



Agenda Briefing

Date of Meeting: July 16, 2019

Submitting Department: City Manager

Date Submitted: July 11, 2019

Prepared By: Gayle Cook, City Manager

Presenter: Gayle Cook, City Manager

Will there be a guest/visitor presenter who is not an employee? **Yes** **No**

Guest/Visitor Presenter's first and last name:

Subject:

Consider and take appropriate action on the termination of contract with the Clear Lake Emergency Medical Corp (CLEMC) effective September 30, 2019 and approval of submittal of 90 day notification letter.

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Type of Item:

Ordinance

Public Hearing

Resolution

Discussion & Direction

Contract/Agreement

Other :

Executive Summary:

The City of Seabrook's current emergency medical services provider is Clear Lake Emergency Medical Corp ("CLEMC") as secured per the agreement effective October 1, 2008. The attached agenda item is to request council direction on possible submission of a 90 day termination notice.

The city has previously approved a direction to secure capital equipment and submit operational proposal in the FY 2019-20 budget for a new city EMS Department. The action item would notice our current provide as per the agreement.

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Background/Issue (What prompted this need?):

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

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Budget Analysis/Funding Comments:

Expenditure Required: \$ N/A

Budgeted? Yes No

If yes, Budgeted Amount: \$

Source of Funds/Funding Account:

If not budgeted and approved, the following will be included in the next Budget Amendment:

Addition to Revenue Account: \$

Addition to Expenditure Account: \$

1295 Form Required? Yes No

Name of Applicant (if applicable):

Legal Description/Location (if applicable):

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Supporting Materials Attached:

- | | | |
|--------------------------------------|----|----|
| 1. CLEMC Contract Eff 10/1/08 | 4. | 7. |
| 2. | 5. | 8. |
| 3. | 6. | 9. |

Recommended Placement on Agenda: **NEW BUSINESS**

Recommended Action:

Approval to the termination of the agreement with CLEMC effective September 30, 2019, and submittal of a 90 day written notice to CLEMC.

**REVIEWED AND APPROVED BY:
(as appropriate)**

7/11/2019

Department Director

Date

Finance Director

Date

City Attorney

Date

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Deputy City Manager

Date

City Manager

Date

Please add any other documents for your item here, instead of placing them in the AGENDAS folder in the P drive. Just click on the paperclip icon to the right and upload any documents you have for your item.

For example: Ordinance, Ordinance Attachment, Monthly Report, Spreadsheet, etc.)

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