



Sign Permit Application

120

Phone: 281-291-5669 Fax: 281-291-8364
1100 Red Bluff Rd. Seabrook, TX 77586 E-Mail: Permits@seabrooktx.gov

Incomplete applications cannot be processed

Grey Boxes for Office Use Only

Project Address:		Permit No.:	
Seabrook TX, 77586		Date Issued:	
Legal Description:	Lot:	Block:	Section:
		Subdivision:	
Type of Work:			
Monument <input type="checkbox"/>		Wall <input type="checkbox"/>	
(Check Box) Temp. Banner <input type="checkbox"/>		Grand Opening <input type="checkbox"/>	
		Other : _____	
		Garage Sale <input type="checkbox"/>	
Describe work to be done:			Total Project Area: (S.F)
			Estimated Project Value :
Owner:		Sign Contractor:	
Street:		Street:	
City, State, Zip:		City, State, Zip:	
Phone No. :		Phone No.:	
E-Mail:		E-Mail:	
Sign Information See City Ordinance Article 6 "Sign Standards"			
<input type="checkbox"/> Monument / Ground Sign		Height:	
		Sign Face Area:	
		Number of Faces:	
		Total Sign Area:	_____
<input type="checkbox"/> Wall Sign(s)		Business / Building Frontage (In Liner Feet):	_____
		Multiply Linear frontage by:	X 4
		Total Allowable Sign Area (In Square Feet):	_____
Provide documentation to verify purposed and existing sign area, total all sign area and list below.			
		Total Proposed Sign Area (In square Feet):	_____
All Signs 32 S.F. or greater require engineering of monument or building attachment to verify they meet design requirements for 150 Mph (Ultimate) wind speed.			
<input type="checkbox"/> Banners, Light pole, Sandwich Board / Temporary Sign:			
<input type="checkbox"/> Grand Opening:			
<input type="checkbox"/> Garage Sale / Temporary Sign		List location of signs	
1. Location of Sale _____		2. _____	
3. _____		4. _____	
Additional Comments: _____			

Work may not commence prior to payment and pick up of this permit.			
Failure to obtain a permit prior to commencement of work may lead to the doubling of permit fees			
Provided Documents:			
Site Plan, Location of Sign(s) <input type="checkbox"/>			
Dimensioned Sign Elevations <input type="checkbox"/>			
Sign Engineering Documents <input type="checkbox"/>			
_____ <input type="checkbox"/>			
_____ <input type="checkbox"/>			
Submit (1) Digital or (1) paper copy of each along with this filled out permit application			
NOTICE: I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THE TYPE OF WORK WILL BE COMPLIED WITH, WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.			
APPLICANT'S SIGNATURE			
Printed Name:			
Phone No.:			
Fax No.:			
E-Mail:			
Initial Review			
By:		Date:	
Approved			
By:		Date:	



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RESIDENTIAL / COMMERCIAL CONSTRUCTION FEES

FLAT FEE PERMIT.
Residential and Commercial Renovation, Additions and Repairs Exclusive to: **\$150 - Res.**
Roof Replacement, Window Replacement, Siding Replacement, Patio / Paving / Driveway and Sidewalk Replacement, Foundation Repair, and Storage Shed **\$300 - Com.**
under 300 S.F. Flat Permit Fee

PERMIT FEE PER SQUARE FOOT. (Grose)
General construction fees (includes new construction, renovations, additions, accessory buildings, driveways, patios, decks, carport, swimming pools, and signs*). **\$0.50 Per S.F.**

COMMERCIAL INSPECTION FEES

when the valuation of commercial trades work is equal to or exceeds \$25,000.00, an additional inspection fee is due.) Said inspection fee shall be equal to the permit fee total as set forth above. (Sections G - L).
Mechanical, Electrical, Plumbing, Irrigation, Fire Sprinkler, and Fire Alarm

PLAN REVIEW FEES

When the area of the proposed construction exceeds 300 S.F. (Grose) and a plan is required, a plan-review fee shall be paid in addition to the building permit fee.) Res. No. 2007-13 one-half of the building permit fee as set forth above (C. (2) Residential/ Commercial Construction Fees).

RE-INSPECTION FEES

Repeated failure to correct previously noted inspection items may result in additional Re-Inspection Fees of \$75.00 (Per occurrence) being charged to the permit application.

OTHER PERMIT FEES:

Fill Permit / Dev. / Clear.:	\$100.00	(Per Acre)
Building Moving:	\$100.00	
Building Demolition:	\$100.00	
Special Events (Temporary) Signs:	\$50.00	
Garage Sale Signs (Temporary) Signs:	No Charge	

OTHER ADMIN. FEES:

Unpermitted Construction Penalty:	Doubling of the permit fee (Per Fee Schedule)
Reproduction of approved permit plan set drawings:	\$50.00 Paper or Digital

Planning and Zoning: MASTER SIGN PLAN: **500.00**