



**MEETING MINUTES
September 19, 2023**

**Crime Control & Prevention
Regular Seabrook City
Council Meeting**

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:01 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Jackie Rasco, Rob Hefner, Tom Tollett, Buddy Hammann, Michael Giangrosso and Joe Machol. Mayor Thom Kolupski declared a quorum. Pledges were conducted.

1. Hear and receive a presentation on the establishment of the Seabrook Crime Control and Prevention District's activities and benefits to the Community. Lieutenant Bryan Brand presented.

2. Public Comments and Announcements

There were no public comments

3. Specific Public Hearing

3.1 Hold a Public Hearing on the proposed FY 2023/2024 Budget for the Crime Control and Prevention District.

There were no public comments

4. New Business - CCPD

4.1 Consider and take all appropriate action on election of a President and a Vice President of the Board of Directors of the Seabrook Crime Control and Prevention District, for a term ending September, 2024.

Motion: To Approve Joe Machol as President and Rob Hefner as Vice President

Made By: Councilmember Hammann

Seconded By: Councilmember Tollett

Vote: **Motion carried** unanimously by all present.

4.2 Consider and take all appropriate action on first and final reading of proposed Ordinance 2023-29 CCPD, "Budget Ordinance FY2023/2024."

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024 FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 19, 2023.

Motion: To Approve

Made By: Councilmember Hammann

Seconded By: Councilmember Tollett

Vote: **Motion carried** unanimously by all present.



**MEETING MINUTES
September 19, 2023**

**Crime Control & Prevention
Regular Seabrook City
Council Meeting**

5. Presentations

5.1 Presentation in recognition and appreciation to Lieutenant, Bryan Brand, for his outstanding service as Interim Chief of Police. City Manager Gayle Cook presented the recognition.

5.2 Administration of Oath of Office of Chief of Police to Rolf Nelson.

Rolf Nelson was sworn in as Chief of Police.

6. Public Comments and Announcements

There were no public comments

7. Specific Public Hearings

7.1 Conduct a Public Hearing on the proposed FY 2023/2024 Budget for the Crime Control and Prevention District

7.2 Conduct a Public Hearing on the proposed FY 2023/2024 Budget for the Seabrook Economic Development Corporation

7.3 Conduct a Public Hearing on the proposed FY 2023/2024 Budgets for the City of Seabrook General, Enterprise, and Special Funds.

7.4 Conduct a Public Hearing to present the 2023 Tax Year proposed Property Tax Rate for the City of Seabrook.

There were no public comments for all public hearings.

8. Consent Agenda

8.1 Approve Resolution 2023-14, "Adoption of the City's Investment Policy".

A RESOLUTION ADOPTING THE NEW INVESTMENT POLICY FOR THE CITY OF SEABROOK IN ACCORDANCE WITH STATE LAW AND THE PUBLIC FUNDS INVESTMENT ACT (PFIA)

8.2 Authorize acceptance of a donation valued at \$1,200.00 from Apache Corporation Tree Grant Program, for a quantity of 100, 5 gallon trees.

Motion: To Approve the Consent Agenda

Made By: Councilmember Hammann

Seconded By: Councilmember Hefner

Vote: **Motion carried** unanimously by all present

9. New Business

9.1 Consider and take all appropriate action on first and final reading of proposed Ordinance 2023-24, "Seabrook Crime Control and Prevention District Budget for FY 2023/2024"



**MEETING MINUTES
September 19, 2023**

**Crime Control & Prevention
Regular Seabrook City
Council Meeting**

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Rasco
Vote: **Motion carried** unanimously by all present

9.2 Consider and take all appropriate action on first and final reading of proposed Ordinance 2023-25, "Seabrook Economic Development Corporation Budget for FY 2023/2024"

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024 FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 19, 2023.

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Machol
Vote: **Motion carried** unanimously by all present

9.3 Consider and take all appropriate action on first and final reading of Ordinance 2023-26, "City of Seabrook General, Enterprise, and Special Funds Budgets for FY 2023/2024"

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024 FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD ON SEPTEMBER 19, 2023 IN ACCORDANCE WITH THE CITY'S CHARTER AND WITH STATE LAW.

