



Agenda Briefing

Date of Meeting: February 7, 2024

Responsible Department: City Manager's Office

Presenter: Gayle Cook, City Manager
Cobb Fendley

Briefing Prepared By: Gayle Cook, City Manager

Strategic Focus Area: Infrastructure



General Information / Subject:

Consider and take all appropriate action on the approval of a proposal with Cobb Fendley for consulting services regarding Seabrook Water Supply Feasibility in an amount not to exceed \$25,000.00. (Strategic Plan 2023-24, Initiative 2, 'Supply Excellent Water and Protect and Preserve Our Current and Future Water Resources' and authorize the City Manager to execute the agreement and any other supporting documents. This is an unbudgeted item and will require a budget amendment.

Executive Summary / Background:

The City of Seabrook currently contracts with the City of Pasadena for the city's water supply. Through the current agreement, certain measures are tied to Operations and Maintenance (O&M) items that can fluctuate each annual renewal of the rate(s).

During the FY24 planning session with City Council the rate fluctuation concerns were raised, and it was prioritized that the city investigate other possible sources to water supply into the City of Seabrook. The scope of the proposal presented is for the city's contracted engineering firm to look at capacity access with the regional source and the infrastructure needs and cost estimates to execute any such changes for future City Council consideration.

Funding / Fiscal Information:

Account Number: 20-902-5215 Engineering
(Water)

Amount Budgeted: [Redacted]

Amount Requested / Required: [Redacted]

Funding Source (if not budgeted):

The engineering consulting for this project is an unbudgeted item and if approved, would require a future budget amendment.

Supporting Materials Attached: Yes No

Prior Action / Review by Council, Boards, Commissions:

[Redacted]

Staff Recommendation:

Approval of authorizing the City Manager to execute a proposal with Cobb Fendley for a Seabrook Water Supply Feasibility Study in an amount not to exceed \$25,000.

**APPROVED BY:
(as appropriate)**

Preparer or Department Director

Date

Building Official

Date

City Secretary

Date

City Engineer/Asst. Dir. PW

Date

Community and Visitor Relations Director

Date

Court Director

Date

Deputy City Manager

Date

EDC Director

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Emergency Services Director

Date

Finance Director

Date

HR Director

Date

IT Director

Date

Police Chief

Date

Public Works Director

Date


City Manager

Date