

City of Seabrook, Texas

Annual Operating Budget

Fiscal Year October 1 thru September 30, 2022



"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

City of Seabrook
Fiscal Year 2021-2022
September 21, 2021

"This budget will raise more revenue from property taxes than last year's budget by an amount of \$145,154, which is a 2.03% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$81,729."

The members of the governing body voted on the budget as follows:

FOR: Thom Kolupski - Mayor
Ed Klein - Council Position 1
Rob Hefner - Council Position 2
Jeff Larson - Council Position 3
Mike Giangrosso - Council Position 4
Buddy Hammann Council Postion 5
Joe Machol - Council Position 6

AGAINST: None

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2021-2022	2020-2021
Property Tax Rate:	.524444/100	\$0.543613/100
No New Revenue Tax Rate:	\$0.516973/100	\$0.525512/100
No New Revenue Maintenance & Operations Tax:	\$0.382456/100	\$0.386330/100
Voter Approval Tax Rate:	\$0.530179/100	\$0.543613/100
Debt Rate:	\$0.134338/100	\$0.143762/100

Total debt obligation for City of Seabrook secured by property taxes:
\$3,248,476 \$3,098,000



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From left to right back row, Councilmen Ed Klein, Councilmen Rob Hefner, Councilmen Jeff Larson, Councilmen Mike Giangrosso
Mayor Pro Tem Buddy Hammann, Councilmen Joe Machol Front Center Mayor Thom



"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seabrook
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director



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Annual Operating Budget

City of Seabrook

Seabrook, Texas

Fiscal Year Ending September 30, 2022

Listing of City Officials

Elected Officials

Mayor	Thom Kolupski
Council Member Position 1	Ed Klein
Council Member Position 2	Rob Hefner
Council Member Position 3	Jeff Larson
Council Member Position 4	Mike Giangrosso
Council Member Position 5, Mayor Pro Tem	Buddy Hammann
Council Member Position 6	Joe Machol

Appointed Officials

City Manager	Gayle Cook
Deputy City Manager, Community Development Director	Sean Landis
City Secretary	Robin Lenio
Police Chief	Sean Wright
Director of Human Resource	Yesenia Garza
Director of Finance	Michael Gibbs
Director of Communication	LeaAnn Peterson
Director of Public Works	Kevin Padgett
Director of Information Technology	George Szakacs
Municipal Judge	Dick Gregg
Director of Court Administration	Jessica Ancira
Director of Emergency Services	Brad Goudie
Director of Emergency Management	Brad Goudie
Director of Seabrook Economic Development	Paul Chavez

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BUDGET MESSAGE

Proposed Budget Fiscal Year 2021-22

August 31,, 2021

Honorable Mayor, City Council Members, and Residents of Seabrook:

BUDGET OVERVIEW

In accordance with the Texas Local Government Code, and pursuant to Section 5.03 of the City Charter, I respectfully submit to you the proposed balanced budget for fiscal year 2021-22 (FY 22). The proposed budget has been developed over the last several months with the input of Council, citizens, and city management. It is proposed as a way to meet the challenges faced by the organization and the goals outlined in the City of Seabrook's Strategic Plan, various master plans and department annual goals.

STRATEGIC PLAN

Vision: *Seabrook is a sustainable, energetic and beautiful coastal community that embraces environmental stewardship, fosters safe neighborhoods and promotes tourism and economic diversity.*

Mission: *The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life.*

This year's draft Strategic Plan developed a list of strategic priorities that distinctly defines high level goals desired by City Council after review and discussion of citizen input through a community survey. These priorities were as follows:

Strategic Priority #1 – Economic Development

Actively Invest in the Development and Planning of City Resources to Encourage Economic Development of the Highest and Best Use

Strategic Priority #2 – Quality of Life

Enhance Seabrook's Quality of Life Experience with a Focus on Access to Nature by Connecting, Expanding and Improving, Parks, Trails, Public Spaces, Natural Areas and Events.

Strategic Priority #3 - Infrastructure

Develop and Prioritize Seabrook's Infrastructure and Facility Needs

Strategic Priority #4 – Organizational and Operational Excellence

Complete Long Range Planning to Balance Available Resources to Accommodate the Growth and Succession Needs of the City's Organization

GENERAL FUND HIGHLIGHTS

Revenues:

- Property tax revenue budget increased by 3%
- Sales tax increased by 15%
- Mixed drink tax increased by 12%
- Licenses & permits increased by 63%
- EMS revenue decreased by 21%
- Park fees increased by 38%
- Commercial Vehicle Enforcement decreased by 46%
- Court receipts decreased by 12%
- Interest decreased by 93%

While the city did not experience the negative revenue effects in the area of sales tax, there are continuing effects with COVID-19 in other revenue trends that lends itself to reductions given the current forecast and projections for setting the new revenue budgets. The proposed budget has been developed with the “No New Tax Revenue Rate” (previously known as the effective tax rate) in mind. This tax rate seeks to raise the same amount of revenue as the previous year for existing properties regardless of whether property values have increased. In this calculation, a property tax is held constant and not increased for existing property owners. In order to develop a budget using the No New Tax Revenue Rate, a focus is placed on containing expenses, organizational efficiency and innovative approaches to service delivery.

Within the entire budget, there are a number of special revenue funds and capital project funds that have expenditures that are associated to a capital improvement program within the Capital Improvements Plan (CIP). This updated plan was presented on July 6, 2021, before City Council. The proposed participating projects this year do not include proposing any new debt. However, with the passage of the American Rescue Plan and the distribution of funding there is a new funding source listed within the CIP Summary.

Three (3) 50% local match projects in partnership with Harris County for drainage improvements resulted in the issuance of Certificates of Obligation that were issued in 2020. During 2021, the Miramar joint partnership project was scoped and presented to city council and was voted upon not to proceed. These funds have now been reallocated within the budget for other drainage projects. The remaining two partnership drainage projects for Baybrook and Seascapes are still within engineering and planning stage with Harris County and will proceed into the new fiscal year using the Certificates of Obligation.

REVENUE PROJECTIONS

Ad Valorem

With anticipated new values, an increase of \$139,000* in the Ad Valorem revenue is reflected. As per the Senate Bill 2 (SB2), the city is required to receive certified “estimated rolls”. This estimate allows Finance to calculate the No New Revenue Tax Rate for Operations & Maintenance portion of the tax rate or the “O&M”. The final tax roll will not usually be delivered until August or September. Therefore, all assumptions are based on issued certificates of occupancy and corresponding Harris County Appraisal information currently available. What does this mean? It means that there still remains a potential variance in revenue totals between July to September and final adoption of the budget.

Sales Tax

Trend data through pandemic and before support an increase projection within Sales Tax. The proposed budget has a 5.3% increase of \$102,260. Three year prior actuals have also trended higher than FY 20 budget.

Court Receipts

An increase of 20% in Court Receipts of \$79,906 is within the proposed budget based on FY 19 and projected FY 20 actuals. Municipal Court sustained receipts throughout the pandemic and adapted quickly to virtual business model. Citations decreases due to the pandemic is anticipated, but full projected year for FY 21 appears to level and support the increase.

The City of Seabrook budget document is prepared in accordance with best practices established by the Government Finance Officers Association (GFOA) to receive their Distinguished Budget Presentation Award. The city's budget document has received this award for the past several decades.

The "Unused Increment Rate" is a rate that can be used to increase the Voter-Approval Rate, depending upon the tax rates adopted by the city in the previous three (3) years. The city would be able to "bank" any unused amounts below the 3.5% "Voter-Approval Rate".

GRANTS AND PUBLIC ASSISTANCE

American Rescue Act (ARP)

In early 2021, the President signed the ARP to provide further economic relief to state and local governments. This bill allots \$3.05 million to the City of Seabrook in two equal payment over 2021-2022 with a deadline of spending the funds by December 31, 2024. The funds will be distributed through TDEM. The broad use eligible uses fall into the following areas: 1) COVID-related expenditures; 2) Premium pay for essential workers; 3) Government service programs under certain circumstances; and 4) Necessary improvements in water, sewer or broadband infrastructure (whether related or not to COVID-19). As presented in the summary, it is proposed to use those funds for water infrastructure for existing projects on the CIP. Those projects as identified in the plan are W5 Taylor Lake Waterline Crossing and W19 NASA Road Waterline Interconnect.

Hazard Mitigation Grant Program (HMGP)

The city has made a formal application for the Retrofit of the Wastewater Treatment Plant to the Pine Gully location behind the Public Works facility. The city will have approximately \$8,000,000 contribution responsibility. As part of the Capital Improvement Program (CIP), the city was on track to begin a Phase 1A of the relocation of the plant and resources of \$4,400,000 had been approved and restricted. If the city is approved for the grant, the remaining portion of the local match will be a possible item for electors in May 2020 election.

GENERAL FUND

The city's top priority is to preserve and enhance the high quality of life Seabrook residents have come to expect. The cost of providing and maintaining services to the residents increases each year. Maintaining service levels can be challenging as the city grows and manages the large mobility changes impacting the city. The General Fund services are people oriented and personnel costs comprise 70% of the total operating budget.

Compensation and Personnel

The city's Compensation Program is based on maintaining compensation at least of market of competitor employers, the establishment and maintenance of salary ranges within a Step Pay Plan comprised of Pay Grades with placement within plan evaluated off of job descriptions and duties. The Step Plan is included within the proposed balanced budget and equates to a 2.5% on an employee's anniversary date.

Personnel Changes

Public Safety (General Fund) – Department 200

1.0 FTE **Administrative Assistant**

Parks – Department 400

1.0 FTE **Maintenance Worker**

Animal Control – Department 210

.5 to 1.0 FTE **Animal Control Attendant**

Benefits

Medical, Dental, Vision, Life and AD&D, and EAP

For the benefit plan year August 1, 2021 through July 31, 2022, the city's medical, vision, dental and life and disability programs were rebid and received a 0% increase.

Education/Certification Incentives

The proposed budget incorporates adding back previously reduced training budgets in most departments. Significant cuts were experienced with COVID-19, and due to most training be cancelled, managers were able to reduce in that area for one year.

Workers' Compensation

The city's workers' compensation insurance is administered by the Texas Municipal League Intergovernmental Risk Pool (TML-IRP). TML-IRP is responsible for investigating, determine compensability, and performing various functions related to handling an employee's claim. Each year a rerate is for the classification codes of each industrial function along with a modifier based on previous experience in claims. Both risk pool changes and agency modifier are then applied to new payroll budget for new fiscal to calculate proposed amount within the Personnel section of departmental budgets. This year increases were reflected in Sewage Treatment & Collection with decreases in Streets, Ambulance, Waterworks, Parks, and Clerical.

FIRE AND EMERGENCY MEDICAL SERVICES

The city continues to be committed to providing first class service to our citizens through our contract with the Seabrook Volunteer Fire Department (SVFD). The city is currently on a month to month contract with SVFD. This proposed budget reflects the annual contract amount with the SVFD under the Department 230 – Emergency Services (Fire) line item 230-5235. The proposed full contract amount with SVFD reflects a 4.37% increase.

The structure of the budget continues with a percentage split of 88% Seabrook and 12% El Lago with each line item within the contract budget classified as one of the following: 1) Seabrook Only (100%); 2) Consumable (88%/12% Split); and 3) Organizational (50%/50% Split).

ENTERPRISE FUND

The proposed proprietary funds (utilities) budget reflects revenues based upon scheduled increase to water and sewer rates from the recently approved Seabrook 2019-20 Utility Rate Study that was approved on June 30, 2020 by City Council. The Master Fee schedule will be updated in the annual update to City Council. A New Agreement with the City of Pasadena was approved this past year and all rates are actual with rates being charged from the City of Pasadena.

In closing, I would like to acknowledge the teamwork, commitment, and assistance of all of our elected officials and management staff. I am particularly grateful to Michael Gibbs, Director of Finance and the entire Finance staff for their continuing commitment to excellence. Creating and maintaining a sustainable, balanced budget helps Seabrook provide for its critical and quality services for many years to come.

Thank You,



Gayle Cook
City Manager



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Seabrook 2022 Strategic Plan

The Strategic Plan for the City of Seabrook was originally adopted in 2014 as a planning tool to assist the Mayor, City Council and Staff delivering the needs and desires to the Seabrook community. The Seabrook City Council utilizes the strategic planning process to help define the City's vision, mission and goals to be executed by staff. Specific objectives are identified as priorities for staff to help achieve the associated goal. City Council works with department heads, in developing the Strategic Plan. This team approach is critical to success, as it allows staff to better understand City Council's goals and vision for the City. In turn, staff can more successfully plan city projects and budgets to achieve the shared vision.

The latest strategic planning was held in preparation for the Fiscal Year 2022 Budget. This year Seabrook City Council, Planning and Zoning Commission, Seabrook Economic Development Corporation met in a joint session along with staff to discuss economic development challenges and how all the groups could work better together. The sharing of information and more frequent joint meetings in the future were also discussed. City management staff and Seabrook City Council followed up with a second meeting to discuss updates to the City's strengths, weaknesses, opportunities, and threats (SWOT) currently and develop strategic priorities for the upcoming fiscal year 2022 with milestone dates.

Mission Statement

"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

Vision Statement

Seabrook is a sustainable, energetic and beautiful coastal community that embraces environmental stewardship, fosters safe neighborhoods and promotes tourism and economic diversity.

Strategic Priority 1: (Economic Development) Actively Invest in the Development and planning of City resources to encourage economic development

Goal 1.1 - Expand tools and activities in the current incentive program to attract and retain highest and best use development.

Strategy 1.1 - Collect, research and analyze peer policies and recent agreements in the region to determine new tools that are competitive and successful. (December 2021)

Strategy 1.2 - Meet with Economic Development Cooperation to propose new tools and activities. (February 2022)

Strategy 1.3 - Finalize and gain approval of recommendations for revision to the Incentive Program and Guide. (April 2022)

Strategy 1.4 - Promote new and additional incentives by creating a digital media campaign that focusses on both small entrepreneurs and large developers. (June 2022)

Goal 1.2 - Identify a key area for development or redevelopment in each district in alignment with Comprehensive Master Plan and other guiding master plans to target top priority uses.

Strategy 1.1 - Internally review current Comprehensive Master Plan per district and identify one property or area to focus. (December 2021)

Strategy 1.2 - Determine highest and best use for each priority property and coordinate a strategy to advertise depending on use. (January 2022)

Strategy 1.3 - Update EDC, City Council, P&Z and Community on strategy to confirm alignment with expectations of all boards with guiding documents for land use. (February 2022)



Strategy 1.4 - Develop an economic development Action Plan to highlight the methods of targeting promotion of identified areas or parcels. (May 2022)

Strategy 1.5 - Review community input from Comprehensive Master Plan Update that will kick off in 2022 to determine any land use and priority changes from the community. (January - September 2022)

Goal 1.3 - Prioritize and identify funding for new capital projects that are focused on areas of commercial development by the end of FY23.

Strategy 1.1 - Review all available commercial parcels and solicit information to attain any infrastructure or capital needs. (February 2022)

Strategy 1.2 - Meet with Community Development and Public Works to assess feasibility of proposed capital projects for areas of commercial development within City's overall infrastructure system. (March 2022)

Strategy 1.3 - Prioritize highest use and best return on proposed capital projects for further scoping and coordinate for proper cost estimates. (March 2022)

Strategy 1.4 - Update EDC on proposed projects and cost estimates for approval to incorporate into City's FY2023 CIP. (ongoing monthly)

Strategy 1.5 - Finalize new economic development related capital projects to present to City Council with draft FY23 CIP. (July 2022)

Goal 1.4 - Create a long term funding plan to implement between 35% to 45 % of the Old Seabrook Livable Center Study priorities and recommendations by the end of Fiscal Year 2023.

Strategy 1.1 - Promote findings and priorities from the Old Seabrook Livable Center Study while also laying out the roadmap for development of the district. (October 2021)

Strategy 1.2 - Internal review and feasibility assessment of recommendations (March 2022)

Strategy 1.3 - Identify priority projects for engineering and planning preparation for EDC Funding or City's FY23 CIP inclusion with proposed funding source(s) to implement or begin by September 2023. (March 2022)

Strategy 1.4 - Update EDC and City Council on proposed projects and costs for approval to scope funding on the City's FY23 CIP. (May 2022)

Strategy 1.5 - Review community input from Comprehensive Master Plan Update that will kick off in 2022 to determine any land use and priority changes in this district. (January - September 2022)

Strategic Priority 2: (Quality of Life) Enhance Seabrook's quality of life experience with a focus on access to nature by connecting, expanding and improving parks, trails, public spaces, natural areas and events.

Goal 2.1- Prioritize the development of community kayak launches for Bayside Park and Taylor Lake entry areas.

Strategy 2.1 - Scope, purchase and construct a Bayside Park Kayak Launch with required amenities for safety. (December 2021)

Strategy 2.2 - Coordinate with Harris County to scope and build application packet for Taylor Lake Kayak Launch site and amenities. (December 2021)

Strategy 2.3 - Apply for the Texas Parks and Wildlife Boating Access Grant for a 75% match of Planning and Design for the Taylor Lake Kayak Launch. (February 2022)

Strategy 2.4 - Refine and update Taylor Lake Kayak Launch for FY23 CIP and update City Council and community on proposed grant availability. (March 2022)

Strategy 2.5 - Develop promotional campaign for kayak launch. (May 2022)

Strategy 2.6 Secure funding or grant opportunity for Taylor Lake Kayak Launch construction phase. (April - September 2022)

Goal 2.2- Pursue the replacement of a Seabrook Boat Ramp for public access.

Strategy 2.1 - Update City Council and community on TXDot's consultant conceptual for Seabrook Boat Ramp. (November 2021)

Strategy 2.2 - Target and conduct a community update meeting on the progress of any plans, conceptals or timelines. (February 2022)

Strategy 2.3 - Prepare with TXDot consultant team a project cost and scope with any local match requirement for the Seabrook Boat Ramp construction and update City Council and community. (April 2022)

Strategy 2.4 - Finalize update to CIP project for boat ramp and identify funding sources for construction. (July 2022)

Goal 2.3 - Increase City trail connections from 40% to 75% within the next two years.

Strategy 2.1 - Identify projects available to move onto the City's CIP to increase safe connectivity (January 2022)

Strategy 2.2 - Identify priority projects available to implement within the department operating budget or partner with regional agencies. (February 2022)

Strategy 2.3 - Scope identified project costs for new projects on the plan and update City Council and community on CIP updates. (July 2022)

Strategy 2.4 - Seek project funding approvals either through available funds or identified grants to apply for new proposed on FY23 CIP projects. (August 2022)

Goal 2.4- Identify new event opportunities which will enhance Seabrook's business districts and recreational areas by promoting cultural, artistic and multigenerational programming.

Strategy 2.1 - Hold an informal coffee event with area partners and event holders to discuss event processes and potential new events. (October 2021)

Strategy 2.2 - Review 2021 updates to the Special Event Permit and HOT Sponsor Processes. (February 2022)

Strategic Priority 3: (Infrastructure) Develop and prioritize Seabrook's infrastructure and facility needs.

Goal 3.1- Complete the identification of street and drainage mitigation projects for placement on the Capital Improvement Program (CIP) for future hazard grant funding sources.

Strategy 3.1 - Identify subdivisions/streets of drainage (rainfall and tidal) issues for correction via conveyance, storage or elevation with the implementation of a drainage study by RFP. (January 2022)

Strategy 3.2 - Develop proposed projects and estimated project costs for the identified areas. (June 2022)

Strategy 3.3 - Gather team for selection process to choose two projects to move forward with considering cost, benefits and funding partners. (October 2022)

Strategy 3.4 - Prepare and present projects to City Council and the community for incorporation to the CIP. (October 2022)

Goal 3.2- Develop a growth plan for City facilities.

Strategy 3.1 - Develop and publish for a request professional services for facility assessment needs study. (December 2021)

Strategy 3.2 - Evaluate and seek approval for scope of services to engage a consultant to begin study. (February 2022)

Strategy 3.3 - Work with consultant and staff team to develop report on current and projected City facility needs and update City Council and community. (March 2022)

Strategy 3.4 - Prepare for architectural and technology site plans for a Public Safety/Municipal Complex and EMS/EOC based on findings of facility assessment. (April 2022)

Strategy 3.5 - Update City Council and community on potential projects and associated costs for a bond program. (June 2022)

Goal 3.3- Develop and implementation of a Street and Sidewalk Replacement Program by the end of FY22.

Strategy 3.1 - Create list of City streets and sidewalks with original development and construction date. (December 2021)

Strategy 3.2 - Complete a rate condition summary(good, continue monitor, repairs needed, full replacement) from list of roadways and sidewalks and prioritize. (June 2022)

Strategy 3.3 - Determine projects for Roadway and Sidewalks that fall within the "repair" and "replace" category. Develop cost estimate for each project and identify a CIP schedule to identify implementation year and funding. (October 2022)

Strategic Priority 4: (City Services) Complete a long-range plan to balance available resources to accommodate the growth and succession needs of City personnel.

Goal 4.1- Formulate a 5 year succession and growth plan.

Strategy 4.1 - Identify a scope of services and desired outcome list and successfully prepare outside services. (November 2021)

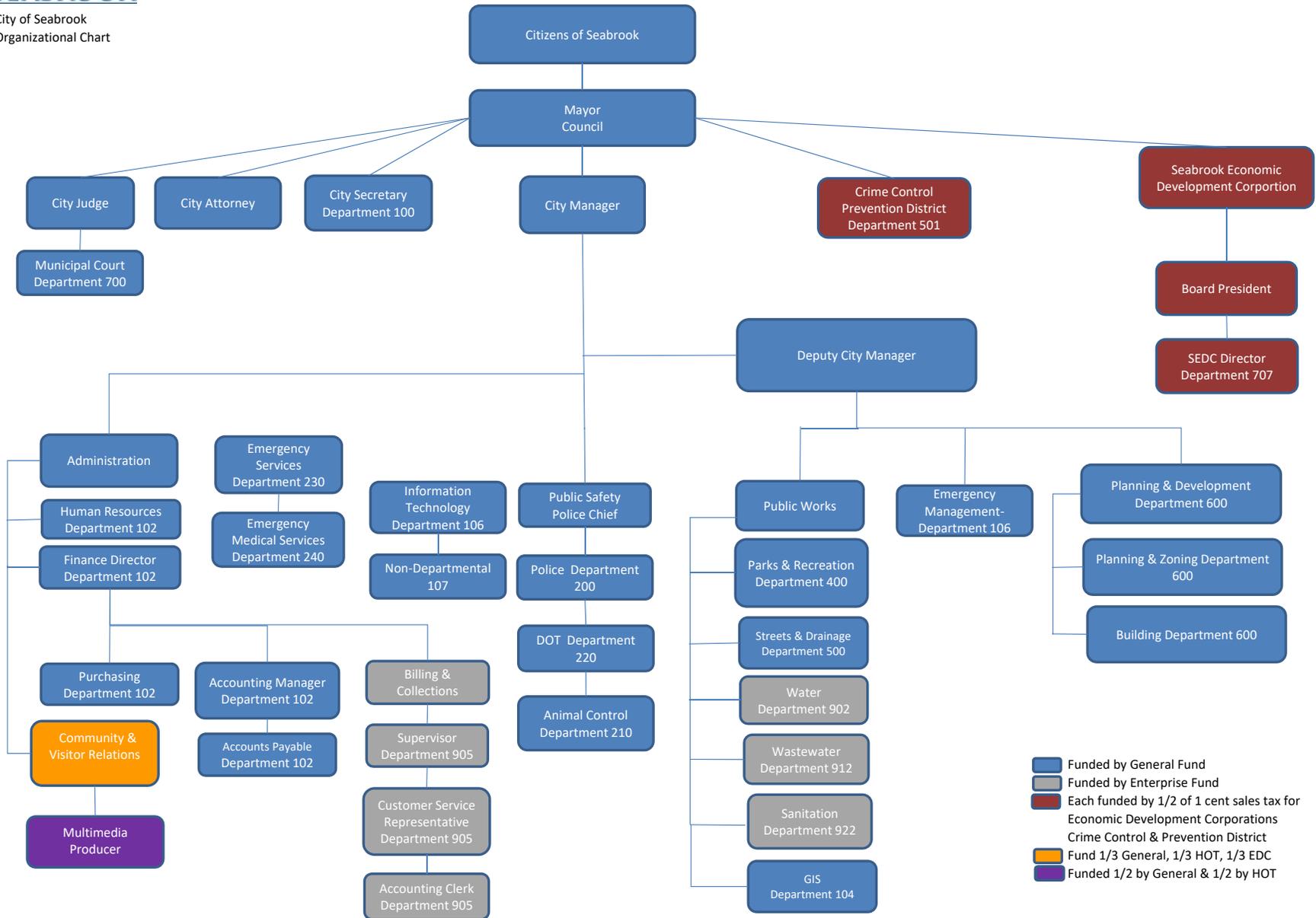
Strategy 4.2 - Evaluate recommended consultant team, seek approval and begin study. (January 2022)

Strategy 4.3 - Analyze financial resource requirements to scope final and recommended report to City Council. (April 2022)

Strategy 4.4 - Strategize for recommendations to be approved, incorporated into budget process and updated annually as the guiding document for personnel decisions. (June 2022)



City of Seabrook
Organizational Chart



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations
- Fund 1/3 General, 1/3 HOT, 1/3 EDC
- Funded 1/2 by General & 1/2 by HOT

City of Seabrook

Personnel Summary

	2019	ACTUAL 2020	2021	BUDGET 2022
General Fund				
01-100 Legislative				
City Secretary	1	1	1	1
Assitant City Secretary	1	1	1	1
Subtotal	2	2	2	2
01-102 Administration				
City Manager	1	1	1	1
Administrative Assistant	0	1	0	0
Director of Finance	1	1	1	1
Accounting Manager	1	1	1	1
Purchasing Coordinator	1	1	1	1
Accounts Payable Clerk	0.5	1	1	1
Director of Human Resource	1	1	1	1
Human Resource Specialist	1	1	1	1
Director of Community & Visitor Relations	0.5	0.5	0.5	0.5
Events & Communications & Specialist	0.3	0	0	0
Multi-Media Producer	0	0.5	0.5	0.5
Director of EDC	1	1	1	1
Administrative Assistant	0.7	0.7	0.7	0.7
GIS Technician	0	0	1	0
Subtotal	9	10.7	10.7	9.7
01-103 Information Technology				
Information Technology Director	1	1	1	1
Network Administrator	1	1	1	1
Subtotal	2	2	2	2
01-104 Geographic Information System				
GIS Coordinator	0	0	0	1
GIS Supervisor	0	0	0	1
Subtotal	0	0	0	2
01-106 Emergency Management				
Fire Marshall	0	0	0.5	0.5
Emergency Service Director	0	0	0.5	0.5
Subtotal	0	0	1	1
01-200 Public Safety				
Chief	1	1	1	1



Leutenant	1	1	1	1
Sergeant	4.25	4.25	4.25	4.25
Officer	18.5	18.5	18.5	18.5
Administration	1	1	1	2
Communication Officer	7.5	7.5	7.5	7.5
Evidence Technician	0.5	0.5	0.5	0.5
Bailiff	0	0.5	0.5	0.5
Subtotal	33.75	34.25	34.25	35.25
01-210 Animal Control				
Animal Control Supervisor	1	1	1	1
Animal Control Officer	1	1	1	1
Part-time Animal Shelter Attendant	0	0	1	1
Subtotal	2	2	3	3
01-220 Commercial Vehicle Enforcement				
Sergeant	1	1	1	1
CVE Officer	1	2	2	2
Subtotal	2	3	3	3
01-230 Emergency Services				
Emergency Service Director	0	1	0.5	0.5
Fire Marshall	0	0	0.5	0.5
Subtotal	0	1	1	1
01-240 Emergency Medical Services				
Paramedic Shift Supervisor	0	3	3	3
Paramedic	0	3	3	3
Communication Officer	0	1	1	1
Paramedic Part Time	0	0	0.42	0.42
Subtotal	0	7	7.42	7.42
01-400 Parks				
Parks Superintendent	1	1	1	1
Parks Supervisor	1	1	1	1
Maintenance Worker I	3.5	3.5	3.5	4.5
Maintenance Worker I/AquaticTech	1	1	1	1
Parks Administration	0.2	0.2	0.2	0.25
Community Service Coordinator	1	1	1	1
Part Time Gate Keepers 4	0.9	0.9	0.9	0.9
Seasonal Life Guards				
Subtotal	8.6	8.6	8.6	9.65
01-500 Streets & Drainage				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.25
Streets and Drainage Superintendent	1	1	1	1

Streets and Drainage Supervisor	1	1	1	1
Maintenance Worker III	1	1	1	1
Maintenance Worker II	4.5	4.5	4.5	4.5
Light Equipment Operator	1	1	1	1
Subtotal	9.38	9.38	9.38	9.43
01-600 Community Development				
Director of Community Development	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	1	1
Permit Technician	1	1	1	1
Administrative Assistant	0.3	0.3	0.3	0.3
Subtotal	5.3	5.3	5.3	5.3
01-700 Court				
Court Administrator	1	1	1	1
Senior Court Clerk	1	1	1	1
Deputy Court Clerk	2	2	2	2
Bailiff	0	0	0.5	0.5
Part-Time Presiding Judge (1)	0.25	0.25	0.25	0.25
Part-Time Associate Judges (3)	0.25	0.25	0.25	0.25
Subtotal	4.5	4.5	5	5
Total General Fund Personnel	78.53	89.73	92.65	95.75
Enterprise Fund				
20-902 Water				
Public Works Director	0.33	0.33	0.33	0.33
Assistant Public Works Director	0.33	0.33	0.33	0.33
Administrative Assistant	0.2	0.2	0.2	0.25
Utilities Superintendent	1	1	1	1
Utilities Supervisor	1	1	1	1
Utilities Operator	1	1	1	1
Maintenance Worker	3.62	3.62	3.62	3.62
Subtotal	7.48	7.48	7.48	7.53
20-905 Utility Billing				
Utility and Customer Service Manager	1	1	1	1
Utility Billing Specialist	1	1	1	1
Utility Billing Service Clerk	1	1	1	1
Subtotal	3	3	3	3
20-912 Waste Water				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Chief Wastewater Operator	1	1	1	1

Wastewater Operator	1	1	1	1
Wastewater Maintenance	1	1	1	1
Senior Facility Electrician	1	1	1	1
Subtotal	4.88	4.88	4.88	4.88
Total Enterprise Personnel	15.36	15.36	15.36	15.41
15-150 Hotel Occupancy				
Director of Community & Visitor Relations	0.5	0.5	0.5	0.5
Events & Communications & Specialist	0.3	0	0	0
Multi-Media Producer	0	0.5	0.5	0.5
Subtotal	0.8	1	1	1
Total Hotel Occupancy Personnel	0.8	1	1	1
50-501 Crime District				
Leutenant	1	1	1	1
Sergeant	1.75	1.75	1.75	1.75
Officer	1.5	1.5	1.5	1.5
Communication Officer	0.5	0.5	0.5	0.5
Evidence Technician	0.5	0.5	0.5	0.5
Subtotal	5.25	5.25	5.25	5.25
Total Crime District Personnel	5.25	5.25	5.25	5.25
Total Personnel All Funds	99.94	111.34	114.26	117.41

BACKGROUND

History

In 1832, Ritson Morris, a native of Virginia, obtained a league of land from the Mexican government. A portion of that land was purchased by Seabrook W. Sydnor in 1895 and a plat of the area was filed with the Harris County Courthouse the following year. In March 1903, the Seabrook Company of Houston filed a revised layout of the proposed Seabrook Town. The new town appealed to local farmers, fishermen and merchants and even a few seasonal residents.

The town grew incrementally through the first half of the twentieth century and was characterized by its sleepy, contented existence. Tragedy struck in 1961 when Hurricane Carla damaged or destroyed most of the structures in Seabrook. Residents slowly rebuilt the town, spurred on by the news of the federal government's plans for the Manned Space Flight Center.

Fearing annexation by the bordering cities of Houston or La Porte, the City of Seabrook was incorporated on October 23, 1961 as a general law city. By 1965, the population had doubled to 3,500 and the local marinas began to flourish with the rising popularity of Clear Lake. During the 1970's, large areas of single-family development were platted. On August 11, 1979 the citizens of Seabrook voted and approved a home rule charter. This charter adopted the Council-City Manager form of government. By 1980, the population of Seabrook had grown to 4,670. During the eighties, apartments were platted and constructed and as a result, by 1990 the number of city inhabitants had grown to 6,685. Many more apartments and single-family homes were constructed throughout the 1990's increasing the population to 9,443 by the year 2000. The most recent census in 2010 showed the population of Seabrook had increased to 11,952.

Location

Seabrook is part of Harris County and is located in the Clear Lake area which is approximately 25 miles southeast of Houston. The city is surrounded by Galveston Bay to the east, Clear Lake to the south, the cities of El Lago and Taylor Lake Village to the west, and in the north Seabrook's city limits end at the City of Pasadena's border. In addition to Seabrook, Clear Lake's northern shore is outlined by the communities of El Lago, Nassau Bay, Taylor Lake Village and Webster. The city limits of Seabrook contain 3,648 acres with 10.75 miles of shoreline. More than 50 percent of the city is water.

Amenities/Services

Although a suburb of Houston, the City of Seabrook is also a separate and complete community with much to offer its citizens. Seabrook is known for its recreational amenities. City supported parks and recreational facilities include:

- * Bay Area Veterans Memorial
- * Baybrook Park
- * Bayside Park
- * Boat Ramp
- * Brummerhop Park
- * City Hall Park
- * Community House
- * Disc Golf Course
- * Drusilla Carothers Coastal Gardens
- * Friendship Park
- * Hester Garden Park
- * Hike & Bike Trails
- * McHale Park
- * Rex Meador Park
- * Miramar Park
- * Mohrhusen Park
- * Monroe Field & Splash Park
- * Natural Playground at Pine Gully
- * Pelican Bay Swimming Pool & Splash Park
- * Pelican Path Park
- * Pine Gully Park
- * Robinson Park
- * Skateboard Park
- * Seabrook Wildlife Refuge & Park
- * Wildwood Park

Other privately funded recreational facilities in Seabrook include:

- * David & Mabel White Senior Citizen Center
- * Seabrook Sailing Club
- * Lakewood Yacht Club
- * Endeavour Marina
- * Seabrook Marina
- * Blue Dolphin Yachting Center

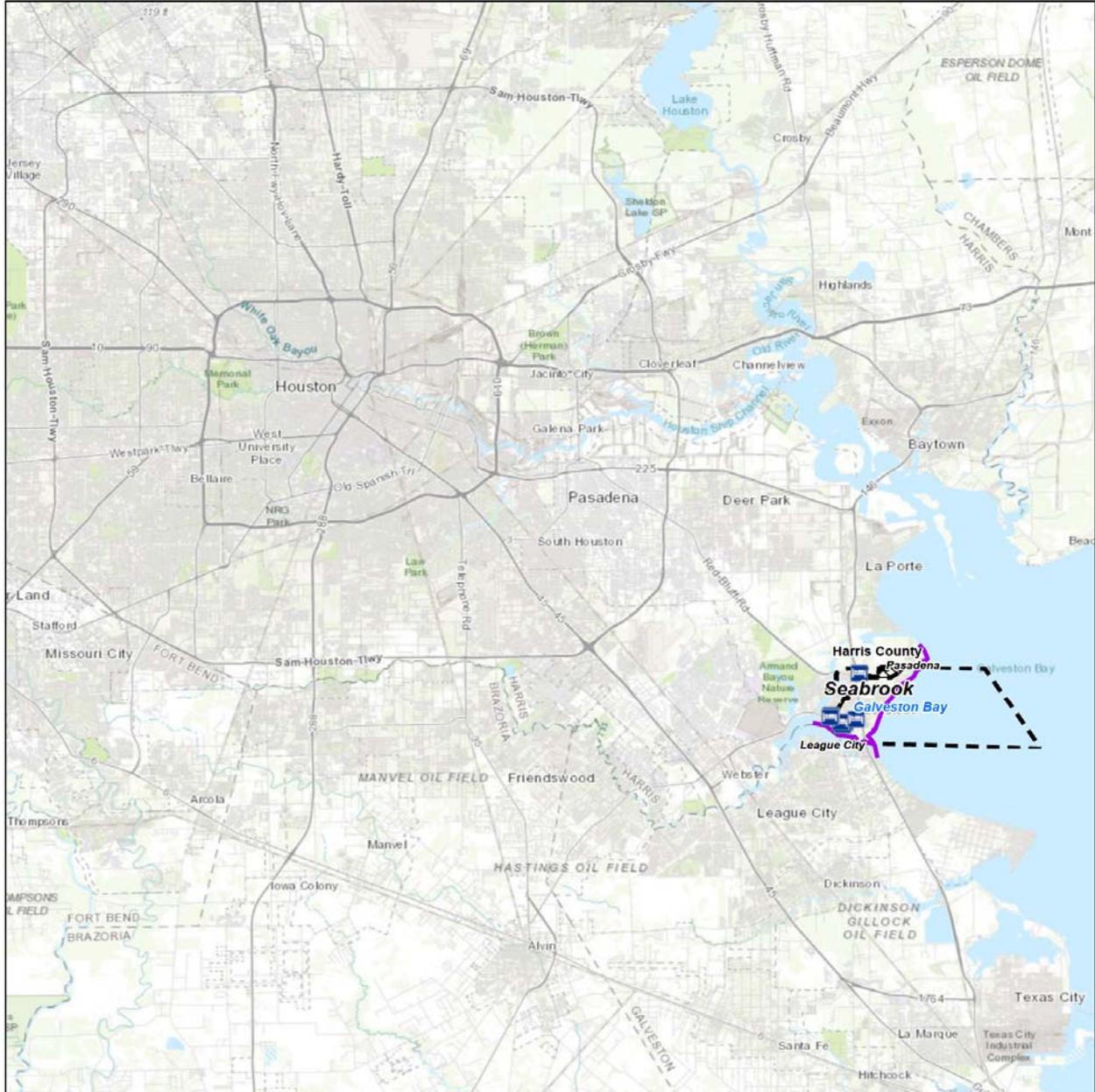
The city provides the following community emergency services:

- * Seabrook Police Department
- * Seabrook Volunteer Fire Department
- * Clear Lake Emergency Medical Corps (ambulance service)

Seabrook is part of the Clear Creek Independent School District. James F. Bay Elementary and Seabrook Intermediate are the public schools located in Seabrook. Students from Seabrook attend Clear Falls High School. The University of Houston-Clear Lake is located within five miles of Seabrook. The Evelyn Meador Library which is part of the Harris County library system is located in Seabrook.

Electricity and telephone services are available through various providers. Other utility services are available with CenterPoint Energy Gas Company and the Seabrook Water Department.

Seabrook Map



 Seabrook Hotels

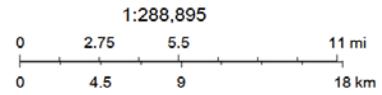
 County Limits

City Limit plus Disannexed Areas - SeabrookIndustrialDistrict

 IDA #1

 IDA #2

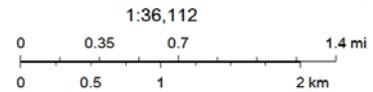
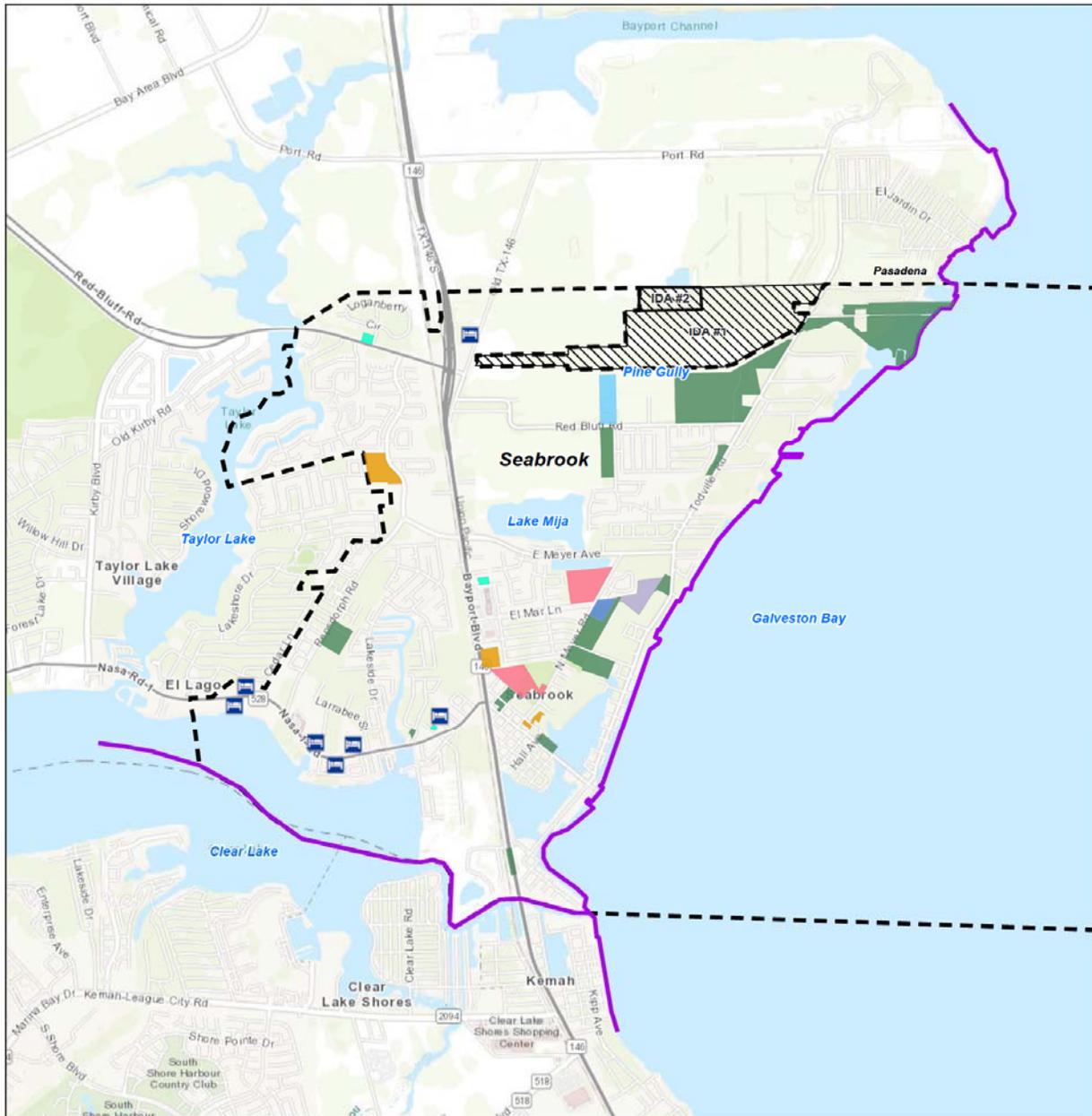
 City Limit plus Disannexed Areas - SeabrookCityLimits



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



Seabrook Map



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Seabrook Staff
City of Houston, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA



Guide to Using the FY 2021-2022 Annual Budget

The City of Seabrook's FY 2021-2022 annual budget is the planning document that will align financial resources with the service expectations of Seabrook residents. The budget document provides information on all of the City's financial operations and is used as the playbook for department directors and staff to deliver desired services to the residents. The budget document is constructed to assist readers in locating both financial and non-financial information with ease. The budget document contains information that helps the reader understand the complex issues the City faces, as well as, the plan to address these issues.

Introduction includes summary information on all revenues and expenditures along with statistical analysis explaining revenue assumptions for FY 2021-2022. In addition, this section displays the challenges, motivations and issues addressed in preparation of the budget. It also includes expenditure analysis for the General Fund, Water & Sewer fund and Debt Service Fund.

General Fund contains the General Fund Summary of Revenues and Expenditures, department organizational chart, department mission statement, department accomplishments and goals, department personnel summary and expenditure summary.

Enterprise Fund contains similar information to the General Fund section for the Water, Sewer and Utility Billing operations.

Debt Service Fund contains a summary of all debt related revenues and expenditures. In addition, a detailed listing of all General Obligation Debt, Enterprise Debt, debt service requirements and a detail listing of all debt schedules by issue.

Special Revenue Funds includes a summary of revenues and expenditures along with information similar to the General Fund for the Hotel Occupancy Tax Fund, Municipal Court Programs Fund, Park Improvement Fees Fund, Public Safety Programs Fund, Cable PEG Fees Fund, Public Safety Vehicle Replacement Fund, General & Enterprise Vehicle Replacement Fund, Budget Stabilization Fund and Water Rate Stabilization Fund.

Capital Project Funds includes a summary of revenues and expenditures for projects currently budgeted and funded. The FY 2020-2021 budget contains a summary of current budgeted projects. In addition, a Capital Improvement Program (CIP) document including a 5 year plan for future projects and proposed funding sources is available as a separate CIP budget document.

Component Units include a summary of revenues and expenditures along with information similar to the General Fund for our two special districts funded by .25% sales tax. The two component units include the Crime Control and Prevention District and the Economic Development Corporation.

Appendix includes a glossary of terms.



Overview of the Budget Process

The City of Seabrook's budget process is a multi-step procedure which transforms taxpayer requests and resources into government services and expenditures. The City of Seabrook is committed to align community goals, performance measures and council priorities to the City's budget. The following is the budget process for the City.

Definition and Authority

The budget document is a financial plan that aligns all revenues and expenditures with the services provided to Seabrook residents, based on established budgetary policies and procedures. The budget and accounting year are established in Section 5.01 of the City Charter which establishes the fiscal year will begin the first day of October and end the last day of September. The City Charter also requires the City Manager submit a proposed balanced budget to City Council at least sixty (60) days prior to the end of the fiscal year. The budget shall provide a complete financial plan of all City funds and activities for the current fiscal year and ensuing five (5) fiscal years. Additional information that shall be included in the budget, but not limited to is as follows:

- A budget message explaining the budget both in fiscal terms and in terms of the work programs, the proposed financial policies, describe the important features of the budget and indicate any major changes in revenue and expenses.
- Statement with estimated revenues and proposed expenditures for the proposed budget and ensuing five (5) years
- Tax levies, rates and collections for the preceding three (3) years.

Budget Preparation Process

The City Manager, Finance Department and Department Directors analyzed data and prepared the Fiscal Year 2021-2022 budget. The annual process began in March with the Finance department analyzing financial estimates and historic data to work on upcoming projections. Additionally Staff held the first strategic planning meeting for the year. Budget kick-off was held in April. The City's budget team consists of the City Manager, Department Directors, Finance Director and key members of the Finance Department. During the kickoff meeting the Finance Director distributed the budget and goal sheets to the Department Directors and held an overview of the budget process including expectations and explanation of revenue projections. The Finance Department works with the Directors to facilitate the completion of the department budgets.

All Department Directors submit the detailed budget sheets and decision packages to the finance department. Once the budget sheets and decision packages are reviewed by the finance department the budget and supporting documents are submitted to the City Manager. Department directors meet with the City Manager to go over their budgets. The Finance Director implements any changes that result from the City Manager and Directors meetings. The Finance Department works on revenue projections, reviews the budget and submits the Proposed Budget to City Council to meet the City Charters sixty day required deadline, sometime in late July.

Once the Proposed Budget has been submitted to City Council a series of budget workshops are conducted to allow Council to have additional input and change to the budget. During this period the finance department receives and estimated appraisal tax roll from Harris County Appraisal District. Property tax is the largest revenue source for the General Fund operating budget. Estimating these revenues can have a huge impact on the level of service the City can provide the citizens. Once the finance department has the estimated tax roll, revenue estimates are recalculated and the budget document is reviewed and public notices are prepared.

City Charter Article 5 Section 5(b) states Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:

- 1) The times and places where copies of the message and budget are available for inspection by the public, and
- 2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

After the public hearing the budget shall be finally adopted by ordinance by one reading not later than the twenty seventh (27) of the last month of the fiscal year.

Budgetary Control

Monthly financial reports are delivered to City Council to ensure budgetary control. The monthly performance report highlights monthly revenue and expenditures, percentages and year-to-date totals to show any variances in the appropriated funds. The monthly reports are distributed to City Council, Economic Development Board, the City Manager and the Department Directors. The City Manager is authorized to approve line item transfers within a department, however, if the overall department expenditures is increased the budget amendment must be approved by City Council.

**CITY OF SEABROOK
2022 BUDGET CALENDAR FOR 2021-22 BUDGET**

DATE	DAY	EVENT
18-Mar	-	Mid year review of benefits
30-Mar	Tuesday	Staff Strategic Planning
Mar 21-25	Mon-Fri	Finance - Review revenue/expense estimates, assist in completion of personnel sheets
April	Monday	Health Benefits-Meeting
April 5	Monday	Review Personnel Sheet
April 9	Thursday	CIP Meeting/Update
April 13	Monday	March Forecast-To be emailed out to Directors
April 13	Monday	Monthly Financial Review
April 14	Wednesday	Budget Kick-Off and Department Budget Sheets and Goals Distributed to Directors
April 19	Monday	Review Personnel Sheet Updates
April 20-May 7		HR Director meet with Directors on Personnel detail
April 20	Tuesday	Nuts and Bolts Presentation on Budgeting & Forecasting. Incode/Budget Seminar/Tutorial (Focus on Line Item Budgeting)
April 30	Friday	March Forecast-Changes emailed to Finance Department
May 3	Monday	Benefit Renewals
May 11		Canvassing election
May 12	Wednesday	New Council Member Orientation 6PM
May 12	Wednesday	Monthly Financial Review
May 13	Thursday	April Forecast-Emailed to Directors
May 18	Tuesday	Directors Budget Figures Due to Finance
May 18	Tuesday	Department Accomplishments and Goal Sheets emailed FROM Directors
May 25	Tuesday	Strategic planning meeting with Council
May 25	Tuesday	Finance Dept review & update new budget sheets & submit to Gayle
May 27	Thursday	CIP/Finance Meeting
May 28	Friday	Revenue Meeting/Finance
May 28	Friday	April Forecast-Changes emailed to Finance Department
Late May		TMRS Rates to be released
June 11	Friday	Monthly Financial Review
June 1-11	Mon-Fri	City Manager Meetings with Individual Directors
June 15	Tuesday	Directors Meeting Budget Update
June 15	Tuesday	Early Start to Regular Council Meeting - CIP Presentation/ Community Input 6PM
June 22	Tuesday	Directors Meeting Budget Update
June - July	-	Healthcare and Benefits - Begin Open Enrollment August 1 - New Healthcare Policy Starts
July 16	Friday	Email Budgets to Council
July 20	Tuesday	Present a Balanced Budget to City Council
July 26	Monday	Receipt of Certified Estimate
July 27		Calculated the No-New-Revenue Tax Rate Based on Estimate Rolls
July 28-29	Wed - Th	Special Council Meeting - Budget Workshop / Opt. for Tax Rate Options*
July 28	Thursday	Present Tax Rate Options Based on Estimated Rolls
August 16	Monday	Proposed Budget to Municipal Clerk
August 20	Friday	Report of Certified Appraised Values from Harris County Tax Assessor. (60 days starts)
August 20		Calculation of No New Tax Revenue and Voter Approved Rollback tax rates.
September 7	Tuesday	Discuss No-New-Revenue Tax Rate. Take a Record Vote and Schedule a Public Hearing.
September 9	Thursday	Publication of Notice of Public Hearing on 2020-21 Budget (14 days required before public hearing) Publish the Public Hearing/Meeting in Paper, Website and TV.
September 17	Friday	72 Hour Notice Posted
September 21	Tuesday	Public Hearing On 2021-22 Budget. Council Votes to Adopt 2021-22 Budget. RECORD VOTE REQUIRED. Public Hearing on Tax Rate and vote to adopt tax rate
**October 15		Last day to adopt tax rate per state law (60 days after receipt of rolls)

**CITY OF SEABROOK
ORDINANCE NO. 2021-20**

TAX ORDINANCE

AN ORDINANCE FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE CITY OF SEABROOK, TEXAS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, **2022** AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF.

WHEREAS, Section 26.05 (a) of the Tax Code requires the property tax rate be approved separately in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05 (b) of the Tax Code requires that the vote on the ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be a record vote; and

WHEREAS, Section 26.05 (b) of the Tax Code additionally requires that a motion to adopt an ordinance setting a tax rate that exceeds the no-new-revenue tax rate must be made in the following form:

“I move that the property tax rate be increased with the adoption of a tax rate of \$ **0.524444**, which is effectively a **1.45** % percent increase in the tax rate”; and

WHEREAS the City Council of the City of Seabrook finds that the tax for the year **2021** hereinafter levied for current expenses of the city and the general improvement of the city and its property is in all respects necessary and must be levied to provide the revenue requirements of its budget for the ensuing year; and

WHEREAS, Section 26.05 (b) of the Tax Code further requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

if the tax rate exceeds the no-new-revenue maintenance and operations rate, the following statement:

“THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.00% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$9.74.”

WHEREAS the City Council of the City of Seabrook further finds that the taxes for the year **2021**, hereinafter levied, are necessary to pay interest and to provide the required sinking fund on outstanding bonds of the city issued for municipal purposes; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

SECTION 1. For the current expenses for maintenance and operation of the City of Seabrook and for the general improvement of the city and its properties, there is hereby levied and ordered to be assessed and collected for the year **2021** and for each year thereafter until it be otherwise provided and ordered, an ad valorem tax at the rate of **39.0106** cents on each one hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.00% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY -\$9.74.

SECTION 2. For the purpose of paying debt service interest and providing for a sinking fund for the payment of each issue of waterworks system, sewer system and general obligation bonds, including payment of the various installments of principal which may be payable during the ensuing year of such bonds, there is hereby levied and ordered to be assessed and collected for **2021** and for each year thereafter until it be otherwise provided and ordered, an ad valorem tax at the rate of **13.4338** cents on each hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

SECTION 3. The total ad valorem tax rate in the City of Seabrook to be assessed and collected for **2021** and for each year thereafter until it be otherwise provided and ordered is **52.4444** cents on each hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

SECTION 4. All taxes levied hereby are payable on or before December 31, **2021**. Taxpayers who have not paid their tax bill levied hereunder on or before the 31st day January, **2022** shall be assessed a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year becomes delinquent. A tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax accrues interest at the rate of one percent (1%) for each month the tax remains unpaid.

SECTION 5. The term “assessed valuation” as used herein, shall mean a valuation which is one hundred percent (100%) on the actual value of any and all property subject to ad valorem tax. The tax levied by this ordinance shall be calculated upon said “assessed valuation” in relation to the rates above set forth.

SECTION 6. Should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That the record vote of the City Council adopting this ordinance is:

Council Members voting FOR adoption:

Council Members voting AGAINST adoption:

Council Members absent:

PASSED, APPROVED AND ADOPTED ON FIRST AND FINAL
READING THIS THE 21ST DAY OF SEPTEMBER 2021.

Thomas G. Kolupski

THOMAS G. KOLUPSKI, MAYOR

ATTEST:

Robin Lenio

ROBIN LENIO, TRMC
CITY SECRETARY



**CITY OF SEABROOK
ORDINANCE NO. 2021-19**

BUDGET ORDINANCE FY 2021/22

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, **2021** AND ENDING ON SEPTEMBER 30, **2022** FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD ON **SEPTEMBER 21, 2021** IN ACCORDANCE WITH THE CITY'S CHARTER AND WITH STATE LAW.

WHEREAS, the City Manager on **July 20, 2021**, filed a proposed budget with the Council for the fiscal year commencing October 1, **2021**, as required by the Charter of Seabrook; and,

WHEREAS, said proposed budget, as revised by the City Council, was duly set for a public hearing ordered to be called by the City Council and held on **September 21, 2021** after due notice as required by the Charter of the City of Seabrook and laws of the State of Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the figures in the amount of **\$27,241,771** for the General Fund, Enterprise Fund, and Debt Service Fund, and **\$23,352,949** for the Special Budgets and Capital Project Budgets (does not include the EDC or Crime Control District Budgets), prepared and submitted by the City Manager and revised by the City Council of the **2021/22** Budget, be and the same are hereby, in all things, approved, appropriated and amended. Copies of the **2021/22** Budget Revenue and Expense Summaries, identified as Exhibit A, are hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS THE 21ST DAY OF SEPTEMBER 2021.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

ATTEST:

Robin Lenio

Robin Lenio, TRMC
City Secretary



TOTALS

	OPERATING & DEBT	SPECIAL REVENUE	CAPITAL PROJECTS	COMPONENT UNITS	ALL FUNDS
Est Beg Bal-Unreserved	12,602,530	4,248,146	20,357,766	4,169,398	41,377,841
Revenues					
Property Taxes	8,275,143	0	0	0	8,275,143
Sales Tax	2,184,240	0	0	1,998,170	4,182,410
Franchise Fees and Tax	1,051,690	42,639	0	0	1,094,329
Hotel Occupancy Tax	0	277,321	0	0	277,321
Mixed Beverage	150,500	0	0	0	150,500
License and Permits	461,000	0	0	0	461,000
Intergovernmental	306,106	0	0	0	306,106
Services	10,620,966	504,282	0	0	11,125,248
Impact Fees	0	6,875	176,254	0	183,129
fines	450,998	54,685	0	0	505,683
Other	569,150	329,745	0	1,200	900,095
Interest	48,072	66,111	16,726	4,283	135,193
IDA	146,000	0	0	0	146,000
Loan/Bond/Grant Proceeds	0	2,400	11,757,581	0	11,759,981
Transfer From Other Funds	2,440,569	41,400	1,083,090	0	3,565,059
Use of Fund Balance	828,777	0	0	0	828,777
Total Revenues	27,533,210	1,325,459	13,033,651	2,003,654	43,895,973
Total Resources For Operations	40,135,740	5,573,605	33,391,417	6,173,052	85,273,814
Expenditures					
Personnel	11,155,493	166,411	0	603,022	11,924,927
Supplies	356,469	57,950	0	9,650	424,069
Services	8,281,272	482,841	1,555,961	1,244,477	11,564,551
Capital Outlay	224,182	440,209	20,649,576	162,500	21,476,468
Construction	390,000	0	0	0	390,000
Payments for Debt Service	3,507,971	0	0	0	3,507,971
Transfer To Other Funds	3,326,384	0	0	197,275	3,523,659
Appr. Future Projects	0	0	0	0	0
Total Expenditures	27,241,771	1,147,411	22,205,537	2,216,924	52,811,644
Net Revenues	291,439	178,048	(9,171,887)	(213,271)	(8,915,671)
End Balance-Unreserved	12,893,969	4,426,194	11,185,879	3,956,128	32,462,170
Reserved Fund Balance	0	0	291,878	180,000	471,878
Total Funds	12,893,969	4,426,194	11,477,757	4,136,128	32,934,048
Change In Fund Balance	291,439	178,048	(8,880,009)	(33,271)	(8,443,793)

FY 2022 Projected Budget Summary

Revenues	Actual 2019	Actual 2020	Budget 2021	Estimate 2021	Budget 2022
General Fund	\$ 13,558,233	\$ 14,622,620	\$ 13,828,513	\$ 15,290,870	\$ 14,433,958
Enterprise Fund	8,484,339	8,951,605	10,645,500	10,815,552	10,947,177
Debt Service Fund GF	1,945,522	2,064,204	2,186,187	2,162,714	2,152,076
State Seizure Fund	1,093	436	1,548	116	1,548
Law Enforcement Education Fund	2,453	2,408	2,400	2,408	2,400
Child Safety Fund	16,883	16,896	15,104	15,031	15,104
Federal Seizure Fund	360	141	400	86	86
Step Fund	9,768	33,491	32,152	29,516	32,153
Public Safety Fund	109,236	107,360	110,583	106,746	110,583
Hotel Occupancy Fund	645,496	507,293	336,105	419,163	377,949
Carothers Garden Fund	35,473	837	13,665	1,142	239,665
Park Improvement Fund	9,866	35,221	10,295	11,035	10,295
Animal Donation Fund	6,055	778	6,243	2,585	2,580
Court Truancy	-	3,444	-	4,615	-
Court Jury	-	69	-	92	150
Court Security Fund	8,853	10,491	9,590	11,409	9,041
Time Payment Fund	1,586	3,599	4,415	2,590	5,637
Court Technology Fund	11,136	12,041	10,130	14,255	10,005
Public Safety Vehicle and Equipment Replacement Fund	217,693	201,632	215,373	225,421	268,506
PEG Fund	44,984	41,012	46,348	45,335	46,348
General and Enterprise Vehicle and Equipment Replacement Fund	676,508	176,386	167,728	162,661	167,607
Budget Stabilization Fund	19,235	7,670	25,289	10,765	25,802
Water Rate Stabilization Fund	147,721	179,872	-	-	-
Capital Impact Fund	377,462	356,169	233,443	238,039	179,379
Water Wastewater Capital Project Fund	17,288	3,007,296	7,937	1,804	794
Fiber Capital Project Fund	1,143	141	-	-	-
Public Works Animal Control Capital Project	1	0	-	-	-
Fire Capital Project Fund	46	23	-	-	-
Capital Project Fund	108,556	6,809,513	11,831,621	983,995	11,764,985
General CIP Fund	369,932	931,869	700,992	2,442,567	1,085,516
Capital Drainage Fund	-	3,103,652	9,306	-	2,977
Crime Control and Prevention Fund	845,468	930,008	817,176	982,390	1,061,480
Seabrook Economic Development Corporation	975,858	1,243,515	850,000	1,026,838	942,173
	\$ 28,648,247	\$ 43,361,690	\$ 42,118,043	\$ 35,009,739	\$ 43,895,974

Expense	Actual 2019	Actual 2020	Budget 2021	Estimate 2021	Budget 2022
General Fund	\$ 11,814,875	\$ 14,097,492	\$ 13,899,849	\$ 14,981,969	\$ 14,433,958
Enterprise Fund	8,825,762	9,608,071	10,758,186	10,493,454	10,758,899
Debt Service Fund GF	1,935,677	1,946,334	2,051,816	1,931,450	2,048,914
State Seizure Fund	50,882	51,318	2,966	51,434	49,900
Law Enforcement Education Fund	676	-	7,036	1,600	7,036
Child Safety Fund	19,041	16,712	22,500	-	22,500
Federal Seizure Fund	-	10,008	17,500	-	17,500
Step Fund	-	-	37,761	-	37,761
Public Safety Fund	128,292	52,680	97,642	55,318	97,642
Hotel Occupancy Fund	661,582	507,293	351,471	227,401	532,839
Carothers Garden Fund	13,847	10,691	32,470	8,483	210,375
Park Improvement Fund	18,780	2,746	60,000	4,630	55,000
Animal Donation Fund	54	466	7,650	466	7,650
Court Truancy	-	-	-	-	-
Court Jury	-	-	-	-	-
Court Security Fund	7,775	9,837	8,500	7,500	27,200
Time Payment Fund	-	4,038	4,398	-	4,000
Court Technology Fund	17,612	8,829	1,800	1,800	2,200
Public Safety Vehicle and Equipment Replacement Fund	-	212,680	-	365,000	-
PEG Fund	17,305	103,847	188,200	96,144	46,000
General and Enterprise Vehicle and Equipment Replacement Fund	314,794	37,972	83,613	132,157	29,808
Budget Stabilization Fund	-	-	-	-	-
Water Rate Stabilization Fund	-	-	542,507	540,541	-
Capital Impact Fund	110,798	60,132	487,528	175,000	871,951
Water Wastewater Capital Project Fund	89,864	325,351	3,000,000	1,529,750	1,529,750



Fiber Capital Project Fund	484	52,437	-	60	-
Public Works Animal Control Capital Project	395	-	-	1,525	-
Fire Capital Project Fund	27,006	-	-	-	-
Capital Project Fund	414,080	3,027,784	1,042,500	341,833	15,676,775
General CIP Fund	72,940	325,235	69,688	24,420	2,168,150
Capital Drainage Fund	-	-	3,100,000	1,119,000	1,958,911
Crime Control and Prevention Fund	891,850	880,951	975,380	877,474	954,201
Seabrook Economic Development Corporation	1,338,805	1,292,105	1,569,032	717,489	1,262,724
	<u>\$ 26,773,175</u>	<u>\$ 30,786,840</u>	<u>\$ 29,357,861</u>	<u>\$ 27,099,785</u>	<u>\$ 52,811,644</u>

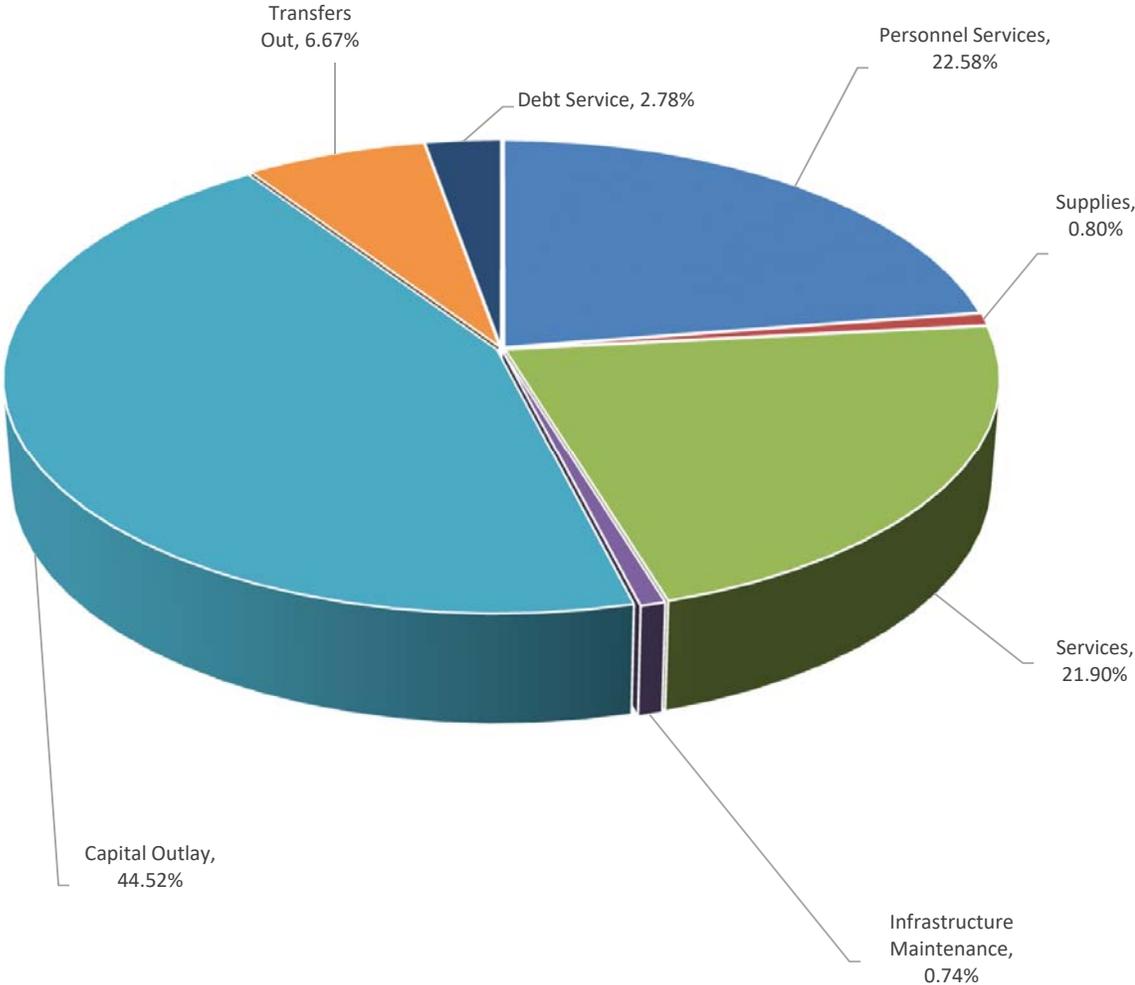
FY 2022 Projected Fund Balances

	Fund Balance/ Working Capital 10/1/2020	Estimated Revenues 2020-2021	Estimated Expenditures 2020-2021	New Fund Balance 9/30/2021	Proposed Revenues 2021-2022	Proposed Expenditures 2021-2022	Projected Fund Balance 9/30/2022	% Change From 10/01/2021 to 9/30/2022
General Fund	\$ 8,059,259	\$ 15,290,870	\$ 14,981,969	\$ 8,368,161	\$ 14,433,958	\$ 15,262,735	\$ 7,539,385	-9.9%
Enterprise Fund	1,966,324	10,815,552	10,692,204	2,089,672	10,947,177	10,758,899	2,277,950	9.0%
Debt Service Fund GF	1,913,433	2,162,714	1,931,450	2,144,697	2,152,076	2,048,914	2,247,858	4.8%
State Seizure Fund	51,318	116	-	51,434	1,548	49,900	3,083	-94.0%
Law Enforcement Education Fund	11,196	2,408	1,600	12,003	2,400	7,036	7,367	-38.6%
Child Safety Fund	20,082	15,031	-	35,112	15,104	22,500	27,717	-21.1%
Federal Seizure Fund	7,646	86	-	7,732	86	17,500	(9,682)	-225.2%
Step Fund	74,086	29,516	-	103,602	32,153	37,761	97,994	-5.4%
Public Safety Fund	254,983	106,746	55,318	306,412	110,583	97,642	319,352	4.2%
Hotel Occupancy Fund	1,160,926	419,163	227,401	1,352,688	377,949	532,839	1,197,797	-11.5%
Carothers Garden Fund	83,957	1,142	8,483	76,615	239,665	210,375	105,906	38.2%
Park Improvement Fund	82,406	11,035	4,630	88,811	10,295	55,000	44,106	-50.3%
Animal Donation Fund	14,860	2,585	466	16,978	2,580	7,650	11,908	-29.9%
Court Truancy	3,444	4,615	-	8,059	-	-	8,059	0.0%
Court Jury	69	92	-	161	150	-	311	93.2%
Court Security Fund	36,678	11,409	7,500	40,586	9,041	27,200	22,427	-44.7%
Time Payment Fund	21,666	2,590	-	24,255	5,637	4,000	25,893	6.8%
Court Technology Fund	9,253	14,255	1,800	21,708	10,005	2,200	29,513	36.0%
Public Safety Vehicle and Equipment Replacement Fund	801,945	225,421	365,000	662,366	268,506	-	930,872	40.5%
PEG Fund	99,729	45,335	96,144	48,920	46,348	46,000	49,267	0.7%
General and Enterprise Vehicle and Equipment Replacement Fun	500,128	162,661	132,157	530,632	167,607	29,808	668,431	26.0%
Budget Stabilization Fund	849,307	10,765	-	860,071	25,802	-	885,874	3.0%
Water Rate Stabilization Fund	540,541	-	540,541	-	-	-	-	100.0%
Capital Impact Fund	3,708,307	238,039	175,000	3,771,346	179,379	871,951	3,078,774	-18.4%
Water Wastewater Capital Project Fund	3,350,063	1,804	1,529,750	1,822,118	794	1,529,750	293,161	-83.9%
Fiber Capital Project Fund	60	-	60	-	-	-	-	100.0%
Public Works Animal Control Capital Project	1	0	-	1	-	-	1	0.0%
Fire Capital Project Fund	69	-	69	-	-	-	-	100.0%
Capital Project Fund	8,293,059	983,995	341,833	8,935,221	11,764,985	15,676,775	5,023,431	-43.8%
General CIP Fund	1,426,282	2,442,567	24,420	3,844,430	1,085,516	2,168,150	2,761,796	-28.2%
Capital Drainage Fund	3,103,652	-	1,119,000	1,984,652	2,977	1,958,911	28,718	-98.6%
Crime Control and Prevention Fund	956,689	982,390	877,474	1,061,604	1,061,480	954,201	1,168,884	10.1%
Seabrook Economic Development Corporation	2,798,445	1,026,838	717,489	3,107,794	942,173	1,262,724	2,787,244	-10.3%
Total	\$ 40,199,861	\$ 35,009,739	\$ 33,831,758	\$ 41,377,842	\$ 43,895,974	\$ 53,640,421	\$ 31,633,395	-23.5%

