

City of Seabrook, Texas

Annual Operating Budget

Fiscal Year 2019-2020



"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

City of Seabrook
Fiscal Year 2019-2020
September 17, 2019

"This budget will raise more revenue from property taxes than last year's budget by an amount of \$540,448, which is a 8.46 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$164,488."

The members of the governing body voted on the budget as follows:

FOR:	Thom Kolupski	Mayor
	Natalie Picha	Mayor Pro Tem
	Ed Klein	Council Member Position 1
	Laura Davis	Council Member Position 2
	Jeff Larson	Council Member Position 3
	Joe Machol	Council Member Position 6
AGAINST:	None	
PRESENT and not voting:		
ABSENT:	Buddy Hammann	Council Member Position 5

Property Tax Rate Comparison

	2019-2020	2018-2019
Property Tax Rate:	\$0.551983/100	\$0.551983/100
Effective Tax Rate:	\$0.518336/100	\$0.518336/100
Effective Maintenance & Operations Tax Rate:	\$0.378565/100	\$0.378565/100
Rollback Tax Rate:	\$0.557694/100	\$0.557694/100
Debt Rate:	\$0.148844/100	\$0.148844/100

Total debt obligation for City of Seabrook secured by property taxes: \$2,852,170



(This page intentionally left blank.)

Annual Operating Budget

City of Seabrook

Seabrook, Texas

Fiscal Year Ending September 30, 2020

Listing of City Officials

Elected Officials

Mayor	Thom Kolupski
Council Member Position 1	Ed Klein
Council Member Position 2	Laura Davis
Council Member Position 3	Jeff Larson
Council Member Position 4, Mayor Pro Tem	Natalie Picha
Council Member Position 5	Buddy Hammann
Council Member Position 6	Joe Machol

Appointed Officials

City Manager	Gayle Cook
Deputy City Manager, Community Development Director	Sean Landis
City Secretary	Robin Lenio
Police Chief	Sean Wright
Director of Human Resource	Yesenia Garza
Director of Finance	Michael Gibbs
Director of Communication	LeaAnn Peterson
Director of Public Works	Kevin Padget
Director of Information Technology	George Szakacs
Municipal Judge	Dick Gregg
Director of Court Administration	Jessica Ancira
Director of Emergency Services	Brad Goudie
Director of Emergency Management	Jeff Galyean
Director of Seabrook Economic Development	Paul Chavez



From left to right, standing are Councilman Joe Machol, Councilman Jeff Larson, Councilman Buddy Hammond, and Councilman Ed Klein, seated are Mayor Pro Tem Natalie Picha, Mayor Thom Kolupski and Councilwoman Laura Davis.



(This page intentionally left blank.)

Table of Contents

Budget Message	1
2019 Strategic Plan	8
Organizational Chart	12
History of City	13
Location and Amenities	16
Guide to Using the Budget	19
Budget Calendar	20
Tax Ordinance	22
General Fund Budget Ordinance	25
Combined Summaries and Charts	26
Ad Valorem Tax Rate Analysis	38
Operating Budget	
GENERAL FUND	
General Fund Multi-Year	41
General Fund Revenues	43
Legislative Department	45
Administration Department	50
Information Technology	66
Emergency Management	70
Non-Departmental	75
Public Safety Department	77
Animal Control	83
DOT (Commercial Enforcement)	88
Emergency Services (Fire)	93
Emergency Medical Services	96
Parks & Recreation Department	100
Public Works Department	106
Community Development	112
Municipal Court	120
Hurricane	125
ENTERPRISE FUND	
Enterprise Multi-Year	126
Water Department	128
Utility Billing	135
Sewer Department	139
Sanitation Department	146
Debt Service Requirements	149
SPECIAL REVENUE FUNDS	
Debt Service Fund	150
Hotel/Motel Fund	156
State Seizure Fund	158



Law Enforcement Education Fund	160
Child Safety Programs Fund	163
Federal Seizure Fund	166
Step Fines Fund	169
Public Safety Fund	172
Carothers Coastal Gardens Fund	174
Park Improvement Fees Fund	177
Animal Shelter Donations Fund	180
Municipal Court Security Fund	183
Municipal Court Time Payment Fund	186
Municipal Court Technology Fund	189
Public Safety Vehicle & Replacement Fund	192
PEG Fund	195
General Enterprise Vehicle & Equipment Replacement Fund	198
Budget Stabilization Fund	201
Water Rate Stabilization Fund	202
CAPITAL PROJECT FUNDS	
Capital Impact Fees Fund	203
Fiber Optic Fund	207
Capital Improvements Fund	210
Capital Projects	214
COMPONENT UNITS	
Economic Development Corporation	226
Crime Control & Prevention District	231
Investment & Financial Policies	236
Glossary	256





SEABROOK
CITY MANAGER BUDGET MESSAGE
Fiscal Year 2019-20

September 30, 2019

Citizens of Seabrook
Mayor and City Council
Departmental Management Staff
City Staff

BUDGET OVERVIEW

Staff is pleased to present you with the balanced budget for the Fiscal Year 2019-20 (FY 20). The proposed budget is a commitment to maintaining the level of service and core community priorities such as public infrastructure and public safety.

The objective used in developing these budgets were to submit balanced budgets to the City Council; to do the best job possible of maintaining current excellent levels of service to the community; implement initiatives from the Strategic Plan and Comprehensive Master Plan and be prudent in our revenue estimates. The City's management team and staff have put together operating budgets that include capital expenditures that address comprehensive plans while fulfilling the desire of the people who live, work and play in our city.

Included within the comprehensive budget there are a number of special revenue funds and capital project funds that have expenditures that are associated to a capital improvement project within the Capital Improvements Plan (CIP). This updated plan was presented on July 23, 2019, before City Council. With the current debt rate of \$.1488, the proposed participating projects with a 50% match with Harris County would total approximately \$3,106,975 would not change the debt rate, if new debt is issued. Council will be addressing a possible bond election after the beginning of the fiscal year for May 2020.

