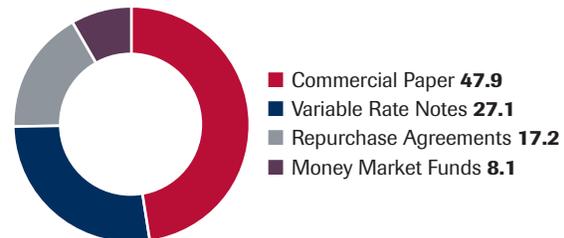
Portfolio by Maturity (%)

As of March 31, 2020



Portfolio by Type of Investment (%)

As of March 31, 2020



Portfolio Asset Summary as of March 31, 2020

	Book Value	Market Value
Uninvested Balance	\$568,557.50	\$568,557.50
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	2,153,281.80	2,153,281.80
Interest and Management Fees Payable	-8,521,088.14	-8,521,088.14
Payable for Investments Purchased	0.00	0.00
Accrued Expenses & Taxes	-343,204.31	-343,204.31
Repurchase Agreements	1,197,057,000.00	1,197,057,000.00
Commercial Paper	3,324,769,870.41	3,325,417,042.46
Bank Instruments	0.00	0.00
Mutual Fund Investments	562,125,405.49	562,052,003.75
Government Securities	0.00	0.00
Variable Rate Notes	1,887,999,830.95	1,885,152,480.00
Total	\$6,965,809,653.70	\$6,963,536,073.06

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services

Participant Summary

	Number of Participants	Balance
School District	127	\$2,875,066,073.19
Higher Education	19	\$680,245,883.84
Healthcare	16	\$284,096,105.82
Utility District	47	\$299,794,626.46
City	82	\$1,585,835,368.74
County	41	\$597,213,060.03
Other	86	\$643,476,132.02



TEXPOOL *Prime*

Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool <i>Prime</i> Invested Balance	NAV	WAM Days	WAL Days
3/1	1.7436%	0.000047769	\$7,986,732,929.88	1.00027	43	71
3/2	1.7350%	0.000047533	\$8,041,173,796.46	1.00047	42	68
3/3	1.7455%	0.000047823	\$7,994,018,408.13	1.00058	43	72
3/4	1.6184%	0.000044340	\$8,018,322,747.68	1.00076	44	71
3/5	1.5531%	0.000042552	\$8,002,269,564.66	1.00075	43	71
3/6	1.5322%	0.000041978	\$7,983,099,027.81	1.00073	46	75
3/7	1.5322%	0.000041978	\$7,983,099,027.81	1.00073	46	75
3/8	1.5322%	0.000041978	\$7,983,099,027.81	1.00073	46	75
3/9	1.5306%	0.000041935	\$7,882,770,175.51	1.00081	46	75
3/10	1.5149%	0.000041504	\$7,900,751,369.35	1.00079	45	74
3/11	1.4934%	0.000040915	\$7,852,562,264.21	1.00056	48	75
3/12	1.4984%	0.000041053	\$7,871,896,475.50	1.00036	48	74
3/13	1.4821%	0.000040605	\$7,710,650,553.70	1.00024	49	76
3/14	1.4821%	0.000040605	\$7,710,650,553.70	1.00024	49	76
3/15	1.4821%	0.000040605	\$7,710,650,553.70	1.00024	49	76
3/16	1.3016%	0.000035660	\$7,712,604,784.04	1.00027	47	73
3/17	1.2882%	0.000035294	\$7,756,969,401.61	1.00000	46	72
3/18	1.1517%	0.000031553	\$7,649,636,607.52	0.99953	46	72
3/19	1.1337%	0.000031061	\$7,558,799,746.16	0.99955	47	72
3/20	1.1530%	0.000031589	\$7,375,532,705.00	0.99963	48	74
3/21	1.1530%	0.000031589	\$7,375,532,705.00	0.99963	48	74
3/22	1.1530%	0.000031589	\$7,375,532,705.00	0.99963	48	74
3/23	1.1223%	0.000030748	\$7,281,512,716.22	0.99976	46	72
3/24	1.0940%	0.000029973	\$7,156,208,468.62	0.99990	46	73
3/25	1.1016%	0.000030180	\$7,155,432,511.81	0.99990	46	72
3/26	1.0861%	0.000029755	\$7,106,528,887.80	0.99943	46	72
3/27	1.0608%	0.000029063	\$6,995,075,458.15	0.99940	47	73
3/28	1.0608%	0.000029063	\$6,995,075,458.15	0.99940	47	73
3/29	1.0608%	0.000029063	\$6,995,075,458.15	0.99940	47	71
3/30	1.0138%	0.000027776	\$6,968,847,635.21	0.99957	46	71
3/31	0.9860%	0.000027014	\$6,965,809,653.70	0.99968	45	70
Average:	1.3354%	0.000036585	\$7,582,449,076.71	1.00009	46	73