**Consolidated Budget Summary
Expenditures by Category and Department**

	Personnel		Services	Infrastructure		Transfers		Total
	Services	Supplies		Maintenance	Capital Outlay	Out	Debt Service	
Legislative	\$ 244,009	\$ 2,350	\$ 69,684	\$ -	\$ -	\$ -	\$ -	\$ 316,043
Administration	1,260,411	300	248,050	-	-	-	-	1,508,761
Information Technology	299,826	3,000	102,225	-	-	-	-	405,051
GIS	142,925	15,550	44,285	-	2,873	-	-	205,633
Emergency Management	141,684	625	42,390	-	-	-	-	184,699
Non Departmental	22,970	26,600	637,750	-	-	1,083,090	-	1,770,410
Public Safety - Police	3,765,364	70,680	418,845	-	-	-	-	4,254,890
Animal Control	185,121	7,000	30,725	-	6,432	-	-	229,278
DOT - Commercial Vehicle Enforcement	344,262	9,808	10,650	-	-	-	-	364,719
Emergency Services	141,560	5,050	856,610	-	58,979	-	-	1,062,199
Emergency Medical Services	762,732	56,776	61,145	-	58,750	-	-	939,403
Parks	690,809	50,450	172,760	-	17,234	-	-	931,253
Streets and Drainage	731,452	37,500	260,600	-	38,194	-	-	1,067,746
Community Development	565,795	8,450	84,020	-	5,926	-	-	664,191
Municipal Court	495,070	4,000	30,610	-	-	-	-	529,680
Disaster	-	-	-	-	-	-	-	-
Water	657,403	17,200	2,160,822	190,000	17,574	875,375	735,028	4,653,403
Utility Billing	230,755	28,330	97,530	-	-	-	-	356,615
Wastewater	473,344	12,800	673,570	200,000	18,220	948,323	735,028	3,061,285
Sanitation	-	-	2,268,000	-	-	419,596	-	2,687,596
Debt Service Fund GF	-	-	11,000	-	2,037,914	-	-	2,048,914
State Seizure Fund	-	-	-	-	49,900	-	-	49,900
Law Enforcement Education Fund	-	-	7,036	-	-	-	-	7,036
Child Safety Fund	-	-	22,500	-	-	-	-	22,500
Federal Seizure Fund	-	-	-	-	17,500	-	-	17,500
Step Fund	8,702	-	-	-	29,059	-	-	37,761
Public Safety Fund	-	20,000	-	-	77,642	-	-	97,642
Hotel Occupancy Fund	112,709	1,000	419,130	-	-	-	-	532,839
Carothers Garden Fund	45,000	3,250	11,825	-	150,300	-	-	210,375
Park Improvement Fund	-	-	15,000	-	40,000	-	-	55,000
Animal Donation Fund	-	7,500	150	-	-	-	-	7,650
Court Security Fund	-	6,200	1,000	-	20,000	-	-	27,200
Time Payment Fund	-	-	4,000	-	-	-	-	4,000
Court Technology Fund	-	-	2,200	-	-	-	-	2,200
Public Safety Vehicle and Equipment Replacement Fund	-	-	-	-	-	-	-	-
PEG Fund	-	20,000	-	-	26,000	-	-	46,000
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	-	-	29,808	-	-	29,808
Budget Stabilization Fund	-	-	-	-	-	-	-	-
Water Rate Stabilization Fund	-	-	-	-	-	-	-	-
Capital Impact Fund	-	-	87,500	-	784,451	-	-	871,951
Water Wastewater Capital Project Fund	-	-	-	-	1,529,750	-	-	1,529,750
Fiber Capital Project Fund	-	-	-	-	-	-	-	-
Public Works Animal Control Capital Project	-	-	-	-	-	-	-	-
Fire Capital Project Fund	-	-	-	-	-	-	-	-
Capital Project Fund	-	-	1,042,500	-	14,634,275	-	-	15,676,775
General CIP Fund	-	-	369,500	-	1,798,650	-	-	2,168,150
Capital Drainage Fund	-	-	56,461	-	1,902,450	-	-	1,958,911
Crime Control and Prevention Fund	603,022	9,500	179,179	-	162,500	-	-	954,201
Seabrook Economic Development Corporation	-	150	1,065,299	-	-	197,275	-	1,262,724
Totals	\$ 11,924,927	\$ 424,069	\$ 11,564,551	\$ 390,000	\$ 23,514,382	\$ 3,523,659	\$ 1,470,057	\$ 52,811,644

Consolidated Budget Summary Expenditures by Category and Department

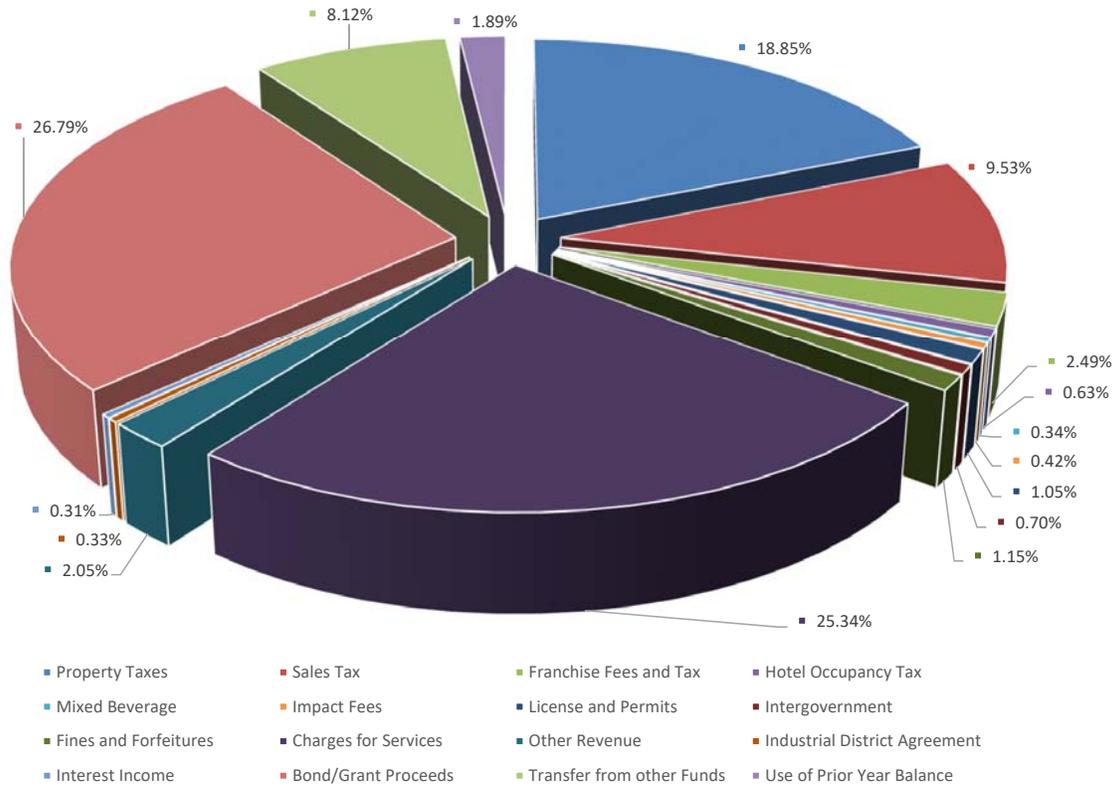


**Consolidated Budget Summary
by Fund Group**

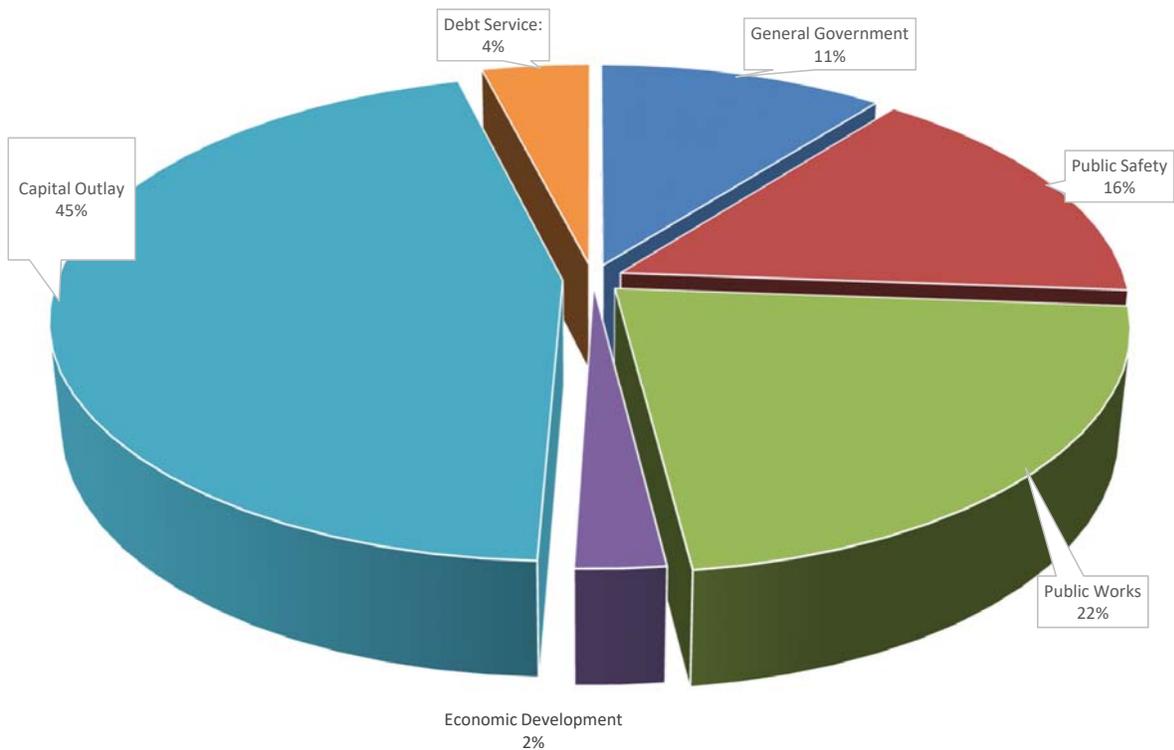
	Enterprise				Grand Total
	General Fund	Fund	Debt Service	Other Funds	
Revenues:					
Property Taxes	\$ 6,159,067	\$ -	\$ 2,116,076	\$ -	\$ 8,275,143
Sales Tax	2,184,240	-	-	1,998,170	4,182,410
Franchise Fees and Tax	708,750	342,940	-	42,639	1,094,329
Hotel Occupancy Tax	-	-	-	277,321	277,321
Mixed Beverage	150,500	-	-	-	150,500
Impact Fees	-	-	-	183,128.75	183,129
License and Permits	450,000	11,000	-	-	461,000
Intergovernmental	306,106	-	-	-	306,106
Fines and Forfeitures	450,998	-	-	54,685	505,683
Charges for Services	429,917	10,191,050	-	504,282	11,125,248
Other Revenue	367,710	201,440	-	330,945.18	900,095
Industrial District Agreement	146,000	-	-	-	146,000
Interest Income	8,600	3,472	36,000	87,121	135,193
Loan/Bond/Grant Proceeds	-	-	-	11,759,981	11,759,981
Transfer from other Funds	2,243,294	197,275	-	1,124,490	3,565,059
Use of Prior Year Balance	828,777	-	-	-	828,777
Total Revenues	\$ 14,433,957	\$ 10,947,177	\$ 2,152,076	\$ 16,362,763	\$ 43,895,973
Beginning Fund Balances	\$ 7,539,384	\$ 2,089,672	\$ 2,144,697	\$ 28,775,310	\$ 40,549,064
Total Available Resources	\$ 21,973,342	\$ 13,036,849	\$ 4,296,773	\$ 45,138,074	\$ 84,445,037

	Enterprise				Total Funds
	General	Fund	Debt Service	Other Funds	
Expenditures:					
General Government	\$ 4,545,958	\$ -	\$ -	\$ 885,264	\$ 5,431,223
Public Safety	6,805,911	-	-	1,186,540	7,992,451
Public Works	1,998,999	9,253,048	-	-	11,252,047
Economic Development	-	-	-	1,262,724	1,262,724
Capital Outlay	1,083,090	35,794	-	22,235,345	23,354,229
Debt Service:	-	-	-	-	-
Principal	-	787,668	1,526,749	-	2,314,416
Interest	-	682,389	522,166	-	1,204,555
Total Expenditures	14,433,958	10,758,899	2,048,914	25,569,873	52,811,644
Ending Fund Balance	\$ 7,539,384	\$ 2,277,950	\$ 2,247,858	\$ 19,568,201	\$ 31,633,393

Consolidated Summary of Revenues by Source



Consolidated Summary of Expenditures by Function



**FY2021-2022 Projected Budgeted Summary
by Category**

	Major Funds					Major Funds				
	General Fund					Enterprise Fund				
	Actual 2019	Actual 2020	Budget 2021	Forecast 2021	Budget 2022	Actual 2019	Actual 2020	Budget 2021	Forecast 2021	Budget 2022
Revenues										
Property Taxes	\$ 5,104,758	\$ 5,558,037	\$ 5,952,252	\$ 5,858,129	\$ 6,159,067	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,804,154	1,942,489	1,891,298	2,149,150	2,184,240	-	-	-	-	-
Franchise Tax	792,656	735,091	708,750	729,002	708,750	298,573	344,369	337,742	348,886	342,940
Hotel Occupancy Tax	-	-	-	-	-	-	-	-	-	-
Mixed Beverage	142,881	128,864	133,500	180,354	150,500	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-	-	-	-
License and Permits	291,126	368,305	275,000	317,439	450,000	4,367	150	11,000	2,203	11,000
Intergovernmental	432,945	1,118,377	830,683	2,351,831	306,106	-	-	-	-	-
Fines and Forfeitures	510,511	548,436	534,006	343,681	450,998	-	-	-	-	-
Charges for Services	84,266	305,542	497,166	438,964	429,917	7,746,188	8,187,260	9,110,747	9,326,976	10,191,050
Other Revenue	884,679	402,625	367,833	405,590	367,710	182,183	199,447	195,600	201,336	201,440
Industrial Dist Agreement	-	350,000	350,000	353,824	146,000	-	-	-	-	-
Interest Income	201,806	70,408	129,000	3,880	8,600	55,954	21,501	53,576	1,073	3,472
Loan/Bond/Grant Proceed	-	-	-	-	-	-	-	-	-	-
Transfer from other Funds	2,043,809	2,129,548	2,134,168	2,134,169	2,243,294	197,074	198,878	738,085	736,329	197,275
Use of Prior Year Balance	1,264,643	964,899	24,857	24,857	828,777	-	-	198,750	198,750	-
Total Revenues	\$ 13,558,233	\$ 14,622,620	\$ 13,828,513	\$ 15,290,870	\$ 14,433,957	\$ 8,484,340	\$ 8,951,606	\$ 10,645,501	\$ 10,815,553	\$ 10,947,178
Expenditures										
Personnel	\$ 7,620,452	\$ 8,854,452	\$ 9,345,067	\$ 8,938,917	\$ 9,793,991	\$ 1,168,611	\$ 1,209,175	\$ 1,336,530	\$ 1,268,822	\$ 1,361,502
Supplies	305,136	247,264	305,536	240,169	298,139	46,779	50,351	58,080	54,763	58,330
Services	2,610,615	2,654,883	2,855,439	2,705,547	3,070,350	3,384,196	3,715,906	5,090,903	4,974,328	5,199,922
Capital Outlay	574,076	988,605	325,415	238,559	188,388	352,157	802,633	309,044	288,825	35,794
Infrastructure Maint	-	-	-	-	-	302,866	263,755	360,000	303,086	390,000
Disaster Recovery	120	435,863	380,650	418,073	-	-	20,093	-	-	-
Payments for Debt Service	-	-	-	-	-	1,184,971	1,249,109	1,469,460	1,469,460	1,470,057
Transfer to Other Funds	704,474	916,425	687,742	2,440,704	1,083,090	2,386,183	2,297,048	2,134,169	2,134,169	2,243,294
Appr. Future Projects	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 11,814,875	\$ 14,097,492	\$ 13,899,849	\$ 14,981,969	\$ 14,433,958	\$ 8,825,762	\$ 9,608,071	\$ 10,758,186	\$ 10,493,454	\$ 10,758,899

**FY2020-21 Projected Budgeted Summary
by Category**

	Non-Major Funds					Total All Funds				
	Actual 2019	Actual 2020	Other Funds Budget 2021	Forecast 2021	Budget 2022	Actual 2019	Actual 2020	Budget 2021	Forecast 2021	Budget 2022
Revenues										
Property Taxes	\$ 1,884,255	\$ 2,043,082	\$ 2,116,076	\$ 2,127,004	\$ 2,116,076	\$ 6,989,013	\$ 7,601,119	\$ 8,068,328	\$ 7,985,133	\$ 8,275,143
Sales Tax	1,731,408	1,894,606	1,634,216	2,004,049	1,998,170	\$ 3,535,562	\$ 3,837,095	\$ 3,525,514	\$ 4,153,199	\$ 4,182,410
Franchise Tax	41,557	39,581	42,639	41,803	42,639	\$ 1,132,786	\$ 1,119,040	\$ 1,089,131	\$ 1,119,691	\$ 1,094,329
Hotel Occupancy Tax	495,544	339,016	268,250	359,542	277,321	\$ 495,544	\$ 339,016	\$ 268,250	\$ 359,542	\$ 277,321
Mixed Beverage	-	-	-	-	-	\$ 142,881	\$ 128,864	\$ 133,500	\$ 180,354	\$ 150,500
Impact Fees	308,946	355,295	210,507	241,255	183,129	\$ 308,946	\$ 355,295	\$ 210,507	\$ 241,255	\$ 183,129
License and Permits	-	-	-	-	-	\$ 295,493	\$ 368,455	\$ 286,000	\$ 319,642	\$ 461,000
Intergovernmental	-	-	-	-	-	\$ 432,945	\$ 1,118,377	\$ 830,683	\$ 2,351,831	\$ 306,106
Fines and Forfeitures	45,937	75,735	69,055	71,915	54,685	\$ 556,449	\$ 624,171	\$ 603,061	\$ 415,596	\$ 505,683
Charges for Services	292,019	366,453	297,252	328,252	504,282	\$ 8,122,473	\$ 8,859,255	\$ 9,905,165	\$ 10,094,192	\$ 11,125,248
Other Revenue	278,255	469,379	134,138	118,064	330,945	\$ 1,345,117	\$ 1,071,452	\$ 697,571	\$ 724,989	\$ 900,095
Industrial Dist Agreement	-	-	-	-	-	\$ -	\$ 350,000	\$ 350,000	\$ 353,824	\$ 146,000
Interest Income	462,999	190,370	302,889	72,709	123,121	\$ 720,760	\$ 282,278	\$ 485,465	\$ 77,663	\$ 135,193
Loan/Bond/Grant Proceed:	2,453	7,502,408	2,400	2,408	11,759,981	\$ 2,453	\$ 7,502,408	\$ 2,400	\$ 2,408	\$ 11,759,981
Transfer from other Funds	1,065,559	1,091,425	687,742	2,440,704	1,124,490	\$ 3,306,442	\$ 3,419,851	\$ 3,559,995	\$ 5,311,201	\$ 3,565,059
Use of Prior Year Balance	26,573	57,000	53,000	53,000	-	\$ 1,291,216	\$ 1,021,899	\$ 276,607	\$ 276,607	\$ 828,777
Total Revenues	\$ 6,635,506	\$ 14,424,349	\$ 5,818,164	\$ 7,860,704	\$ 18,514,839	\$ 28,678,079	\$ 37,998,574	\$ 30,292,178	\$ 33,967,127	\$ 43,895,973
					\$ 16,398,763					
					\$ 16,362,763					
Expenditures										
Personnel	\$ 673,667	\$ 705,001	\$ 761,887	\$ 646,050	\$ 769,434	\$ 9,462,730	\$ 10,768,628	\$ 11,443,484	\$ 10,853,789	\$ 11,924,927
Supplies	\$ 43,106	\$ 59,452	\$ 51,400	\$ 56,035	\$ 67,600	\$ 395,022	\$ 357,068	\$ 415,016	\$ 350,967	\$ 424,069
Services	\$ 1,860,123	\$ 4,361,770	\$ 2,617,971	\$ 868,403	\$ 3,226,818	\$ 7,854,934	\$ 10,732,558	\$ 10,564,313	\$ 8,548,279	\$ 11,497,090
Capital Outlay	\$ 1,085,025	\$ 1,173,229	\$ 4,034,930	\$ 2,349,310	\$ 21,308,746	\$ 2,011,259	\$ 2,964,467	\$ 4,669,389	\$ 2,876,694	\$ 21,532,929
Infrastructure Maint	-	-	-	-	-	\$ 302,866	\$ 263,755	\$ 360,000	\$ 303,086	\$ 390,000
Disaster Recovery	-	-	-	-	-	\$ 120	\$ 455,956	\$ 380,650	\$ 418,073	\$ -
Payments for Debt Service	1,935,677	1,946,334	2,051,816	1,931,450	2,048,914	\$ 3,120,648	\$ 3,195,443	\$ 3,521,276	\$ 3,400,910	\$ 3,518,971
Transfer to Other Funds	640,241	642,343	648,381	648,252	197,275.00	\$ 3,730,898	\$ 3,855,816	\$ 3,470,292	\$ 5,223,125	\$ 3,523,659
Appr. Future Projects	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 6,237,840	\$ 8,888,129	\$ 10,166,385	\$ 6,499,501	\$ 27,618,787	\$ 26,878,477	\$ 32,593,692	\$ 34,824,419	\$ 31,974,923	\$ 52,811,644

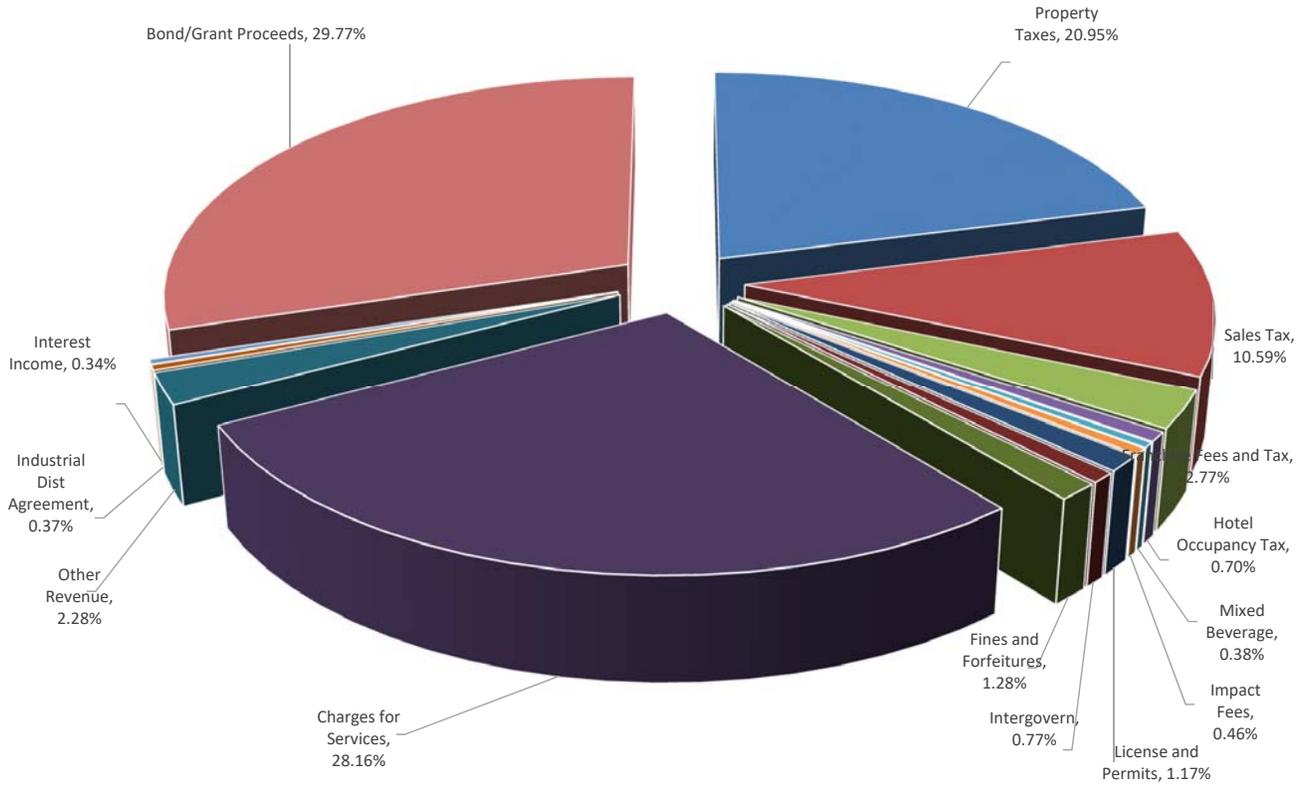
**Consolidated Budget Summary
by Fund Group**
(Net of Interfund Transfers)

	Enterprise				Grand Total
	General Fund	Fund	Debt Service	Other Funds	
Revenues:					
Property Taxes	\$ 6,159,067	\$ -	\$ 2,116,076	\$ -	\$ 8,275,143
Sales Tax	2,184,240	-	-	1,998,170	4,182,410
Franchise Fees and Tax	708,750	342,940	-	42,639	1,094,329
Hotel Occupancy Tax	-	-	-	277,321	277,321
Mixed Beverage	150,500	-	-	-	150,500
Impact Fees	-	-	-	183,129	183,129
License and Permits	450,000	11,000	-	-	461,000
Intergovernmental	306,106	-	-	-	306,106
Fines and Forfeitures	450,998	-	-	54,685	505,683
Charges for Services	429,917	10,191,050	-	504,282	11,125,248
Other Revenue	367,710	201,440	-	330,945.18	900,095
Industrial Dist Agreement	146,000	-	-	-	146,000
Interest Income	8,600	3,472	36,000	87,121	135,193
Loan/Bond/Grant Proceeds	-	-	-	11,759,981	11,759,981
Total Revenues	\$ 11,361,887	\$ 10,749,902	\$ 2,152,076	\$ 15,238,273	\$ 39,502,138
Transfer from other Funds	\$ 2,243,294	\$ 197,275	\$ -	\$ 1,124,490	\$ 3,565,059
Use of Prior Year Balance	\$ 828,777	\$ -	\$ -	\$ -	\$ 828,777
Total Revenues after Transfers In	\$ 14,433,957	\$ 10,947,177	\$ 2,152,076	\$ 16,362,763	\$ 43,895,973

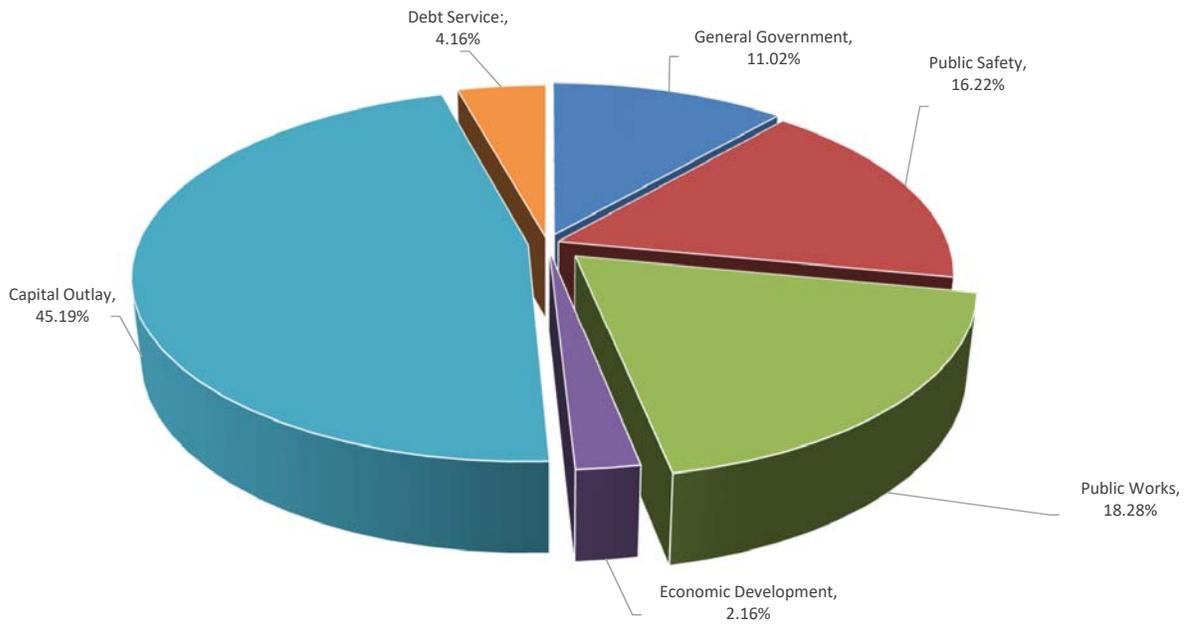
	Enterprise				Total Funds
	General	Fund	Debt Service	Other Funds	
Expenditures:					
General Government	\$ 4,545,958	\$ -	\$ -	\$ 885,264	\$ 5,431,223
Public Safety	6,805,911	-	-	1,186,540	7,992,451
Public Works	1,998,999	7,009,754	-	-	9,008,753
Economic Development	-	-	-	1,065,449	1,065,449
Capital Outlay	-	35,794	-	22,235,345	22,271,139
Debt Service:	-	-	-	-	-
Principal	-	787,668	1,526,749	-	2,314,416
Interest	-	682,389	522,166	-	1,204,555
Total Expenditures	\$ 13,350,868	\$ 8,515,605	\$ 2,048,914	\$ 25,372,598	\$ 49,287,986
Transfers Out	\$ 1,083,090	\$ 2,243,294	\$ -	\$ 197,275	\$ 3,523,659
Total Expenditures After Transfers Out	\$ 14,433,958	\$ 10,758,899	\$ 2,048,914	\$ 25,569,873	\$ 52,811,644



Consolidated Summary of Revenue by Source
(Net of Interfund Transfers)



Consolidated Summary of Expenditures
(Net of Interfund Transfers)



FY 2022 Projected Budget Summary

Revenues	Actual 2019	Actual 2020	Budget 2021	Estimate 2021	Budget 2022
General Fund	\$ 11,514,424	\$ 12,493,072	\$ 11,694,345	\$ 13,156,702	\$ 11,361,887
Enterprise Fund	8,287,265	8,752,727	9,907,415	10,079,224	10,749,902
Debt Service Fund GF	1,945,522	2,064,204	2,186,187	2,162,714	2,152,076
State Seizure Fund	1,093	436	1,548	116	1,548
Law Enforcement Education Fund	2,453	2,408	2,400	2,408	2,400
Child Safety Fund	16,883	16,896	15,104	15,031	15,104
Federal Seizure Fund	360	141	400	86	86
Step Fund	9,768	33,491	32,152	29,516	32,153
Public Safety Fund	109,236	107,360	110,583	106,746	110,583
Hotel Occupancy Fund	645,496	507,293	336,105	419,163	377,949
Carothers Garden Fund	35,473	837	13,665	1,142	239,665
Park Improvement Fund	9,866	35,221	10,295	11,035	10,295
Animal Donation Fund	6,055	778	6,243	2,585	2,580
Court Truancy	-	3,444	-	4,615	-
Court Jury	-	69	-	92	150
Court Security Fund	8,853	10,491	9,590	11,409	9,041
Time Payment Fund	1,586	3,599	4,415	2,590	5,637
Court Technology Fund	11,136	12,041	10,130	14,255	10,005
Public Safety Vehicle and Equipment Replacement Fund	217,693	201,632	215,373	225,421	268,506
PEG Fund	44,984	41,012	46,348	45,335	46,348
General and Enterprise Vehicle and Equipment Replacement Fun	676,508	176,386	167,728	162,661	167,607
Budget Stabilization Fund	19,235	7,670	25,289	10,765	25,802
Water Rate Stabilization Fund	147,721	179,872	-	-	-
Capital Impact Fund	377,462	356,169	233,443	238,039	179,379
Water Wastewater Capital Project Fund	17,288	3,007,296	7,937	1,804	794
Fiber Capital Project Fund	1,143	141	-	-	-
Public Works Animal Control Capital Project	1	0	-	-	-
Fire Capital Project Fund	46	23	-	-	-
Capital Project Fund	108,556	6,809,513	11,831,621	983,995	11,764,985
General CIP Fund	369,932	931,869	700,992	2,442,567	2,168,150
Capital Drainage	-	3,103,652	9,306	-	2,977
Crime Control and Prevention Fund	845,468	930,008	817,176	982,390	1,061,480
Seabrook Economic Development Corporation	975,858	1,243,515	850,000	1,026,838	942,173
	\$ 26,407,364	\$ 41,033,264	\$ 39,245,790	\$ 32,139,241	\$ 41,709,262
Transfers In	\$ 2,712,876	\$ 2,935,060	\$ 3,503,557	\$ 5,288,645	\$ 1,357,935
Use of Prior Funds	\$ 1,291,216	\$ 1,021,899	\$ 276,607	\$ 276,607	\$ 828,777
Total Revenues after Transfers In	\$ 30,411,456	\$ 44,990,223	\$ 43,025,954	\$ 37,704,493	\$ 43,895,973

Expense	Actual 2019	Actual 2020	Budget 2021	Estimate 2021	Budget 2022
General Fund	\$ 11,110,401	\$ 13,181,067	\$ 13,212,107	\$ 12,541,265	\$ 13,350,868
Enterprise Fund	6,439,579	7,311,023	8,624,017	8,359,285	8,515,605
Debt Service Fund GF	1,935,677	1,946,334	2,051,816	1,931,450	2,048,914
State Seizure Fund	-	-	49,900	-	49,900
Law Enforcement Education Fund	676	-	7,036	1,600	7,036
Child Safety Fund	19,041	16,712	22,500	-	22,500
Federal Seizure Fund	-	10,008	17,500	-	17,500
Step Fund	-	-	37,761	-	37,761
Public Safety Fund	128,292	52,680	97,642	55,318	97,642
Hotel Occupancy Fund	661,582	507,293	351,471	227,401	532,839
Carothers Garden Fund	13,847	10,691	32,470	8,483	210,375
Park Improvement Fund	18,780	2,746	60,000	4,630	55,000
Animal Donation Fund	54	466	7,650	466	7,650
Court Truancy	-	-	-	-	-
Court Jury	-	-	-	-	-
Court Security Fund	7,775	9,837	8,500	7,500	27,200
Time Payment Fund	-	4,038	4,398	-	4,000
Court Technology Fund	17,612	8,829	1,800	1,800	2,200
Public Safety Vehicle and Equipment Replacement Fund	-	212,680	-	365,000	-
PEG Fund	17,305	103,847	188,200	96,144	46,000
General and Enterprise Vehicle and Equipment Replacement Fun	314,794	37,972	83,613	132,157	29,808
Budget Stabilization Fund	-	-	-	-	-
Water Rate Stabilization Fund	-	-	-	-	-
Capital Impact Fund	110,798	60,132	487,528	175,000	871,951
Water Wastewater Capital Project Fund	89,864	325,351	3,000,000	1,529,750	1,529,750
Fiber Capital Project Fund	484	52,437	-	60	-

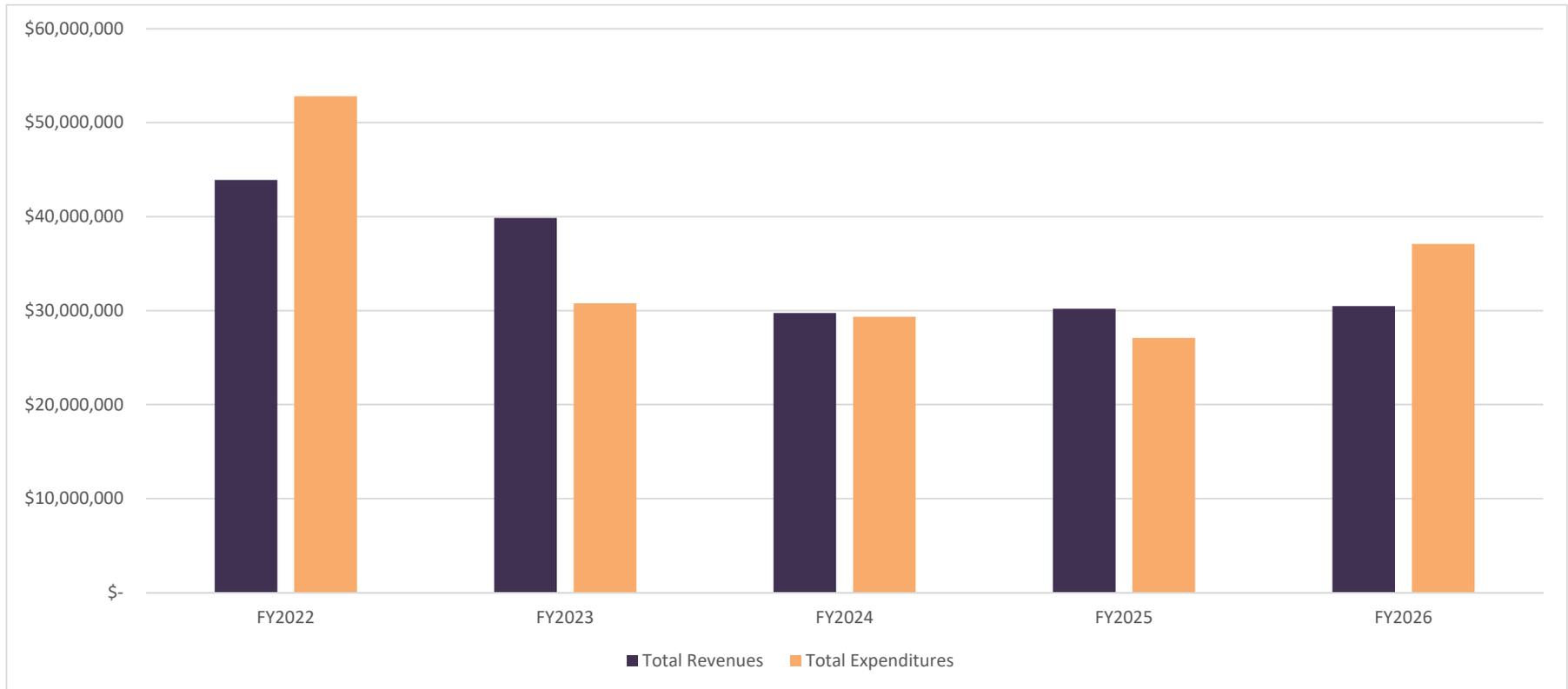
Public Works Animal Control Capital Project	395	-	-	1,525	-
Fire Capital Project Fund	27,006	-	-	-	-
Capital Project Fund	414,080	3,027,784	1,042,500	341,833	15,676,775
General CIP Fund	72,940	325,235	69,688	24,420	2,168,150
Capital Drainage	-	-	3,100,000	1,119,000	1,958,911
Crime Control and Prevention Fund	690,602.57	687,279.02	781,708.00	683,931.44	791,700.80
Seabrook Economic Development Corporation	907,311	850,934	1,121,823	270,280	791,343
	<u>\$ 22,998,896</u>	<u>\$ 30,786,840</u>	<u>\$ 29,357,861</u>	<u>\$ 27,099,785</u>	<u>\$ 48,851,380</u>
Transfers Out	\$ 3,723,398	\$ 3,848,316	\$ 4,005,299	\$ 5,756,166	\$ 3,960,264
Total Expenditures After Transfers Out	<u>\$ 26,722,294</u>	<u>\$ 34,635,156</u>	<u>\$ 33,363,160</u>	<u>\$ 32,855,950</u>	<u>\$ 52,811,644</u>

FY 2022 Multi-Year Financial Projection Summary

Revenues	Adopted 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026
General Fund	\$ 14,433,957	\$ 13,590,646	\$ 13,583,728	\$ 13,805,751	\$ 13,910,595
Enterprise Fund	10,947,177	8,951,605	10,645,500	10,815,552	10,947,177
Debt Service Fund GF	2,152,076	1,990,697	1,992,263	1,991,370	1,994,285
State Seizure Fund	1,548	-	-	-	-
Law Enforcement Education Fund	2,400	2,472	2,546	2,623	2,701
Child Safety Fund	15,104	15,557	16,024	16,505	17,000
Federal Seizure Fund	86	89	91	94	97
Step Fund	32,153	30,101	31,003	31,932	32,889
Public Safety Fund	110,583	111,306	111,998	112,379	112,765
Hotel Occupancy Fund	377,949	378,230	378,513	386,854	395,447
Carothers Garden Fund	239,665	42,661	2,547	1,448	268
Park Improvement Fund	10,295	10,687	7,470	7,658	7,856
Animal Donation Fund	2,580	2,778	2,792	2,806	2,840
Court Truancy	-	4,763	4,915	5,072	5,235
Court Jury	150	171	195	222	253
Court Security Fund	9,041	7,600	7,600	7,600	7,600
Time Payment Fund	5,637	5,638	5,638	5,638	5,639
Court Technology Fund	10,005	9,505	9,505	9,505	9,506
Public Safety Vehicle and Equipment Replacement Fund	268,506	221,598	229,178	236,771	247,030
PEG Fund	46,348	46,774	47,205	47,640	48,079
General and Enterprise Vehicle and Equipment Replacement Fun	167,607	181,094	183,214	172,172	174,599
Budget Stabilization Fund	25,802	26,060	26,321	26,584	26,850
Water Rate Stabilization Fund	-	-	-	-	-
Capital Impact Fund	179,379	232,118	236,618	244,308	206,627
Water Wastewater Capital Project Fund	794	4,984	5,068	5,155	5,242
Captial Project Fund	11,764,985	11,802,792	10,345	10,438	10,532
General CIP Fund	1,085,516	46,951	47,749	48,560	49,386
Capital Drainage Fund	2,977	488	497	505	514
Crime Control and Prevention Fund	1,061,480	1,098,620	1,137,060	1,176,845	1,218,022
Seabrook Economic Development Corporation	942,173	1,039,334	1,029,817	1,039,945	1,049,700
	\$ 43,895,973	\$ 39,855,318	\$ 29,755,400	\$ 30,211,934	\$ 30,488,733
Expense	Adopted 2022	Projected 2023	Projected 2024	Projected 2025	Projected 2026
General Fund	\$ 14,433,958	\$ 13,908,695	\$ 14,324,639	\$ 14,704,872	\$ 15,095,748
Enterprise Fund	10,758,899	12,110,923	12,236,652	13,329,313	14,457,299
Debt Service Fund GF	2,048,914	1,953,337	1,954,539	1,953,280	1,955,823
State Seizure Fund	49,900	-	-	-	-
Law Enforcement Education Fund	7,036	2,472	2,546	2,623	2,701
Child Safety Fund	22,500	13,100	14,600	14,600	14,900
Federal Seizure Fund	17,500	-	-	-	-
Step Fund	37,761	8,963	9,232	9,509	9,794
Public Safety Fund	97,642	94,815	100,881	101,525	101,890
Hotel Occupancy Fund	532,839	548,825	565,289	582,248	599,715
Carothers Garden Fund	210,375	77,281	54,895	57,640	60,522
Park Improvement Fund	55,000	3,000	2,500	2,500	2,500
Animal Donation Fund	7,650	5,537	5,539	5,540	6,094
Court Security Fund	27,200	2,500	5,000	5,000	5,000
Time Payment Fund	4,000	4,600	2,600	2,600	2,400
Court Technology Fund	2,200	2,200	2,200	2,200	2,200
Public Safety Vehicle and Equipment Replacement Fund	-	-	62,130	172,055	528,908
PEG Fund	46,000	23,709	23,709	23,709	23,709
General and Enterprise Vehicle and Equipment Replacement Fun	29,808	21,658	22,786	157,651	157,651
Capital Impact Fund	871,951	178,900	-	2,680,878	747,525
Water Wastewater Capital Project Fund	1,529,750	-	-	-	-
Captial Project Fund	15,676,775	15,676,775	-	-	-
General CIP Fund	2,168,150	-	-	-	345,000
Capital Drainage Fund	1,958,911	-	-	-	1,188,024
Crime Control and Prevention Fund	954,201	986,107	1,010,570	1,035,768	1,061,721
Seabrook Economic Development Corporation	1,262,724	705,071	707,993	723,524	732,363
	\$ 52,811,643	\$ 30,786,840	\$ 29,357,861	\$ 27,099,785	\$ 37,101,487



FY 2022 Multi-Year Financial Projection Summary



	Adopted FY2022	Projected FY2023	Projected FY2024	Projected FY2025	Projected FY2026
Total Revenues	\$ 43,895,973	\$ 39,855,318	\$ 29,755,400	\$ 30,211,934	\$ 30,488,733
Total Expenditures	\$ 52,811,643	\$ 30,786,840	\$ 29,357,861	\$ 27,099,785	\$ 37,101,487



Ad Valorem Tax Rate Analysis

<u>Tax Year</u>	<u>Fiscal Year</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total per \$100</u>
2012	2012-2013	0.483154	0.182078	0.665232
2013	2013-2014	0.483154	0.168075	0.651229
2014	2014-2015	0.459507	0.180523	0.64003
2015	2015-2016	0.423456	0.189155	0.612611
2016	2016-2017	0.394574	0.170603	0.565177
2017	2017-2018	0.419405	0.155506	0.574911
2018	2018-2019	0.403139	0.148844	0.551983
2019	2019-2020	0.403139	0.148844	0.551983
2020	2020-2021	0.399851	0.143762	0.543613
2021	2021-2022	0.390106	0.134338	0.524444

Property Valuation Analysis

<u>Tax Roll</u>	<u>Real Property</u>	<u>Personal</u>	<u>Exemptions</u>	<u>Taxable Value</u>
2012	937,092,962	90,255,089	170,919,619	856,428,432
2013	983,065,482	87,589,652	175,815,601	894,839,533
2014	1,050,841,139	83,736,870	183,332,730	951,245,279
2015	1,149,250,879	101,798,001	206,733,522	1,044,315,358
2016	1,263,608,355	104,585,004	226,833,984	1,141,359,375
2017	1,363,048,039	120,684,600	251,105,865	1,232,626,774
2018	1,420,712,298	134,321,104	268,916,146	1,286,117,256
2019	1,555,906,561	142,704,467	289,442,871	1,409,168,157
2020	1,649,341,446	150,017,016	306,343,957	1,493,014,505
2021	est. 1,659,931,151	139,603,943	308,496,620	1,491,038,474

Current Tax Levy and Collections

<u>Fiscal Year</u>	<u>Levied</u>	<u>Collected</u>	<u>Percent Collected</u>
2011-2012	5,389,311	5,327,402	98.85%
2012-2013	5,627,317	5,541,099	98.47%
2013-2014	5,766,934	5,699,970	98.84%
2014-2015	5,984,940	5,908,134	98.72%
2015-2016	6,329,284	6,248,998	98.73%
2016-2017	6,411,690	6,344,390	98.95%
2017-2018	6,960,493	6,887,981	98.96%
2018-2019	6,997,431	6,902,533	98.64%
2019-2020	7,619,337	7,476,505	98.13%
2020-2021	7,978,421	7,865,214	98.58%



**City of Seabrook
Distribution of 2021 Ad Valorem Taxes**

	<u>Total</u>	<u>O&M</u>	<u>Debt</u>
Taxable Assessed Valuation (est.)	\$ 1,364,683,883	\$ 1,364,683,883	\$ 1,364,683,883
Tax Rate Per \$100	0.524444	0.390106	0.134338
Estimated Subtotal	\$ 7,157,003	\$ 5,323,714	\$ 1,833,289
Estimated Collection Percentage	97%	97%	97%
Supplimental and Correction(Current)	\$ 987,140	\$ 721,353	\$ 265,787
Estimated Net Ad Valorem Taxes	\$ 8,144,143	\$ 6,045,067	\$ 2,099,076

Current Distribution

	<u>Rate</u>	<u>Percent</u>	
General Fund O&M	0.390106	74.38%	\$ 6,057,996.85
Debt Service Fund	0.134338	25.62%	\$ 2,086,146.15

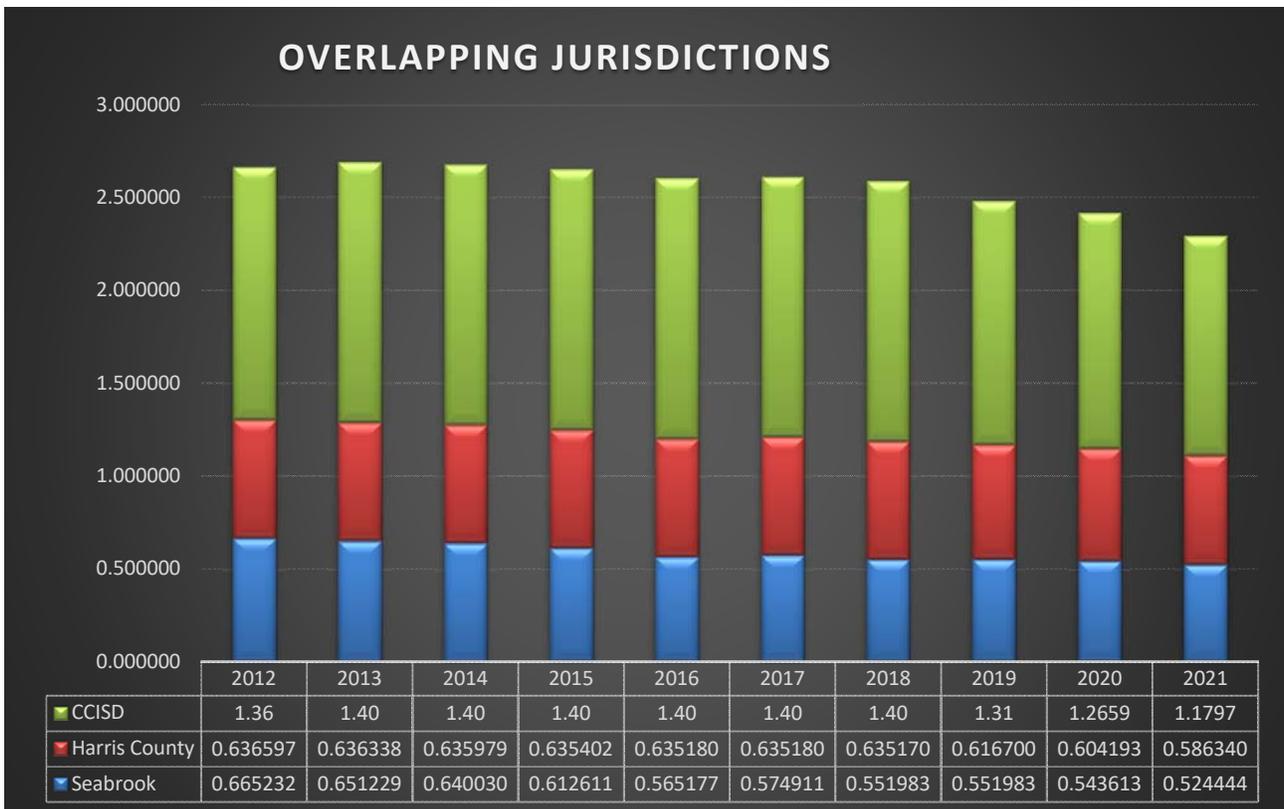
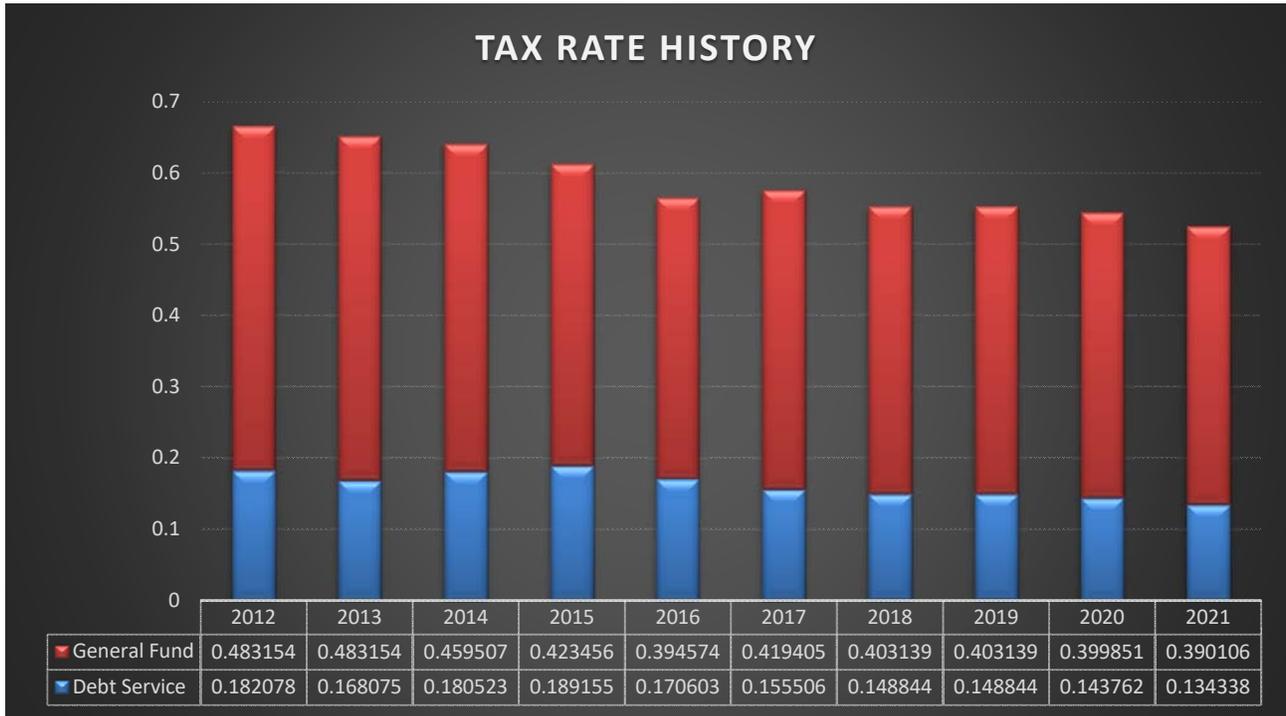
Delinquent Distribution

General Fund O&M			\$ 75,000
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Penalties & Interest Distribution

General Fund O&M			\$ 39,000
Debt Service Fund			\$ 17,000

**City of Seabrook
Tax Rate Comparisons**



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND**

GENERAL FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
AD VALOREM TAXES	\$ 5,088,483	\$ 5,104,758	\$ 5,558,037	\$ 5,952,252	\$ 5,858,129	\$ 6,159,067
SALES TAX	2,054,703	1,947,035	2,071,352	2,024,798	2,329,504	2,334,740
FRANCHISE TAX	781,063	792,656	735,091	708,750	729,002	708,750
INTERGOVERNMENTAL	487,907	432,945	1,118,377	830,683	2,351,831	306,106
LICENSE & PERMITS	392,499	291,126	368,305	275,000	317,439	450,000
CHARGES FOR SERVICES	86,671	84,266	305,542	497,166	438,964	429,917
FINES & FORFEITURES	472,956	510,511	548,436	534,006	343,681	450,998
INTEREST INCOME	124,662	201,806	70,408	129,000	3,880	8,600
INDUSTRIAL DISTRICT PAYMENT	-	-	350,000	350,000	353,824	146,000
OTHER REVENUE	843,348	884,679	402,625	367,833	405,590	367,710
TRANSFERS IN	1,829,915	2,043,809	2,129,548	2,134,168	2,134,169	2,243,294
USE OF PRIOR YR FUND BALANCE	655,445	1,264,643	964,899	24,857	24,857	828,777
TOTAL RESOURCES FOR OPERATIONS	\$ 12,817,653	\$ 13,558,233	\$ 14,622,620	\$ 13,828,513	\$ 15,290,870	\$ 14,433,957
PERSONNEL SERVICES	7,212,613	\$ 7,620,452	\$ 8,854,452	\$ 9,345,067	\$ 8,938,917	\$ 9,793,991
MATERIALS & SUPPLIES	237,512	305,136	247,264	305,536	240,169	298,139
SERVICES	2,716,555	2,610,615	2,654,883	2,855,439	2,705,547	3,070,350
CAPITAL OUTLAY	721,711	574,076	988,605	325,415	238,559	188,388
DISASTER FUND	124,963	120	435,863	380,650	418,073	-
TRANSFER OUT	522,183	704,474	916,425	687,742	2,440,704	1,083,090
TOTAL EXPENSES	\$ 11,535,536	\$ 11,814,875	\$ 14,097,492	\$ 13,899,849	\$ 14,981,969	\$ 14,433,958
BEGINNING FUND BALANCE	\$ 7,489,836	\$ 8,116,508	\$ 8,595,224	\$ 8,155,452	\$ 8,059,259	\$ 7,539,384
CHANGE IN FUND BALANCE	626,672	478,716	(439,771)	(71,336)	308,902	(0)
ENDING FUND BALANCE	\$ 8,116,508	\$ 8,595,224	\$ 8,155,452	\$ 8,084,116	\$ 8,368,161	\$ 7,539,384
25% EMERG RES ENDING BALANCE	2,652,962	2,709,143	3,118,089	3,133,438	3,133,438	3,062,336
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	3,863,546	4,286,081	3,437,364	3,350,679	3,634,723	2,877,048
	8,116,508	8,595,224	8,155,452	8,084,116	8,368,161	7,539,384

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND**

GENERAL FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		2026
					2024	2025	
AD VALOREM TAXES	\$ 5,952,252	\$ 5,858,129	\$ 6,159,067	\$ 6,159,067	\$ 6,159,067	\$ 6,159,067	\$ 6,159,067
SALES TAX	2,024,798	2,329,504	2,334,740	2,334,740	2,334,740	2,334,740	2,334,740
FRANCHISE TAX	708,750	729,002	708,750	712,294	715,855	719,434	723,032
INTERGOVERNMENTAL	830,683	2,351,831	306,106	315,289	324,747	334,490	344,524
LICENSE & PERMITS	275,000	317,439	450,000	200,000	200,000	200,000	200,000
CHARGES FOR SERVICES	497,166	438,964	429,917	434,216	438,558	442,943	447,373
FINES & FORFEITURES	534,006	343,681	450,998	469,038	487,799	507,311	527,604
INTEREST INCOME	129,000	3,880	8,600	170,179	161,770	142,778	119,819
INDUSTRIAL DISTRICT PAYMENT	350,000	353,824	146,000	159,000	159,000	159,000	159,000
OTHER REVENUE	367,833	405,590	367,710	375,064	382,565	390,217	398,021
TRANSFERS IN	2,134,168	2,134,169	2,243,294	2,243,454	2,200,862	2,396,538	2,477,702
USE OF PRIOR YR FUND BALANCE	24,857	24,857	828,777	-	-	-	-
TOTAL RESOURCES FOR OPERATIONS	\$ 13,828,513	\$ 15,290,870	\$ 14,433,958	\$ 13,572,340	\$ 13,564,964	\$ 13,786,519	\$ 13,890,882
PERSONNEL SERVICES	\$ 9,345,067	\$ 8,938,917	\$ 9,793,991	\$ 10,038,841	\$ 10,289,812	\$ 10,547,057	\$ 10,810,733
MATERIALS & SUPPLIES	305,536	240,169	298,139	304,101	310,183	316,387	322,715
SERVICES	2,855,439	2,705,547	3,070,350	3,177,812	3,336,703	3,453,488	3,574,360
CAPITAL OUTLAY	325,415	238,559	188,388	387,941	387,941	387,941	387,941
DISASTER FUND	380,650	418,073	-	-	-	-	-
TRANSFER OUT	687,742	2,440,704	1,083,090	-	-	-	-
TOTAL EXPENSES	\$ 13,899,849	\$ 14,981,969	\$ 14,433,958	\$ 13,908,695	\$ 14,324,639	\$ 14,704,872	\$ 15,095,748
BEGINNING FUND BALANCE	7,423,225	7,327,032	\$ 6,807,156	\$ 6,807,157	\$ 6,470,802	\$ 5,711,128	\$ 4,792,775
CHANGE IN FUND BALANCE	(71,336)	308,902	1	(336,355)	(759,674)	(918,353)	(1,204,866)
ENDING FUND BALANCE	7,351,889	7,635,933	\$ 6,807,157	\$ 6,470,802	\$ 5,711,128	\$ 4,792,775	\$ 3,587,909
25% EMERG RES ENDING BALANCE	3,133,223	3,133,223	3,062,336	3,408,987	3,512,973	3,608,031	3,705,751
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	2,618,666	2,902,711	2,144,821	1,461,815	598,155	(415,257)	(1,717,842)
	<u>7,351,889</u>	<u>7,635,933</u>	<u>6,807,157</u>	<u>6,470,802</u>	<u>5,711,128</u>	<u>4,792,775</u>	<u>3,587,909</u>



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

FOR FISCAL YEAR ENDING SEPTEMBER 30,

REVENUE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
7010 PROPERTY TAX, CURRENT	4,988,551	5,012,459	5,444,883	5,838,252	5,780,903	6,045,067
7020 PROPERTY TAX, DELINQUENT	54,998	57,127	78,945	75,000	42,490	75,000
7300 PENALTY & INTEREST, TAXES	44,934	35,172	34,209	39,000	34,736	39,000
AD VALOREM TAXES	\$ 5,088,483	\$ 5,104,758	\$ 5,558,037	\$ 5,952,252	\$ 5,858,129	\$ 6,159,067
7100 SALES TAX	1,891,325	1,804,154	1,942,489	1,891,298	2,149,150	2,184,240
7220 MIXED DRINK TAX	163,378	142,881	128,864	133,500	180,354	150,500
SALES TAX	\$ 2,054,703	\$ 1,947,035	\$ 2,071,352	\$ 2,024,798	\$ 2,329,504	\$ 2,334,740
7210 FRANCHISE TAX, PRIVATE	781,063	792,656	735,091	708,750	729,002	708,750
FRANCHISE TAX	\$ 781,063	\$ 792,656	\$ 735,091	\$ 708,750	\$ 729,002	\$ 708,750
8250 EMERGENCY MANAGEMENT	29,477	28,101	34,247	32,000	24,103	32,000
8251 FED/STATE DISASTER REIMBURSEMENT	84,949	115,495	816,561	415,650	2,076,095	-
8252 GRANTS - DOJ MISC	15,200	-	2,775	-	-	-
8255 SPEC. OP. GRANT (STEP)	-	-	-	-	-	-
8265 ARRA GRANTS	-	-	-	-	-	-
8270 GRANT-HMGP	-	-	-	-	-	-
8271 SECO GRANT	-	-	-	-	-	-
8272 TPWD WILDLIFE GRANT	-	-	1,000	131,400	-	-
8273 COMPTROLLER GRANT	13,000	-	-	-	-	-
8274 GRANTS	-	4,550	21,500	-	-	-
9910 EDC TRANSFER	345,281	284,799	242,293	251,633	251,633	274,106
INTERGOVERNMENTAL	\$ 487,907	\$ 432,945	\$ 1,118,377	\$ 830,683	\$ 2,351,831	\$ 306,106
8640 LICENSE & PERMITS	392,499	291,126	368,305	275,000	317,439	450,000
LICENSE & PERMITS	\$ 392,499	\$ 291,126	\$ 368,305	\$ 275,000	\$ 317,439	\$ 450,000
8604 AMBULANCE REVENUE	-	-	201,673	375,000	290,256	294,398
8605 DISPATCH & OTHER SERVICES	17,000	17,000	36,341	36,666	37,018	36,666
8610 CONTRACT MOWING	-	-	-	7,500	7,500	7,500
8620 PARK FEES	24,074	31,459	53,316	35,000	61,419	48,353
8625 POOL RECEIPTS	21,403	19,207	1,402	23,000	24,940	23,000
8641 PLAT FEES	24,194	16,600	10,000	20,000	17,832	20,000
CHARGES FOR SERVICES	\$ 86,671	\$ 84,266	\$ 305,542	\$ 497,166	\$ 438,964	\$ 429,917
9503 DOT FINES	69,773	25,858	4,564	50,000	8,154	26,802
9504 OMNI FEES	727	766	878	1,000	1,281	1,000
9505 COURT RECEIPTS	399,037	479,353	537,849	479,906	331,975	420,096
9508 MUNICIPAL COURT TIME PAYMENT FEE	3,420	4,535	5,145	3,100	2,272	3,100
FINES & FORFEITURES	472,956	510,511	548,436	534,006	343,681	450,998



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

REVENUE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9510 INTEREST	124,662	201,806	70,408	129,000	3,880	8,600
INTEREST	124,662	201,806	70,408	129,000	3,880	8,600
9524 INDUSTRIAL DISTRICT PAYMENT	-	-	350,000	350,000	353,824	146,000
INDUSTRIAL DISTRICT PAYMENT	-	-	350,000	350,000	353,824	146,000
8606 LEASE ON FIRE STATION	329,604	329,769	328,733	328,733	328,733	328,610
9520 OTHER REVENUE	513,570	554,585	73,787	39,000	76,836	39,000
9521 OIL & GAS ROYALTIES	104	-	71	100	21	100
9523 CITY EVENTS REVENUE	70	325	35	-	-	-
OTHER REVENUE	843,348	884,679	402,625	367,833	405,590	367,710
9901 TRANS TO PARK	-	-	-	-	-	-
9903 TRANS (TO)/FROM OTHER FUNDS	7,500	7,500	7,500	-	-	-
9919 SANIT FRANCHISE TRANSFER	303,064	318,779	318,175	337,742	337,742	342,940
9920 ENTERPRISE FUND TRANSFER	1,519,351	1,717,530	1,803,873	1,796,426	1,796,427	1,900,354
TRANSFERS IN	\$ 1,829,915	\$ 2,043,809	\$ 2,129,548	\$ 2,134,168	\$ 2,134,169	\$ 2,243,294
USE OF PRIOR YEAR FUND BALANCE	\$ 655,445	\$ 1,264,643	\$ 964,899	\$ 24,857	\$ 24,857	\$ 828,777
OTHER FINANCIAL RESOURCES	\$ 655,445	\$ 1,264,643	\$ 964,899	\$ 24,857	\$ 24,857	\$ 828,777
9903 TRANS (TO)/FROM OTHER FUNDS	-	(353,729)	-	-	-	-
9907 TRANS (TO)/FROM CAPITAL PROJECTS	(522,183)	(350,745)	(916,425)	(687,742)	(2,440,704)	(1,083,090)
TRANSFERS OUT	\$ (522,183)	\$ (704,474)	\$ (916,425)	\$ (687,742)	\$ (2,440,704)	\$ (1,083,090)
TOTAL REVENUES	\$ 12,817,653	\$ 13,558,233	\$ 14,622,620	\$ 13,828,513	\$ 15,290,870	\$ 14,433,957

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

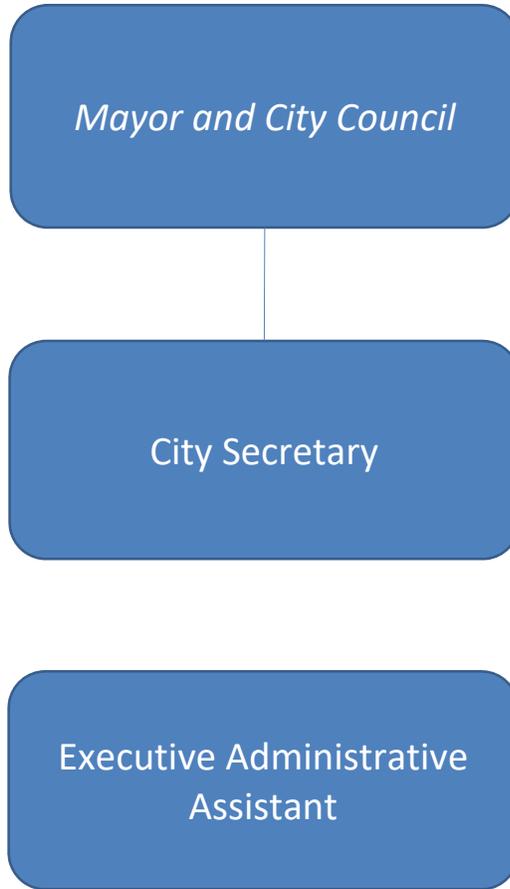
REVENUE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
7010 PROPERTY TAX, CURRENT	5,838,252	5,780,903	6,045,067	264,164	4.57%	206,815	3.54%
7020 PROPERTY TAX, DELINQUENT	75,000	42,490	75,000	32,510	76.51%	-	0.00%
7300 PENALTY & INTEREST, TAXES	39,000	34,736	39,000	4,264	12.28%	-	0.00%
AD VALOREM TAXES	\$ 5,952,252	\$ 5,858,129	\$ 6,159,067	\$ 300,938	5.14%	206,815	3.47%
7100 SALES TAX	1,891,298	2,149,150	2,184,240	35,090	1.63%	292,942	15.49%
7220 MIXED DRINK TAX	133,500	180,354	150,500	(29,854)	-16.55%	17,000	12.73%
SALES TAX	\$ 2,024,798	\$ 2,329,504	\$ 2,334,740	\$ 5,236	0.22%	309,942	15.31%
7210 FRANCHISE TAX, PRIVATE	708,750	729,002	708,750	(20,252)	-2.78%	-	0.00%
FRANCHISE TAX	\$ 708,750	\$ 729,002	\$ 708,750	\$ (20,252)	-2.78%	-	0.00%
8250 EMERGENCY MANAGEMENT	32,000	24,103	32,000	7,897	32.76%	-	0.00%
8251 FED/STATE DISASTER REIMBURSEMENT	415,650	2,076,095	-	(2,076,095)	-100.00%	(415,650)	-100.00%
8252 GRANTS - DOJ MISC	-	-	-	-	0.00%	-	0.00%
8255 SPEC. OP. GRANT (STEP)	-	-	-	-	0.00%	-	0.00%
8265 ARRA GRANTS	-	-	-	-	0.00%	-	0.00%
8270 GRANT-HMGP	-	-	-	-	0.00%	-	0.00%
8271 SECO GRANT	-	-	-	-	0.00%	-	0.00%
8272 TPWD WILDLIFE GRANT	131,400	-	-	-	0.00%	(131,400)	-100.00%
8273 COMPTROLLER GRANT	-	-	-	-	0.00%	-	0.00%
8274 GRANTS	-	-	-	-	0.00%	-	0.00%
9910 EDC TRANSFER	251,633	251,633	274,106	22,473	8.93%	22,473	8.93%
INTERGOVERNMENTAL	\$ 830,683	\$ 2,351,831	\$ 306,106	\$ (2,045,726)	-86.98%	(524,577)	-63.15%
8640 LICENSE & PERMITS	275,000	317,439	450,000	132,561	41.76%	175,000	63.64%
LICENSE & PERMITS	\$ 275,000	\$ 317,439	\$ 450,000	\$ 132,561	41.76%	175,000	63.64%
8604 AMBULANCE REVENUE	375,000	290,256	294,398	4,142	1.43%	(80,602)	-21.49%
8605 DISPATCH & OTHER SERVICES	36,666	37,018	36,666	(352)	-0.95%	(1)	0.00%
8610 CONTRACT MOWING	7,500	7,500	7,500	-	0.00%	-	0.00%
8620 PARK FEES	35,000	61,419	48,353	(13,066)	-21.27%	13,353	38.15%
8625 POOL RECEIPTS	23,000	24,940	23,000	(1,940)	-7.78%	-	0.00%
8641 PLAT FEES	20,000	17,832	20,000	2,168	12.16%	-	0.00%
CHARGES FOR SERVICES	\$ 497,166	\$ 438,964	\$ 429,917	\$ (9,048)	-2.06%	\$ (67,250)	-13.53%
9503 DOT FINES	50,000	8,154	26,802	18,648	228.71%	(23,198)	-46.40%
9504 OMNI FEES	1,000	1,281	1,000	(281)	-21.92%	-	0.00%
9505 COURT RECEIPTS	479,906	331,975	420,096	88,121	26.54%	(59,810)	-12.46%
9508 MUNICIPAL COURT TIME PAYMENT FEE	3,100	2,272	3,100	828	36.45%	-	0.00%
FINES & FORFEITURES	534,006	343,681	450,998	107,317	31.23%	(83,008)	-15.54%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

REVENUE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
9510 INTEREST	129,000	3,880	8,600	4,720	121.63%	(120,400)	-93.33%
INTEREST	129,000	3,880	8,600	4,720	121.63%	(120,400)	-93.33%
9524 INDUSTRIAL DISTRICT PAYMENT	350,000	353,824	146,000	(207,824)	-58.74%	(204,000)	-58.29%
INDUSTRIAL DISTRICT PAYMENT	350,000	353,824	146,000	(207,824)	-58.74%	(204,000)	-58.29%
8606 LEASE ON FIRE STATION	328,733	328,733	328,610	(123)	-0.04%	(123)	-0.04%
9520 OTHER REVENUE	39,000	76,836	39,000	(37,836)	-49.24%	-	0.00%
9521 OIL & GAS ROYALTIES	100	21	100	79	381.52%	-	0.00%
9523 CITY EVENTS REVENUE	-	-	-	-	0.00%	-	0.00%
OTHER REVENUE	367,833	405,590	367,710	(37,880)	-9.34%	(123)	-0.03%
9901 TRANS TO PARK	-	-	-	-	0.00%	-	0.00%
9903 TRANS (TO)/FROM OTHER FUNDS	-	-	-	-	0.00%	-	0.00%
9919 SANIT FRANCHISE TRANSFER	337,742	337,742	342,940	5,198	1.54%	5,198	1.54%
9920 ENTERPRISE FUND TRANSFER	1,796,426	1,796,427	1,900,354	103,927	5.79%	103,928	5.79%
TRANSFERS IN	\$ 2,134,168	\$ 2,134,169	\$ 2,243,294	\$ 109,125	5.11%	109,126	5.11%
USE OF PRIOR YEAR FUND BALANCE	\$ 24,857	\$ 24,857	\$ 828,777	\$ -	0.00%	803,920	3234.18%
OTHER FINANCIAL RESOURCES	\$ 24,857	\$ 24,857	\$ 828,777	\$ -	0.00%	\$ 803,920	3234.18%
9903 TRANS (TO)/FROM OTHER FUNDS	-	-	-	-	0.00%	-	0.00%
9907 TRANS (TO)/FROM CAPITAL PROJECTS	(687,742)	(2,440,704)	(1,083,090)	1,357,614	-55.62%	(395,348)	57.48%
TRANSFERS OUT	\$ (687,742)	\$ (2,440,704)	\$ (1,083,090)	\$ 1,357,614	-55.62%	(395,348)	57.48%
TOTAL REVENUES	\$ 13,828,513	\$ 15,290,870	\$ 14,433,957	\$ (1,794,500)	-11.74%	605,444	4.38%

Legislative Department
Department 100



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

LEGISLATIVE DEPARTMENT 100 - GOALS

MISSION STATEMENT

The purpose of the Legislative Department is to serve the City Council, City Departments, the citizens of Seabrook and the general public in accordance with federal, state and local laws and, through sound management practices, fulfill the responsibilities of the City Secretary in a fair, impartial, and efficient manner.

