



## *Agenda Briefing*

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### **Date of Meeting:**

**Submitting Department: Communications**

**Date Submitted: 4/27/21**

**Prepared By: LeaAnn Dearman Petersen**

**Presenter: LeaAnn Dearman Petersen**

**Will there be a guest/visitor presenter who is not an employee?** **Yes** No

**What is this person's first and last name and affiliation to this item?** Shawna Reid

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**Subject: Bay Area Houston CVB Update**

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**Type of Item:** Ordinance Resolution Contract/Agreement Public Hearing **Discussion & Direction**

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### **Executive Summary:**

Review and discussion of the activities of the Bay Area Houston Convention and Visitor Bureau.

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### **Background/Issue** (What prompted this need?):

BAHCVB contract allows for bi-annual updates from the BAHCVB.

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### **Budget Analysis/Funding Comments:**

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**Expenditure Required: \$**

**Budgeted Amount: \$ Source of Funds/Funding Account:**

**Not Budgeted: If approved, the following will be included in the next Budget Amendment and \$ will be added to Revenue Account: and \$ added to Expenditure Account:**

**1295 Form Required?      Yes      No**

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**Name of Applicant (if applicable):**

**Legal Description/Location (if applicable):**

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**Supporting Materials Attached:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

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**Recommended Placement on Agenda:**

**Recommended Action:**

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

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**REVIEWED AND APPROVED, AS APPLICABLE:**



**Department Director**

April 27, 2021

**Date**

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**Finance Director**

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**Date**

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**City Attorney**

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**Date**

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**Deputy City Manager**

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**Date**



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**City Manager**

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04 / 28 / 2021

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**Date**

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