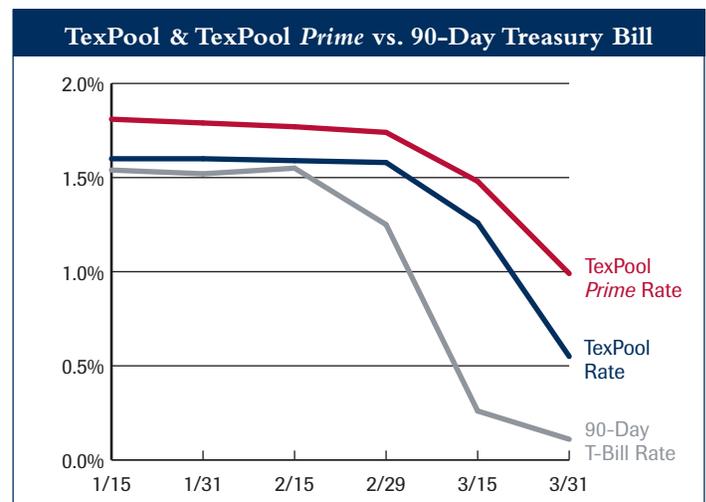
Participant Services
1001 Texas Ave. Suite 1150
Houston, TX 77002

the extreme demand for Treasuries may subside. All of these should help to push yields on short-term Treasuries back into positive territory.

The Fed's Money Market Mutual Fund Liquidity Facility (MMLF) has worked well to date. This is not to say the system is back to normal. Bid/ask spreads, while narrowing daily, remain high at times. As the velocity and amount of paper being placed in the market becomes more predictable, this spread should continue to shrink. We expect operations to improve further when the Fed's Commercial Paper Funding Facility (CPFF) begins in mid to late April and as its Primary Dealer Credit Facility (PDCF) continues.

As a whole, the industry and the Fed have emerged on the other side of March in good shape. All Federated Hermes pools are fully operational and have liquidity in excess of regulatory requirements. We expect the Fed to keep the fed funds target rate range at 0-0.25% for the near future, but do not foresee a sustained zero-rate environment.

Treasuries ended the month with 1-month at 0.04%, 3-month at 0.13%, 6-month at 0.16% and 12-month at 0.18%; the London interbank offered rate (LIBOR) ended the month with 1-month at 0.99%, 3-month at 1.45%, 6-month at 1.18% and 12-month at 1.00%; The weighted average maturity (WAM) at month-end was 32 days for TexPool and 45 days for TexPool Prime.



90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.

Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.

Past performance is no guarantee of future results.

HOT BUDGET REVIEW & UPDATE





We are starting to receive requests from hotels to defer payments through the end of this fiscal year, including any taxes acquired on nights stayed between January to March 2020.