Accomplishments Relating to Budget Year 2020-21 Objectives:

- ✓ Manage Officer election in May for Mayor and Positions 2, 4, and 6
- ✓ Manage and conduct Special Election for Charter Amendments – completed (joint election with Harris County)
- ☐ Complete Texas Municipal Clerk Re-Certification Program – To completed November 2020
- ✓ Draft and obtain Council approval of at least one department specific policy and procedure that impacts department budget and operation – completed (Resolution 2021-04 – Termination of Campaign Treasurer Appointments)

Goals for Budget Year 2021-22 include:

- ☐ Conduct Public Records training for Department records liaisons to include public information act, records disposition, and digital records management
- ☐ Conduct an Orientation for potential Election Candidates to focus on expectations regarding time commitments, authority and responsibility, and statutory regulations
- ☐ Manage the Boards and Commissions Appointment Process to assist City Council, current Board members, and Staff Liaisons with the new procedures
- ☐ Complete Deputy City Secretary Certification Program to become a Texas Registered Municipal Clerk

Fund 01 - General Fund

100-Legislative Goals

	ACTUAL		BUDGET 2021	FORECAST 2021	BUDGET 2022	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020				\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 205,229	\$ 215,035	\$ 230,535	\$ 214,823	\$ 244,009	\$ 29,186	13.59%	\$ 13,474	5.84%
TOTAL SUPPLIES	\$ 635	\$ 4,909	\$ 4,720	\$ 212	\$ 2,350	\$ 2,138	1009.22%	\$ (2,370)	-50.21%
TOTAL SERVICES	\$ 42,699	\$ 74,141	\$ 78,117	\$ 63,524	\$ 69,684	\$ 6,160	9.70%	\$ (8,433)	-10.80%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 248,563	\$ 294,085	\$ 313,372	\$ 278,559	\$ 316,043	\$ 37,484	13.46%	\$ 2,671	0.85%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
City Secretary	1	1	1	1
Assitant City Secretary	1	1	1	1
Full Time Positions	2	2	2	2

**CITY OF SEABROOK
2021-22 BUDGET
FUND 01 - GENERAL FUND**

100-LEGISLATIVE

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 135,044	\$ 143,665	\$ 153,214	\$ 156,125	\$ 150,428	\$ 168,449
3011 EDUCATION INCENTIVE	1,421	1,846	3,000	3,300	750	-
3012 OVERTIME	2,166	1,072	1,222	2,400	1,688	4,500
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	10,930	11,161	12,070	12,380	11,225	13,231
3110 RETIREMENT	22,960	23,194	25,315	26,266	22,723	27,511
3120 HOSPITALIZATION	16,927	15,958	15,755	16,405	14,959	16,173
3130 WORKERS COMPENSATION	254	237	261	323	309	342
3150 GIFT/APPRECIATION CERTIFICATE!	96	96	100	100	100	100
3300 MAYOR COUNCIL FEES	8,053	7,981	3,809	13,200	12,138	13,200
3350 UNEMPLOYMENT BENEFITS	333	18	288	36	504	504
TOTAL PERSONNEL	\$ 198,184	\$ 205,229	\$ 215,035	\$ 230,535	\$ 214,823	\$ 244,009
4010 OFFICE SUPPLIES	-	466	184	-	57	-
4011 POSTAGE	-	169	6	-	-	150
4150 SMALL TOOLS & EQUIPMENT	200	-	4,720	4,720	154	2,200
TOTAL SUPPLIES	\$ 200	\$ 635	\$ 4,909	\$ 4,720	\$ 212	\$ 2,350
5010 ADVERTISING	-	10,620	11,706	14,000	10,768	16,000
5020 DUES & SUBSCRIPTIONS	367	6,074	7,747	7,397	7,921	8,765
5030 RENTAL & SERVICE AGREEMNTS	-	3,680	10,271	7,700	5,838	7,847
5041 IT HARDWARE	1,980	-	-	-	-	-
5190 CODIFICATION	-	8,649	5,218	8,050	6,183	6,850
5195 ELECTION EXPENSE	13,436	495	30,304	30,410	25,328	9,210
5220 LEGAL FEES	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	5,700	6,209	6,163	4,000	2,885	8,400
5400 TELEPHONE	511	476	941	1,080	1,062	1,400
5465 MISC EXPENDITURES	3,809	3,646	1,228	2,580	2,632	5,312
5468 PERMIT EXPENSE	1,008	1,471	563	1,400	657	1,400
5475 VOLUNTEER APPRECIATION	1,591	1,379	-	1,500	250	4,500
TOTAL SERVICES	\$ 28,401	\$ 42,699	\$ 74,141	\$ 78,117	\$ 63,524	\$ 69,684
6030 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 226,784	\$ 248,563	\$ 294,085	\$ 313,372	\$ 278,559	\$ 316,043



**CITY OF SEABROOK
2021-22 BUDGET
FUND 01 - GENERAL FUND**

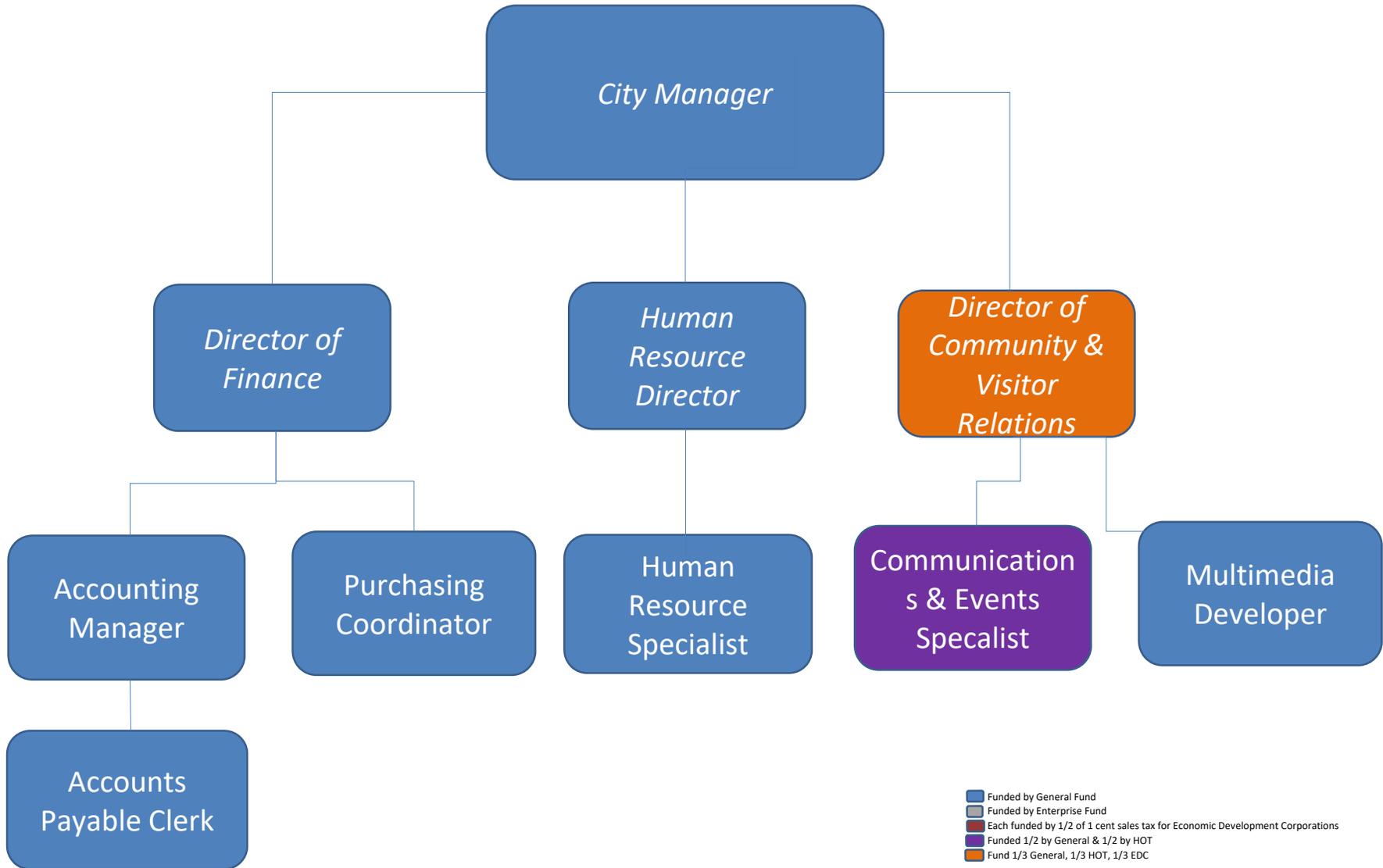
100-LEGISLATIVE

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET	FORECAST	BUDGET	2021 FORECAST		2021 BUDGET	
	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 156,125	\$ 150,428	\$ 168,449	\$ 18,021	11.98%	12,324	7.89%
3011 EDUCATION INCENTIVE	3,300	750	-	(750)	-100.00%	(3,300)	-100.00%
3012 OVERTIME	2,400	1,688	4,500	2,812	166.57%	2,100	87.50%
3015 CONTRACT LABOR	-	-	-	-	0.00%	0	0.00%
3100 FICA TAXES	12,380	11,225	13,231	2,006	17.87%	851	6.87%
3110 RETIREMENT	26,266	22,723	27,511	4,788	21.07%	1,245	4.74%
3120 HOSPITALIZATION	16,405	14,959	16,173	1,214	8.12%	(232)	-1.42%
3130 WORKERS COMPENSATION	323	309	342	33	10.79%	19	5.86%
3150 GIFT/APPRECIATION CERTIFICATES	100	100	100	-	0.00%	0	0.00%
3300 MAYOR COUNCIL FEES	13,200	12,138	13,200	1,062	8.75%	0	0.00%
3350 UNEMPLOYMENT BENEFITS	36	504	504	(0)	-0.03%	468	1300.00%
TOTAL PERSONNEL	\$ 230,535	\$ 214,823	\$ 244,009	\$ 29,186	13.59%	13,474	5.84%
4010 OFFICE SUPPLIES	-	57	-	(57)	-100.00%	0	0.00%
4011 POSTAGE	-	-	150	150	0.00%	150	0.00%
4150 SMALL TOOLS & EQUIPMENT	4,720	154	2,200	2,046	1324.32%	(2,520)	-53.39%
TOTAL SUPPLIES	\$ 4,720	\$ 212	\$ 2,350	\$ 2,138	1009.22%	(2,370)	-50.21%
5010 ADVERTISING	14,000	10,768	16,000	5,232	48.58%	2,000	14.29%
5020 DUES & SUBSCRIPTIONS	7,397	7,921	8,765	844	10.65%	1,368	18.49%
5030 RENTAL & SERVICE AGREEMNTS	7,700	5,838	7,847	2,009	34.41%	147	1.91%
5190 CODIFICATION	8,050	6,183	6,850	667	10.79%	(1,200)	-14.91%
5195 ELECTION EXPENSE	30,410	25,328	9,210	(16,118)	-63.64%	(21,200)	-69.71%
5220 LEGAL FEES	-	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	4,000	2,885	8,400	5,515	191.18%	4,400	110.00%
5400 TELEPHONE	1,080	1,062	1,400	338	31.88%	320	29.63%
5465 MISC EXPENDITURES	2,580	2,632	5,312	2,680	101.82%	2,732	105.89%
5468 PERMIT EXPENSE	1,400	657	1,400	743	113.05%	0	0.00%
5475 VOLUNTEER APPRECIATION	1,500	250	4,500	4,250	1700.00%	3,000	200.00%
TOTAL SERVICES	\$ 78,117	\$ 63,524	\$ 69,684	\$ 6,160	9.70%	(8,433)	-10.80%
6030 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	0.00%	0	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	0	0.00%
TOTAL EXPENDITURES	\$ 313,372	\$ 278,559	\$ 316,043	\$ 37,484	13.46%	2,671	0.85%



Administration

Administration Department 102



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations
- Funded 1/2 by General & 1/2 by HOT
- Fund 1/3 General, 1/3 HOT, 1/3 EDC

Human Resource

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

Human Resource

Adminstration Department 102

MISSION STATEMENT

The purpose of the Human Resources Department is to ensure that the City recruits and hires qualified personnel, complies with federal and state laws, maintains a safe and drug free working environment, and ensures a fair and equitable human resource management system by balancing the needs of employees and the City. This department will also administer the general liability insurance program for all claims involving the City, and suggest and/or implement loss prevention training to minimize the cost of risk to the City. In addition, administratively supports the Civil Service System for the City as established by Chapter 143 of the Texas Local Government Code and approved by the voters in May, 2011.

VISION STATEMENT

The Human Resources Department is committed to making the City of Seabrook an employer of choice by valuing, encouraging, and supporting a diverse workforce; continually improving individual and organizational effectiveness; anticipating and meeting the changing needs of the workforce/family; promoting career and professional development growth; creating and enhancing strategic partnerships and enhancing services through technology.

Goals for Budget Year 2021-2022 Include:

Employee Benefits & Wellness

- Develop innovative programs and services to best meet employees' and the organization's needs while providing quality customer service.
- Develop strategies to ensure that employees are "educated consumers."
Administer Benefits in compliance with regulations.
- Develop and deliver wellness programs that enhance overall employee well-being and provide a supportive work environment.
- Collaborate with city departments to establish wellness programs that reflect employee engagement and cultural impact to the city's overall performance.
- Expand and sustain the benefits and wellness program by engaging and empowering all employees to access resources for their health and well-being, based on their interests and needs.

Employee and Labor Relations

- Foster a work environment, which values cooperation and collaboration.
- Ensure that all employees are treated equitably and consistently.
- Develop and strengthen partnerships with departments through training, communication, information, and support on Employee Relations issues allowing for prevention, early discovery, and/or prompt resolution.
- Maximize the use of technology to streamline operations and information.
- Anticipate and meet the changing needs of the workforce.
- Reduce risk and increase productivity and engagement in the workplace by ensuring that policies and procedures are up to date and in compliance with state, federal and local regulations.

Equal Employment Opportunity

- Promote a workforce that reflects the diversity of the city's population throughout all job categories and job levels.

- Foster awareness and understanding of the city’s commitment to equal employment opportunities and the prevention of harassment and discrimination in the workplace.
- Create a work environment that embraces and values diversity and inclusion.
- Encourage understanding and cooperation in the handling, investigating and resolving of EEO complaints.
- Provide technical guidance on EEO and harassment regulations and city policies to maintain compliance.

Organizational Development & Communications

- Provide a d increase individual and organizational productivity and enrichment.
- Create, promote and foster an empowering culture that values development, diversity and growth opportunities for all employees.
- Provide ongoing support of the city’s onboarding, employee engagement and succession efforts.
- Promote, support and leverage technology, resources and tools to respond to customer needs, improve and enhance workflow efficiency, and improve customer service.
- Support and enhance strategic training and development partnerships.
- Develop a departmental cross training program to improve employee awareness of the organizations roles and functions, increase flexibility, and offer and opportunity to improve customer support.
- Develop departmental/division policies & procedures
- Launch the HR communication redesign and branding initiative.

Recruitment and Selection

- Actively recruit qualified and diverse candidates
- Establish collaborative partnerships with departments to plan, anticipate, and respond in a cost-effective way to change priorities in recruitment and selection, including staffing trends, city initiatives, and succession management efforts.
- Measure and monitor process completion and quality of services to ensure efficient and
- responsive delivery of services.
- Expand technological capabilities that streamline selection and test administration procedures.
- Promote the city as an employer of choice through ongoing marketing and education about city services and benefits.

Classification & Compensation

- Leverage user-friendly and up-to-date technology to increase efficiencies and maintain the integrity of HR information.
- Enhance services and transparency through user-friendly technology.
- Provide accurate and timely reporting and analysis of workforce information and data and HR metrics.
- Establish collaborative partnerships with departments to plan, anticipate, and respond in a cost-effective way to changes and priorities in classification, compensation, and staffing.
- Establish a classification structure that encourages career growth and flexibility and job descriptions that accurately reflect the needed qualifications, knowledge, skills, and abilities.
- Measure and monitor process completion and quality of services to ensure efficient and responsive delivery of services.

Risk Management

- Protect city assets by controlling loss exposures while conserving human and financial resources.
- Ensure compliance with disability leave laws, such as the Americans with Disabilities Act (ADA0, Family Medical Leave Act (FMLA) along with Workers' Compensation, by collaborating with employees, departments, and medical providers to return employees to suitable, gainful employment.
- Promote a healthy and safe work environment that mitigates risk and potential loss while operating in compliance with state and federal regulations.
- Provide training and create awareness for regulations and statues that require the implementation of reasonable workplace accommodations.
- Engage in continuous process and operations improvement, including professional development, to stay abreast of industry and legal changes.
- Leverage technology to mitigate and analyze risk, and improve operational efficiencies.

Civil Service

- Shape strategies and plans which help put into practice and support the Police Department's vision and long-term direction.
- Seek and encourage ideas, improvements to deliver better approaches to recruitment.
- Lead the transformation of services by moving to a digital approach whenever possible.
- Actively promote diversity and equality of opportunity inside and outside the Civil Service.
- Maintain compliance with Chapter 143 of the Local Government Code.

Payroll

- Leverage technology to increase efficiencies and maintain the integrity of payroll information.
- Enhance services and transparency through technology.
- Provide accurate and timely reporting and analysis of payroll information and data and payroll metrics.
- Provide training and create awareness for regulations and statues that require the implementation of reasonable workplace policies and procedures.
- Administer pay in compliance with state, federal and local regulations.

Finance Department
Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ADMINISTRATIVE PURCHASING-GOALS

Administration Department 102

MISSION STATEMENT

The purpose of the Purchasing Department is to provide appropriate goods and services in the right quality and at the best overall price from competitive sources.

Accomplishments on budget year 2020-21 objectives:

- ✓ Training for everyone with purchasing authority on purchasing laws and processes.
- ✓ Continue to develop and refine standard contracts (Complete for construction projects, services and Professional Services).

2021-22 Budget Year Goals:

- Implement Electronic Purchase Ordering; *In Progress*
- Attend Purchasing training, conferences and/or workshops (ongoing)
- Consolidate vendors/develop preferred providers lists with negotiated terms for frequently purchased items
- Develop standard Purchase Order Terms to be included with all PO's issued.
- Training for everyone with purchasing authority on purchasing laws and processes.
- Process/forms to request office supplies, business cards and other supplies for City Hall.
- Refine process and develop forms for getting and reporting 3 quotes (in process).
- Develop process for HUB vendors- finding, contacting, reporting of contact.
- Continue to develop and refine standard RFP, RFQ and IFB packets (ongoing/complete).
- Help with Inventory Management at the Warehouse.
- Help with Emergency Preparedness/Continuance of Operations supply coordination and storage.
- Update current vendor files- Vendor Packets, W-9's, COI's, etc.
- Digitize purchasing records/files (in process).

GENERAL FUND - 01 - Finance Department

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 FINANCE

Administration Department 102

MISSION STATEMENT

The purpose of the Finance Department is to develop, implement and maintain accounting policies and procedures; to ensure that all transactions are recorded in compliance with Generally Accepted Accounting Principles; to protect and optimize the City's assets through sound investment practices; and to foster public trust.

Accomplishments on budget year 2020-21 objectives:

- ✓ Received the 41st Certificate of Achievement for Excellence in Financial Reporting
- ✓ Received the GFOA Distinguished Budget Presentation Award
- ✓ Began Vendor files updates

2021-22 Budget Year Goals:

- Continue cross training of all positions in finance department.
- Work to receive the 42nd Certificate of Achievement for Excellence in Financial Reporting.
- Work to receive the Distinguished Budget Presentation Award
- Complete the procedure manuals (Bus Book) for each area and store information electronically so it is accessible to departments for cross training; *In Progress*
- Continue working with City Manager and Department Heads to update 5 year CIP
- Continue online posting of financial records earn Transparency Stars Award from State Comptroller; *Ongoing*
- Complete the procedure manuals for each area and store information electronically so it is accessible to departments for cross training. *In progress*
- Continue to analyze and establish reports to inform Council and City manager of City revenue's pertaining to Highway 146 expansion and COVID-19; *In Progress*
- Continue updating all Vendor files

COMMUNICATIONS AND VISITOR RELATIONS

Administration Department 102

MISSION STATEMENT

The Seabrook Office of Community and Visitor Relations works to strategically and consistently position Seabrook as a vibrant and desirable place to live, visit and do business by engaging and interacting with the public. Community and Visitor Relations provides a variety of services including resident and visitor websites and publications, community events and programs, tourism and economic development marketing and media relations

Accomplishments on Budget Year 2020-21 Objectives

- ✓ COVID-19 Campaign
 - ✓ Stay Home PSAs
 - ✓ Shop & Eat Local Programs
 - ✓ Social Media Blitz
 - ✓ Story Time with the Mayor
- ✓ HOT Sponsorship Updates
- ✓ Hurrican Season
 - ✓ Prepardenss Campaign
 - ✓ Social Media Blitz
 - ✓ Evacuation Routes PSA
 - ✓ Home Emergency Kit PSA
 - ✓ Preparing your Pets PSA
 - ✓ Get #SeabrookReady PSA
 - ✓ TS Cristobal
 - ✓ Hurricane Laura
 - ✓ TS Beta
 - ✓ Hurricane Delta
 - ✓ Hurricane Zeta
- ✓ Events
 - ✓ 4th of July (prepared but canceled last minute)
 - ✓ Virtual Kids Fish
 - ✓ Tree Lighting
 - ✓ Breakfast with Santa Drive Thru
- ✓ PSA Campaign
 - ✓ Daylight Savings Time Begin & End
 - ✓ Turkey Frying Safety
 - ✓ Cease the Grease
 - ✓ Mosquito Spraying
 - ✓ Water Conservation
 - ✓ Fireworks Ordinance
 - ✓ Golf Cart Registration
 - ✓ Register Your Pet
- ✓ Social Media Policy Update
- ✓ Department Analytics

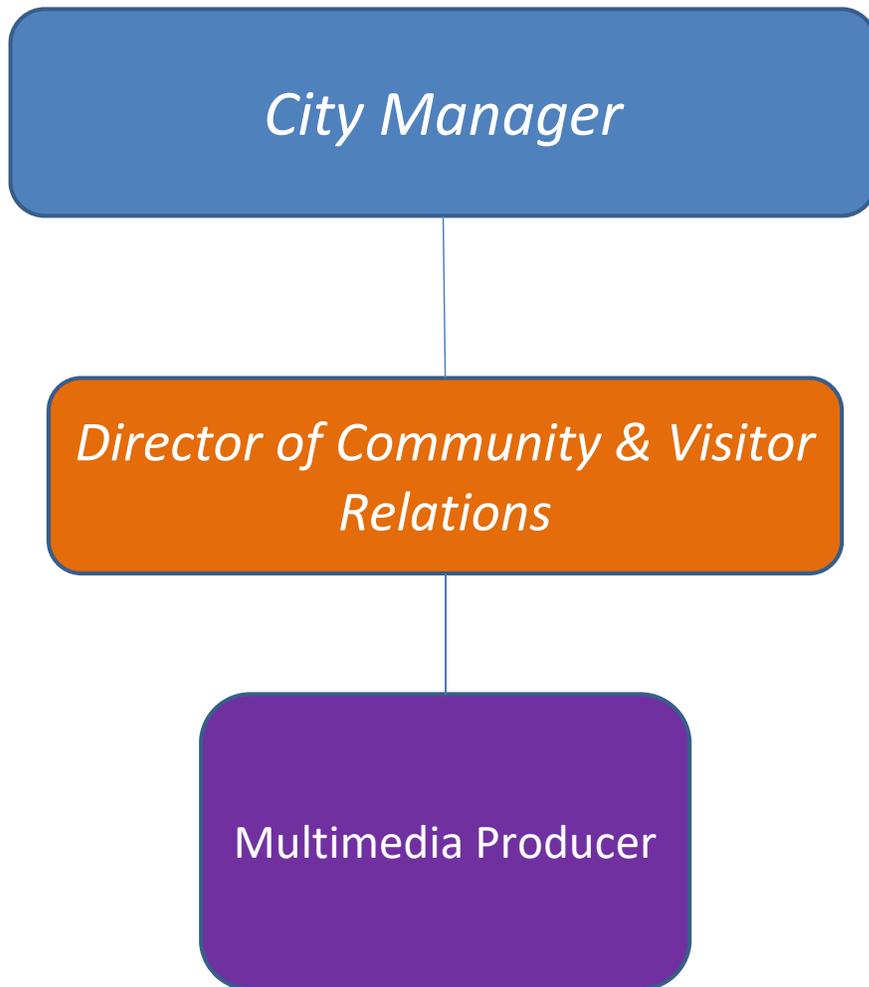
- ✓ Volunteer Management & Data
- ✓ Intranet Development
- ✓ 2020 Charter Election
- ✓ 2021 Seabrook Love Calendar
- ✓ Virtual Council Meetings
- ✓ EDC LinkedIn
- ✓ Continuation of SH146 Website & Updates
- ✓ Strategic Plan Design

Goals for Budget Year 2021-22 Include:

- Completion of Online Seabrook Citizen's University (SCU)
- 5-Minute Community Survey Series
- Promotion and expansion of Seabrook Rocks community art project
- Continue pelican additions
- Social Media Policy Update
- Economic Development Multimedia Campaign
- Art and Water Conservation Event
- Vlogging and Social Video Production
- Continuation of SH 146 Campaign
- Employee/Council Training Series
- Implementation of Internal Public Information Protocols and Procedures
- Livable Center Study Campaign

COMMUNITY AND VISITOR RELATIONS

Administration Department 102



- Funded by General Fund
- Funded 1/2 by General & 1/2 by HOT
- Fund 1/3 General, 1/3 HOT, 1/3 EDC

Fund 01 - General Fund

102-ADMINISTRATION

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2020	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 1,128,736	\$ 1,180,434	\$ 1,266,642	\$ 1,253,132	\$ 1,260,411	\$ 7,279	0.58%	\$ (6,231)	-0.49%
TOTAL SUPPLIES	\$ 283	\$ 23,430	\$ 18,062	\$ 6,952	\$ 300	\$ (6,652)	-95.68%	\$ (17,762)	-98.34%
TOTAL SERVICES	\$ 142,397	\$ 153,168	\$ 198,029	\$ 178,029	\$ 248,050	\$ 70,021	39.33%	\$ 50,021	25.26%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,271,416	\$ 1,357,032	\$ 1,482,733	\$ 1,438,113	\$ 1,508,761	\$ 70,648	4.91%	\$ 26,028	1.76%

	2019	ACTUAL 2020	2021	BUDGET 2022
PERSONNEL SERVICES				
City Manager	1	1	1	1
Administrative Assistant	0	1	0	0
Director of Finance	1	1	1	1
Accounting Manager	1	1	1	1
Purchasing Coordinator	1	1	1	1
Accounts Payable Clerk	0.5	1	1	1
Director of Human Resource	1	1	1	1
Human Resource Specialist	1	1	1	1
Director of Community & Visitor Relations	0.5	0.5	0.5	0.5
Events & Communications & Specialist	0.3	0.3	0.3	0.3
Communication Position	0	0	1	1
Director of EDC	1	1	1	1
Administrative Assistant	0.7	0.7	0.7	0.7
GIS Technician	1	1	1	1
Full Time Positions	10	11.5	11.5	11.5

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

102-ADMINISTRATIVE

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
3010 SALARIES	\$ 562,869	\$ 680,225	\$ 709,440	\$ 765,259	\$ 761,642	\$ 703,705
3011 EDUCATION INCENTIVE	2,550	2,562	2,405	1,950	2,501	4,050
3012 OVERTIME	1,922	3,988	3,033	4,200	3,209	4,200
3014 CAR ALLOWANCE	9,498	11,063	9,401	9,540	9,990	9,900
3015 CONTRACT LABOR	-	16,161	-	-	-	67,259
3018 EDC SALARIES	128,229	122,470	133,038	136,898	139,976	142,336
3019 EDC OT	71	-	-	-	-	-
3020 EDC HOSPITALIZATION	20,383	14,038	14,856	18,116	15,344	17,862
3021 EDC CAR ALLOWANCE	3,600	2,077	3,600	3,600	3,430	3,600
3022 EDC FICA	10,471	10,982	10,951	10,828	10,067	11,244
3023 EDC RETIREMENT	21,218	21,168	22,875	22,390	21,859	22,810
3100 FICA TAXES	39,492	46,593	50,035	58,852	53,371	55,142
3110 RETIREMENT	95,704	109,088	116,304	125,030	111,809	113,085
3120 HOSPITALIZATION	71,732	85,173	99,704	106,269	113,649	100,490
3130 WORKERS COMPENSATION	1,332	2,124	2,314	2,853	2,726	1,683
3150 GIFT/APPRECIATION CERTIFICATES	446	577	600	650	650	525
3350 UNEMPLOYMENT BENEFITS	1,678	448	1,878	207	2,908	2,520
TOTAL PERSONNEL	\$ 971,196	\$ 1,128,736	\$ 1,180,434	\$ 1,266,642	\$ 1,253,132	\$ 1,260,411
4010 OFFICE SUPPLIES	-	283	-	300	-	300
4150 SMALL TOOLS & EQUIPMENT	15	-	23,430	17,762	6,952	-
TOTAL SUPPLIES	\$ 15	\$ 283	\$ 23,430	\$ 18,062	\$ 6,952	\$ 300
5020 DUES & SUBSCRIPTIONS	3,658	4,207	5,989	14,674	14,464	15,927
5025 BANK FEES	68,609	22,572	-	-	-	-
5030 RENTALS & AGREEMENTS	-	-	5,468	41,234	29,347	35,444
5041 IT HARDWARE	985	-	23,666	8,368	6,764	4,836
5110 MAINT-AUTOS/EQUIP	-	-	-	-	-	-
5115 EQUIP MAINT	1,733	-	1,910	1,928	2,006	2,106
5200 PROF FEES-ACCTG	38,996	39,236	40,502	49,000	48,559	49,000
5222 PROF FEES - TAX COLLECTION	8,598	8,603	8,904	8,500	7,798	8,920
5227 PROF FEES - CONSULTING	-	-	-	-	-	49,532
5300 TRAINING & CONFERENCE	10,184	13,220	8,238	17,025	9,121	19,485
5305 MOVING EXPENSE	-	-	-	-	-	-
5320 INSURANCE AUTO	-	-	-	-	-	-
5400 TELEPHONE	1,415	1,849	1,145	2,800	1,802	2,800
5445 CENTRAL APPRAISAL FEE	51,911	52,230	56,870	54,000	57,882	59,500
5465 MISC EXPENDITURES	587	481	475	500	286	500
TOTAL SERVICES	\$ 186,674	\$ 142,397	\$ 153,168	\$ 198,029	\$ 178,029	\$ 248,050
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -					
TOTAL EXPENDITURES	\$ 1,157,885	\$ 1,271,416	\$ 1,357,032	\$ 1,482,733	\$ 1,438,113	\$ 1,508,761



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

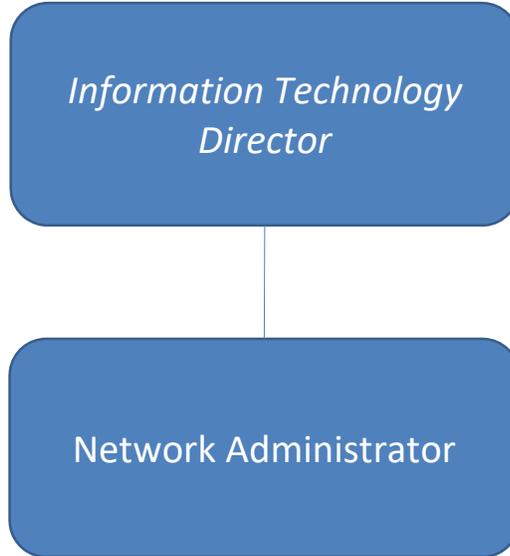
102-ADMINISTRATIVE

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 765,259	\$ 761,642	\$ 703,705	\$ (57,937)	-7.61%	\$ (61,554)	-8.04%
3011 EDUCATION INCENTIVE	1,950	2,501	4,050	1,548	61.89%	2,100	107.67%
3012 OVERTIME	4,200	3,209	4,200	991	30.87%	-	0.00%
3014 CAR ALLOWANCE	9,540	9,990	9,900	(90)	-0.91%	360	3.77%
3015 CONTRACT LABOR	-	-	67,259	67,259	0.00%	67,259	0.00%
3018 EDC SALARIES	136,898	139,976	142,336	2,359	1.69%	5,438	3.97%
3019 EDC OT	-	-	-	-	0.00%	-	0.00%
3020 EDC HOSPITALIZATION	18,116	15,344	17,862	2,519	16.41%	(254)	-1.40%
3021 EDC CAR ALLOWANCE	3,600	3,430	3,600	170	4.95%	-	0.00%
3022 EDC FICA	10,828	10,067	11,244	1,178	11.70%	416	3.85%
3023 EDC RETIREMENT	22,390	21,859	22,810	951	4.35%	420	1.88%
3100 FICA TAXES	58,852	53,371	55,142	1,770	3.32%	(3,710)	-6.30%
3110 RETIREMENT	125,030	111,809	113,085	1,276	1.14%	(11,945)	-9.55%
3120 HOSPITALIZATION	106,269	113,649	100,490	(13,159)	-11.58%	(5,779)	-5.44%
3130 WORKERS COMPENSATION	2,853	2,726	1,683	(1,043)	-38.27%	(1,170)	-41.02%
3150 GIFT/APPRECIATION CERTIFICATES	650	650	525	(125)	-19.23%	(125)	-19.23%
3350 UNEMPLOYMENT BENEFITS	207	2,908	2,520	(388)	-13.35%	2,313	1117.39%
TOTAL PERSONNEL	\$ 1,266,642	\$ 1,253,132	\$ 1,260,411	\$ 7,279	0.58%	\$ (6,231)	-0.49%
4010 OFFICE SUPPLIES	300	-	300	300	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	17,762	6,952	-	(6,952)	-100.00%	(17,762)	-100.00%
TOTAL SUPPLIES	\$ 18,062	\$ 6,952	\$ 300	\$ (6,652)	-95.68%	\$ (17,762)	-98.34%
5020 DUES & SUBSCRIPTIONS	8,685	8,475	15,927	7,453	87.94%	7,242	83.39%
5025 BANK FEES	-	-	-	-	0.00%	-	0.00%
5030 RENTALS & AGREEMENTS	12,256	10,311	35,444	25,133	243.73%	23,188	189.20%
5041 IT HARDWARE	8,368	6,764	4,836	(1,928)	-28.50%	(3,532)	-42.21%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5115 EQUIP MAINT	1,928	2,006	2,106	100	5.00%	178	9.23%
5200 PROF FEES-ACCTG	49,000	48,559	49,000	441	0.91%	-	0.00%
5222 PROF FEES - TAX COLLECTION	-	-	8,920	8,920	0.00%	8,920	0.00%
5227 PROF FEES - CONSULTING	-	-	49,532	49,532	0.00%	49,532	0.00%
5300 TRAINING & CONFERENCE	17,025	9,121	19,485	10,364	113.63%	2,460	14.45%
5305 MOVING EXPENSE	-	-	-	-	0.00%	-	0.00%
5320 INSURANCE AUTO	-	-	-	-	0.00%	-	0.00%
5400 TELEPHONE	2,800	1,802	2,800	998	55.36%	-	0.00%
5445 CENTRAL APPRAISAL FEE	54,000	57,882	59,500	1,618	2.80%	5,500	10.19%
5465 MISC EXPENDITURES	500	286	500	214	74.77%	-	0.00%
TOTAL SERVICES	\$ 154,562	\$ 145,205	\$ 248,050	\$ 102,845	70.83%	\$ 93,488	60.49%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,439,266	\$ 1,405,290	\$ 1,508,761	\$ 103,471	7.36%	\$ 69,495	4.83%



GENERAL FUND 01 - INFORMATION TECHNOLOGY

Department 103



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 INFORMATION TECHNOLOGY

DEPARTMENT 103

MISSION STATEMENT

The purpose of the technology department is to develop, implement and maintain the City's technology infrastructure and improve operating efficiencies.

Accomplishments on budget year 2020-21 objectives:

- ✓ Replace 5 old network switches
- ✓ Add access control door hardware to Community House
- ✓ Upgrade one Virtual Server host
- ✓ install meeting room scheduling devices in conference rooms
- ✓ Add storage space to Storage Area Network (where all production Virtual Servers are stored)
- ✓ install additional cameras at intersections where fiber is available
- ✓ install cameras at water infrastructure locations
- ✓ switch existing SCADA network from wireless connections to fiber infrastructure
- ✓ separate outdoor camera fiber connections on dedicated network
- ✓ finish configuring unified guest wireless network at City Hall and Public Works

2021-22 Budget Year Goals:

- Migrate shared data to Office365 for most departments
- Replace 5 old network switches
- Add access control door hardware to Community House
- Replace 15 old computers
- Upgrade Windows backup server hardware
- Upgrade Windows server operating system on remote access server
- Replace remaining

FUND 01 - GENERAL FUND

103-INFORMATION TECHNOLOGY

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 274,219	\$ 273,079	\$ 287,693	\$ 289,178	\$ 299,826	\$ 10,648	3.68%	\$ 12,133	4.22%
TOTAL SUPPLIES	\$ 47,316	\$ 12,340	\$ 3,000	\$ 1,958	\$ 3,000	\$ 1,042	53.20%	\$ -	0.00%
TOTAL SERVICES	\$ 17,743	\$ 82,459	\$ 83,939	\$ 70,272	\$ 102,225	\$ 31,953	45.47%	\$ 18,286	21.78%
TOTAL CAPITAL OUTLAY	\$ 90,074	\$ 15,341	\$ 8,500	\$ 12,111	\$ -	\$ (12,111)	-78.95%	\$ (8,500)	-9.44%
TOTAL EXPENDITURES	\$ 429,353	\$ 383,219	\$ 383,132	\$ 373,519	\$ 405,051	\$ 31,532	8.44%	\$ 21,919	5.72%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
Information Technology Director	1	1	1	1
Network Administrator	1	1	1	1
Full Time Positions	2	2	2	2

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

103-IT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 170,606	\$ 182,100	\$ 182,208	\$ 192,211	\$ 198,393	\$ 207,683
3011 EDUCATION INCENTIVE	2,700	2,700	2,423	2,400	2,759	3,250
3012 OVERTIME	407	1,057	1,192	1,500	1,710	-
3014 CAR ALLOWANCE	7,800	7,800	7,592	8,100	8,719	8,100
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	13,185	13,698	13,672	15,622	15,551	16,756
3110 RETIREMENT	30,089	30,669	30,996	31,830	31,801	33,553
3120 HOSPITALIZATION	38,921	35,284	33,820	34,849	28,495	28,765
3130 WORKERS COMPENSATION	798	798	788	1,045	998	1,114
3150 GIFT/APPRECIATION CERTIFICATES	96	96	100	100	100	100
3350 UNEMPLOYEMENT BENEFITS	324	18	288	36	652	504
TOTAL PERSONNEL	\$ 264,926	\$ 274,219	\$ 273,079	\$ 287,693	\$ 289,178	\$ 299,826
4150 SMALL TOOLS & EQUIPMENT	40,784	47,310	12,340	2,500	1,483	2,500
4400 SUPPLIES	-	6	-	500	476	500
TOTAL SUPPLIES	\$ 40,784	\$ 47,316	\$ 12,340	\$ 3,000	\$ 1,958	\$ 3,000
5020 DUES & SUBSCRIPTIONS	464	484	355	500	762	500
5030 RENTALS & SERVICE AGRMTS	5,160	12,329	1,855	5,000	3,283	6,000
5041 IT HARDWARE	-	-	54,882	46,600	31,990	67,000
5042 IT SOFTWARE AGRMTS	-	-	23,211	27,489	29,875	22,975
5300 TRAINING & CONFERENCE	1,883	2,700	-	1,250	1,569	2,650
5400 TELEPHONE	1,371	1,868	1,623	2,100	1,883	2,100
5465 MISC EXPENDITURES	1,043	362	533	1,000	909	1,000
TOTAL SERVICES	\$ 9,921	\$ 17,743	\$ 82,459	\$ 83,939	\$ 70,272	\$ 102,225
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	34,282	90,074	15,341	8,500	12,111	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	34,282	90,074	15,341	8,500	12,111	-
TOTAL EXPENDITURES	\$ 349,912	\$ 429,353	\$ 383,219	\$ 383,132	\$ 373,519	\$ 405,051

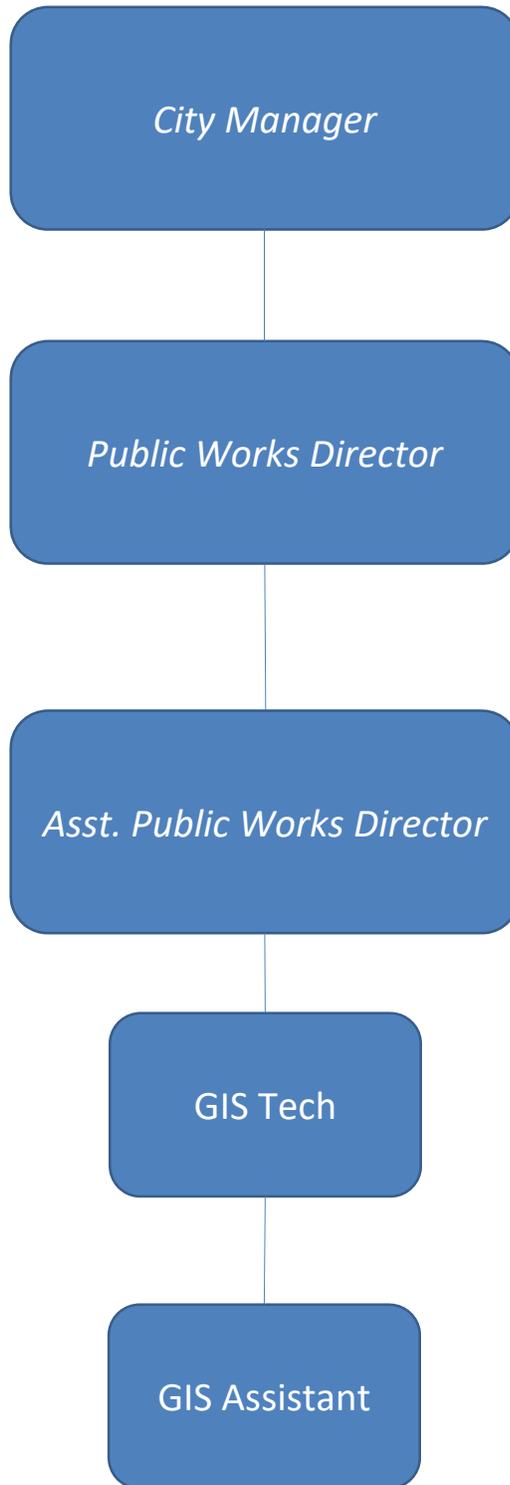
**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

103-IT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 31			2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 192,211	\$ 198,393	\$ 207,683	\$ 9,291	4.68%	15,472	8.05%
3011 EDUCATION INCENTIVE	2,400	2,759	3,250	491	17.80%	850	35.42%
3012 OVERTIME	1,500	1,710	-	(1,710)	-100.00%	(1,500)	-100.00%
3014 CAR ALLOWANCE	8,100	8,719	8,100	(619)	-7.10%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	15,622	15,551	16,756	1,205	7.75%	1,134	7.26%
3110 RETIREMENT	31,830	31,801	33,553	1,752	5.51%	1,723	5.41%
3120 HOSPITALIZATION	34,849	28,495	28,765	270	0.95%	(6,084)	-17.46%
3130 WORKERS COMPENSATION	1,045	998	1,114	115	11.55%	69	6.58%
3150 GIFT/APPRECIATION CERTIFICATES	100	100	100	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	36	652	504	(148)	-22.65%	468	1300.00%
TOTAL PERSONNEL	\$ 287,693	\$ 289,178	\$ 299,826	\$ 10,648	3.68%	\$ 12,133	4.22%
4150 SMALL TOOLS & EQUIPMENT	2,500	1,483	2,500	1,017	68.60%	-	0.00%
4400 SUPPLIES	500	476	500	24	5.15%	-	0.00%
TOTAL SUPPLIES	\$ 3,000	\$ 1,958	\$ 3,000	1,042	53.20%	-	0.00%
5020 DUES & SUBSCRIPTIONS	500	762	500	(262)	-34.42%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	5,000	3,283	6,000	2,717	82.76%	1,000	20.00%
5041 IT HARDWARE	46,600	31,990	67,000	35,010	109.44%	20,400	43.78%
5042 IT SOFTWARE AGRMTS	27,489	29,875	22,975	(6,900)	-23.10%	(4,514)	-16.42%
5300 TRAINING & CONFERENCE	1,250	1,569	2,650	1,081	68.88%	1,400	112.00%
5400 TELEPHONE	2,100	1,883	2,100	217	11.52%	-	0.00%
5465 MISC EXPENDITURES	1,000	909	1,000	91	9.99%	-	0.00%
TOTAL SERVICES	\$ 83,939	\$ 70,272	\$ 102,225	\$ 31,953	45.47%	18,286	21.78%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	8,500	12,111	-	(12,111)	-100.00%	(8,500)	-100.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	8,500	12,111	-	(12,111)	-100.00%	(8,500)	-100.00%
TOTAL EXPENDITURES	\$ 383,132	\$ 373,519	\$ 405,051	\$ 31,532	8.44%	21,919	5.72%

GENERAL FUND - 01 - GIS

Administration Department 104



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 GIS

Adminstration Department 104

MISSION STATEMENT

The City of Seabrook GIS Department conducts and disseminates Geographic Information education and research to foster a highly-skilled, multi-disciplinary workforce and to confront challenges important to Seabrook's citizens.

2020-21 Budget Year Goals:

- ✓ Perform additional GIS mapping.
- ✓ Create, collect, maintain, and distribute high quality, up-to-date, and complete geospatial data
- ✓ Ensure that the City's GIS and data are available for day-to-day City/regional purposes
- ✓ Share the City's GIS data and services as needed
- ✓ Raise the awareness of GIS
- ✓ Assist agencies to integrate spatial technology and thinking into their business processes and applications
- ✓ Support emergency planning, response, and recovery
- ✓ Support all City departments
- ✓ GIS Data Management and Maintenance
- ✓ Developing custom applications, interactive maps, and specific project map documents for analysis and inquiry of GIS information
- ✓ Expand roles of GIS Tech
- ✓ Expand roles of GIS Assistant
- ✓ Provide training to new ESRI account users

2021-22 Budget Year Goals:

- Perform additional GIS mapping.
- Create, collect, maintain, and distribute high quality, up-to-date, and complete geospatial data
- Ensure that the City's GIS and data are available for day-to-day City/regional purposes
- Share the City's GIS data and services as needed
- Raise the awareness of GIS
- Assist agencies to integrate spatial technology and thinking into their business processes and applications
- Support emergency planning, response, and recovery
- Support all City departments

- GIS Data Management and Maintenance
- Developing custom applications, interactive maps, and specific project map documents for analysis and inquiry of GIS information
- Expand the responsibilities of the GIS division
- Explore automated processes that can be intergrated into existing workflows
- Ensure city's drone program continues to be compliant with state and federal law

Fund 01 - General Fund

104-GIS GEOGRAPHIC INFORMATION SYSTEMS

	ACTUAL		BUDGET 2021	FORECAST 2021	BUDGET 2022	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020				\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ -	\$ -	\$ 78,528	\$ 78,528	\$ 142,925	\$ 64,397	82.01%	\$ 64,397	82.01%
TOTAL SUPPLIES	\$ -	\$ -	\$ 4,416	\$ 14,241	\$ 15,550	\$ 1,309	9.19%	\$ 11,134	252.13%
TOTAL SERVICES	\$ -	\$ -	\$ 18,252	\$ 20,984	\$ 44,285	\$ 23,300	111.04%	\$ 26,033	142.63%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 2,873	\$ 2,873	0.00%	\$ 2,873	0.00%
TOTAL EXPENDITURES	\$ -	\$ -	\$ 101,196	\$ 113,753	\$ 205,633	\$ 91,880	80.77%	\$ 104,437	103.20%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
GIS Coordinator	0	0	0	1
GIS Supervisor	0	0	0	1
Full Time Positions	0	0	0	2

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

104-GIS GEOGRAPHIC INFORMATION SYSTEMS

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES				\$ 52,837	\$ 52,837	\$ 98,587
3011 EDUCATION INCENTIVE				300	300	600
3012 OVERTIME				-	-	-
3100 FICA TAXES				4,065	4,065	7,588
3110 RETIREMENT				8,625	8,625	15,778
3120 HOSPITALIZATION				11,617	11,617	19,368
3130 WORKERS COMPENSATION				1,016	1,016	400
3150 GIFT/APPRECIATION CERTIFICATES				50	50	100
3350 UNEMPLOYMENT BENEFITS				18	18	504
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 78,528	\$ 78,528	\$ 142,925
4010 OFFICE SUPPLIES					300	1,500
4040 GAS & OIL SUPPLY						7,000
4150 SMALL TOOLS & EQUIPMENT				4,416		7,000
4400 MISC SUPPLIES					13,941	50
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ 4,416	\$ 14,241	\$ 15,550
5020 DUES & SUBSCRIPTIONS					7,343	7,246
5030 RENTALS & AGREEMENTS				12,256	11,076	22,322
5041 IT HARDWARE				3,568		1,500
5042 IT SOFTWARE						-
5110 MAINT-AUTOS/EQUIP						7,167
5115 EQUIP MAINT				1,928	2,006	-
5300 TRAINING & CONFERENCE				250	560	3,000
5320 INSURANCE AUTO						750
5400 TELEPHONE						2,000
5465 MISC EXPENDITURES				250		300
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ 18,252	\$ 20,984	\$ 44,285
6020 EQUIPMENT						-
6410 VEHICLE AMORTIZATION						2,873
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,873
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 101,196	\$ 113,753	\$ 205,633



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

104-GIS GEOGRAPHIC INFORMATION SYSTEMS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 52,837	\$ 52,837	\$ 98,587	\$ 45,750	86.59%	\$ 45,750	86.59%
3011 EDUCATION INCENTIVE	300	300	600	300	100.00%	300	100.00%
3012 OVERTIME	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	4,065	4,065	7,588	3,523	86.66%	3,523	86.66%
3110 RETIREMENT	8,625	8,625	15,778	7,153	82.93%	7,153	82.93%
3120 HOSPITALIZATION	11,617	11,617	19,368	7,751	66.72%	7,751	66.72%
3130 WORKERS COMPENSATION	1,016	1,016	400	(616)	-60.64%	(616)	-60.64%
3150 GIFT/APPRECIATION CERTIFICATES	50	50	100	50	100.00%	50	100.00%
3350 UNEMPLOYEMENT BENEFITS	18	18	504	486	2700.00%	486	2700.00%
TOTAL PERSONNEL	\$ 78,528	\$ 78,528	\$ 142,925	\$ 64,397	82.01%	\$ 64,397	82.01%
4010 OFFICE SUPPLIES	-	300	1,500	1,200	400.00%	1,500	0.00%
4040 GAS & OIL SUPPLY	-	-	7,000	7,000	0.00%	7,000	0.00%
4150 SMALL TOOLS & EQUIPMENT	4,416	-	7,000	7,000	0.00%	2,584	58.51%
4400 MISC SUPPLIES	-	13,941	50	(13,891)	-99.64%	50	0.00%
TOTAL SUPPLIES	\$ 4,416	\$ 14,241	\$ 15,550	\$ 1,309	9.19%	\$ 11,134	252.13%
5020 DUES & SUBSCRIPTIONS	-	7,343	7,246	(97)	-1.32%	7,246	0.00%
5030 RENTALS & AGREEMENTS	12,256	11,076	22,322	11,246	101.53%	10,066	82.13%
5041 IT HARDWARE	3,568	-	1,500	1,500	0.00%	(2,068)	-57.96%
5042 IT SOFTWARE	-	-	-	-	0.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	-	-	7,167	7,167	0.00%	7,167	0.00%
5115 EQUIP MAINT	1,928	2,006	-	(2,006)	-100.00%	(1,928)	-100.00%
5300 TRAINING & CONFERENCE	250	560	3,000	2,440	435.71%	2,750	1100.00%
5320 INSURANCE AUTO	-	-	750	750	0.00%	750	0.00%
5400 TELEPHONE	-	-	2,000	2,000	0.00%	2,000	0.00%
5465 MISC EXPENDITURES	250	-	300	300	0.00%	50	20.00%
TOTAL SERVICES	\$ 18,252	\$ 20,984	\$ 44,285	\$ 23,300	111.04%	\$ 26,033	142.63%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6410 VEHICLE AMORTIZATION	-	-	2,873	2,873	0.00%	2,873	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 2,873	\$ 2,873	0.00%	\$ 2,873	0.00%
TOTAL EXPENDITURES	\$ 101,196	\$ 113,753	\$ 205,633	\$ 91,880	80.77%	\$ 104,437	103.20%



GENERAL FUND 01 - EMERGENCY MANGAGEMENT

DEPARTMENT 103



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

EMERGENCY MANAGEMENT DEPARTMENT 106 - GOALS

MISSION STATEMENT

The Office of Emergency Management is established through state statutes and is tasked with the responsibility of planning for, responding to, recovering from and mitigating all natural and manmade disasters. To that end, this office strives to establish and maintain plans and standard operating procedures to address those hazards which have been identified through hazard vulnerability studies.

Accomplishments on budget year 2020-21 objectives:

- ✓ Provide support for all responders and employees in their daily and emergency responses
- ✓ Reinforce the working relationship and the communication with the community to keep them prepared for any all types of Emergencies.
- ✓ Network with Local, Regional, State and National Partners to secure the working relationships and obtain contact information for when needed in times of Emergencies.

2021-22 Budget Year Goals:

- Network with Local, Regional, State and National Partners to secure the working relationships and obtain contact information for when needed in times of Emergencies.
- Work with every department to develop pandemic emergency response plans.
- Evaluate Emergency Management Contracts and review all new contracts so that it will make sure that it is the best interest of the City of Seabrook.

