



Agenda Briefing

Date of Meeting: January 21, 2020

Responsible Department: Public Works

Presenter: Brian Craig City Engineer and Assistant Director of Public Works

Briefing Prepared By: Brian Craig

Strategic Focus Area: Well Maintained Infrastructure

General Information / Subject:

Baywood Street sanitary sewer extension

Executive Summary / Background:

Public works reviewed and approved plans, oversaw construction and testing of 340 LF of gravity sanitary sewer extension along Baywood Drive to serve proposed Baywood Place (9 lots).

Funding / Fiscal Information:

Account Number: NA

Amount Budgeted: NA

Amount Requested / Required: NA

Funding Source (if not budgeted):

NA

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

None

Staff Recommendation:

Approve the acceptance of newly installed public infrastructure.

REVIEWED BY: (as appropriate)

City Manager

Deputy CM

Finance

HR

IT

PD

Emer Svcs

City Sec

EDC

Bldg

PW

Court

Visitor Relations

**APPROVED BY:
(as appropriate)**

DocuSigned by:
Brian Craig
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1/9/2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

DocuSigned by:

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1/16/2020

City Manager

Date