



Agenda Briefing

Date of Meeting: 09/03/2019

Responsible Department: Economic Development

Presenter: Paul Chavez

Briefing Prepared By: Pat Patel

Strategic Focus Area: Economic Growth

General Information / Subject:

The Retail Strategies Professional Services Agreement. Consulting services, research, real estate analysis, retail recruitment, and updates provided for fiscal year 2019-2020 in an amount not to exceed \$45,000 with the option to extend the agreement for another two years at \$40,000 per year.

Executive Summary / Background:

The Retail Strategies Professional Services Agreement. Consulting services, research, real estate analysis, retail recruitment, and updates provided for fiscal year 2019-2020 in an amount not to exceed \$45,000 with the option to extend the agreement for another two years at \$40,000 per year.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: 707-5227

Amount Budgeted: \$45,000

Amount Requested / Required:

Funding Source (if not budgeted):

[Redacted]

Supporting Materials Attached:

Agreement



Prior Action / Review by Council, Boards, Commissions:

The EDC Board reviewed and approved the Retail Strategies Agreement on August 8, 2019 for fiscal year 2019-2020 in an amount not to exceed \$45,000.

[Redacted]

Staff Recommendation:

To approve the Retail Strategies Professional Services Agreement for fiscal year 2019-2020 in an amount not to exceed \$45,000.

**REVIEWED AND APPROVED BY:
(as appropriate)**

DocuSigned by:
Pat Patel
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8/13/2019

Administrative Assistant

Date

DocuSigned by:
Paul Chavez
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08/11/2019

Department Director

Date

IT Director, if needed

Date

Finance Director, if needed

Date

Deputy City Manager, if needed

Date

DocuSigned by:
Sean Landis for Gayle Cook
8D524E40D42B498...

08/11/2019

City Manager

Date

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