Rates based on
 April 17 Poll

OCCUPANCY RATES

Best Western Closed

Captain Inn & Suites Closed/No Answer

Hampton Inn Closed/No Answer

Holiday Inn Express less than 20% (mostly plant workers)

Kemah Edgewater 12 guests (reduced rates to \$48 per night)

Quality Inn Closed/No Answer

SpringHill Suites less than 20% (mostly long term guests)



BUDGET VS. FORECAST

	BUDGET	FORECAST
FY 19-20 REVENUE	\$646,561	\$427,281
FY 19-20 EXPENDITURES	\$590,183	*\$534,403
DIFFERENCE	\$56,378	**\$107,122

**Approximately 75% of HOT expenditures have already been expensed, making it difficult for additional cuts and resulting in only about a 10% reduction in overall expenditures.*

***Amount needed from reserves to fund remainder of FY19-20 budget year.*

FUTHER LOOK INTO EXPENDITURES

	FORECAST	BUDGET
PERSONNEL (acct. 3010-3350)	\$128,055	\$122,523
SUPPLIES (acct. 4010-4150)	\$751	\$2,000
ADS, DUES, TRAVEL, ART, MISC. (acct. 5010-5020 & 5175-5465)	\$45,850	\$70,660
AGREEMENTS - BAHCVB (acct. 5030)	*\$33,300	\$69,000
EVENTS (acct. 5466)	**\$178,000	\$173,000
FESTIVAL (acct. 5467)	***\$148,447	\$153,000
TOTAL	\$534,403	\$590,183

*BAHCVB 15% of HOT – number reflects estimate if we pay Q2 Jan-March, which is not yet collected – in addition assuming no HOT revenue for the remainder of the year as forecasted.

**Budget error due to clerical error on June 18, 2019 City Council Meeting Minutes.

***Number may be subject to change slightly after final reconciliation of books.



BAHCVB will be discussing remainder of the fiscal year and options for next year. Healthy CVB reserves should be sufficient if major cuts are made.

DISCUSSION

Currently in place, suspension of 15% late fee penalty through July 31.

TX Hotel & Lodging Association – Deferral or Forgiving HOT Webinar to be held on Friday, April 24.

Nassau Bay discussing deferral of HOT from hotels for six months and operating on reserves.

Deferral of HOT payments would result in a deferral of partner payments to the BAHCVB.

Short discussion on FY20-21 budget



**CITY OF SEABROOK
HOTEL/MOTEL FUND - RESULTS
March 31, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>HOTEL/MOTEL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
REVENUES						
262,990	485,185	(222,195)	Hotel Occupancy Tax	262,990	237,703	25,287
12,547	7,076	5,471	Interest Income	8,626	3,155	5,471
96,143	100,000	(3,857)	Seabrook Festival Revenue	96,143	100,000	(3,857)
2,600	1,300	1,300	Pelican Revenue	1,300	689	611
0	0	0	Other Revenue	0	0	0
53,000	53,000	0	Use of Prior Funds	53,000	53,000	0
427,281	646,561	(219,280)	Total Revenues	422,059	394,547	27,513
EXPENDITURES						
128,055	122,523	(5,532)	Personnel Services	64,256	58,724	(5,532)
751	2,000	1,249	Materials & Supplies	501	996	496
405,597	465,660	60,063	Services	344,434	395,180	50,746
0	0	0	Capital Outlay	0	0	0
534,403	590,183	55,780	Total Expenditures	409,191	454,901	45,710
FUND BALANCE						
1,313,587	1,313,587	0	Beginning Unreserved Fund Bal	1,313,587	1,313,587	0
(107,122)	56,378	(163,500)	Change in Fund Balance	12,868	(60,354)	73,222
1,206,465	1,369,965	(163,500)	Ending Unreserved Fund Bal	1,326,455	1,253,233	73,222

