



## *Agenda Briefing*

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**Date of Meeting:** 8/20/2019

**Responsible Department:** Utility Billing

**Presenter:** Michael Gibbs

**Briefing Prepared By:** Michael Gibbs

**Strategic Focus Area:** Engage and Inform Public

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**General Information / Subject:**

Quarterly investment report April through June 2019.

**Executive Summary / Background:**



**All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.**

**Funding / Fiscal Information:**

**Account Number:**



**Amount Budgeted:**



**Amount Requested / Required:**



**Funding Source (if not budgeted):**



**Supporting Materials Attached:**

Interlocal Agreement

**Prior Action / Review by Council, Boards, Commissions:**



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**Staff Recommendation:**



**REVIEWED AND APPROVED BY:  
(as appropriate)**

DocuSigned by:  
*Michael Gibbs*  
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Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
HR Director, if needed

\_\_\_\_\_  
Date

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IT Director, if needed

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Date

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Finance Director, if needed

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Date

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Deputy City Manager, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

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