



*CITY
OF
SEABROOK*

AGENDA
BRIEFING

Date of Meeting: July 11, 2017

Submitter/Requestor: Gayle Cook, City Manager

Date Submitted: June 29, 2017

Presenter: Cook

Description/Subject: Consider and take all appropriate action on approval of Ordinance 2017-29, Budget Amendment No. 3 to Budget 2016-17

Name of Applicant (if applicable) :

Legal Description (if applicable):

Purpose/Need: Administrative Issue

Background/Issue (What prompted this need?): In the packet presented with this budget amendment, there are three projects that have presented themselves mid-year and were not budgeted for in the original budget for FY 2016-17. 1) City Fiber Swap and Extension 2) Wall build out at City Hall; and 3) Demolition of the Public Works on Humble Drive,

1) City Fiber Swap and Extension

The City had a permit request for ROW installation from Verizon. The scope area overlapped the city's new fiber ring where 2 ducts remain empty and available for purchase. This project would allow occupation of 1 duct in return for adding ducts to their new bore further down on Red Bluff. The master plan for the fiber ring is to extend to city facilities (Water Tanks, Lift Stations, Water Lines) on the west side. The hardest portion of that job is always to bore across SH 146 along with permitting procedure. Partnering on the Verizon project allows the first step at crossing SH 146 and doing so at a reduced cost.

2) Wall build out at City Hall

The reception area at city hall is a very open concept design and can deter from existing personnel having a private workspace to achieve special projects easily outside of acting as the first point of contact for lobby traffic. Operationally there is value to have a permanent wall structure for sound and privacy in this area that will allow further subspace breakouts and give personnel the new configuration to fulfill this goal.

3) Demolition of the Public Works on Humble Drive

Demolition expenses were not allotted into the Public Works Bond Project.

Impacted Parties (Expected/Notified):

Miscellaneous Comments:

Recommended Action: Approval of all items in Ordinance 2017-29

Attachments: Ordinance 2017-29; Attachment to Ordinance;

Fiscal Impact: Finance Officer Review Yes No
Budgeted Yes No
Budget Amendment Required Yes No



Budget Dept/Line Item Number: See Attached Exhibit to Ordinance
Future/Ongoing Impact: No

Funding Comments: See Attached Exhibit to Ordinance

Where on the agenda should this item be placed? New Business

Suggested Motion: Motion to Approve Ordinance 2017-29, Budget Amendment No. 3 as presented.

(All items are to be reviewed and approved by the city manager, except items submitted by the mayor or any council member or routine consent agenda items such as minutes and second & third readings of ordinances.)

Sent to City Attorney for review on

Approved by City Attorney
(City Attorney should review all ordinances, resolutions, contracts and executive session items.)



Approved by City Manager

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.