**CITY OF SEABROOK
2019-2020 BUDGET**

DEPARTMENT 150 - HOTEL/MOTEL

	BUDGET												TOTAL
	OCT 19	NOV 19	DEC 19	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	
150-7110 HOTEL OCCUPANCY TAX	78,697	46,589	3,816	64,864	43,738	0	82,523	36,549	22	96,949	35,549	(4,111)	485,185
150-9510 INTEREST EARNED	495	476	523	550	510	600	613	644	661	713	717	574	7,076
150-9520 OTHER REVENUE	0	0	0	0	0	0	0	0	0	0	0	0	0
150-9521 SEABROOK FESTIVAL	78,947	21,053	0	0	0	0	0	0	0	0	0	0	100,000
150-9525 PELICAN REVENUE	0	547	0	0	0	142	142	71	71	0	256	71	1,300
015-2000 USE PRIOR FUND BALANCE	53,000	0	0	0	0	0	0	0	0	0	0	0	53,000
TOTAL	211,140	68,665	4,339	65,414	44,248	742	83,278	37,264	754	97,661	36,523	-3,466	646,561

**CITY OF SEABROOK
2019-2020 FORECAST**

DEPARTMENT 150 - HOTEL/MOTEL

	FORECAST*												BUDGET	VARIANCE	
	OCT 19	NOV 19	DEC 19	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	TOTAL	ANNUAL	FAV/(UNFAV)
150-7110 HOTEL OCCUPANCY TAX	91,110	56,296	0	94,674	20,910	0	0	0	0	0	0	0	262,990	485,185	-222,195
150-9510 INTEREST EARNED	1,845	1,568	1,536	1,424	1,345	908	613	644	661	713	717	574	12,547	7,076	5,471
150-9520 SALTWATER DERBY REVENUE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-9521 SEABROOK FESTIVAL REVENUE	66,105	13,996	6,043	0	10,000	0	0	0	0	0	0	0	96,143	100,000	-3,857
150-9525 PELICAN REVENUE	0	0	0	0	1,300	0	0	1,300	0	0	0	0	2,600	1,300	1,300
015-2000 USE PRIOR FUND BALANCE	53,000	0	0	0	0	0	0	0	0	0	0	0	53,000	53,000	0
TOTAL	212,060	71,860	7,578	96,098	33,555	908	613	1,944	661	713	717	574	427,281	646,561	-219,280

* FORECAST IS BUDGET UNTIL DEPARTMENT ADJUSTS FIGURES.

