



Agenda Briefing

Date of Meeting: 09/21/2021

Responsible Department: Finance Department

Presenter: Michael Gibbs

Briefing Prepared By: Michael Gibbs

Strategic Focus Area: Engage & Inform the Public

General Information / Subject:

Each month the investment report is sent out with the monthly financial report. The Public Funds Investment Act (PFIA) requires the reports be approved by governing body. To ensure we comply with PFIA the 3 quarterly reports for Fiscal Year 2021, October 2020 thru June 2021 are compiled for approval by City Council.

Executive Summary / Background:

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: N/A

Amount Budgeted: N/A

Amount Requested / Required: N/A

Funding Source (if not budgeted):

Supporting Materials Attached:

Prior Action / Review by Council, Boards, Commissions:

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Staff Recommendation:

Approve the Quarterly Investment Reports.

**APPROVED BY:
(as appropriate)**

Michael [Signature] [Signature]

09 / 13 / 2021

Preparer or Department Director

Date

Building Official

Date

City Engineer/Asst. Dir. of PW

Date

City Secretary

Date

Community and Visitor Relations Director

Date

Director of Municipal Court

Date

Deputy City Manager

Date

EDC Director

Date

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Emergency Services Director

Date

Finance Director

Date

HR Director

Date

IT Director

Date

Police Chief

Date

Public Works Director

Date

Gayle Cook

09 / 15 / 2021

City Manager

Date

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