



Agenda Briefing

Date of Meeting: July 5, 2022

Responsible Department: Information Technology

Presenter: George Szakacs

Briefing Prepared By: George Szakacs

Strategic Focus Area: Infrastructure

General Information / Subject:

Consider proposal for replacing the main phone system serving all City facilities. We were initially planning to replace the phone system in 2025, but would like to do it sooner if possible.

Executive Summary / Background:

Our current phone system is 13 years old and we are no longer able to find parts for it. We have been buying used phones and other parts for the system for the last few years, but even used/refurbished parts are getting harder to find.

The phone system is used across all of our facilities where we have a fiber optic connection, and it can be further expanded to new buildings in the future as needed.

The proposed phone system is on a State of Texas DIR contract, for a total amount of \$53,664.72, which includes implementation services.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: Fun 28

Amount Budgeted: \$168,750.00

Amount Requested / Required: \$53,664.72

Funding Source (if not budgeted):

CIP IT4 Monies were allocated in FY25, but end of life of equipment moved this project up to FY22 and funding is available.

Supporting Materials Attached: Yes No

Prior Action / Review by Council, Boards, Commissions:

[Redacted area]

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Staff Recommendation:

IT Department recommends phone system replacement this year

**APPROVED BY:
(as appropriate)**

George Szakacs

Preparer or Department Director

June 23, 2022

Date

Building Official

Date

City Secretary

Date

City Engineer/Asst. Dir. PW

Date

Community and Visitor Relations Director

Date

Court Director

Date

Deputy City Manager

Date

EDC Director

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Emergency Services Director

Date

Finance Director

Date

HR Director

Date

IT Director

Date

Police Chief

Date

Public Works Director

Date

Byyle Cook

07 / 01 / 2022

City Manager

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

TITLE	New phone system briefing for signature for July 5
FILE NAME	NEW BUSINESS_phones_briefing.pdf
DOCUMENT ID	a6ef0642bc6de59672f2d75d19b7638e2604f7f2
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Signed

Document History



SENT

06 / 30 / 2022

19:31:01 UTC

Sent for signature to Gayle Cook (gcook@seabrooktx.gov) from rlenio@seabrooktx.gov
IP: 165.254.153.10



VIEWED

07 / 01 / 2022

15:30:47 UTC

Viewed by Gayle Cook (gcook@seabrooktx.gov)
IP: 165.254.153.10



SIGNED

07 / 01 / 2022

15:31:09 UTC

Signed by Gayle Cook (gcook@seabrooktx.gov)
IP: 165.254.153.10



COMPLETED

07 / 01 / 2022

15:31:09 UTC

The document has been completed.