



Agenda Briefing

Date of Meeting: January 5, 2021

Responsible Department: City Manager's Office

Presenter: Gayle Cook, City Manager

Briefing Prepared By: Gayle Cook, City Manager

Strategic Focus Area: Well Maintained Infrastructure

General Information / Subject:

Item:

Consider and take all appropriate action on the approval of Resolution 2021-01, Approving a Release of Easement (Parcel 97) from the City of Seabrook Easement executed and recorded with Harris County File No. 20070268944.

An easement was executed on February 27, 2007 for a parcel adjacent to SH 146. As part of the SH 146 expansion project, the release of a portion of said easement is necessary for the project. The presented Resolution 2021-01 would authorize the City Manager and/or Mayor to execute said documents to relinquish prescribed portion of easement.

Executive Summary / Background:

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number:

Amount Budgeted:

Amount Requested / Required:

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

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Staff Recommendation:

**APPROVED BY:
(as appropriate)**

Gayle Cook

Preparer or Department Director

12/17/2020

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Sean Landis

Deputy City Manager, if needed

12/21/2020

Date

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

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Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

City Manager

Date

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