In the General Fund as presented, the budget represents a balanced budget includes \$964,899 of prior year surplus funds. The prior year surplus transfer is for projects that were not completed at the close of the following fiscal year. The budget maintains and, in a few areas, enhances the current level of service. Having already reduced revenues in prior years with anticipation of the SH 146 expansion project and its impacts, operating expenditures have been minimized in preparation for several years.



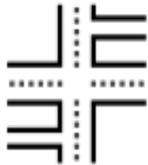
STRATEGIC PLAN

This year City Council, staff and members of boards attended a strategic planning session to review the plan that was last revised in 2018 and to evaluate any updates or revisions to the plan. With this session, the following Focus Areas were refined and developed:

Vision: Seabrook is a sustainable, energetic and beautiful coastal community that embraces environmental stewardship, fosters safe neighborhoods and promotes tourism and economic diversity.

Mission: The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life.

**1. Provide
Well-maintained
Infrastructure**



**5. Engage &
Inform Public**



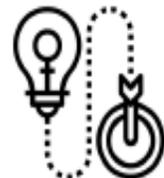
**2. Public
Safety**



**3. Economic
Growth**



**4. City
Services**



BUDGET GUIDELINES

This fiscal year, the trend in sales tax in correlation with the SH 146 Expansion project now has been experienced with the loss of the forecasted 76 businesses. Preliminary tax appraisals on the acquisition land by TxDOT for the expansion project also has been assumed on the majority of the tracts. With anticipated new values, an increase of \$395,605 in the Ad Valorem revenue is reflected.

The City of Seabrook budget document is prepared in accordance with best practices established by the Government Finance Officers Association (GFOA) to receive their Distinguished Budget Presentation Award. The city's budget document has received this award for the past several decades.

PROPERTY TAX RATE

The tax rate for FY20 is at .551983 per \$100 valuation; this rate is the effective tax rate based on the existing properties and the valuation.

This rate is based on a total assessed taxable value of \$1.4 billion before protests. The city continues to experience growth in overall taxable property values both in existing and new improvements. The tax rate is comprised of two components, the Maintenance and Operations rate (M&O) and the Debt rate. This year's proposed tax rate is .403139 for the M&O rate .148844 for the Debt rate for a total tax rate of .551983/100.

GRANTS AND PUBLIC ASSISTANCE

Public Assistance FEMA

As we close FY19, the city continues to work with FEMA to close out Hurricane Harvey and Hurricane Ike with outstanding receivable of approximately \$213,000 combined.

Hazard Mitigation Grant Program (HMGP)

The city has made a formal application for the Retrofit of the Wastewater Treatment Plant to the Pine Gully location behind the Public Works facility. The city will have approximately \$8,000,000 contribution responsibility. As part of the Capital Improvement Program (CIP), the city was on track to begin a Phase 1A of the relocation of the plant and resources of \$4,400,000 had been approved and restricted. If the city is approved for the grant, the remaining portion of the local match will be a possible item for electors in May 2020 election.

BUDGET PRIORITIES

The city's top priority is to preserve and enhance the high quality of life Seabrook residents have come to expect. The FY20 budget provides the financial resources necessary to meet these expectations.

New – Emergency Medical Services (EMS) Department

Since the incorporation of the city, EMS Services have been provided by Clear Lake Emergency Medical Corporation (CLEMC). Met with a significant increase in the proposal by the agency, the city analyzed bringing this service within the city. After financial and operation presentation to the city council, it was approved to begin a new department for EMS. The department will include six (6) paramedics, three (3) of which will serve as Shift Supervisors. Leadership and direction of this department will be under the Director of Emergency Services.

Fleet Replacement Fund – (General and Enterprise Funds) and (Public Safety)

FY20 budget continues to fund two vehicle and equipment replacement funds. One being a fund for our Public Safety Departments and the second for the Public Works and Administrative Departments. This program also ensures that future fiscal years are not faced with balloon expenditures unexpectedly when multiple vehicles are past their expected life cycle.

Compensation and Personnel

Public Safety

After the annual salary market review in our region, the pay matrix all positions in the Public Safety Departments were increased. The FY20 budget includes Pay Grade Adjustments to the positions of: Lieutenant, Sergeant and Police Officer. In addition to the grade adjustments, a 2.5% Step Pay Plan on employee's anniversary date was approved and included on those dates.

General and Enterprise Funds

General and Enterprise Fund positions are also reviewed annually against the regional and local salary surveys conducted. The proposed budget includes an annual increase on each non civil service employee's anniversary date in the amount of 2.5% as part of the Step Pay Plan.



Personnel Changes

Public Safety (General Fund)

The Public Safety Department reflects a fully funded Police Officer position previously not funded. A new Traffic Sergeant position is new to this budget and will have supervision and program development duties for increase of volume and traffic issues during the peak times and with the extended construction of SH 146 Expansion project. A split Police Officer position was also funded for a Bailiff and Community Relations position. Funded equally by Public Safety and Municipal Court, this position will serve in Municipal Court during court and out of court for other services.

Emergency Services and Emergency Management (General Fund)

During FY20, the city will experience the retirement of the Director of Emergency Management. With this change, the budget reflects a new position of Fire Marshal. This position was previously in last fiscal year to share duties with Bailiff and this could not be recruited. The city continued with fire marshal duties as a contracted service throughout FY19. The new proposed full time position will serve for marshal duties in addition to emergency management services. The position financially is a split position between Emergency Services and Emergency Management.

Parks (General Fund)

With the ever increasing scope to the Parks Division, a position was reorganized to establish a Maintenance Worker I/Aquatics Technician position. Division of duties to establish management over a continual annual maintenance plan for the city pool and equipment will ensure efficient services to this asset.

Administration (General Fund)

This fiscal year a reorganization was proposed that eliminated the Administrative position of Management Assistant to the City Manager. With this change, a new position of Multimedia Developer was introduced and approved. Additionally, the Finance Division will also introduce a new position as Accounting Manager. This position will serve also as a backup for the Director of Finance.