FUND 01 - GENERAL FUND

106-EMERGENCY MANAGEMENT

	ACTUAL		BUDGET 2021	FORECAST 2021	BUDGET 2022	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020				\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 121,055	\$ 172,393	\$ 138,823	\$ 133,699	\$ 141,684	\$ 7,986	5.97%	\$ 2,861	2.06%
TOTAL SUPPLIES	\$ 351	\$ 312	\$ 625	\$ 1,576	\$ 625	\$ (951)	-60.34%	\$ -	0.00%
TOTAL SERVICES	\$ 36,465	\$ 28,540	\$ 42,190	\$ 33,809	\$ 42,390	\$ 8,581	25.38%	\$ 200	0.47%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 157,871	\$ 201,244	\$ 181,638	\$ 169,084	\$ 184,699	\$ 15,615	9.24%	\$ 3,061	1.69%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
Emergency Management Director	1	1	1	1
Fire Marshall	0	0	0.5	0.5
Emergency Service Director	0	0	0.5	0.5
Full Time Positions	1	1	2	2

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

106-EMERGENCY MANAGEMENT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 88,963	\$ 90,790	\$ 127,421	\$ 100,858	\$ 96,795	\$ 103,122
3011 EDUCATION INCENTIVE	-	-	-	-	307	115
3012 OVERTIME	-	-	365	-	777	-
3014 CAR ALLOWANCE	-	-	1,592	1,800	1,547	1,800
3100 FICA TAXES	6,846	6,922	9,746	7,853	7,487	8,035
3110 RETIREMENT	14,620	14,690	20,805	16,370	14,938	16,642
3120 HOSPITALIZATION	9,069	8,392	11,990	11,585	11,271	11,371
3130 WORKERS COMPENSATION	167	156	280	289	276	297
3150 GIFT/APPRECIATION CERTIFICATES	48	96	50	50	50	50
3350 UNEMPLOYEMENT BENEFITS	162	9	144	18	252	252
TOTAL PERSONNEL	\$ 119,874	\$ 121,055	\$ 172,393	\$ 138,823	\$ 133,699	\$ 141,684
4010 OFFICE SUPPLIES	28	24	82	125	90	125
4150 SMALL TOOLS & EQUIP	193	327	114	500	1,486	500
TOTAL SUPPLIES	\$ 221	\$ 351	\$ 312	\$ 625	\$ 1,576	\$ 625
5020 DUES & SUBSCRIPTIONS	670	540	-	290	482	490
5030 RENTALS & SERVICE AGRMTS	6,000	6,000	-	6,000	1,000	6,000
5110 MAINT-AUTOS/EQUIP	360	-	-	700	864	700
5170 MAINTENANCE - RADIOS	12,168	13,401	11,658	14,000	11,332	14,000
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF SERVICES- ENGINEERING	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	3,871	2,692	37	6,400	5,907	6,400
5310 UNIFORMS	246	-	268	300	-	300
5320 AUTO INS	438	389	323	500	323	500
5400 TELEPHONE	7,734	8,006	10,043	8,600	8,420	8,600
5405 PHONE NETWORK NOTIFICATION SYS	6,068	5,400	5,400	5,400	5,481	5,400
5406 AUTOMATION WORKSTATION	-	-	-	-	-	-
5465 MISC EXPENDITURES	-	37	811	-	-	-
TOTAL SERVICES	\$ 37,555	\$ 36,465	\$ 28,540	\$ 42,190	\$ 33,809	\$ 42,390
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 157,650	\$ 157,871	\$ 201,244	\$ 181,638	\$ 169,084	\$ 184,699

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

106-EMERGENCY MANAGEMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 100,858	\$ 96,795	\$ 103,122	\$ 6,327	6.54%	\$ 2,264	2.24%
3011 EDUCATION INCENTIVE	-	307	115	(192)	-62.41%	115	0.00%
3012 OVERTIME	-	777	-	(777)	-100.00%	-	0.00%
3014 CAR ALLOWANCE	1,800	1,547	1,800	253	16.39%	-	0.00%
3100 FICA TAXES	7,853	7,487	8,035	548	7.32%	182	2.32%
3110 RETIREMENT	16,370	14,938	16,642	1,704	11.41%	272	1.66%
3120 HOSPITALIZATION	11,585	11,271	11,371	100	0.89%	(214)	-1.85%
3130 WORKERS COMPENSATION	289	276	297	21	7.67%	8	2.87%
3150 GIFT/APPRECIATION CERTIFICATES	50	50	50	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	18	252	252	-	0.00%	234	1300.00%
TOTAL PERSONNEL	\$ 138,823	\$ 133,699	\$ 141,684	\$ 7,986	5.97%	\$ 2,861	2.06%
4010 OFFICE SUPPLIES	125	90	125	35	38.89%	-	0.00%
4150 SMALL TOOLS & EQUIP	500	1,486	500	(986)	-66.35%	-	0.00%
TOTAL SUPPLIES	\$ 625	\$ 1,576	\$ 625	\$ (951)	-60.34%	\$ -	0.00%
5020 DUES & SUBSCRIPTIONS	290	482	490	8	1.66%	200	68.97%
5030 RENTALS & SERVICE AGRMTS	6,000	1,000	6,000	5,000	500.00%	0	0.00%
5110 MAINT-AUTOS/EQUIP	700	864	700	(164)	-18.95%	0	0.00%
5170 MAINTENANCE - RADIOS	14,000	11,332	14,000	2,668	23.54%	0	0.00%
5211 PROF FEES - INSPECTIONS	-	-	-	-	0.00%	0	0.00%
5215 PROF SERVICES- ENGINEERING	-	-	-	-	0.00%	0	0.00%
5300 TRAINING & CONFERENCE	6,400	5,907	6,400	493	8.34%	0	0.00%
5310 UNIFORMS	300	-	300	300	0.00%	0	0.00%
5320 AUTO INS	500	323	500	177	54.69%	0	0.00%
5400 TELEPHONE	8,600	8,420	8,600	180	2.13%	0	0.00%
5405 PHONE NETWORK NOTIFICATION SYS	5,400	5,481	5,400	(81)	-1.48%	0	0.00%
5406 AUTOMATION WORKSTATION	-	-	-	-	0.00%	0	0.00%
5465 MISC EXPENDITURES	-	-	-	-	0.00%	0	0.00%
TOTAL SERVICES	\$ 42,190	\$ 33,809	\$ 42,390	\$ 8,581	25.38%	\$ 200	0.47%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	0	0.00%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%	0	0.00%
TOTAL EXPENDITURES	\$ 181,638	\$ 169,084	\$ 184,699	\$ 15,615	9.24%	\$ 3,061	1.69%

**CITY OF SEABROOK
2021 - 2022 BUDGET
FUND 01 - GENERAL FUND**

107-NON-DEPARTMENTAL

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3100 FICA	-	125	274	-	172	-
3120 INSURANCE	4,838	(208)	-	-	-	-
3130 WORKERS COMP	-	-	-	-	-	-
3145 DRUG TESTING	6,727	11,434	10,354	8,500	9,153	9,000
3150 GIFT/APPRECIATION CERTIFICATES	2,138	1,918	3,770	3,050	3,159	3,150
3900 MERIT AWARDS	6,738	6,364	13,015	27,286	23,940	10,820
TOTAL PERSONNEL	\$ 20,440	\$ 19,633	\$ 27,429	\$ 38,836	\$ 36,424	\$ 22,970
4010 OFFICE SUPPLIES	18,280	25,055	19,244	23,800	18,297	19,600
4011 POSTAGE	5,244	8,721	4,959	8,000	5,532	7,000
4050 BULK PETROLEUM PURCHASES	4,697	-	-	-	1,921	-
4150 SMALL EQUIPMENT	4,332	5,633	-	-	-	-
TOTAL SUPPLIES	\$ 32,554	\$ 39,409	\$ 24,203	\$ 31,800	\$ 25,750	\$ 26,600
5010 ADVERTISING	18,444	7,620	6,248	8,992	8,575	9,500
5025 BANK FEES	12,818	12,397	15,969	18,003	15,547	18,853
5042 IT SOFTWARE AGRMTS	68,890	64,068	62,278	67,528	63,454	64,114
5110 MAINT-AUTOS/EQUIP	-	1,001	-	-	-	-
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5175 JANITORIAL SERVICES	10,235	9,325	10,205	12,000	10,084	12,000
5180 MAINT-BLDGS & GROUNDS	59,644	57,803	65,872	105,055	100,555	65,179
5190 CODIFICATION	10,276	40	-	-	-	-
5211 PROF FEES - INSPECTIONS	(75)	-	-	-	16,267	-
5215 PROF FEES - ENGINEERING	34,824	7,948	6,374	15,000	6,453	10,000
5220 PROF FEES - LEGAL	175,781	168,552	199,752	175,000	174,903	175,000
5221 LEGAL FEES - SPECIAL COUNSEL	-	-	1,279	-	-	-
5225 CONSULTANT/FIRE	-	-	-	-	-	-
5227 PROF FEES - CONSULTING	13,389	6,655	22,497	30,000	35,187	30,000
5230 CONTRACT-AMBULANCE SERV	246,269	246,269	49,920	-	-	-
5295 SAFETY COMMITTEE	3,218	3,029	3,180	4,500	3,607	3,700
5300 TRAINING & CONFERENCE	400	4,177	1,556	5,100	4,607	3,600
5330 INSURANCE-MISC	196,124	183,294	191,424	190,000	182,393	190,000
5331 INSURANCE REIMB	(111,994)	(62,491)	(13,446)	-	(32,207)	-
5400 TELEPHONE	6,989	6,518	7,354	8,000	7,244	7,304
5410 UTILITIES	46,496	45,316	40,842	54,000	45,749	48,000
5464 EVENTS	-	67	-	-	-	-
5465 MISC EXPENDITURES	691	917	1,176	1,000	125	500
TOTAL SERVICES	\$ 837,468	\$ 796,395	\$ 706,254	\$ 694,178	\$ 637,466	\$ 637,750
6050 FACILITIES	117,739	50,379	-	-	-	-
6070 LAND	165,076	1,064	243,567	-	-	-
6300 TRANSFER OUT OF GF	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 282,815	\$ 51,443	\$ 243,567	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 1,173,277	\$ 906,881	\$ 1,001,453	\$ 764,814	\$ 699,640	\$ 687,320

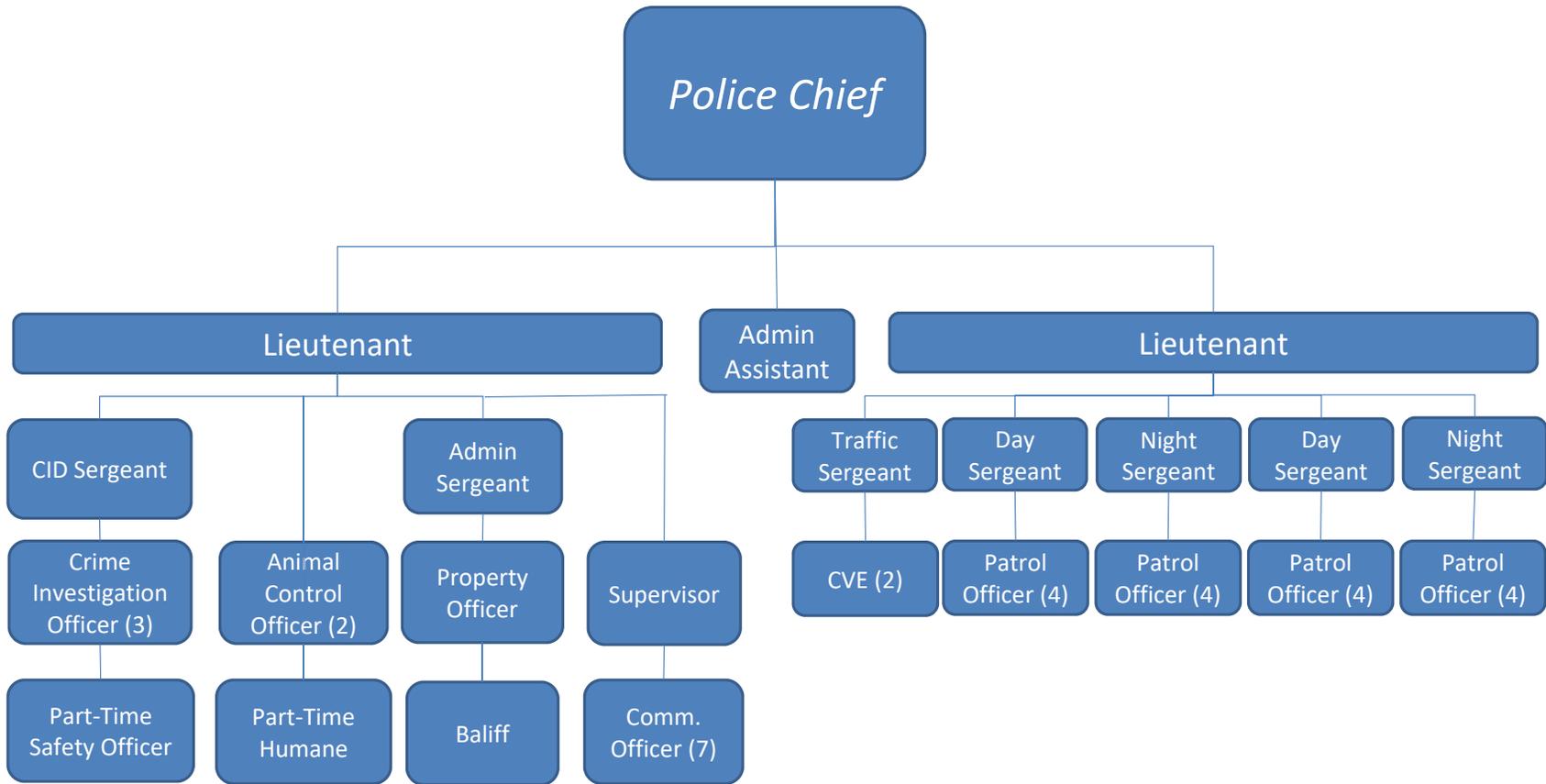


**CITY OF SEABROOK
2021 - 2022 BUDGET
FUND 01 - GENERAL FUND
107-NON-DEPARTMENTAL**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3100 FICA	-	172	-	(172)	-100.00%	-	0.00%
3120 INSURANCE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMP	-	-	-	-	0.00%	-	0.00%
3145 DRUG TESTING	8,500	9,153	9,000	(153)	-1.67%	500	5.88%
3150 GIFT/APPRECIATION CERTIFICATES	3,050	3,159	3,150	(9)	-0.29%	100	3.28%
3900 MERIT AWARDS	27,286	23,940	10,820	(13,120)	-54.80%	(16,466)	-60.35%
TOTAL PERSONNEL	\$ 38,836	\$ 36,424	\$ 22,970	\$ (13,454)	-36.94%	\$ (15,866)	-40.85%
4010 OFFICE SUPPLIES	23,800	18,297	19,600	1,303	7.12%	(4,200)	-17.65%
4011 POSTAGE	8,000	5,532	7,000	1,468	26.53%	(1,000)	-12.50%
4050 BULK PETROLEUM PURCHASES	-	1,921	-	(1,921)	-100.00%	-	0.00%
4150 SMALL EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	\$ 31,800	\$ 25,750	\$ 26,600	\$ 850	3.30%	(5,200)	-16.35%
5010 ADVERTISING	8,992	8,575	9,500	925	10.79%	508	5.65%
5025 BANK FEES	18,003	15,547	18,853	3,306	21.26%	850	4.72%
5042 IT SOFTWARE AGRMTS	67,528	63,454	64,114	660	1.04%	(3,414)	-5.06%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5175 JANITORIAL SERVICES	12,000	10,084	12,000	1,916	19.00%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	105,055	100,555	65,179	(35,376)	-35.18%	(39,876)	-37.96%
5190 CODIFICATION	-	-	-	-	0.00%	-	0.00%
5211 PROF FEES - INSPECTIONS	-	16,267	-	(16,267)	-100.00%	-	0.00%
5215 PROF FEES - ENGINEERING	15,000	6,453	10,000	3,547	54.96%	(5,000)	-33.33%
5220 PROF FEES - LEGAL	175,000	174,903	175,000	97	0.06%	-	0.00%
5221 LEGAL FEES - SPECIAL COUNSEL	-	-	-	-	0.00%	-	0.00%
5227 PROF FEES - CONSULTING	30,000	35,187	30,000	(5,187)	-14.74%	-	0.00%
5230 CONTRACT-AMBULANCE SERV	-	-	-	-	0.00%	-	0.00%
5295 SAFETY COMMITTEE	4,500	3,607	3,700	93	2.58%	(800)	-17.78%
5300 TRAINING & CONFERENCE	5,100	4,607	3,600	(1,007)	-21.86%	(1,500)	-29.41%
5330 INSURANCE-MISC	190,000	182,393	190,000	7,607	4.17%	-	0.00%
5331 INSURANCE REIMB	-	(32,207)	-	32,207	-100.00%	-	0.00%
5400 TELEPHONE	8,000	7,244	7,304	60	0.83%	(696)	-8.70%
5410 UTILITIES	54,000	45,749	48,000	2,251	4.92%	(6,000)	-11.11%
5464 EVENTS	-	-	-	-	0.00%	-	0.00%
5465 MISC EXPENDITURES	1,000	125	500	375	301.40%	(500)	-50.00%
TOTAL SERVICES	\$ 803,901	\$ 651,201	\$ 637,750	\$ (13,450)	-2.07%	\$ (166,151)	-20.67%
6050 FACILITIES	-	-	-	-	0.00%	-	0.00%
6070 LAND	-	-	-	-	0.00%	-	0.00%
6300 TRANSFER OUT OF GF	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 874,537	\$ 713,375	\$ 687,320	\$ (26,054)	-3.65%	\$ (187,217)	-21.41%

GENERAL FUND 01 - PUBLIC SAFETY

POLICE DEPARTMENT 200



CVE: Commercial Vehicle Enforcement
 TCO: Communications
 PSO: Public Safety Officer (Evidence Tech)

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 PUBLIC SAFETY

POLICE DEPARTMENT 200

MISSION STATEMENT

We, the members of the Seabrook Police Department, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the prevention of crime, the protection of life and property, the maintenance of law and order, the enforcement of laws and ordinances, and upholding the constitutional rights of all those within our jurisdiction.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. Through the investigation of all offenses and incidents that come to our attention, we seek to develop and preserve a high quality of life in a small town waterfront atmosphere.

We hold ourselves to the highest standards of law enforcement conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve. With knowledge that we are servants to the public, we dedicate ourselves to professional growth and development through effective leadership and training.

Accomplishments on Budget Year 2020-21 Objectives:

- Seabrook PD Burglary of Motor Vehicle Initiative
- Community Outreach (Established Programs and New Programs)
- Critical incident planning/training "Community or Officer is Seabrook PD Ready"
- Update Equipment & training for critical incident
- Update PD Policy and Division SOP's

Goals for Budget Year 2021-22 Include:

- Expand traffic management capabilities (response and enforcement)
- Seabrook PD Burglary of Motor Vehicle Initiative
- Community Outreach (Established Programs and New Programs)
- Critical incident planning/training "Community or Officer is Seabrook PD Ready"
- Update Equipment & training for critical incident
- Update PD Policy and Division SOP's
- Cross train officers on investigative techniques
- Line officers trained and equipped in technological investigations
- Expand training on Human Trafficking

FUND 01 - GENERAL FUND

200-PUBLIC SAFETY

EXPENDITURE SUMMARY	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 3,167,556	\$ 3,633,432	\$ 3,626,885	\$ 3,387,938	\$ 3,765,364	\$ 377,427	11.14%	\$ 138,479	3.82%
TOTAL SUPPLIES	\$ 62,890	\$ 47,547	\$ 70,230	\$ 56,314	\$ 70,680	\$ 14,366	25.51%	\$ 450	0.64%
TOTAL SERVICES	\$ 222,270	\$ 222,473	\$ 274,376	\$ 243,816	\$ 418,845	\$ 175,030	71.79%	\$ 144,469	52.65%
TOTAL CAPITAL OUTLAY	\$ -	\$ 137,864	\$ -	\$ 40,884	\$ -	\$ (40,884)	-29.66%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 3,452,717	\$ 4,041,316	\$ 3,971,491	\$ 3,728,951	\$ 4,254,890	\$ 525,938	14.10%	\$ 283,399	7.14%

PERSONNEL SERVICES	2019	ACTUAL 2020	2021	BUDGET 2022
	Chief		1	1
Leutenant		1	1	1
Sergeant		3.5	3.5	3.75
Officer		18.5	18.5	18.5
Administration		1	1	2
Communication Officer		7.5	7.5	7.5
Evidence Technician		1	1	1
Bailiff		0	0.5	0.5
Full Time Positions		33.5	34	34.25

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

200-PUBLIC SAFETY

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	ACTUAL			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
3010 SALARIES	\$ 1,799,467	\$ 1,907,942	\$ 2,187,748	\$ 2,239,219	\$ 2,152,975	\$ 2,327,795
3011 EDUCATION INCENTIVE	45,603	51,222	60,168	60,969	60,306	63,924
3012 OVERTIME	200,285	253,196	297,872	223,922	235,379	232,779
3015 CONTRACT LABOR	-	-	-	-	-	-
3017 FTO TRAINING	101,897	82,736	74,885	80,000	23,227	80,000
3100 FICA TAXES	166,009	171,681	204,694	198,435	179,317	199,982
3110 RETIREMENT	358,170	365,105	438,376	415,991	359,783	417,555
3120 HOSPITALIZATION	319,240	302,625	331,334	338,846	322,578	360,998
3130 WORKERS COMPENSATION	29,174	27,702	28,413	42,678	40,776	47,072
3140 PSYCHOLOGICAL SERVICES	1,800	3,600	2,250	3,500	1,610	3,500
3150 GIFT/APPRECIATION CERTIFICATES	1,776	1,586	1,650	1,700	1,700	1,750
3350 UNEMPLOYMENT BENEFITS	6,319	352	6,346	625	8,407	9,009
3800 ACCRUED SICK LEAVE CIV SERV	-	-	-	21,000	1,880	21,000
3811 SALARY/O.T. REIMB COURT	(628)	(191)	(304)	-	-	-
TOTAL PERSONNEL	\$ 3,029,112	\$ 3,167,556	\$ 3,633,432	\$ 3,626,885	\$ 3,387,938	\$ 3,765,364
4005 SUPPLIES-POLICE OPERATION	3,553	7,068	3,920	5,500	4,014	5,550
4010 OFFICE SUPPLIES	10,601	12,315	11,443	12,930	11,209	12,930
4011 POSTAGE	1,428	307	906	1,200	90	1,600
4016 SUPPLIES/SMALL EQ-DOT	-	-	-	-	-	-
4030 GAS & OIL/OUTSIDE SUPPLY	507	233	202	600	250	600
4040 GAS & OIL/CITY SUPPLY	45,592	38,604	27,107	46,000	37,017	46,000
4150 SMALL TOOLS & EQUIPMENT	2,336	4,364	3,969	4,000	3,734	4,000
TOTAL SUPPLIES	\$ 64,018	\$ 62,890	\$ 47,547	\$ 70,230	\$ 56,314	\$ 70,680
5020 DUES & SUBSCRIPTIONS	941	80	1,109	1,835	1,330	1,835
5030 RENTALS & SERVICE AGRMTS	51,162	71,494	61,689	111,041	96,279	230,541
5042 IT SOFTWARE	150	150	87	-	-	-
5110 MAINT-AUTOS/EQUIP	26,531	-	-	-	-	-
5170 MAINTENANCE - RADIOS	41,770	43,425	42,319	32,000	32,116	35,000
5175 JANITORIAL SERVICES	9,645	11,942	11,875	12,000	11,450	12,000
5180 MAINT-BLDGS & GROUNDS	6,197	3,091	4,606	4,900	5,225	4,900
5241 CONTRACT-FIRE CHIEF	-	-	-	-	-	-
5210 CIVIL SERVICE	2,872	6,588	6,702	10,000	6,198	6,000
5300 TRAINING & CONFERENCE	16,063	19,194	14,493	19,000	10,174	29,000
5310 UNIFORMS & LAUNDRY	56,014	14	-	-	-	-
5311 HANDGUN TRAINING EXPENSE	11,225	7,217	11,451	12,000	5,733	17,000
5320 INSURANCE-AUTO	21,676	21,654	27,913	23,500	33,136	35,469
5325 INSURANCE-LAW ENFORCEMENT	13,731	18,323	15,933	19,500	17,065	18,500
5400 TELEPHONE	21,354	15,422	19,754	23,200	21,119	23,200
5410 UTILITIES	1,060	1,024	916	2,400	1,354	2,400
5465 MISC EXPENDITURES	1,222	2,652	3,532	3,000	2,637	3,000
5490 CRIME PREVENTION DIV EXP	-	-	95	-	-	-
5491 BIKE PATROL	-	-	-	-	-	-
TOTAL SERVICES	\$ 281,614	\$ 222,270	\$ 222,473	\$ 274,376	\$ 243,816	\$ 418,845
6010 AUTOS & TRUCKS	-	-	106,340	-	-	-
6020 EQUIPMENT	21,464	-	31,524	-	40,884	-



6030 OFFICE EQUIPMENT	2,520	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 23,984	\$ -	\$ 137,864	\$ -	\$ 40,884	\$ -
TOTAL EXPENDITURES	\$ 3,398,727	\$ 3,452,717	\$ 4,041,316	\$ 3,971,491	\$ 3,728,951	\$ 4,254,890

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

200-PUBLIC SAFETY

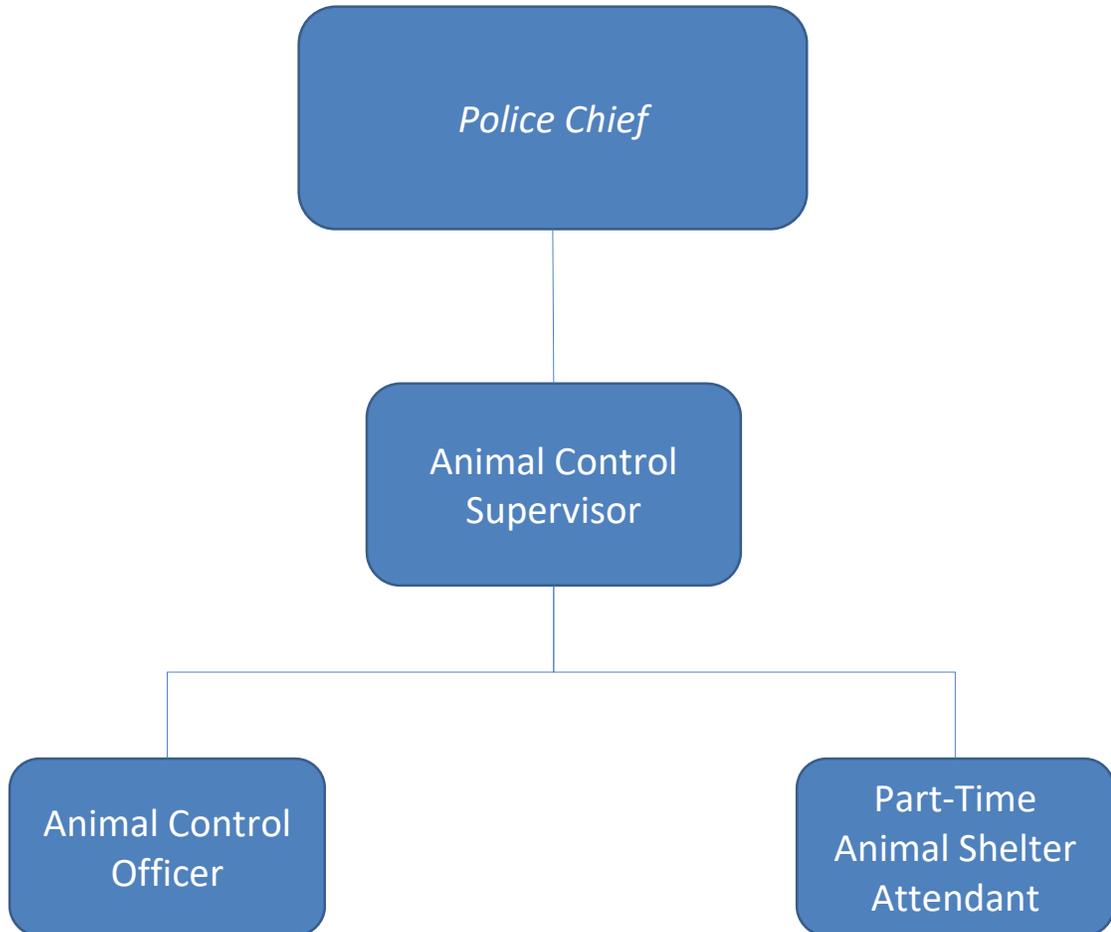
EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET	FORECAST	BUDGET	2021 FORECAST	2021 BUDGET		
	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 2,239,219	\$ 2,152,975	\$ 2,327,795	\$ 174,820	8.12%	88,576	3.96%
3011 EDUCATION INCENTIVE	60,969	60,306	63,924	3,618	6.00%	2,955	4.85%
3012 OVERTIME	223,922	235,379	232,779	(2,599)	-1.10%	8,857	3.96%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3017 FTO TRAINING	80,000	23,227	80,000	56,773	100.00%	-	0.00%
3100 FICA TAXES	198,435	179,317	199,982	20,665	11.52%	1,547	0.78%
3110 RETIREMENT	415,991	359,783	417,555	57,772	16.06%	1,564	0.38%
3120 HOSPITALIZATION	338,846	322,578	360,998	38,420	11.91%	22,152	6.54%
3130 WORKERS COMPENSATION	42,678	40,776	47,072	6,296	15.44%	4,394	10.30%
3140 PSYCHOLOGICAL SERVICES	3,500	1,610	3,500	1,890	117.36%	-	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	1,700	1,700	1,750	50	2.94%	50	2.94%
3350 UNEMPLOYMENT BENEFITS	625	8,407	9,009	601	7.15%	8,384	1341.36%
3800 ACCRUED SICK LEAVE CIV SERV	21,000	1,880	21,000	19,120	1017.16%	-	0.00%
3811 SALARY/O.T. REIMB COURT	-	-	-	-	0.00%	-	0.00%
TOTAL PERSONNEL	\$ 3,626,885	\$ 3,387,938	\$ 3,765,364	\$ 377,427	11.14%	138,479	3.82%
4005 SUPPLIES-POLICE OPERATION	5,500	4,014	5,550	1,536	38.25%	50	0.91%
4010 OFFICE SUPPLIES	12,930	11,209	12,930	1,721	15.35%	-	0.00%
4011 POSTAGE	1,200	90	1,600	1,510	1677.78%	400	33.33%
4016 SUPPLIES/SMALL EQ-DOT	-	-	-	-	0.00%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	600	250	600	350	140.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	46,000	37,017	46,000	8,983	24.27%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	4,000	3,734	4,000	266	7.13%	-	0.00%
TOTAL SUPPLIES	\$ 70,230	\$ 56,314	\$ 70,680	\$ 14,366	25.51%	450	0.64%
5020 DUES & SUBSCRIPTIONS	1,835	1,330	1,835	505	37.97%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	111,041	96,279	230,541	134,263	139.45%	119,500	107.62%
5042 IT SOFTWARE	-	-	-	-	0.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	32,000	32,116	35,000	2,884	8.98%	3,000	9.38%
5175 JANITORIAL SERVICES	12,000	11,450	12,000	550	4.80%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	4,900	5,225	4,900	(325)	-6.23%	-	0.00%
5241 CONTRACT-FIRE CHIEF	-	-	-	-	0.00%	-	0.00%
5210 CIVIL SERVICE	10,000	6,198	6,000	(198)	-3.19%	(4,000)	-40.00%
5300 TRAINING & CONFERENCE	19,000	10,174	29,000	18,826	185.04%	10,000	52.63%
5310 UNIFORMS & LAUNDRY	-	-	-	-	0.00%	-	0.00%
5311 HANDGUN TRAINING EXPENSE	12,000	5,733	17,000	11,267	196.53%	5,000	41.67%
5320 INSURANCE-AUTO	23,500	33,136	35,469	2,333	7.04%	11,969	50.93%
5325 INSURANCE-LAW ENFORCEMENT	19,500	17,065	18,500	1,435	8.41%	(1,000)	-5.13%
5400 TELEPHONE	23,200	21,119	23,200	2,081	9.85%	-	0.00%
5410 UTILITIES	2,400	1,354	2,400	1,046	77.23%	-	0.00%
5465 MISC EXPENDITURES	3,000	2,637	3,000	363	13.75%	-	0.00%
5490 CRIME PREVENTION DIV EXP	-	-	-	-	0.00%	-	0.00%
5491 BIKE PATROL	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 274,376	\$ 243,816	\$ 418,845	\$ 175,030	71.79%	144,469	52.65%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	40,884	-	(40,884)	-100.00%	-	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ 40,884	\$ -	\$ (40,884)	-100.00%	-	0.00%



TOTAL EXPENDITURES	\$	3,971,491	\$ 3,728,951	\$ 4,254,890	\$ 525,938	14.10%	\$283,399	7.14%
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GENERAL FUND 01 - ANIMAL CONTROL

DEPARTMENT 210



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 ANIMAL CONTROL

DEPARTMENT 210

MISSION STATEMENT

It is the Mission of the City of Seabrook's Animal Services to protect public health and welfare while enforcing humane animal treatment in accordance with the City of Seabrook's ordinances and county, state and federal regulations. It is also our mission to provide safe, humane shelter for unwanted, stray, abused and impounded animals and to educate the public about responsible animal care, pet ownership and living with wildlife in hopes of reducing the number of unwanted animals in the community.

Accomplishments on Budget Year 2020-21 Objectives:

- Cooperation with Texas Parks and Wildlife
- ✓ Increase In-House adoption events
- ✓ Hire Part Time employee
- ✓ Create Annual Report
- ✓ Increase volunteers to 3 (2 found)
- ✓ Host Animal Control Professional Event

Goals for Budget Year 2021-22 Include:

- Research and implement small shelter management software
- Create and implement foster program
- Cooperation with Texas Parks and Wildlife
- Increase Hosting Animal Control Professional Development Events
- Host Wildlife Information Classes for Citizens

FUND 01 - GENERAL FUND

210 - ANIMAL CONTROL

EXPENDITURE SUMMARY	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS		2022 BUDGET VS	
	2019	2020	2021	2021	2022	2021 FORECAST	%CHANGE	2021 BUDGET	%CHANGE
TOTAL PERSONNEL	\$ 143,973	\$ 148,207	\$ 164,575	\$ 167,717	\$ 185,121	\$ 17,404	10.38%	\$ 20,546	12.48%
TOTAL SUPPLIES	\$ 3,455	\$ 4,507	\$ 6,400	\$ 4,404	\$ 7,000	\$ 2,596	58.94%	\$ 600	9.38%
TOTAL SERVICES	\$ 30,993	\$ 21,904	\$ 30,225	\$ 23,622	\$ 30,725	\$ 7,103	30.07%	\$ 500	1.65%
TOTAL CAPITAL OUTLAY	\$ 6,432	\$ 6,432	\$ 6,432	\$ 6,432	\$ 6,432	\$ 0	0.01%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 184,852	\$ 181,050	\$ 207,632	\$ 202,175	\$ 229,278	\$ 27,103	13.41%	\$ 21,646	10.43%

PERSONNEL SERVICES	2019	ACTUAL		BUDGET	
		2020	2021	2022	
Animal Control Supervisor		1	1	1	1
Animal Control Officer		1	1	1	1
Part-time Animal Shelter Attendant		0	0	1	1
Full Time Positions		2	2	3	3

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

210 - ANIMAL CONTROL

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 85,374	\$ 100,803	\$ 102,239	\$ 118,424	\$ 120,636	\$ 127,302
3011 EDUCATION INCENTIVE	392	7	60	60	301	300
3012 OVERTIME	4,741	5,378	6,225	4,800	5,678	4,800
3100 FICA TAXES	7,081	8,082	8,429	9,431	9,428	10,129
3110 RETIREMENT	15,007	16,413	17,852	17,433	16,876	21,063
3120 HOSPITALIZATION	10,234	11,366	10,899	11,321	11,044	16,541
3130 WORKERS COMPENSATION	1,955	1,794	1,863	2,952	2,820	4,080
3150 GIFT/APPRECIATION CERTIFICATES	96	96	210	100	200	150
3350 UNEMPLOYEMENT BENEFITS	333	33	430	54	733	756
TOTAL PERSONNEL	\$ 125,213	\$ 143,973	\$ 148,207	\$ 164,575	\$ 167,717	\$ 185,121
4010 OFFICE SUPPLIES	506	242	327	400	412	500
4011 POSTAGE	-	-	93	100	17	100
4040 OIL & GAS	2,004	1,643	1,626	2,500	2,503	3,000
4150 SMALL TOOLS & EQUIPMENT	-	793	1,583	1,800	1,042	1,800
4160 ANIMAL FOOD & SUPPLIES	247	158	498	800	354	800
4400 SUPPLIES	131	283	108	300	77	300
4401 VETERINARY SUPPLIES	-	336	273	500	-	500
TOTAL SUPPLIES	\$ 2,888	\$ 3,455	\$ 4,507	\$ 6,400	\$ 4,404	\$ 7,000
5020 DUES & SUBSCRIPTIONS	365	390	40	400	40	400
5110 MAINT-AUTOS/EQUIP	444	788	1,233	2,000	697	2,000
5170 MAINTENANCE - RADIOS	6,097	-	-	1,500	1,500	1,500
5175 JANITORIAL SERVICES	1,702	1,714	1,714	2,400	1,827	2,400
5180 MAINT-BLDGS & GROUNDS	3,779	14,055	5,401	5,000	5,586	5,000
5212 PROF FEES - ARCHITECTURAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	707	250	523	1,500	266	2,000
5310 UNIFORMS & LAUNDRY	28	837	720	2,500	734	2,500
5320 INSURANCE-AUTO	1,378	1,378	632	1,500	618	1,500
5330 INSURANCE-MISC	-	-	-	-	-	-
5400 TELEPHONE	275	223	262	475	308	475
5410 UTILITIES	11,014	11,354	10,978	12,450	11,696	12,450
5465 MISC EXPENDITURES	74	3	401	500	351	500
TOTAL SERVICES	\$ 25,862	\$ 30,993	\$ 21,904	\$ 30,225	\$ 23,622	\$ 30,725
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE SUPPLIES	-	-	-	-	-	-
6050 BUILDINGS/RENOVATIONS	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	6,432	6,432	6,432	6,432	6,432
TOTAL CAPITAL OUTLAY	-	6,432	6,432	6,432	6,432	6,432



TOTAL EXPENDITURES

\$ 153,964 \$ 184,852 \$ 181,050 \$ 207,632 \$ 202,175 \$ 229,278

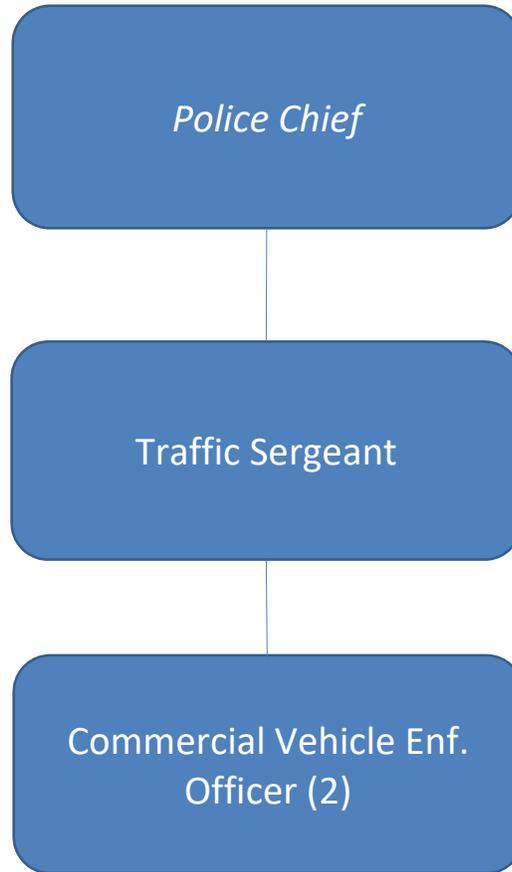
**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

210 - ANIMAL CONTROL

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 118,424	\$ 120,636	\$ 127,302	\$ 6,665	5.53%	8,878	7.50%
3011 EDUCATION INCENTIVE	60	301	300	(1)	-0.39%	240	400.00%
3012 OVERTIME	4,800	5,678	4,800	(878)	-15.46%	-	0.00%
3100 FICA TAXES	9,431	9,428	10,129	701	7.43%	698	7.40%
3110 RETIREMENT	17,433	16,876	21,063	4,187	24.81%	3,630	20.82%
3120 HOSPITALIZATION	11,321	11,044	16,541	5,497	49.77%	5,220	46.11%
3130 WORKERS COMPENSATION	2,952	2,820	4,080	1,260	44.67%	1,128	38.23%
3150 GIFT/APPRECIATION CERTIFICATES	100	200	150	(50)	-25.13%	50	50.00%
3350 UNEMPLOYMENT BENEFITS	54	733	756	23	3.14%	702	1300.00%
TOTAL PERSONNEL	\$ 164,575	\$ 167,717	\$ 185,121	\$ 17,404	10.38%	\$ 20,546	12.48%
4010 OFFICE SUPPLIES	400	412	500	88	21.44%	100	25.00%
4011 POSTAGE	100	17	100	83	500.00%	-	0.00%
4040 OIL & GAS	2,500	2,503	3,000	497	19.88%	500	20.00%
4150 SMALL TOOLS & EQUIPMENT	1,800	1,042	1,800	758	72.72%	-	0.00%
4160 ANIMAL FOOD & SUPPLIES	800	354	800	446	125.92%	-	0.00%
4400 SUPPLIES	300	77	300	223	289.76%	-	0.00%
4401 VETERINARY SUPPLIES	500	-	500	500	0.00%	-	0.00%
TOTAL SUPPLIES	\$ 6,400	\$ 4,404	\$ 7,000	\$ 2,596	58.94%	\$ 600	9.38%
5020 DUES & SUBSCRIPTIONS	400	40	400	360	900.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	2,000	697	2,000	1,303	187.12%	-	0.00%
5170 MAINTENANCE - RADIOS	1,500	1,500	1,500	-	0.00%	-	0.00%
5175 JANITORIAL SERVICES	2,400	1,827	2,400	573	31.36%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	5,000	5,586	5,000	(586)	-10.49%	-	0.00%
5212 PROF FEES - ARCHITECTURAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	1,500	266	2,000	1,734	652.69%	500	33.33%
5310 UNIFORMS & LAUNDRY	2,500	734	2,500	1,766	240.77%	-	0.00%
5320 INSURANCE-AUTO	1,500	618	1,500	882	142.57%	-	0.00%
5330 INSURANCE-MISC	-	-	-	-	0.00%	-	0.00%
5400 TELEPHONE	475	308	475	167	54.47%	-	0.00%
5410 UTILITIES	12,450	11,696	12,450	754	6.44%	-	0.00%
5465 MISC EXPENDITURES	500	351	500	149	42.60%	-	0.00%
TOTAL SERVICES	\$ 30,225	\$ 23,622	\$ 30,725	\$ 7,103	30.07%	\$ 500	1.65%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6030 OFFICE SUPPLIES	-	-	-	-	0.00%	-	0.00%
6050 BUILDINGS/RENOVATIONS	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	6,432	6,432	6,432	0	0.01%	-	0.00%
TOTAL CAPITAL OUTLAY	6,432	6,432	6,432	-	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 207,632	\$ 202,175	\$ 229,278	\$ 27,103	13.41%	\$ 21,646	10.43%

GENERAL FUND - 01 - DOT (Commercial Vehicle Enforcement)

DEPARTMENT 220



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 DOT

COMMERCIAL VEHICLE ENFORCEMENT - DEPARTMENT 220

MISSION STATEMENT

The Commercial Vehicle Enforcement (C.V.E.) Unit provides quality service to the community through effective enforcement and positive interaction with the transportation community and the citizens of the City of Seabrook.

Supervised by a sergeant, officers assigned to this enforcement unit are dedicated to reducing commercial vehicle collisions through the enforcement of state and federal transportation laws. This program is instructed and maintained through the Texas Department of Public Safety (TxDPS). The Seabrook Police Department and The Texas Department of Public Safety expects the officers assigned to this unit to conduct routine safety inspections of commercial motor vehicles to ensure these vehicles are operated and maintained in a safe manner.

Officers assigned to this unit are certified by the Federal Motor Carrier Safety Administration (FMCSA) through the Texas Department of Public Safety (TxDPS). Officers have successfully completed the North American Standards School to receive state and federal certification to conduct Commercial Truck,

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ C.V.E changed to Traffic Division; Completed
- ✓ Addition and training of new C.V.E. Officer; Completed
- ✓ Traffic Enforcement assist patrol with traffic enforcement; Completed.
- ✓ Traffic Enforcement high complaint areas; Completed.

Goals for Budget Year 2021-22 Include:

- New CVE Officer
- New Traffic Enforcement Officer
- Traffic Enforcement assist patrol with traffic enforcement.
- Traffic Enforcement high complaint areas.
- Crash and reconstruction training
- New officers training
- Reconstruction multi-agency training

FUND 01 - GENERAL FUND

220-DOT

EXPENDITURE SUMMARY	2019	ACTUAL		FORECAST		BUDGET 2022	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
		2020	2021	2021	2021		\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 284,693	\$ 247,640	\$ 329,459	\$ 334,998	\$ 344,262	\$ 9,264	2.77%	\$ 14,803	4.49%	
TOTAL SUPPLIES	\$ 8,287	\$ 4,358	\$ 9,808	\$ 6,070	\$ 9,808	\$ 3,738	61.58%	\$ (0)	0.00%	
TOTAL SERVICES	\$ 1,758	\$ 12,517	\$ 10,650	\$ 7,046	\$ 10,650	\$ 3,604	51.15%	\$ -	0.00%	
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
TOTAL EXPENDITURES	\$ 294,738	\$ 264,515	\$ 349,917	\$ 348,113	\$ 364,719	\$ 16,606	4.77%	\$ 14,802	4.23%	

PERSONNEL SERVICES	2019	ACTUAL		BUDGET	
		2020	2021	2022	2022
Sergeant		1	1	1	1
CVE Officer		1	2	2	2
Full Time Positions		2	3	3	3

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

220-DOT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET	FORECAST	BUDGET	2021 FORECAST		2021 BUDGET	
	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 231,842	\$ 236,767	\$ 240,904	\$ 4,138	1.75%	\$ 9,062	3.91%
3011 EDUCATION INCENTIVE	4,560	3,787	4,560	773	20.41%	-	0.00%
3012 OVERTIME	3,000	3,570	6,000	2,430	0.00%	3,000.00	100.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	18,314	19,606	19,237	(369)	-1.88%	923.01	5.04%
3110 RETIREMENT	38,855	38,339	40,008	1,669	4.35%	1,153.08	2.97%
3120 HOSPITALIZATION	27,632	27,179	27,265	85	0.31%	(367.40)	-1.33%
3130 WORKERS COMPENSATION	5,070	4,844	5,382	538	11.10%	311.66	6.15%
3140 PSYCHOLOGICAL SERVICES	-	-	-	-	0.00%	-	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	150	150	150	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	36	756	756	-	0.00%	720.00	2000.00%
TOTAL PERSONNEL	\$ 329,459	\$ 334,998	\$ 344,262	\$ 9,264	2.77%	\$ 14,802.56	4.49%
4005 SUPPLIES-POLICE OPERATION	108	117	108	(9)	-7.72%	(0.48)	-0.44%
4010 OFFICE SUPPLIES	500	90	500	410	452.64%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	200	-	200	200	0.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	6,000	4,072	6,000	1,928	47.34%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	3,000	1,790	3,000	1,210	67.56%	-	0.00%
TOTAL SUPPLIES	\$ 9,808	\$ 6,070	\$ 9,808	\$ 3,738	61.58%	\$ (0.48)	0.00%
5030 RENTALS & SERVICE AGRMTS	300	50	300	250	500.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	3,000	2,744	3,000	256	9.33%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	1,500	250	1,500	1,250	500.00%	-	0.00%
5220 PROF FEES - LEGAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	3,150	2,338	3,150	812	34.72%	-	0.00%
5310 UNIFORMS & LAUNDRY	1,500	464	1,500	1,036	223.54%	-	0.00%
5400 TELEPHONE	1,200	1,200	1,200	-	0.00%	-	0.00%
5465 MISCELLANEOUS EXPENDITURES	-	-	-	-	0.00%	-	0.00%
5473 AMORT CAP EXP	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 10,650	\$ 7,046	\$ 10,650	\$ 3,604	51.15%	\$ -	0.00%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 349,917	\$ 348,113	\$ 364,719	\$ 16,606	4.77%	\$ 14,802.08	4.23%



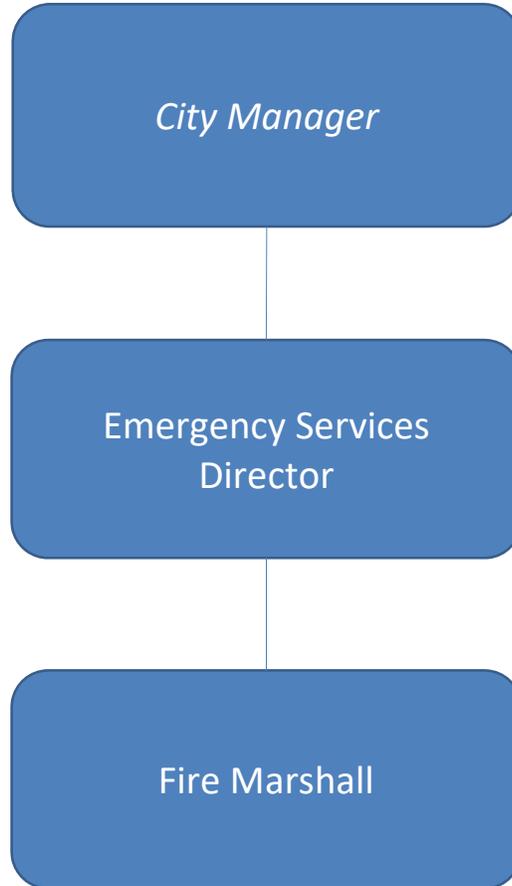
**CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND**

220-DOT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 231,842	\$ 236,767	\$ 240,904	\$ 4,138	1.75%	\$ 9,062	3.91%
3011 EDUCATION INCENTIVE	4,560	3,787	4,560	773	20.41%	-	0.00%
3012 OVERTIME	3,000	3,570	6,000	2,430	0.00%	3,000.00	100.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	18,314	19,606	19,237	(369)	-1.88%	923.01	5.04%
3110 RETIREMENT	38,855	38,339	40,008	1,669	4.35%	1,153.08	2.97%
3120 HOSPITALIZATION	27,632	27,179	27,265	85	0.31%	(367.40)	-1.33%
3130 WORKERS COMPENSATION	5,070	4,844	5,382	538	11.10%	311.66	6.15%
3140 PSYCHOLOGICAL SERVICES	-	-	-	-	0.00%	-	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	150	150	150	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	36	756	756	-	0.00%	720.00	2000.00%
TOTAL PERSONNEL	\$ 329,459	\$ 334,998	\$ 344,262	\$ 9,264	2.77%	\$ 14,802.56	4.49%
4005 SUPPLIES-POLICE OPERATION	108	117	108	(9)	-7.72%	(0.48)	-0.44%
4010 OFFICE SUPPLIES	500	90	500	410	452.64%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	200	-	200	200	0.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	6,000	4,072	6,000	1,928	47.34%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	3,000	1,790	3,000	1,210	67.56%	-	0.00%
TOTAL SUPPLIES	\$ 9,808	\$ 6,070	\$ 9,808	\$ 3,738	61.58%	\$ (0.48)	0.00%
5030 RENTALS & SERVICE AGRMTS	300	50	300	250	500.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	3,000	2,744	3,000	256	9.33%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	1,500	250	1,500	1,250	500.00%	-	0.00%
5220 PROF FEES - LEGAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	3,150	2,338	3,150	812	34.72%	-	0.00%
5310 UNIFORMS & LAUNDRY	1,500	464	1,500	1,036	223.54%	-	0.00%
5400 TELEPHONE	1,200	1,200	1,200	-	0.00%	-	0.00%
5465 MISCELLANEOUS EXPENDITURES	-	-	-	-	0.00%	-	0.00%
5473 AMORT CAP EXP	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 10,650	\$ 7,046	\$ 10,650	\$ 3,604	51.15%	\$ -	0.00%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 349,917	\$ 348,113	\$ 364,719	\$ 16,606	4.77%	\$ 14,802.08	4.23%

GENERAL FUND - 01 - EMERGENCY SERVICES (FIRE)

DEPARTMENT 230



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

230 - EMERGENCY SERVICES

	2018	2019	ACTUAL		FORECAST		BUDGET		2022 BUDGET VS		2022 BUDGET VS	
			2020	2021	2021	2022	2021 FORECAST	2021 BUDGET	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY												
TOTAL PERSONNEL	\$ -	\$ 155,129	\$ 125,103	\$ 138,873	\$ 133,746	\$ 141,560	\$ 7,814	5.84%	\$ 2,687	1.94%		
TOTAL SUPPLIES	\$ 56	\$ 2,255	\$ 4,423	\$ 4,750	\$ 2,499	\$ 5,050	\$ 2,551	102.05%	\$ 300	6.32%		
TOTAL SERVICES	\$ 769,699	\$ 798,179	\$ 840,441	\$ 823,638	\$ 812,698	\$ 856,610	\$ 43,913	5.40%	\$ 32,972	4.00%		
TOTAL CAPITAL OUTLAY	\$ -	\$ 10,656	\$ -	\$ 58,979	\$ 58,999	\$ 58,979	\$ (20)	0.00%	\$ -	0.00%		
TOTAL EXPENDITURES	\$ 769,755	\$ 966,219	\$ 969,967	\$ 1,026,240	\$ 1,007,942	\$ 1,062,199	\$ 54,258	5.38%	\$ 35,959	3.50%		

	ACTUAL		BUDGET		
	2019	2020	2021	2022	
PERSONNEL SERVICES					
Emergency Service Director		0	1	0.5	0.5
Fire Marshall		0	0	0.5	0.5
Full Time Positions		0	1	1	1

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

230-EMERGENCY SERVICES

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ 111,985	\$ 89,431	\$ 100,858	\$ 97,143	\$ 103,122
3011 EDUCATION INCENTIVE	-	-	-	-	58	-
3012 OVERTIME	-	-	365	-	777	-
3014 CAR ALLOWANCE	-	-	1,592	1,800	1,789	1,800
3015 CONTRACT LABOR	-	1,960	-	-	-	-
3100 FICA TAXES	-	8,007	6,832	7,853	7,445	8,027
3110 RETIREMENT	-	17,831	14,726	16,370	14,814	16,642
3120 HOSPITALIZATION	-	15,175	11,547	11,585	11,136	11,371
3130 WORKERS COMPENSATION	-	-	216	289	276	297
3150 GIFT/APPRECIATION CERTIFICATES	-	-	100	100	50	50
3350 UNEMPLOYEMENT BENEFITS	-	171	294	18	258	252
TOTAL PERSONNEL	\$ -	\$ 155,129	\$ 125,103	\$ 138,873	\$ 133,746	\$ 141,560
4010 OFFICE SUPPLIES	-	-	173	250	42	250
4030 GAS & OIL/OUTSIDE SUPPLY	-	-	-	-	-	-
4040 GAS & OIL/CITY SUPPLY	56	1,320	1,008	1,000	1,461	1,300
4150 SMALL TOOLS & EQUIPMENT	-	636	2,562	2,000	621	2,000
4400 MISC SUPPLIES	-	299	681	1,500	376	1,500
TOTAL SUPPLIES	\$ 56	\$ 2,255	\$ 4,423	\$ 4,750	\$ 2,499	\$ 5,050
5020 DUES & SUBSCRIPTIONS	-	-	452	1,160	311	1,160
5030 RENTALS & SERVICE AGRMTS	3,217	5,577	2,527	5,200	4,075	5,200
5110 MAINT-AUTOS/EQUIP	-	61	755	400	335	400
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5170 MAINTENANCE - RADIOS	-	-	-	-	-	-
5175 JANITORIAL	5,735	5,140	4,860	6,960	5,210	6,960
5180 MAINT - BLDGS & GRNDS	11,048	32,721	42,283	19,000	17,626	19,000
5235 PROF FEES-SVFD CONTRACT	730,299	733,872	749,963	746,198	746,199	778,793
5300 TRAINING & CONFERENCE	-	280	1,290	4,000	667	4,000
5310 UNIFORMS	-	-	-	2,020	1,655	820
5320 INSURANCE-AUTO	-	-	20,144	20,100	19,976	20,955
5400 TELEPHONE	1,019	1,427	1,219	600	1,031	1,323
5410 UTILITIES	18,381	18,100	16,863	17,000	15,407	17,000
5465 MISCELLANEOUS EXPENDITURES	-	1,000	85	1,000	207	1,000
TOTAL SERVICES	\$ 769,699	\$ 798,179	\$ 840,441	\$ 823,638	\$ 812,698	\$ 856,610
6010 AUTOS & TRUCKS	-	10,656	-	-	-	-
6020 EQUIPMENT	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	58,979	58,999	58,979
TOTAL CAPITAL OUTLAY	\$ -	\$ 10,656	\$ -	\$ 58,979	\$ 58,999	\$ 58,979
TOTAL EXPENDITURES	\$ 899,571	\$ 966,219	\$ 969,967	\$ 1,026,240	\$ 1,007,942	\$ 1,062,199

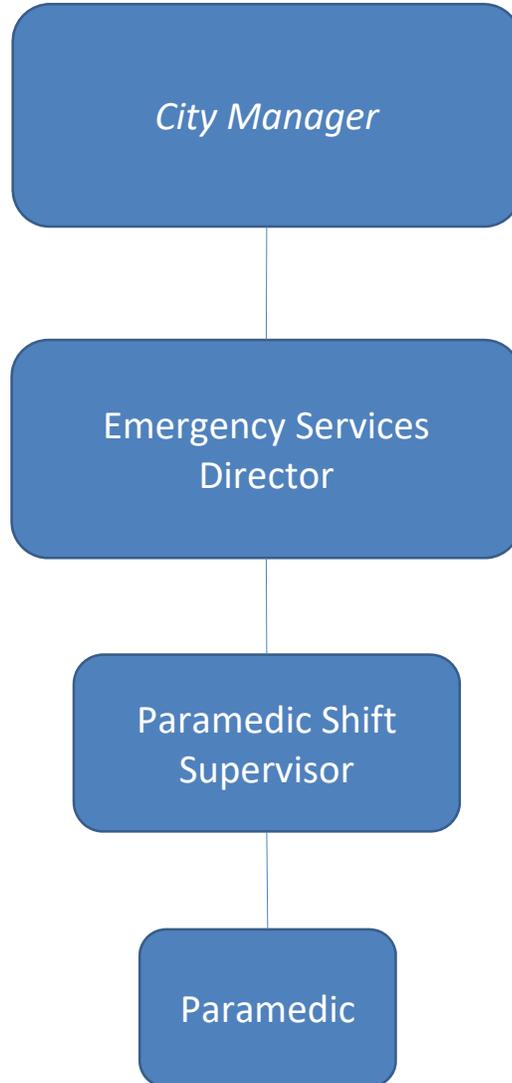
**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

230-EMERGENCY SERVICES

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 100,858	\$ 97,143	\$ 103,122	\$ 5,979	6.15%	2,264	2.24%
3011 EDUCATION INCENTIVE	-	58	-	(58)	-100.00%	-	0.00%
3012 OVERTIME	-	777	-	(777)	-100.00%	-	0.00%
3014 CAR ALLOWANCE	1,800	1,789	1,800	11	0.62%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	7,853	7,445	8,027	582	7.81%	174	2.21%
3110 RETIREMENT	16,370	14,814	16,642	1,828	12.34%	272	1.66%
3120 HOSPITALIZATION	11,585	11,136	11,371	235	2.11%	(214)	-1.85%
3130 WORKERS COMPENSATION	289	276	297	21	7.67%	8	2.87%
3150 GIFT/APPRECIATION CERTIFICATES	100	50	50	-	0.00%	(50)	-50.00%
3350 UNEMPLOYMENT BENEFITS	18	258	252	(6)	-2.29%	234	1300.00%
TOTAL PERSONNEL	\$ 138,873	\$ 133,746	\$ 141,560	\$ 7,814	5.84%	\$ 2,687	1.94%
4010 OFFICE SUPPLIES	250	42	250	208	498.80%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	-	-	-	-	0.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	1,000	1,461	1,300	(161)	-10.99%	300	30.00%
4150 SMALL TOOLS & EQUIPMENT	2,000	621	2,000	1,379	222.17%	-	0.00%
4400 MISC SUPPLIES	1,500	376	1,500	1,124	298.63%	-	0.00%
TOTAL SUPPLIES	\$ 4,750	\$ 2,499	\$ 5,050	\$ 2,551	102.05%	\$ 300	6.32%
5020 DUES & SUBSCRIPTIONS	1,160	311	1,160	849	273.40%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	5,200	4,075	5,200	1,125	27.61%	-	0.00%
5110 MAINT-AUTOS/EQUIP	400	335	400	65	19.39%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	-	-	-	-	0.00%	-	0.00%
5175 JANITORIAL	6,960	5,210	6,960	1,750	33.59%	-	0.00%
5180 MAINT - BLDGS & GRNDS	19,000	17,626	19,000	1,374	7.79%	-	0.00%
5235 PROF FEES-SVFD CONTRACT	746,198	746,199	778,793	32,594	4.37%	32,595	4.37%
5300 TRAINING & CONFERENCE	4,000	667	4,000	3,333	500.00%	-	0.00%
5310 UNIFORMS	2,020	-	820	820	0.00%	(1,200)	-59.41%
5320 INSURANCE-AUTO	20,100	19,976	20,955	979	4.90%	855	4.25%
5400 TELEPHONE	600	1,031	1,323	292	28.30%	723	120.42%
5410 UTILITIES	17,000	15,407	17,000	1,593	10.34%	-	0.00%
5465 MISCELLANEOUS EXPENDITURES	1,000	207	1,000	793	383.87%	-	0.00%
TOTAL SERVICES	\$ 823,638	\$ 811,043	\$ 856,610	\$ 44,718	5.51%	\$ 32,972	0.00%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	58,979	58,999	58,979	(20)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 58,979	\$ 58,999	\$ 58,979	\$ (20)	-0.03%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,026,240	\$ 1,006,287	\$ 1,062,199	\$ 55,063	5.47%	\$ 35,959	3.50%

GENERAL FUND - 01 - EMERGENCY MEDICAL SERVICES

DEPARTMENT 240



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 EMERGENCY MEDICAL SERVICES

DEPARTMENT 240

MISSION STATEMENT

We, the members of the Seabrook Emergency Medical Services, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the delivery of high quality emergency medical care. We strive to engage the community in injury and illness prevention.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. We pursue the highest level of prehospital care available to our community through training, education and the proactive interaction with the healthcare community,.

We hold ourselves to the highest standards of healthcare conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve.

Accomplishments on budget year 2020-21 objectives:

- ✓ Conduct 100% Quality Assurance/Improvement review of patient reports
- ✓ Certify all Paramedics in Advanced Cardiac Life Support(ACLS)
- ✓ Conduct joint training with Seabrook Volunteer Fire Department First Responders
- ✓ Average response time less than 8 minutes 94% of the time
- ✓ Responded to 1208 calls for assistance
- ✓ Certified 50% Paramedics in Advanced Burn Life Support(ABLS)

2021-22 Budget Year Goals:

- Educate/Train all City Staff in CPR, AED, and Stop The Bleed
- Certify all Paramedics in Pediatric Advanced Life Support(PALS)
- Response times less than 7 minutes 90% of the time
- Conduct quarterly training with Seabrook Volunteer Fire Department First Responders
- Conduct 100% Quality Assurance/Improvement review of patient reports
- Conduct quarterly response time analysis and report on all EMS responses

FUND 01 - GENERAL FUND

240 - EMERGENCY MEDICAL SERVICES

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 3,636	\$ 694,165	\$ 750,762	\$ 731,588	\$ 762,732	\$ 31,144	4.49%	\$ 11,970	1.59%
TOTAL SUPPLIES	\$ 43,188	\$ 53,100	\$ 59,073	\$ 62,330	\$ 56,776	\$ (5,554)	-8.91%	\$ (2,297)	-3.89%
TOTAL SERVICES	\$ 10,469	\$ 30,098	\$ 66,892	\$ 69,065	\$ 61,145	\$ (7,920)	-11.47%	\$ (5,747)	-8.59%
TOTAL CAPITAL OUTLAY	\$ 148,852	\$ 386,982	\$ 58,750	\$ 58,770	\$ 58,750	\$ (20)	-0.01%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 206,144	\$ 1,164,346	\$ 935,477	\$ 921,752	\$ 939,403	\$ 17,651	1.91%	\$ 3,926	0.42%

	2019	ACTUAL 2020	2021	BUDGET 2022
PERSONNEL SERVICES				
Paramedic Shift Supervisor	0	3	3	3
Paramedic		3	3	3
Paramedic Part Time	0	0	0.42	0.42
Full Time Positions	0	6	6.42	6.42

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

240-EMS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ 2,959	\$ 288,722	\$ 336,865	\$ 341,707	\$ 343,886
3011 EDUCATION INCENTIVE	-	-	1,073	1,500	3,851	4,500
3012 OVERTIME	-	-	209,636	198,996	185,536	198,996
3100 FICA TAXES	-	175	36,685	41,108	38,752	41,875
3110 RETIREMENT	-	467	78,609	83,574	75,357	83,486
3120 HOSPITALIZATION	-	32	70,860	77,645	73,739	73,114
3130 WORKERS COMPENSATION	-	-	6,836	10,490	10,023	13,249
3150 GIFT/APPRECIATION CERTIFICATES	-	-	350	350	408	350
3350 UNEMPLOYEMENT BENEFITS	-	2	1,393	234	2,216	3,276
TOTAL PERSONNEL	\$ -	\$ 3,636	\$ 694,165	\$ 750,762	\$ 731,588	\$ 762,732
4010 OFFICE SUPPLIES	-	-	58	-	43	-
4040 GAS & OIL/CITY SUPPLY	-	-	4,522	5,000	6,124	7,476
4150 SMALL TOOLS & EQUIPMENT	-	15,150	9,522	12,073	14,602	7,300
4400 SUPPLIES	-	28,038	38,999	42,000	41,561	42,000
TOTAL SUPPLIES	\$ -	\$ 43,188	\$ 53,100	\$ 59,073	\$ 62,330	\$ 56,776
5020 DUES & SUBSCRIPTIONS	-	846	1,129	1,250	1,345	1,250
5030 RENTALS & SERVICE AGRMTS	-	-	6,119	17,000	30,395	18,350
5110 MAINT-AUTOS/EQUIP	-	-	5,584	4,100	4,466	4,100
5160 MAINT-POOL & GROUNDS	-	-	-	-	-	-
5170 RADIO MAINT	-	-	3,240	3,380	2,670	3,380
5180 MAINT-BLDGS & GROUNDS	-	-	-	3,000	3,489	-
5235 PROF FEES-EMS	-	7,125	1,981	6,000	6,000	6,000
5300 TRAINING & CONFERENCE	-	327	1,460	9,200	3,045	9,200
5310 UNIFORMS & LAUNDRY	-	1,816	5,929	9,000	6,298	8,300
5320 INSURANCE-AUTO	-	-	1,899	10,362	7,519	6,073
5400 TELEPHONE	-	355	2,758	3,600	3,837	3,992
5410 UTILITIES	-	-	-	-	-	-
5464 EVENTS	-	-	-	-	-	-
5465 MISC EXPENDITURES	-	-	-	-	-	500
5473 AMORT CAPITAL PAYMENT	-	-	-	-	-	-
5475 CONTINGENCY-COUNCIL APPROVED	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 10,469	\$ 30,098	\$ 66,892	\$ 69,065	\$ 61,145
6010 AUTOS & TRUCKS	-	-	263,737	-	-	-
6020 EQUIPMENT	-	148,852	64,496	-	-	-
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	58,750	58,750	58,770	58,750
TOTAL CAPITAL OUTLAY	\$ -	\$ 148,852	\$ 386,982	\$ 58,750	\$ 58,770	\$ 58,750
TOTAL EXPENDITURES	\$ -	\$ 206,144	\$ 1,164,346	\$ 935,477	\$ 921,752	\$ 939,403



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

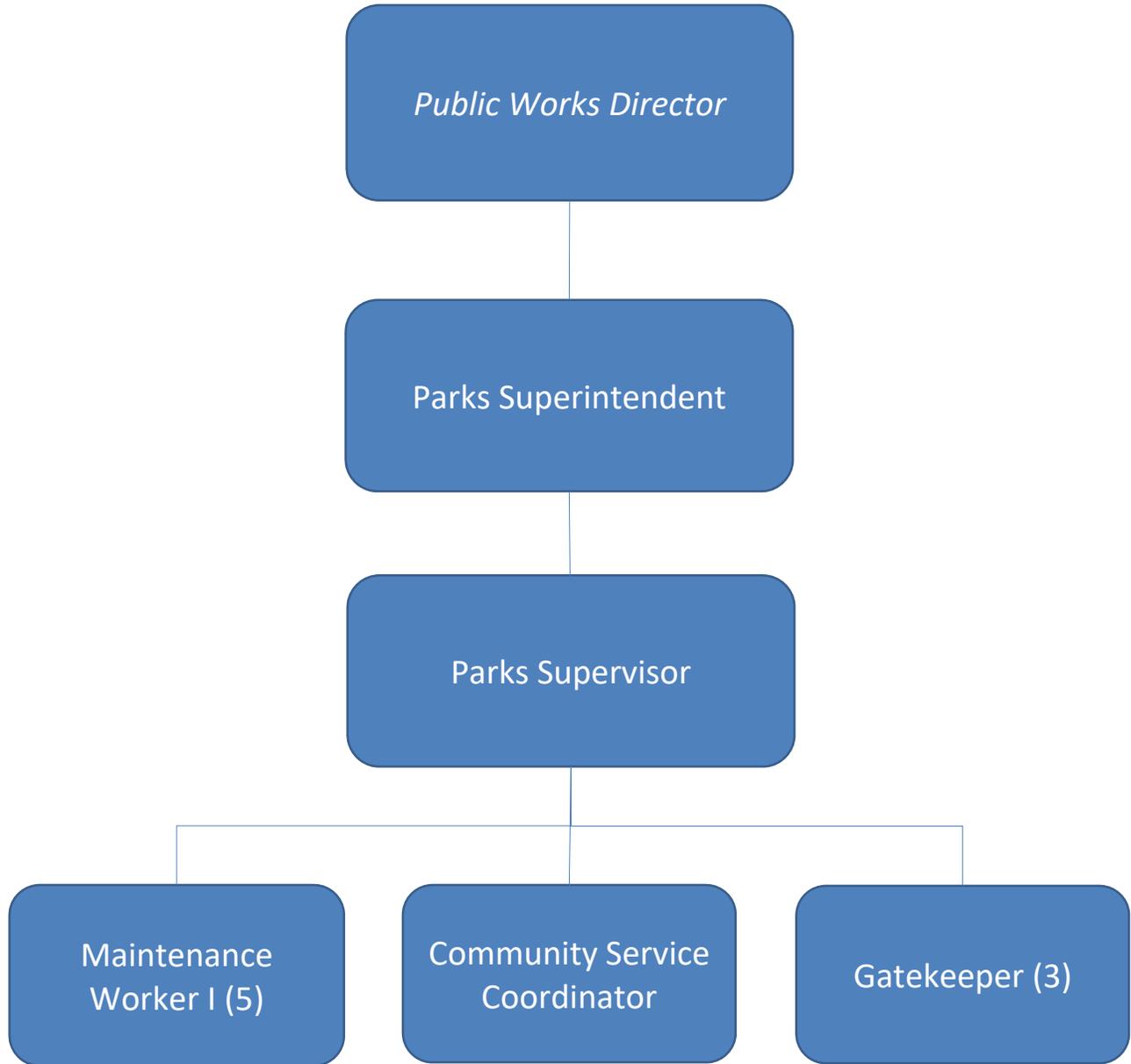
240-EMS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 336,865	\$ 341,707	\$ 343,886	\$ 2,178	0.64%	\$ 7,021	2.08%
3011 EDUCATION INCENTIVE	1,500	3,851	4,500	649	16.87%	3,000	200.00%
3012 OVERTIME	198,996	185,536	198,996	13,460	7.25%	-	0.00%
3100 FICA TAXES	41,108	38,752	41,875	3,123	8.06%	767	1.87%
3110 RETIREMENT	83,574	75,357	83,486	8,130	10.79%	(88)	-0.10%
3120 HOSPITALIZATION	77,645	73,739	73,114	(625)	-0.85%	(4,531)	-5.84%
3130 WORKERS COMPENSATION	10,490	10,023	13,249	3,227	32.19%	2,759	26.30%
3150 GIFT/APPRECIATION CERTIFICATES	350	408	350	(58)	-14.31%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	234	2,216	3,276	1,060	47.81%	3,042	1300.00%
TOTAL PERSONNEL	\$ 750,762	\$ 731,588	\$ 762,732	\$ 31,144	4.26%	\$ 11,970	1.59%
4010 OFFICE SUPPLIES	-	43	-	(43)	-100.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	5,000	6,124	7,476	1,352	22.08%	2,476	49.52%
4150 SMALL TOOLS & EQUIPMENT	12,073	14,602	7,300	(7,302)	-50.01%	(4,773)	-39.53%
4400 SUPPLIES	42,000	41,561	42,000	439	1.06%	-	0.00%
TOTAL SUPPLIES	\$ 59,073	\$ 62,330	\$ 56,776	\$ (5,554)	-8.91%	(2,297)	-3.89%
5020 DUES & SUBSCRIPTIONS	1,250	1,345	1,250	(95)	-7.04%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	17,000	30,395	18,350	(12,045)	-39.63%	1,350	7.94%
5110 MAINT-AUTOS/EQUIP	4,100	4,466	4,100	(366)	-8.20%	-	0.00%
5160 MAINT-POOL & GROUNDS	-	-	-	-	0.00%	-	0.00%
5170 RADIO MAINT	3,380	2,670	3,380	710	26.57%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	3,000	3,489	-	(3,489)	-100.00%	(3,000)	-100.00%
5235 PROF FEES-EMS	6,000	6,000	6,000	-	0.00%	-	0.00%
5245 ANIMAL CONTROL	-	-	-	-	0.00%	-	0.00%
5275 ELECTRICAL SERVICES	-	-	-	-	0.00%	-	0.00%
5295 NURSERY FUND	-	-	-	-	0.00%	-	0.00%
5296 PARKS BOARD	-	-	-	-	0.00%	-	0.00%
5297 PELICAN PARK-VIEW PLTRFM	-	-	-	-	0.00%	-	0.00%
5298 SEABROOK THEATRE	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	9,200	3,045	9,200	6,155	202.10%	-	0.00%
5310 UNIFORMS & LAUNDRY	9,000	6,298	8,300	2,002	31.79%	(700)	-7.78%
5320 INSURANCE-AUTO	10,362	7,519	6,073	(1,446)	-19.23%	(4,289)	-41.39%
5400 TELEPHONE	3,600	3,837	3,992	155	4.04%	392	10.89%
TOTAL SERVICES	\$ 66,892	\$ 69,065	\$ 61,145	\$ (7,920)	-11.47%	\$ (5,747)	-8.59%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	58,750	58,770	58,750	(20)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 58,750	\$ 58,770	\$ 58,750	\$ -	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 935,477	\$ 921,752	\$ 939,403	\$ 17,670	1.92%	\$ 3,926	0.42%



GENERAL FUND - 01 - PARKS

DEPARTMENT 400



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 PARKS

DEPARTMENT 400

MISSION STATEMENT

The purpose of the Parks & Recreation Department is to try and enhance the quality of life for the citizens of Seabrook through the beauty of the natural resources and quality leisure programs offered.

