



## *Agenda Briefing*

---

**Date of Meeting:** 09/21/2021

**Responsible Department:** Finance Department

**Presenter:** Michael Gibbs

**Briefing Prepared By:** Michael Gibbs

**Strategic Focus Area:** Well Maintained Infrastructure

---

**General Information / Subject:**

The City was notified it is projected to receive two payments totaling \$3,085,032.65. On July 6, 2021 the Proposed 5 Year CIP plan was presented to Council with 2 water infrastructure projects identified with Rescue Funds as the funding source. On August 23, 2021 the City received \$1,752,692 from the American Rescue Act. Ordinance 2021-21 is budget amendment to record Fund 28 so the approved CIP projects may be funded.

**Executive Summary / Background:**

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

**Funding / Fiscal Information:**

**Account Number:** See Attachment A

**Amount Budgeted:** \$1,752,692

**Amount Requested / Required:**

**Funding Source (if not budgeted):**

American Rescue Act

**Supporting Materials Attached:**

**Prior Action / Review by Council, Boards, Commissions:**

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

**Staff Recommendation:**

Approve the ordinance.

**APPROVED BY:  
(as appropriate)**

*Michael [Signature]*

09 / 14 / 2021

\_\_\_\_\_  
Preparer or Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Engineer/Asst. Dir. of PW

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Community and Visitor Relations Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Municipal Court

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
EDC Director

\_\_\_\_\_  
Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

\_\_\_\_\_  
Emergency Services Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
HR Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
IT Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Police Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Public Works Director

\_\_\_\_\_  
Date

*Guy Cook*

\_\_\_\_\_  
City Manager

09 / 15 / 2021

\_\_\_\_\_  
Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.