

1 The Seabrook Ethics Review Commission met in regular session on Wednesday, July 6, 2022 at
2 Seabrook City Hall, 1700 first Street, Seabrook, Texas, to consider and if appropriate, take action
3 with respect to the items listed below.

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5 THOSE PRESENT WERE:

6 DAVID WILKERSON	PRESIDENT
7 GENEVIEVE MAHAN – ex. abs.	VICE-PRESIDENT
8 MARCY FRYDAY	MEMBER
9 LILIANA GONZALEZ	MEMBER
10 NATHAN LENNA	MEMBER
11 ROBIN LENIO	CITY SECRETARY

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13 President David Wilkerson called the meeting to order at 6:00 p.m.

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15 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS - None**

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17 **2. NEW BUSINESS**

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19 **2.1** Review of Article VI, "Code of Ethics", Division 1, "Generally", and Division 2, "Ethics
20 Review Commission", in the Seabrook Code of Ordinances for updates and amendments. *Robin*
21 *Lenio, City Secretary*

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23 The Commission started their review at Section 2-231, which is the point where they
24 finished reviewing at the last meeting in June.

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26 **Section 2-231(a)** – no comments or suggestions from the Commission

27 **Section 2-231(b)** – the Commission will come back and look at this section after they have
28 had a chance to review Section 11.29 of the City Charter.

29 **Section 2-231(c)** – the Commission agreed that the gender(s) need to be neutral; the
30 Commission discussed the kind and types of gifts that might be offered to an appointed or elected
31 official, and determined that if an appointed or elected official took more than one (1) gift that
32 were more than \$50.00 in total, that behavior could be reported to the Ethics Review Commission.
33 The Commission asked if a review of other cities' ethics ordinances could be provided to
34 Commission members, for an opportunity to compare against Seabrook's ordinance.

35 **Section 2-231(d)** – no comments or suggestions from the Commission

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37 **Section 2-232** – the Commission briefly discussed the time period for disclosure. The
38 Commission also agreed to change the gender to neutral in the last sentence of the next to last
39 paragraph. Finally, the Commission wants to make sure that any reference to State statutes are
40 current and updated in the Ethics Ordinance.

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42 **Section 2-233** – the Commission asked that references to the City Charter needs to include
43 the Charter section numbers, just like references to State statutes include section numbers.

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45 **Section 2-234** – the Commission members asked a few questions to clarify the procedures,
46 with no suggestions for amendments to this section.

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48 **Section 2-236(a)** – what is the process for filing with the City Secretary? Must it be in
49 person or can they do it online? Not specific in the ordinance, so City Secretary would accept
50 electronic as long as the notary can be validated. There was discussion on whose responsibility it
51 would be to determine if there is enough detail in the written complaint, per this section. Members
52 agreed that the City Secretary would not coach or assist the person making the complaint.
53 Members also agreed that the remaining procedures would assist with the determination of whether
54 the complaint is detailed enough.

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56 The Commission will start with Section 2-236(b) at the next meeting.

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58 **3. ROUTINE BUSINESS**

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60 **3.1** Approve the minutes of the June 13, 2022 Ethics Review Commission Meeting. *Robin*
61 *Lenio, City Secretary*

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63 Motion was made by Member Lenna and seconded by Member Fryday to approve the minutes of
64 the June 13, 2022 Ethics Review Commission Meeting.

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66 MOTION CARRIED BY UNANIMOUS CONSENT

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68 **3.2** Establish future meeting dates and agenda items. *Ethics Review Commission*

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70 The next Ethics Review Commission meeting will be held on Wednesday, August 17,
71 2022 at 6:00pm at Seabrook City Hall.

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73 Upon motion, the meeting was adjourned at 6:58 p.m.

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75 APPROVED THIS 17th DAY OF AUGUST, 2022.

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81 David Wilkerson
82 President

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87 Robin Lenio, TRMC
88 City Secretary