Benefits

The city looks at our benefit packages for our employees and understands that the sustainability of plans and costs are critical not only to the success of budgeting but recruitment. The city went back out to market again a full proposal for healthcare and dental.

The healthcare coverage final proposal reflected an overall -3.5% decrease and the dental coverage had a 1.5% increase.

FIRE AND EMERGENCY MEDICAL SERVICES

The City of Seabrook continues to be committed to providing first class service to our citizens through our contract with the Seabrook Volunteer Fire Department.

- 1 The city is currently on a month to month contract with SVFD.
- 2 This budget reflects the annual contract amount under Emergency Services Department.
- 3 The Emergency Services Department budget funds all of the debt for the newly approved fire truck approved in November 2014.
- 4 The budget recognizes debt requirements for Station 1 and the land.
- 5 The budget funds all of the maintenance and insurance for Station 1.

CAPITAL IMPROVEMENT PROGRAM (CIP)

ENTERPRISE FUND

The proposed proprietary funds (utilities) budget still reflects current water and sewer rates based on the Seabrook 2014 Utility Rate Study as per the Master Fee schedule. The city is currently in the 2019 Water and Sewer Rate Study that will work in coordination with the renegotiation of the water contract with the City of Pasadena. Over the past five years incremental rate increases per the 2014 Plan have been implemented in preparation for an anticipated rate increase on the renegotiated contract before the expiration in 2028.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY 2020 proposed budget continues moving towards identifying more funding options for high priority capital projects. Fund 28 was created in FY 2018 for the establishment of funding capital improvements, equipment, facilities or any other project within the CIP. The fund is a comprehensive fund allowing for monies to be accepted from the General Fund, Enterprise Fund, Grants or Special Funds.

Proposed Projects Include:

- | | |
|---|--|
| W6 – Old Seabrook Water Line Improvements | Impact and Enterprise Fund |
| W7 – SH 146 Water Line Relocations | State Infrastructure Bank and Enterprise |
| W11 – Friendship Park Water Tank Rehab | Impact |
| W13 – Chloramine Conversion | Enterprise Fund |
| W14 – NASA Rd 1 Water Line Improvements | Impact and Enterprise Fund |



W17- Pine Gully Water Line Improvement	Enterprise
W18- Hester Gully Water Line Improvement	Enterprise
WW8 – SH 146 Sanitary Sewer	State Infrastructure Bank and Enterprise
WW9 – Pine Gully WWTP Phase 1A	2016A CO and Impact
*D2 – El Mar Ditch HCFCB Bonds	50/50 Cost Split with Harris County
D9 – Du Lac Trace and Water Way Outfalls	Fund 28 Capital Projects
*D11-Seascape Subdivision HCFCB Bonds	50/50 Cost Split with Harris County
*D12- Baybrook Subdivision HCFCB Bonds	50/50 Cost Split with Harris County
FAC1-SCADA System Upgrades	2016 CO
FAC7-Public Safety Inspection Area (SH 146)	Fund 28 Capital Projects
FAC9-City Hall and Council Chamber	Court Security Fund
Security Remodel	

In closing, I would like to acknowledge the teamwork, commitment, and assistance of all of our elected officials and management staff. I am particularly grateful to Michael Gibbs, Director of Finance and the entire Finance staff for their continuing commitment to excellence. Creating and maintaining a sustainable, balanced budget helps Seabrook provide for its critical and quality services for many years to come.

Thank You,

Gayle Cook
City Manager



Seabrook 2019 Strategic Plan

The Strategic Plan for the City of Seabrook was originally adopted in 2014 as a planning tool to assist the Mayor, City Council and Staff delivering the needs and desires to the Seabrook community. The Seabrook City Council utilizes the strategic planning process to help define the City's vision, mission and goals to be executed by staff. Specific objectives are identified as priorities for staff to help achieve the associated goal. City Council works with department heads, in developing the Strategic Plan. This team approach is critical to success, as it allows staff to better understand City Council's goals and vision for the City. In turn, staff can more successfully plan city projects and budgets to achieve the shared vision.

The latest strategic planning was held in preparation for the Fiscal Year 2020 Budget. Among other elements revisited during the process an additional item, Citizen Survey 2019 was reviewed, which served as bases for establishing new direction to serve the Seabrook public. The survey was analyzed in five Strategic Focus Areas (SFAs) during the 2019 workshop to pinpoint overall areas of focus in executing the City's vision. SFA's are broad points of focus to direct the skills and talents of our departments. The SFA's identified are 1) provide Well-maintained Infrastructure, 2) Public Safety, 3) Economic Growth, 4) City Services and 5) Engage & Inform Public.

Vision Statement

Seabrook is a sustainable, energetic and beautiful coastal community that embraces environmental stewardship, fosters safe neighborhoods and promotes tourism and economic diversity.

Mission Statement

The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life.

Focus Area-Provide Well-Maintained Infrastructure

Goal Pedestrian Connections

Objectives:

- 1) Add hybrid flashing beacons a pedestrian crossing
- 2) Trail connections
- 3) Safe routes to school sidewalk grant
- 4) Work with County on Repsdorph round-a-bout pedestrian signage/stripping
- 5) East/West SH146 connection

Metric

- # of Crossings
- Linear feet of trails
- Grant
- Additional signage

Goal: Waterfront Accessibility

Objectives:

- 1) Pine Gully and Carothers property use
- 2) Red Bluff bridge kayak launch
- 3) Boat Ramp Discussion

- Available access
- Project development
- Discussion progress

Goal: Transportation Network

Objectives:

- 1) Harris County Projects
- 2) Northside thoroughfares
- 3) Utility relocation TX DOT 146 expansion
- 4) Utility relocation Red Bluff expansion

- % Complete
- % Complete
- % Complete
- % Complete



- 5) Humble Road % Complete
- 6) Old SH146 Improvement % Complete

Goal: Utilities/Drainage

Objectives:

- 1) Harris County projects Project let
- 2) TXDOT SH146 utilities % Complete
- 3) Wastewater contract discussion Project let
- 4) Water contract discussions Rate/capacity acquired
- 5) Pasadena water interconnect-Port Road Project Completion
- 6) Water/Sewer Rate Study Project Completion

Goal: Parks

Objectives:

- 1) Parks Master Plan Update Plan completion
- 2) Safe Routes to School Grant Grant progress
- 3) TPWD trail grant-Port Berm Grant progress

Focus Area: Public Safety

Goal: Traffic Management

Objectives:

- 1) Traffic Enforcement Statistics
- 2) Reduce vehicular, pedestrian, bike accidents Reduce 10-15%
- 3) Educate community on traffic # of warnings, PSAs
- 4) Coordinate traffic response with other agencies Meetings
- 5) Officer training Sessions
- 6) Communication of traffic conditions Social media

Goal: Outreach

Objectives:

- 1) Presentations # of presentations
- 2) Public Service Announcements Social media posts
- 3) Existing community outreach programs Attendance
- 4) Special community events # of events

Goal: Emergency Preparedness

Objectives:

- 1) EMS Response Times Average response < 8 mins, 90% of time
- 2) Create professional image of new EMS Citizen Survey
- 3) Increase EMS Advanced Training 2 trainings per year
- 4) EMS Dispatch Average call processing time < 60 secs, 90% of time
- 5) SVFD Public Service Announcements # of PSAs
- 6) Fire Prevention 100% annual fire inspections on all commercial occupancies



Goal: Facility Security

Objectives:

- 1) Court Office Security
- 2) Court/Council Security
- 3) Establish access protocols for police department

Building renovation
Policy/building renovation
Protocol

Goal: Emergency/ Disaster Partnerships

Objectives:

- 1) Communication contact list
- 2) Establish/review resource agreements city-wide
- 3) Review and establish reimbursement policies
- 4) Establish policies related to mutual aid

Networking event
Engaged agreements
Review/new policies
of policies

Focus Area: Economic Growth

Goal: Increased Marketing Efforts on Commercial Districts

Objectives:

- 1) Develop branding campaign with distinct branding and signage for each district within the city: The Point, Old Seabrook
- 2) Development of entry signage/gateway into city
- 3) Support implementation of design enhancement recommendations as outlined in the Comprehensive Master Plan for Main Street

Advertising promotional
materials

Progress of signage
Implementation progress

Goal: Increase Awareness of Business Education Programming

Objectives:

- 1) Communicate marketing strategy opportunities through organizations, i.e. Chamber, BAHEP, Bay Area CVB
- 2) Communicate learning opportunities through organizations
- 3) Social Media

Partnership Contracts

SBA

Goal: Communicate Available Properties/Opportunities to Developers

Objectives:

- 1) Focus on innovative advertising and promotion of available properties
- 2) Develop a more consistent and strategic economic development voice across social media platforms to develop a greater awareness of economic development in the city
- 3) Social Media

Advertising reach

Advertising impressions

Goal: Business Recruitment and Retention

Objectives:

- 1) Target SH 146 corridor in retention & recruitment efforts
- 2) Identify & incorporate additional outreach partners for increased

Businesses retained &
recruited
of leads



collaboration, resource sharing and national reach

3) Real estate meetings

of meetings

Focus Area: City Services

Goal: Improvement & Development of Policies & Procedures

Objectives:

- 1) Develop Departmental/Divisional Policies
- 2) Compile standard operating procedures for job related tasks
- 3) Update employee handbook

Policy created
SOPs created
Update

Goal: Assessment/Improvement on the Utilization of Resources

- 1) Evaluate and provide training opportunities
- 2) Improve evaluation process
- 3) Provide departmental cross training
- 4) Research technology to assist with job functions
- 5) Contract with vendors to assist with job functions

of opportunities
New evaluation packet
Program development
Program development
Program development

Goal: Foster an Empowering Culture

Objectives:

- 1) Organizational branding (Vision & Mission Driven)
- 2) Getting creative with employee appreciation
- 3) Review of scheduling and flexibility
- 4) Promoting open communication

Communcions to employee
Program development
Policy development
Programs & communications

Focus Area: Engage & Inform Public

Goal: Evaluate and Restructure Communication Department

Objectives:

- 1) Develop community and visitor relations, 3 year engagement plan

Plan

Goal: Engage with and Educate Stakeholders

Objectives:

- 1) Development of online Seabrook Citizen University
- 2) Seabrook Love local promotional campaign

Program development
Website launch

Goal: encourage Community Participation

Objectives:

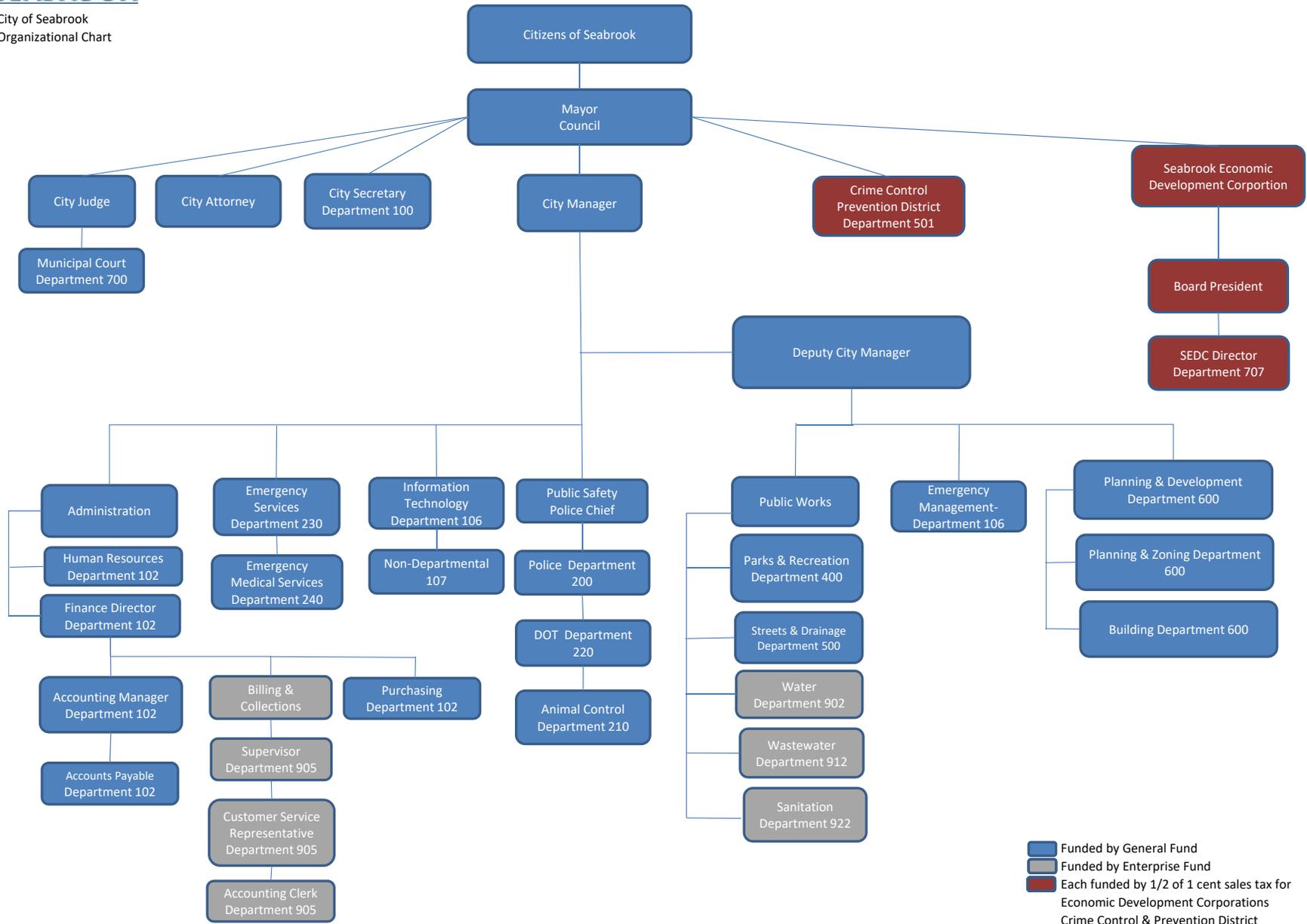
- 1) Volunteer recruitment and modification to volunteer program
- 2) Establishment of resident ambassador program

of new recruits
Program development





City of Seabrook
Organizational Chart



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations
■ Crime Control & Prevention District

History of Seabrook

Seabrook, Texas: the name alone beckons visitors. Seabrook is a small town on the Texas coast just 30 minutes south of downtown Houston. Residents and visitors alike treasure this vibrant community for its resort-style experiences along Clear Lake and Galveston Bay.

Over 12,000 people call Seabrook home, and why not? Seabrook's relaxed lifestyle, business-friendly climate and affordable waterfront property make it one of the country's most attractive areas to live, work and visit.

While Seabrook recently celebrated their 50th anniversary in 2011, historic records date back to 1832 when Ritson Morris, a native Virginian, obtained a league of land from the Mexican government. A portion of the land was purchased by Seabrook W. Sydnor in 1895 and a plat was filed with the Harris County Courthouse the following year.

In March 1903, the Seabrook Company of Houston filed a revised layout of the proposed Seabrook town site, which appealed to local farmers, fishermen and merchants. Some years later, in 1961, local leaders had the city incorporated.

In 1964, not long after the city became incorporated, a bridge was built between Kemah and Seabrook plus State Highway 146 was established as a four-lane highway. The bridge and highway allowed easy access to Seabrook along Galveston Bay and the small town began to grow considerably.

Quality of life in Seabrook is enriched by its coastal location. The Galveston Bay has a mixture of recreational and commercial resources that brings visitors from across the nation. Locals say visitors must taste the fresh seafood Seabrook has to offer; popular fish markets can be found throughout the city.

[Old Seabrook is a must see. Rich in history, Old Seabrook has an array of unique shops, fine dining and cozy bed and breakfast-style lodging. Speaking of breakfast, Seabrook Waffle Company is a great way to start the morning followed by shopping in Old Seabrook. Shoppers will find something for everyone!](#)

For those planning a vacation to the Texas Gulf, Seabrook is the perfect place to stay. Seabrook is conveniently located just minutes from several bay area attractions including the [Kemah Boardwalk](#) and [NASA Johnson Space Center](#). Seabrook is also just a short drive from the [Port of Galveston](#) for those planning to take a cruise.

The hotels in the area are top quality and offer their guests several amenities and even discounts to local attractions. [The Comfort Inn and Suites NASA](#), [Comfort Suites Seabrook](#), the [Hampton Inn](#), [La Quinta](#), [Quality Inn Yacht Club Basin](#) and the [Spring Hill Suites Houston](#) are just a few of the hotels in the area.

For those looking for bed and breakfast-style lodging, Seabrook has that, too. [The Beacon Hill Guest House Bed and Breakfast](#), the [Pelican's Nest](#), and the [Old Parsonage House](#) are some of Seabrook's finest B&Bs.

[Both residents and visitors enjoy the many parks and amenities Seabrook has to offer. Seabrook parks cover over 100 acres and include two boat ramps, two public pools, two splash pads, plus a 1,000-foot salt water fishing pier.](#)



For the outdoor enthusiast, Seabrook has an extensive [hike and bike trail system](#). The trail system connects several Seabrook parks and is perfect for those who enjoy nature. Each year in March, Seabrook is host to the [Lucky Trail Marathon](#). This two-day event is great for hard-core runners, but also includes fun activities for the whole family. The marathon is run on the Seabrook trail system, so runners not only enjoy a great fun run, but also get to take in Seabrook's scenic views.

Seabrook is a [bird lovers paradise](#), home to approximately three hundred diverse species. As listed on the [Great Texas Coastal Birding Trail](#), bird watchers are likely to spot several varieties of pelicans, ospreys, waxwings, warblers, sandpipers, buntings and many migrant songbirds.