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Hefner
Vote: **Motion carried** unanimously by all present

9.4 Consider and take all appropriate action on first and final reading of proposed Ordinance 2023-27 "Tax Ordinance", levying the ad valorem property tax of the City of Seabrook on all taxable property within the corporate limits of the city on January 1, 2023, and adopting a tax rate of \$0.457755 per \$100 of valuation for 2023; providing revenues for payment of current municipal



**MEETING MINUTES
September 19, 2023**

**Crime Control & Prevention
Regular Seabrook City
Council Meeting**

maintenance and operation expenses and for payment of interest and principal on outstanding debt.

AN ORDINANCE FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE CITY OF SEABROOK, TEXAS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024 AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF.

Motion: To Approve a tax rate of \$35.2187 cents per \$100 valuation of assessed property for operations and maintenance.

Made By: Councilmember Hammann

Seconded By: Councilmember Hefner

Vote: **Motion carried** unanimously by all present

Motion: To Approve a tax rate of \$10.5568 cents per \$100 valuation of assessed property for the interest and sinking fund.

Made By: Councilmember Hammann

Seconded By: Councilmember Hefner

Vote: **Motion carried** unanimously by all present

Motion: To Approve the property tax rate be increased with the adoption of a tax rate of \$0.457755, which is effectively a 1.58 percent increase in the tax rate.

Made By: Councilmember Hammann

Seconded By: Councilmember Hefner

Vote: **Motion carried** with Councilmembers Rasco, Hefner, Hammann, Giangrosso, Tollett and Mayor Kolupski voting "Yes" and Councilmember Machol voting "No."

Motion: To Approve Proposed Ordinance 2023-27, "Tax Ordinance" on first and final reading with the reading of the caption serving as the reading of the ordinance and requiring a record vote.

Made By: Councilmember Hammann

Seconded By: Councilmember Hefner

Vote: **Motion carried** with Councilmembers Rasco, Hefner, Hammann, Tollett, Giangrosso, Machol, and Mayor Kolupski voting "Yes."

9.5 Consider and take all appropriate action on approval of a ten year easement renewal contract between the City of Seabrook and General Land Office (GLO) for the City's sanitary sewer lines crossing Mud Bayou, effective from October 1, 2023 to September 30, 2033

Motion: To Approve

Made By: Councilmember Hammann

Seconded By: Councilmember Machol



**MEETING MINUTES
September 19, 2023**

**Crime Control & Prevention
Regular Seabrook City
Council Meeting**

Vote: **Motion carried** unanimously by all present

- 9.6 Consider and take all appropriate action on proposed Resolution 2023-16, "Nomination of a Candidate for the Board of Directors of the Harris County Appraisal District", to be submitted to HCAD no later than October 15, 2023.**

Motion: To Approve
Made By: Councilmember Rasco
Seconded By: Councilmember Hammann
Vote: **Motion carried** unanimously by all present

- 9.7 Consider and take all appropriate action to ratify the appointment of Rachel Lewis as City Secretary for the City of Seabrook to be effective October 2, 2023.**

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Machol
Vote: **Motion carried** unanimously by all present

- 9.8 Consider and take all appropriate action on the FY 2024 Water and Wastewater rates.**

Motion: To Approve
Made By: Councilmember Hefner
Seconded By: Councilmember Hammann
Vote: **Motion carried** unanimously by all present

Adjourn

Motion: To Adjourn
Made By: Councilmember Rasco
Seconded By: Councilmember Hammann
Vote: **Motion carried** unanimously by all present

Council was adjourned at 7:03 p.m.



MEETING MINUTES
September 19, 2023
Crime Control & Prevention
Regular Seabrook City
Council Meeting

Signature Page:

APPROVED: _____ **DATE:** _____
Thom Kolupski, Mayor

ATTEST: _____
Rachel Lewis City Secretary