

1 The City Council of the City of Seabrook met in regular teleconference session on Tuesday, August  
2 4, 2020 at 6:30 p.m. to discuss, consider and if appropriate, take action on the items listed below.

3  
4 THOSE PRESENT WERE:

5 THOM KOLUPSKI	MAYOR
6 ED KLEIN	COUNCIL PLACE NO. 1
7 LAURA DAVIS	COUNCIL PLACE NO. 2
8 JEFF LARSON	COUNCIL PLACE NO. 3
9 NATALIE PICHA – left meeting at 7:06pm	MAYOR PRO TEM
10	COUNCIL PLACE NO. 4
11 BUDDY HAMMANN	COUNCIL PLACE NO. 5
12 JOE MACHOL	COUNCIL PLACE NO. 6
13 GAYLE COOK	CITY MANAGER
14 SEAN LANDIS	DEPUTY CITY MANAGER
15 STEVE WEATHERED	CITY ATTORNEY
16 ROBIN LENIO	CITY SECRETARY

17  
18 Mayor Kolupski called the meeting to order at 6:53 p.m. and conducted roll call to establish a  
19 quorum of City Council members.

20  
21 **1. PRESENTATIONS**

22  
23 **1.1** Presentation of the Post Event Report for the Bay Area Houston Ballet and Theatre events for  
24 2019-2020. *Jill Reason, Executive Director, BAHBT*

25  
26 Jill Reason, Executive Director of the Bay Area Houston Ballet and Theater (BAHBT)  
27 presented as shown in Attachment A.

28  
29 Mayor Kolupski thanked Ms. Reason for everything that BAHBT brings to the Bay Area  
30 and to Seabrook.

31  
32 **1.2** Recognition of Judge Dick Gregg, III for an award of 2020 Jurist of the Year by the Texas  
33 Municipal Courts Association. *Thom Kolupski, Mayor*

34  
35 Mayor Kolupski read the Certificate of Recognition and Appreciation and stated that the  
36 Seabrook Community is thankful and grateful for Judge Gregg’s experienced administration of the  
37 Seabrook Municipal Court.

38  
39 Judge Gregg stated that it is a team effort with the Judge, the Court Administrator, the  
40 Court Clerks, and all other City staff that make the Seabrook Municipal Court run smoothly and  
41 professionally. Judge Gregg thanked Council for this recognition.

42  
43 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS - none**

44  
45

46 **3. BOARDS, COMMISSIONS, AND TASK FORCES**  
47

48 **3.1** Interview candidates for four positions to be filled by members of the public to serve on the  
49 Carothers Coastal Gardens Task Force II. *City Council*  
50

51 City Council interviewed applicants Breedon, Businelle, Greenwell, Jackson, Jones,  
52 Lawrence, Lunsford, Ormsby, and Thompson. Applicant Nelson withdrew her application.  
53

54 **3.2** Interview candidates for a position on the Board of Adjustment / Building Standards  
55 Commission to fill a vacancy left by Rob Hefner, for a term to expire January 1, 2022. *City*  
56 *Council*  
57

58 City Council interviewed applicants Moore and Ngo.  
59

60 **3.3** Consider and take all appropriate action on the appointment of four members of the public to  
61 serve on the Carothers Coastal Gardens Task Force II for a term of twelve (12) months with a  
62 potential six (6) months extension or as otherwise determined by City Council, as required by  
63 Resolution 2020-12 approved by City Council on July 21, 2020. *City Council*  
64

65 City Council members listed their top four candidate choices by roll call vote and the four  
66 applicants with the most nominations were considered.  
67

68 *Motion was made by Councilmember Davis and seconded by Councilmember Machol*  
69

70 *To approve the appointment of Greg Businelle, Nehemiah Jackson, Jesse Jones, and Rhonda*  
71 *Thompson to serve on the Carothers Coastal Gardens Task Force II for a term of twelve (12)*  
72 *months with a potential six (6) months extension or as otherwise determined by City Council, as*  
73 *required by Resolution 2020-12 approved by City Council on July 21, 2020.*  
74

75 **MOTION CARRIED BY UNANIMOUS CONSENT**  
76

77 **3.4** Consider and take all appropriate action on the appointment of a member to the Board of  
78 Adjustment / Building Standards Commission to fill a vacancy left by Rob Hefner, for a term to  
79 expire January 1, 2022. *City Council*  
80