**CITY OF SEABROOK
2019-2020 BUDGET**

DEPARTMENT 150 - HOTEL/MOTEL

	BUDGET												TOTAL
	OCT 19	NOV 19	DEC 19	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	
150-3010 SALARIES	6,738	6,355	6,100	5,693	5,972	7,450	6,318	7,777	6,888	6,481	6,669	8,594	81,035
150-3011 EDUCATION INCENTIVE	50	44	50	44	92	55	44	55	44	44	44	181	750
150-3012 OVERTIME	0	0	0	0	0	0	0	0	0	0	0	0	0
150-3014 CAR ALLOWANCE	271	237	274	218	247	275	237	275	280	237	237	270	3,060
150-3015 CONTRACT LABOR	0	0	0	0	0	0	0	0	0	0	0	0	0
150-3100 FICA	863	508	497	458	483	480	502	875	486	417	461	460	6,491
150-3110 RETIREMENT	1,803	918	1,000	976	1,038	766	925	1,727	1,155	1,100	1,103	1,174	13,685
150-3120 INSURANCE	2,661	872	1,345	1,031	1,204	1,439	1,237	1,964	1,364	1,292	1,326	1,148	16,881
150-3130 WORKERS COMP	141	0	0	0	0	0	0	0	0	0	0	0	141
150-3150 GIFT/APPRE CERT	0	47	0	0	28	0	0	0	0	0	0	0	75
150-3350 UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	280	0	0	11	0	114	405
TOTAL PERSONNEL	12,527	8,982	9,266	8,420	9,064	10,466	9,543	12,674	10,217	9,583	9,841	11,940	122,523
150-4010 OFFICE SUPPLIES	21	40	148	41	115	189	195	81	53	0	0	119	1,000
150-4011 POSTAGE	0	0	0	0	0	444	115	0	0	127	0	314	1,000
150-4150 SMALL EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SUPPLIES	21	40	148	41	115	632	310	81	53	127	0	434	2,000
150-5010 ADVERTISING	460	644	1,338	197	53	2,575	2,218	220	1,716	2,485	1,885	6,209	20,000
150-5020 DUES & SUBSCRIPTIONS	1,045	3,073	475	572	583	851	999	1,137	817	453	202	1,552	11,760
150-5030 RENTALS & SERVICE AGREEMENTS	0	4,629	617	617	27,354	12,727	12,819	2,729	2,411	1,515	1,288	2,295	69,000
150-5175 JANITORIAL SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5227 PROF FEES - CONSULTING	0	0	0	0	10,550	0	0	0	0	0	0	0	10,550
150-5229 PROF FEES - GRANT WRITING	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5293 ARTS & HISTORICAL	1,321	1,321	1,321	1,321	1,321	1,321	1,321	1,321	1,321	1,321	1,321	1,321	15,850
150-5294 CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5295 FUTURE DEVELOPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5296 VACATION & LEISURE SHOW	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5300 TRAVEL & CONFERENCE	0	597	682	709	0	259	1,037	2,365	1,271	1,284	314	982	9,500
150-5330 INSURANCE	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5400 TELEPHONE	66	140	130	121	143	138	124	149	173	127	128	559	2,000
150-5410 UTILITIES	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5464 SALTWATER DERBY	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5465 MISCELLANEOUS	995	(452)	(224)	24	36	139	1	26	91	248	0	118	1,000
150-5466 EVENTS	80,956	48,130	16,452	10,288	0	10,218	0	129	1,022	4,233	0	1,573	173,000
150-5467 SEABROOK FEST EXP-HOT	123,054	16,401	8,100	972	235	587	174	0	0	0	0	3,477	153,000
150-5468 SEABROOK FEST EXP-CITY	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5475 COUNCIL CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5616 ECO-TOURISM	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SERVICES	207,896	74,484	28,891	14,820	40,274	28,815	18,692	8,076	8,822	11,666	5,138	18,086	465,660
150-6010 AUTOS & TRUCKS	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6020 EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6035 FACILITIES/PARKS	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6039 SIGNAGE	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	220,444	83,506	38,305	23,281	49,453	39,913	28,545	20,831	19,091	21,376	14,979	30,459	590,183