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ Beautification of City – Ongoing
- ✓ Continue removal of Dead Trees from Parks
- ✓ Maintain & Recap 1/3 of Trail System w/ Decomposed Granite
- ✓ Maintain Public Parks Restrooms & Lock Daily
- ✓ Maintain and mow approximately 80 acres of Parks
- ✓ Prepare for tree planting events (i.e. Arbor Day, etc...) 2021
- ✓ Modify columns on Veteran’s Memorial
- ✓ Maintain All City Buildings, including Fire Station and new PWAC facility
- ✓ Maintain City Pool and 2 splash pads
- Participate in the City events of 2020-2021: Easter, Fourth of July, Food Truck Fun Day, Movie Nights, Tree lighting, Christmas with Santa, Kid Fish, Celebration Seabrook
- ✓ Construct 2 Gazebos at Pool.
- ✓ Prepare for Lucky Trails Marathon 2021
- Install automated door openers at restrooms
- Install motion sensors for restrooms
- ✓ Perform additional GIS mapping
- ✓ Prepare for swimming pool season 2021
- Acquire herbicide certifications
- ✓ Paint City Hall
- Trail Connection from SH 146 to Park St (grant pending)
- ✓ Continue the Growth of the Bird Count through Open Space.
- SRTS Sidewalk project (grant pending)
- ✓ Park restroom upgrades added to CIP
- ✓ Maintain Gold Status with Keep Texas Beautiful
- ✓ Finalize Park Master Plan and Implement
- Carothers Task Force II recommendation implementation

Goals for Budget Year 2021-22 Include:

- Beautification of City – Ongoing
- Continue removal of Dead Trees from Parks.
- Maintain & Recap 1/3 of Trail System w/ Decomposed Granite.
- Maintain Public Parks Restrooms & Lock Daily.
- Maintain and mow approximately 80 acres of Parks.
- Prepare for tree planting events (i.e. Arbor Day, etc...) 2020.
- Participate in the City events of 2021-2022: Easter, Fourth of July, Food Truck Fun Day, Movie Nights, Tree lighting, Christmas with Santa, Kid Fish, Celebration Seabrook.
- Construct 2 Gazebos at Pool.
- Install automated door openers at restrooms.
- Install motion sensors for restrooms.
- Acquire herbicide certifications.
- Trail Connection from SH 146 to Park St (grant pending)
- SRTS Sidewalk project (grant pending)
- Park restroom upgrades added to CIP
- Maintain Gold Status with Keep Texas Beautiful
- Carothers Task Force II recommendation implementation
- Harris County Partnership grant program - 146 to Meyer Hike & Bike Project (grant under cons
- Maintain Gold Status with Keep Texas Beautiful
- Prepare for Lucky Trails Marathon 2022.
- 2021 - 2022 Strategic Plan SP2 Goal 1: Prioritize the development of community kayak launches by first moving into the construction phase of the kayak launch at Bayside Park
- while also actively seeking grants to fund a kayak launch on Taylor Lake.
 - Scope, purchase and install Bayside Kayak Launch with required amenities for safety by 22-Dec
 - Coordinate with Harris County to scope and build application packet for Taylor Lake Kayak Launch site and amenities by 22-Oct
 - Apply for the Texas Parks and Wildlife Boating Access Grant for a 75% match of Planning and Design for the Taylor Lake Kayak Launch by 22-Jan
- 2021 - 2022 Strategic Plan SP2 Goal 3: Increase city trail connections from 40% to 75% within the next two years.
 - In coordination with the Seabrook Open Space and Parks Master Plan 2020, identify projects available to move onto the city's CIP to increase safe connectivity by 22-Jan
 - In coordination with the Seabrook Open Space and Parks Master Plan 2020, identify projects available to implement within the department operating budget or partner with regional agencies by 22-Feb
 - Scope and identify costs for new projects on the plan and update city council and community on CIP updates by 22-Mar

FUND 01 - GENERAL FUND

400 - PARKS

EXPENDITURE SUMMARY	2019	ACTUAL	2021	FORECAST	BUDGET 2022	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
		2020		2021		2021	\$CHANGE	%CHANGE	\$CHANGE
TOTAL PERSONNEL	\$ 539,373	\$ 537,905	\$ 601,881	\$ 586,820	\$ 690,809	\$ 103,989	19.33%	\$ 88,928	16.49%
TOTAL SUPPLIES	\$ 62,127	\$ 41,200	\$ 47,450	\$ 42,472	\$ 50,450	\$ 7,978	18.79%	\$ 3,000	6.32%
TOTAL SERVICES	\$ 179,629	\$ 181,262	\$ 169,660	\$ 167,997	\$ 172,760	\$ 4,763	2.84%	\$ 3,100	1.83%
TOTAL CAPITAL OUTLAY	\$ 17,234	\$ 41,534	\$ 148,634	\$ 17,233	\$ 17,234	\$ 1	0.00%	\$(131,400)	-762.45%
TOTAL EXPENDITURES	\$ 798,363	\$ 801,901	\$ 967,625	\$ 814,521	\$ 931,253	\$ 116,732	14.33%	\$ (36,372)	-3.76%

PERSONNEL SERVICES	2019	ACTUAL 2020	2021	BUDGET 2022
	Parks Superintendent		1	1
Parks Supervisor		1	1	1
Maintenance Worker I		4.5	4.5	5.5
Parks Administration		0.2	0.2	0.2
Community Service Coordinator		1	1	1
Full Time Positions		7.7	7.7	8.7
Part Time Gate Keepers 4		0.9	0.9	0.95
Seasonal Life Guards				
Part Time Positions		0.9	0.9	0.95

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

400-PARKS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 291,878	\$ 305,122	\$ 319,722	\$ 340,441	\$ 320,718	\$ 378,472
3011 EDUCATION INCENTIVE	600	607	660	360	1,047	1,575
3012 OVERTIME	7,397	10,969	7,351	11,000	13,311	11,000
3013 SALARIES-SUMMER/SEASONAL	51,321	49,511	18,577	60,000	51,588	60,000
3015 CONTRACT LABOR	-	-	-	-	-	-
3016 SALARIES-GATEKEEPERS	9,164	18,439	27,562	16,164	26,211	31,606
3100 FICA TAXES	27,650	28,651	28,197	32,739	30,670	36,923
3110 RETIREMENT	48,351	49,678	53,615	57,363	50,845	62,822
3120 HOSPITALIZATION	72,229	71,121	75,226	76,876	83,102	96,473
3130 WORKERS COMPENSATION	4,950	4,434	4,742	6,231	5,953	8,188
3150 GIFT/APPRECIATION CERTIFICATES	576	577	500	500	500	600
3350 UNEMPLOYEMENT BENEFITS	2,357	266	1,753	207	2,875	3,150
TOTAL PERSONNEL	\$ 516,472	\$ 539,373	\$ 537,905	\$ 601,881	\$ 586,820	\$ 690,809
4010 OFFICE SUPPLIES	508	1,337	865	1,250	413	1,250
4040 GAS & OIL/CITY SUPPLY	13,379	13,524	10,463	15,000	15,254	15,000
4090 POOL SUPPLIES	12,067	11,314	12,851	13,500	11,639	15,000
4095 NURSERY SUPPLIES	2,366	18,585	2,194	1,500	1,446	3,000
4100 MOSQUITO CONTROL	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	2,286	3,277	2,412	3,200	2,695	3,200
4400 SUPPLIES	12,071	14,089	12,414	13,000	11,025	13,000
TOTAL SUPPLIES	\$ 42,676	\$ 62,127	\$ 41,200	\$ 47,450	\$ 42,472	\$ 50,450
5020 DUES & SUBSCRIPTIONS	655	415	560	700	706	700
5030 RENTALS & SERVICE AGRMTS	4,149	3,307	2,305	6,260	3,997	6,260
5110 MAINT-AUTOS/EQUIP	13,204	14,205	11,666	13,000	12,005	14,000
5160 MAINT-POOL & GROUNDS	6,761	6,361	6,691	6,800	6,753	7,000
5165 MAINT-RECREATION EQUIP	1,718	3,243	1,892	2,500	2,223	2,500
5175 JANITORIAL SERVICES	2,550	2,905	2,700	3,000	2,798	3,000
5180 MAINT-BLDGS & GROUNDS	43,249	37,704	42,690	45,000	48,063	45,000
5215 PROF FEES - ENGINEERING	-	914	940	1,100	940	1,100
5227 PROF FEES - CONSULTING	-	16,924	25,262	-	-	-
5275 ELECTRICAL SERVICES	3,281	1,842	1,004	1,500	733	1,500
5300 TRAINING & CONFERENCE	838	623	99	700	3,104	700
5310 UNIFORMS & LAUNDRY	3,844	3,782	3,277	4,350	3,569	4,350
5320 INSURANCE-AUTO	5,689	5,791	5,319	5,900	5,067	5,900
5400 TELEPHONE	2,490	1,968	2,372	4,100	2,526	3,500
5410 UTILITIES	69,230	69,196	65,308	62,500	63,578	65,000
5464 EVENTS	9,421	10,349	9,176	12,000	11,763	12,000
5465 MISC EXPENDITURES	78	99	1	250	173	250



TOTAL SERVICES	\$ 167,159	\$ 179,629	\$ 181,262	\$ 169,660	\$167,997	\$ 172,760
6010 AUTOS & TRUCKS	90,220	-	-	-	-	-
6020 EQUIPMENT	-	-	24,300	-	-	-
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6052 TPWD TRAIL GRANT PROJECT	-	-	-	131,400	-	-
6410 FLEET AMORTIZATION EXPENSE	-	17,234	17,234	17,234	17,233	17,234
TOTAL CAPITAL OUTLAY	\$ 90,220	\$ 17,234	\$ 41,534	\$ 148,634	\$ 17,233	\$ 17,234
TOTAL EXPENDITURES	\$ 816,527	\$ 798,363	\$ 801,901	\$ 967,625	\$814,521	\$ 931,253

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

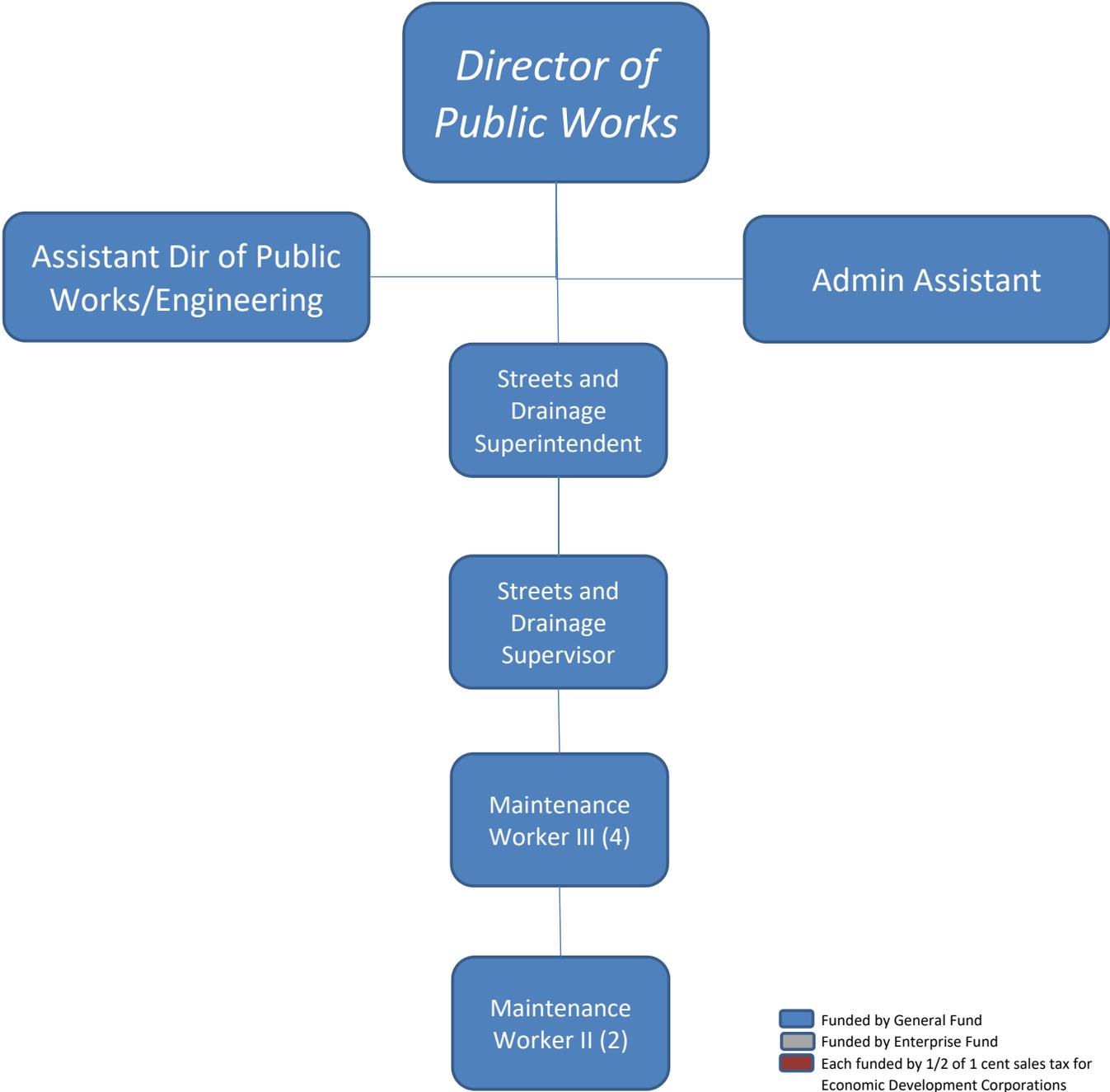
400-PARKS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	\$ 340,441	\$ 320,718	\$ 378,472	\$ 57,754	18.01%	\$ 38,031	11.17%
3011 EDUCATION INCENTIVE	360	1,047	1,575	528	50.43%	1,215	337.50%
3012 OVERTIME	11,000	13,311	11,000	(2,311)	-17.36%	-	0.00%
3013 SALARIES-SUMMER/SEASONAL	60,000	51,588	60,000	8,412	16.31%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3016 SALARIES-GATEKEEPERS	16,164	26,211	31,606	5,395	20.58%	15,442	95.54%
3100 FICA TAXES	32,739	30,670	36,923	6,253	20.39%	4,184	12.78%
3110 RETIREMENT	57,363	50,845	62,822	11,977	23.56%	5,459	9.52%
3120 HOSPITALIZATION	76,876	83,102	96,473	13,371	16.09%	19,597	25.49%
3130 WORKERS COMPENSATION	6,231	5,953	8,188	2,234	37.53%	1,957	31.40%
3150 GIFT/APPRECIATION CERTIFICATES	500	500	600	100	20.00%	100	20.00%
3350 UNEMPLOYMENT BENEFITS	207	2,875	3,150	275	9.57%	2,943	1421.74%
TOTAL PERSONNEL	\$ 601,881	\$ 586,820	\$ 690,809	\$ 103,989	17.72%	\$ 88,928	14.78%
4010 OFFICE SUPPLIES	1,250	413	1,250	837	202.88%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	15,000	15,254	15,000	(254)	-1.66%	-	0.00%
4090 POOL SUPPLIES	13,500	11,639	15,000	3,361	28.88%	1,500	11.11%
4095 NURSERY SUPPLIES	1,500	1,446	3,000	1,554	107.41%	1,500	100.00%
4100 MOSQUITO CONTROL	-	-	-	-	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	3,200	2,695	3,200	505	18.76%	-	0.00%
4400 SUPPLIES	13,000	11,025	13,000	1,975	17.91%	-	0.00%
TOTAL SUPPLIES	\$ 47,450	\$ 42,472	\$ 50,450	\$ 7,978	18.79%	\$ 3,000	6.32%
5020 DUES & SUBSCRIPTIONS	700	706	700	(6)	-0.84%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	6,260	3,997	6,260	2,263	56.61%	-	0.00%
5110 MAINT-AUTOS/EQUIP	13,000	12,005	14,000	1,995	16.62%	1,000	7.69%
5160 MAINT-POOL & GROUNDS	6,800	6,753	7,000	247	3.67%	200	2.94%
5165 MAINT-RECREATION EQUIP	2,500	2,223	2,500	277	12.48%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,798	3,000	202	7.22%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	45,000	48,063	45,000	(3,063)	-6.37%	-	0.00%
5215 PROF FEES - ENGINEERING	1,100	940	1,100	160	17.02%	-	0.00%
5227 PROF FEES - CONSULTING	-	-	-	-	0.00%	-	0.00%
5275 ELECTRICAL SERVICES	1,500	733	1,500	767	104.58%	-	0.00%
5300 TRAINING & CONFERENCE	700	3,104	700	(2,404)	-77.45%	-	0.00%
5310 UNIFORMS & LAUNDRY	4,350	3,569	4,350	781	21.87%	-	0.00%
5320 INSURANCE-AUTO	5,900	5,067	5,900	833	16.43%	-	0.00%
5400 TELEPHONE	4,100	2,526	3,500	974	38.58%	(600)	-14.63%
5410 UTILITIES	62,500	63,578	65,000	1,422	2.24%	2,500	4.00%
5464 EVENTS	12,000	11,763	12,000	237	2.01%	-	0.00%
5465 MISC EXPENDITURES	250	173	250	77	44.61%	-	0.00%
TOTAL SERVICES	\$ 169,660	\$ 167,997	\$ 172,760	\$ 4,763	2.84%	\$ 3,100	1.83%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	0.00%	-	0.00%
6052 TPWD TRAIL GRANT PROJECT	131,400	-	-	-	0.00%	(131,400)	-100.00%
6410 FLEET AMORTIZATION EXPENSE	17,234	17,233	17,234	1	0.01%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 148,634	\$ 17,233	\$ 17,234	\$ -	0.00%	(131,400)	-88.41%
TOTAL EXPENDITURES	\$ 967,625	\$ 814,521	\$ 931,253	\$ 116,730	14.33%	\$ (36,372)	-3.76%



GENERAL FUND - 01 - STREETS AND DRAINAGE

DEPARTMENT 500



GENERAL FUND - 01 STREETS AND DRAINAGE

DEPARTMENT 500

MISSION STATEMENT

To maintain the streets and drainage facilities within our corporate limits in a safe and cost effective manner and to respond to citizens complaints in a timely manner.

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ Provide additional training for employees, acquire vector and herbicides certifications.
- ✓ Continue GIS data collection on storm sewer infrastructure.
- ✓ Continue CRS maintenance operations and recording.
- ✓ Purchase two new message board to replace aging equipment and continue to utilize for SH146 construction information. (Grant Pending)
- ✓ Continue to work toward replacement of both the Todville and Baywood bridges.
- ✓ Oversee Harris County 2018 Bond Program Seabrook Projects' Engineering:
 - Todville Road Bridge Improvements
 - ✓ Baybrook Drainage Study
 - ✓ Seascape Drainage Study
 - ✓ El Mar Drainage Study
 - Todville Road Drainage Study
- ✓ Continue to observe SH 146 expansion by TxDot.
- ✓ Continue to observe Red Bluff Road expansion by County and TxDot.
- ✓ Plane level sidewalks as needed.
- ✓ Upgrade/replace signs throughout the city as needed. (new CIP created for sign overhaul)
- ✓ Replace 3,000 square feet of sidewalk.
- ✓ Continue to inspect MS4 and CRS outfalls.
- ✓ Restripe traffic markings
- ✓ Perform aggressive mosquito control program.
- ✓ Grade ditches and clean stormsewer system
- ✓ Perform ROW mowing.

Goals for Budget Year 2021-22 Include:

- Provide additional training for employees, acquire vector and herbicides certifications.
- Continue GIS data collection on storm sewer infrastructure.
- Continue CRS maintenance operations and recording.
- Oversee Harris County 2018 Bond Program Seabrook Projects' Constructor

- Baybrook Drainage Study
- Seascapes Drainage Study
- Continue to observe SH 146 expansion by TxDot.
- Continue to observe Red Bluff Road expansion by County and TxDot.
- Plane level sidewalks as needed.
- Upgrade/replace signs throughout the city as needed. (new CIP created for sign overhaul)
- Replace 3,000 square feet of sidewalk.
- Continue to inspect MS4 and CRS outfalls.
- Restripe traffic markings
- Perform aggressive mosquito control program.
- Grade ditches and clean stormsewer system
- Perform ROW mowing.
- Oversee CIP repair of Waterway outfall
- Trail Connection from SH 146 to Park St (grant pending)
- Seabrook Sidewalk project; Rippling Brook to Seabrook Intermediate
- 2021 - 2022 Strategic Plan SP1 Goal 3: Prioritize and fund up to three CIP projects that are focused on areas of commercial development by the end of FY23.
 - Meeting with Planning Department/ Community Development/Public Works to assess feasibility within city's overall infrastructure plans
 - Prioritize highest use and best return on investment projects for further scoping and coordinate for proper cost estimates
- 2021 - 2022 Strategic Plan SP3 Goal 1: Identify one to two mitigation projects by the end of FY22.
 - Identify subdivisions/streets of drainage (rainfall and tidal) issues for correction via conveyance, storage or elevation by Jan-22
 - Develop proposed projects and estimated project costs for the identified areas by Jun-22
 - Gather team for selection process to choose two projects to move forward with considering cost, benefits and funding partners by Oct-22
- 2021 - 2022 Strategic Plan SP3 Goal 3: Development and implementation of a Street and Sidewalk Replacement Program by the end of FY22.
 - Create list of City streets and sidewalks with original development/construction date by Dec-22
 - Staff to use list to inspect and rate condition (good, continue monitor, repairs needed, full replacement) of roadways and sidewalks by Jun-22
 - Determine projects for a) Roadway and b) Sidewalks that fall within the "repair" and "replace" category. Develop cost estimate for each project and identify general fund percentages by Oct-22

FUND 01 - GENERAL FUND

500 - STREETS & DRAINAGE

EXPENDITURE SUMMARY	2019	ACTUAL		FORECAST		BUDGET		2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
		2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE		
TOTAL PERSONNEL	\$ 705,713	\$ 667,038	\$ 721,298	\$ 686,323	\$ 731,452	\$ 45,129	6.77%	\$ 10,154	1.44%		
TOTAL SUPPLIES	\$ 27,182	\$ 20,556	\$ 37,300	\$ 20,339	\$ 37,500	\$ 17,161	84.38%	\$ 200	0.54%		
TOTAL SERVICES	\$ 285,808	\$ 259,727	\$ 330,245	\$ 293,434	\$ 260,600	\$ (32,834)	-11.19%	\$ (69,645)	-21.09%		
TOTAL CAPITAL OUTLAY	\$ 243,459	\$ 150,957	\$ 38,194	\$ 38,205	\$ 38,194	\$ (11)	-0.01%	\$ -	0.00%		
TOTAL EXPENDITURES	\$ 1,262,162	\$ 1,098,278	\$ 1,127,037	\$ 1,038,301	\$ 1,067,746	\$ 29,445	2.84%	\$ (59,291)	-5.26%		

PERSONNEL SERVICES	2018	ACTUAL		BUDGET	
		2019	2020	2021	2021
Public Works Director	0.34	0.34	0.34	0.34	
Assistant Public Works Director	0.34	0.34	0.34	0.34	
Administrative Assistant	0.2	0.2	0.2	0.25	
Streets and Drainage Superintendent	1	1	1	1	
Streets and Drainage Supervisor	1	1	1	1	
Maintenance Worker III	1	1	1	1	
Maintenance Worker II	4.5	4.5	4.5	4.5	
Light Equipment Operator	1	1	1	1	
Full Time Positions	9.38	9.38	9.38	9.43	

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

500-PUBLIC WORKS

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	462,765	478,202	444,267	474,172	459,748	483,639
3011 EDUCATION INCENTIVE	1,302	1,309	1,362	876	462	1,191
3012 OVERTIME	9,012	5,838	6,743	12,000	11,215	12,000
3013 SALARIES-SUMMER/SEASONAL	-	-	-	-	-	-
3014 CAR ALLOWANCE	2,004	2,004	2,004	2,040	1,954	2,040
3100 FICA TAXES	35,388	35,498	33,696	35,647	33,653	38,101
3110 RETIREMENT	78,711	77,152	74,212	78,913	69,231	78,920
3120 HOSPITALIZATION	101,239	93,740	91,459	106,583	97,441	99,993
3125 ACCRUED VACATION	-	-	-	-	-	-
3130 WORKERS COMPENSATION	12,507	11,344	11,693	10,314	9,854	12,574
3150 GIFT/APPRECIATION CERTIFICATES	480	529	450	600	600	600
3350 UNEMPLOYMENT BENEFITS	1,134	97	1,152	153	2,165	2,394
TOTAL PERSONNEL	\$ 704,542	\$ 705,713	\$ 667,038	\$ 721,298	\$ 686,323	\$ 731,452
4040 GAS & OIL/CITY SUPPLY	13,838	10,910	8,845	14,000	12,925	14,000
4100 MOSQUITO CONTROL	18,889	11,051	6,470	18,000	3,357	18,000
4150 SMALL TOOLS & EQUIPMENT	2,783	2,843	3,108	2,800	1,721	3,000
4400 SUPPLIES	2,479	2,378	2,133	2,500	2,335	2,500
TOTAL SUPPLIES	\$ 37,988	\$ 27,182	\$ 20,556	\$ 37,300	\$ 20,339	\$ 37,500
5020 DUES & SUBSCRIPTIONS	154	80	349	400	233	400
5030 RENTALS & SERVICE AGRMTS	1,996	678	1,644	4,000	3,333	4,000
5110 MAINT-AUTOS/EQUIP	16,387	20,057	14,567	18,000	15,167	18,000
5140 MAINT-STREETS	19,105	20,942	18,989	20,000	22,472	20,000
5145 MAINT-DRAINAGE	10,409	9,499	8,985	42,845	37,424	11,000
5150 MAINT-STREET SIGNS	9,053	11,215	9,381	11,000	10,006	11,000
5175 JANITORIAL SERVICE	2,475	2,755	2,700	3,000	2,798	3,000
5180 MAINT-BLDGS & GROUNDS	37,703	5,060	4,842	6,000	8,817	6,000
5215 PROF FEES-ENGINEERING	429	-	-	1,500	48	1,500
5245 ANIMAL CONTROL	-	-	-	-	-	-
5246 STORM WTR MGT	6,635	7,035	6,635	7,500	13,835	7,500
5300 TRAINING & CONFERENCE	506	119	77	500	324	500
5310 UNIFORMS & LAUNDRY	3,010	3,932	3,377	3,500	3,515	3,500
5320 INSURANCE-AUTO	5,954	6,050	10,830	8,800	10,476	11,000
5400 TELEPHONE	1,873	1,650	1,221	2,000	1,532	2,000
5410 UTILITIES	11,091	11,363	10,979	11,000	10,998	11,000
5411 UTILITIES - STREET LIGHTS	199,600	185,336	165,073	190,100	152,385	150,100
5465 MISC EXPENDITURES	-	39	78	100	73	100
5473 AMORT CAPITAL PAYMENT	-	-	-	-	-	-
TOTAL SERVICES	\$ 326,379	\$ 285,808	\$ 259,727	\$ 330,245	\$ 293,434	\$ 260,600
6010 AUTOS & TRUCKS	23,671	-	-	-	-	-
6020 EQUIPMENT	-	7,862	20,213	-	-	-
6036 DRAINAGE OVERSIZING SEABROOK IS	-	-	-	-	-	-
6065 VARIOUS STREET PROJECTS	266,740	229,827	92,550	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	5,770	38,194	38,194	38,205	38,194



TOTAL CAPITAL OUTLAY	\$ 290,411	\$ 243,459	\$ 150,957	\$ 38,194	\$ 38,205	\$ 38,194
TOTAL EXPENDITURES	<u>\$ 1,359,320</u>	<u>\$ 1,262,162</u>	<u>\$ 1,098,278</u>	<u>\$ 1,127,037</u>	<u>\$ 1,038,301</u>	<u>\$ 1,067,746</u>

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

500-PUBLIC WORKS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	474,172	459,748	483,639	23,891	5.20%	9,467	2.00%
3011 EDUCATION INCENTIVE	876	462	1,191	729	157.94%	315	35.96%
3012 OVERTIME	12,000	11,215	12,000	785	7.00%	-	0.00%
3013 SALARIES-SUMMER/SEASONAL	-	-	-	-	0.00%	-	0.00%
3014 CAR ALLOWANCE	2,040	1,954	2,040	86	4.43%	-	0.00%
3100 FICA TAXES	35,647	33,653	38,101	4,448	13.22%	2,454	6.88%
3110 RETIREMENT	78,913	69,231	78,920	9,689	14.00%	7	0.01%
3120 HOSPITALIZATION	106,583	97,441	99,993	2,551	2.62%	(6,590)	-6.18%
3125 ACCRUED VACATION	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	10,314	9,854	12,574	2,719	27.60%	2,260	21.91%
3150 GIFT/APPRECIATION CERTIFICATES	600	600	600	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	153	2,165	2,394	229	10.57%	2,241	1464.71%
TOTAL PERSONNEL	\$ 721,298	\$ 686,323	\$ 731,452	\$ 45,129	6.58%	\$ 10,154	1.41%
4040 GAS & OIL/CITY SUPPLY	14,000	12,925	14,000	1,075	8.32%	-	0.00%
4100 MOSQUITO CONTROL	18,000	3,357	18,000	14,643	436.17%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	2,800	1,721	3,000	1,279	74.33%	200	7.14%
4400 SUPPLIES	2,500	2,335	2,500	165	7.05%	-	0.00%
TOTAL SUPPLIES	\$ 37,300	\$ 20,339	\$ 37,500	\$ 17,161	84.38%	\$ 200	0.54%
5020 DUES & SUBSCRIPTIONS	400	233	400	167	71.43%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	4,000	3,333	4,000	667	20.03%	-	0.00%
5110 MAINT-AUTOS/EQUIP	18,000	15,167	18,000	2,833	18.68%	-	0.00%
5140 MAINT-STREETS	20,000	22,472	20,000	(2,472)	-11.00%	-	0.00%
5145 MAINT-DRAINAGE	42,845	37,424	11,000	(26,424)	-70.61%	(31,845)	-74.33%
5150 MAINT-STREET SIGNS	11,000	10,006	11,000	994	9.94%	-	0.00%
5175 JANITORIAL SERVICE	3,000	2,798	3,000	202	7.22%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	6,000	8,817	6,000	(2,817)	-31.95%	-	0.00%
5215 PROF FEES-ENGINEERING	1,500	48	1,500	1,452	3025.00%	-	0.00%
5245 ANIMAL CONTROL	-	-	-	-	0.00%	-	0.00%
5246 STORM WTR MGT	7,500	13,835	7,500	(6,335)	-45.79%	-	0.00%
5300 TRAINING & CONFERENCE	500	324	500	176	54.51%	-	0.00%
5310 UNIFORMS & LAUNDRY	3,500	3,515	3,500	(15)	-0.43%	-	0.00%
5320 INSURANCE-AUTO	8,800	10,476	11,000	524	5.00%	2,200	25.00%
5400 TELEPHONE	2,000	1,532	2,000	468	30.57%	-	0.00%
5410 UTILITIES	11,000	10,998	11,000	2	0.02%	-	0.00%
5411 UTILITIES - STREET LIGHTS	190,100	152,385	150,100	(2,285)	-1.50%	(40,000)	-21.04%
5465 MISC EXPENDITURES	100	73	100	27	36.40%	-	0.00%
5473 AMORT CAPITAL PAYMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 330,245	\$ 293,434	\$ 260,600	\$ (32,834)	-11.19%	\$ (69,645)	-21.09%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6065 VARIOUS STREET PROJECTS	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	38,194	38,205	38,194	(11)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 38,194	\$ 38,205	\$ 38,194	\$ (11)	-0.03%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 1,127,037	\$ 1,038,301	\$ 1,067,746	\$ 29,445	2.84%	\$ (59,291)	-5.26%



GENERAL FUND - 01 -COMMUNITY DEVELOPMENT

DEPARTMENT 600



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COMMUNITY DEVELOPMENT

DEPARTMENT 600

Accomplishments on Budget Year 2020-21

- ✓ Implemented software for Online Payments and Permitting.
- ✓ Initiated digitizing historic building documentation and plans to improve access and reduce the need for offsite physical storage.
- ✓ Continued to update the Zoning Regulations.
- ✓ Continued to facilitate quality development in coordination with the City Manager and Economic Development Director

Goals for Budget Year 2021-22 Include:

- Update the 2035 Comprehensive Master Plan; staff will assist the Comprehensive Master Plan Committee in the 5 year Comprehensive Master Plan review and update.
- Complete the Process of Adopting the 2021 International Building Code Series. Target: To protect the public health, safety, and general welfare as related to the construction and occupancy of buildings and structures.
- Improve customer service provided by building permitting and code enforcement departments through education and cross training.
- Work on development of an entry level Clerical / Code Enforcement Position in line with department succession plan and support of department clerical / code enforcement duties.
- Continue to increase Use of Software / Technology to improve customer service and effectiveness of Building and Code Enforcement Departments.
- Identify and implement elements of the Old Seabrook Livable Center Study; The Planning and Zoning Commission will review the Study and provide recommendations as it relates to possible zoning code modifications required for plan implementation.
- Update Appendix A., Titled: Comprehensive Zoning; staff will work with the Planning and Zoning Commission, along with City Council to identify required updates to the Comprehensive Zoning Ordinance

FUND 01 - GENERAL FUND

600 - COMMUNITY DEVELOPMENT

EXPENDITURE SUMMARY	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 516,875	\$ 539,143	\$ 564,843	\$ 536,839	\$ 565,795	\$ 28,956	5.37%	\$ 952	0.18%
TOTAL SUPPLIES	\$ 5,785	\$ 5,326	\$ 8,818	\$ 7,336	\$ 8,450	\$ 1,114	15.19%	\$ (368)	-4.17%
TOTAL SERVICES	\$ 23,332	\$ 19,721	\$ 23,450	\$ 78,930	\$ 84,020	\$ 5,090	6.45%	\$ 60,570	258.29%
TOTAL CAPITAL OUTLAY	\$ 5,927	\$ 5,927	\$ 5,926	\$ 5,926	\$ 5,926	\$ 0	0.01%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 551,919	\$ 570,116	\$ 603,037	\$ 629,031	\$ 664,191	\$ 35,160	5.59%	\$ 61,154	10.14%

PERSONNEL SERVICES	ACTUAL		BUDGET	
	2019	2020	2021	2022
Director of Community Development	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	1	1
Permit Technician	1	1	1	1
Administrative Assistant	0.3	0.3	0.3	0.3
Full Time Positions	5.3	5.3	5.3	5.3

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

600-COMMUNITY DEVELOPMENT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	BUDGET FORECAST BUDGET					
	2018	2019	2020	2021	2021	2022
3010 SALARIES	\$368,722	\$358,516	\$377,299	\$399,142	\$ 383,383	\$404,450
3011 EDUCATION INCENTIVE	9,601	10,220	9,781	8,250	7,259	6,750
3012 OVERTIME	1,934	2,968	1,857	1,500	3,030	1,500
3014 CAR ALLOWANCE	3,600	3,600	3,670	3,600	3,542	3,600
3015 CONTRACT LABOR	10,780	-	-	-	-	-
3016 TEMP SERV	-	-	-	-	-	-
3100 FICA TAXES	29,560	27,856	29,722	31,556	29,533	31,847
3110 RETIREMENT	63,683	59,716	63,839	66,365	58,890	65,653
3120 HOSPITALIZATION	60,523	52,645	50,883	52,980	48,593	49,148
3130 WORKERS COMPENSATION	1,182	1,020	1,121	1,060	1,013	1,287
3150 GIFT/APPRECIATION CERTIFICATES	288	288	250	300	300	300
3350 UNEMPLOYMENT BENEFITS	972	45	720	90	1,297	1,260
TOTAL PERSONNEL	\$550,845	\$516,875	\$539,143	\$564,843	\$ 536,839	\$565,795
4010 OFFICE SUPPLIES	2,930	1,602	950	2,800	1,528	3,800
4011 POSTAGE	2,181	2,368	799	2,000	1,770	2,750
4040 GAS & OIL/CITY SUPPLY	1,754	1,750	1,297	1,500	1,700	1,500
4150 SMALL TOOLS & EQUIPMENT	671	65	2,280	2,518	2,337	400
TOTAL SUPPLIES	\$ 7,537	\$ 5,785	\$ 5,326	\$ 8,818	\$ 7,336	\$ 8,450
5020 DUES & SUBSCRIPTIONS	1,978	2,471	2,092	1,900	2,084	1,900
5025 BANK FEES	1,394	6,249	6,059	7,000	8,628	9,000
5030 RENTALS & SERVICE AGRMTS	-	407	818	600	667	280
5042 IT SOFTWARE	-	-	-	1,700	1,833	3,050
5110 MAINT-AUTOS/EQUIP	1,348	400	126	600	386	600
5216 P&Z EXPENSES	-	250	234	500	380	500
5220 PROF FEES - LEGAL	-	-	-	-	54,722	-
5227 PROF FEES - CONSULTING	-	-	-	-	-	50,000
5240 CONTRACT SERV-MOW/DEMO	561	2,604	1,975	4,000	4,294	5,000
5300 TRAINING & CONFERENCE	7,767	6,257	3,622	1,800	1,376	8,340
5310 UNIFORMS & LAUNDRY	638	726	511	700	266	700
5320 INSURANCE-AUTO	1,085	1,085	1,317	1,400	1,290	1,400
5400 TELEPHONE	959	2,594	2,731	2,750	2,809	2,750
5465 MISC EXPENDITURES	2,090	289	235	500	196	500
TOTAL SERVICES	\$ 17,818	\$ 23,332	\$ 19,721	\$ 23,450	\$ 78,930	\$ 84,020
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-



6410 FLEET AMORTIZATION EXPENSE	-	5,927	5,927	5,926	5,926	5,926
TOTAL CAPITAL OUTLAY	\$ -	\$ 5,927	\$ 5,927	\$ 5,926	\$ 5,926	\$ 5,926
TOTAL EXPENDITURES	\$576,200	\$551,919	\$570,116	\$603,037	\$ 629,031	\$664,191

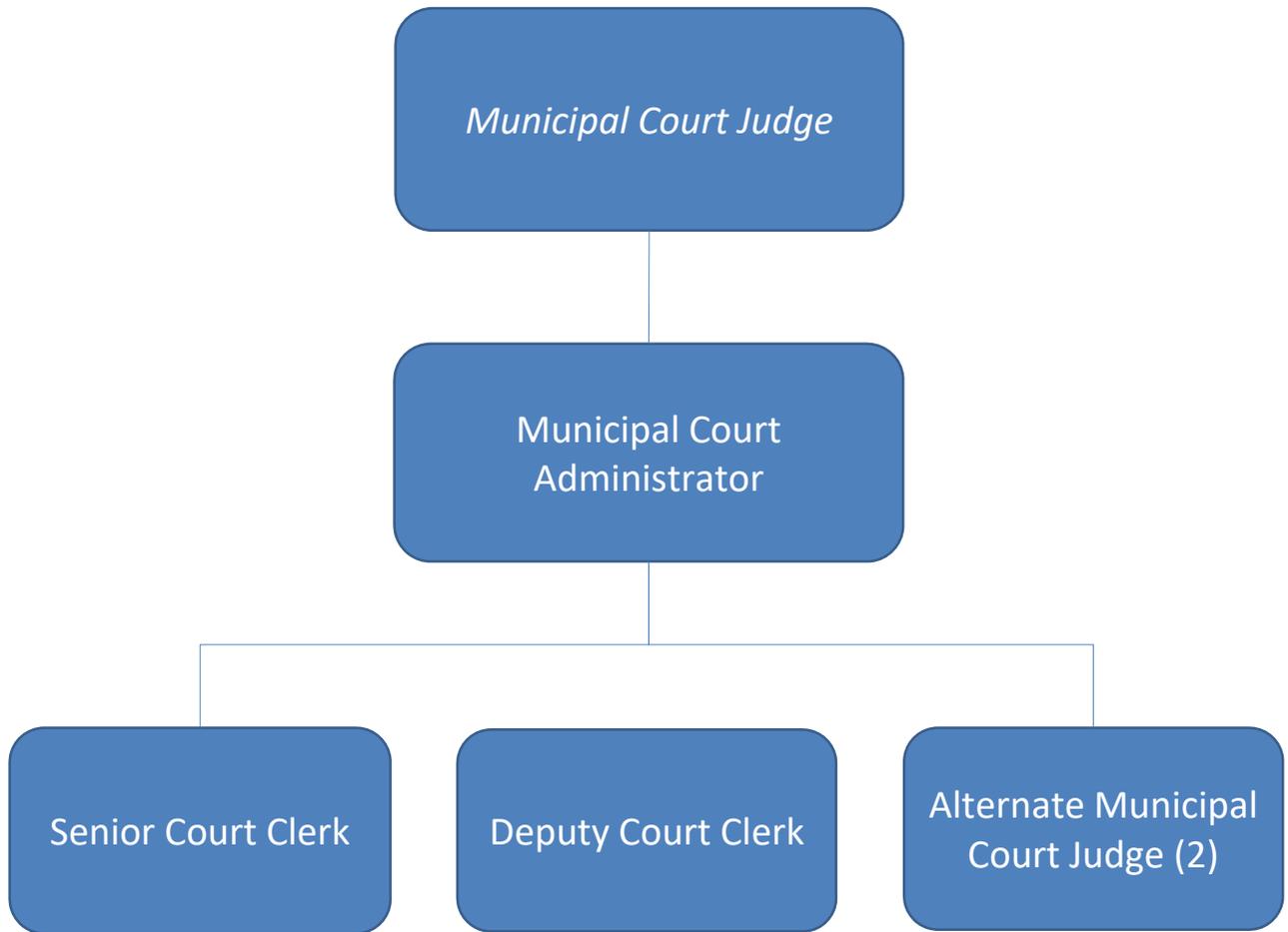
CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND

600-COMMUNITY DEVELOPMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 \$CHANGE	2021 %CHANGE	2021 \$CHANGE	2021 %CHANGE
3010 SALARIES	\$ 399,142	\$ 383,383	\$ 404,450	\$ 21,067	5.50%	\$ 5,308	1.33%
3011 EDUCATION INCENTIVE	8,250	7,259	6,750	(509)	-7.01%	(1,500)	-18.18%
3012 OVERTIME	1,500	3,030	1,500	(1,530)	-50.49%	-	0.00%
3014 CAR ALLOWANCE	3,600	3,542	3,600	58	1.63%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3016 TEMP SERV	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	31,556	29,533	31,847	2,314	7.84%	291	0.92%
3110 RETIREMENT	66,365	58,890	65,653	6,763	11.48%	(712)	-1.07%
3120 HOSPITALIZATION	52,980	48,593	49,148	555	1.14%	(3,832)	-7.23%
3130 WORKERS COMPENSATION	1,060	1,013	1,287	274	27.04%	227	21.38%
3150 GIFT/APPRECIATION CERTIFICATES	300	300	300	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	90	1,297	1,260	(37)	-2.84%	1,170	1300.00%
TOTAL PERSONNEL	\$ 564,843	\$ 536,839	\$ 565,795	\$ 28,956	5.39%	\$ 952	0.17%
4010 OFFICE SUPPLIES	2,800	1,528	3,800	2,272	148.68%	1,000	35.71%
4011 POSTAGE	2,000	1,770	2,750	980	55.36%	750	37.50%
4040 GAS & OIL/CITY SUPPLY	1,500	1,700	1,500	(200)	-11.79%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	2,518	2,337	400	(1,937)	-82.89%	(2,118)	-84.11%
TOTAL SUPPLIES	\$ 8,818	\$ 7,336	\$ 8,450	\$ 1,114	15.19%	(368)	-4.17%
5020 DUES & SUBSCRIPTIONS	1,900	2,084	1,900	(184)	-8.84%	-	0.00%
5025 BANK FEES	7,000	8,628	9,000	372	4.31%	2,000	28.57%
5030 RENTALS & SERVICE AGRMTS	600	667	280	(387)	-58.03%	(320)	-53.33%
5042 IT SOFTWARE	1,700	1,833	3,050	1,218	66.44%	1,350	79.41%
5110 MAINT-AUTOS/EQUIP	600	386	600	214	55.40%	-	0.00%
5216 P&Z EXPENSES	500	380	500	120	31.50%	-	0.00%
5220 PROF FEES - LEGAL	-	54,722	-	(54,722)	-100.00%	-	0.00%
5227 PROF FEES - CONSULTING	-	-	50,000	50,000	0.00%	50,000	0.00%
5240 CONTRACT SERV-MOW/DEMO	4,000	4,294	5,000	706	16.43%	1,000	25.00%
5300 TRAINING & CONFERENCE	1,800	1,376	8,340	6,964	506.18%	6,540	363.33%
5310 UNIFORMS & LAUNDRY	700	266	700	434	163.10%	-	0.00%
5320 INSURANCE-AUTO	1,400	1,290	1,400	110	8.55%	-	0.00%
5400 TELEPHONE	2,750	2,809	2,750	(59)	-2.09%	-	0.00%
5465 MISC EXPENDITURES	500	196	500	304	155.54%	-	0.00%
TOTAL SERVICES	\$ 23,450	\$ 78,930	\$ 84,020	\$ 5,090	6.45%	\$ 60,570	258.29%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	5,926	5,926	5,926	0	0.01%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ 5,926	\$ 5,926	\$ 5,926	\$ 0	0.01%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 603,037	\$ 629,031	\$ 664,191	\$ 35,160	5.59%	\$ 61,154	10.14%

GENERAL FUND - 01 COURT

DEPARTMENT 700



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COURT

DEPARTMENT 700

MISSION STATEMENT

To provide the citizens of the city of Seabrook, city leaders, judges, law enforcement, legal professionals and customers with quality customer service that is effective, efficient and delivered in a professional environment. Providing quality services, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ Accomplished an efficient, safe and technology savvy workflow for in person and remote court sessions.
- ✓ Accomplished the ability to work 99% remotely when necessary.
- ✓ Remodeled the court office to provide adequate space for all employees
- ✓ 99% paperless court
- ✓ Reduced traffic to court office window and see minimal customers at city hall
- ✓ Fully utilize electronic signature to allow flexibility on completing court paperwork.
- ✓ Reduced costs by 50% for electronic signature from DocuSign to HelloSign
- ✓ Increased in house collection efforts and reduced non-compliance dockets

Goals for Budget Year 2021-22 Include:

- Continue to work on court office and courtroom security with Bailiff.
- Continue to comply with any order advised by the Governor, Office of Court of Court Administration, Texas Municipal Court Education Center, and Mayor to continue our processes as advised.
- Continue to revise the work plan for jury trials
- Review workflow to adjust to what is best for the court office for FY 21-22
- Assist and encourage staff to achieve their next level of the Municipal Court Clerk Certification and any other type of education that is made available to the court.

FUND 01 - GENERAL FUND

700 - COURT DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 354,632	\$ 393,451	\$ 483,962	\$ 445,692	\$ 495,070	\$ 49,378	12.55%	\$ 11,108	3.13%
TOTAL SUPPLIES	\$ 1,973	\$ 1,052	\$ 3,500	\$ 1,958	\$ 4,000	\$ 2,042	104.26%	\$ 500	14.29%
TOTAL SERVICES	\$ 22,477	\$ 22,179	\$ 29,850	\$ 25,840	\$ 30,610	\$ 4,770	18.46%	\$ 760	2.55%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 379,083	\$ 416,682	\$ 517,312	\$ 473,491	\$ 529,680	\$ 56,190	11.87%	\$ 12,368	2.39%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
Court Administrator	1	1	1	1
Senior Court Clerk	1	1	1	1
Deputy Court Clerk	2	2	2	2
Bailiff	0	0	0.5	0.5
Part-Time Presiding Judge (1)	0.25	0.25	0.25	0.25
Part-Time Associate Judges (3)	0.25	0.25	0.25	0.25
Full Time Positions	4.5	4.5	5	5

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

700 - MUNICIPAL COURT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	186,082	184,095	189,355	248,553	241,727	252,842
3011 EDUCATION INCENTIVE	3,116	3,104	4,200	5,550	4,516	4,950
3012 OVERTIME	1,508	1,511	1,877	3,000	2,450	3,000
3015 CONTRACT LABOR	41,721	20,413	24,884	31,400	23,927	31,400
3100 FICA TAXES	21,015	18,866	21,125	24,832	23,377	26,733
3110 RETIREMENT	31,218	29,502	31,510	41,728	38,432	41,492
3120 HOSPITALIZATION	34,999	32,114	32,801	38,345	41,763	42,883
3130 WORKERS COMPENSATION	382	430	787	1,327	1,268	1,490
3150 GIFT/APPRECIATION CERTIFICATES	288	336	400	350	350	350
3310 JUDGES & PROSECUTOR FEES	78,525	64,200	85,763	88,661	66,547	88,661
3350 UNEMPLOYMENT BENEFITS	1,151	60	751	216	1,335	1,269
TOTAL PERSONNEL	\$400,004	\$354,632	\$393,451	\$483,962	\$445,692	\$495,070
4010 OFFICE SUPPLIES	1,755	1,664	947	2,500	1,017	2,500
4011 POSTAGE	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	500	310	106	1,000	941	1,500
TOTAL SUPPLIES	\$ 2,255	\$ 1,973	\$ 1,052	\$ 3,500	\$ 1,958	\$ 4,000
5020 DUES & SUBSCRIPTIONS	610	617	635	1,200	835	1,300
5025 BANK FEES	11,394	9,000	13,353	10,000	8,583	10,000
5030 RENTALS & SERVICE AGRMTS	1,687	2,190	156	6,000	7,674	6,660
5300 TRAINING & CONFERENCE	5,550	5,940	3,322	5,500	2,743	5,500
5400 TELEPHONE	767	969	1,480	2,800	2,590	2,800
5415 JURY DUTY FEES	-	-	-	-	-	-
5431 WARRANT INFORMATION SERV	3,160	3,117	3,131	3,350	3,152	3,350
5435 STATE TREAS-COURT FEES	-	-	-	-	-	-
5465 MISC EXPENDITURES	1,026	645	103	1,000	263	1,000
TOTAL SERVICES	\$ 24,194	\$ 22,477	\$ 22,179	\$ 29,850	\$ 25,840	\$ 30,610
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$426,453	\$379,083	\$416,682	\$517,312	\$473,491	\$529,680



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

700 - MUNICIPAL COURT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	248,553	241,727	252,842	11,115	4.60%	4,289	1.73%
3011 EDUCATION INCENTIVE	5,550	4,516	4,950	434	9.61%	(600)	-10.81%
3012 OVERTIME	3,000	2,450	3,000	550	22.43%	-	0.00%
3015 CONTRACT LABOR	31,400	23,927	31,400	7,473	31.23%	-	0.00%
3100 FICA TAXES	24,832	23,377	26,733	3,357	14.36%	1,901	7.66%
3110 RETIREMENT	41,728	38,432	41,492	3,060	7.96%	(236)	-0.57%
3120 HOSPITALIZATION	38,345	41,763	42,883	1,120	2.68%	4,538	11.83%
3130 WORKERS COMPENSATION	1,327	1,268	1,490	222	17.54%	163	12.30%
3150 GIFT/APPRECIATION CERTIFICATES	350	350	350	-	0.00%	-	0.00%
3310 JUDGES & PROSECUTOR FEES	88,661	66,547	88,661	22,114	33.23%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	216	1,335	1,269	(66)	-4.96%	1,053	487.50%
TOTAL PERSONNEL	\$ 483,962	\$ 445,692	\$ 495,070	\$ 49,378	11.08%	\$ 11,108	2.30%
4010 OFFICE SUPPLIES	2,500	1,017	2,500	1,483	145.77%	-	0.00%
4011 POSTAGE	-	-	-	-	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	1,000	941	1,500	559	59.39%	500	50.00%
TOTAL SUPPLIES	\$ 3,500	\$ 1,958	\$ 4,000	\$ 2,042	104.26%	\$ 500	14.29%
5020 DUES & SUBSCRIPTIONS	1,200	835	1,300	465	55.70%	100	8.33%
5025 BANK FEES	10,000	8,583	10,000	1,417	16.51%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	6,000	7,674	6,660	(1,014)	-13.22%	660	11.00%
5300 TRAINING & CONFERENCE	5,500	2,743	5,500	2,757	100.55%	-	0.00%
5400 TELEPHONE	2,800	2,590	2,800	210	8.12%	-	0.00%
5415 JURY DUTY FEES	-	-	-	-	0.00%	-	0.00%
5431 WARRANT INFORMATION SERV	3,350	3,152	3,350	198	6.29%	-	0.00%
5435 STATE TREAS-COURT FEES	-	-	-	-	0.00%	-	0.00%
5465 MISC EXPENDITURES	1,000	263	1,000	737	279.94%	-	0.00%
TOTAL SERVICES	\$ 29,850	\$ 25,840	\$ 30,610	\$ 4,770	18.46%	\$ 760	2.55%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 517,312	\$ 473,491	\$ 529,680	\$ 56,190	11.87%	\$ 12,368	2.39%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 01 - GENERAL FUND**

900 - DISASTER

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS			BUDGET		FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
3010 SALARIES	\$ -	\$ -	\$ 20,180	\$ -	\$ 93,522	\$ -
3012 OVERTIME	-	-	95,994	-	2,251	-
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	502	-
3110 RETIREMENT	-	-	-	-	1,114	-
3120 HOSPITALIZATION	-	-	-	-	35	-
TOTAL PERSONNEL	\$ -	\$ -	\$ 116,175		\$ 97,424	\$ -
4005 SUPPLIES-POLICE	-	-	825	-	-	-
4010 OFFICE SUPPLIES	327	-	2,522	-	1,571	-
4030 GAS & OIL - OUTSIDE	-	-	-	-	-	-
4040 GAS & OIL - CITY	-	-	-	-	531	-
4150 SMALL TOOLS & EQUIPMENT	-	-	34,738	19,750	27,980	-
4400 MISC SUPPLIES	-	-	12,938	-	4,561	-
4410 DISASTER SUPPLY ON HAND	4,956	-	-	13,000	4,485	-
TOTAL SUPPLIES	\$ 5,283	\$ -	\$ 51,023	\$ 32,750	\$ 39,128	\$ -
5030 RENTALS & SERVICE AGRMTS	-	-	11,754	-	1,050	-
5042 IT SOFTWARE	-	-	2,867	1,900	4,056	-
5110 MAINT-AUTO & EQUIP	-	-	-	-	-	-
5145 MAINT DRAINAGE	-	-	-	-	-	-
5150 MAINT STREET SIGNS	-	-	-	-	-	-
5160 MAINT POOL & GROUNDS	-	-	-	-	-	-
5170 MAINT RADIO EQUIP	-	-	-	-	-	-
5175 JANITORIAL DISINFECTING	-	-	3,785	-	-	-
5180 MAINT-BLD & GROUND	11,703	-	1,534	77,000	70,022	-
5195 ELECTION EXPENSE	-	-	-	50,000	-	-
5200 WATER REMEDIATION	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	6,526	120	-	10,000	-	-
5240 CONTRACT-DEBRIS REMOVAL	31,223	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	315	-
5310 UNIFORMS	-	-	-	-	-	-
5330 INSURANCE MISC	-	-	-	-	-	-
5340 DETENTION SUPPLIES	-	-	36	-	-	-
5400 TELEPHONE	-	-	-	-	-	-
5465 MISC EXPENDITURES	-	-	1,412	9,000	6,079	-
5491 BIKE PATROL	-	-	-	-	-	-
5503 MARINE PATROL	-	-	-	-	-	-



Approved Budget 2021-2022

5617 ECONOMIC DEV PROJ	-	-	244,500	200,000	200,000	-
TOTAL SERVICES	\$ 49,451	\$ 120	\$ 265,888	\$ 347,900	\$ 281,521	\$ -
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIP	-	-	-	-	-	-
6050 BLDGS & FACILITIES	70,228	-	2,777	-	-	-
TOTAL CAPITAL OUTLAY	\$ 70,228	\$ -	\$ 2,777	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 124,963	\$ 120	\$ 435,863	\$ 380,650	\$ 418,073	\$ -

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND**

FOR FISCAL YEAR ENDING SEPTEMBER 30,

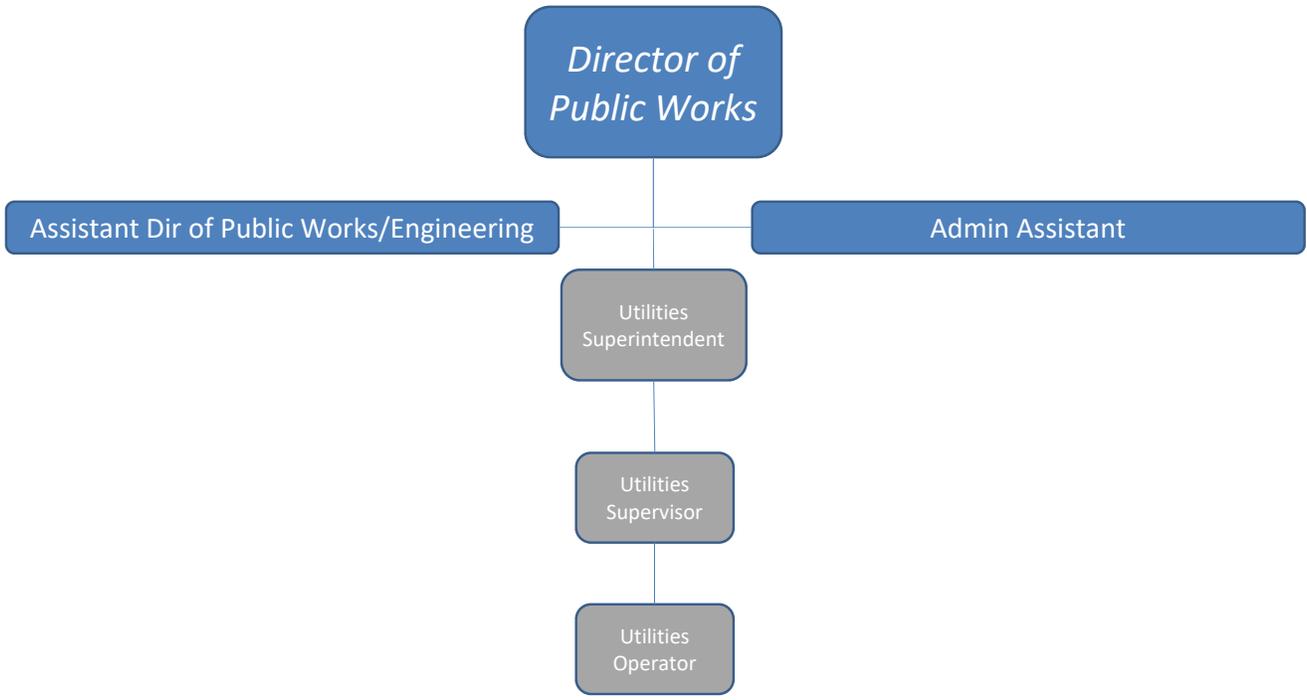
ENTERPRISE FUND	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
WATER SALES	3,087,142	3,001,018	3,171,906	3,756,925	3,939,240	4,452,932
SEWER SERVICE CHARGE	2,866,366	2,785,475	2,938,466	3,256,522	3,247,596	3,575,039
SANITATION SERVICE CHARGE	2,186,249	2,258,268	2,421,257	2,435,042	2,489,026	2,506,019
PERMITS & FEES	608	4,367	150	11,000	2,203	11,000
INTEREST INCOME	47,620	55,954	21,501	53,576	1,073	3,472
INTERGOV-DISASTER-FEMA	-	-	-	-	-	-
OTHER REVENUE	176,430	182,183	199,447	195,600	201,336	201,440
BOND/GRANT PROCEEDS	3,700,000	-	-	-	-	-
TRANSFERS IN	195,162	197,074	198,878	738,085	736,329	197,275
USE OF PRIOR YEAR FUND BALANCE	284,660	-	-	198,750	198,750	-
TOTAL REVENUES	12,544,236	8,484,339	8,951,605	10,645,500	10,815,552	10,947,177
PERSONNEL SERVICES	1,178,563	1,168,611	1,209,175	1,336,530	1,268,822	1,361,502
MATERIALS & SUPPLIES	48,396	46,779	50,351	58,080	54,763	58,330
SERVICES	3,431,189	3,384,196	3,715,906	5,090,903	4,974,328	5,199,922
INFRASTRUCTURE MAINTENANCE	165,587	302,866	263,755	360,000	303,086	390,000
CAPITAL OUTLAY	4,181,087	352,157	802,633	309,044	288,825	35,794
DEBT PAYMENTS	1,007,602	1,184,971	1,249,109	1,469,460	1,469,460	1,470,057
TRANSFERS OUT	1,927,415	2,386,183	2,297,048	2,134,169	2,134,169	2,243,294
DISASTER	95,136	-	20,093	-	-	-
TOTAL EXPENSES	12,034,974	8,825,762	9,608,071	10,758,186	10,493,454	10,758,899
BEGINNING WORKING CAPITAL	2,155,544	2,664,806	2,489,079	1,966,324	1,966,324	2,089,672
CHANGE IN FUND BALANCE	509,262	(175,727)	(522,755)	(112,686)	322,099	188,278
PRIOR YEAR FUNDS	-	-	-	(198,750)	(198,750)	-
ENDING WORKING CAPITAL	2,664,806	2,489,079	1,966,324	1,654,888	2,089,672	2,277,950
15% TOTAL EXPENSES LESS TRANS	1,501,863	410,937	1,093,639	1,263,790	1,224,080	1,277,341
% OF EXPENDITURES	15%	15%	15%	15%	15%	15%
EXCESS WORKING CAPITAL	1,162,942	2,078,142	872,684	391,097	865,592	1,000,609
% OF EXPENDITURES	12%	32%	12%	5%	11%	12%

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND**

ENTERPRISE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED 2024	2025	2026
WATER SALES	3,756,925	3,939,240	4,452,932	5,151,018	5,305,548	5,411,659	5,574,009
SEWER SERVICE CHARGE	3,256,522	3,247,596	3,575,039	3,796,010	3,909,890	3,988,088	4,107,731
SANITATION SERVICE CHARGE	2,435,042	2,489,026	2,506,019	2,597,654	2,675,584	2,755,851	2,838,527
PERMITS & FEES	11,000	2,203	11,000	20,000	20,000	20,000	20,000
INTEREST INCOME	53,576	1,073	3,472	5,413	8,438	13,153	20,504
INTERGOV-DISASTER-FEMA	-	-	-	-	-	-	-
OTHER REVENUE	195,600	201,336	201,440	208,579	215,971	223,625	231,550
BOND/GRANT PROCEEDS	-	-	-	-	-	-	-
TRANSFERS IN	738,085	736,329	197,275	193,867	195,459	196,945	198,324
USE OF PRIOR YEAR FUND BALANCE	198,750	198,750	-	-	-	-	-
TOTAL REVENUES	10,645,500	10,815,552	10,947,177	11,972,540	12,330,890	12,609,321	12,990,643
PERSONNEL SERVICES	1,336,530	1,268,822	1,361,502	1,414,336	1,469,221	1,526,235	1,585,461
MATERIALS & SUPPLIES	58,080	54,763	58,330	61,323	64,470	67,779	71,257
SERVICES	5,090,903	4,974,328	5,199,922	5,870,045	6,626,528	7,480,500	8,444,525
INFRASTRUCTURE MAINTENANCE	360,000	303,086	390,000	390,000	390,000	390,000	390,000
CAPITAL OUTLAY	309,044	288,825	35,794	816,048	35,220	35,200	35,200
DEBT PAYMENTS	1,469,460	1,469,460	1,470,057	1,188,573	1,189,734	1,273,721	1,276,925
TRANSFERS OUT	2,134,169	2,134,169	2,243,294	2,366,016	2,456,760	2,551,017	2,648,924
DISASTER	-	-	-	-	-	-	-
TOTAL EXPENSES	10,758,186	10,493,454	10,758,899	12,106,342	12,231,933	13,324,452	14,452,292
BEGINNING WORKING CAPITAL	2,018,402	2,018,402	2,340,500	2,528,778	2,394,977	2,493,934	1,778,802
CHANGE IN FUND BALANCE	(112,686)	322,099	188,278	(133,801)	98,957	(715,131)	(1,461,649)
PRIOR YEAR FUNDS	-	-	-	-	-	-	-
ENDING WORKING CAPITAL	1,905,716	2,340,500	2,528,778	2,394,977	2,493,934	1,778,802	317,153
15% TOTAL EXPENSES LESS TRANS	1,263,790	1,224,080	1,277,341	1,461,049	1,466,276	1,616,015	1,770,505
% OF EXPENDITURES	15%	15%	15%	15%	15%	15%	15%
EXCESS WORKING CAPITAL	641,926	1,116,420	1,251,437	933,928	1,027,658	162,787	(1,453,352)
% OF EXPENDITURES	8%	14%	15%	10%	11%	2%	-12%

ENTERPRISE FUND - 20

WATER DEPARTMENT 902



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

WATER DEPARTMENT 902

MISSION STATEMENT

To provide clean, safe, drinking water to ensure the health and welfare of our citizens while complying with all environmental laws and regulations in order to maintain a superior water system.

Accomplishments on Budget Year 2020-21 Objectives

- ✓ Continue replacing water meters that are over 10 years old.
- ✓ Maintain superior water certification.
- ✓ Flow test all fire hydrants.
- ✓ Perform well production tests on all wells.
- ✓ Flow test and calibrate all commercial water meters.
- ✓ Paint additional 50 fire hydrants.
- ✓ Consumer Confidence Reports – 2019 (CCR), post in digital format.
- ✓ Oversee CIP W7 - SH 146 Utility relocations.
- ✓ Replace external coating on Friendship Water Tower; CIP W11.
- ✓ Negotiate essential resource contracts with long term goals of development In Progress (W
- ✓ Completed first half of valve survey.
- Oversee AMI install and implementation

Goals for Budget Year 2021-22 Include:

- Maintain superior water certification.
- Flow test all fire hydrants.
- Perform well production tests on all wells.
- Flow test and calibrate all commercial water meters.
- Paint additional 50 fire hydrants.
- Consumer Confidence Reports – 2020 (CCR), post in digital format.
- Continue to oversee SH 146 Utility relocations.
- Complete second half of valve survey.
- Oversee waterline interconnect CIP (Geon) with Pasadena.
- Oversee AMI install and implementation
- 2021 - 2022 Strategic Plan SP1 Goal 3: Prioritize and fund up to three CIP projects that are

- focused on areas of commercial development by the end of FY23.
 - Meeting with Planning Department/ Community Development/Public Works to assess feasibility within city's overall infrastructure plans
 - Prioritize highest use and best return on investment projects for further scoping and coordinate for proper cost estimates
- Replace aged waterlines (AC, Ductile, etc...) with C900 PVC pipe.