81 *Motion was made by Councilmember Larson and seconded by Councilmember Klein*  
82

83 *To appoint Tin Ngo as a regular member of the Board of Adjustment / Building Standards*  
84 *Commission to fill a vacancy left by Rob Hefner, for a term to expire January 1, 2022.*  
85

86 **MOTION CARRIED BY UNANIMOUS CONSENT**  
87  
88  
89  
90

91 **4. CONSENT AGENDA**

92  
93 **4.1** Approve on second reading proposed Ordinance 2020-17, "Miramar Shopping Center (2000-  
94 2100 Block of State Highway 146) Master Sign Plan". *Sean Landis, Deputy City Manager*

95  
96 AN ORDINANCE APPROVING, PURSUANT TO APPENDIX A, "COMPREHENSIVE  
97 ZONING", ARTICLE 6, "SIGN STANDARDS", SECTION 6.06, "MASTER SIGN PLAN", A  
98 MASTER SIGN PLAN FOR THE PROPERTY LOCATED AT THE 2000 TO 2100 BLOCK OF  
99 STATE HWY 146, "MIRAMAR SHOPPING CENTER", LOCATED IMMEDIATELY EAST  
100 OF STATE HIGHWAY 146, NORTH OF HIALEAH DRIVE, SOUTH OF EL MAR LANE,  
101 AND WEST OF BAHAMA DRIVE; REPEALING ALL ORDINANCES OR PARTS OF  
102 ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH; PROVIDING FOR A  
103 PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH VIOLATION OF ANY  
104 PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR A  
105 SAVINGS CLAUSE AND SEVERABILITY

106  
107 **4.2** Approve the minutes of the July 21, 2020 regular City Council meeting. *Robin Lenio, City*  
108 *Secretary*

109  
110 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

111  
112 *To approve the Consent Agenda as presented.*

113  
114 **MOTION CARRIED BY UNANIMOUS CONSENT**

115  
116 **5. NEW BUSINESS**

117  
118 **5.1** Consider and take all appropriate action on a Request for approval of a Preliminary Planned  
119 Unit Development (PUD) to create "Seabrook Mixed Use Development" comprising of a boutique  
120 hotel, extended stay hotel, conference center and ballroom, approximately 25,000 square feet of  
121 retail space, and approximately 260 unit luxury multi-family apartment complex located on  
122 approximately 15.586 acre tract of land. *Sean Landis, Deputy City Manager*

123  
124 **Applicant:** Rocky Romano, P.O. Box 607, Wimberly, Texas 78676 Legal

125  
126 **Description:** Being approximately a combined 15.586 acre tract out of the South end of Lot 6-A,  
127 Tract 5-A and Tract 4-A of the Repsdorph Partition of the Repsdorph Estate in the Ritson Morris  
128 Survey, Abstract No. 52 in Harris County, Texas as recorded in map or plat thereof in Volume 18,  
129 Page 63 of the Harris County Map Records, also being out of Lot 1 and Restricted Reserve "A"  
130 out of Marker One Addition, as recorded in map or plat thereof in Film Code 513034 of the Harris  
131 County Map Records.

132  
133 **Location:** This property is located north of Clear Lake, south of NASA Road One and west of  
134 Elam Street.

135

136 Sean Landis, Deputy City Manager, explained that the Planning & Zoning Commission  
137 approved a recommendation for approval by a 6-0 vote with no comments and the developer will  
138 continue to work on parking.

139  
140 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

141  
142 *To approve a Request for approval of a Preliminary Planned Unit Development (PUD) to create*  
143 *"Seabrook Mixed Use Development" comprising of a boutique hotel, extended stay hotel,*  
144 *conference center and ballroom, approximately 25,000 square feet of retail space, and*  
145 *approximately 260 unit luxury multi-family apartment complex located on approximately 15.586*  
146 *acre tract of land.*

147  
148 **MOTION CARRIED BY UNANIMOUS CONSENT**

149  
150 **5.2** Consider and take all appropriate action on first and final reading of Ordinance 2020-19,  
151 "Ordering a Special City Charter Amendment Election to be held on November 3, 2020". *Robin*  
152 *Lenio, City Secretary*