CITY OF SEABROOK
2019-2020 FORECAST

DEPARTMENT 150 - HOTEL/MOTEL

	FORECAST*												BUDGET	VARIANCE	
	OCT 19	NOV 19	DEC 19	JAN 20	FEB 20	MAR 20	APR 20	MAY 20	JUN 20	JUL 20	AUG 20	SEP 20	TOTAL	ANNUAL	FAV/(UNFAV)
150-3010 SALARIES	5,985	6,297	7,604	12,215	4,072	5,985	6,318	7,777	6,888	6,481	6,669	8,594	84,886	81,035	-3,851
150-3011 EDUCATION INCENTIVE	58	58	58	87	29	58	44	55	44	44	44	181	760	750	-10
150-3012 OVERTIME	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-3014 CAR ALLOWANCE	235	235	235	353	118	235	237	275	280	237	237	270	2,949	3,060	111
150-3015 CONTRACT LABOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-3100 FICA	456	454	554	590	590	430	502	875	486	417	461	460	6,277	6,491	214
150-3110 RETIREMENT	988	1,037	1,243	1,355	1,355	1,008	925	1,727	1,155	1,100	1,103	1,174	14,170	13,685	-485
150-3120 INSURANCE	1,375	1,371	1,385	2,295	1,829	1,834	1,237	1,964	1,364	1,292	1,326	1,148	18,420	16,881	-1,539
150-3130 WORKERS COMP	139	0	0	0	0	0	0	0	0	0	0	0	139	141	2
150-3150 GIFT/APPRE CERT	0	50	0	0	0	0	0	0	0	0	0	0	50	75	25
150-3350 UNEMPLOYMENT BENEFITS	0	0	0	0	0	0	280	0	0	11	0	114	405	405	0
TOTAL PERSONNEL	9,236	9,503	11,079	16,895	7,992	9,551	9,543	12,674	10,217	9,583	9,841	11,940	128,055	122,523	-5,532
150-4010 OFFICE SUPPLIES	0	396	58	0	47	0	0	0	0	0	0	0	501	1,000	499
150-4011 POSTAGE	0	0	0	0	0	0	0	250	0	0	0	0	250	1,000	750
150-4150 SMALL EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SUPPLIES	0	396	58	0	47	0	0	250	0	0	0	0	751	2,000	1,249
150-5010 ADVERTISING	1,750	156	968	7,800	640	0	100	100	100	100	100	100	11,914	20,000	8,086
150-5020 DUES & SUBSCRIPTIONS	34	2,066	139	0	459	0	3,739	110	375	590	178	110	7,801	11,760	3,959
150-5030 RENTALS & SERVICE AGREEMENTS	0	0	0	0	0	0	17,300	0	16,000	0	0	0	33,300	69,000	35,700
150-5175 JANITORIAL SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5227 PROF FEES - CONSULTING	0	0	0	0	0	10,550	0	0	0	0	0	0	10,550	10,550	0
150-5229 PROF FEES - GRANT WRITING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5293 ARTS & HISTORICAL	0	5,513	0	0	6,513	0	0	0	0	0	0	0	12,025	15,850	3,825
150-5294 CONTRIBUTIONS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5295 FUTURE DEVELOPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5296 VACATION & LEISURE SHOW	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5300 TRAVEL & CONFERENCE	0	0	0	0	399	0	0	0	0	0	0	0	399	9,500	9,101
150-5330 INSURANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5400 TELEPHONE	0	0	149	1,219	124	174	124	149	173	127	128	559	2,925	2,000	-925
150-5410 UTILITIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5464 SALTWATER DERBY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5465 MISCELLANEOUS	0	0	39	0	198	0	0	0	0	0	0	0	236	1,000	764
150-5466 EVENTS	0	120,000	0	42,000	0	0	0	0	10,000	0	0	6,000	178,000	173,000	-5,000
150-5467 SEABROOK FEST EXP-HOT	96,545	40,968	5,891	143	0	0	4,900	0	0	0	0	0	148,447	153,000	4,553
150-5468 SEABROOK FEST EXP-CITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5475 COUNCIL CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-5616 ECO-TOURISM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL SERVICES	98,329	168,703	7,186	51,161	8,332	10,724	26,163	359	26,648	817	406	6,769	405,597	465,660	60,063
150-6010 AUTOS & TRUCKS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6020 EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6035 FACILITIES/PARKS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
150-6039 SIGNAGE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	107,565	178,602	18,322	68,056	16,371	20,275	35,706	13,284	36,865	10,401	10,247	18,709	534,403	590,183	55,780

* FORECAST IS BUDGET UNTIL DEPARTMENT ADJUSTS FIGURES.



Seabrook Emergency Business Retention Incentive

IMPORTANT GUIDELINES

- Available to all Seabrook businesses within the Seabrook Empowerment Zone (see map—page 5).
- Up to \$10,000 available per business. Please note the eligibility criteria on page 4.
- Total program budget: \$250,000, or as otherwise determined by the EDC and City Council.
- Funds are targeted for business lease / loan payments, utilities, payroll, etc. and are determined by EDC to promote new or expanded business development and/or for the creation/retention of primary jobs. These funds are not intended for business owner salaries.
- Business must be active on or before January 1, 2020.
- Additional applications may be accepted after the deadline based on funding availability
- Completed applications (with attachments noted on page 4) will be given priority consideration.

