



Agenda Briefing

Date of Meeting: 3/17/2020

Responsible Department: Finance

Presenter: Belt, Harris Pechacek Auditing Firm

Briefing Prepared By: Mike Gibbs

Strategic Focus Area: City Services

General Information / Subject:

Belt Harris Pechacek is the outside auditing firm currently engaged in performing an audit on the City of Seabrook's annual financials. They will be presenting the results of the City's Comprehensive Annual Financial Report (CAFR) for FY2018-2019 financials. Questions are welcome from mayor and council.

A secondary, follow-up agenda item will be to Accept the Audit and Comprehensive Annual Financial Report (CAFR) for FY 2018-2019.

Comments from City Manager, if any:

Executive Summary / Background:

For City Manager Comments, if any:

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number:

Amount Budgeted:

Amount Requested / Required:

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

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Staff Recommendation:

**APPROVED BY:
(as appropriate)**

DocuSigned by:
Michael Gibbs
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3/08/2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

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Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

DocuSigned by:

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3/10/2020

City Manager

Date

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