FUND 20 - ENTERPRISE FUND

902 - WATER DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
REVENUE									
WATER SALES	\$ 3,001,018	\$ 3,171,906	\$ 3,756,925	\$ 3,939,240	\$ 4,452,932	\$ 513,692	16.20%	\$ 696,007	23.19%
PERMITS AND FEES	\$ 4,367	\$ 150	\$ 11,000	\$ 2,203	\$ 11,000	\$ 8,797	5864.75%	\$ -	0.00%
INTEREST INCOME	\$ 27,977	\$ 10,750	\$ 17,893	\$ 517	\$ 1,789	\$ 1,272	11.83%	\$ (16,104)	-57.56%
OTHER REVENUE	\$ 22,884	\$ 15,784	\$ 20,000	\$ 16,243	\$ 20,000	\$ 3,757	23.81%	\$ -	0.00%
LOAN/GRANT PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS IN	\$ 98,537	\$ 99,439	\$ 640,296	\$ 638,541	\$ 98,638	\$ (539,903)	-542.95%	\$ (541,659)	-549.70%
USE OF PRIOR YEAR FUNDS	\$ -	\$ -	\$ 198,750	\$ 198,750	\$ -	\$ (198,750)	0.00%	\$ (198,750)	0.00%
	\$ 3,154,783	\$ 3,298,029	\$ 4,644,864	\$ 4,795,493	\$ 4,584,358	\$ (211,135)	-6.40%	\$ (60,506)	-1.92%

EXPENDITURE SUMMARY

PERSONNEL	\$ 564,739	\$ 575,147	\$ 645,296	\$ 592,871	\$ 657,403	\$ 64,532	11.22%	\$ 12,107	2.14%
SUPPLIES	\$ 13,174	\$ 13,796	\$ 17,200	\$ 20,538	\$ 17,200	\$ (3,338)	-16.25%	\$ -	0.00%
SERVICES	\$ 804,035	\$ 840,546	\$ 2,154,578	\$ 2,026,308	\$ 2,160,822	\$ 134,514	6.64%	\$ 6,244	0.29%
INFRASTRUCTURE MAINTENANCE	\$ 69,290	\$ 69,044	\$ 160,000	\$ 174,111	\$ 190,000	\$ 15,889	9.13%	\$ 30,000	18.75%
CAPITAL OUTLAY	\$ 261,506	\$ 724,580	\$ 257,074	\$ 250,893	\$ 17,574	\$ (233,319)	-93.00%	\$ (239,500)	-93.16%
DEBT PAYMENTS	\$ 592,485	\$ 624,555	\$ 734,730	\$ 734,730	\$ 735,028	\$ 298	0.04%	\$ 298	0.04%
TRANSFERS OUT	\$ 1,044,460	\$ 995,509	\$ 821,467	\$ 821,467	\$ 875,375	\$ 53,908	5.42%	\$ 53,908	5.16%
TOTAL EXPENDITURES	\$ 3,349,689	\$ 3,843,177	\$ 4,790,345	\$ 4,620,919	\$ 4,653,403	\$ 32,484	0.70%	\$ (136,942)	-2.86%

	ACTUAL			BUDGET
	2019	2018	2021	2022
PERSONNEL SERVICES				
Public Works Director	0.33	0.33	0.33	0.33
Assistant Public Works Director	0.33	0.33	0.33	0.33
Administrative Assistant	0.2	0.2	0.2	0.25
Utilities Superintendent	1	1	1	1
Utilities Supervisor	1	1	1	1
Utilities Operator	1	1	1	1
Maintenance Worker	3.62	3.62	3.62	3.62
Full Time Positions	7.48	7.48	7.48	7.53

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
902 - WATER DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8510 WATER SERVICE	2,921,067	2,847,530	3,022,612	3,354,925	3,596,606	4,050,932
8512 EL LAGO WATER DISTRICT	115,604	104,404	106,448	354,000	302,350	354,000
8540 WATER TAP FEES	19,425	18,025	18,425	19,000	16,913	19,000
8550 PENALTIES, UTILITIES	31,046	31,058	24,421	29,000	23,371	29,000
WATER SALES	3,087,142	3,001,018	3,171,906	3,756,925	3,939,240	4,452,932
8640 LICENSE AND PERMITS	608	4,367	150	11,000	2,203	11,000
PERMITS AND FEES	608	4,367	150	11,000	2,203	11,000
9510 INTEREST EARNINGS	23,810	27,977	10,750	17,893	517	1,789
INTEREST INCOME	23,810	27,977	10,750	17,893	517	1,789
9520 OTHER REVENUES	17,308	22,884	15,784	20,000	16,243	20,000
9522 GAIN ON SALE OF ASSETS	-	-	-	-	-	-
OTHER REVENUE	17,308	22,884	15,784	20,000	16,243	20,000
9541 LOAN PROCEEDS	3,700,000	-	-	-	-	-
LOAN/GRANT PROCEEDS	\$ 3,700,000	\$ -				
9907 TRANS FROM/(TO) CAP PROJ	-	-	-	542,507	540,752	-
9910 TRANS FROM EDC	97,581	98,537	99,439	97,789	97,788	98,638
TRANSFERS IN	97,581	98,537	99,439	640,296	638,541	98,638
9903 TRANS (TO) FROM FUNDS	-	(104,239)	-	-	-	-
TRANSFERS OUT	-	(104,239)	-	-	-	-
TOTAL REVENUES	6,926,448	3,050,544	3,298,029	4,446,114	4,596,743	4,584,358

CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
902 - WATER DEPT REVENUE

	FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
8510 WATER SERVICE	3,354,925	3,596,606	4,050,932	454,326	12.63%	696,007	20.75%
8512 EL LAGO WATER DISTRICT	354,000	302,350	354,000	51,650	17.08%	-	0.00%
8540 WATER TAP FEES	19,000	16,913	19,000	2,087	12.34%	-	0.00%
8550 PENALTIES, UTILITIES	29,000	23,371	29,000	5,629	24.08%	-	0.00%
WATER SALES	3,756,925	3,939,240	4,452,932	513,692	13.04%	696,007	18.53%
8640 LICENSE AND PERMITS	11,000	2,203	11,000	8,797	399.35%	-	0.00%
PERMITS AND FEES	11,000	2,203	11,000	8,797	399.35%	-	0.00%
9510 INTEREST EARNINGS	17,893	517	1,789	1,272	245.84%	(16,104)	-90.00%
INTEREST INCOME	17,893	517	1,789	1,272	245.84%	(16,104)	-90.00%
9520 OTHER REVENUES	20,000	16,243	20,000	3,757	23.13%	-	0.00%
9522 GAIN ON SALE OF ASSETS	-	-	-	-	0.00%	-	0.00%
OTHER REVENUE	20,000	16,243	20,000	3,757	23.13%	-	0.00%
9541 LOAN PROCEEDS	-	-	-	-	0.00%	-	0.00%
LOAN/GRANT PROCEEDS	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
9907 TRANS FROM/(TO) CAP PROJ	542,507	540,752	-	(540,752)	-100.00%	(542,507)	-100.00%
9910 TRANS FROM EDC	97,789	97,788	98,638	849	0.87%	849	0.87%
TRANSFERS IN	640,296	638,541	98,638	(539,903)	-84.55%	(541,659)	-84.60%
9903 TRANS (TO) FROM FUNDS	-	-	-	-	0.00%	-	0.00%
TRANSFERS OUT	-	-	-	-	0.00%	-	0.00%
TOTAL REVENUES	4,446,114	4,596,743	4,584,358	(538,462)	-11.71%	1,359,806	30.58%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

902-WATER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	337,504	352,920	389,285	420,193	388,478	433,190
3011 EDUCATION INCENTIVE	3,226	3,325	4,613	3,852	3,436	4,767
3012 OVERTIME	15,361	16,185	16,051	17,000	15,531	17,000
3014 CAR ALLOWANCE	1,998	1,998	1,998	1,980	1,940	1,980
3100 FICA TAXES	27,046	27,937	29,661	32,150	29,665	33,178
3110 RETIREMENT	61,017	60,841	66,098	71,455	61,858	72,272
3120 HOSPITALIZATION	85,961	131,558	31,839	90,270	81,610	84,071
3125 ACCRUED VACATION EXPENSE	9,400	(37,494)	26,020	-	-	-
3130 WORKERS COMPENSATION	8,837	6,943	7,564	7,796	7,449	8,395
3150 GIFT/APPR CERTIFICATES	480	432	450	450	450	450
3350 UNEMPLOYEMENT BENEFITS	1,508	94	1,569	150	2,456	2,099
3810 OT REIMBURSEMENT	-	-	-	-	-	-
TOTAL PERSONNEL	552,339	564,739	575,147	645,296	592,871	657,403
4040 GAS & OIL/CITY SUPPLY	10,717	8,962	5,789	12,000	10,552	12,000
4150 SMALL TOOLS & EQUIPMENT	1,940	2,058	6,178	2,900	7,887	2,900
4400 SUPPLIES	2,358	2,154	1,829	2,300	2,098	2,300
TOTAL SUPPLIES	15,015	13,174	13,796	17,200	20,538	17,200
5020 DUES & SUBSCRIPTIONS	1,254	1,318	1,362	1,400	925	1,400
5030 RENTALS & SERVICE AGRMTS	10,729	10,093	14,965	13,000	10,206	13,000
5110 MAINT-AUTOS/EQUIP	11,053	7,019	9,790	10,000	9,767	10,000
5130 MAINT-WATER SYSTEM MINOR	46,754	49,944	45,503	51,500	46,240	51,500
5175 JANITORIAL SERVICES	2,475	2,755	2,700	3,000	2,874	3,000
5180 MAINT-BLDGS & GROUNDS	3,057	4,397	5,630	5,000	7,861	5,000
5215 PROF FEES - ENGINEERING	25,949	6,000	6,610	6,000	1,982	6,000
5216 PROF FEES - METER READING	43,368	43,615	44,006	45,000	36,275	20,000
5227 PROF FEES - CONSULTING	-	31,031	17,911	-	2,218	-
5275 ELECTRICAL SERVICES	1,471	612	1,503	3,000	1,559	3,000
5280 CHEMICAL SUPPLIES	8,170	10,064	9,929	10,000	9,791	12,000
5285 LABORATORY FEES	12,264	13,086	18,571	12,000	9,016	15,000
5290 PERMIT FEES	14,830	16,150	14,830	18,000	16,270	18,000
5300 TRAINING & CONFERENCE	5,947	4,573	1,361	4,800	3,167	4,800
5310 UNIFORMS & LAUNDRY	3,030	3,855	3,378	3,500	3,555	3,500
5320 INSURANCE-AUTO	3,209	3,196	4,983	3,196	4,800	5,040
5400 TELEPHONE	3,716	4,011	5,316	1,600	4,578	3,000
5410 UTILITIES	40,932	43,201	41,011	43,000	42,927	43,000
5440 COASTAL SUBSIDENCE FEES	1,500	180	1,620	1,600	1,552	1,600
5451 PASADENA WATER SUPPLY	578,235	532,318	572,476	1,901,582	1,792,860	1,901,582
5465 MISC EXPENDITURES	276	353	-	-	-	-
5470 DEBT SERVICE AGENT	-	625	-	400	-	400
5477 INSPECTIONS	17,844	15,639	17,092	17,000	17,886	40,000
TOTAL SERVICES	836,062	804,035	840,546	2,154,578	2,026,308	2,160,822

6021 METER REPLCMNT PROG	9,782	8,815	8,570	10,000	9,650	15,000
6090 WATER MAINT MAJOR	2,969	60,475	60,475	150,000	164,461	175,000
TOTAL INFRASTRUCTURE MAINTENANCE	12,751	69,290	69,044	160,000	174,111	190,000
6010 AUTOS & TRUCKS	23,671	-	-	-	-	-
6020 EQUIPMENT	82,137	2,674	57,581	7,000	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6035 FACILITIES/WAREHOUSE IMPROV/PARK	-	-	-	198,750	198,750	-
6070 LAND	-	-	-	-	-	-
6090 WATER MAINT MAJOR	39,200	192,694	631,576	-	14,483	-
SH 146 UTILITY RELOCATION	1,961,450	40,591	17,848	33,750	20,080	-
6400 AMORTIZATION EXPENSE	-	-	-	-	-	-
6410 VEHICLE AMORTIZATION	-	11,554	17,574	17,574	17,580	17,574
6450 BAD DEBT	-	10,836	-	-	-	-
6999 DEPRECIATION EXPENSE	-	3,156	0	-	-	-
TOTAL CAPITAL OUTLAY	2,106,458	261,506	724,580	257,074	250,893	17,574
6325 REDEMPTION OF BONDS	309,000	348,903	361,471	383,197	383,197	393,834
6350 INTEREST ON BONDS & CERT	194,801	243,583	263,084	351,533	351,533	341,195
TOTAL DEBT PAYMENTS	503,801	592,485	624,555	734,730	734,730	735,028
6355 RESERVE FOR FUTURE DEBT	-	-	-	-	-	-
6250 GENERAL FUND REIMB	723,135	800,221	820,509	821,467	821,467	875,375
6360 RESERVE WATER STABILIZATION	105,000	140,000	175,000	-	-	-
9903 TRANS (TO) FROM FUNDS	-	104,239	-	-	-	-
TOTAL TRANSFERS OUT	828,135	1,044,460	995,509	821,467	821,467	875,375
TOTAL EXPENDITURES	4,854,561	3,349,689	3,843,177	4,790,345	4,620,919	4,653,403

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

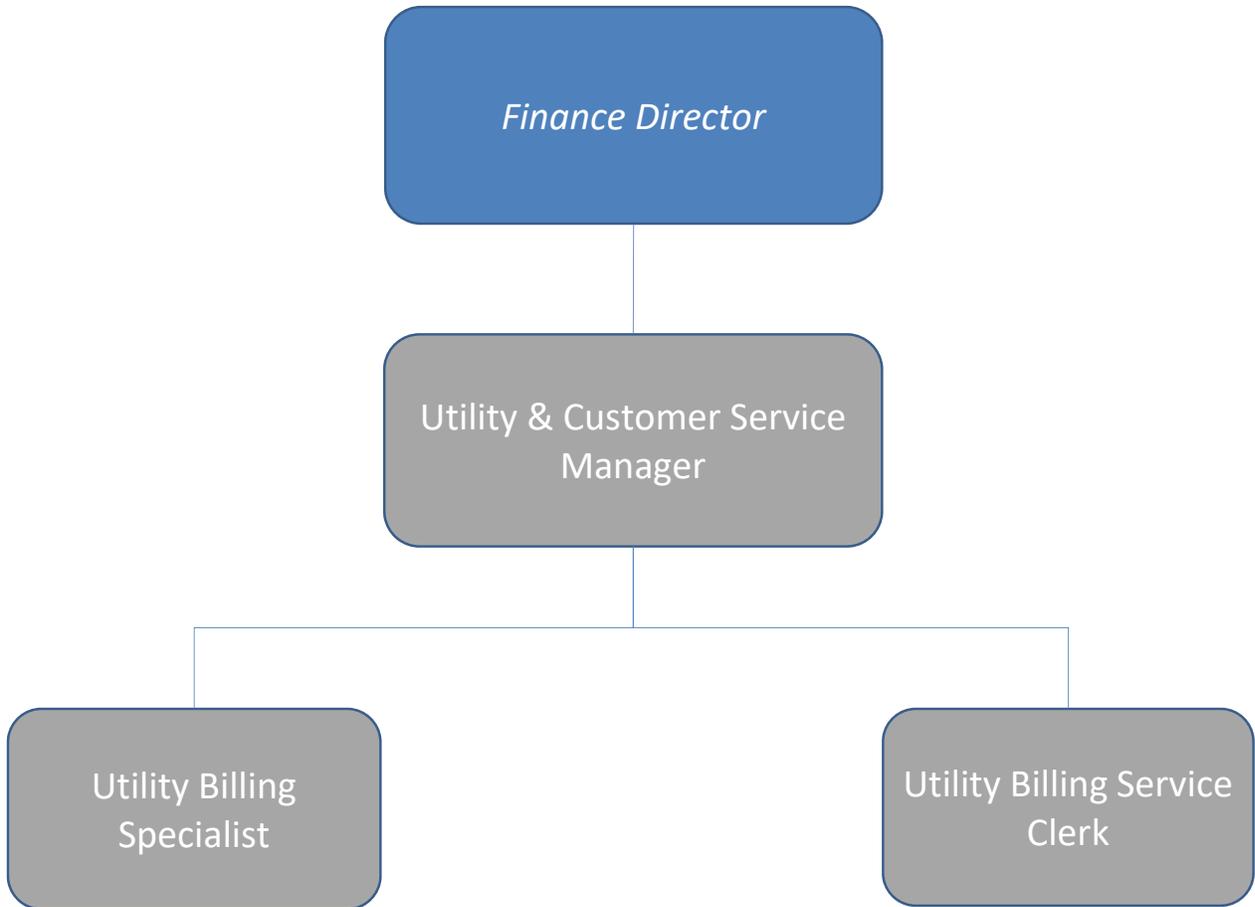
902-WATER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	420,193	388,478	433,190	44,712	11.51%	12,997	3.09%
3011 EDUCATION INCENTIVE	3,852	3,436	4,767	1,331	38.74%	915	23.75%
3012 OVERTIME	17,000	15,531	17,000	1,469	9.46%	-	0.00%
3014 CAR ALLOWANCE	1,980	1,940	1,980	40	2.05%	-	0.00%
3100 FICA TAXES	32,150	29,665	33,178	3,514	11.84%	1,028	3.20%
3110 RETIREMENT	71,455	61,858	72,272	10,414	16.84%	817	1.14%
3120 HOSPITALIZATION	90,270	81,610	84,071	2,462	3.02%	(6,199)	-6.87%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	7,796	7,449	8,395	947	12.71%	599	7.69%
3150 GIFT/APPR CERTIFICATES	450	450	450	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	150	2,456	2,099	(357)	-14.53%	1,949	1299.44%
3810 OT REIMBURSEMENT	-	-	-	-	0.00%	-	0.00%
TOTAL PERSONNEL	645,296	592,871	657,403	64,532	10.88%	12,107	1.88%
4040 GAS & OIL/CITY SUPPLY	12,000	10,552	12,000	1,448	13.72%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	2,900	7,887	2,900	(4,987)	-63.23%	-	0.00%
4400 SUPPLIES	2,300	2,098	2,300	202	9.60%	-	0.00%
TOTAL SUPPLIES	17,200	20,538	17,200	(3,338)	-16.25%	-	0.00%
5020 DUES & SUBSCRIPTIONS	1,400	925	1,400	475	51.35%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	13,000	10,206	13,000	2,794	27.38%	-	0.00%
5110 MAINT-AUTOS/EQUIP	10,000	9,767	10,000	233	2.39%	-	0.00%
5130 MAINT-WATER SYSTEM MINOR	51,500	46,240	51,500	5,260	11.38%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,874	3,000	126	4.38%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	5,000	7,861	5,000	(2,861)	-36.40%	-	0.00%
5215 PROF FEES - ENGINEERING	6,000	1,982	6,000	4,018	202.78%	-	0.00%
5216 PROF FEES - METER READING	45,000	36,275	20,000	(16,275)	-44.87%	(25,000)	-55.56%
5227 PROF FEES - CONSULTING	-	2,218	-	(2,218)	-100.00%	-	0.00%
5275 ELECTRICAL SERVICES	3,000	1,559	3,000	1,441	92.40%	-	0.00%
5280 CHEMICAL SUPPLIES	10,000	9,791	12,000	2,209	22.56%	2,000	20.00%
5285 LABORATORY FEES	12,000	9,016	15,000	5,984	66.37%	3,000	25.00%
5290 PERMIT FEES	18,000	16,270	18,000	1,730	10.63%	-	0.00%
5300 TRAINING & CONFERENCE	4,800	3,167	4,800	1,633	51.56%	-	0.00%
5310 UNIFORMS & LAUNDRY	3,500	3,555	3,500	(55)	-1.54%	-	0.00%
5320 INSURANCE-AUTO	3,196	4,800	5,040	240	5.00%	1,844	57.70%
5400 TELEPHONE	1,600	4,578	3,000	(1,578)	-34.47%	1,400	87.50%
5410 UTILITIES	43,000	42,927	43,000	73	0.17%	-	0.00%
5440 COASTAL SUBSIDENCE FEES	1,600	1,552	1,600	48	3.09%	-	0.00%
5451 PASADENA WATER SUPPLY	1,901,582	1,792,860	1,901,582	108,722	6.06%	-	0.00%
5465 MISC EXPENDITURES	-	-	-	-	0.00%	-	0.00%
5470 DEBT SERVICE AGENT	400	-	400	400	0.00%	-	0.00%
5477 INSPECTIONS	17,000	17,886	40,000	22,114	123.64%	23,000	135.29%
TOTAL SERVICES	2,154,578	2,026,308	2,160,822	134,514	6.64%	6,244	0.29%
6021 METER REPLCMNT PROG	10,000	9,650	15,000	5,350	55.43%	5,000	50.00%
6090 WATER MAINT MAJOR	150,000	164,461	175,000	10,539	6.41%	25,000	16.67%
TOTAL INFRASTRUCTURE MAINTENANCE	160,000	174,111	190,000	15,889	9.13%	30,000	
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	7,000	-	-	-	0.00%	(7,000)	-100.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6035 FACILITIES/WAREHOUSE IMPROV/PARK	198,750	198,750	-	(198,750)	-100.00%	(198,750)	-100.00%

6070 LAND	-	-	-	-	0.00%	-	0.00%
6090 WATER MAINT MAJOR	-	14,461	-	(14,461)	-100.00%	-	0.00%
SH 146 UTILITY RELOCATION	33,750	20,080	-	(20,080)	-100.00%	(33,750)	-100.00%
6400 AMORTIZATION EXPENSE	-	-	-	-	0.00%	-	0.00%
6410 VEHICLE AMORTIZATION	17,574	17,580	17,574	(6)	-0.03%	0	0.00%
6450 BAD DEBT	-	-	-	-	-	-	-
6999 DEPRECIATION EXPENSE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	257,074	250,871	17,574	(233,297)	-92.99%	(239,500)	-93.16%
6325 REDEMPTION OF BONDS	383,197	383,197	393,834	10,637	2.78%	10,637	2.78%
6350 INTEREST ON BONDS & CERT	351,533	351,533	341,195	(10,338)	-2.94%	(10,338)	-2.94%
TOTAL DEBT PAYMENTS	734,730	734,730	735,028	298	0.04%	298	0.04%
6355 RESERVE FOR FUTURE DEBT	100,000	-	-	-	0.00%	(100,000)	-100.00%
6250 GENERAL FUND REIMB	821,467	821,467	875,375	53,908	6.56%	53,908	6.56%
6360 RESERVE WATER STABILIZATION	-	-	-	-	0.00%	-	0.00%
9903 TRANS (TO) FROM FUNDS	-	-	-	0.00%	0.00%	-	0.00%
TOTAL TRANSFERS OUT	921,467	821,467	875,375	53,908	6.56%	(46,092)	-5.00%
TOTAL EXPENDITURES	4,890,345	4,620,897	4,653,403	32,506	0.70%	(27,741)	-0.57%

ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905

MISSION STATEMENT

City of Seabrook Utility Billing Customer Service is committed to providing superior service in an efficient and timely manner, provide accurate billing, collecting payments, and meeting customer's needs for information and service for water, sewer, solid waste, and city rentals.

GOALS

Accomplishments on budget year 2020-21 objectives:

- Updating all water accounts to include subdivision information. **Ongoing**
- Readdressing the fire hydrants in the Incode system. **Ongoing**
- Complete the shredding of closed account cards, that have reached retention. **Completed fiscal year.**
- Process daily duties and customers virtually through the pandemic. **Completed.**
- Continue to review and revise policies and procedures for Utility Billing Department. **95% Completed**
- Start to research different AMI Systems – Smart Meters for a better understanding of how they operate. Visit sister cities and evaluate various systems, **Completed**
- Cross trained Service Clerk to process disconnection notices. **Completed.**
- Initiate new fee schedule for AMI meters. **In progress.**

2021-22 Budget Year Goals:

- Complete training on new AMI meter system and customer portal.
- Set up new daily procedures and forms for AMI system and customer portal.
- Set up water bills for route order through Incode.
- Department to complete certified training course in Excel.
- Continue to provide excellent customer service.
- Training in a Customer Service through TWWA and Certification program/course.
- Continue Incode training, cash handling and Excel to strengthen our customer service skills.
- Continue to cross train the department.
- Complete readdressing the fire hydrant in our Incode system.

FUND 20 - ENTERPRISE FUND

905 - UTILITY BILLING DEPARTMENT

EXPENDITURE SUMMARY	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
PERSONNEL	\$ 208,690	\$ 225,785	\$ 226,638	\$ 217,878	\$ 230,755	\$ 12,877	5.70%	\$ 4,117	1.97%
SUPPLIES	\$ 22,808	\$ 23,753	\$ 28,080	\$ 21,880	\$ 28,330	\$ 6,450	29.48%	\$ 250	0.89%
SERVICES	\$ 72,996	\$ 81,752	\$ 83,515	\$ 86,882	\$ 97,530	\$ 10,648	12.26%	\$ 14,015	16.78%
INFRASTRUCTURE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEBT PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 304,494	\$ 331,291	\$ 338,233	\$ 326,640	\$ 356,615	\$ 29,975	9.18%	\$ 18,382	5.43%

PERSONNEL SERVICES	2019	ACTUAL 2020	2021	BUDGET 2022
	Utility and Customer Service Manager		1	1
Utility Billing Specialist		1	1	1
Utility Billing Service Clerk		1	1	1
Full Time Positions		3	3	3

PERFORMANCE MEASURES	2019	2020	2021	2022
	New water accounts	252	371	390
Meter swap processed work orders	100	119	150	150

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

905-BILLING

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	147,158	150,247	153,397	162,411	157,495	165,913
3012 OVERTIME	1,107	303	857	500	1,243	500
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	11,020	10,644	11,379	12,463	11,354	12,731
3110 RETIREMENT	24,921	23,740	25,479	26,438	23,669	26,481
3120 HOSPITALIZATION	24,189	23,760	23,166	24,296	22,900	23,897
3125 ACCRUED VACATION EXPENSE	1,524	(551)	10,662	-	-	-
3130 WORKERS COMPENSATION	270	328	263	326	311	328
3150 GIFT/APPR CERTIFICATES	144	192	150	150	150	150
3350 UNEMPLOYEMENT BENEFITS	486	27	432	54	756	756
TOTAL PERSONNEL	\$ 210,821	\$ 208,690	\$ 225,785	\$ 226,638	\$ 217,878	\$ 230,755
4010 OFFICE SUPPLIES	2,335	5,259	3,918	4,980	605	9,330
4011 POSTAGE	18,383	17,549	16,908	19,000	17,813	19,000
4150 SMALL TOOLS & EQUIPMENT	-	-	2,928	4,100	3,461	-
TOTAL SUPPLIES	\$ 20,718	\$ 22,808	\$ 23,753	\$ 28,080	\$ 21,880	\$ 28,330
5020 DUES & SUBSCRIPTIONS	190	405	135	235	87	250
5025 BANK FEES	44,298	46,303	55,368	54,000	61,711	68,000
5030 RENTALS & SERVICE AGRMTS	24,285	22,626	25,929	26,280	24,912	26,280
5115 MAINT-OFFICE EQUIP	1,690	347	-	-	-	-
5300 TRAINING & CONFERENCE	2,770	3,316	320	3,000	172	3,000
5465 MISC EXPENDITURES	-	-	-	-	-	-
TOTAL SERVICES	\$ 73,233	\$ 72,996	\$ 81,752	\$ 83,515	\$ 86,882	\$ 97,530
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 304,772	\$ 304,494	\$ 331,291	\$ 338,233	\$ 326,640	\$ 356,615

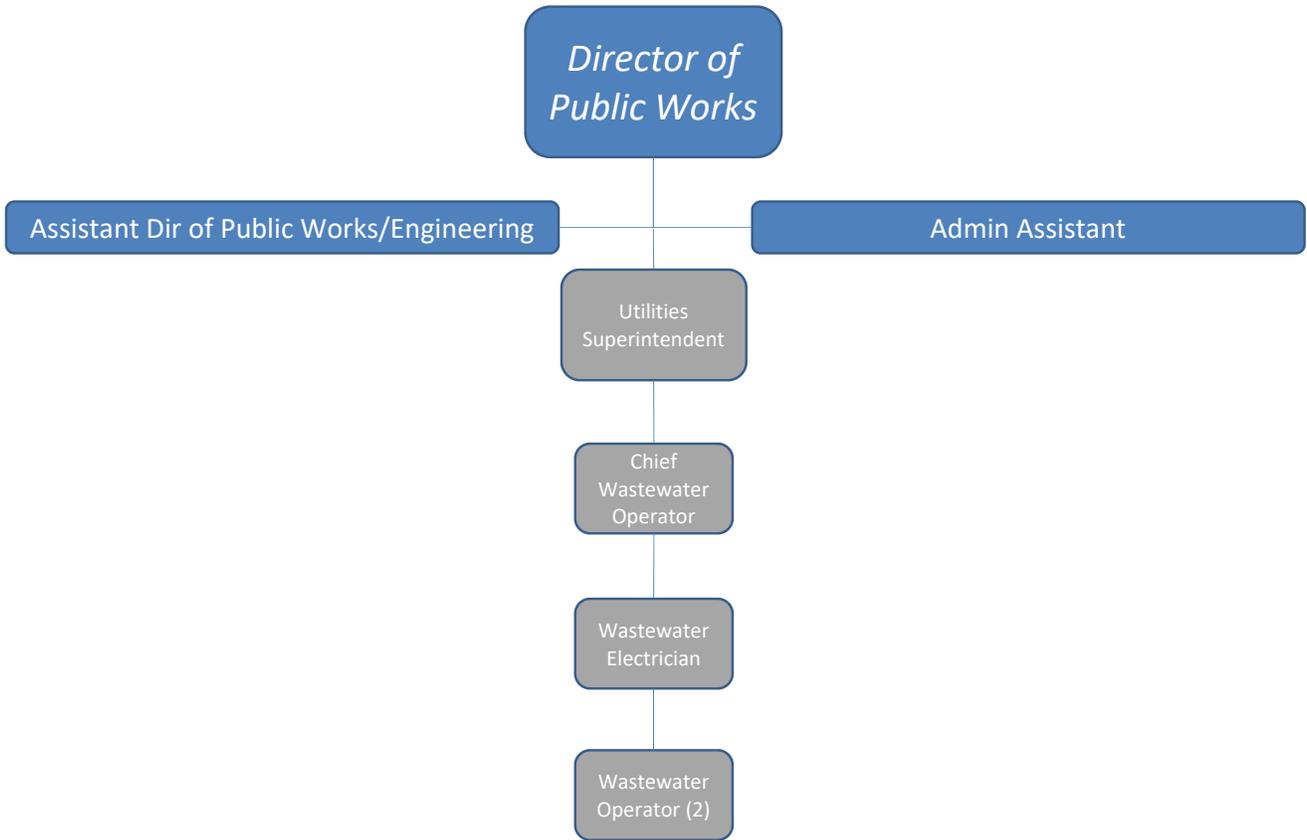
**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

905-BILLING

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	162,411	157,495	165,913	8,419	5.35%	3,502	2.16%
3012 OVERTIME	500	1,243	500	(743)	-59.77%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	12,463	11,354	12,731	1,377	12.12%	268	2.15%
3110 RETIREMENT	26,438	23,669	26,481	2,812	11.88%	43	0.16%
3120 HOSPITALIZATION	24,296	22,900	23,897	997	4.35%	(399)	-1.64%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	326	311	328	16	5.20%	2	0.51%
3150 GIFT/APPR CERTIFICATES	150	150	150	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	54	756	756	-	0.00%	702	1300.00%
3900 MERIT AWARDS	-	-	-	-	0.00%	-	0.00%
TOTAL PERSONNEL	\$ 226,638	\$ 217,878	\$ 230,755	\$ 12,877	5.91%	\$ 4,117	1.82%
4010 OFFICE SUPPLIES	4,980	605	9,330	8,725	1440.89%	4,350	87.35%
4011 POSTAGE	19,000	17,813	19,000	1,187	6.66%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	4,100	3,461	-	(3,461)	-100.00%	(4,100)	-100.00%
TOTAL SUPPLIES	\$ 28,080	\$ 21,880	\$ 28,330	\$ 6,450	29.48%	\$ 250	0.89%
5020 DUES & SUBSCRIPTIONS	235	87	250	163	186.82%	15	6.38%
5025 BANK FEES	54,000	61,711	68,000	6,289	10.19%	14,000	25.93%
5030 RENTALS & SERVICE AGRMTS	26,280	24,912	26,280	1,368	5.49%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	3,000	172	3,000	2,828	1646.33%	-	0.00%
5465 MISC EXPENDITURES	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 83,515	\$ 86,882	\$ 97,530	\$ 10,648	12.26%	\$ 14,015	16.78%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 338,233	\$ 326,640	\$ 356,615	\$ 29,975	9.18%	\$ 18,382	5.43%

ENTERPRISE FUND - 20

SEWER DEPARTMENT 912



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

SEWER DEPARTMENT 912

MISSION STATEMENT

To provide clean, safe disposal of wastewater to insure the health and welfare of our citizens while complying with all environmental laws and regulations.

Accomplishments on Budget Year 2020-21 Objectives

- Perform Smoke Test and/or Dye Test of sewers in Old Seabrook.
- ✓ Relocate MSWWTP to new site using HMGP funding (PH 1 design).
- Relocation of Pine Gully lift station with the Todville/Pine Gully bridge expansion. (Harris County project share)
- ✓ Oversee SH 146 utility relocates
- ✓ Oversee Red Bluff utility relocates
- ✓ Continue Grease Control Program.
- ✓ Oversee utility relocates on Red Bluff Road expansion project.
- ✓ Oversee utility relocated on SH 146 project.
- ✓ Oversee design of Seabrook Wastewater System Retrofit Project

Goals for Budget Year 2021-22 Include:

- Perform Smoke Test and/or Dye Test of sewers in Old Seabrook.
- Relocate MSWWTP and associated infrastructure to new site using HMGP funding (PH 2 construction).
- Oversee engineering and construction of East Meyer Parallel Sanitary Sewer SpectraShield manholes and liftstations.
- Continue Grease Control Program (line jetting).
- CIPP sanitary sewers
- Continue sewer SCADA installs: goal of 6 liftstations this year
- 2021 - 2022 Strategic Plan SP1 Goal 3: Prioritize and fund up to three CIP projects that are
- focused on areas of commercial development by the end of FY23.
 - Meeting with Planning Department/ Community Development/Public Works to assess feasibility within city's overall infrastructure plans
 - Prioritize highest use and best return on investment projects for further scoping and coordinate for proper cost estimates

FUND 20 - ENTERPRISE FUND

912 - SEWER DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
REVENUE SUMMARY									
SERVICE CHARGE	\$ 2,785,475	\$ 2,938,466	\$ 3,256,522	\$ 3,247,596	\$ 3,575,039	\$ 327,443	11.14%	\$ 318,517	11.43%
INTEREST INCOME	\$ 23,076	\$ 8,873	\$ 28,546	\$ 467	\$ 1,546	\$ 1,079	12.17%	\$ (27,000)	-117.01%
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFER IN	\$ 98,537	\$ 99,439	\$ 97,789	\$ 97,788	\$ 98,638	\$ 849	0.85%	\$ 849	0.86%
	\$ 2,907,088	\$ 3,046,777	\$ 3,382,857	\$ 3,345,850	\$ 3,675,223	\$ 329,372	10.81%	\$ 292,366	10.06%
EXPENDITURE SUMMARY									
PERSONNEL	\$ 395,183	\$ 408,242	\$ 464,596	\$ 458,073	\$ 473,344	\$ 15,271	3.74%	\$ 8,748	2.21%
SUPPLIES	\$ 10,797	\$ 12,802	\$ 12,800	\$ 12,345	\$ 12,800	\$ 455	3.69%	\$ -	0.00%
SERVICES	\$ 508,793	\$ 500,001	\$ 657,810	\$ 540,262	\$ 673,570	\$ 133,308	24.67%	\$ 15,760	2.40%
INFRASTRUCTURE MAINTENANCE	\$ 233,576	\$ 194,711	\$ 200,000	\$ 128,975	\$ 200,000	\$ 71,025	0.5506883	\$ -	0.00%
CAPITAL OUTLAY	\$ 90,651	\$ 78,054	\$ 51,970	\$ 37,932	\$ 18,220	\$ (19,712)	-51.97%	\$ (33,750)	-64.94%
DEBT PAYMENTS	\$ 592,485	\$ 624,555	\$ 734,730	\$ 734,730	\$ 735,028	\$ 298	0.04%	\$ 298	0.04%
TRANSFERS OUT	\$ 972,541	\$ 888,885	\$ 889,923	\$ 889,923	\$ 948,323	\$ 58,400	6.57%	\$ 58,400	6.00%
TOTAL EXPENDITURES	\$ 2,804,026	\$ 2,707,249	\$ 3,011,829	\$ 2,802,240	\$ 3,061,285	\$ 259,046	9.24%	\$ 49,456	1.64%

	ACTUAL		BUDGET	
	2019	2020	2021	2022
PERSONNEL SERVICES				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Chief Wastewater Operator	1	1	1	1
Wastewater Operator	1	1	1	1
Wastewater Maintenance	1	1	1	1
Senior Facility Electrician	1	1	1	1
Full Time Positions	4.88	4.88	4.88	4.88

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
912 - SEWER DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8520 SEWER SERVICE	2,822,287	2,737,965	2,901,202	3,212,558	3,193,116	3,531,075
8521 SEWER SERVICE, PASADENA	14,065	17,105	15,121	15,964	18,232	15,964
8550 PENALTIES, UTILITIES	30,014	30,406	22,143	28,000	36,248	28,000
SEWER SERVICE CHARGE	\$ 2,866,366	\$ 2,785,475	\$ 2,938,466	\$ 3,256,522	\$ 3,247,596	\$ 3,575,039
9510 INTEREST EARNINGS	19,509	23,076	8,873	28,546	467	1,546
INTEREST INCOME	\$ 19,509	\$ 23,076	\$ 8,873	\$ 28,546	\$ 467	\$ 1,546
9520 OTHER REVENUE	(600)	-	-	-	-	-
OTHER REVENUE	\$ (600)	\$ -				
9910 TRANS FROM EDC	97,581	98,537	99,439	97,789	97,788	98,638
TRANSFER IN	\$ 97,581	\$ 98,537	\$ 99,439	\$ 97,789	\$ 97,788	\$ 98,638
9903 TRANS (TO) FROM FUNDS	-	(105,635)	-	-	-	-
TRANSFER OUT	\$ -	\$ (105,635)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 2,982,856	\$ 2,801,453	\$ 3,046,777	\$ 3,382,857	\$ 3,345,850	\$ 3,675,223

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
912 - SEWER DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET	FORECAST	BUDGET	2021 FORECAST		2021 BUDGET	
	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
8520 SEWER SERVICE	3,212,558	3,193,116	3,531,075	337,959	10.58%	318,517	9.91%
8521 SEWER SERVICE, PASADENA	15,964	18,232	15,964	(2,268)	-12.44%	-	0.00%
8550 PENALTIES, UTILITIES	28,000	36,248	28,000	(8,248)	-22.75%	-	0.00%
SEWER SERVICE CHARGE	\$ 3,256,522	\$ 3,247,596	\$ 3,575,039	\$ 327,443	10.08%	\$ 318,517	9.78%
9510 INTEREST EARNINGS	28,546	467	1,546	1,079	231.34%	(27,000)	-94.58%
INTEREST INCOME	\$ 28,546	\$ 467	\$ 1,546	\$ 1,079	231.34%	\$ (27,000)	-94.58%
9520 OTHER REVENUE	-	-	-	-	0.00%	-	0.00%
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
9910 TRANS FROM EDC	97,789	97,788	98,638	849	0.87%	849	0.87%
TRANSFER IN	\$ 97,789	\$ 97,788	\$ 98,638	\$ 849	0.87%	\$ 849	0.87%
9903 TRANS (TO) FROM FUNDS	-	-	-	-	0.00%	-	0.00%
TRANSFER OUT	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL REVENUES	\$ 3,382,857	\$ 3,345,850	\$ 3,675,223	\$ 658,744	19.69%	\$ 584,731	17.29%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

912-SEWER DEPARTMENT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ 275,409	\$ 292,568	\$ 278,257	\$ 313,925	\$ 312,467	\$ 319,996
3011 EDUCATION INCENTIVE	2,798	3,105	2,593	2,053	2,591	2,668
3012 OVERTIME	11,342	9,227	18,581	20,000	20,117	20,000
3014 CAR ALLOWANCE	1,998	1,998	1,998	1,980	1,940	1,980
3100 FICA TAXES	22,124	21,599	22,467	24,113	24,629	24,588
3110 RETIREMENT	48,904	46,253	48,869	54,549	50,566	54,580
3120 HOSPITALIZATION	43,463	33,285	33,143	42,474	39,485	42,254
3125 ACCRUED VACATION EXPENSE	3,098	(16,327)	(1,417)	-	-	-
3130 WORKERS COMPENSATION	5,377	3,027	3,021	5,156	4,926	5,685
3150 GIFT/APPR CERTIFICATES	240	240	250	250	250	250
3350 UNEMPLOYMENT BENEFITS	648	207	480	96	1,101	1,343
TOTAL PERSONNEL	\$ 415,403	\$ 395,183	\$ 408,242	\$ 464,596	\$ 458,073	\$ 473,344
4040 GAS & OIL/CITY SUPPLY	9,489	7,204	7,478	9,000	9,129	9,000
4150 SMALL TOOLS & EQUIPMENT	1,064	1,238	3,512	1,300	950	1,300
4400 SUPPLIES	2,109	2,355	1,812	2,500	2,266	2,500
TOTAL SUPPLIES	\$ 12,662	\$ 10,797	\$ 12,802	\$ 12,800	\$ 12,345	\$ 12,800
5030 RENTALS & SERVICE AGRMTS	5,709	6,105	5,558	5,660	5,142	5,660
5110 MAINT-AUTOS/EQUIP	9,253	3,530	9,008	9,000	7,502	9,000
5120 MAINT-SEWER SYSTEM MINOR	40,352	40,645	35,023	43,500	37,200	43,500
5175 JANITORIAL SERVICES	2,475	2,755	2,700	3,000	2,824	3,000
5180 MAINT-BLDGS & GROUNDS	3,995	6,162	4,589	6,000	7,750	6,000
5215 PROF FEES - ENGINEERING	18,031	1,121	1,925	2,000	1,139	2,000
5275 ELECTRICAL SERVICES	5,376	6,103	1,012	5,000	3,414	5,000
5280 CHEMICAL SUPPLIES	73,883	83,133	77,929	90,000	89,145	95,000
5285 LABORATORY FEES	25,332	23,195	32,738	30,000	29,828	35,000
5290 PERMIT FEES	22,125	22,125	23,584	24,000	23,584	24,000
5300 TRAINING & CONFERENCE	4,696	3,821	2,652	4,000	2,875	4,500
5310 UNIFORMS & LAUNDRY	3,030	3,588	3,378	3,500	3,589	3,500
5320 INSURANCE-AUTO	2,982	2,969	4,562	3,100	5,289	5,560
5400 TELEPHONE	2,152	2,654	3,720	3,200	3,211	6,000
5410 UTILITIES	147,299	151,326	135,091	185,000	106,247	185,000
5455 SLUDGE DISPOSAL	127,325	122,193	145,690	210,000	190,525	210,000
5459 CLEAN TV/SEWER SYSTEM	26,072	26,399	10,580	30,000	20,685	30,000
5465 MISC EXPENDITURES	370	343	261	450	313	450
5470 DEBT SERVICE AGENT	-	625	-	400	-	400
TOTAL SERVICES	\$ 520,454	\$ 508,793	\$ 500,001	\$ 657,810	\$ 540,262	\$ 673,570
6100 SEWER SYSTEM MAINT-MAJOR	152,836	233,576	194,711	200,000	128,975	200,000
TOTAL INFRASTRUCTURE MAINTENANCE	152,836	233,576	194,711	200,000	128,975	200,000
6010 AUTOS & TRUCKS	23,671	-	-	-	-	-
6020 EQUIPMENT	64,115	36,036	41,986	-	-	-
6100 SEWER SYSTEM MAINT-MAJOR	-	-	-	-	-	-
6103 SH 146 UTILITY RELOCATION	1,986,843	40,591	17,848	33,750	19,706	-
6410 VEHICLE AMORTIZATION	-	14,024	18,220	18,220	18,226	18,220
TOTAL CAPITAL OUTLAY	2,074,629	90,651	78,054	51,970	37,932	18,220

6325 REDEMPTION OF BONDS	309,000	348,903	361,471	383,197	383,197	393,834
6350 INTEREST ON BONDS & CERT	194,801	243,583	263,084	351,533	351,533	341,195
TOTAL DEBT PAYMENTS	\$ 503,801	\$ 592,485	\$ 624,555	\$ 734,730	\$ 734,730	\$ 735,028
6250 GENERAL FUND REIMB	783,396	866,906	888,885	889,923	889,923	948,323
9903 TRANS (TO) FROM FUNDS	-	105,635	-	-	-	-
TOTAL TRANSFERS OUT	\$ 783,396	\$ 972,541	\$ 888,885	\$ 889,923	\$ 889,923	\$ 948,323
TOTAL EXPENDITURES	\$ 4,463,181	\$ 2,804,026	\$ 2,707,249	\$ 3,011,829	\$ 2,802,240	\$ 3,061,285

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

912-SEWER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET	FORECAST	BUDGET	2021 FORECAST		2021 BUDGET	
	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	\$ 313,925	\$ 312,467	\$ 319,996	\$ 7,529	2.41%	\$ 6,071	1.93%
3011 EDUCATION INCENTIVE	2,053	2,591	2,668	77	2.96%	615	29.96%
3012 OVERTIME	20,000	20,117	20,000	(117)	-0.58%	-	0.00%
3014 CAR ALLOWANCE	1,980	1,940	1,980	40	2.04%	-	0.00%
3100 FICA TAXES	24,113	24,629	24,588	(41)	-0.17%	475	1.97%
3110 RETIREMENT	54,549	50,566	54,580	4,014	7.94%	31	0.06%
3120 HOSPITALIZATION	42,474	39,485	42,254	2,768	7.01%	(220)	-0.52%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	5,156	4,926	5,685	758	15.39%	529	10.25%
3150 GIFT/APPR CERTIFICATES	250	250	250	-	0.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	96	1,101	1,343	242	22.01%	1,247	1299.13%
TOTAL PERSONNEL	\$ 464,596	\$ 458,073	\$ 473,344	\$ 15,271	3.33%	\$ 8,748	1.88%
4040 GAS & OIL/CITY SUPPLY	9,000	9,129	9,000	(129)	-1.41%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	1,300	950	1,300	350	36.82%	-	0.00%
4400 SUPPLIES	2,500	2,266	2,500	234	10.33%	-	0.00%
TOTAL SUPPLIES	\$ 12,800	\$ 12,345	\$ 12,800	\$ 455	3.69%	\$ -	0.00%
5030 RENTALS & SERVICE AGRMTS	5,660	5,142	5,660	518	10.07%	-	0.00%
5110 MAINT-AUTOS/EQUIP	9,000	7,502	9,000	1,498	19.97%	-	0.00%
5120 MAINT-SEWER SYSTEM MINOR	43,500	37,200	43,500	6,300	16.93%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,824	3,000	176	6.23%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	6,000	7,750	6,000	(1,750)	-22.58%	-	0.00%
5215 PROF FEES - ENGINEERING	2,000	1,139	2,000	861	75.59%	-	0.00%
5275 ELECTRICAL SERVICES	5,000	3,414	5,000	1,586	46.44%	-	0.00%
5280 CHEMICAL SUPPLIES	90,000	89,145	95,000	5,855	6.57%	5,000	5.56%
5285 LABORATORY FEES	30,000	29,828	35,000	5,172	17.34%	5,000	16.67%
5290 PERMIT FEES	24,000	23,584	24,000	416	1.76%	-	0.00%
5300 TRAINING & CONFERENCE	4,000	2,875	4,500	1,625	56.52%	500	12.50%
5310 UNIFORMS & LAUNDRY	3,500	3,589	3,500	(89)	-2.47%	-	0.00%
5320 INSURANCE-AUTO	3,100	5,289	5,560	271	5.13%	2,460	79.35%
5400 TELEPHONE	3,200	3,211	6,000	2,789	86.87%	2,800	87.50%
5410 UTILITIES	185,000	106,247	185,000	78,753	74.12%	-	0.00%
5455 SLUDGE DISPOSAL	210,000	190,525	210,000	19,475	10.22%	-	0.00%
5459 CLEAN TV/SEWER SYSTEM	30,000	20,685	30,000	9,315	45.03%	-	0.00%
5465 MISC EXPENDITURES	450	313	450	137	43.75%	-	0.00%
5470 DEBT SERVICE AGENT	400	-	400	400	0.00%	-	0.00%
TOTAL SERVICES	\$ 657,810	\$ 540,262	\$ 673,570	\$ 133,308	24.67%	\$ 15,760	2.40%
6100 SEWER SYSTEM MAINT-MAJOR	200,000	128,975	200,000	71,025	55.07%	-	0.00%
TOTAL INFRASTRUCTURE MAINTENANCE	200,000	128,975	200,000	71,025	55.07%	-	0.00%
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	NA	-	0.00%
6100 SEWER SYSTEM MAINT-MAJOR	-	-	-	-	-	-	-
6103 SH 146 UTILITY RELOCATION	33,750	19,706	-	(19,706)	-100.00%	(33,750)	-100.00%
6410 VEHICLE AMORTIZATION	18,220	18,226	18,220	(6)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	51,970	37,932	18,220	(19,712)	-51.97%	(33,750)	-64.94%
6325 REDEMPTION OF BONDS	383,197	383,197	393,834	10,637	2.78%	10,637	2.78%
6350 INTEREST ON BONDS & CERT	351,533	351,533	341,195	(10,338)	-2.94%	(10,338)	-2.94%
TOTAL DEBT PAYMENTS	\$ 734,730	\$ 734,730	\$ 735,028	\$ 298	0.04%	\$ 298	0.04%
6250 GENERAL FUND REIMB	889,923	889,923	948,323	58,400	6.56%	58,400	6.56%

9903 TRANS (TO) FROM FUNDS

TOTAL TRANSFERS OUT

TOTAL EXPENDITURES

	-	-	-	-	0.00%	-	0.00%
	\$ 889,923	\$ 889,923	\$ 948,323	\$ 58,400	6.56%	\$ 58,400	6.56%
	\$ 3,011,829	\$ 2,802,240	\$ 3,061,285	\$ 259,046	9.24%	\$ 49,456	1.64%

FUND 20 - ENTERPRISE FUND

922 - SANITATION DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	2019	2020	2021	2021	2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
REVENUE SUMMARY									
SANITATION SERVICE CHARGE	\$ 2,258,268	\$ 2,421,257	\$ 2,435,042	\$ 2,489,026	\$ 2,506,019	\$ 16,993	0.70%	\$ 70,977	3.14%
INTEREST INCOME	\$ 4,901	\$ 1,878	\$ 7,137	\$ 89	\$ 137	\$ 48	2.54%	\$ (7,000)	-142.82%
OTHER REVENUE	\$ 159,299	\$ 183,663	\$ 175,600	\$ 185,093	\$ 181,440	\$ (3,653)	-1.99%	\$ 5,840	3.67%
TOTAL REVENUES	\$ 2,422,469	\$ 2,606,798	\$ 2,617,779	\$ 2,674,208	\$ 2,687,596	\$ 13,387	0.51%	\$ 69,817	2.88%
EXPENDITURE SUMMARY									
PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
SERVICES	\$ 1,998,372	\$ 2,293,606	\$ 2,195,000	\$ 2,320,876	\$ 2,268,000	\$ (52,876)	-2.28%	\$ 73,000	3.65%
INFRASTRUCTURE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEBT PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS OUT	\$ 369,182	\$ 412,654	\$ 422,779	\$ 422,779	\$ 419,596	\$ (3,183)	-0.77%	\$ (3,183)	-0.86%
TOTAL EXPENDITURES	\$ 2,367,554	\$ 2,706,260	\$ 2,617,779	\$ 2,743,655	\$ 2,687,596	\$ (56,059)	-2.04%	\$ 69,817	2.67%

CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
922 - SANITATION DEPT REVENUE

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
7210 FRANCHISE FEES	299,010	298,573	344,369	337,742	348,886	342,940
8515 COMMERCIAL REFUSE SERVICE	964,827	972,211	1,058,681	1,075,400	1,098,582	1,113,202
8530 RESIDENTIAL REFUSE SERVICE	912,651	976,692	1,010,453	1,010,400	1,029,413	1,038,376
8550 PENALTIES, UTILITIES	9,760	10,791	7,754	11,500	12,144	11,500
SANITATION SERVICE CHARGE	\$ 2,186,249	\$ 2,258,268	\$ 2,421,257	\$ 2,435,042	\$ 2,489,026	\$ 2,506,019
9510 INTEREST EARNINGS	4,301	4,901	1,878	7,137	89	137
INTEREST INCOME	\$ 4,301	\$ 4,901	\$ 1,878	\$ 7,137	\$ 89	\$ 137
9525 SALE OF PLASTIC BAGS	250	60	-	800	160	800
9535 SANITATION BILLING FEES	159,472	159,239	183,663	174,800	184,933	180,640
OTHER REVENUE	159,722	159,299	183,663	175,600	185,093	181,440
TOTAL REVENUES	\$ 2,350,272	\$ 2,422,469	\$ 2,606,798	\$ 2,617,779	\$ 2,674,208	\$ 2,687,596

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
922 - SANITATION DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
7210 FRANCHISE FEES	337,742	348,886	342,940	(5,946)	-1.70%	5,198	1.54%
8515 COMMERCIAL REFUSE SERVICE	1,075,400	1,098,582	1,113,202	14,620	1.33%	37,802	3.52%
8530 RESIDENTIAL REFUSE SERVICE	1,010,400	1,029,413	1,038,376	8,963	0.87%	27,976	2.77%
8550 PENALTIES, UTILITIES	11,500	12,144	11,500	(644)	-5.30%	-	0.00%
SANITATION SERVICE CHARGE	\$ 2,435,042	\$ 2,489,026	\$ 2,506,019	\$ 16,993	0.68%	\$ 70,977	2.91%
9510 INTEREST EARNINGS	7,137	89	137	48	53.50%	(7,000)	-98.08%
INTEREST INCOME	\$ 7,137	\$ 89	\$ 137	\$ 48	53.50%	\$ (7,000)	-98.08%
9525 SALE OF PLASTIC BAGS	800	160	800	640	399.65%	-	0.00%
9535 SANITATION BILLING FEES	174,800	184,933	180,640	(4,293)	-2.32%	5,840	3.34%
OTHER REVENUE	175,600	185,093	181,440	(3,653)	-1.97%	5,840	3.33%
TOTAL REVENUES	\$ 2,617,779	\$ 2,674,208	\$ 2,687,596	\$ 26,775	1.00%	\$ 139,634	5.33%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

922-SANITATION

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
4080 PLASTIC BAGS	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5466 STORM CLEANUP EXPENSE	\$ 8,038	\$ 7,882	\$ 8,250	\$ 10,000	\$ 7,738	\$ 10,000
5467 RECYCLING CHARGES	33,024	-	88	-	-	-
5469 RESIDENTIAL SANIT SERVICE	1,014,478	1,038,472	1,250,993	1,135,000	1,220,190	1,190,000
5479 COMMERCIAL SANIT SERVICE	945,901	952,018	1,034,275	1,050,000	1,092,948	1,068,000
TOTAL SERVICES	\$ 2,001,440	\$ 1,998,372	\$ 2,293,606	\$ 2,195,000	\$ 2,320,876	\$ 2,268,000
6250 GENERAL FUND REIMBURSEMENT	12,820	50,403	94,479	85,037	85,037	76,656
6251 SANIT FRANCH FOR STREETS	303,064	318,779	318,175	337,742	337,742	342,940
TOTAL TRANSFERS OUT	\$ 315,884	\$ 369,182	\$ 412,654	\$ 422,779	\$ 422,779	\$ 419,596
TOTAL EXPENDITURES	\$ 2,317,324	\$ 2,367,554	\$ 2,706,260	\$ 2,617,779	\$ 2,743,655	\$ 2,687,596

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 20 - ENTERPRISE FUND**

922-SANITATION

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS 2021 FORECAST		2022 BUDGET VS 2021 BUDGET	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
4080 PLASTIC BAGS	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	-	-	-	-	0.00%	-	0.00%
5227 PROF FEES-CONSULTING	\$ -	\$ -	\$ -	\$ -	0.00%	-	0.00%
5466 STORM CLEANUP EXPENSE	\$ 10,000	\$ 7,738	\$ 10,000	\$ 2,262	29.23%	\$ -	0.00%
5467 RECYCLING CHARGES	-	-	-	-	0.00%	-	0.00%
5469 RESIDENTIAL SANIT SERVICE	1,135,000	1,220,190	1,190,000	(30,190)	-2.47%	55,000	4.85%
5479 COMMERCIAL SANIT SERVICE	1,050,000	1,092,948	1,068,000	(24,948)	-2.28%	18,000	1.71%
TOTAL SERVICES	\$ 2,195,000	\$ 2,320,876	\$ 2,268,000	\$ (52,876)	-2.28%	73,000	3.33%
6250 GENERAL FUND REIMBURSEMENT	85,037	85,037	76,656	(8,381)	-9.86%	(8,381)	-9.86%
6251 SANIT FRANCH FOR STREETS	337,742	337,742	342,940	5,198	1.54%	5,198	1.54%
TOTAL TRANSFERS OUT	\$ 422,779	\$ 422,779	\$ 419,596	\$ (3,183)	-0.75%	\$ (3,183)	-0.75%
TOTAL EXPENDITURES	\$ 2,617,779	\$ 2,743,655	\$ 2,687,596	\$ (56,059)	-2.04%	\$ 142,817	5.46%

**CITY OF SEABROOK
ENTERPRISE FUND
DEBT SERVICE REQUIREMENTS**

YEAR	WATER & SEWER REVENUE BONDS SERIES 2003			WATER & SEWER REVENUE BONDS SERIES 2008			GO REF BONDS 2013 WW/SS PORTION			WATER & SEWER CO'S SERIES 2016		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINC	INT	TOTAL
2022	135,000	25,587	160,587	65,000	44,908	109,908	140,000	10,881	150,881	160,000	37,275	197,275
2023	140,000	19,580	159,580	65,000	42,230	107,230	145,000	8,277	153,277	160,000	33,867	193,867
2024	145,000	13,350	158,350	69,000	39,552	108,552	150,000	5,580	155,580	165,000	30,459	195,459
2025	155,000	6,897	161,897	70,000	36,709	106,709	150,000	2,790	152,790	170,000	26,945	196,945
2026	0	0	0	402,000	33,825	435,825	0	0	0	175,000	23,324	198,324
2027	0	0	0	419,000	17,263	436,263	0	0	0	175,000	19,596	194,596
2028	0	0	0	0	0	0	0	0	0	180,000	15,869	195,869
2029	0	0	0	0	0	0	0	0	0	185,000	12,035	197,035
2030							0	0	0	190,000	8,094	198,094
2031							0	0	0	190,000	4,047	194,047
TOTAL	705,000	96,786	801,786	1,151,000	261,908	1,412,908	725,000	41,013	766,013	2,060,000	295,964	2,157,086

YEAR	WATER & SEWER CO'S SERIES 2016A			WATER & SEWER SIB PAYMENT			WATER & SEWER CO'S SERIES 2020			ENTERPRISE FUND TOTAL DEBT PAYMENTS		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2022	185,000	202,900	387,900	74,416	108,766	183,183	28,251	252,072	280,323	787,668	682,389	1,470,057
2023	190,000	197,350	387,350	167,460	104,957	272,417	28,251	251,507	279,758	895,711	657,768	1,553,479
2024	195,000	191,650	386,650	172,735	99,599	272,334	31,783	250,942	282,724	928,517	631,132	1,559,649
2025	200,000	185,800	385,800	178,176	94,072	272,248	28,251	250,306	278,557	951,427	603,519	1,554,946
2026	205,000	179,800	384,800	183,788	88,371	272,159	31,783	249,741	281,524	997,571	575,061	1,572,632
2027	215,000	171,600	386,600	189,578	82,491	272,068	31,783	249,105	280,888	1,030,360	540,055	1,570,415
2028	225,000	163,000	388,000	195,549	76,425	271,974	413,174	248,470	661,644	1,013,724	503,763	1,517,487
2029	230,000	154,000	384,000	201,709	70,168	271,877	430,832	231,943	662,774	1,047,541	468,145	1,515,686
2030	240,000	144,800	384,800	208,063	63,714	271,777	444,957	214,709	659,667	1,083,020	431,318	1,514,338
2031	250,000	135,200	385,200	214,617	57,057	271,674	466,146	196,911	663,057	1,120,763	393,215	1,513,978
2032	260,000	125,200	385,200	221,377	50,190	271,567	483,803	178,265	662,068	965,180	353,655	1,318,835
2033	270,000	114,800	384,800	228,351	43,107	271,458	501,460	158,913	660,373	999,811	316,820	1,316,630
2034	280,000	104,000	384,000	235,544	35,800	271,344	522,648	138,855	661,503	1,038,192	278,655	1,316,847
2035	295,000	92,800	387,800	242,964	28,264	271,227	452,020	117,949	569,969	989,984	239,013	1,228,996
2036	305,000	81,000	386,000	250,617	20,490	271,107	473,208	99,868	573,077	1,028,825	201,358	1,230,183
2037	320,000	68,800	388,800	258,511	12,471	270,983	490,865	80,940	571,805	1,069,377	162,211	1,231,588
2038	330,000	56,000	386,000	266,655	4,200	270,854	504,991	61,305	566,296	1,101,646	121,505	1,223,151
2039	345,000	42,800	387,800				512,054	41,106	553,159	857,054	83,906	940,959
2040	355,000	29,000	384,000				515,585	20,623	536,209	870,585	49,623	920,209
2041	370,000	14,800	384,800				0	0	0	370,000	14,800	384,800
TOTAL	5,445,000	2,661,800	8,106,800	3,562,254	1,151,216	4,713,470	6,420,096	3,546,167	9,966,263	19,913,350	8,010,975	27,924,326

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND**

DEBT SERVICE	FOR FISCAL YEAR ENDING SEPTEMBER 30,					BUDGET 2022
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	
AD VALOREM TAXES	1,849,643	1,851,256	2,016,626	2,099,076	2,101,016	2,099,076
PENALTIES & INTEREST	38,238	32,999	26,456	17,000	25,988	17,000
INTEREST	42,887	61,266	21,122	70,111	35,710	36,000
REFUNDING PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	1,930,768	1,945,522	2,064,204	2,186,187	2,162,714	2,152,076
EXPENSE						
SERVICES	4,525	9,500	2,925	11,000	11,000	11,000
CAPITAL OUTLAY	1,924,255	1,926,177	1,943,409	2,040,816	1,920,450	2,037,914
TOTAL EXPENSES	1,928,780	1,935,677	1,946,334	2,051,816	1,931,450	2,048,914
BEGINNING FUND BALANCE	1,783,730	1,785,718	1,795,563	1,913,433	1,913,433	2,144,697
CHANGE IN FUND BALANCE	1,988	9,845	117,870	134,371	231,264	103,162
ENDING BALANCE	1,785,718	1,795,563	1,913,433	2,047,805	2,144,697	2,247,858

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND**

DEBT SERVICE	CAL YEAR ENDING SEPTEMBER						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		
					2024	2025	2026
AD VALOREM TAXES	2,099,076	2,101,016	2,099,076	1,937,337	1,938,539	1,937,280	1,939,823
PENALTIES & INTEREST	17,000	25,988	17,000	17,000	17,000	17,000	17,000
INTEREST	70,111	35,710	36,000	36,360	36,724	37,091	37,462
REFUNDING PROCEEDS	-	-	-	-	-	-	-
TOTAL REVENUES	2,186,187	2,162,714	2,152,076	1,990,697	1,992,263	1,991,370	1,994,285
EXPENSE							
SERVICES	11,000	11,000	11,000	16,000	16,000	16,000	16,000
CAPITAL OUTLAY	2,040,816	1,920,450	2,037,914	1,937,337	1,938,539	1,937,280	1,939,823
TOTAL EXPENSES	2,051,816	1,931,450	2,048,914	1,953,337	1,954,539	1,953,280	1,955,823
BEGINNING FUND BALANCE	1,913,433	1,913,433	2,144,697	2,247,858	2,285,218	2,322,942	2,361,033
CHANGE IN FUND BALANCE	134,371	231,264	103,162	37,360	37,724	38,091	38,462
ENDING BALANCE	2,047,805	2,144,697	2,247,858	2,285,218	2,322,942	2,361,033	2,399,495

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 08-DEBT SERVICE**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
7010 TAXES CURRENT	\$ 1,849,643	\$ 1,851,256	\$ 2,016,626	\$ 2,099,076	\$ 2,101,016	\$ 2,099,076
7020 DELINQUENT TAX	20,839	20,733	13,586	-	25,988	-
7300 PENALTY	17,399	12,266	12,870	17,000	16,841	17,000
9600 BONDS ISSUED	-	-	-	-	-	-
AD VALOREM TAXES	\$ 1,887,881	\$ 1,884,255	\$ 2,043,082	\$ 2,116,076	\$ 2,143,845	\$ 2,116,076
9510 INTEREST	42,887	61,266	21,122	70,111	35,710	36,000
INTEREST	\$ 42,887	\$ 61,266	\$ 21,122	\$ 70,111	\$ 35,710	\$ 36,000
TOTAL REVENUES	\$ 1,930,768	\$ 1,945,522	\$ 2,064,204	\$ 2,186,187	\$ 2,179,555	\$ 2,152,076

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 08-DEBT SERVICE**

	FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
REVENUES							
7010 TAXES CURRENT	\$ 2,099,076	\$ 2,101,016	\$ 2,099,076	\$ (1,940)	-0.09%	\$ (0)	0.00%
7020 DELINQUENT TAX	-	25,988	-	(25,988)	-100.00%	-	0.00%
7300 PENALTY	17,000	16,841	17,000	159	0.94%	-	0.00%
9600 BONDS ISSUED	-	-	-	-	0.00%	-	0.00%
AD VALOREM TAXES	\$ 2,116,076	\$ 2,143,845	\$ 2,116,076	\$ (27,769)	-1.30%	\$ (0)	0.00%
9510 INTEREST	70,111	35,710	36,000	290	0.81%	(34,111)	0.00%
INTEREST	\$ 70,111	\$ 35,710	\$ 36,000	\$ 290	0.81%	\$ (34,111)	100.00%
TOTAL REVENUES	\$ 2,186,187	\$ 2,179,555	\$ 2,152,076	\$ (27,479)	-1.26%	\$ (34,111)	0.00%

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 08-DEBT SERVICE**

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5465 MISC EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5470 DEBT SERVICE AGENT	\$ 4,525	\$ 9,500	\$ 2,925	\$ 11,000	\$ 11,000	\$ 11,000
5471 PAYMENT ESCROW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5472 ISSUANCE COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ 4,525	\$ 9,500	\$ 2,925	\$ 11,000	\$ 11,000	\$ 11,000
6325 REDEMPTION BONDS	\$ 1,345,000	\$ 1,410,000	\$ 1,440,000	\$ 1,491,749	\$ 1,440,000	\$ 1,526,749
6350 INTEREST	\$ 579,255	\$ 516,177	\$ 503,409	\$ 549,067	\$ 480,450	\$ 511,166
TOTAL CAPITAL OUTLAY	\$ 1,924,255	\$ 1,926,177	\$ 1,943,409	\$ 2,040,816	\$ 1,920,450	\$ 2,037,914
TOTAL EXPENDITURES	\$ 1,928,780	\$ 1,935,677	\$ 1,946,334	\$ 2,051,816	\$ 1,931,450	\$ 2,048,914

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 08-DEBT SERVICE**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
5465 MISC EXPENDITURES	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
5470 DEBT SERVICE AGENT	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	0.00%	\$ -	0.00%
5471 PAYMENT ESCROW	\$ -	\$ -	\$ -				
5472 ISSUANCE COST	\$ -	\$ -	\$ -				
TOTAL SERVICES	\$ 11,000	\$ 11,000	\$ 11,000	\$ -	0.00%	\$ -	0.00%
6325 REDEMPTION BONDS	\$ 1,491,749	\$ 1,440,000	\$ 1,526,749	\$ 86,749	6.02%	\$ 35,000	2.35%
6350 INTEREST	\$ 549,067	\$ 480,450	\$ 511,166	\$ 30,716	6.39%	\$ (37,901)	-6.90%
TOTAL CAPITAL OUTLAY	\$ 2,040,816	\$ 1,920,450	\$ 2,037,914	\$ 117,464	6.12%	\$ (2,901)	-0.14%
TOTAL EXPENDITURES	\$ 2,051,816	\$ 1,931,450	\$ 2,048,914	\$ 117,464	6.08%	\$ (2,901)	-0.14%

**CITY OF SEABROOK
GENERAL FUND
DEBT SERVICE REQUIREMENTS**

YEAR	GO BONDS SERIES 2003			CERTIFICATES OF OBLIGATION SERIES 2010			GO REFUNDING BOND SERIES 2013			GO BONDS SERIES 2015		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2022	340,000	63,800	403,800	70,000	15,114	85,114	475,000.00	36,549	511,549	265,000	206,888	471,888
2023	355,000	48,840	403,840	70,000	12,565	82,565	490,000.00	27,714	517,714	265,000	201,588	466,588
2024	370,000	33,220	403,220	70,000	10,016	80,016	495,000.00	18,600	513,600	275,000	194,962	469,962
2025	385,000	16,940	401,940	70,000	7,466	77,466	505,000.00	9,393	514,393	285,000	188,088	473,088
2026	0	0	0	70,000	4,917	74,917	0	0	0	250,000	179,537	429,537
2027	0	0	0	65,000	2,367	67,367	0	0	0	255,000	172,037	427,037
2028	0	0	0	0	0	0	0	0	0	685,000	164,387	849,387
2029	0	0	0	0	0	0	0	0	0	705,000	143,838	848,838
2030	0	0	0	0	0	0	0	0	0	730,000	120,926	850,926
2031	0	0	0	0	0	0	0	0	0	750,000	97,201	847,201
2032	0	0	0	0	0	0	0	0	0	775,000	72,826	847,826
2033	0	0	0	0	0	0	0	0	0	800,000	49,576	849,576
2034	0	0	0	0	0	0	0	0	0	825,000	25,576	850,576
TOTAL	1,775,000	240,900	2,015,900	480,000	69,926	549,926	2,435,000	137,547	2,572,547	7,130,000	2,029,617	9,159,617

615,000 47,430
10,881

YEAR	GO REFUNDING SERIES 2017			GENERAL FUND CO'S SERIES 2020			TOTAL GENERAL FUND DEBT OBLIGATION		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2022	365,000	83,986	448,986	11,749	104,828	116,577	1,526,749	511,166	2,037,914
2023	375,000	76,832	451,832	11,749	104,593	116,342	1,566,749	472,132	2,038,881
2024	385,000	69,482	454,482	13,217	104,358	117,576	1,608,217	430,638	2,038,855
2025	395,000	61,936	456,936	11,749	104,094	115,843	1,651,749	387,917	2,039,666
2026	1,365,000	54,194	1,419,194	13,217	103,859	117,076	1,698,217	342,507	2,040,724
2027	1,400,000	27,440	1,427,440	13,217	103,595	116,812	1,733,217	305,439	2,038,656
2028	0	0	0	171,826	103,330	275,156	856,826	267,717	1,124,543
2029	0	0	0	179,168	96,457	275,626	884,168	240,295	1,124,464
2030	0	0	0	185,043	89,291	274,333	915,043	210,217	1,125,259
2031	0	0	0	193,854	81,889	275,743	943,854	179,090	1,122,944
2032	0	0	0	201,197	74,135	275,332	976,197	146,961	1,123,158
2033	0	0	0	208,540	66,087	274,627	1,008,540	115,663	1,124,203
2034	0	0	0	217,352	57,745	275,097	1,042,352	83,321	1,125,673
2035				187,980	49,051	237,031	187,980	49,051	237,031
2036				196,792	41,532	238,323	196,792	41,532	238,323
2037				204,135	33,660	237,795	204,135	33,660	237,795
2038				210,009	25,495	235,504	210,009	25,495	235,504
2039				212,946	17,094	230,041	212,946	17,094	230,041
2040				214,415	8,577	222,991	214,415	8,577	222,991
TOTAL	4,640,000	464,814	5,104,814	2,669,904	1,474,733	4,144,637	19,129,904	4,417,537	23,547,441



Special Revenue Funds

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
HOTEL/MOTEL FUND**

HOTEL/MOTEL	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
HOTEL OCCUPANCY TAX	\$ 602,973	\$ 495,544	\$ 339,016	\$ 268,250	\$ 359,542	\$ 277,321
INTEREST INCOME	17,608	24,239	9,933	6,680	1,107	1,353
SEABROOK FESTIVAL REVENUE	92,638	92,632	96,143	-	-	91,100
PELICAN REVENUE	8,600	6,500	5,200	8,175	5,514	8,175
BUDGETARY FUND BALANCE	189,969	26,573	57,000	53,000	53,000	-
TOTAL REVENUES	\$ 911,788	\$ 645,496	\$ 507,293	\$ 336,105	\$ 419,163	\$ 377,949
PERSONNEL SERVICES	109,586	117,114	119,535	123,406	83,779	112,709
MATERIALS & SUPPLIES	4,345	2,226	501	1,000	299	1,000
SERVICES	653,802	542,242	387,258	227,065	143,323	419,130
TOTAL EXPENSES	\$ 767,733	\$ 661,582	\$ 507,293	\$ 351,471	\$ 227,401	\$ 532,839
BEGINNING BALANCE	1,359,500	1,313,586	1,270,927	1,160,926	1,160,926	1,352,688
CHANGE IN FUND BALANCE	(45,914)	(42,660)	(57,000)	(15,366)	191,762	(154,890)
ENDING BALANCE-RESERVED	\$ 1,313,586	\$ 1,270,927	\$ 1,213,926	\$ 1,145,560	\$ 1,352,688	\$ 1,197,797

