



## *Agenda Briefing*

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**Date of Meeting:** February 2, 2021

**Responsible Department:** Communications

**Presenter:** LeaAnn Dearman Petersen

**Briefing Prepared By:** LeaAnn Dearman Petersen

**Strategic Focus Area:** Engage and Inform Public

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**General Information / Subject:**

Discuss and consider spring 2021 events including Seabrook Lucky Trails scheduled for March 19-21, 2021 and the City of Seabrook Easter event scheduled for April 3, 2021.

**Executive Summary / Background:**

As we continue to monitor the COVID-19 pandemic and the impact within our community, it is staff's recommendation to hold the following Spring 2021 events as outlined below.

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Running Alliance Sport and event coordinator, Robby Sabban, has submitted their 2021 Special Event Permit for Seabrook Lucky Trails beginning on Friday, March 19 and ending on Sunday, March 21. Attached to this briefing includes the COVID-19 Precautions that will be included with this year's event. The event will limit the number of registrations permitted and a "time trails format" will be used to start the race. This format will ensure that social distancing is properly exercised and is the format that is used across the country for races.

Additional precautions may be view within the attachment. The Seabrook Office of Emergency Management, Police Department, Public Works and Communication's team all met to discuss the event with the event holder. Staff has reviewed the documents and recommends that this event move forward.

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Due to the nature of the Seabrook Easter Egg Hunt, staff is recommending an alternative event on Saturday, April 3, 2021. The Seabrook Easter Excursion will be an event held on the Seabrook Trails at Meador Park. Attached to this agenda briefing is the preliminary site map for the event. Attendees will start Seabrook's Easter Excursion in the swimming pool parking lot and will need to check-in first to receive their map and passports. Each child will receive a passport and will collect stamps for their passports as they visit the Easter Stations along the route. Seabrook departments and community partners will be stationed along the trails and are encouraged to give out candy, toys and other Easter themed goodies. COVID-19 protocols have been discussed with the Seabrook Office of Emergency Management and upon Council's approval staff will move forward with event planning.

Additional upcoming events include:

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Canceled by Houston Audubon with possible rescheduling for March. Event will be less of a demonstration and more of a bird count event.

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Trash Bash is the largest waterway clean-up in the State of Texas and was found by the Houston-Galveston Area Council and Texas Commission on Environmental Quality. This year's event will be virtual and Seabrook plans to participate. Public Works will be involved in the planning with H-GAC.

We will review May 2021 events with Council at a regularly scheduled meeting in March.

**Funding / Fiscal Information:**

**Account Number:**

**Amount Budgeted:**

**Amount Requested / Required:**

**Funding Source (if not budgeted):**

**Supporting Materials Attached:**



**Prior Action / Review by Council, Boards, Commissions:**

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

**Staff Recommendation:**

**APPROVED BY:  
(as appropriate)**



1/25/2021

\_\_\_\_\_  
Preparer or Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Official, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Secretary, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Community and Visitor Relations Director  
if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Court Administrator, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy City Manager, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
EDC Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Services Director, if needed

\_\_\_\_\_  
Date

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\_\_\_\_\_  
Finance Director, if needed

\_\_\_\_\_  
Date

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HR Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
IT Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Police Chief, if needed

\_\_\_\_\_  
Date

*Kevin Padgett*

1/25/2021

\_\_\_\_\_  
Public Works Director, if needed

\_\_\_\_\_  
Date

*Gayle Cook*

1/27/2021

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

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