



Agenda Briefing

Date of Meeting: 8/20/2019

Responsible Department: Economic Development

Presenter: Paul Chavez

Briefing Prepared By: Pat Patel

Strategic Focus Area: Economic Growth

General Information / Subject:

EDC Staffing Services Agreement for fiscal year 2019-2020. This is an annual agreement that has been approved by EDC on August 8, 2019 in an amount not to exceed \$242,293.

Executive Summary / Background:

EDC Staffing Services Agreement for fiscal year 2019-2020. This is an annual agreement that has been approved by EDC on August 8, 2019 in an amount not to exceed \$242,293.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: 707-6250

Amount Budgeted: \$242,293

Amount Requested / Required:

Funding Source (if not budgeted):

[Redacted]

Supporting Materials Attached:

Agreement



Prior Action / Review by Council, Boards, Commissions:

Seabrook EDC Board approved this on August 8, 2019 for fiscal year 2019-2020.

[Redacted]

Staff Recommendation:

To approve the EDC Staffing Services Agreement for fiscal year 2019-2020. This is an annual agreement that has been approved by EDC on August 8, 2019 in an amount not to exceed \$242,293.

**REVIEWED AND APPROVED BY:
(as appropriate)**

DocuSigned by:
Pat Patel
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Administrative Assistant

8/13/2019

Date

DocuSigned by:
Paul Chavez
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Department Director

Date

IT Director, if needed

Date

Finance Director, if needed

Date

Deputy City Manager, if needed

Date

DocuSigned by:
Sean Landis for Gayle Cook
8D524E40D42B498...

City Manager

Date

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