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
HOTEL/MOTEL FUND**

HOTEL/MOTEL	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET		PROJECTED		
	2021	2021	2022	2023	2024	2025	2026
HOTEL OCCUPANCY TAX	\$ 268,250	\$ 359,542	\$ 277,321	\$ 277,599	\$ 277,876	\$ 286,212	\$ 294,799
INTEREST INCOME	6,680	1,107	1,353	1,357	1,361	1,367	1,373
SEABROOK FESTIVAL REVENUE	-	-	91,100	91,100	91,100	91,100	91,100
PELICAN REVENUE	8,175	5,514	8,175	8,175	8,175	8,175	8,175
BUDGETARY FUND BALANCE	53,000	53,000	-	-	-	-	-
TOTAL REVENUES	\$ 336,105	\$ 419,163	\$ 377,949	\$ 378,230	\$ 378,513	\$ 386,854	\$ 395,447
PERSONNEL SERVICES	123,406	83,779	112,709	116,091	119,573	123,161	126,855
MATERIALS & SUPPLIES	1,000	299	1,000	1,030	1,061	1,093	1,126
SERVICES	227,065	143,323	419,130	431,704	444,655	457,995	471,735
TOTAL EXPENSES	\$ 351,471	\$ 227,401	\$ 532,839	\$ 548,825	\$ 565,289	\$ 582,248	\$ 599,715
BEGINNING BALANCE	1,160,926	1,160,926	1,352,688	1,197,797	1,027,203	840,426	645,033
CHANGE IN FUND BALANCE	(15,366)	191,762	(154,890)	(170,594)	(186,777)	(195,394)	(204,269)
ENDING BALANCE-RESERVED	\$ 1,145,560	\$ 1,352,688	\$ 1,197,797	\$ 1,027,203	\$ 840,426	\$ 645,033	\$ 440,764

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 15 - HOTEL/MOTEL FUND**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS		BUDGET	FORECAST	BUDGET
		2019	2020	2021	2021	2022
3010 SALARIES	73,726	77,657	79,489	83,041	57,819	78,967
3011 EDUCATION INCENTIVE	750	750	750	-	-	-
3012 OVERTIME	-	-	-	-	-	-
3014 CAR ALLOWANCE	2,963	3,060	3,060	3,060	2,045	1,800
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	5,779	5,648	5,898	6,587	3,972	6,179
3110 RETIREMENT	12,929	12,953	13,509	13,478	8,745	12,561
3120 HOSPITALIZATION	13,224	16,926	16,640	16,972	10,978	12,745
3130 WORKER'S COMPENSATION	133	120	139	166	159	155
3150 GIFT CERTIFICATES	82	-	50	75	-	50
3350 UNEMPLOYMENT BENEFITS	-	-	-	27	62	252
TOTAL PERSONNEL	\$ 109,586	\$ 117,114	\$ 119,535	\$ 123,406	\$ 83,779	\$ 112,709
4010 OFFICE SUPPLIES	1,577	186	501	500	191	500
4011 POSTAGE	-	80	-	500	108	500
4150 SMALL EQUIPMENT	2,768	1,960	-	-	-	-
TOTAL SUPPLIES	\$ 4,345	\$ 2,226	\$ 501	\$ 1,000	\$ 299	\$ 1,000
5010 ADVERTISING	114,825	107,687	11,612	5,000	3,058	10,000
5020 DUES & SUBSCRIPTIONS	4,266	4,971	8,308	10,315	9,600	11,130
5030 RENTALS & SERVICE AGREEMENTS	3,177	2,735	17,609	40,250	22,351	45,000
5227 PROF FEES - CONSULTING	171,778	62,162	10,550	-	-	-
5229 PROF FEES - GRANT WRITING	-	-	-	-	-	-
5293 ARTS	15,466	16,983	12,025	7,500	1,309	17,500
5295 FUTURE DEVELOPMENT/PROJECTS	-	-	-	-	-	-
5296 CONVENTION CENTER	-	-	-	-	-	-
5300 TRAVEL & CONFERENCE	2,574	1,517	399	5,000	1,564	6,000
5400 TELEPHONE	1,225	2,274	2,919	2,000	1,679	2,000
5464 SPORTS	-	276	-	-	-	-
5465 MISCELLANEOUS	700	999	389	1,000	514	1,000
5466 EVENTS	178,000	194,190	178,000	156,000	103,249	181,000
5467 SEABROOK FESTIVAL EXP - HOT	35,536	148,449	145,447	-	-	145,500
5468 SEABROOK FESTIVAL EXP - CITY	126,254	-	-	-	-	-
5475 CONTINGENCY	-	-	-	-	-	-
5616 BEACH IMPROVEMENTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 653,802	\$ 542,242	\$ 387,258	\$ 227,065	\$ 143,323	\$ 419,130
6035 FACILITIES/PARKS	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 767,733	\$ 661,582	\$ 507,293	\$ 351,471	\$ 227,401	\$ 532,839

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 15 - HOTEL/MOTEL FUND**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
3010 SALARIES	83,041	57,819	78,967	21,148	36.58%	(4,074)	-4.91%
3011 EDUCATION INCENTIVE	-	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	0.00%	-	0.00%
3014 CAR ALLOWANCE	3,060	2,045	1,800	(245)	-11.96%	(1,260)	-41.18%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	6,587	3,972	6,179	2,207	55.57%	(408)	-6.20%
3110 RETIREMENT	13,478	8,745	12,561	3,816	43.64%	(917)	-6.80%
3120 HOSPITALIZATION	16,972	10,978	12,745	1,767	16.09%	(4,227)	-24.91%
3130 WORKER'S COMPENSATION	166	159	155	(3)	-2.01%	(11)	-6.38%
3150 GIFT CERTIFICATES	75	-	50	50	0.00%	(25)	-33.33%
3350 UNEMPLOYMENT BENEFITS	27	62	252	190	308.44%	225	833.33%
TOTAL PERSONNEL	\$ 123,406	\$ 83,779	\$ 112,709	\$ 28,931	34.53%	\$ (10,697)	-8.67%
4010 OFFICE SUPPLIES	500	191	500	309	161.99%	-	0.00%
4011 POSTAGE	500	108	500	392	360.89%	-	0.00%
4150 SMALL EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	\$ 1,000	\$ 299	\$ 1,000	\$ 701	234.08%	\$ -	0.00%
5010 ADVERTISING	5,000	3,058	10,000	6,942	227.03%	5,000	100.00%
5020 DUES & SUBSCRIPTIONS	10,315	9,600	11,130	1,530	15.94%	815	7.90%
5030 RENTALS & SERVICE AGREEMENTS	40,250	22,351	45,000	22,649	101.33%	4,750	11.80%
5227 PROF FEES - CONSULTING	-	-	-	-	0.00%	-	0.00%
5229 PROF FEES - GRANT WRITING	-	-	-	-	0.00%	-	0.00%
5293 ARTS	7,500	1,309	17,500	16,191	1236.90%	10,000	133.33%
5295 FUTURE DEVELOPMENT/PROJECTS	-	-	-	-	0.00%	-	0.00%
5296 CONVENTION CENTER	-	-	-	-	0.00%	-	0.00%
5300 TRAVEL & CONFERENCE	5,000	1,564	6,000	4,436	283.68%	1,000	20.00%
5400 TELEPHONE	2,000	1,679	2,000	321	19.12%	-	0.00%
5464 SPORTS	-	-	-	-	0.00%	-	0.00%
5465 MISCELLANEOUS	1,000	514	1,000	486	94.59%	-	0.00%
5466 EVENTS	156,000	103,249	181,000	77,751	75.30%	25,000	16.03%
5467 SEABROOK FESTIVAL EXP - HOT	-	-	145,500	145,500	0.00%	145,500	0.00%
5468 SEABROOK FESTIVAL EXP - CITY	-	-	-	-	0.00%	-	0.00%
5475 CONTINGENCY	-	-	-	-	0.00%	-	0.00%
5616 BEACH IMPROVEMENTS	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 227,065	\$ 143,323	\$ 419,130	\$ 275,807	192.44%	\$ 192,065	84.59%
6035 FACILITIES/PARKS	-	-	-	-	0.00%	-	0.00%
6039 SIGNAGE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%	-	0.00%
TOTAL EXPENDITURES	\$ 351,471	\$ 227,401	\$ 532,839	\$ 305,438	134.32%	\$ 181,368	51.60%



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
SEIZURE FUND STATE**

SEIZURE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	568	1,093	436	1,548	116	1,548
SEIZURE REVENUE	8,281	-	-	-	-	-
TOTAL REVENUES	\$ 8,849	\$ 1,093	\$ 436	\$ 1,548	\$ 116	\$ 1,548
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	49,900	-	49,900
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 49,900	\$ -	\$ 49,900
BEGINNING BALANCE	40,940	49,789	50,882	51,318	51,318	51,434
CHANGE IN FUND BALANCE	8,849	1,093	436	(48,352)	116	(48,352)
ENDING BALANCE	\$ 49,789	\$ 50,882	\$ 51,318	\$ 2,966	\$ 51,434	\$ 3,083

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9510 INTEREST	\$ 568	\$ 1,093	\$ 436	\$ 1,548	\$ 116	\$ 1,548
INTEREST	\$ 568	\$ 1,093	\$ 436	\$ 1,548	\$ 116	\$ 1,548
9520 SEIZURE REVENUE	8,281	-	-	-	-	-
OTHER REVENUE	\$ 8,281	\$ -	\$ -	\$ -	\$ -	\$ -
9907 TRANSFER FROM (TO) OTHER FD	-	-	-	-	-	-
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 8,849	\$ 1,093	\$ 436	\$ 1,548	\$ 116	\$ 1,548



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
5030 RENTALS & SERVICE	-	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	-	-	-	49,900	-	49,900
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 49,900	\$ -	\$ 49,900
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 49,900	\$ -	\$ 49,900

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
LAW ENFORCEMENT EDUCATION FUND**

LAW ENFORCEMENT ED	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
EDUCATION GRANT	2,484	2,453	2,408	2,400	2,408	2,400
INTEREST	-	-	-	-	-	-
TRANSFER	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,484	\$ 2,453	\$ 2,408	\$ 2,400	\$ 2,408	\$ 2,400
SERVICES	1,175	676	-	7,036	1,600	7,036
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 1,175	\$ 676	\$ -	\$ 7,036	\$ 1,600	\$ 7,036
BEGINNING BALANCE	5,703	7,012	8,788	11,196	11,196	12,003
CHANGE IN FUND BALANCE	1,309	1,777	2,408	(4,636)	808	(4,636)
ENDING BALANCE	\$ 7,012	\$ 8,788	\$ 11,196	\$ 6,560	\$ 12,003	\$ 7,367

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8251 EDUCATION GRANT	\$ 2,484	\$ 2,453	\$ 2,408	\$ 2,400	\$ 2,408	\$ 2,400
GRANT REVENUE	\$ 2,484	\$ 2,453	\$ 2,408	\$ 2,400	\$ 2,408	\$ 2,400
9510 INTEREST	-	-	-	-	-	-
INTEREST	-	-	-	-	-	-
9907 TRANSFER	-	-	-	-	-	-
TRANSFER IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,484	\$ 2,453	\$ 2,408	\$ 2,400	\$ 2,408	\$ 2,400



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5301 EDUCATION EXPENSE	1,175	676	0	7,036	1,600	7,036
TOTAL SERVICES	1,175	676	0	7,036	1,600	7,036
TOTAL EXPENDITURES	1,175	676	0	7,036	1,600	7,036

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CHILD SAFETY PROGRAMS FUND**

CHILD SAFETY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS		BUDGET	FORECAST	BUDGET
		2019	2020	2021	2021	2022
CHILD SAFETY REVENUE	\$ 15,975	\$ 16,464	\$ 16,738	\$ 14,520	\$ 14,520	\$ 14,520
INTEREST	465	419	158	584	511	584
TOTAL REVENUES	\$ 16,440	\$ 16,883	\$ 16,896	\$ 15,104	\$ 15,031	\$ 15,104
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	29,572	19,041	16,712	22,500	-	22,500
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 29,572	\$ 19,041	\$ 16,712	\$ 22,500	\$ -	\$ 22,500
BEGINNING BALANCE	\$ 35,188	\$ 22,056	\$ 19,898	\$ 20,082	\$ 20,082	\$ 35,112
CHANGE IN FUND BALANCE	\$ (13,132)	\$ (2,158)	\$ 184	\$ (7,396)	\$ 15,031	\$ (7,396)
ENDING BALANCE	\$ 22,056	\$ 19,898	\$ 20,082	\$ 12,686	\$ 35,112	\$ 27,717

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 07-CHILD SAFETY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2020	BUDGET 2021
REVENUES						
9506 CHILD SAFETY REV	\$ 15,975	\$ 16,464	\$ 16,738	\$ 14,520	\$ 14,520	\$ 14,520
PROGRAM REVENUE	\$ 15,975	\$ 16,464	\$ 16,738	\$ 14,520	\$ 14,520	\$ 14,520
9510 INTEREST EARNINGS	465	419	158	584	511	584
INTEREST	465	419	158	584	511	584
TOTAL REVENUES	\$ 16,440	\$ 16,883	\$ 16,896	\$ 15,104	\$ 15,031	\$ 15,104

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 07-CHILD SAFETY**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2020	BUDGET 2022
3012 OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5465 MISC EXPENDITURES	-	-	-	-	-	-
5470 CHILD SAFETY EXPENSE	\$ 29,572	\$ 19,041	\$ 16,712	\$ 22,500	\$ -	\$ 22,500
TOTAL SERVICES	\$ 29,572	\$ 19,041	\$ 16,712	\$ 22,500	\$ -	\$ 22,500
6020 EQUIPMENT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 29,572	\$ 19,041	\$ 16,712	\$ 22,500	\$ -	\$ 22,500

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FEDERAL SEIZURE FUND**

SEIZURE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
GRANT REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST	234	360	141	400	86	86
SEIZURE REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 234	\$ 360	\$ 141	\$ 400	\$ 86	\$ 86
PERSONNEL	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	10,008	17,500	-	17,500
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	-	-	10,008	17,500	-	17,500
BEGINNING BALANCE	16,918	17,152	17,512	7,646	7,646	7,732
NET REVENUES	234.45	360.11	(9,866.74)	(17,100.00)	86.00	(17,414.00)
TRANSFER FROMP/(TO)	-	-	-	-	-	-
ENDING BALANCE	\$ 17,152	\$ 17,512	\$ 7,646	\$ (9,454)	\$ 7,732	\$ (9,682)

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8252 GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9510 INTEREST	234	360	141	400	86	86
INTEREST	\$ 234	\$ 360	\$ 141	\$ 400	\$ 86	\$ 86
9520 SEIZURE REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9907 TRANS FROM/(TO)	-	-	-	-	-	-
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 234	\$ 360	\$ 141	\$ 400	\$ 86	\$ 86

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS		BUDGET	FORECAST	BUDGET
		2019	2020	2021	2021	2022
3010 SALARIES	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5030 RENTALS & SERVICE	-	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	17,500	-	17,500
6020 EQUIPMENT	-	-	10,008	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 10,008	\$ 17,500	\$ -	\$ 17,500
TOTAL EXPENDITURES	\$ -	\$ -	\$ 10,008	\$ 17,500	\$ -	\$ 17,500

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
STEP FINES FUND**

STEP FINES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
STEP FINES	\$ 9,057	\$ 9,094	\$ 33,222	\$ 31,535	\$ 29,200	\$ 31,535
INTEREST	258	674	269	617	316	617
MISC REVENUE	-	-	-	-	-	-
TOTAL REVENUES	\$ 9,315	\$ 9,768	\$ 33,491	\$ 32,152	\$ 29,516	\$ 32,153
PERSONNEL	1,364	-	-	8,702	-	8,702
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	29,059	-	29,059
TOTAL EXPENSES	\$ 1,364	\$ -	\$ -	\$ 37,761	\$ -	\$ 37,761
BEGINNING BALANCE	22,875	30,827	40,595	74,086	74,086	103,602
NET REVENUES	7,952	9,768	33,491	(5,609)	29,516	(5,608)
ENDING BALANCE	\$ 30,827	\$ 40,595	\$ 74,086	\$ 68,477	\$ 103,602	\$ 97,994

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 12 - STEP FINES**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9505 STEP FINES	\$ 9,057	\$ 9,094	\$ 33,222	\$ 31,535	\$ 29,200	\$ 31,535
FINES AND FORFEITURES	\$ 9,057	\$ 9,094	\$ 33,222	\$ 31,535	\$ 29,200	\$ 31,535
9510 INTEREST	258	674	269	617	316	617
INTEREST	\$ 258	\$ 674	\$ 269	\$ 617	\$ 316	\$ 617
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 9,315	\$ 9,768	\$ 33,491	\$ 32,152	\$ 29,516	\$ 32,153



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 12 - STEP FINES**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	1,364	-	-	8,000	-	8,000
3100 FICA TAXES	-	-	-	612	-	612
3110 RETIREMENT	-	-	-	90	-	90
TOTAL PERSONNEL	\$ 1,364	\$ -	\$ -	\$ 8,702	\$ -	\$ 8,702
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5465 MISC EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	29,059	-	29,059
6020 EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 29,059	\$ -	\$ 29,059
TOTAL EXPENDITURES	\$ 1,364	\$ -	\$ -	\$ 37,761	\$ -	\$ 37,761

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY FUND**

PUBLIC SAFETY FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ 3,905	\$ 4,719	\$ 1,679	\$ 5,233	\$ 1,920	\$ 5,233
CONTRIBUTIONS	103,911	104,517	105,680	105,350	104,826	105,350
TOTAL REVENUES	\$ 107,816	\$ 109,236	\$ 107,360	\$ 110,583	\$ 106,746	\$ 110,583
SUPPLIES	128,025	16,170	31,155	20,000	33,793	20,000
SERVICES	1,533	5,784	-	-	-	-
CAPITAL OUTLAY	72,542	106,338	21,525	77,642	21,525	77,642
TOTAL EXPENSES	\$ 202,100	\$ 128,292	\$ 52,680	\$ 97,642	\$ 55,318	\$ 97,642
BEGINNING BALANCE	\$ 313,644	\$ 219,360	\$ 200,304	\$ 254,983	\$ 254,983	\$ 306,412
NET REVENUES	\$ (94,283)	\$ (19,056)	\$ 54,679	\$ 12,941	\$ 51,428	\$ 12,941
ENDING BALANCE	\$ 219,360	\$ 200,304	\$ 254,983	\$ 267,924	\$ 306,412	\$ 319,352

**CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9510 INTEREST	\$ 3,905	\$ 4,719	\$ 1,679	\$ 5,233	\$ 1,920	\$ 5,233
INTEREST	\$ 3,905	\$ 4,719	\$ 1,679	\$ 5,233	\$ 1,920	\$ 5,233
9522 CONTRIBUTIONS	103,911	104,517	105,680	105,350	104,826	105,350
OTHER REVENUE	\$ 103,911	\$ 104,517	\$ 105,680	\$ 105,350	\$ 104,826	\$ 105,350
TOTAL REVENUES	\$ 107,816	\$ 109,236	\$ 107,360	\$ 110,583	\$ 106,746	\$ 110,583

**CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	-
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	128,025	16,170	31,155	20,000	33,793	20,000
TOTAL SUPPLIES	\$ 128,025	\$ 16,170	\$ 31,155	\$ 20,000	\$ 33,793	\$ 20,000
5110 MAINT-AUTOS/EQUIP	-	-	-	-	-	-
5180 MAINT BLDG	-	-	-	-	-	-
5400 TELEPHONE	1,533	5,784	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ 1,533	\$ 5,784	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	72,542	106,338	21,525	77,642	21,525	77,642
TOTAL CAPITAL OUTLAY	\$ 72,542	\$ 106,338	\$ 21,525	\$ 77,642	\$ 21,525	\$ 77,642
TOTAL EXPENDITURES	\$ 202,100	\$ 128,292	\$ 52,680	\$ 97,642	\$ 55,318	\$ 97,642

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PINE GULLY PARK FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 235,217	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 235,217	\$ -
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,300
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,300
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,217
NET REVENUES	\$ -	\$ -	\$ -	\$ -	\$ 235,217	\$ (195,300)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 235,217	\$ 39,917

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PINE GULLY PARK FUND**

PARK IMPROVEMENT FEES	OR FISCAL YEAR ENDING SEPTEMBER 30						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED 2024 2025 2026		
INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUE	\$ -	\$ 235,217	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ 235,217	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ 195,300	\$ 39,917	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ -	\$ -	\$ 195,300	\$ 39,917	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ -	\$ -	\$ 235,217	\$ 39,917	\$ 0	\$ 0	\$ 0
NET REVENUES	\$ -	\$ 235,217	\$ (195,300)	\$ (39,917)	\$ -	\$ -	\$ -
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ 235,217	\$ 39,917	\$ 0	\$ 0	\$ 0	\$ 0

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAROTHERS COASTAL GARDENS**

CAROTHER'S	FISCAL YEAR ENDING SEPTEMBER 3						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		2026
					2024	2025	
RENTAL INCOME	\$ 12,000	\$ -	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050	\$ 1,050
WORKSHOPS	-	-	-	-	-	-	-
INTEREST INCOME	1,665	1,142	1,915	106	71	19	(37)
TRANSFER IN FRM PG			195,300	39,917			
TRANSFER IN FRM GF	-	-	41,400	1,589	1,426	379	(745)
TOTAL REVENUES	\$ 13,665	\$ 1,142	\$ 239,665	\$ 42,661	\$ 2,547	\$ 1,448	\$ 268
PERSONNEL SERVICES	-	-	45,000	25,000	-	-	-
MATERIALS & SUPPLIES	3,250	2,950	3,250	3,510	3,686	3,870	4,063
SERVICES	29,220	5,533	11,825	12,771	13,410	14,080	14,784
CAPITAL OUTLAY	-	-	150,300	36,000	37,800	39,690	41,675
TOTAL EXPENSES	\$ 32,470	\$ 8,483	\$ 210,375	\$ 77,281	\$ 54,895	\$ 57,640	\$ 60,522
BEGINNING BALANCE	\$ 83,957	\$ 83,957	\$ 76,615	\$ 105,906	\$ 71,286	\$ 18,938	\$ (37,254)
NET REVENUES	\$ (18,805)	\$ (7,342)	\$ 29,290	\$ (34,620)	\$ (52,348)	\$ (56,192)	\$ (60,254)
ENDING BALANCE-UNRESERVED	\$ 65,152	\$ 76,615	\$ 105,906	\$ 71,286	\$ 18,938	\$ (37,254)	\$ (97,508)

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 41 - CAROTHERS COASTAL GARDENS**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3011 EDUCATION INCENTIVE	-	-	-	-	-	-
3015 CONTRACT LABOR	-	-	-	-	-	45,000
3100 FICA	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
3120 HOSPITALIZATION	-	-	-	-	-	-
3130 WORKER'S COMPENSATION	-	-	-	-	-	-
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	-	-	-
3350 UNEMPLOYMENT BENEFITS	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
4095 NURSERY SUPPLIES	579	100	-	1,500	1,300	1,500
4150 SMALL TOOLS & EQUIP	1,247	1,320	-	1,500	1,500	1,500
4400 MISC SUPPLIES	147	-	-	250	150	250
TOTAL SUPPLIES	\$ 1,973	\$ 1,420	\$ -	\$ 3,250	\$ 2,950	\$ 3,250
5010 ADVERTISING	-	-	-	-	-	-
5020 DUES & SUBSCRIPTIONS	-	-	-	-	-	-
5030 RENTALS & SERVICE AGRMTS	2,471	3,055	2,387	3,500	1,518	805
5175 JANITORIAL SERVICES	9,275	3,780	-	7,500	-	-
5180 MAINT BLDGS & GRNDS	8,375	593	2,862	5,000	281	5,000
5240 CONTRACT SVCS-MOWING	-	-	-	1,000	-	1,000
5275 ELECTRICAL SERVICES	-	-	-	1,000	-	1,000
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5400 TELEPHONE	-	-	-	1,020	-	1,020
5410 UTILITIES	9,989	4,273	5,442	8,000	3,734	3,000
5464 EVENT CLASSES	15	-	-	1,200	-	-
5465 MISC EXPENDITURES	-	726	-	1,000	-	-
TOTAL SERVICES	\$ 30,124	\$ 12,427	\$ 10,691	\$ 29,220	\$ 5,533	\$ 11,825
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	150,300
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,300
TOTAL EXPENDITURES	\$ 32,098	\$ 13,847	\$ 10,691	\$ 32,470	\$ 8,483	\$ 210,375



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PARK IMPROVEMENT FEES FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
PARK IMPACT FEES	\$ 6,750	\$ 5,500	\$ 30,250	\$ 6,875	\$ 6,250	\$ 6,875
INTEREST	\$ 1,205	\$ 1,181	\$ 451	\$ 2,220	\$ 1,172	\$ 2,220
PARK DONATIONS	\$ 1,503	\$ 3,185	\$ 4,520	\$ 1,200	\$ 3,613	\$ 1,200
TOTAL REVENUES	\$ 9,457	\$ 9,866	\$ 35,221	\$ 10,295	\$ 11,035	\$ 10,295
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ 9,550	\$ 6,490	\$ 2,746	\$ 15,000	\$ 4,630	\$ 15,000
CAPITAL OUTLAY	\$ 29,996	\$ 12,290	\$ -	\$ 45,000	\$ -	\$ 40,000
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 39,546	\$ 18,780	\$ 2,746	\$ 60,000	\$ 4,630	\$ 55,000
BEGINNING BALANCE	\$ 88,935	\$ 58,845	\$ 49,931	\$ 82,406	\$ 82,406	\$ 88,811
NET REVENUES	\$ (30,089)	\$ (8,915)	\$ 32,475	\$ (49,705)	\$ 6,405	\$ (44,705)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 58,845	\$ 49,931	\$ 82,406	\$ 32,701	\$ 88,811	\$ 44,106

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PARK IMPROVEMENT FEES FUND**

PARK IMPROVEMENT FEES	OR FISCAL YEAR ENDING SEPTEMBER 30						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		
					2024	2025	2026
PARK IMPACT FEES	\$ 6,875	\$ 6,250	\$ 6,875	\$ 7,500	\$ 4,125	\$ 4,166	\$ 4,208
INTEREST	\$ 2,220	\$ 1,172	\$ 2,220	\$ 2,287	\$ 2,355	\$ 2,403	\$ 2,451
PARK DONATIONS	\$ 1,200	\$ 3,613	\$ 1,200	\$ 900	\$ 990	\$ 1,089	\$ 1,198
TOTAL REVENUES	\$ 10,295	\$ 11,035	\$ 10,295	\$ 10,687	\$ 7,470	\$ 7,658	\$ 7,856
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ 15,000	\$ 4,630	\$ 15,000	\$ 3,000	\$ 2,500	\$ 2,500	\$ 2,500
CAPITAL OUTLAY	\$ 45,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 60,000	\$ 4,630	\$ 55,000	\$ 3,000	\$ 2,500	\$ 2,500	\$ 2,500
BEGINNING BALANCE	\$ 82,406	\$ 82,406	\$ 88,811	\$ 44,106	\$ 51,793	\$ 56,764	\$ 61,922
NET REVENUES	\$ (49,705)	\$ 6,405	\$ (44,705)	\$ 7,687	\$ 4,970	\$ 5,158	\$ 5,356
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 32,701	\$ 88,811	\$ 44,106	\$ 51,793	\$ 56,764	\$ 61,922	\$ 67,278

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 42 - PARK IMPROVEMENT FEES**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
7521 PARK IMPACT FEES	\$ 6,750	\$ 5,500	\$ 30,250	\$ 6,875	\$ 6,250	\$ 6,875
IMPACT FEES	\$ 6,750	\$ 5,500	\$ 30,250	\$ 6,875	\$ 6,250	\$ 6,875
9510 INTEREST EARNED	1,205	1,181	451	2,220	1,172	2,220
INTEREST	\$ 1,205	\$ 1,181	\$ 451	\$ 2,220	\$ 1,172	\$ 2,220
9522 PARK DONATIONS	400	-	1,989	-	950	-
9523 VETERANS MEMORIAL DONATIONS	1,103	3,185	2,532	1,200	1,332	1,200
OTHER REVENUE	\$ 1,503	\$ 3,185	\$ 4,520	\$ 1,200	\$ 2,282	\$ 1,200
TOTAL REVENUES	\$ 9,457	\$ 9,866	\$ 35,221	\$ 10,295	\$ 9,704	\$ 10,295

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 42 - PARK IMPACT FEES FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
EXPENDITURES						
5180 MAINT - BLDGS & GRNDS	\$ 4,747	\$ -	\$ -	\$ 10,000	\$ (0)	\$ 10,000
5181 VETERANS MEMORIAL MAINT	4,803	6,490	2,746	5,000	4,630	5,000
5465 MISCELLANEOUS	-	-	-	-	-	-
TOTAL SERVICES	\$ 9,550	\$ 6,490	\$ 2,746	\$ 15,000	\$ 4,630	\$ 15,000
6020 EQUIPMENT	-	-	-	-	-	40,000
6050 FACILITIES	29,996	12,290	-	45,000	-	-
TOTAL CAPITAL OUTLAY	\$ 29,996	\$ 12,290	\$ -	\$ 45,000	\$ -	\$ 40,000
9903 TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 39,546	\$ 18,780	\$ 2,746	\$ 60,000	\$ 4,630	\$ 55,000

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ANIMAL SHELTER DONATIONS**

ANIMAL DONATION FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ 12	\$ 18	\$ 53	\$ 30	\$ 60	\$ 30
DONATIONS	4,822	6,036	725	6,213	2,525	2,550
TOTAL REVENUES	\$ 4,834	\$ 6,055	\$ 778	\$ 6,243	\$ 2,585	\$ 2,580
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	54	466	7,500	466	7,500
SERVICES	63	-	-	150	-	150
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 63	\$ 54	\$ 466	\$ 7,650	\$ 466	\$ 7,650
BEGINNING BALANCE	3,777	8,547	14,547	14,860	14,860	16,978
CHANGE IN FUND BALANCE CAFR	4,771	6,000	312	(1,407)	2,118	(5,070)
ENDING BALANCE	\$ 8,547	\$ 14,547	\$ 14,860	\$ 13,453	\$ 16,978	\$ 11,908

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ANIMAL SHELTER DONATIONS**

ANIMAL DONATION FEES	OR FISCAL YEAR ENDING SEPTEMBER 30							
	BUDGET	FORECAST	BUDGET		PROJECTED			
	2021	2021	2022	2023	2024	2025	2026	
INTEREST	\$ 30	\$ 60	\$ 30	\$ 202	\$ 204	\$ 205	\$ 225	
DONATIONS	6,213	2,525	2,550	2,576	2,589	2,602	2,615	
TOTAL REVENUES	\$ 6,243	\$ 2,585	\$ 2,580	\$ 2,778	\$ 2,792	\$ 2,806	\$ 2,840	
PERSONNEL SERVICES	-	-	-	-	-	-	-	
MATERIALS & SUPPLIES	7,500	466	7,500	5,537	5,539	5,540	6,094	
SERVICES	150	-	150	-	-	-	-	
CAPITAL OUTLAY	-	-	-	-	-	-	-	
TOTAL EXPENSES	\$ 7,650	\$ 466	\$ 7,650	\$ 5,537	\$ 5,539	\$ 5,540	\$ 6,094	
BEGINNING BALANCE	14,860	14,860	16,978	11,908	9,149	6,403	3,669	
CHANGE IN FUND BALANCE	(1,407)	2,118	(5,070)	(2,759)	(2,747)	(2,734)	(3,254)	
CAFR	-	-	-	-	-	-	-	
ENDING BALANCE	\$ 13,453	\$ 16,978	\$ 11,908	\$ 9,149	\$ 6,403	\$ 3,669	\$ 415	

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 44 - ANIMAL SHELTER DONATIONS**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
9510 INTEREST	\$ 12	\$ 18	\$ 53	\$ 30	\$ 60	\$ 30
INTEREST	\$ 12	\$ 18	\$ 53	\$ 30	\$ 60	\$ 30
9522 ANIMAL SHELTER DONATIONS	4,822	6,036	725	6,213	2,525	2,550
OTHER REVENUE DONATIONS	\$ 4,822	\$ 6,036	\$ 725	\$ 6,213	\$ 2,525	\$ 2,550
TOTAL REVENUES	\$ 4,834	\$ 6,055	\$ 778	\$ 6,243	\$ 2,585	\$ 2,580

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 44 -ANIMAL SHELTER DONATIONS**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
EXPENDITURES	2018	2019	2020	2021	2021	2022
4150 SMALL TOOLS	\$ -	\$ -	\$ 400	\$ 5,000	\$ 400	\$ 5,000
4400 SUPPLIES	-	54	66	2,500	66	2,500
TOTAL SUPPLIES	\$ -	\$ 54	\$ 466	\$ 7,500	\$ 466	\$ 7,500
5465 MISCELLANEOUS	63	-	-	150	-	150
TOTAL SERVICES	\$ 63	\$ -	\$ -	\$ 150	\$ -	\$ 150
6020 EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 63	\$ 54	\$ 466	\$ 7,650	\$ 466	\$ 7,650

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FUND 75 - MUNICIPAL COURT TRUANCY**

MUNICIPAL COURT SECURITY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
MUN COURT TRUANCY FEES	\$ -	\$ -	\$ 3,444	\$ -	\$ 4,615	\$ -
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 3,444	\$ -	\$ 4,615	\$ -
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	-	-	-	3,444	3,444	8,059
NET REVENUES	-	-	3,444	-	4,615	-
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ -	\$ -	\$ 3,444	\$ 3,444	\$ 8,059	\$ 8,059

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 75- MUNICIPAL COURT TRUANCY**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
9505 MUNICIPAL COURT TRUANCY FEES	\$ -	\$ -	\$ 3,444	\$ -	\$ 4,615	\$ 4,615
FINES AND FORFEITURES	\$ -	\$ -	\$ 3,444	\$ -	\$ 4,615	\$ 4,615
9510 INTEREST	-	-	-	-	-	-
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 3,444	\$ -	\$ 4,615	\$ 4,615



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 75- MUNICIPAL COURT TRUANCY**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6300 TRANSFER TO OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FUND 76- LOCAL MUNICIPAL JURY FUND**

MUNICIPAL COURT SECURITY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
MUN COURT SECURITY FEES	\$ -	\$ -	\$ 69	\$ -	\$ 92	\$ 150
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 69	\$ -	\$ 92	\$ 150
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	-	-	-	69	69	161
NET REVENUES	-	-	69	-	92	150
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ -	\$ -	\$ 69	\$ 69	\$ 161	\$ 311

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 76- LOCAL MUNICIPAL JURY FUND**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
9505 MUNICIPAL COURT JURY FEES	\$ -	\$ -	\$ 69	\$ -	\$ 92	\$ 150
FINES AND FORFEITURES	\$ -	\$ -	\$ 69	\$ -	\$ 92	\$ 150
9510 INTEREST	-	-	-	-	-	-
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 69	\$ -	\$ 92	\$ 150



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 76 - LOCAL MUNICIPAL JURY FUND**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6300 TRANSFER TO OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT SECURITY FUND**

MUNICIPAL COURT SECURITY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
MUN COURT SECURITY FEES	\$ 6,875	\$ 8,246	\$ 10,328	\$ 9,000	\$ 11,393	\$ 9,000
INTEREST	412	607	163	590	16	41
TOTAL REVENUES	\$ 7,287	\$ 8,853	\$ 10,491	\$ 9,590	\$ 11,409	\$ 9,041
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	6,200
SERVICES	-	275	2,337	1,000	-	1,000
CAPITAL OUTLAY	-	-	-	-	-	20,000
TRANSFERS OUT	7,500	7,500	7,500	7,500	7,500	-
TOTAL EXPENSES	\$ 7,500	\$ 7,775	\$ 9,837	\$ 8,500	\$ 7,500	\$ 27,200
BEGINNING BALANCE	35,159	34,946	36,024	36,678	36,678	40,586
CHANGE IN FUND BALANCE	(213)	1,078	654	1,090	3,909	(18,159)
ENDING BALANCE	\$ 34,946	\$ 36,024	\$ 36,678	\$ 37,768	\$ 40,586	\$ 22,427

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9507 MUNICIPAL COURT SECURITY FEES	\$ 6,875	\$ 8,246	\$ 10,328	\$ 9,000	\$ 11,393	\$ 9,000
FINES AND FORFEITURES	\$ 6,875	\$ 8,246	\$ 10,328	\$ 9,000	\$ 11,393	\$ 9,000
9510 INTEREST	412	607	163	590	16	41
INTEREST	412	607	163	590	16	41
TOTAL REVENUES	\$ 7,287	\$ 8,853	\$ 10,491	\$ 9,590	\$ 11,409	\$ 9,041

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	6,200
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,200
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	2,337	-	-	-
5300 TRAINING & CONFERENCE	-	275	-	1,000	-	1,000
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 275	\$ 2,337	\$ 1,000	\$ -	\$ 1,000
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	20,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
6300 TRANSFER TO OTHER FUNDS	7,500	7,500	7,500	7,500	7,500	-
TRANSFERS OUT	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TIME PAYMENT FUND**

MUNICIPAL COURT TIME	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
TIME PAYMENT FEES	\$ 857	\$ 1,134	\$ 3,421	\$ 4,000	\$ 2,553	\$ 4,000
INTEREST	246	452	178	415	37	37
OTHER REVFNUE	-	-	-	-	-	1,600
TOTAL REVENUES	\$ 1,104	\$ 1,586	\$ 3,599	\$ 4,415	\$ 2,590	\$ 5,637
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	3,705	-	-	-
SERVICES	-	-	333	4,398	-	4,000
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ -	\$ -	\$ 4,038	\$ 4,398	\$ -	\$ 4,000
BEGINNING BALANCE	19,415	20,519	22,105	21,666	21,666	24,255
NET REVENUES	1,104	1,586	(439)	17	2,590	1,637
ENDING BALANCE	\$ 20,519	\$ 22,105	\$ 21,666	\$ 21,683	\$ 24,255	\$ 25,893

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 78- MUNICIPAL COURT TIME PAYMENT FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
9508 TIME PAYMENT FEES	\$ 857	\$ 1,134	\$ 3,421	\$ 4,000	\$ 2,553	\$ 4,000
FINES AND FORFEITURES	\$ 857	\$ 1,134	\$ 3,421	\$ 4,000	\$ 2,553	\$ 4,000
9510 INTEREST	246	452	178	415	37	37
INTEREST	\$ 246	\$ 452	\$ 178	\$ 415	\$ 37	\$ 37
9520 OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600
TOTAL REVENUES	\$ 1,104	\$ 1,586	\$ 3,599	\$ 4,415	\$ 2,590	\$ 4,037

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 78-MUNICIPAL COURT TIME PAYMENT FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS		BUDGET	FORECAST	BUDGET
		2019	2020	2021	2021	2022
4150 SMALL TOOLS & EQUIP	-	-	3,705	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ 3,705	\$ -	\$ -	\$ -
5030 RENTAL & SERVICE AGREEMENTS	\$ -	\$ -	\$ 198	\$ 4,398	\$ -	\$ 4,000
5300 TRAINING & CONFERENCE	\$ -	\$ -	\$ 135	\$ -	\$ -	\$ -
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ 333	\$ 4,398	\$ -	\$ 4,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ 4,038	\$ 4,398	\$ -	\$ 4,000

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TECHNOLOGY FUND**

MUNICIPAL COURT TECHNOLOGY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
COURT TECHNOLOGY FEES	\$ 9,166	\$ 10,999	\$ 12,026	\$ 10,000	\$ 14,250	\$ 10,000
INTEREST	119	137	15	130	5	5
TOTAL REVENUES	\$ 9,286	\$ 11,136	\$ 12,041	\$ 10,130	\$ 14,255	\$ 10,005
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	6,157	8,693	1,116	-	-	-
SERVICES	7,522	8,919	7,713	1,800	1,800	2,200
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 13,678	\$ 17,612	\$ 8,829	\$ 1,800	\$ 1,800	\$ 2,200
BEGINNING BALANCE	16,910	12,517	6,041	9,253	9,253	21,708
NET REVENUES	(4,392)	(6,476)	3,212	8,330	12,455	7,805
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 12,517	\$ 6,041	\$ 9,253	\$ 17,583	\$ 21,708	\$ 29,513



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9509 COURT TECHNOLOGY FEES	\$ 9,166	\$ 10,999	\$ 12,026	\$ 10,000	\$ 14,250	\$ 10,000
FINES AND FORFEITURES	\$ 9,166	\$ 10,999	\$ 12,026	\$ 10,000	\$ 14,250	\$ 10,000
9510 INTEREST	119	137	15	130	5	5
INTEREST	\$ 119	\$ 137	\$ 15	\$ 130	\$ 5	\$ 5
TOTAL REVENUES	\$ 9,286	\$ 11,136	\$ 12,041	\$ 10,130	\$ 14,255	\$ 10,005

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	6,157	8,693	1,116	-	-	-
TOTAL SUPPLIES	\$ 6,157	\$ 8,693	\$ 1,116	\$ -	\$ -	\$ -
5030 SERVICE AGREEMENTS	7,522	7,241	7,713	1,800	1,800	2,200
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	1,678	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ 7,522	\$ 8,919	\$ 7,713	\$ 1,800	\$ 1,800	\$ 2,200
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 BLDG RENOVATIONS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 13,678	\$ 17,612	\$ 8,829	\$ 1,800	\$ 1,800	\$ 2,200

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY VEHICLE AND REPLACEMENT FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ 8,426	\$ 16,446	\$ 7,960	\$ 21,702	\$ 750	\$ 17,884
TRADES/SALES	6,035	-	-	-	31,000	-
OTHER REVENUE	160,879	201,247	193,672	193,671	193,671	250,622
TOTAL REVENUES	\$ 175,340	\$ 217,693	\$ 201,632	\$ 215,373	\$ 225,421	\$ 268,506
CAPITAL OUTLAY	87,613	-	212,680	-	365,000	-
TOTAL EXPENSES	\$ 87,613	\$ -	\$ 212,680	\$ -	\$ 365,000	\$ -
BEGINNING BALANCE	\$ 507,572	\$ 595,300	\$ 812,993	\$ 801,945	\$ 801,945	\$ 662,366
NET REVENUES	\$ 87,728	\$ 217,693	\$ (11,048)	\$ 215,373	\$ (139,579)	\$ 268,506
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 595,300	\$ 812,993	\$ 801,945	\$ 1,017,318	\$ 662,366	\$ 930,872

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY VEHICLE AND REPLACEMENT FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,							
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED			2026
					2024	2025		
INTEREST	\$ 21,702	\$ 750	\$ 17,884	\$ 27,926	\$ 34,574	\$ 39,586	\$	\$ 41,527
TRADES/SALES	-	31,000	-	-	-	-	-	-
OTHER REVENUE	193,671	193,671	250,622	193,672	194,604	197,185		205,503
TOTAL REVENUES	\$ 215,373	\$ 225,421	\$ 268,506	\$ 221,598	\$ 229,178	\$ 236,771		\$ 247,030
CAPITAL OUTLAY	-	365,000	-	-	62,130	172,055		528,908
TOTAL EXPENSES	\$ -	\$ 365,000	\$ -	\$ -	\$ 62,130	\$ 172,055		\$ 528,908
BEGINNING BALANCE	\$ 801,945	\$ 801,945	\$ 662,366	\$ 930,872	\$ 1,152,470	\$ 1,319,518		\$ 1,384,233
NET REVENUES	\$ 215,373	\$ (139,579)	\$ 268,506	\$ 221,598	\$ 167,048	\$ 64,715		\$ (281,878)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
ENDING BALANCE	\$ 1,017,318	\$ 662,366	\$ 930,872	\$ 1,152,470	\$ 1,319,518	\$ 1,384,233		\$ 1,102,355

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 81 - PS VERF**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
9510 INTEREST	\$ 8,426	\$ 16,446	\$ 7,960	\$ 21,702	\$ 750	\$ 17,884
INTEREST	\$ 8,426	\$ 16,446	\$ 7,960	\$ 21,702	\$ 750	\$ 17,884
9520 TRADES/SALES	6,035	-	-	-	31,000	-
OTHER REVENUE	\$ 6,035	\$ -	\$ -	\$ -	\$ 31,000	\$ -
9907 TRANSFER IN FROM CCPD	160,879	201,247	193,672	193,671	193,671	250,622
TRANSFERS IN	\$ 160,879	\$ 201,247	\$ 193,672	\$ 193,671	\$ 193,671	\$ 250,622
TOTAL REVENUES	\$ 175,340	\$ 217,693	\$ 201,632	\$ 215,373	\$ 225,421	\$ 268,506

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 81 - PS VERF**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
6010 VEHICLES - PATROL 7 YR	\$ 53,382	\$ -	\$ 212,680	\$ -	\$ 316,000	\$ -
6011 VEHICLES - ADMIN 10 YR	-	-	-	-	49,000	-
6020 EQUIPMENT	34,231	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 87,613	\$ -	\$ 212,680	\$ -	\$ 365,000	\$ -
TOTAL EXPENDITURES	\$ 87,613	\$ -	\$ 212,680	\$ -	\$ 365,000	\$ -

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PEG FUND**

PEG	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
FRANCHISE TAX	\$ 42,445	\$ 41,557	\$ 39,581	\$ 42,639	\$ 41,803	\$ 42,639
INTEREST	1,860	3,428	1,431	3,709	3,532	3,709
TOTAL REVENUES	\$ 44,305	\$ 44,984	\$ 41,012	\$ 46,348	\$ 45,335	\$ 46,348
SUPPLIES	3,914	6,183	16,667	10,000	10,564	20,000
SERVICES	1,597	1,597	-	3,200	-	-
CAPITAL OUTLAY	5,572	9,525	87,180	175,000	85,580	26,000
TOTAL EXPENSES	\$ 11,083	\$ 17,305	\$ 103,847	\$ 188,200	\$ 96,144	\$ 46,000
BEGINNING BALANCE	\$ 101,662	\$ 134,885	\$ 162,564	\$ 99,729	\$ 99,729	\$ 48,920
NET REVENUES	33,223	27,680	(62,835)	(141,852)	(50,809)	348
	-	-	-	-	-	-
ENDING BALANCE	\$ 134,885	\$ 162,564	\$ 99,729	\$ (42,123)	\$ 48,920	\$ 49,267

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PEG FUND**

PEG	OR FISCAL YEAR ENDING SEPTEMBER 30						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		
					2024	2025	2026
FRANCHISE TAX	\$ 42,639	\$ 41,803	\$ 42,639	\$ 43,065	\$ 43,496	\$ 43,931	\$ 44,370
INTEREST	3,709	3,532	3,709	3,709	3,709	3,709	3,709
TOTAL REVENUES	\$ 46,348	\$ 45,335	\$ 46,348	\$ 46,774	\$ 47,205	\$ 47,640	\$ 48,079
SUPPLIES	10,000	10,564	20,000	20,000	20,000	20,000	20,000
SERVICES	3,200	-	-	-	-	-	-
CAPITAL OUTLAY	175,000	85,580	26,000	3,709	3,709	3,709	3,709
TOTAL EXPENSES	\$ 188,200	\$ 96,144	\$ 46,000	\$ 23,709	\$ 23,709	\$ 23,709	\$ 23,709
BEGINNING BALANCE	\$ 99,729	\$ 99,729	\$ 48,920	\$ 49,267	\$ 72,333	\$ 95,829	\$ 119,760
NET REVENUES	(141,852)	(50,809)	348	23,065	23,496	23,931	24,370
	-	-	-	-	-	-	-
ENDING BALANCE	\$ (42,123)	\$ 48,920	\$ 49,267	\$ 72,333	\$ 95,829	\$ 119,760	\$ 144,130

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 83 - PEG FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
7210 FRANCHISE FEES	\$ 42,445	\$ 41,557	\$ 39,581	\$ 42,639	\$ 41,803	\$ 42,639
FRANCHISE FEES	\$ 42,445	\$ 41,557	\$ 39,581	\$ 42,639	\$ 41,803	\$ 42,639
9510 INTEREST	1,860	3,428	1,431	3,709	3,532	3,709
INTEREST	\$ 1,860	\$ 3,428	\$ 1,431	\$ 3,709	\$ 3,532	\$ 3,709
TOTAL REVENUES	\$ 44,305	\$ 44,984	\$ 41,012	\$ 46,348	\$ 45,335	\$ 46,348



**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 83 - PEG FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
4110 OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	3,914	6,183	16,667	10,000	10,564	20,000
TOTAL SUPPLIES	\$ 3,914	\$ 6,183	\$ 16,667	\$ 10,000	\$ 10,564	\$ 20,000
5465 MISC EXPENSE	1,597	1,597	-	3,200	-	-
TOTAL SERVICES	\$ 1,597	\$ 1,597	\$ -	\$ 3,200	\$ -	\$ -
6020 EQUIPMENT	5,572	9,525	87,180	175,000	85,580	26,000
TOTAL CAPITAL OUTLAY	\$ 5,572	\$ 9,525	\$ 87,180	\$ 175,000	\$ 85,580	\$ 26,000
TOTAL EXPENDITURES	\$ 11,083	\$ 17,305	\$ 103,847	\$ 188,200	\$ 96,144	\$ 46,000

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL ENTERPRISE VEHICLE AND EQUIPMENT REPLACEMENT FUND**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
CHARGES FOR SERVICE GF	\$ -	\$ 35,363	\$ 126,537	\$ 67,787	\$ 67,787	\$ 67,787
CHARGES FOR SERVICE EF	-	25,578	35,794	35,794	35,794	35,794
CHARGES FOR SERVICE FIRE	-	-	-	58,979	58,979	58,979
INTEREST	-	10,922	3,605	5,168	101	5,047
TRADES/SALES	-	29,831	10,450	-	-	-
OTHER REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	574,814	-	-	-	-
TOTAL REVENUES	\$ -	\$ 676,508	\$ 176,386	\$ 167,728	\$ 162,661	\$ 167,607
CAPITAL OUTLAY	-	314,794	37,972	83,613	132,157	29,808
TOTAL EXPENSES	\$ -	\$ 314,794	\$ 37,972	\$ 83,613	\$ 132,157	\$ 29,808
BEGINNING BALANCE	-	-	361,714	500,128	500,128	530,632
CHANGE IN FUND BALANCE	-	361,714	138,414	84,115	30,504	137,799
ENDING BALANCE	\$ -	\$ 361,714	\$ 500,128	\$ 584,243	\$ 530,632	\$ 668,431

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL ENTERPRISE VEHICLE AND EQUIPMENT REPLACEMENT FUND**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET	PROJECTED			
	2021	2021	2022	2023	2024	2025	2026
CHARGES FOR SERVICE GF	\$ 67,787	\$ 67,787	\$ 67,787	\$ 68,000	\$ 65,721	\$ 65,701	\$ 65,701
CHARGES FOR SERVICE EF	35,794	35,794	35,794	34,062	36,455	23,229	23,229
CHARGES FOR SERVICE FIRE	58,979	58,979	58,979	58,979	58,979	58,979	58,979
INTEREST	5,168	101	5,047	20,053	22,058	24,264	26,690
TRADES/SALES	-	-	-	-	-	-	-
OTHER REVENUE	-	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 167,728	\$ 162,661	\$ 167,607	\$ 181,094	\$ 183,214	\$ 172,172	\$ 174,599
CAPITAL OUTLAY	83,613	132,157	29,808	21,658	22,786	157,651	157,651
TOTAL EXPENSES	\$ 83,613	\$ 132,157	\$ 29,808	\$ 21,658	\$ 22,786	\$ 157,651	\$ 157,651
BEGINNING BALANCE	500,128	500,128	530,632	668,431	827,867	988,295	1,002,816
CHANGE IN FUND BALANCE	84,115	30,504	137,799	159,436	160,428	14,522	16,948
ENDING BALANCE	\$ 584,243	\$ 530,632	\$ 668,431	\$ 827,867	\$ 988,295	\$ 1,002,816	\$ 1,019,765

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 84 - GE VERF**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8610 CHARGES FOR SERVICE GF	\$ -	\$ 35,363	\$ 126,537	\$ 67,787	\$ 67,787	\$ 67,787
8620 CHARGES FOR SERVICE EF		\$ 25,578	\$ 35,794	\$ 35,794	\$ 35,794	\$ 35,794
8630 CHARGES FOR SERVICE FIRE	-	-	-	58,979	58,979	58,979
CHARGES FOR SERVICE	\$ -	\$ 60,941	\$ 162,331	\$ 162,560	\$ 162,560	\$ 162,560
9510 INTEREST	-	10,922	3,605	5,047	101	5,047
INTEREST	\$ -	\$ 10,922	\$ 3,605	\$ 5,047	\$ 101	\$ 5,047
9520 TRADES/SALES	-	29,831	10,450	-	-	-
OTHER REVENUE	\$ -	\$ 29,831	\$ 10,450	\$ -	\$ -	\$ -
9903 TRANSFERS FROM EF	-	209,874	-	-	-	-
9907 TRANSFERS FROM GF	-	364,940	-	-	-	-
TRANSFERS IN	\$ -	\$ 574,814	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ 676,508	\$ 176,386	\$ 167,607	\$ 162,661	\$ 167,607

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 84 - GE VERF**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
6010 VEHICLES - ANIMAL CONTROL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6011 EQUIPMENT - ANIMAL CONTROL	-	-	-	-	-	-
6012 VEHICLES - PARKS	-	-	-	27,545	27,545	-
6013 EQUIPMENT - PARKS	-	-	-	-	-	-
6014 VEHICLES - STREETS	-	238,057	-	-	77,067	-
6015 EQUIPMENT - STREETS	-	-	-	-	-	-
6016 VEHICLES - COMMUNITY DEV	-	-	-	-	-	-
6017 EQUIPMENT - COMMUNITY DEV	-	-	-	-	-	-
6018 VEHICLES - WATER	-	52,004	-	27,545	27,545	-
6019 EQUIPMENT - WATER	-	-	-	-	-	-
6020 VEHICLES - SEWER	-	24,733	37,972	28,523	28,523	29,808
6021 EQUIPMENT - SEWER	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ 314,794	\$ 37,972	\$ 83,613	\$ 132,157	\$ 29,808
TOTAL EXPENDITURES	\$ -	\$ 314,794	\$ 37,972	\$ 83,613	\$ 132,157	\$ 29,808

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
BUDGET STABILIZATION FUND**

BUDGET STABILIZATION FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ 12,523	\$ 19,235	\$ 7,670	\$ 25,289	\$ 10,765	\$ 25,802
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 12,523	\$ 19,235	\$ 7,670	\$ 25,289	\$ 10,765	\$ 25,802
TRANSFER TO GF	-	-	-	-	-	-
TRANSFER TO EF	-	-	-	-	-	-
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 809,879	\$ 822,402	\$ 841,637	\$ 849,307	\$ 849,307	\$ 860,071
CHANGE IN FUND BALANCE	\$ 12,523	\$ 19,235	\$ 7,670	\$ 25,289	\$ 10,765	\$ 25,802
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 822,402	\$ 841,637	\$ 849,307	\$ 874,596	\$ 860,071	\$ 885,874

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
BUDGET STABILIZATION FUND**

BUDGET STABILIZATION FUND	OR FISCAL YEAR ENDING SEPTEMBER 31				PROJECTED		
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	2024	2025	2026
INTEREST	\$ 25,289	\$ 10,765	\$ 25,802	\$ 26,060	\$ 26,321	\$ 26,584	\$ 26,850
TRANSFERS IN	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 25,289	\$ 10,765	\$ 25,802	\$ 26,060	\$ 26,321	\$ 26,584	\$ 26,850
TRANSFER TO GF	-	-	-	-	-	-	-
TRANSFER TO EF	-	-	-	-	-	-	-
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 849,307	\$ 849,307	\$ 860,071	\$ 885,874	\$ 911,934	\$ 938,254	\$ 964,838
CHANGE IN FUND BALANCE	\$ 25,289	\$ 10,765	\$ 25,802	\$ 26,060	\$ 26,321	\$ 26,584	\$ 26,850
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 874,596	\$ 860,071	\$ 885,874	\$ 911,934	\$ 938,254	\$ 964,838	\$ 991,688

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER RATE STABILIZATION FUND**

BUDGET STABILIZATION FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST	\$ 2,534	\$ 7,721	\$ 4,872	\$ -	\$ -	\$ -
TRANSFERS IN	\$ 105,000	\$ 140,000	\$ 175,000	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 107,534	\$ 147,721	\$ 179,872	\$ -	\$ -	\$ -
TRANSFER TO GF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO EF	\$ -	\$ -	\$ -	\$ 542,507	\$ 540,541	\$ -
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	\$ 542,507	\$ 540,541	\$ -
BEGINNING BALANCE	\$ 105,413	\$ 212,947	\$ 360,668	\$ 540,541	\$ 540,541	\$ -
CHANGE IN FUND BALANCE	\$ 107,534	\$ 147,721	\$ 179,872	\$ (542,507)	\$ (540,541)	\$ -
ENDING BALANCE	\$ 212,947	\$ 360,668	\$ 540,541	\$ (1,966)	\$ -	\$ -





Capital Improvement Funds

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAPITAL IMPACT FEES FUND**

CAPITAL IMPACT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
IMPACT FEES - WATER	\$ 199,372	\$ 143,498	\$ 146,036	\$ 95,014	\$ 119,159	\$ 89,369
IMPACT FEES - SEWER	228,291	159,949	179,009	108,618	115,846	86,885
INTEREST	43,553	74,016	31,124	29,811	3,034	3,125
TOTAL REVENUES	\$ 471,215	\$ 377,462	\$ 356,169	\$ 233,443	\$ 238,039	\$ 179,379
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	110,798	60,132	-	-	87,500
CAPITAL OUTLAY	-	-	-	487,528	175,000	784,451
TOTAL EXPENSES	\$ -	\$ 110,798	\$ 60,132	\$ 487,528	\$ 175,000	\$ 871,951
BEG BALANCE UNRESERVED	\$ 2,674,389	\$ 3,145,604	\$ 3,412,269	\$ 3,708,307	\$ 3,708,307	\$ 3,771,346
CHANGE IN FUND BALANCE	\$ 471,215	\$ 266,665	\$ 296,038	\$ (254,085)	\$ 63,039	\$ (692,572)
RESERVE FUTURE PROJS	\$ -	\$ -	\$ -	\$ -		
ENDING BALANCE	\$ 3,145,604	\$ 3,412,269	\$ 3,708,307	\$ 3,454,222	\$ 3,771,346	\$ 3,078,774

***\$1,425,000 Has been budgeted to be spent in 2020 on Pine Gully Treatment Plant Phase 1A

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAPITAL IMPACT FEES FUND**

CAPITAL IMPACT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,				PROJECTED		
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	2024	2025	2026
IMPACT FEES - WATER	\$ 95,014	\$ 119,159	\$ 89,369	\$ 91,157	\$ 92,980	\$ 94,839	\$ 96,736
IMPACT FEES - SEWER	108,618	115,846	86,885	88,622	90,395	92,203	94,047
INTEREST	29,811	3,034	3,125	52,339	53,244	57,266	15,845
TOTAL REVENUES	\$ 233,443	\$ 238,039	\$ 179,379	\$ 232,118	\$ 236,618	\$ 244,308	\$ 206,627
PERSONNEL SERVICES	-	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-	-
SERVICES	-	-	87,500	-	-	208,003	124,588
CAPITAL OUTLAY	487,528	175,000	784,451	178,900	-	2,472,875	622,937
TOTAL EXPENSES	\$ 487,528	\$ 175,000	\$ 871,951	\$ 178,900	\$ -	\$ 2,680,878	\$ 747,525
BEG BALANCE UNRESERVED	\$ 3,708,307	\$ 3,708,307	\$ 3,771,346	\$ 3,078,774	\$ 3,131,992	\$ 3,368,610	\$ 932,040
CHANGE IN FUND BALANCE	\$ (254,085)	\$ 63,039	\$ (692,572)	\$ 53,218	\$ 236,618	\$ (2,436,570)	\$ (540,898)
RESERVE FUTURE PROJS	\$ -	-	-	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 3,454,222	\$ 3,771,346	\$ 3,078,774	\$ 3,131,992	\$ 3,368,610	\$ 932,040	\$ 391,143

***\$1,425,000 Has been budgeted to be spent in 2020 on Pine Gully Treatment Plant Phase 1A

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
7521 IMPACT FEES - WATER	\$ 199,372	\$ 143,498	\$ 146,036	\$ 95,014	\$ 119,159	\$ 89,369
7531 IMPACT FEES - SEWER	\$ 228,291	\$ 159,949	\$ 179,009	\$ 108,618	\$ 115,846	\$ 86,885
IMPACT FEES	\$ 427,662	\$ 303,446	\$ 325,045	\$ 203,632	\$ 235,005	\$ 176,254
9510 INTEREST	\$ 43,553	\$ 74,016	\$ 31,124	\$ 29,811	\$ 3,034	\$ 3,125
INTEREST	\$ 43,553	\$ 74,016	\$ 31,124	\$ 29,811	\$ 3,034	\$ 3,125
TOTAL REVENUES	\$ 471,215	\$ 377,462	\$ 356,169	\$ 233,443	\$ 238,039	\$ 179,379

**CITY OF SEABROOK
2021-2022 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5010 ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5208 PROF FEES - ACQUISITIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	110,798	60,132	-	-	87,500
TOTAL SERVICES	\$ -	\$ 110,798	\$ 60,132	\$ -	\$ -	\$ 87,500
6063 REPSDORPH SEWER	-	-	-	-	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
6080 WATER LINE IMPROVEMENTS	-	-	-	312,528	-	-
6086 WATER MAIN LAKESIDE	-	-	-	-	-	-
6087 ALT VALVE ELEV WATER TANK	-	-	-	-	-	-
6090 WATER SYSTEM MAINTENANCE	-	-	-	175,000	175,000	-
6101 LIFT & FORCE MAIN BAYVIEW	-	-	-	-	-	-
6102 8 & 12" SWR BAYVIEW/RED BLUFF	-	-	-	-	-	-
6116 VARIOUS WATER PROJECTS	-	-	-	-	-	-
VARIOUS SEWER PROJECTS	-	-	-	-	-	784,451
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 487,528	\$ 175,000	\$ 784,451
TOTAL EXPENDITURES	\$ -	\$ 110,798	\$ 60,132	\$ 487,528	\$ 175,000	\$ 871,951

5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF IMPACT FEES

PROJECT #	CIP #	PROJECT DESCRIPTION	5 YEAR FUNDED					CURRENT BUDGET YEAR BREAKDOWN			
			FY22	FY23	FY24	FY25	FY26	FY27	TOTAL	ENGINEERING	CONSTRUCTION
	W9	RED ACRES SUBDIVISION WATER LINE	\$ -	\$ -	\$ -	\$ 1,255,878	\$ -	\$ -	\$ 1,255,878	\$ 208,003	\$ 1,047,850
	W16	OLD SH 146 INTERCONNECT	\$ -	\$ -	\$ -	\$ -	\$ 747,525	\$ -	\$ 747,525	\$ 124,588	\$ 622,938
301	WW9	PINE GULLY WASTEWATER TREATMENT PLANT PHASE 1A	\$ -	\$ -	\$ -	\$ 1,425,000	\$ -	\$ -	\$ 1,425,000	\$ -	\$ 1,425,000
	WW1	EAST MEYER PARALLEL SEWER	\$ 871,951	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 871,951	\$ 87,500	\$ 784,451
	W19	NASA ROAD WATERLINE INTERCONNECT	\$ -	\$ 178,900	\$ -	\$ -	\$ -	\$ -	\$ 178,900	\$ 50,000	\$ 128,900
		TOTAL	\$ 871,951	\$ 178,900	\$ -	\$ 2,680,878	\$ 747,525	\$ -	\$ 4,479,254	\$ 470,091	\$ 4,009,139

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIBER OPTIC**

PW/AC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST EARNINGS	\$ 761	\$ 1,143	\$ 141	\$ -	\$ -	\$ -
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 761	\$ 1,143	\$ 141	\$ -	\$ -	\$ -
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ 60	\$ -
SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 10,363	\$ 484	\$ 52,437	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 10,363	\$ 484	\$ 52,437	\$ -	\$ 60	\$ -
BEGINNING BALANCE	\$ 61,298	\$ 51,696	\$ 52,356	\$ 60	\$ 60	\$ -
NET REVENUES	\$ (9,602)	\$ 659	\$ (52,296)	\$ -	\$ (60)	\$ -
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 51,696	\$ 52,356	\$ 60	\$ 60	\$ -	\$ -



**CITY OF SEABROOK
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

FOR FISCAL YEAR ENDING SEPTEMBER 30,

	ACTUALS		BUDGET		FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
INTEREST EARNINGS	\$ 472	\$ 19,187	\$ 15,444	\$ 13,250	\$ 1,864	\$ 2,426
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
FUND TRANSFER IN	522,183	350,745	916,425	687,742	2,440,704	1,083,090
TOTAL REVENUES	\$ 522,655	\$ 369,932	\$ 931,869	\$ 700,992	\$ 2,442,567	\$ 1,085,516
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	26,846	6,195	-	-	369,500
CAPITAL OUTLAY	-	46,094	319,040	69,688	24,420	1,798,650
TOTAL EXPENSES	-	72,940	325,235	69,688	24,420	2,168,150
BEGINNING BALANCE	-	522,655	819,648	1,426,282	1,426,282	3,844,430
NET REVENUES	522,655	296,993	606,634	631,304	2,418,147	(1,082,634)
ENDING BALANCE	\$ 522,655	\$ 819,648	\$ 1,426,282	\$ 2,057,586	\$ 3,844,430	\$ 2,761,796

**CITY OF SEABROOK
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET		PROJECTED		
	2021	2021	2022	2023	2024	2025	2026
INTEREST EARNINGS	\$ 13,250	\$ 1,864	\$ 2,426	\$ 46,951	\$ 47,749	\$ 48,560	\$ 49,386
OTHER REVENUE	-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-
FUND TRANSFER IN	687,742	2,440,704	1,083,090	-	-	-	-
TOTAL REVENUES	\$ 700,992	\$ 2,442,567	\$ 1,085,516	\$ 46,951	\$ 47,749	\$ 48,560	\$ 49,386
PERSONNEL SERVICES	-	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-	-
SERVICES	-	-	369,500	-	-	-	65,000
CAPITAL OUTLAY	69,688	24,420	1,798,650	-	-	-	280,000
TOTAL EXPENSES	69,688	24,420	2,168,150	-	-	-	345,000
BEGINNING BALANCE	1,426,282	1,426,282	3,844,430	2,761,796	2,808,746	2,856,495	2,905,055
NET REVENUES	631,304	2,418,147	(1,082,634)	46,951	47,749	48,560	(295,614)
ENDING BALANCE	\$ 2,057,586	\$ 3,844,430	\$ 2,761,796	\$ 2,808,746	\$ 2,856,495	\$ 2,905,055	\$ 2,609,441

**CITY OF SEABROOK
2020-2021 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9510 INTEREST EARNINGS	\$ 472	\$ 19,187	\$ 15,444	\$ 13,250	\$ 1,864	\$ 2,426
INTEREST	\$ 472	\$ 19,187	\$ 15,444	\$ 13,250	\$ 1,864	\$ 2,426
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9540 BOND PROCEEDS	-	-	-	-	-	-
BOND LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9907 FUNDS TRANSFER IN	522,183	350,745	916,425	687,742	2,440,704	1,083,090
TRANSFERS IN	\$ 522,183	\$ 350,745	\$ 916,425	\$ 687,742	\$ 2,440,704	\$ 1,083,090
TOTAL REVENUES	\$ 522,655	\$ 369,932	\$ 931,869	\$ 700,992	\$ 2,442,567	\$ 1,085,516

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5140 MAINT-STREETS & SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	-
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	26,846	6,195	-	-	369,500
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 26,846	\$ 6,195	\$ -	\$ -	\$ 369,500
6050 STREET PROJECT	-	-	-	-	-	-
6051 DRAINAGE PROJECT	-	270	8,722	-	-	-
6052 FACILITY PROJECT	-	45,824	310,318	69,688	24,420	531,250
6053 PARK PROJECT	-	-	-	-	-	164,250
6054 WATER PROJECT	-	-	-	-	-	1,009,400
6055 IT PROJECT	-	-	-	-	-	93,750
TOTAL CAPITAL OUTLAY	\$ -	\$ 46,094	\$ 319,040	\$ 69,688	\$ 24,420	\$ 1,798,650
TOTAL EXPENDITURES	\$ -	\$ 72,940	\$ 325,235	\$ 69,688	\$ 24,420	\$ 2,168,150

5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF CAPITAL IMPROVEMENTS FUND 28

PROJECT #	CIP #	PROJECT DESCRIPTION	5 YEAR FUNDED					CURRENT BUDGET YEAR			
			FY22	FY23	FY24	FY25	FY26	FY27	TOTAL	ENGINEERING	CONSTRUCTION
319	D9	DU LAC TRACE, WATER WAY OUTFALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
322	FAC7	PUBLIC SAFETY INSPECTION AREA (SH 146)	\$ -	\$ -	\$ -	\$ -	\$ 326,294	\$ -	\$ 326,294	\$ 54,382	\$ 271,912
	FAC26	POOL SLIDE OR NEW FEATURE	\$ 344,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,500	\$ 32,000	\$ 312,500
	W5	TAYLOR LAKE WATERLINE CROSSING	\$ 1,046,900	\$ 1,046,900	\$ -	\$ -	\$ -	\$ -	\$ 2,093,800	\$ 237,500	\$ 809,400
	W19	NASA ROAD WATERLINE INTERCONNECT	\$ -	\$ 915,200	\$ -	\$ -	\$ -	\$ -	\$ 915,200	\$ -	\$ -
	W21	GEON TO RED BLUFF INTERCONNECT	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
	D14	MASTER DRAINAGE PLAN	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -
	P13	MEADOR RESTROOM UPGRADE	\$ 49,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,750	\$ -	\$ 49,750
	P8	BAYSIDE KAYAK LAUNCH	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,000	\$ -	\$ 27,000
	P15	MAIN STREET RESTROOM TRAILER	\$ 87,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,500	\$ -	\$ 87,500
	FAC31	FIBER LOOP	\$ 218,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,750	\$ -	\$ 218,750
		ARUBA	\$ 18,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,750	\$ -	\$ 18,750
	IT5	REPSDORPH WATER TOWER WIRELESS ACCESS	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500	\$ -	\$ 37,500
	IT6	LAKESIDE WATER GST WIRELESS ACCESS	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,500	\$ -	\$ 37,500
TOTAL COST PER YEAR			\$ 2,168,150	\$ 1,962,100	\$ -	\$ -	\$ 326,294	\$ -	\$ 4,456,544	\$ 423,882	\$ 2,070,562

