



Agenda Briefing

Date of Meeting: October 6, 2020

Responsible Department: Public Works

Presenter: Kevin Padgett

Briefing Prepared By: Kevin Padgett

Strategic Focus Area: Well Maintained Infrastructure

General Information / Subject:

Discuss and take action on proposed Edible Forest to be placed within City property. Direction was given by Council at the July 7, 2020 meeting to revise the details of the Memorandum of Understanding (MOU) to include the following and brought back to Council for review:

To approve a Memorandum of Understanding with Rotaract for an Edible Forest pilot program as part of a Community Garden project started by the Open Space and Trails Committee, the Evelyn Meador Library, and Seabrook Rotaract, with modification to reduce the number of trees, and a requirement to bring the MOU back to Council for review once it is drafted.

The edible forest would be self-sustaining and the pilot would be ten (10) trees, donated or purchased through the library, with grants to add additional trees. More specifically, the Evelyn Meador Library and the Rotaract agree to 1. provide (10) edible forest trees / plantings through donations or grants secured by Seabrook Rotaracts; 2. limit the number of pilot program edible forest plantings on CITY property to (10); 3. limit the edible forest planting locations to areas which disallow root reach or overhang of limbs to cover the Seabrook hike and bike trails; 4. perform plantings in Fall 2020 / winter 2021; 5. be responsible for watering and care of the edible forest plantings during root establishment and throughout the life cycle of the plantings; 6. collect unfit for consumption dropped fruit to be utilized for composting, secured on library property; and 7. include self-sustaining maintenance with the assistance of either Seabrook Rotaract or Evelyn Meador Library volunteers. The City agrees to provide space on City park property to accommodate the (10) Edible Forest trees / plantings as part of the Evelyn Meador Library and Seabrook Rotaract Phase III of the Community Garden project.

Executive Summary / Background:

Edible Forest:

A meeting was held with the Seabrook Rotaract and the Friends of Evelyn Meador concerning a Community Garden Project.

Members of Rotaract followed up with a meeting with Seabrook Public Works and the Chair member of the Open Space and Trails Committee regarding the planting of fruit trees as an edible forest project on City property adjacent to the library. Rotaract requested a Memorandum of Understanding (MOU) prior to the start of Phase 3.

Phase 1: Herb garden (complete)

Phase 2: Vegetable garden with the outdoor learning space (awaiting public participation)

Phase 3: Edible Fruit Forest (City property)

Once trees are planted, the project shall be self-sustaining. Rotaract members and members of the community will oversee watering efforts.

Funding / Fiscal Information:

Account Number: N/A

Amount Budgeted: N/A

Amount Requested / Required: N/A

Funding Source (if not budgeted):

Funding sources are the responsibility of Rotaract for the Edible Forest. no City of Seabrook funds to be applied to this project.

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

On July 7, 2020 Council directed for staff to bring back as stated below:

Motion was made by Mayor Pro Tem Picha and seconded by councilmember Davis

To approve a Memorandum of Understanding with Rotaract for an Edible Forest pilot program as part of a Community Garden project started by the Open Space and Trails Committee, the Evelyn Meador Library, and Seabrook Rotaract, with modification to reduce the number of trees, and a requirement to bring the MOU back to Council for review once it is drafted.

Staff Recommendation:

Approve MOU for Edible Forest.

**APPROVED BY:
(as appropriate)**

Kevin Padgett

September 22, 2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Sean Landis

9/28/2020

Deputy City Manager, if needed

Date

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Michael Gibbs

9/24/2020

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

Gayle Cook

9/28/2020

City Manager

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.