



Agenda Briefing

Date of Meeting: February 4, 2020

Responsible Department: Legislative

Presenter: Robin Lenio

Briefing Prepared By: Robin Lenio

Strategic Focus Area: Engage and Inform Public

General Information / Subject:

Pursuant to City Charter and Texas Constitution and State Statute, a home rule city has the authority to amend its Charter every five years by submitting charter amendment propositions to the voters of the City.

Executive Summary / Background:

The last Seabrook Charter Amendment Election was conducted in May 2015.

Funding / Fiscal Information:

Account Number: n/a

Amount Budgeted: n/a

Amount Requested / Required: n/a

Funding Source (if not budgeted):

N/A

Supporting Materials Attached:

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation:

Staff recommends approving Ordinance 2020-07 to call the special Charter Amendment election for May 2, 2020.

REVIEWED BY: (as appropriate)

City Manager

Deputy CM

Finance

HR

IT

PD

Emer Svcs

City Sec

EDC

Bldg

PW

Court

Visitor Relations

**APPROVED BY:
(as appropriate)**

Preparer or Department Director

Date

Building Official, if needed

Date

DocuSigned by:
Robin Lenio
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1-24-20

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

City Manager

Date

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