153  
154 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEABROOK, CALLING AND  
155 ESTABLISHING PROCEDURES FOR A SPECIAL ELECTION, TO BE HELD ON  
156 NOVEMBER 3, 2020, TO CONSIDER NINETEEN (19) CHARTER AMENDMENTS  
157 RECOMMENDED BY THE SEABROOK CHARTER REVIEW COMMISSION AND  
158 DETERMINED FOR SUBMISSION BY CITY COUNCIL; MAKING PROVISION FOR THE  
159 CONDUCT OF A JOINT ELECTION; AND RESOLVING OTHER MATTERS AND MAKING  
160 OTHER PROVISIONS INCIDENT AND RELATED TO THIS ELECTION

161  
162 *Motion was made by Councilmember Larson and seconded by Councilmember Machol*

163  
164 *To approve on first and final reading Ordinance 2020-19, "Ordering a Special City Charter*  
165 *Amendment Election to be held on November 3, 2020".*

166  
167 **MOTION CARRIED BY UNANIMOUS CONSENT**

168  
169 **5.3** Consider and take all appropriate action on a Joint Election Agreement between the City of  
170 Seabrook and Harris County for administration of a Special Joint Election to consider Nineteen  
171 (19) Charter Amendments to be held on November 3, 2020, in an amount currently estimated at  
172 \$22,741.40, with costs of ballot coding fees to be assessed after submission of all entities' election  
173 information, and pursuant to a Proclamation issued by Texas Governor Greg Abbott on March 18,  
174 2020, for postponement of the May 2, 2020 City Election to the next available uniform election  
175 date of November 3, 2020. *Robin Lenio, City Secretary*

176  
177 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

178  
179 *To approve Joint Election Agreement between the City of Seabrook and Harris County for*  
180 *administration of a Special Joint Election to consider Nineteen (19) Charter Amendments to be*

181 *held on November 3, 2020, in an amount currently estimated at \$22,741.40, with costs of ballot*  
182 *coding fees to be assessed after submission of all entities' election information, and pursuant to a*  
183 *Proclamation issued by Texas Governor Greg Abbott on March 18, 2020, for postponement of the*  
184 *May 2, 2020 City Election to the next available uniform election date of November 3, 2020*

185  
186 **MOTION CARRIED BY UNANIMOUS CONSENT**

187  
188 **5.4** Consider and take all appropriate action on Resolution 2020-13, "Authorizing for Calculation  
189 of 8% Voter Approval Tax Rate". *Gayle Cook, City Manager and Michael Gibbs, Director of*  
190 *Finance*

191  
192 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS  
193 DIRECTING THE DIRECTOR OF FINANCE OF THE CITY OF SEABROOK TO  
194 CALCULATE THE VOTER-APPROVAL TAX RATE OF THE CITY OF SEABROOK IN THE  
195 MANNER PROVIDED FOR A SPECIAL TAXING UNIT BY USING AN 8% THRESHOLD  
196 FOR NEW REVENUE INSTEAD OF 3.5% AS AUTHORIZED BY TEXAS TAX CODE  
197 SECTION 26.04(C-1) DUE TO THE GOVERNOR'S STATE-WIDE DECLARATION OF  
198 DISASTER IN RESPONSE TO THE COVID-19 PANDEMIC; AND DECLARING AN  
199 EFFECTIVE DATE

200  
201 Ms. Cook explained that Senate Bill 2 allows for a calculation of an 8% Voter Approval  
202 Tax Rate because of the Governor's State-wise Declaration of Disaster in response to the COVID-  
203 19 pandemic. Pursuant to the discussion during the budget workshop on July 28, a resolution  
204 authorizing the Director of Finance to calculate the tax rate with a maximum 8% threshold is  
205 recommended.

206  
207 *Motion was made by Councilmember Hammann and seconded by Councilmember Machol*

208  
209 *To approve Resolution 2020-13, "Authorizing for Calculation of 8% Voter Approval Tax Rate".*

210  
211 **MOTION CARRIED BY UNANIMOUS CONSENT**

212  
213 **6. ROUTINE BUSINESS**

214  
215 **6.1** Update and report on various items that require no action, including SH 146 Expansion  
216 Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook,*  
217 *City Manager*

218  
219 Ms. Cook presented the updates shown in Attachment B.

220  
221 **6.2** Update and discuss report by City Manager on COVID related issues. *Gayle Cook, City*  
222 *Manager and Brad Goudie, Director of Emergency Services*

223  
224 Ms. Cook presented the updates shown in Attachment C.

