

1 The Open Space and Trails Committee met in teleconference session on Thursday, March 4, 2021
2 to discuss and if appropriate, take action on the agenda items listed below.

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4 **THOSE PRESENT WERE:**

5 Helen Burton	Chair
6 Sally Antrobus	Vice-Chair
7 John Coggeshall	Member
8 Monica Comeaux	Member
9 Debra Harper	Member
10 David Popken - Ex. Absence	Member
11 Heather Cable	Member
12 Sean Landis	Deputy City Manager
13 Kevin Padgett	Public Works Director
14 Brian Craig	City Engineer/Asst. Public Works Director
15 Stephanie Guerrero	HR Specialist
16 Natalie Stephens	Public Works Administrative Specialist

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18 Chair Helen Burton called the meeting to order at 5:00 p.m.

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20 **1. PUBLIC COMMENTS AND ANNOUCEMENTS**

21 Member Harper thanked Seabrook Public Works Staff for working very hard during Winter
22 Storm Uri.

23 Vice Chair Antrobus stated that the succulents at Carothers Coastal Gardens may have been
24 killed by Winter Storm Uri. Since the succulents are an invasive species, she suggests having
25 a conversation with staff regarding mulching over them to prevent succulents from returning.

26 **2. COMMITTEE BUSINESS**

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28 **2.1 Discussion on grants. (Committee)**

29 Kevin Padgett, Director of Public Works, stated the Texas Park and Wildlife grant is still in
30 final review. The City is also filing letters of intent for Port of Houston Community Grants
31 for a couple projects.

32 **2.2 Discussion on Keep Texas Beautiful. (Committee)**

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34 Kevin Padgett, Director of Public Works, stated the Keep Texas Beautiful annual dues were
35 paid and the annual Affiliate Recognition report is near completion. Keep Seabrook
36 Beautiful is in good standing and hope to remain in Gold Star status and keep our Sustained
37 Excellence award intact with the submission of the GCAA Grant 2021. Keep Seabrook

38 Beautiful will be eligible to win the GCAA grant next year. The KTB GCAA Grant 2021
39 has been submitted and the fee has been paid. Vice Chair Antrobus was recognized for her
40 hard work on the GCAA grant and for the collective contribution of photos and details from
41 the Open Space and Trail Committee and staff.
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43 **2.3 Discussion on Trash Bash. (Committee)**

44 City Staff explained Trash Bash will be the last weekend in March. It is a virtual event and
45 more information can be gathered on the Trash Bash website.

46 **2.4 Discussion on the Story Walk Signage. (Committee)**

47 Chair Burton stated the Story Walk Signage is pending approval from the Harris County
48 Commissioners.

49 **2.5 Update on Volunteer Hours. (Committee)**

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51 Committee members will submit their monthly volunteer hours to Chair Burton for record
52 keeping.
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54 **2.6 City Staff update. (City Staff)**

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56 Deputy City Manager, Sean Landis, stated City Council discussed at the March 2nd meeting
57 the possibility of hybrid or in person meetings after March 24, 2021. The Open Space and
58 Trails Committee meeting on April 1, 2021 can be in person with a virtual option for those
59 who don't feel comfortable gathering.
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61 Kevin Padgett, Director of Public Works, stated the trails are ready for the Luck Trails
62 Marathon on March 19-21.
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64 **2.7 Approve the minutes of the February 4, 2021 Open Space and Trails Committee**
65 **meeting. (Guerrero)**

66 *Motion made by Vice Chair Antrobus and seconded by Member Harper*

67 *To approve the minutes of the February 4, 2021 Open Space and Trails Committee meeting*

68 **MOTION CARRIED BY UNANIMOUS CONSENT**

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71 **2.8 Establish future meeting dates and agenda items. (Committee)**

72 The next meeting will be held on April 1, 2021.

73 By Committee consensus, the following will be added to the April's agenda:

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 - Updates on parks

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76 Upon motion duly made, the meeting was adjourned at 5:15 p.m.

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Natalie Stephens,
85 Public Works Administrative Specialist

Sally Antrobus,
Vice Chair