



Agenda Briefing

Date of Meeting: 07/16/2019

Submitting Department: Emergency Services

Date Submitted: 07/10/2019

Prepared By: Brad Goudie

Presenter: Brad Goudie

Will there be a guest/visitor presenter who is not an employee? Yes No

Guest/Visitor Presenter's first and last name:

Subject:

Approve purchase of new ambulance

Agenda Briefing Form
Page 2

Type of Item:

Ordinance

Public Hearing

Resolution

Discussion & Direction

Contract/Agreement

Other :

Executive Summary:

Approve the purchase of a new ambulance. Vehicle will be 2020 Frazer ambulance mounted on Ford F450 Gasoline chassis. Purchase amount equal to \$227,235.00. Total include additional capital equipment budgeted out of separate line item than vehicle.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form
Page 3

Background/Issue (What prompted this need?):

City council approved the City of Seabrook establishing a city operated EMS service. This is part of the start up acquisitions.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form
Page 4

Budget Analysis/Funding Comments:

This purchase is through a contract with the Houston Galveston Area Council (HGAC) Purchasing Cooperative and did not require the publication of the bid process.

Expenditure Required: \$ 227,235.00

Budgeted? **Yes** **No**

If yes, Budgeted Amount: \$ 255,000

Source of Funds/Funding Account: 240-6010 General Funds

If not budgeted and approved, the following will be included in the next Budget Amendment:

Addition to Revenue Account: \$

Addition to Expenditure Account: \$

1295 Form Required? **Yes** **No**

Name of Applicant (if applicable):

Legal Description/Location (if applicable):

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form
Page 5

Supporting Materials Attached:

- | | | |
|----------|----|----|
| 1. Quote | 4. | 7. |
| 2. | 5. | 8. |
| 3. | 6. | 9. |

Recommended Placement on Agenda: NEW BUSINESS

Recommended Action:

Approve purchase

**REVIEWED AND APPROVED BY:
(as appropriate)**

Brad Goudie

7/10/2019

Department Director

Date

Michael Gibbs

7/12/2019

Finance Director

Date

City Attorney

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Agenda Briefing Form
Page 6

Sean Landis

7/12/2019

Deputy City Manager

Date

Yvette Cook

7/12/2019

City Manager

Date

Please add any other documents for your item here, instead of placing them in the AGENDAS folder in the P drive. Just click on the paperclip icon to the right and upload any documents you have for your item.



For example: Ordinance, Ordinance Attachment, Monthly Report, Spreadsheet, etc.)

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.