The 1,000-foot fishing pier can be found at Pine Gully Park. Pine Gully is more than fifty acres and encompasses a Karankawa Indian camp site, wetlands, wooded area, nature trails and has several amenities such as restrooms, picnic tables, BBQ grills and playgrounds.

The city pool, [Pelican Bay](#), is located at [Miramar Park](#) and has a 30 foot water slide, two pools, and a splash pad. The pool is open during the summer and residents receive discount admission.

The [Lakewood Yacht Club](#) offers lakeside sailing school and charters. Classes and charters are available daily, overnight and on weekends. They even offer classes for children and dinner cruises. [Houston Party Boats](#) and [The Spirit of Texas Paddlewheeler](#) is located in Seabrook inside the marina on Nasa Parkway. Their boat rides are unique and fun and can be the perfect venue to hold an event, party or even wedding.

After a long day of site seeing, biking, fishing, sailing and swimming several visitors and residents will enjoy a good meal in one of the many [Seabrook restaurants](#). Seabrook is famous for its dining. [Tookie's](#) is nationally known for their juicy burgers, or for those wanting to grab a slice of pizza, [Mario's Flying Pizza](#) is sure to hit the spot. [The Villa Capri](#) on Clear Lake is home to variety of seafood and Italian dishes prepared Capri-style and the Signature Bistro has an elegant but casual atmosphere perfect for lunch.

[Outrigger's](#) is the place to experience seafood at its best. Located under the bridge, customers will have a spectacular view of the ship channel, while enjoying just-caught seafood. Fresh seafood markets in Seabrook include [Emery's Seafood](#), [Golden Seafood](#), [Rose's Seafood Market](#), [Baybrook's Fresh Seafood](#) and Waterfront Seafood.

For those craving something Asian, [Wong's Chef](#) and [Hama Bistro](#) are two local favorites and [Pier 8](#) is a buffet style Mongolian bbq and fresh seafood restaurant. [Merlion](#) is another great place to try, and has won several awards.

Wanting authentic Mexican food? Then [Laredo's](#) is the place to be. [Iguanas Ranas](#) has a beautiful interior and personable staff, not to mention the food is fresh and flavorful. No time to sit and wait, then stop by [Taqueria Nasa](#) for quick a taco or burrito.

Wait, that's not all! Seabrook is also home to variety of American diners, cafes and restaurants. As mentioned [Tookie's](#) is famous for their burgers, but the [Pelican Grill](#) has been featured on the Food Network on the popular show Restaurant Impossible. Seabrook was Restaurant Impossible's first stop in Texas, and Chef Robert Irvine gave the local diner an amazing face-lift.

An old school diner experience can be found at the [Seabrook Classic Café](#), a hometown diner atmosphere that serves a great clam chowder. [Sam's Boat](#) and [Hooters](#) are great places to watch the game or just kick back with friends. Fast food restaurants in Seabrook include many popular chains and local spots such as [Neptune Subs](#), [Donald's Donuts](#), [Village Pizza and Seafood](#) and several national chains.



[No doubt those visiting Seabrook will find a great place to eat, but in addition to great restaurants and places to stay, Seabrook also has the perfect wedding destination venue: Carothers Coastal Gardens.](#)

Carothers is nestled beside one of Seabrook's finest parks and is an eight and a half acre property with a main house and guesthouse plus expansive gardens overlooking Galveston Bay. While ideal for weddings and special events, it is also the perfect place to host a business meeting or lunch. The grounds and architecture maintain the area's Spanish land-grant history, with connectivity to the city's trail system. Guests may tour or reserve Carothers by contacting the City of Seabrook at 281-291-5778.

May is the perfect month to have a wedding, plus it is the perfect time to visit Seabrook and check out the largest classic car and wooden boat show in the United States. The first weekend in May, [Keels & Wheels](#) will attract over 15,000 visitors to view more than 300 classic cars and boats from around the nation, all on display at the beautiful [Lakewood Yacht Club](#) on the shores of Clear Lake. The event is both educational and awe-inspiring, it is a great chance to become immersed in automotive and marine history.

For a fun family vacation or romantic weekend getaway, come to Seabrook, Texas and enjoy the relaxed care-free environment. Seabrook may be a small town but there is plenty to see and do in this delightful community.

Location and Amenities

Location

Seabrook is part of Harris County and is located in the Clear Lake area which is approximately 25 miles southeast of Houston. The city is surrounded by Galveston Bay to the east, Clear Lake to the south, the cities of El Lago and Taylor Lake Village to the west, and in the north Seabrook's city limits end at the City of Pasadena's border. In addition to Seabrook, Clear Lake's northern shore is outlined by the communities of El Lago, Nassau Bay, Taylor Lake Village and Webster. The city limits of Seabrook contain 3,648 acres with 10.75 miles of shoreline. More than 50 percent of the city is water.

Amenities/Services

Although a suburb of Houston, the City of Seabrook is also a separate and complete community with much to offer its citizens. Seabrook is known for its recreational amenities. City supported parks and recreational facilities include:

- * Bay Area Veterans Memorial
- * Baybrook Park
- * Bayside Park
- * Boat Ramp
- * Brummerhop Park
- * City Hall Park
- * Community House
- * Disc Golf Course
- * Drusilla Carothers Coastal Gardens
- * Friendship Park
- * Hester Garden Park
- * Hike & Bike Trails
- * McHale Park
- * Rex Meador Park
- * Miramar Park
- * Mohrhusen Park
- * Monroe Field & Splash Park
- * Natural Playground at Pine Gully
- * Pelican Bay Swimming Pool & Splash Park
- * Pelican Path Park
- * Pine Gully Park
- * Robinson Park
- * Skateboard Park
- * Seabrook Wildlife Refuge & Park
- * Wildwood Park

Other privately funded recreational facilities in Seabrook include:

