



Agenda Briefing

Date of Meeting: January 7, 2020

Responsible Department: Economic Development

Presenter: Paul Chavez, Director of Economic Development

Briefing Prepared By: Pat Patel, EDC/Planning Administrative Asst.

Strategic Focus Area: Economic Growth

General Information / Subject:

Addendum 2019-1 for WMF Investments "Retail At The Commons". Project extension request granted by EDC Board at the December 12 meeting. Extension granted until April 1, 2020.

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Executive Summary / Background:

Addendum 2019-1 for WMF Investments "Retail At The Commons". Project extension request granted by EDC Board at the December 12 meeting. Extension granted until April 1, 2020.

Funding / Fiscal Information:

Account Number: 707-5620 Community Development Incentives

Amount Budgeted: \$64,162.75

Amount Requested / Required: \$64,162.75

Funding Source (if not budgeted):

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Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

The EDC Board approved a 6 month project extension date of April 1, 2020. If applicant does not meet the deadline, then the applicant has to re-apply for the incentive.

Staff Recommendation:

To approve Addendum 2019-1 for the project completion date to April 1, 2020.

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REVIEWED BY: (as appropriate)

 _____ City Manager	_____ Deputy CM	 _____ Finance	_____ HR	_____ IT
_____ PD	_____ Emer Svcs	_____ City Sec	 _____ EDC	_____ Bldg
_____ PW	_____ Court	_____ Visitor Relations		

**APPROVED BY:
(as appropriate)**

DocuSigned by:

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Preparer or Department Director

12/17/2019

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

DocuSigned by:
Paul Chavez
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EDC Director, if needed

12/17/2019

Date

Emergency Services Director, if needed

Date

DocuSigned by:
Michael Gibbs
DAE0009BB7004D9...

Finance Director, if needed

12/17/2019

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

DocuSigned by:
Joseph Cook
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City Manager

12/17/2019

Date