**CITY OF SEABROOK
FUND 36 - CAPITAL DRAINAGE PROJECT
GENERAL**

FOR FISCAL YEAR ENDING SEPTEMBER 30,

	ACTUALS		BUDGET		FORECAST	BUDGET
	2018	2019	2020	2021	2021	2022
INTEREST EARNINGS	\$ -	\$ -	\$ 1,756	\$ 9,306	\$ -	\$ 2,977
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	3,101,896	-	-	-
FUND TRANSFER IN	-	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 3,103,652	\$ 9,306	\$ -	\$ 2,977
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	56,461
CAPITAL OUTLAY	-	-	-	3,100,000	1,119,000	1,902,450
TOTAL EXPENSES	-	-	-	3,100,000	1,119,000	1,958,911
BEGINNING BALANCE	-	-	-	3,103,652	3,103,652	1,984,652
NET REVENUES	-	-	3,103,652	(3,090,694)	(1,119,000)	(1,955,934)
ENDING BALANCE	\$ -	\$ -	\$ 3,103,652	\$ 12,958	\$ 1,984,652	\$ 28,718

**CITY OF SEABROOK
FUND 36 - CAPITAL DRAINAGE PROJECT
GENERAL**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		2026
					2024	2025	
INTEREST EARNINGS	\$ 9,306	\$ -	\$ 2,977	\$ 488	\$ 497	\$ 505	\$ 514
OTHER REVENUE	-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-
FUND TRANSFER IN	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 9,306	\$ -	\$ 2,977	\$ 488	\$ 497	\$ 505	\$ 514
PERSONNEL SERVICES	-	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-	-
SERVICES	-	-	56,461	-	-	-	181,224
CAPITAL OUTLAY	3,100,000	1,119,000	1,902,450	-	-	-	1,006,800
TOTAL EXPENSES	3,100,000	1,119,000	1,958,911	-	-	-	1,188,024
BEGINNING BALANCE	3,103,652	3,103,652	1,984,652	28,718	29,206	29,702	30,207
NET REVENUES	(3,090,694)	(1,119,000)	(1,955,934)	488	497	505	(1,187,510)
ENDING BALANCE	\$ 12,958	\$ 1,984,652	\$ 28,718	\$ 29,206	\$ 29,702	\$ 30,207	\$ (1,157,303)

**CITY OF SEABROOK
2021-022 BUDGET
FUND 36 - CAPITAL DRAINAGE PROJECT
GENERAL**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5140 MAINT-STREETS & SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	-
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	-	-	-	-	71,461
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,461
6050 STREET PROJECT	-	-	-	-	-	-
6051 DRAINAGE PROJECT	-	-	-	-	-	768,451
6052 FACILITY PROJECT	-	-	-	-	-	-
6053 PARK PROJECT	-	-	-	-	-	-
6054 WATER PROJECT	-	-	-	-	-	-
6108 VARIOUS DRAINAGE PROJECTS	-	-	-	-	-	1,119,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,887,451
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,958,912

5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF CAPITAL IMPROVEMENTS FUND 36

PROJECT #	CIP #	PROJECT DESCRIPTION	5 YEAR FUNDED					CURRENT BUDGET YEAR			
			FY22	FY23	FY24	FY25	FY26	FY27	TOTAL	ENGINEERING	CONSTRUCTION
319	D5	BAYBROOK SECTION 1 - DRAINAGE IMPROVEMEN	\$ -	\$ -	\$ -	\$ -	\$ 1,188,024	\$ -	\$ 1,188,024	\$ 181,224	\$ 1,006,800
	D9	WATER WAY OUTFALL	\$ 69,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,688	\$ -	\$ 69,688
	D11	SEASCAPE SUBDIVISION HCFCD BOND E-07	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 620,000	\$ -	\$ 620,000
	D12	BAYBROOK SUBDIVISION HCFCD BOND E-07	\$ 499,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499,000	\$ -	\$ 499,000
	D15	DRAINAGE MODIFICATIONS AND SIDEWALK TI	\$ 149,151	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,151	\$ 15,000	\$ 134,151
	S13	TODVILLE SIDE STREET ASPHALT REHAB	\$ 621,073	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 621,073	\$ 56,461	\$ 564,612
TOTAL COST PER YEAR			\$ 1,958,911	\$ -	\$ -	\$ -	\$ 1,188,024	\$ -	\$ 3,146,935	\$ 252,685	\$ 2,894,251

**CITY OF SEABROOK
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
GRANT REVENUE	0	0	2,266,402	11,757,581	978,926	11,757,581
INTEREST EARNINGS	\$ 94,060	\$ 108,556	\$ 43,111	\$ 74,040	\$ 5,069	\$ 7,404
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	4,500,000	-	-	-
TOTAL REVENUES	\$ 94,060	\$ 108,556	\$ 6,809,513	\$ 11,831,621	\$ 983,995	\$ 11,764,985
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	523,214	92,027	2,979,035	1,042,500	341,833	1,042,500
CAPITAL OUTLAY	1,326,172	322,053	48,749	-	-	14,634,275
TOTAL EXPENSES	\$ 1,849,386	\$ 414,080	\$ 3,027,784	\$ 1,042,500	\$ 341,833	\$ 15,676,775
BEGINNING BALANCE	6,572,181	4,816,855	4,511,331	8,293,059	8,293,059	8,935,221
CHANGE IN FUND BALANCE	(1,755,326)	(305,525)	3,781,729	10,789,121	642,162	(3,911,790)
ENDING BALANCE	\$ 4,816,855	\$ 4,511,331	\$ 8,293,059	\$ 19,082,180	\$ 8,935,221	\$ 5,023,431

**CITY OF SEABROOK
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		2026
					2024	2025	
GRANT REVENUE	11,757,581	978,926	11,757,581	11,757,581	-	-	-
INTEREST EARNINGS	\$ 74,040	\$ 5,069	\$ 7,404	\$ 45,211	\$ 10,345	\$ 10,438	\$ 10,532
OTHER REVENUE	-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 11,831,621	\$ 983,995	\$ 11,764,985	\$ 11,802,792	\$ 10,345	\$ 10,438	\$ 10,532
PERSONNEL SERVICES	-	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-	-
SERVICES	1,042,500	341,833	1,042,500	1,042,500	-	-	-
CAPITAL OUTLAY	14,634,275	-	14,634,275	14,634,275	-	-	-
TOTAL EXPENSES	\$ 15,676,775	\$ 341,833	\$ 15,676,775	\$ 15,676,775	\$ -	\$ -	\$ -
BEGINNING BALANCE	8,293,059	8,293,059	8,935,221	5,023,431	1,149,448	1,159,793	1,170,231
CHANGE IN FUND BALANCE	(3,845,154)	642,162	(3,911,790)	(3,873,983)	10,345	10,438	10,532
ENDING BALANCE	\$ 4,447,905	\$ 8,935,221	\$ 5,023,431	\$ 1,149,448	\$ 1,159,793	\$ 1,170,231	\$ 1,180,764

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
8250 GRANT REVENUE	0	0	2,266,402	11,757,581	978,926	11,757,581
GRANT REVENUE						
9510 INTEREST EARNINGS	94,060	108,556	43,111	74,040	5,069	7,404
INTEREST	94,060	108,556	43,111	74,040	5,069	7,404
9520 MISC REVENUE	0	0	0	0	0	0
OTHER REVENUE	0	0	0	0	0	0
9540 BOND PROCEEDS	0	0	4,500,000	0	0	0
9550 BOND PREMIUM	0	0	0	0	0	0
LOAN/BOND	0	0	4,500,000	0	0	0
TOTAL REVENUES	94,060	108,556	6,809,513	11,831,621	983,995	11,764,985

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5140 MAINT-STREETS & SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	-	-	-	262,500	-	262,500
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	523,214	92,027	2,979,035	780,000	341,833	780,000
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 523,214	\$ 92,027	\$ 2,979,035	\$ 1,042,500	\$ 341,833	\$ 1,042,500
6050 PINE GULLY TREATMENT P1A	-	47,283	48,749	14,634,275	-	14,634,275
6060 TODVILLE SEWER LINE	636,778	274,770	-	-	-	-
6061 WW PLANT CLARIFIER	689,394	-	-	-	-	-
6062 VARIOUS PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 1,326,172	\$ 322,053	\$ 48,749	\$ 14,634,275	\$ -	\$ 14,634,275
TOTAL EXPENDITURES	\$ 1,849,386	\$ 414,080	\$ 3,027,784	\$ 15,676,775	\$ 341,833	\$ 15,676,775

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER TANK RELOCATION**

WATER TANK RELOCATION	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST EARNINGS	\$ 15,633	\$ 17,288	\$ 7,296	\$ 7,937	\$ 1,804	\$ 794
BOND PROCEEDS	-	-	3,000,000	-	-	-
TOTAL REVENUES	\$ 15,633	\$ 17,288	\$ 3,007,296	\$ 7,937	\$ 1,804	\$ 794
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	19,912	-	-	-	-	-
CAPITAL OUTLAY	529,441	89,864	325,351	3,000,000	1,529,750	1,529,750
TOTAL EXPENSES	\$ 549,353	\$ 89,864	\$ 325,351	\$ 3,000,000	\$ 1,529,750	\$ 1,529,750
BEGINNING BALANCE	\$ 1,274,414	\$ 740,694	\$ 668,119	\$ 3,350,063	\$ 3,350,063	\$ 1,822,118
NET REVENUES	(533,720)	(72,576)	2,681,945	(2,992,063)	(1,527,946)	(1,528,956)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 740,694	\$ 668,119	\$ 3,350,063	\$ 358,000	\$ 1,822,118	\$ 293,161
Restricted-Bond Covenant	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878
Available balance	\$ 448,816	\$ 376,241	\$ 3,058,185	\$ 66,122	\$ 1,530,240	\$ 1,283

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS 2003, 2005, 2008**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
9510 INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9511 INTEREST EARNINGS	2,462	3,711	1,456	4,962	902	496
9512 INTEREST EARNINGS	13,171	13,578	5,840	2,975	902	298
INTEREST	\$ 15,633	\$ 17,288	\$ 7,296	\$ 7,937	\$ 1,804	\$ 794
9540 BOND PROCEEDS	-	-	3,000,000	-	-	-
BOND/LOAN	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 15,633	\$ 17,288	\$ 3,007,296	\$ 7,937	\$ 1,804	\$ 794

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS WATER TANK RELOCATION**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
5200 PROF FEES - ACCOUNTING	\$ -	\$ -	\$ -	\$ -		\$ -
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	19,912	-	-	-	-	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 19,912	\$ -	\$ -	\$ -	\$ -	\$ -
6063 REPSDORPH SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6077 RIGHT OF WAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6111 WATERLINES - VARIOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6112 SEWER TRUCK MEYER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6113 PIPEBURST/MANHOLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6114 WATER TOWER	\$ 529,441	\$ -	\$ -	\$ -	\$ -	\$ -
6115 VARIOUS SEWER PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6116 VARIOUS WATER PROJECTS	\$ -	\$ 89,864	\$ 325,351	\$ 3,000,000	\$ 1,529,750	\$ 1,529,750
TOTAL CAPITAL OUTLAY	\$ 529,441	\$ 89,864	\$ 325,351	\$ 3,000,000	\$ 1,529,750	\$ 1,529,750
TOTAL EXPENDITURES	\$ 549,353	\$ 89,864	\$ 325,351	\$ 3,000,000	\$ 1,529,750	\$ 1,529,750

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC WORKS & ANIMAL CONTROL FACILITY**

PW/AC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST EARNINGS	\$ 2,023	\$ 1	\$ 0	\$ -	\$ -	\$ -
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,023	\$ 1	\$ 0	\$ -	\$ -	\$ -
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	8,650	-	-	-	-	-
CAPITAL OUTLAY	72,419	395	-	-	1,525	-
TOTAL EXPENSES	\$ 81,069	\$ 395	\$ -	\$ -	\$ 1,525	\$ -
BEGINNING BALANCE	\$ 80,965	\$ 1,919	\$ 1,525	\$ 1,525	\$ 1,525	\$ 0
CHANGE IN FUND BALANCE	\$ (79,046)	\$ (395)	\$ 0	\$ -	\$ (1,525)	\$ -
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 1,919	\$ 1,525	\$ 1,525	\$ 1,525	\$ 0	\$ 0

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIRE TRUCK BONDS**

FIRE DEPT PROJECT FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
INTEREST EARNINGS	\$ 393	\$ 46	\$ 23	\$ -	\$ -	\$ -
BOND PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	\$ 393	\$ 46	\$ 23	\$ -	\$ -	\$ -
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	27,006	-	-	-	-
TOTAL EXPENSES	\$ -	\$ 27,006	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	26,544	26,937	(23)	(0)	(0)	(0)
NET REVENUES	393	(26,960)	23	-	-	-
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 26,937	\$ (23)	\$ (0)	\$ (0)	\$ (0)	\$ -

**CITY OF SEABROOK
ORDINANCE NO. 2021-18**

**EDC BUDGET ORDINANCE
FY 2021/22**

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, **2021** AND ENDING ON **SEPTEMBER 30, 2022** FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 21, 2021.

WHEREAS, On **August 12, 2021** the Board of Directors for the Seabrook Economic Development Corporation approved a proposed budget for the Seabrook Economic Development Corporation for the fiscal year commencing October 1, **2021**, and

WHEREAS, the budget must now be approved by the Seabrook City Council.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the figures in the amount of **\$1,262,724** for the Seabrook Economic Development Corporation Budget, prepared and submitted by the Seabrook Economic Development Corporation be the same and are hereby, in all things, approved, appropriated and amended. Copies of the **2021/22** Economic Development Corporation Budget Revenue and Expense Summaries, identified as Exhibit A, Budget Document, are hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS THE 21ST DAY OF SEPTEMBER, 2021.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

ATTEST:

Robin Lenio

Robin Lenio, TRMC
City Secretary



FUND 70 - SEABROOK ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT 707



 Funded by General Fund
 Funded by Enterprise Fund
 Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations Crime Control & Prevention District

FUND - 70 ECONOMIC DEVELOPMENT CORP

DEPARTMENT 707

MISSION STATEMENT

The Seabrook Economic Development Corporation (EDC) will aggressively implement economic development resources to enhance and expand the Seabrook tax base with quality sustainable businesses and amenities consistent with the community's vision.

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ Initiate Livable Study Old Seabrook

Goals for Budget Year 2021-22 Include:

- Promote Seabrook branding, image enhancement, communication and key marketing initiatives.
 - Develop branding campaign with distinct branding and signage for each district within the city: The Point, Old Seabrook, SH146 Corridor, North Seabrook, NASA Parkway / Lakefront
 - Development of entry signage / gateway into city
 - Support implementation of design enhancement recommendations as outlined in the Comprehensive Master Plan
- Focus on the development and promotion of Old Seabrook. This will include:**
- Development of retail corridor along Main Street
 - Explore city infrastructure issues / options for parking and pedestrian traffic
 - Work with P&Z and City on ordinances / zoning
 - Support initiatives that promote the redevelopment of the business corridor along SH146 and Red Bluff.
 - Reviewing and potential expansion of incentives for overall business development incentive for local relocation and new development including district specific incentives.
 - Provide guidance to the Seabrook City Council on economic development decisions and future land uses.
 - EDC will make recommendations to the City's Capital Improvement Program (CIP) for capital projects such as streets, drainage and other infrastructure improvements that benefit business development.

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
EDC**

EDC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
SALES TAX	\$ 945,663	\$ 902,077	\$ 971,726	\$ 835,000	\$ 1,023,336	\$ 939,000
GRANT PROCEEDS	0	0	0	0	0	0
INTEREST INCOME	52,297	72,581	26,129	13,800	1,916	1,973
OTHER INCOME	1,313	1,200	245,660	1,200	1,586	1,200
TRANSFERS IN	160,000	0	0	0	0	0
TOTAL REVENUES	\$ 1,159,272	\$ 975,858	\$ 1,243,515	\$ 850,000	\$ 1,026,838	\$ 942,173
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS & SUPPLIES	586	437	225	150	692	150
SERVICES	933,966	906,874	792,422	1,121,673	269,588	791,193
CAPITAL OUTLAY	0	0	58,287	0	0	0
TRANSFERS OUT	422,704	431,494	441,171	447,209	447,209	471,381
TOTAL EXPENSES	\$ 1,357,256	\$ 1,338,805	\$ 1,292,105	\$ 1,569,032	\$ 717,489	\$ 1,262,724
BEGINNING BAL-UNRESTR	3,407,966	3,209,982	2,847,035	2,798,445	2,798,445	3,107,794
CHANGE IN FUND BALANCE	(197,984)	(362,947)	(48,590)	(719,032)	309,349	(320,550)
ENDING BAL-UNRESTR	\$ 3,209,982	\$ 2,847,035	\$ 2,798,445	\$ 2,079,413	\$ 3,107,794	\$ 2,787,244



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
EDC**

EDC	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET	PROJECTED			
	2021	2021	2022	2023	2024	2025	2026
SALES TAX	\$ 835,000	\$ 1,023,336	\$ 939,000	\$ 939,000	\$ 939,000	\$ 939,000	\$ 939,000
GRANT PROCEEDS	0	0	0	0	0	0	0
INTEREST INCOME	13,800	1,916	1,973	98,634	89,017	99,045	108,700
OTHER INCOME	1,200	1,586	1,200	1,700	1,800	1,900	2,000
TRANSERS IN	0	0	0	0	0	0	0
TOTAL REVENUES	\$ 850,000	\$ 1,026,838	\$ 942,173	\$ 1,039,334	\$ 1,029,817	\$ 1,039,945	\$ 1,049,700
PERSONNEL SERVICES	0	0	0	0	0	0	0
MATERIALS & SUPPLIES	150	692	150	155	159	164	169
SERVICES	1,121,673	269,588	791,193	265,050	266,375	279,694	288,084
CAPITAL OUTLAY	0	0	0	0	0	0	0
TRANSFERS OUT	447,209	447,209	471,381	439,867	441,459	443,666	444,110
TOTAL EXPENSES	\$ 1,569,032	\$ 717,489	\$ 1,262,724	\$ 705,071	\$ 707,993	\$ 723,524	\$ 732,363
BEGINNING BAL-UNRESTR	2,798,445	2,798,445	3,107,794	2,787,244	3,121,507	3,443,331	3,759,752
CHANGE IN FUND BALANCE	(719,032)	309,349	(320,550)	334,263	321,824	316,421	317,337
ENDING BAL-UNRESTR	\$ 2,079,413	\$ 3,107,794	\$ 2,787,244	\$ 3,121,507	\$ 3,443,331	\$ 3,759,752	\$ 4,077,089

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 70 - EDC**

707 - EDC

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
4010 OFFICE SUPPLIES	586	437	225	150	692	150
4150 SMALL EQUIPMENT	-	-	-	-	-	-
TOTAL SUPPLIES	\$ 586	\$ 437	\$ 225	\$ 150	\$ 692	\$ 150
5010 ADVERTISING	32,845	62,157	26,949	80,000	13,327	90,000
5020 DUES & SUBSCRIPTIONS	2,056	2,718	1,853	1,440	1,764	1,440
5030 RENTALS & SERVICE AGRMTS	2,712	2,772	2,816	5,675	5,869	5,695
5182 TRAIL MAINTENANCE	23,284	24,867	23,179	30,000	47,992	30,000
5215 PROF FEES - ENGINEERING	1,232	1,248	493	2,000	-	-
5220 PROF FEES - LEGAL	35,999	36,000	36,000	36,000	36,000	46,000
5227 PROF FEES - CONSULTING	50,020	45,089	75,000	98,558	92,500	98,058
5300 TRAINING & CONFERENCE	17,016	13,559	4,149	21,000	3,980	19,000
5400 TELEPHONE	344	359	753	-	227	-
5465 MISC EXPENDITURES	725	79	97	1,000	155	1,000
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5610 BUSINESS INCENTIVES	-	-	-	-	-	-
5617 ECONOMIC DEVELOPMENT PROJECTS	713,627	541,212	549,988	346,000	41,428	-
5620 ECONOMIC DEVELOPMENT INCENTIVES	54,109	176,817	71,147	500,000	26,346	500,000
TOTAL SERVICES	\$ 933,966	\$ 906,874	\$ 792,422	\$ 1,121,673	\$ 269,588	\$ 791,193
6020 EQUIPMENT	-	-	58,287	-	-	-
6035 FACILITIES & PARKS	-	-	-	-	-	-
6036 WATERFRONT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 58,287	\$ -	\$ -	\$ -
6250 GENERAL FUND REIMBURSEMENT	227,542	234,420	242,293	251,633	251,633	274,106
6255 TRANSFER TO ENTERPRISE FUND PROJECT	195,162	197,074	198,878	195,576	195,576	197,275
6325 REDEMPTION OF BONDS	-	-	-	-	-	-
6350 INTEREST ON BONDS & CERT	-	-	-	-	-	-
TRANSFERS OUT	\$ 422,704	\$ 431,494	\$ 441,171	\$ 447,209	\$ 447,209	\$ 471,381
TOTAL EXPENDITURES	\$ 1,357,259	\$ 1,338,805	\$ 1,292,105	\$ 1,569,032	\$ 717,489	\$ 1,262,724

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 70 - EDC**

707 - EDC

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
4010 OFFICE SUPPLIES	150	692	150	(542)	-78.31%	-	0.00%
4150 SMALL EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	\$ 150	\$ 692	\$ 150	\$ (542)	-240.92%	\$ -	0.00%
5010 ADVERTISING	80,000	13,327	90,000	76,673	575.32%	10,000	12.50%
5020 DUES & SUBSCRIPTIONS	1,440	1,764	1,440	(324)	-18.35%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	5,675	5,869	5,695	(174)	-2.97%	20	0.35%
5182 TRAIL MAINTENANCE	30,000	47,992	30,000	(17,992)	-37.49%	-	0.00%
5215 PROF FEES - ENGINEERING	2,000	-	-	-	0.00%	(2,000)	-100.00%
5220 PROF FEES - LEGAL	36,000	36,000	46,000	10,000	27.78%	10,000	27.78%
5227 PROF FEES - CONSULTING	98,558	92,500	98,058	5,558	6.01%	(500)	-0.51%
5300 TRAINING & CONFERENCE	21,000	3,980	19,000	15,020	377.38%	(2,000)	-9.52%
5400 TELEPHONE	-	227	-	(227)	-100.00%	-	0.00%
5465 MISC EXPENDITURES	1,000	155	1,000	845	546.41%	-	0.00%
5470 DEBT SERVICE AGENT	-	-	-	-	0.00%	-	0.00%
5610 BUSINESS INCENTIVES	-	-	-	-	0.00%	-	0.00%
5617 ECONOMIC DEVELOPMENT PROJECTS	346,000	41,428	-	(41,428)	-100.00%	(346,000)	-100.00%
5620 ECONOMIC DEVELOPMENT INCENTIVES	500,000	26,346	500,000	473,654	1797.85%	-	0.00%
TOTAL SERVICES	\$ 1,121,673	\$ 269,588	\$ 791,193	\$ 521,605	65.82%	\$ (330,480)	-29.46%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6035 FACILITIES & PARKS	-	-	-	-	0.00%	-	0.00%
6036 WATERFRONT	-	-	-	-	0.00%	-	0.00%
6038 TRAIL CONSTRUCTION	-	-	-	-	0.00%	-	0.00%
6039 SIGNAGE	-	-	-	-	0.00%	-	0.00%
6077 RIGHT OF WAY EXPENSE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
6250 GENERAL FUND REIMBURSEMENT	251,633	251,633	274,106	22,473	8.93%	22,473	8.93%
6255 TRANSFER TO ENTERPRISE FUND PROJECT	195,576	195,576	197,275	1,699	0.87%	1,699	0.87%
6325 REDEMPTION OF BONDS	-	-	-	-	0.00%	-	0.00%
6350 INTEREST ON BONDS & CERT	-	-	-	-	0.00%	-	0.00%
TRANSFERS OUT	\$ 447,209	\$ 447,209	\$ 471,381	\$ 24,172	5.48%	\$ 24,172	5.40%
TOTAL EXPENDITURES	\$ 1,569,032	\$ 717,489	\$ 1,262,724	\$ 545,235	42.20%	\$ (306,308)	-19.52%

**CITY OF SEABROOK
ORDINANCE NO. 2021-17**

**CRIME CONTROL AND PREVENTION DISTRICT BUDGET ORDINANCE
FY 2021/22**

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON **OCTOBER 1, 2021** AND ENDING ON **SEPTEMBER 30, 2022** FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 21, 2021.

WHEREAS, the Board of Directors for the Crime Control and Prevention District established procedures for approving its budget and held its required public hearing on **September 21, 2021** ; and

WHEREAS, the Board approved a proposed budget for the fiscal year commencing October 1, **2021** on **September 30, 2022**; and

WHEREAS, the budget must now be approved by the Seabrook City Council; and

WHEREAS, the City Council held a public hearing on the budget on **September 21, 2021** prior to approving the District's budget; now, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK,
STATE OF TEXAS:

THAT, a budget in the amount of **\$954,201** for the Crime Control and Prevention District Budget, prepared and submitted by the Board of Directors of the District is, in all things, approved, appropriated and amended. A copy of the **2021/22** Budget Revenue and Expense Summary, identified as Exhibit A, is hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS
THE 21ST DAY OF SEPTEMBER 2021.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

ATTEST:

Robin Lenio

Robin Lenio, TRMC
City Secretary



FUND 50 - CRIME CONTROL AND PREVENTION DISTRICT

DEPARTMENT 501



 Funded by General Fund
 Funded by Enterprise Fund
 Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations Crime Control & Prevention District

FUND - 50 CRIME CONTROL AND PREVENTION

DEPARTMENT 501

MISSION STATEMENT

The mission of the City of Seabrook Crime Control and Prevention District is developing local solutions to local problems by Initiative, Prevention, and Anticipation through the efficient and effective use of voter approved sales tax revenues, thereby ensuring the capability of public safety to support existing and new crime prevention directives.

Accomplishments on Budget Year 2020-21 Objectives:

- ✓ Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- ✓ Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- RAD course in PW training room.
- ✓ Marine training (in house).
- 5 Ton training (in house).
- Safety programs for community.

Goals for Budget Year 2021-22 Include:

- Safety programs for community.
- Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- RAD course in PW training room.
- Marine training (in house).
- 5 Ton training (in house).

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CRIME DISTRICT**

CRIME DISTRICT	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUALS 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
SALES TAX	891,576	829,331	922,880	799,216	980,713	1,059,170
INTEREST INCOME	9,364	14,932	6,128	17,960	1,676	2,310
MISC. REVENUE	-	1,205	1,000	-	-	-
TOTAL REVENUES	\$ 900,939	\$ 845,468	\$ 930,008	\$ 817,176	\$ 982,390	\$ 1,061,480
PERSONNEL SERVICES	526,247	556,553	585,466	629,779	562,272	603,022
MATERIALS & SUPPLIES	7,720	7,923	5,617	9,500	7,211	9,500
SERVICES	32,557	126,127	96,195	142,429	100,095	179,179
CAPITAL OUTLAY	-	-	-	-	14,354	-
TRANSFERS OUT	160,879	201,247	193,672	193,672	193,543	162,500
TOTAL EXPENSES	\$ 727,403	\$ 891,850	\$ 880,951	\$ 975,380	\$ 877,474	\$ 954,201
BEGINNING BALANCE	780,478	954,014	907,632	956,689	956,689	1,061,604
CHANGE IN FUND BALANCE CAFR	173,536	(46,382)	49,057	(158,204)	104,915	107,279
ENDING BALANCE	\$ 954,014	\$ 907,632	\$ 956,689	\$ 798,485	\$ 1,061,604	\$ 1,168,884

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CRIME DISTRICT**

CRIME DISTRICT	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2023	PROJECTED		
					2024	2025	2026
SALES TAX	799,216	980,713	1,059,170	1,096,241	1,134,610	1,174,321	1,215,422
INTEREST INCOME	17,960	1,676	2,310	2,379	2,451	2,524	2,600
MISC. REVENUE	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 817,176	\$ 982,390	\$ 1,061,480	\$ 1,098,620	\$ 1,137,060	\$ 1,176,845	\$ 1,218,022
PERSONNEL SERVICES	629,779	562,272	603,022	621,113	639,746	658,939	678,707
MATERIALS & SUPPLIES	9,500	7,211	9,500	9,785	10,079	10,381	10,692
SERVICES	142,429	100,095	179,179	184,554	190,090	195,793	201,667
CAPITAL OUTLAY	-	14,354	-	-	-	-	-
TRANSFERS OUT	193,672	193,543	162,500	170,655	170,655	170,655	170,655
TOTAL EXPENSES	\$ 975,380	\$ 877,474	\$ 954,201	\$ 986,107	\$ 1,010,570	\$ 1,035,768	\$ 1,061,721
BEGINNING BALANCE	956,689	956,689	1,061,604	1,168,884	1,281,397	1,407,887	1,548,964
CHANGE IN FUND BALANCE CAFR	(158,204)	104,915	107,279	112,514	126,490	141,077	156,301
ENDING BALANCE	\$ 798,485	\$ 1,061,604	\$ 1,168,884	\$ 1,281,397	\$ 1,407,887	\$ 1,548,964	\$ 1,705,265

**CITY OF SEABROOK
2021-2022 BUDGET
FUND 50 - CRIME DISTRICT**

501 - CRIME DISTRICT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2018	ACTUAL 2019	2020	BUDGET 2021	FORECAST 2021	BUDGET 2022
3010 SALARIES	346,200	369,466	404,951	433,622	391,367	413,142
3011 EDUCATION	9,590	10,467	10,461	13,770	11,166	11,145
3012 OVERTIME	30,679	33,376	17,367	15,000	13,837	15,000
3100 FICA TAXES	30,435	31,512	33,671	35,774	31,656	34,007
3110 RETIREMENT	64,321	65,845	70,395	75,106	63,808	69,950
3120 HOSPITALIZATION	39,030	39,412	42,362	47,269	41,228	49,453
3130 WORKERS COMPENSATION	5,993	6,186	5,959	8,793	8,401	8,453
3150 GIFT/APPRECIATION CERTIFICATES	-	288	300	350	350	550
3350 UNEMPLOYEMENT BENEFITS	-	-	-	95	459	1,323
TOTAL PERSONNEL	\$ 526,247	\$ 556,553	\$ 585,466	\$ 629,779	\$ 562,272	\$ 603,022
4040 GAS & OIL/CITY SUPPLY	7,720	7,923	5,617	9,500	7,211	9,500
TOTAL SUPPLIES	\$ 7,720	\$ 7,923	\$ 5,617	\$ 9,500	\$ 7,211	\$ 9,500
5030 RENTALS & SERVICE AGRMTS	2,578	3,322	2,578	42,129	37,659	42,129
5110 MAINT-AUTOS/EQUIP	7,020	64,300	32,060	36,300	29,829	36,300
5170 MAINTENANCE - RADIOS	-	-	-	-	-	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	590	-	492	1,000	300	1,000
5310 UNIFORMS & LAUNDRY	2,259	38,184	42,469	40,000	14,409	69,000
5330 INS. - MISC.	-	-	-	-	-	-
5340 DETENTION SUPPLIES	10,100	10,803	9,925	11,000	9,472	13,250
5465 MISC EXPENDITURES	238	198	803	2,000	872	2,000
5490 CRIME PREVENTION DIV EXP	2,161	1,048	679	2,000	1,172	2,000
5491 BIKE PATROL	321	-	860	2,000	635	3,500
5497 C.I.D.	4,862	5,521	2,831	5,000	2,922	5,000
5501 SCHOOL PROGRAMS	-	2,000	2,000	-	2,000	2,000
5503 MARINE PATROL	2,427	751	1,498	1,000	826	3,000
TOTAL SERVICES	\$ 32,557	\$ 126,127	\$ 96,195	\$ 142,429	\$ 100,095	\$ 179,179
6020 EQUIPMENT	-	-	-	-	14,354	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ 14,354	\$ -
6300 TRSFR TO FLEET FLUND	160,879	201,247	193,672	193,672	193,543	162,500
TRANSFERS OUT	\$ 160,879	\$ 201,247	\$ 193,672	\$ 193,672	\$ 193,543	\$ 162,500
TOTAL EXPENDITURES	\$ 727,403	\$ 891,850	\$ 880,951	\$ 975,380	\$ 863,121	\$ 954,201



**CITY OF SEABROOK
2021-2022 BUDGET
FUND 50 - CRIME DISTRICT**

501 - CRIME DISTRICT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,			2022 BUDGET VS		2022 BUDGET VS	
	BUDGET 2021	FORECAST 2021	BUDGET 2022	2021 FORECAST \$CHANGE	%CHANGE	2021 BUDGET \$CHANGE	%CHANGE
3010 SALARIES	433,622	391,367	413,142	21,775	5.56%	(20,480)	-4.72%
3011 EDUCATION	13,770	11,166	11,145	(21)	-0.19%	(2,625)	-19.06%
3012 OVERTIME	15,000	13,837	15,000	1,163	8.41%	-	0.00%
3100 FICA TAXES	35,774	31,656	34,007	2,351	7.43%	(1,767)	-4.94%
3110 RETIREMENT	75,106	63,808	69,950	6,142	9.63%	(5,156)	-6.87%
3120 HOSPITALIZATION	47,269	41,228	49,453	8,225	19.95%	2,184	4.62%
3130 WORKERS COMPENSATION	8,793	8,401	8,453	52	0.62%	(340)	-3.86%
3150 GIFT/APPRECIATION CERTIFICATES	350	350	550	200	57.14%	200	57.14%
3350 UNEMPLOYEMENT BENEFITS	95	459	1,323	864	188.24%	1,228	1292.63%
TOTAL PERSONNEL	\$ 629,779	\$ 562,272	\$ 603,022	\$ 40,750	7.25%	\$ (26,757)	-4.25%
4040 GAS & OIL/CITY SUPPLY	9,500	7,211	9,500	2,289	31.75%	-	0.00%
TOTAL SUPPLIES	\$ 9,500	\$ 7,211	\$ 9,500	\$ 2,289	31.75%	\$ -	0.00%
5030 RENTALS & SERVICE AGRMTS	42,129	37,659	42,129	4,469	11.87%	(0)	0.00%
5110 MAINT-AUTOS/EQUIP	36,300	29,829	36,300	6,471	21.69%	-	0.00%
5170 MAINTENANCE - RADIOS	-	-	-	-	0.00%	-	0.00%
5220 PROF FEES - LEGAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	1,000	300	1,000	700	233.33%	-	0.00%
5310 UNIFORMS & LAUNDRY	40,000	14,409	69,000	54,591	378.87%	29,000	72.50%
5330 INS. - MISC.	-	-	-	-	0.00%	-	0.00%
5340 DETENTION SUPPLIES	11,000	9,472	13,250	3,778	39.88%	2,250	20.45%
5465 MISC EXPENDITURES	2,000	872	2,000	1,129	129.49%	-	0.00%
5490 CRIME PREVENTION DIV EXP	2,000	1,172	2,000	828	70.63%	-	0.00%
5491 BIKE PATROL	2,000	635	3,500	2,865	451.18%	1,500	75.00%
5497 C.I.D.	5,000	2,922	5,000	2,078	71.14%	-	0.00%
5501 SCHOOL PROGRAMS	-	2,000	2,000	-	0.00%	2,000	0.00%
5503 MARINE PATROL	1,000	826	3,000	2,174	263.33%	2,000	200.00%
TOTAL SERVICES	\$ 142,429	\$ 100,095	\$ 179,179	\$ 79,083	79.01%	\$ 36,750	3674.95%
6020 EQUIPMENT	-	14,354	-	(14,354)	-100.00%	-	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ 14,354	\$ -	\$ (14,354)	-100.00%	\$ -	0.00%
6300 TRSFR TO FLEET FLUND	193,672	193,543	162,500	(31,043)	-16.04%	(31,172)	-16.10%
TRANSFERS OUT	\$ 193,672	\$ 193,543	\$ 162,500	\$ (31,043)	-16.04%	\$ (31,172)	-16.10%
TOTAL EXPENDITURES	\$ 975,380	\$ 863,121	\$ 954,201	\$ 91,080	10.55%	\$ (21,179)	-2.17%

**CITY OF SEABROOK
RESOLUTION NO. 2021-13**

ADOPTION OF THE CITY'S INVESTMENT POLICY

A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR THE CITY OF SEABROOK IN ACCORDANCE WITH STATE LAW AND THE PUBLIC FUNDS INVESTMENT ACT (PFIA).

WHEREAS, the City of Seabrook's Investment Policy has been approved each year as part of its Budget; and

WHEREAS, the PFIA requires each City to adopt its Investment Policy as a separate document; and

WHEREAS, the PFIA requires an annual review.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

That the City of Seabrook hereby formally adopts an Investment Policy as shown on Exhibit A which is hereby attached and made part of this resolution.

AND IT IS SO ORDERED

PASSED, APPROVED AND ADOPTED THIS 21ST DAY OF SEPTEMBER, 2021.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

ATTEST:

Robin Lenio

Robin Lenio, TRMC
City Secretary



City of Seabrook Investment Policy

1. **POLICY**

It is the policy of the City of Seabrook (the “City”) to invest public funds in a manner which will preserve the principal and maintain liquidity through limitations and diversification seeking the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

2. **PURPOSE**

The purpose of this investment policy is to comply with all the statutes governing the investment of the City’s funds and Chapter 2256 of the Government Code (“Public Funds Investment Act”) which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City’s funds.

3. **SCOPE**

This investment policy applies to all financial assets of the City of Seabrook. These funds are accounted for in the City of Seabrook’s Comprehensive Annual Financial Report and include:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Debt Service Fund
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City may consolidate cash balances from various funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

4. **INVESTMENT STRATEGY BY FUND TYPE**

- **Operating Funds:** Operating funds will have as their primary objective to assure that anticipated daily cash requirements are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will minimize volatility during changing economic cycles. There should also be a marketability of the investment if the need arises to liquidate the investment before maturity.
- **Debt Service Funds:** Investment strategies for debt service funds shall have as their primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity which exceeds the debt service payment date or funds shall be maintained in an investment pool to be available for debt service payments.
- **Capital Project and Special Purpose Funds:** These funds will have as their primary objective to assure that anticipated cash outflows are matched with adequate investment

liquidity. These portfolios should have liquid securities to allow for unanticipated project expenditures or accelerated project outlays due to a better than expected or changed construction schedule. The stated final maturity dates of securities held should not exceed the estimated project completion date.

5. *PRUDENCE*

Investments shall be made with judgment and care-under circumstances then prevailing-which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable income to be derived.

- The standard of prudence to be used by investment officials shall be the “Prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.
- The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment’s credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

6. *OBJECTIVE*

The primary objectives, in priority order of the City of Seabrook’s investment activities shall be:

- **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City of Seabrook shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- **Liquidity:** The City of Seabrook’s investment portfolio will remain sufficiently liquid to enable the City of Seabrook to meet all operating requirements which might be reasonably anticipated.
- **Public Trust:** All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officials shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively. The governing body recognizes that in a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio’s investment return, provided that adequate diversification has been implemented.
- **Return of Investment:** The City of Seabrook’s investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgetary and economic cycles,

commensurate with the City of Seabrook's investment risk constraints and the cash flow characteristics of the portfolio.

7. DELEGATION OF AUTHORITY

Authority to manage the City of Seabrook's investment program is derived from the following: Ordinances, Resolutions and other acts of Council. Management responsibility for the investment program is hereby delegated to the Investment Officer, who shall establish written procedures for the operation of the investment program consistent with this policy.

8. TRAINING

Investment Officers shall attend at least one investment training session within 12 months after taking office or assuming duties, and shall attend an investment training session not less than once in a two-year period and receive not less than 8 hours of instruction relating to investment responsibilities from an independent source to insure the quality and capability of investment management in compliance with Public Funds Investment Act. For the purposes of this policy, an "independent source" is defined as a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City may engage in investment transactions. Independent sources that may provide investment training include the Government Treasurer's Organization of Texas, the University of North Texas, the Government Finance Officers Association of Texas, or the Texas Municipal League. Training shall be in accordance with the Public Funds Investment Act and shall include education in investment controls, security risks, market risks, and compliance with statutes governing the investment of public funds. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Finance Director is the designated Investment Officer.

9. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City of Seabrook, particularly with regard to the time of purchases and sales.

10. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Finance Officer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized by the State of Texas. They may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Officer with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state registration and certification of having read the City of Seabrook's investment policy and depository contracts.

An annual review of financial condition and registrations of qualified bidders will be conducted by the Finance Officer.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City of Seabrook invests.

11. *AUTHORIZED AND SUITABLE INVESTMENTS*

The City of Seabrook is empowered by statute to invest in the following types of securities:

- U.S. Treasury Bills, Notes or Bonds, and other securities which are guaranteed as to principal and interest by the full faith and credit of the State of Texas or the United States of America or their respective agencies and instrumentalities.
- Collateralized or fully insured certificates of deposit and/or approved savings instruments at FDIC insured banks in the State of Texas, consistent with the City's current bank depository agreement.
- Repurchase agreements, if secured by U.S. Treasury Bills, Notes or Bonds
- Public Funds Investment Pool as set forth under the Interlocal Corporation Act, Article 4413 (34C).

12. *PROCUREMENT*

Authorized investments may be made only after competitive bids are solicited from at least three sources, with the exception of a) transactions with local government investment pools, and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

13. *MONITORING*

Monitoring shall be conducted quarterly when investment reports are compiled to ensure investments are in compliance with credit rating requirements according to PFIA and the liquidation of such investments if the minimum rating during this period is not satisfied.

Affected obligations under "Authorized and Suitable Investments" in this policy and their minimum rating requirements are:

- **Investment Pools:** Rated not less than AAA or an equivalent rating by at least one nationally recognized rating service.

14. *COLLATERALIZATION*

Collateralization will be required on three types of investments: certificates of deposit, other approved savings instruments at an FDIC insured bank and repurchase (and reverse) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

The City of Seabrook chooses to limit collateral to the following:

- Obligations of the United States or its agencies and instrumentalities;
- Direct obligations of the State of Texas or its agencies;
- Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas of the United States;
- Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as investment quality by nationally recognized investment rating firms and having received a rating of not less than “A” or its equivalent.
- Certificates of deposit issued by state and national banks domiciled in this state that are:
 - Guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; or
 - Secured by obligations that are described by subdivisions A-D of this subsection, which are intended to include all direct agency or instrumentality issued mortgage-backed securities rated “AAA” by a nationally recognized rating agency and that have a market value of not less than the principal amount of the certificate;
- Fully collateralized direct repurchase agreements having a defined termination date, secured by obligations described in subdivision 1 of this subsection, pledged with a third party selected or approved by the City of Seabrook and placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in this state;
- Certificates of deposit issued by savings and loan associations domiciled in this state that are:
 - Guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor; or
 - Secured by obligations that are described by subdivisions A-D of this subsection which are intended to include all direct federal agencies or instrumentality issued mortgage-backed securities that have a market value of not less than the principal amount of the certificates; and
- Such other investments as may be authorized by Texas Revised Civil Statutes, article 842a -2, as amended.

15. *SAFEKEEPING AND CUSTODY*

All security transactions including collateral for repurchase agreements, entered into by the City of Seabrook shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts.

16. *DIVERSIFICATION*

The City of Seabrook will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City’s total investment portfolio will be invested in a single security type or with a single financial institution. The City may invest up to 100% of its investment portfolio in U.S. Treasury securities, CD’s and authorized investment pools.

17. *MAXIMUM MATURITIES*

To the extent possible, the City of Seabrook will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from the date of purchase. However, the City may collateralize its repurchase agreements using longer dated investments not to exceed five (5) years to maturity.

Reserve funds may be invested in securities exceeding two (2) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

18. INTERNAL CONTROL

The Finance Officer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or Investment Officers of the City. Controls and managerial emphasis deemed most important that shall be employed where practical are:

- Control of collusion.
- Separation of duties.
- Separation of transaction authority from accounting and record keeping.
- Custodian safekeeping receipts records management.
- Avoidance of physical delivery securities.
- Clear delegation of authority.
- Documentation on investment bidding events.
- Written confirmation of telephone transactions.
- Reconciliation and comparisons of security receipts with the investment subsidiary records.
- Compliance with investment policies.
- Accurate and timely reports.
- Validation of investment maturity decisions with supporting cash flow data.
- Adequate training and development of Investment Officers.
- Verification of all interest income and security purchase as sell computations.
- Review of financial condition of all brokers, dealers and depository institutions.
- Staying informed about market conditions, changes, and trends that require adjustments in investment strategies.

19. PERFORMANCE STANDARD

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

20. PERFORMANCE BENCHMARK

The City of Seabrook's investment strategy is passive. Given this strategy, the basis used by the Finance Officer to determine whether market yields are being achieved, shall be by the (e.g. six-month U.S. Treasury Bill and the average Fed Funds rate.)

21. **REPORTING**

The Director of Finance is charged with the responsibility of submitting to City Council a report no less than quarterly detailing the investment activity and returns for all funds and investments.

Reports will:

- Describe in detail the investment position of the entity on the date of the report;
- Be prepared and signed by all investment officers of the entity;
- Contain a summary statement of each pooled fund group that states the beginning and ending market value for the reporting period and fully accrued interest.
- State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- State the maturity date of each separately invested asset that has a maturity date;
- State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- State the compliance of the investment portfolio as it relates to the investment strategy stated in the City's investment policy and relevant provisions of the Public Funds Investment Act.

POLICIES AND PROCEDURES

The following budget policies and procedures have been adopted by the City of Seabrook.

OPERATING BUDGET POLICIES

1. The city will pay for all current expenditures with current revenues and available cash reserves. The city will avoid budgetary procedures which would result in current expenditures being paid at the expense of future years, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
2. The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement.
3. The city will maintain a budgetary control system to assure adherence to the budget.
4. The City Manager will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
5. Each year, the city will update expenditure projections for the next five years. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

REVENUE POLICIES

1. The city will maintain a diversified and stable revenue system to shelter it from short-run fluctuations in a single revenue source.
2. The city will estimate its annual revenues by an objective, analytical process.
3. The city will project revenues for the next five years and will update this projection annually. Each existing and potential revenue source will be reexamined annually.
4. The city will follow an aggressive policy of collecting property tax revenues. The annual level of uncollected property taxes will generally not exceed 8 percent.
5. The city will establish all user charges and fees at a level related to the cost of providing the services.
6. Each year, the city will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
7. The city will revise user fees annually to adjust for the effects of inflation.
8. The city will set fees and user charges for the Enterprise Fund such as water, sewer, or sanitation at a level that fully supports the total direct and indirect cost of the activity. Indirect cost includes annual depreciation of capital assets.
9. The city will set fees for other user activities, such as recreational services, at a level to support 50 percent of the direct and indirect cost of the activity.

RESERVE AND FUND BALANCE POLICIES

1. The city will maintain a fund balance of 25% of the current budget in the General Fund and 15% of the current budget in the Enterprise Fund.
2. The fund balances will provide for the following:
 - Temporary funding of unforeseen needs of an emergency or non-recurring nature as provided for in Charter Section 5.05 "Emergency Appropriations".
 - Permit orderly budgetary adjustments when revenues are lost through the action of other governmental bodies.
 - Provide a local match for public or private grants.
 - Meet unexpected small increases in service delivery costs.

3. The city will establish an equipment reserve fund and will appropriate funds to it annually to provide for timely replacement of equipment. The amount will be calculated annually in the capital budget.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

MODIFIED ACCRUAL BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed in the governmental fund types. Under this basis of accounting, revenues are recognized when they become susceptible to accrual, i.e. both measurable and available to finance expenditures of the current period. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Expenditures generally are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the Debt Service Fund for payment to be made early in the following year.

The treatment of specific revenue and expenditure items is described below:

1. General property taxes receivable are recorded on the date levied and as revenue when they become available. Property taxes receivable have been recorded as deferred revenues at September 30th. Property taxes collected within 60 days subsequent to September 30th have not been recorded as the amount is not considered material.
2. Franchise taxes, sales taxes, licenses and permits, and fines are not susceptible to accrual since they are not measurable until received.
3. Federal and state grants are recorded when due. Revenues on cost-reimbursement grants are accrued when the related expenditures are incurred.
4. Interest is recorded when earned.

ACCRUAL BASIS OF ACCOUNTING

The Enterprise Fund revenues and expenses are recorded on the actual basis whereby revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred. Unbilled accounts receivable for services are not material and have not been accrued in the Enterprise Fund.

1. The city will establish and maintain a high standard of accounting practices.
2. The budget is based on generally accepted accounting principles for local governments. The General Fund follows the modified accrual method. The Enterprise Fund follows the accrual method.
3. Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
4. Where possible, the reporting system also will provide monthly information on the total cost of specific services by type of expenditure and by fund.

THE SEABROOK CITY CHARTER
ARTICLE V. FINANCIAL PROCEDURES

A. BUDGET

Section 5.01. Department of Finance.

(a) There shall be established a Department of Finance, the head of which shall be appointed by the City Manager subject to confirmation by Council.

(b) The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and/or to create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the general fund for the next fiscal year.

Section 5.02. Public record.

Copies of the budget as adopted shall be public records and shall be made available to the public for inspection upon request.

Section 5.03. Annual budget.

(a) *Content:* The budget shall provide a complete financial plan of all City funds and activities for the ensuing five (5) fiscal years, and except as required by law or this Charter, shall be in such form as the Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing five (5) fiscal years, describe the important features of the budget, and indicate any major changes, from the current year in financial policies, expenditures, and revenues, with reason for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents; and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing five (5) fiscal years. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding two (2) fiscal years. It shall include in separate sections:

- (1) An itemized estimate of the expense of conducting each department, division and office.
- (2) Reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year.
- (3) A separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished if possible.
- (4) A statement of the total probable income of the City from taxes for the period covered in the estimate.
- (5) Tax levies, rates and collections for the preceding three (3) years and ensuing five (5) years.

- (6) An itemization of all anticipated revenue from sources other than the tax levy.
 - (7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
 - (8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
 - (9) Such other information as may be required by the Council.
 - (10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
 - (11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
 - a. A summary of proposed programs;
 - b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
 - d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
 - e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
- (b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
- (c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
- (1) The times and places where copies of the message and budget are available for inspection by the public, and
 - (2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

- (6) An itemization of all anticipated revenue from sources other than the tax levy.
 - (7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
 - (8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
 - (9) Such other information as may be required by the Council.
 - (10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
 - (11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
 - a. A summary of proposed programs;
 - b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
 - d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
- e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
- (b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
- (c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
- (1) The times and places where copies of the message and budget are available for inspection by the public, and
 - (2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

State law references: Budgets, V.T.C.A., Local Government Code § 102.011 et seq.

Section 5.04. Administration of budget.

(a) *Payments and Obligations Prohibited:* No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or his or her designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any official who knowingly authorized or made such payment or incurred such obligations, and he or she shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) *Financial Reports:* The City Manager shall submit to the Council monthly the financial condition of the City by budget item, budget estimate versus accruals for the preceding month and for the fiscal year to date. The financial expenditure records of the City will be maintained on a modified accrual basis to support this type of financial management.

Section 5.05. Emergency appropriations.

At any time in any fiscal year, the Council may, pursuant to this section make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the Councilmembers qualified and serving. To the extent that there is no available unappropriated revenue and/or unencumbered fund balances to meet such appropriations, the Council may by such ordinance authorize the issuance of emergency notes, which may be renewed as necessary.

(Election of 5-7-05)

Section 5.06. Amendments after adoption.

(a) *Supplemental Appropriations:* If, during the fiscal year, the City Manager certifies that there are available for appropriation revenues and/or unencumbered fund balances in excess of those [estimated] appropriated for specific expenditures in the budget, the Council may make supplemental appropriations for the year up to the amount of such excess.

(b) *Reduction of Appropriations:* If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him or her and his or her recommendations as to other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may reduce one or more appropriations.

(c) *Transfer of Appropriations:* At any time during the fiscal year the City Manager may transfer part of all of any unencumbered appropriation balance among programs within a fund department, office or agency, and upon written request by the City Manager, the Council may transfer part or all of any unencumbered appropriation balance from one fund department, office or agency to another.

(d) *Limitations; Effective Date:* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of unencumbered balance thereof. The supplemental and emergency appropriations authorized by this section may be made effective immediately upon adoption.

(e) *Lapse of Appropriations:* Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in full force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

(Election of 5-7-05)

Section 5.07. Borrowing in anticipation of property taxes.

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten (10) percent of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

State law references: Tax anticipation notes, Vernon's Ann. Civ. St. arts. 717w, 6702-1.

Section 5.08. Depository.

All monies received by any person, department or agency of the City for any connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or an official designated by the Council and countersigned by the City Manager. The Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures.

Section 5.09. Purchase procedure.

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued. Before the City makes any purchase for supplies, materials, equipment, or contractual services, the opportunity shall be given for competition as hereinafter

provided. The Council may by resolution specify an amount for which the City Manager may contract for expenditure without competitive bidding; any expenditure over said amount must be expressly approved by Council. All contracts or purchases exceeding the amount set for non-competitive bidding shall be let to the lowest and best responsible bidder after there has been opportunity for competitive bidding as provided for by law or ordinance; provided that the Council or the City Manager in such cases as he or she is authorized to contract for the City, shall have the right to reject any and all bids. Contracts for personal and professional services need not be let on competitive bids. The City shall enter into all contracts in accordance with state law.

State law references: Purchasing procedures, V.T.C.A., Local Government Code § 252.001 et seq.

Section 5.10. Independent audit.

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly in the financial affairs of the City or any of its officials. Upon completion of the audit, the summary shall be published as soon as possible in the official newspaper of the City and copies of this audit placed on file in the City Secretary's office as public record.

State law references: State law references: audits, V.T.C.A., local government code § 103.001 et seq.

B. BONDS*

***State law references:** Bonds, Vernon's Ann. Civ. St. art. 701 et seq.; improvement bonds, V.T.C.A., Transportation Code § 311.091 et seq.

Section 5.11. Borrowing for capital improvements.

(a) **Borrowing:** The Council shall have the power, except as prohibited by law, to borrow money by whatever method it may deem to be in the public interest.

(b) **General Obligation Bonds and Certificates of Obligation:** The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds and certificates of obligation for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas, and to issue refunding bonds to refund outside bonds of the City previously issued. All such bonds or certificates of obligation shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

(c) **Revenue Bonds:** The City shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and the laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which issued.

(d) *Bonds Incontestable*: All bonds of the City having been issued and sold and having been delivered to the purchaser thereof, shall thereafter be incontestable and all bonds issued to refund in exchange for outstanding bonds previously issued shall and after said exchange, be incontestable.

(e) *Ordinance Procedure*: The procedure for adoption of any ordinance relative to borrowing for capital improvements shall be:

(1) A copy of any proposed ordinance relative to borrowing for Capital Improvements shall be furnished to each member of the Council, the City Attorney and any citizen of the City for inspection upon request to the City Secretary, at least three (3) days before the date of the meeting at which the ordinance is to be considered.

(2) Any ordinance relative to borrowing for capital improvements may be adopted and finally passed in accordance with provisions of this Charter.

C. TAX ADMINISTRATION

Section 5.12. Division of Taxation.

There shall be appointed by the City Manager a City Assessor-Collector subject to confirmation by the Council. The City Assessor-Collector shall be head of the Division of Taxation. The City Assessor-Collector shall give a surety bond for faithful performance of his or her duties, including compliance with all controlling provisions of the State law bearing upon the functions of his or her office, in a sum which shall be fixed by the Council.

State law references: Tax assessor-collector, V.T.C.A., Tax Code § 6.22 et seq.

Section 5.13. Powers of taxation.

The City shall have the power to levy, assess, and collect taxes of every character and type not prohibited by the Constitution and Laws of the State of Texas, and for any municipal purpose.

State law references: Powers of property taxation, V.T.C.A., Tax Code § 302.001.

Section 5.14. Assessment of property for taxes.

All property, real, personal or mixed, having a situs within the corporate limits of the City on January 1 of each year, not expressly exempted by law, shall be subject to taxation by the City for such year. The Council may prescribe the mode and manner of making renditions, tax lists, assessments, and tax rolls. Every person, partnership, association or corporation holding, owning, or controlling property within the limits of the City, shall, between January 1 and April 1 of each year, file with the City Assessor-Collector a full and complete sworn inventory of such property held, owned, or controlled within said limits on January 1 each year. The Council may prescribe by ordinance the mode and manner of making such inventories, and penalties for failing or refusing to submit the same. The City Assessor-Collector shall review all renditions made to him or her and determine the value of the property rendered and fix the value thereof for tax purposes. If the City Assessor-Collector fixes a value higher than that shown on the owner's rendition, he or she shall give written notice thereof to such owner at his or her last known address by depositing the same, postage paid, in the United States mail, notifying him or her that he or she may appear before the Board of Equalization to protest such change. In all cases where no rendition of real or personal property is made by the owner thereof, the City Assessor-Collector shall ascertain the amount and value of such property and assess the same, and such assessment shall be as valid and binding as if the property involved had been rendered by such owner, provided that if the City Assessor-Collector shall assess any such property which has not previously been assessed, or if he or she shall assess any such property at a higher valuation from that shown on the last preceding tax roll, he or she shall give notice of such assessment, or such change in assessment, as above provided. All assessments of real property, whether rendered by the owner or assessed by the City Assessor-Collector, shall list the value of the land and improvements separately and the total values and describe such property sufficiently to identify it, giving the name of the last known owner thereof. If the ownership of any property should be unknown to the City

Assessor-Collector, he or she shall state that fact. The City Assessor-Collector shall assess any property which has been omitted from assessment in prior years upon a current supplemental assessment roll. The taxes upon such supplemental assessments shall be due at once and if not paid within sixty (60) days thereafter, shall be deemed delinquent and shall be subject to the penalty and interest as other delinquent taxes for such year. In addition to the powers granted by this Section he or she shall have the same power as any County Tax Assessor and Collector in the State of Texas.

State law references: Ad valorem tax assessment and collection, V.T.C.A., Tax Code § 1.01 et seq.

Section 5.15. Exemptions.

The City Assessor-Collector shall implement exemptions as specified by the State of Texas and approved by the Council. All exemptions authorized by the Council shall be by ordinance and in accordance with the provisions of this Charter.

(a) Homestead Exemptions. A favorable majority vote of the people is required for any reductions in the value amount percent or dollars of any homestead exemptions as identified in any city ordinance. Homestead exemptions and ordinances are defined as those passed by the citizens or council of the City of Seabrook.

(Election of 5-7-05)

Section 5.16. Taxes: when due and payable.

All taxes due the City on real or personal property shall be payable at the office of the City Assessor-Collector and may be paid at any time after the tax rolls for the year have been completed and approved, which shall not be later than October 1. Taxes shall be paid before February 1, and all such taxes not paid prior to such date shall be deemed delinquent, and shall be subject to such penalty and interest as the Council may provide by ordinance. The Council may provide further by ordinance that all taxes, either current or delinquent, due the City may be paid in installments. Failure to levy and assess taxes through omission in preparation of the approved tax roll shall not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question.

Section 5.17. Tax liens and liabilities.

All property, having a situs in the City on the first (1st) day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens except other tax liens regardless of when such other liens were created. All persons purchasing any of said property on or after the first (1st) day of January in any year shall take same subject to the liens herein provided. In addition to the liens herein provided on the first (1st) day of January of any year the owner of property subject to taxation by the City shall be personally liable for the taxes due thereon for such year. The City shall have the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of the property in the City assessment rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

Section 5.18. Joint interest in property.

The City Assessor-Collector shall not be required to make separate easements of joint or conflicting interests in any real estate. It is provided, however, that the owner of any such interest may furnish to the City Assessor-Collector at any time before April 1 of each year a written description of any parcel of land on which he or she has an interest less than the whole, showing the amount of his or her interest therein, and the City Assessor-Collector may thereupon assess such interest as a separate parcel. The City Assessor-

CAPITAL BUDGET POLICIES

The following capital budget policies have been adopted by the City of Seabrook.

Before an effective capital improvements program can be implemented, an organizational and policy framework must be established. First, a coordinating organization for the CIP process must be established. Next, the criteria for determining what expenditures are capital and what are operating must be set forth. Third, the length of time to be included in the capital programming period should be determined. Fourth, a calendar of key events to guide and give structure to this CIP process is specified. Finally, the annual financial policy guidelines which will govern the CIP process should be stated.

Article V, Section 5.03, Subsection 11 of the Seabrook City Charter requires that the annual budget shall include a partial program which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:

1. A summary of proposed programs.
2. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.
3. Cost estimates, methods of financing and recommended time schedules for each such improvement.
4. The estimated annual cost of operating and maintaining the facilities to be constructed and acquired.

The classification of items as capital or operating will be determined by two criteria – cost and frequency. The minimum cost for items to be included in the capital improvement program will be \$5,000. Only major non-recurring items should be included in a capital program. Therefore, it is suggested that an interval of a least three years occur between such expenditures. It is recommended that the capital programming be set at six years. This will be the number of years beyond the current budget that our capital items will be scheduled. It is important to note that in order to maintain this five year lead time, it is necessary to annually extend the future program one additional year.

The capital budget is only as good as the plan for financing the proposed projects. The number of public improvements the City can finance generally depends on the level of recurring future operating expenditures, the level of debt, the legal limit of debt it may incur and any potential sources of additional revenue available for capital improvement financing. The financial tables in the statistical section of this budget provide much of the database for the operating and capital budget. The revenue and expenditure patterns in these tables are critical in forecasting future revenue and expenditure levels. The proposed capital budget which follows will include

projected revenues as well as expenditures. This will be necessary in order to make long-term funding and expenditure decisions.

There are a number of ways to finance capital improvement projects. It is recommended that a combination of the following methods be used in funding capital improvements: pay-as-you-go, bond issue, short-term notes, joint financing, lease/purchase, special assessments and federal and state aid.

Pay-as-you-go is a method of financing capital projects with current revenues, paying cash, instead of borrowing against future revenues. The amount available to spend is the difference between what is required for operating expenses and reserves. Pay-as-you-go works well where capital needs are steady and modest and financial capability is adequate. Pay-as-you-go has several advantages. First, it saves interest costs. Second, it protects borrowing capacity for unforeseen major outlays that are beyond any current year's capability. Third, when coupled with regular, steady completion of capital improvements, and good documentation, pay-as-you-go foster favorable bond ratings when long-term financing is undertaken. Finally, this method avoids the inconvenience and costs associated with marketing of bond issues. However, pay-as-you-go should be used only for modest capital improvements.

The use of bond issues is the major alternative to pay-as-you-go. Putting together bond issues for public sale is complicated and bond advisers should be used in preparing bond issues. The three types of bonds that should be considered are: general obligation tax bonds, special assessment bonds and utility revenue bonds. When the capital need is modest, but sufficient money is not available to pay-as-you-go then short-term notes or certificates of obligation should be used. With this method a substantial lump sum can be borrowed at the moment of the need and repaid in installments over the next few years. Consequently, the term of payment is shorter than that of a bond issue and there are substantial interest and agent fee savings.

Even though pay-as-you-go, bond issues, and short-term notes are usually the primary means of financing capital, joint financing of a project between the city and the county or the city and other cities should be considered when there is a benefit to both jurisdictions for joint development of a project. Under certain circumstances a lease/purchase arrangement is recommended when it is necessary to replace equipment before the end of its life expectancy. Public works that benefit certain properties more than others should be financed by special assessment.

Finally, a major source of funding is federal and state financial assistance. This type of funding arrangement should be explored. However, a project should not be undertaken just because funds are available. Grant programs may place additional constraints on the operating budget and should be considered only in cases where the project is a necessity or the operating costs are minimal.

The following is a list of recommended capital improvement budget policies:

1. The City will develop a multi-year plan for capital improvements and update it annually.

2. The City will make all capital improvements in accordance with an adopted capital improvement program.
3. The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in economic base will be calculated and included in capital budget projections.
4. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.
5. The City will use intergovernmental assistance to finance only those capital improvements which are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
6. The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
7. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
8. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.
9. The City will determine the least costly financial method for all new projects.

The following is a list of recommended debt policies:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
2. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
3. The City will try to keep the average maturity of general obligation bonds at or below twenty-five years.
4. On all debt-financed projects, the City will make a down payment of a least 5% of total project costs from current revenues.

GLOSSARY OF TERMS

Account – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control or fund balance.

Accrual Basis – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not disbursements are made at that time).

Ad Valorem Tax – General property tax levied on the assessed value of real and personal property.

Appropriation – An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets – Property owned by the city government which has monetary value.

Audit – A systematic examination of all governmental resources concluding in a written report and prepared by a certified public accountant. It is intended to test whether or not financial statements fairly present financial position and results of operations.

Base Budget – Amount of resources necessary to maintain current levels of service.

Bond – A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Bond Issue – Bonds sold.

Budget (Operating) – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single year.

Budget Calendar – The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

Budget Ordinance – The official enactment by the City Council establishing the legal authority for officials to obligate and expense resources.

Capital Assets – Assets of significant value and having a useful life of several years. Also called fixed assets.

Capital Projects Funds – Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

Capital Budget – A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

Capital Improvements Program – A plan of capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and method of financing.

Capital Outlays – Expenditures which result in the acquisition of or addition of fixed assets.

Chart of Accounts – The classification system used by a city to organize accounting for various funds.

Contingency – A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

Contracts – Agreements between the city and vendors covering the purchase of supplies or services.

Contractual Services – Expenditure items for services the city receives from an outside company or government agency.

Debt Service Fund – A fund established to finance and account for the accumulation of resources for , and the payment of, general long-term debt principal and interest. Also called Sinking Fund.

Debt Service Fund Requirements – The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full on schedule.

Depreciation – (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Effective Tax Rate (ETR) – The tax rate that produces the same tax levy as the previous year’s levy. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the ETR require special public notices and City Council action.

Encumbrances – Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is setup.

Enterprise Fund – A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be recovered primarily through user charges. Examples of enterprise funds are those for water, sewer and sanitation services.

Expenditures – If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. Note: Encumbrances are not considered expenditures.

Expenses – Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Fiscal Period – Any period at the end of which a governmental unit determines its financial condition, the result of its operations and closes its books.

Fiscal Year – A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

Fixed Charges – Expenses the amount of which is more or less fixed. Examples are interest, insurance and contributions as to pension funds.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Forecast – Annualized projections of either revenues or expenditures.

Full-Time Equivalent (FTE) – Total estimated annual person-hours for all employees within an organization for all or a portion of a year divided by 2,088. The annual paid hours for an employee working 26 pay periods is 2,088, including holidays, vacation and sick leave. For example, a seasonal employee who works for 8 pay periods (approximately four months) would have an FTE of $.31(8pp \times 80hrs/2,088)$. Other terms synonymous with FTE include worker year, staff year or man year.

Function – A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attain certain objectives.

Fund Balance – The excess of a fund’s assets over its liabilities and reserves, including contractual obligations

General Fund – The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The general fund is used to finance the ordinary operations of a governmental unit.

General Obligation Bonds – Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes

and other revenues.

Grant – A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HCAD – Harris County Appraisal District.

Income – This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred and carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income".

Internal Control – A plan of organization for purchasing, accounting, and financial activities which, among other things, provides the duties of employees are subdivided so that no single employee handles a financial action from beginning to end. Proper authorizations from specific responsible officials are obtained before the key steps in the processing of a transaction completed and, records of procedures are arranged appropriately to facilitate effective control.

Internal Service Fund – Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government, or other governments, on a cost reimbursement basis.

Investments – Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in city operations.

Liability – Debt or other legal obligation arising out of a transaction in the past which must be liquidated, renewed or refunded at a later date.

Long-Term Debt – Debt with a maturity date beyond one year after the date of issuance.

M & O – Maintenance and operation.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Basis – The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

Non-Operating Income – Income of governmental enterprises, of a business character derived from the operation of such enterprises. An example is interest on investments or bank deposits.

Objective – A clear statement of a desirable accomplishment within a short-term time span which represents an interim step or measured progress toward a goal.

Operating Expenses – As used in the accounts of governmental enterprises of a business character, the term means such costs are necessary to the maintenance of the enterprise, the rendering of services operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

Ordinance – A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

Policies – The principles used to guide management decisions.

Proposed Budget – Base budget PLUS any program enhancements or expansions to service levels and/or programs.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the city is responsible.

Program Enhancement – Doing a better job quicker, cheaper and more efficiently with current service level responsibility.

Program Expansion – An increase in capacity or new program added to current service levels.

Purchase Order – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a service for a stated price. Outstanding purchase orders are called encumbrances.

Rating – The credit worthiness of the city as evaluated by independent agencies. The ratings are performed by Standard & Poor's, Fitch and Moody's Investors Service, usually before the sale of debt.

Reserve – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resources – Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

Revenue – The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this designates additions to assets which : a) Do not increase any liability; b) Do not represent the recovery of an expenditure; c) Do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and d) Do not represent contributions of fund capital in enterprise and internal service funds.

SCADA – Systems Control and Data Acquisition.

Source of Revenues – Classification of revenues according to their source or point of origin.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than special assignments, expendable trusts, or for major capital projects) that are legally restricted to an expenditure for specified purposes. An example is the revenue sharing fund typically maintained by cities.

Tax Levy – The total amount to be raised by general property taxes for purposes specified in the tax levy ordinance.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit – The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield – The rate earned on an investment based on the cost of the investment.