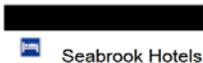
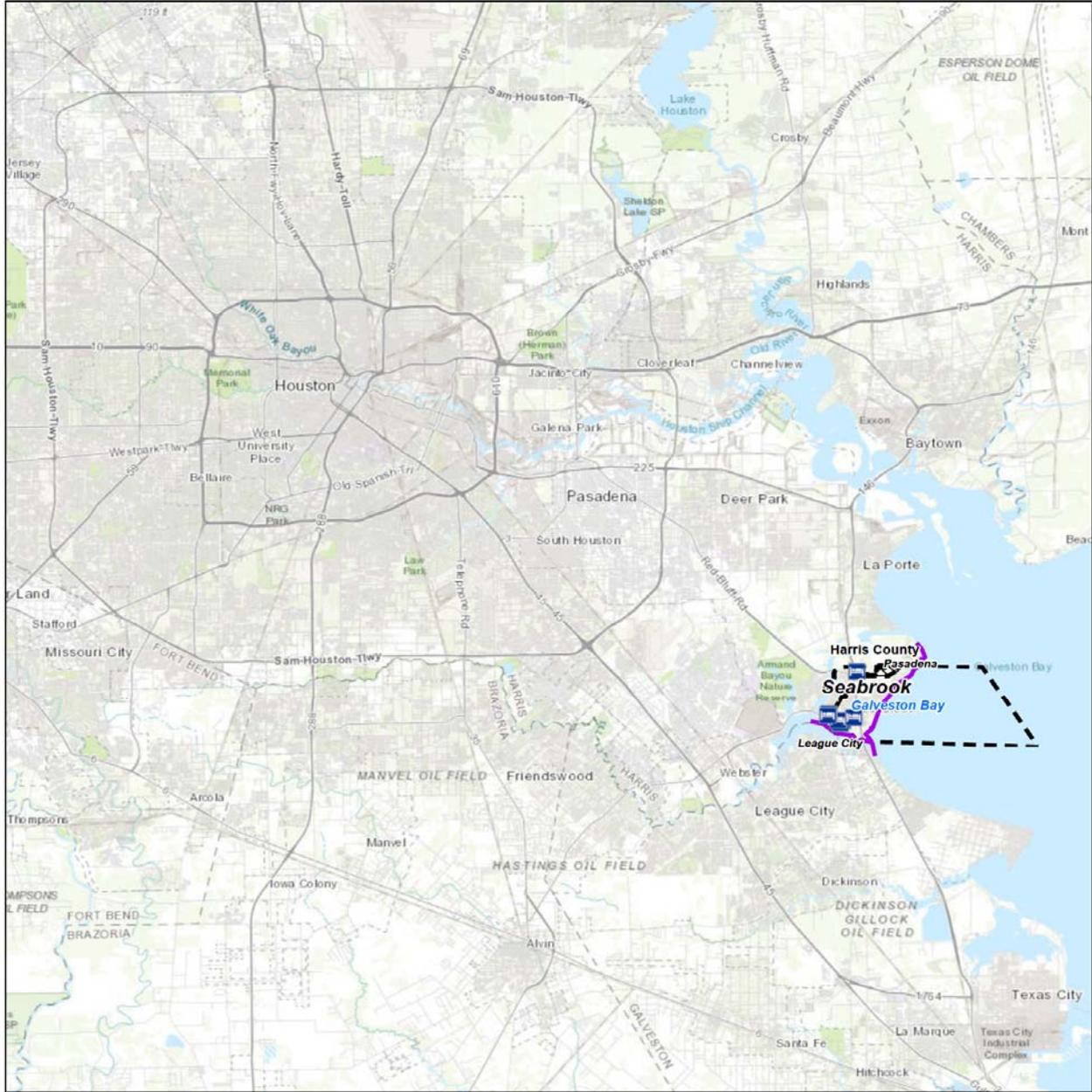
- * Seabrook Police Department
- * Seabrook Volunteer Fire Department
- * Clear Lake Emergency Medical Corps (ambulance service)

Seabrook is part of the Clear Creek Independent School District. James F. Bay Elementary and Seabrook Intermediate are the public schools located in Seabrook. Students from Seabrook attend Clear Falls High School. The University of Houston-Clear Lake is located within five miles of Seabrook. The Evelyn Meador Library which is part of the Harris County library system is located in Seabrook.

Electricity and telephone services are available through various providers. Other utility services are available with CenterPoint Energy Gas Company and the Seabrook Water Department.



