



## *Agenda Briefing*

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**Date of Meeting:** 09/03/2019

**Responsible Department:** Economic Development

**Presenter:** Paul Chavez

**Briefing Prepared By:** Pat Patel

**Strategic Focus Area:** Economic Growth

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**General Information / Subject:**

Joint Resolution 2019-18 for Professional Consulting Services for Retail Recruitment.

**Executive Summary / Background:**

Joint Resolution 2019-18 for Professional Consulting Services for Retail Recruitment. This allows for hiring of an independent consultant for services for retail recruitment to be included in EDC projects fund budget line item 707-5617 and 707-5227 for fiscal year 2019-2020. This "Project" was noticed in the City's newspaper on July 18, 2019 and posted on the City bulletin boards on July 18, 2019. Public Hearing for this "Project" was held August 8, 2019. The EDC Board approved this Resolution on August 8, 2019.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

**Funding / Fiscal Information:**

Account Number: 707-5617 and 707-5227

Amount Budgeted:

Amount Requested / Required:

Funding Source (if not budgeted):

**Supporting Materials Attached:**

Resolution



**Prior Action / Review by Council, Boards, Commissions:**

The EDC Board reviewed and approved this Joint Resolution 2019-18 on August 8, 2019.

**Staff Recommendation:**

To approve the Joint Resolution 2019-18 for Professional Consulting Services.

**REVIEWED AND APPROVED BY:  
(as appropriate)**

DocuSigned by:  
*Pat Patel*  
5C4F6EF10945497...

Administrative Assistant

07/30/2019

Date

DocuSigned by:  
*Paul Chavez*  
2C778CBF91A34DA...

Department Director

08/01/2019

Date

IT Director, if needed

Date

Finance Director, if needed

Date

Deputy City Manager, if needed

Date

DocuSigned by:  
*Sean Landis* for Gayle Cook  
8D524E40D42B498...

City Manager

08/01/2019

Date

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