Note: Acceptance of this incentive may exclude your business from applying for other assistance programs.

FINAL DETERMINATION OF INCENTIVE AWARD SHALL BE MADE BY THE BOARD OF THE EDC.

ANY INCENTIVE SHALL BE SUBJECT TO A BINDING AGREEMENT WITH TERMS AND CONDITIONS APPROVED
BY THE EDC AND CITY COUNCIL.

PLEASE **EMAIL** COMPLETED AND SIGNED APPLICATION ALONG WITH ALL DOCUMENTATION
BY **WEDNESDAY, APRIL 29** TO PAUL CHAVEZ AT

PCHAVEZ@SEABROOKTX.GOV

If you have any questions or concerns, please contact directly.



Seabrook Emergency Business Retention Incentive

APPLICATION

Applicant Name & Title: _____

Applicant Email: _____

Applicant Phone: _____

Business Name: _____

Taxpayer ID: _____

File Number assigned by the Texas Secretary of State: _____

Business' Physical Address: _____

Business Website or Facebook URL: _____

Business is a local franchise: YES / NO
Applicant is responsible for all revenue and expenses.

Business is a local independent business (less than 5 locations in Texas): YES / NO

Name and contact information of majority owner of business *(if different from applicant)*

Approximate date of business first opening in Seabrook: _____

Number of employees on January 1, 2020: Part Time: _____ Full Time: _____

Number of employees on April 1, 2020: Part Time: _____ Full Time: _____

Please attach copy of Texas Workforce Commission Quarterly Wage Report for 4th Quarter 2019

Business Industry **(choose only one)**

- Retail / Restaurant
- Professional / Educational
- Boat Sales / Industrial / Warehouse
- Hotel / Apartment Complex
- Service / Automotive Related / Salon

Is your current business status:

- Open as normal
- Open but in a limited capacity (online only, drive through/curb side only, etc)
- Totally Closed

Has your business applied for a COVID-19 Federal grant/loan program? YES / NO

If approved for the incentive, please detail how funds will be utilized:

Applicant Signature: _____ Date: _____

Business Owner Signature: _____ Date: _____
(if different from applicant)

PLEASE **EMAIL** COMPLETED AND SIGNED APPLICATION ALONG WITH ALL DOCUMENTATION
BY **WEDNESDAY, APRIL 29** TO PAUL CHAVEZ AT

PCHAVEZ@SEABROOKTX.GOV

If you have any questions or concerns, please contact directly.

Documents to Accompany Application

It is recommended that the following documentation be included at the time of your application submission to allow for a full evaluation on the incentive request.

- A copy of Texas Workforce Commission Quarterly Wage Report for Q4 2019
- A copy of TWC Q1 2020 report
- Receipt or cancelled check of most recent lease/mortgage payment
- Receipt or cancelled check of most recent utility payments (*water, electric, gas, etc.*)
- Copy of Texas Sales and Use Tax Return for FY 2019 (*if applicable*)
- A copy of Q1 2020 Sales Tax payments
- Copy of Harris County Property Tax Bill for 2019
- If Business has applied for a COVID-19 Federal grant/loan program, please provide proof of submittal
- Seabrook Vendor Packet (including form W-9) — required for processing payment

Eligibility and Consideration

The evaluation process will include a full review of the application and required documentation. In addition, the following criteria will be used within the scoring system. If a business is eligible, an incentive could range from \$3,500 - \$10,000 dependent upon criteria.

- Current operating status of the business
- Size and number of employees within the business
- Business Type (Franchise or Independent)
- Type of Business — i.e. Retail, Restaurant, Professional, Service Related, Automotive, Personal Care (salons), Sales, Industrial, etc.

