

1 The Open Space and Trails Committee met on Thursday, June 6, 2019 at Seabrook City Hall, 1700
2 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed
3 below.

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5 THOSE PRESENT WERE:

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 David Popken (Absent)	Member
12 Heather Cable	Member
13 Kevin Padgett	Public Works Director
14 Sean Landis	Deputy City Manager
15 Stephanie Martinez	Executive Administrative Assistant
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17 Chair Helen Burton called the meeting to order at 5:00 p.m.

18 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

19 Vice-Chair Antrobus stated that she attended the North Prairie Conference in the beginning
20 of June and requested that this item be added to the Action Item Checklist.

21 **2. COMMITTEE BUSINESS**

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23 **2.1 Update on recent and ongoing park activities and improvements from Committee** 24 **members, and park reports from Committee Park Checks. (Committee)**

25 Member Harper requested that Baybrook Park be added to the next Quarterly Report to
26 Seabrook City Council so that Council can see all the changes made.

27 The windows at the Carothers greenhouse need to be opened for the plants to have some
28 airflow.

29 **2.2 City Staff update.**

30 Public Works Director, Kevin Padgett, notified the Committee that the City was denied the
31 trail extension grant but was encouraged to apply again at a later time.

32 **2.3 Discussion and approval of the Action Item Checklist. (Committee)**

- 33 • *Volunteers:* The Committee Members gave their volunteer hours to Chair Burton
34 during the meeting to keep records current.
- 35 • *Birding Event:* The bird count held on May 4, 2019 was well attended. More signage
36 is needed during the bird count to help guide any attendees who arrive late. The

37 birding seminar held on May 16, 2019 at the Public Works facility over birding
38 migration was also well attended

- 39 • Mile Maker Trail Map: No updated information at the time.
- 40 • Seabrook Prairie: No updated information at the time.
- 41 • Seed Library and Community Garden: The seed library is up and running, they are
42 now accepting seeds. The library is eager to start a community garden.
- 43 • Woodlands Regeneration: No updated information at the time.
- 44 • Irrigation System at Pine Gully: No updated information at the time.
- 45 • Specific Bird Feeder Removal: The bird feeder located in the parking lot of Robinson
46 Park has been removed and will be replaced when a Scout is needing a project to do.
- 47 • Recycling Flyer: No updated information at the time.
- 48 • Carothers Coastal Gardens Task Force: Deputy City Manager, Sean Landis, stated
49 that he met with Member Popken – Chair of the Task Force, Seabrook Council
50 Member Hammann, and Public Works Director, Kevin Padgett to strategize about the
51 first Task Force meeting in July. Member Popken wrote the Task Force with
52 information about what to expect at the first meeting. The first Task Force meeting
53 will be more of a procedure meeting. A tabulation of what the facility was used for
54 will be discussed along with all initial presentations made by City staff. Member
55 Popken was given the Master Plan for Carothers to present to the Task Force.
56 Recently, Seabrook City Council passed a Resolution that truly defines the scope of
57 work the Task Force should work on.

58 Operationally, the City of Seabrook has stopped manicuring and just started during a
59 general mow of the property. Worker hours are not being tracked at the moment.

- 60 • Keep Texas Beautiful: The City and Open Space and Trails Committee members are
61 continuing their education with Keep Texas Beautiful.
- 62 • Texas Park and Wildlife: The grant application was denied.
- 63 • TPWD Bird Conservation Grant: The Committee awaits the results of a grant
64 application.
- 65 • TxDOT SRTS Sidewalk Grant: Recently, City staff visited the TxDOT office to get
66 insight as to what is needed to apply for this grant. City staff is awaiting letters of
67 support from the surrounding schools and library for the grant submission.
- 68 • Trail lighting: This project is currently ongoing.
- 69 • Expansion of Parking at Robinson Park: The parking lot is expanded per the design
70 of our City Engineer. 11 parking spots are available and a coral fence and curb stops
71 have been added. A LED light will be installed soon.

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73 **2.4 Approve the minutes of the May 2, 2019 Open Space and Trails Committee meeting.**
74 **(Martinez)**

75

76 Motion was made by Member Harper and seconded by Member Cable

77 To approve the minutes of the May 2, 2019 Open Space and Trails Committee meeting

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79 MOTION CARRIED BY UNANIMOUS CONSENT

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81 **2.5 Establish future meeting dates and agenda items.**

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83 By Committee consensus, the next meeting will be July 11, 2019 due to the Fourth of July
84 holiday falling on the first Thursday of the month.

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86 Item requested to be added to the Action Item Checklist is:

- 87
 - North American Prairie Conference

88 Upon motion duly made, the meeting was adjourned at 5:34 p.m.

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Helen Burton,
Chair

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Stephanie Martinez,

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Executive Administrative Assistant