225

226 **6.3** Establish future meeting dates and agenda items. *City Council*

227

228 The next regular City Council meeting will be held by teleconference on August 18, 2020,  
229 at 6:00 p.m.

230

231 There will be a joint City Council and Planning & Zoning teleconference meeting on  
232 August 20, 2020, at 6:00 p.m.

233

234

235 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:37 p.m.

236

237 Approved this 18<sup>th</sup> day of August, 2020.

238

239

*Thomas G. Kolupski*

240

241

242

\_\_\_\_\_  
Thomas G. Kolupski

243

Mayor

244

245

*Robin Lenio*

246

247

\_\_\_\_\_  
Robin Lenio, TRMC

248

249

City Secretary





BAY AREA HOUSTON BALLET & THEATRE

Post Report

Seabrook City Council

August 4, 2020

# Next Giant Leap

## Our 2019-20 season



has  
FUNDED IN PART BY THE  
CITY OF HOUSTON  
THROUGH RECEIPTS OF THE ALLIANCE

dance  
source  
houston



We thank The City of Seabrook  
for their generous contribution to THE ARTS!

Our year....

- 4 productions-  
October/December/April
- 20 full stage productions  
(7,892 patrons)  
(2,893 students attended The Nutcracker at UHCL)
- Annual fund raiser  
(632 patrons)
- 22 Community Support Appearances  
(pro bono)

For an over all audience of over 12,000

# Advertising

\$ 12,154 was spent on advertising (3.1% of our budget)

Bay Area Magazine (4 full page ads)

Community Impact Magazine (6 half page ads)

Galveston Daily News (4 ads)

The Scene Magazine (3 full page ads)

Billboards on Egret Bay and Hwy 3 (2 per season)

Community Magazines (each month)

Houston Arts Magazine ( each month)

Houston Cronicle (4 ads)

Space City Parent Magazine (2 ads)

Houston Press ( 3 ads)

Arts and Culture TX Magazine (3 ads)

DanceSource (monthly ads)

Clear Lake and League City Chamber news blasts

Visit Bay Area Visitor Bureau – social media blasts

I 45 Now – video clips

Posters and rack fliers for each production all over the city and in hotels

(500 posters printed for each production / 2500 rack fliers for each)

Constant contact to 12, 963 on mailing list – 74 emails throughout the season

Social Media – daily

All advertising included The City of Seabrook logo  
(few examples to follow)

