

**CITY OF SEABROOK
RESOLUTION NO. 2020-08**

ADOPTION OF THE CITY OF SEABROOK
ELECTRONIC SIGNATURE POLICY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS,
ADOPTING AN ELECTRONIC SIGNATURE POLICY FOR THE CITY OF
SEABROOK

WHEREAS, the City Council wishes to establish an administrative policy and procedure for signing documents and records that promotes paperless processing, reduces the reliance and cost of paper transactions, and allows quicker access to documents; and

WHEREAS, the City Council's goal is to increase efficiency, increase transparency, improve compliance and data integrity, and lower transaction costs; and

WHEREAS, the City Council recognizes that electronic signatures are becoming a routine way of conducting business and that formal rules for governing the use of electronic signatures are necessary; and

WHEREAS, Texas Government Code, Section 2054.060 requires that "a digital signature may be used to authenticate a written electronic communication sent to a local government if it complies with rules adopted by the governing body of the local government".

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Seabrook formally adopts an Electronic Signature Policy as shown on Exhibit A which is hereby attached and made part of this resolution.

AND IT IS SO ORDERED

PASSED, APPROVED AND ADOPTED THIS 21ST DAY OF APRIL, 2020.

Thomas G. Kolupski
Mayor

ATTEST:

Robin Lenio, TRMC
City Secretary