



**MEETING MINUTES
October 3, 2023**

**Regular Seabrook City
Council Meeting**

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 5:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Jackie Rasco, Rob Hefner, Tom Tollett, Buddy Hammann, and Joe Machol. Mayor Thom Kolupski declared a quorum. Also in attendance were City Attorney Greg Olson, City Manager Gayle Cook, Deputy City Manager Sean Landis, City Secretary Rachel Lewis, Deputy City Secretary Maria Lawler.

1. Public Comments and Announcements

The following citizens gave public comments:

NAME	ADDRESS	TOPIC
Greg Businelle	3921 Breezeway Ct.	Increased commercial trash fees Flaws in recycling
Jose Cervantes	2534 Loganberry	Red Oak construction noise Emergency flaring

1.1 Mayor, City Council and/or City Staff Announcements

Council Member Rob Hefner made announcements regarding dates National Night Out, Coffee with Cops, and Celebration Seabrook.

2. Specific Public Hearing

Conduct Public hearing on a request to Amend the FY 2023-2024 Master Jee Schedule, in compliance with HB 1922, in adoption to the updated Master Fee Schedule. Deputy City Manager Sean Landis explained the reason for conducting the public hearing was due to statutory requirements for regular review and updates for the Master Fee Schedule.

The following citizens gave public comments:

NAME	ADDRESS	TOPIC
Greg Businelle	3921 Breezeway Ct.	Questions regarding statutory requirements

3. Consent Agenda

3.1 Report and update on Celebration Seabrook 2023 event progress was given by City Manager Gayle Cook. See attachment A.



3.2 Approve the renewal of the Administrative Staffing Services Agreement for fiscal year 2023-2024, between the City of Seabrook and the Seabrook Economic Development Corporation, in an amount not to exceed \$110,000. This is a budgeted item that was approved by Seabrook EDC on August 10, 2023.

Motion: To Approve the Consent Agenda
Made By: Councilmember Hammann
Seconded By: Councilmember Tollett
Vote: **Motion carried** unanimously by all present.

4. New Business

4.1 Consider and take all appropriate action on first reading of Ordinance 2023-30, "Master Fee Schedule Update."

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING PARKS AND RECREATION FEES, WATER RATES AND SANITATION/GARBAGE COLLECTION FEES; AND PARKS IMPACT FEES; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Hefner
Vote: **Motion carried** unanimously by all present

Councilmember Michael Giangrosso arrived for the meeting at this time.

4.2 Consider and take all appropriate action on first reading of Resolution 2023-15, "Project and Incentive Agreement for Seabrook Plaza One, LLC."

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, APPROVING A PROJECT OF THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION UNDER TEXAS LOCAL GOVERNMENT CODE SECTION 505.158

Motion: To Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Hefner
Vote: **Motion carried** unanimously by all present



**MEETING MINUTES
October 3, 2023**

**Regular Seabrook City
Council Meeting**

4.3 Hear a Presentation on the findings of an audit from Waste Management on the recyclables from the City of Seabrook.

Shanna Lopez, Waste Management representative, presented the audit findings. See attachment B.

5.1 Discussion on opening the exit at the bottom of the Seabrook bridge to allow traffic to go to Seafood Businesses

Councilmember Machol presented problems with the exit closure. City Manager Gayle Cook informed Council she submitted questions regarding opening the exit to TxDot and was awaiting a response.

5.2 Discussion about the traffic accidents at Nasa Road 1 and 1-46, and at Repsdorff and 1-46

Councilmember Machol presented problems with traffic flow at the Repsdorff intersection and stated the traffic lights were numerous and cluttered. City Manager Gayle Cook informed Council permanent lights were due to be installed at that intersection the following week.

6 Routine Business

6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, SH 146 Expansion Projects, Port of Houston Rail Spur, Gulf Coast Protection District, City of Seabrook CIP Projects, Legislative Update, and any City of Seabrook Grant Administration projects.

Gayle Cook gave the update. See attachment C.

6.2 Establish future meeting dates and agenda items

City Secretary Rachel Lewis stated the next meeting was scheduled for October 17, 2023 at 6:00 pm.

7 Closed Executive Session

The Council held a closed executive meeting pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with authority contained in:

7.1 Section 551.074

Conduct a closed executive session to deliberate the evaluation and duties of the City Manager.

Mayor Kolupski adjourned the regular meeting into closed session at 5:58 pm.



MEETING MINUTES
October 3, 2023
Regular Seabrook City
Council Meeting

8 Open Session

Mayor Kolupski reconvened the regular meeting into open session at 6:34 pm.

Adjourn

Motion: To adjourn
Made By: Councilmember Hammann
Seconded By: Councilmember Hefner
Vote: **Motion carried** unanimously by all present.

Council was adjourned at 6:35 p.m.

APPROVED: _____ **DATE:** _____
Thom Kolupski, Mayor

ATTEST: _____
Rachel Lewis City Secretary