BAHBT  
BAY AREA HOUSTON BALLET & THEATRE  
NELSON MADRIGAL | ARTISTIC DIRECTOR

# NEXT GIANT LEAP

IN CELEBRATION OF



CAITLIN CANNON PHOTOGRAPHY

## 2019-2020 SEASON :: 44<sup>TH</sup> SEASON



haa  
FUNDED IN PART BY THE  
CITY OF HOUSTON  
THROUGH HOUSTON ARTS ALLIANCE

dance  
source  
houston

League City  
TEXAS

NASSAU BAY  
Charting New Waters

SEABROOK  
Sustaining the Environment & Community

Webster  
TEXAS

GAY  
FAMILY AUTO  
SINCE 1948

MERRILL LYNN  
CLEAR LAKE

Michelob  
ULTRA

Amigos  
FOODS





BAHBT

BAY AREA HOUSTON BALLET & THEATRE  
NELSON MADRIGAL | ARTISTIC DIRECTOR

*The Nutcracker*  
2019

DECEMBER 6 - 8

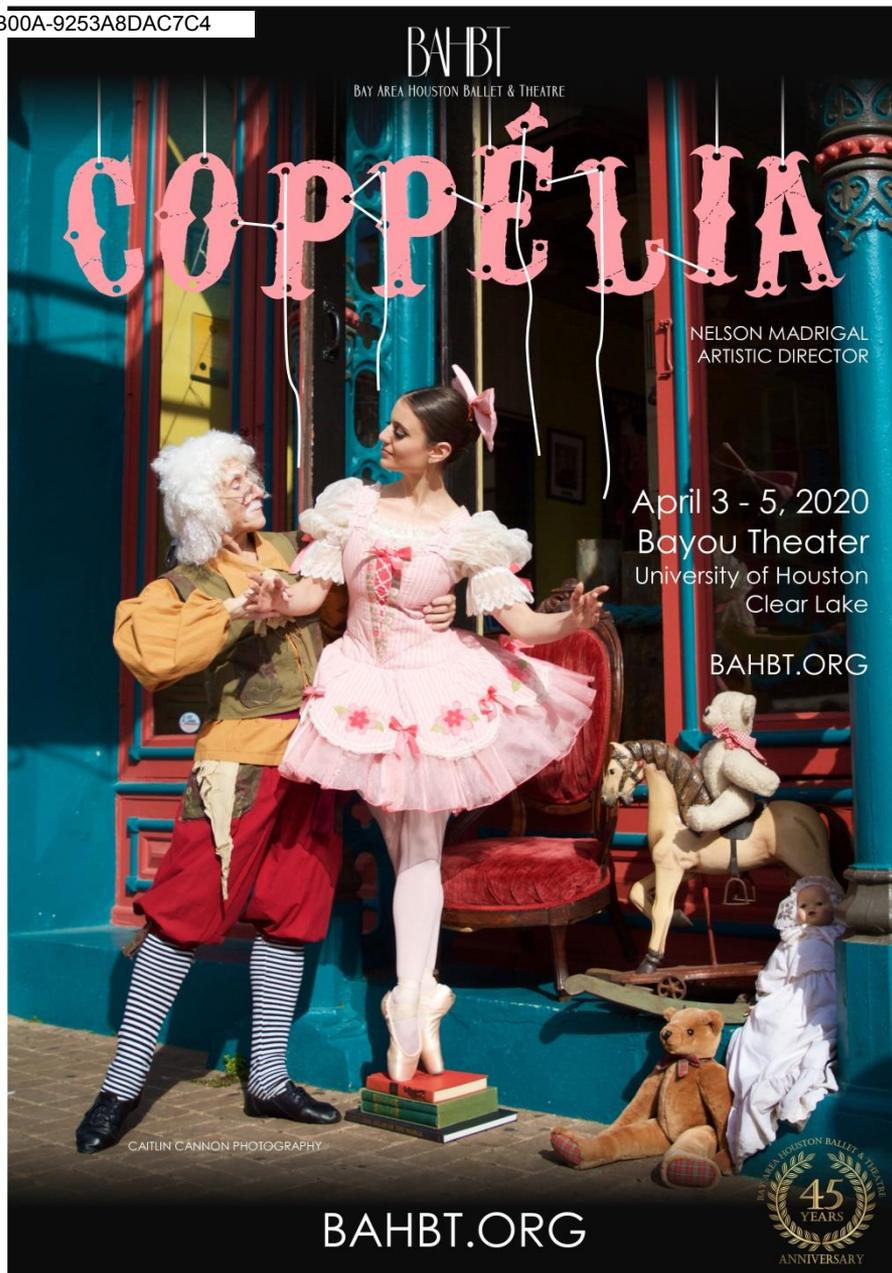
DECEMBER 13 - 15

BAYOU THEATER  
UNIVERSITY OF HOUSTON  
CLEAR LAKE

BAHBT.ORG

HOUSTON  
**Methodist**  
LEADING MEDICINE





BAHBT

BAY AREA HOUSTON BALLET & THEATRE

# COPPELIA

NELSON MADRIGAL  
ARTISTIC DIRECTOR

April 3 - 5, 2020  
Bayou Theater  
University of Houston  
Clear Lake

BAHBT.ORG

CAITLIN CANNON PHOTOGRAPHY

BAHBT.ORG



**BAHBT**  
BAY AREA HOUSTON BALLET & THEATRE  
NELSON MADRIGAL | ARTISTIC DIRECTOR

*The Nutcracker*  
2019

DECEMBER 6 - 8  
DECEMBER 13 - 15

BAYOU THEATER  
UNIVERSITY OF HOUSTON - CLEAR LAKE



*A classical holiday tradition filled with  
toy soldiers, dancing snowflakes and the  
magical Land of Sweets.  
Bay Area Houston's perennial family favorite.*

[BAHBT.ORG/NUTCRACKER](http://BAHBT.ORG/NUTCRACKER)

HOUSTON  
**Methodist**  
LEADING MEDICINE

BAY AREA HOUSTON  
BALLET & THEATRE  
2019-2020 SEASON IS  
SPONSORED BY:

