



MEETING MINUTES
December 19, 2023
Regular Seabrook City
Council Meeting

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Jackie Rasco, Tom Tollett, Mike Giangrosso, Buddy Hammann, and Joe Machol. Mayor Thom Kolupski declared a quorum. Also in attendance were City Manager Gayle Cook, City Secretary Rachel Lewis, and Deputy City Manager Sean Landis. Pledges were conducted.

1. Public Comments and Announcements

The following citizens gave public comments:

NAME	ADDRESS	TOPIC
Jose Cervantes	2534 Loganberry Drive	Noise from Geon
Denise Schaefer	1302 Plymoth Rock	Noise from Geon Mosquitos Trucks in Residential Areas

1.1 Mayor, City Council and/or City Staff Announcements

There were no announcements.

2. Presentations

2.1 Introduction and swearing in of Police Officers Felipe Guitierrez, Magda Cardenas, Ceara Jones, Jordan Tankersley, and Caleb Rivas.

Chief Nelson introduced the officers to Council, and City Secretary Rachel Lewis administered the oaths.

3. Consent Agenda

3.1 Approve Minutes from the meetings of: April 5, 2022 (Special Session), April 5, 2022 (Regular Meeting), April 19, 2022, May 3, 2022, June 28, 2022, September 6, 2022, September 20, 2022, October 4, 2022, and December 5, 2023.

3.2 Consider and take action on acceptance of the water, sanitary sewer, storm sewer and streets within the Ellis Cove Subdivision.

3.3 Consider and take all appropriate action on a second reading of Ordinance 2023-32, modifying and continuing a Civil Service Classification system consisting of classes, positions, pay grades and compensation levels in the classified service of the Seabrook Police Department.

AN ORDINANCE MODIFYING AND CONTINUING A CIVIL SERVICE CLASSIFICATION SYSTEM CONSISTING OF CLASSES, POSITIONS, PAY GRADES AND COMPENSATION LEVELS IN THE CLASSIFIED SERVICE OF THE SEABROOK POLICE DEPARTMENT;



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REESTABLISHING GROSS MONTHLY BASE SALARY RATES FOR EACH CLASSIFICATION; REESTABLISHING CERTAIN BENEFITS FOR CLASSIFIED MEMBERS; PROVIDING FOR A REPEAL WITH LIMITED EXTENSION; PROVIDING A SEVERABILITY CLAUSE, AN EFFECTIVE DATE, CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT AND REPLACING PREVIOUSLY ADOPTED ORDINANCES 2020-06.

Motion: To approve the Consent Agenda
Made By: Councilmember Hammann
Seconded By: Councilmember Tollett
Vote: **Motion carried** unanimously by all present

4. New Business

4.1 Consider and take all appropriate action on approval of a first reading of Ordinance 2023-33 "Master Fee Schedule Update."

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING "PARKS AND RECREATION FEES"; "BUILDING DEPARTMENT FEES"; "IMPACT FEES FOR NEW CONSTRUCTION"; AND "SANITATION /GARBAGE COLLECTION FEES"; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE.

Motion: Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Tollett
Vote: **Motion carried** unanimously by all present

4.2 Consider and take all appropriate action on approval of Resolution 2023-20, Authorization for Application for Houston Urban Area Security Initiative (UASI) to apply, accept, and appropriate upon award up to \$43,725.00 for the purchase of ballistic helmets and wearable ballistic vests for all sworn police officers for the City.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR, ACCEPT AND APPROPRIATE UPON AWARD UP TO \$43,725.00 FROM THE HOUSTON UASI UNDER THE FISCAL YEAR 2024-2025 UASI GRANT PROGRAM AND TO EXECUTE ALL GRANT DOCUMENTS RELATING THERETO.



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Motion: Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Giangrosso
Vote: **Motion carried** unanimously by all present

4.3 Consider and take all appropriate action on the first and final reading of Ordinance 2023-24, Amending the Special Fund for Fiscal Year 2024.

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF \$144,000 FOR DRAINAGE FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR RESERVE REDUCTION.

Motion: Approve
Made By: Councilmember Hammann
Seconded By: Councilmember Tollett
Vote: **Motion carried** unanimously by all present

5. Old Business

5.1 Hear a presentation and update on short-term rental ordinance and permit.

City Manager Gayle Cook presented an update. See attachment A.

6. Routine Business

6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, TxDOT SH 146 Expansion Project(s), Port Houston Rail Spur Project, Seabrook CIP Projects, Grants, and CenterPoint Substation.

City Manager Gayle Cook presented the update. See attachment B.

6.2 Establish future meeting dates and agenda items.

City Secretary Rachel Lewis stated the next meeting was scheduled for January 16, 2024 at 6:00 pm.

Motion: To adjourn
Made By: Councilmember Hammann
Seconded By: Councilmember Tollett
Vote: **Motion carried** unanimously by all present.



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Council was adjourned at 6:48 pm.

APPROVED: _____
Thom Kolupski, Mayor

DATE: _____

ATTEST: _____
Rachel Lewis City Secretary