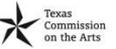


FUNDED IN PART BY THE  
**CITY OF HOUSTON**  
THROUGH HOUSTON ARTS ALLIANCE



GEORGE AND MARY JOSEPHINE  
HAMMAN FOUNDATION

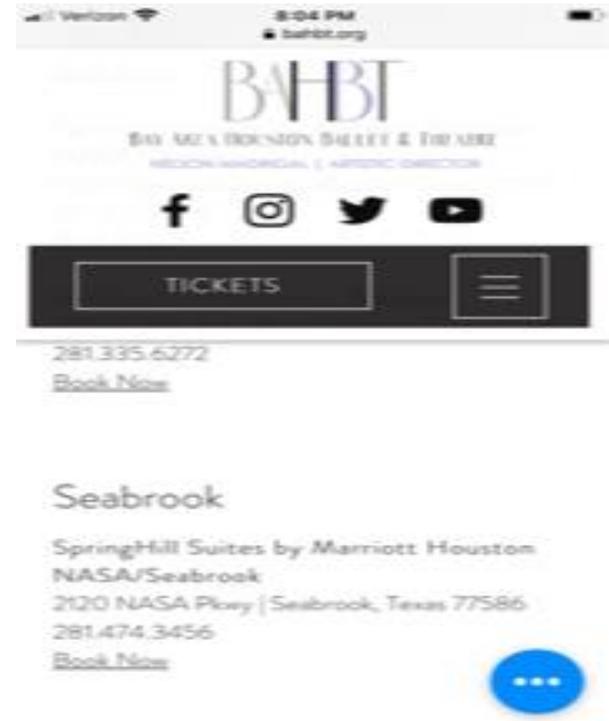
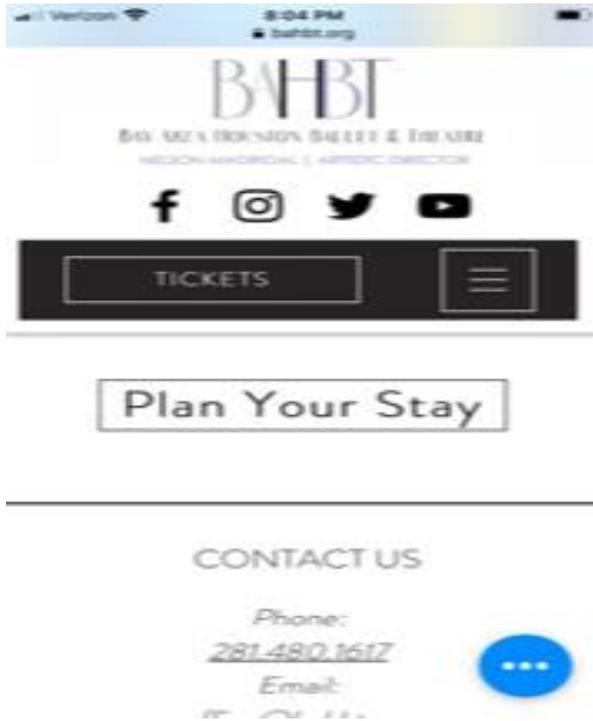
University of Houston Clear Lake



# PLAN YOUR STAY

on our web site

As patrons purchase tickets, they can click - Plan Your Stay takes them directly to Seabrook Hotels (link directly)



# After performances, patrons are sent a survey to allowing us to track hotel visits



BAY AREA HOUSTON BALLET & THEATRE

- **To assist our organization in its reporting and meeting the requirements of its various federal, state and city grants, you are asked to complete this brief survey.**

Which best describes your age group?

- Under 18     18-45     45-65     over 65
- Your gender please:
- Female     Male
- Your ethnicity please. (This is very important in our grant reporting)
- African American
- Asian or Asian American
- White/Caucasian
- Hispanic or Hispanic American
- Native American
- Multicultural or mixed ethnicities
- Do you have a legal disability?
- Yes     No
- Your ZIP code please:
- Did you travel more than 50 miles to attend? If so, did you stay at an area hotel? Which one?
- \_\_\_\_\_

With the help of The City of Seabrook funding, we can continue to maintain the high level of artistry of our dancers, as well as sustain the level of professionalism and quality for which Bay Area Houston Ballet & Theatre has become known for.



We are excited for our 45<sup>th</sup> season and thank you for your continued support!



# MEMORANDUM

## CITY MANAGER'S OFFICE



To: Honorable Mayor and City Council  
 From: Gayle Cook, City Manager  
 Date: August 4, 2020  
 Subject: City Council Update Report



## **SH 146 Expansion**

No current lane closures to report.



### **Utility Relocations and Northbound Frontage Road in Seabrook**

AT&T continues on their relocation project and Centerpoint Gas is pending completion of their relocations.

## **Capital Improvement Projects (CIP)**

City staff is currently managing over \$49.4 million in active CIP projects.

### **Pine Gully Wastewater Treatment Plan Retrofit \$35,946,438 (C.O.s/HMGP)**

Staff met on August 4, 2020, to go 60% drawings. Comments are in review for final design of force main and lift station locations along with the plant site structures.

### **SH 146 City Utility Relocates (CIP W7 and WW8) \$3,694,358 (SIB)**

Water and Wastewater relocations are pending upon remobilization of sub-contractor.

### **Friendship Elevated Water Tower Project (W11) \$350,000 (Impact Fees)**

Bid Opening will be August 18, 2020. Work to begin late summer or early Fall, 2020.

### **Chloramine Conversion (CIP W13) \$272,875 (Enterprise Fund)**

In progress.

# MEMORANDUM CITY MANAGER'S OFFICE



**Red Bluff and Shady Lake Waterline Project (W9) \$40,200**  
Complete

**Red Bluff Road Expansion TxDOT and Harris County Project (City - AFA Agreement \$39,477- Utility Conflict)\***

Roadway work has been poured to Lakeside. No additional road closures or conflicts to report.

**SMART Meter (CIP FAC6) \$3,000,000 (C.O.s 2020)**

August 27, 2020, the bids will be opened.

**Seascape and Baybrook Subdivision HCFCD Bond E-07 (D11 and D12) \$2,238,000 (Total Project Cost)**

As part of the Certificates of Obligation recently issued for 2020, Seascape and Baybrook Subdivision drainage improvement projects have started. City staff have been notified that a Phase I Environmental Site Assessment (ESA) is in progress.



**El Mar Ditch HCFCD Bond E-07 (D2) \$3,905,527 (Total Project Cost)**

Currently, this project is an environmental phase and public comment is under review.

**Rail Spur Project (Port of Houston and FUSED Industries)**

Phase III for Track installation and removal of temporary materials with final striping is pending further update on timeline.

D2  
EL MAR DITCH  
HCFCD BOND E-07

MEMORANDUM  
CITY MANAGER'S OFFICE



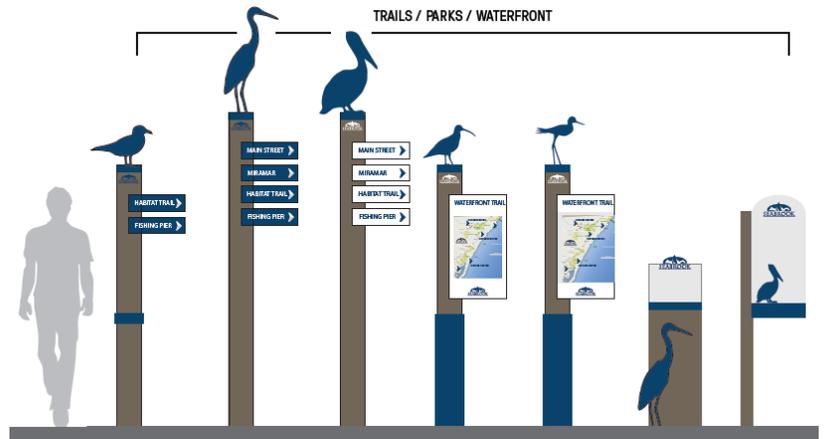
**Grants Update**

**2019 Office of the Governor, Criminal Justice Division (CJD)**

Automated Fingerprint Identification System (AFIS) was approved and awarded in the amount of \$21,499.98.

**Port of Houston Community Grant \$50,000 – August 14, 2020**

The Port recently had a grant opportunity that staff submitted a preliminary narrative concept for consideration in the estimated amount of \$50,000. The preliminary submittal was



approved and a final call has been made to Seabrook for a full project. Staff is working with the Parks Master Plan consulting team to quickly put forth a project in line with the draft plan on one of the existing park entrances for Wildlife Park off Red Bluff.

**CARES Act – Small City Assistance Program \$786,005**

Harris County will be administering the Small City Assistance Program as part of the CARES Act.



The week of August 3, 2020, Director of Emergency Services, Brad Goudie, submitted the first reimbursement request in the amount of \$244,600 for the Seabrook Economic Incentive Program for business during COVID under the category of Economic Expenses.

		to enable compliance with COVID-19 public health precautions	
	Distance learning	Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions	No
	Telework capability improvement	Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions	No
	Providing paid sick and medical leave	Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions	No
	Care of homeless populations	Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions	No
Economic Expenses	Provision of grants to small businesses	Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures	No
	Government payroll support program	Expenditures related to a State, territorial, local, or Tribal government payroll support program	No
	Unemployment insurance costs	Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise	No
Other COVID-19 Related Expenses	Other COVID-19 Related Expenses		No

**FEMA Public Assistance Projects – COVID-19**

Expense and project date in progress for submittals.

# MEMORANDUM

## CITY MANAGER'S OFFICE



### **Texas Parks and Wildlife Grant (TPWG)**

In Progress. Texas Parks and Wildlife Commission to begin environmental and archeological resource reviews.

### **Livable Centers Program (HGAC) – Old Seabrook District \$194,000**

Economic Development Corporation was awarded a Livable Center Program grant for consultant services. The kickoff meeting for the project was conducted last week. The goal of the study will be to create a livable center plan for the area that will define new access and connectivity with the mix of land uses and housing options in the area. The plan is to recommend projects that would encourage walkability, connection within and between nodes of community activity and build on environment strategies that support local economic development and employment. The RFP was released by H-GAC on July 7, 2020.

# MEMORANDUM

## CITY MANAGER'S OFFICE



To: Honorable Mayor and City Council  
 From: Gayle Cook, City Manager  
 Date: August 4, 2020  
 Subject: City Council COVID Update

## City

### Emergency Operations Center

Seabrook Emergency Operations Center is active. Weekly staff updates have been conducted on operational status and needs.

### City Operations

Public access continues to have public buildings closed and is limited to appointment only, online services or drop off service. We

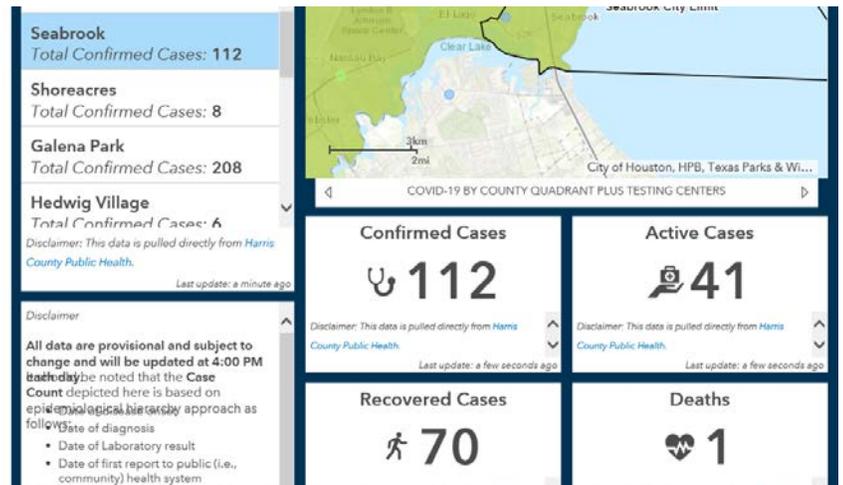
have had no reports of customer impacts that modifications have not been able to address. Municipal Court is still primarily remote and operations will gear up for onsite initiation in mid – August. Other select departments are staggered where spacing or accommodations are needed to be met for essential personnel to remain safe and maintain departments at full staff.

### Executive Order No. 4

On July 14, 2020, Mayor Kolupski issued Executive Order No. 4 to extend to August 10, 2020, restricting outdoor gatherings to no more than 10, requiring face coverings, and closure of the city pool and splash pads.

### City Website – COVID

City Operational update continue to be updated on this page within the COVID-19 Information.



MEMORANDUM  
CITY MANAGER'S OFFICE



**County**

As of the date of this memo, the current level with Harris County remains at a Level 1 – Severe. Harris County Judge Lina Hidalgo order remains a requirement that workers, customers or visitors wear face coverings. The order in effect until 11:59 pm on **Wednesday, August 26th, 2020.**



**State**

Executive Order GA-29 was issued on July 3, 2020, for face coverings with some exceptions.