Seabrook Map

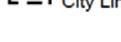


Seabrook Hotels



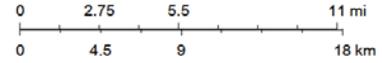
County Limits

City Limit plus Disannexed Areas - SeabrookIndustrialDistrict



City Limit plus Disannexed Areas - SeabrookCityLimits

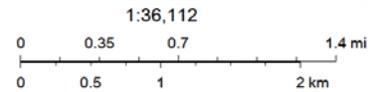
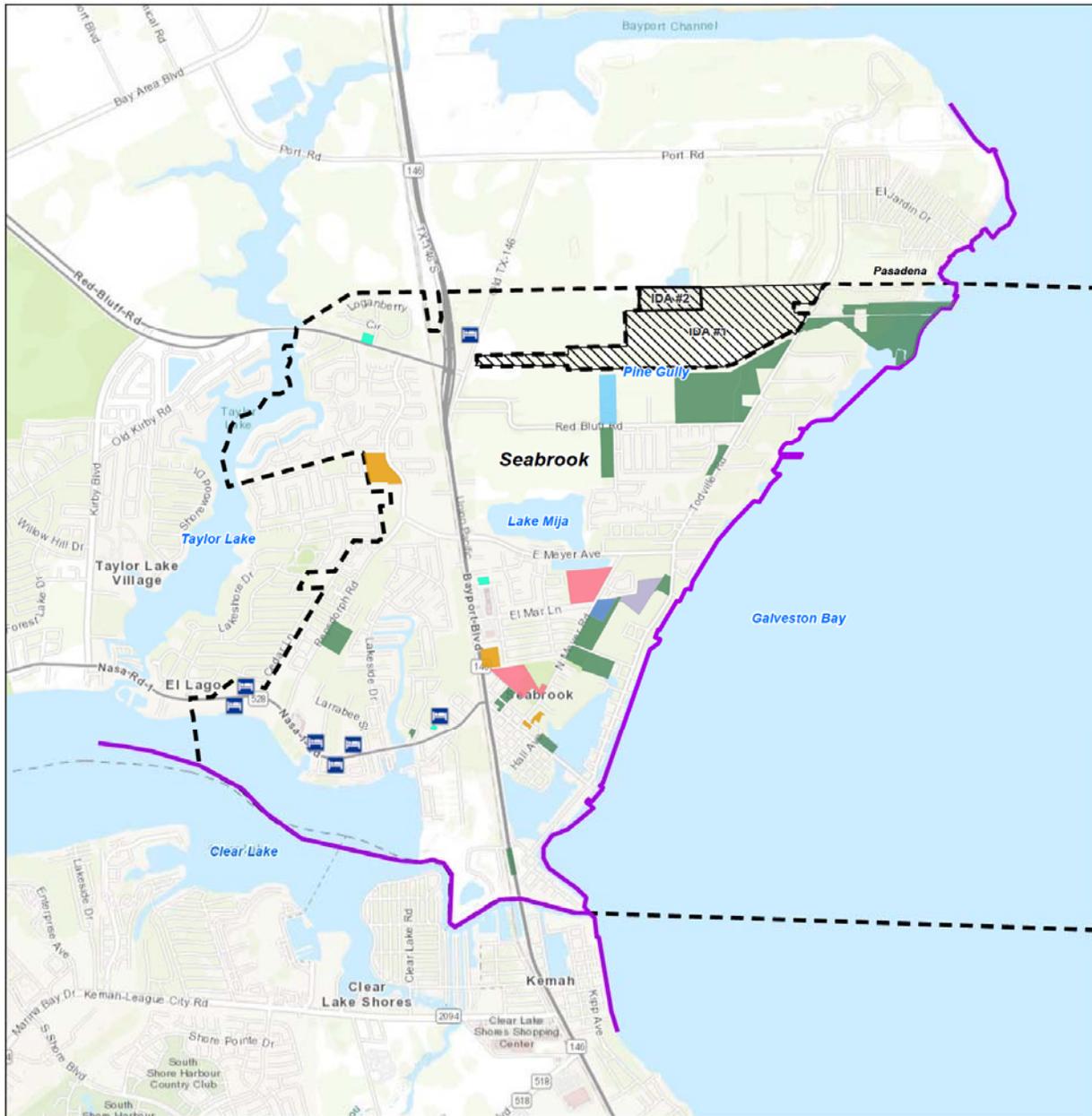
1:288,895



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community



Seabrook Map



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Seabrook Staff
City of Houston, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA



Guide to Using the FY 2019-2020 Annual Budget

The City of Seabrook's FY 2019-2020 annual budget is the planning document that will align financial resources with the service expectations of Seabrook residents. The budget document provides information on all of the City's financial operations and is used as the playbook for department directors and staff to deliver desired services to the residents. The budget document is constructed to assist readers in locating both financial and non-financial information with ease. The budget document contains information that helps the reader understand the complex issues the City faces, as well as, the plan to address these issues.

Introduction includes summary information on all revenues and expenditures along with statistical analysis explaining revenue assumptions for FY 2019-2020. In addition, this section displays the challenges, motivations and issues addressed in preparation of the budget. It also includes expenditure analysis for the General Fund, Water & Sewer fund and Debt Service Fund.

General Fund contains the General Fund Summary of Revenues and Expenditures, department organizational chart, department mission statement, department accomplishments and goals, department personnel summary and expenditure summary.

Enterprise Fund contains similar information to the General Fund section for the Water, Sewer and Utility Billing operations.

Debt Service Fund contains a summary of all debt related revenues and expenditures. In addition, a detailed listing of all General Obligation Debt, Enterprise Debt, debt service requirements and a detail listing of all debt schedules by issue.

Special Revenue Funds includes a summary of revenues and expenditures along with information similar to the General Fund for the Hotel Occupancy Tax Fund, Municipal Court Programs Fund, Park Improvement Fees Fund, Public Safety Programs Fund, Cable PEG Fees Fund, Public Safety Vehicle Replacement Fund, General & Enterprise Vehicle Replacement Fund, Budget Stabilization Fund and Water Rate Stabilization Fund.

Capital Project Funds includes a summary of revenues and expenditures for projects currently budgeted and funded. The FY 2019-2020 budget contains a summary of current budgeted projects. In addition, a Capital Improvement Program (CIP) document including a 5 year plan for future projects and proposed funding sources is available as a separate CIP budget document.

Component Units include a summary of revenues and expenditures along with information similar to the General Fund for our two special districts funded by .25% sales tax. The two component units include the Crime Control and Prevention District and the Economic Development Corporation.

Appendix includes a glossary of terms.



DRAFT PRELIMINARY
CITY OF SEABROOK
2020 BUDGET CALENDAR FOR 2019-20 BUDGET

DATE	DAY	EVENT
March 7	Thursday	CIP Meeting/Update
April 22	Monday	Staff Meeting: Official Budget Kick Off
April 23	Tuesday	2019-20 Preliminary sheets will be emailed by Finance
May 21	Tuesday	April Forecast-Emailed to Directors
May 22	Wednesday	Department Accomplishments and Goal Sheets emailed to Directors Due June 28
May 28	Tuesday	Revenue Meeting/Finance
May 23	Thursday	Healthcare Renewals will be due to IPS Benefit Advisor
May 29	Wednesday	CIP/Finance Meeting
May 15	Tuesday	New Council Member Sworn In and Take Office
May 30	Thursday	April Forecast-Changes emailed to Finance Department
May 30	Thursday	Directors Budget Figures Due to Finance
May 30	Thursday	Personnel, Capital and Equipment Requests Due (if an HR request, send to Yvonna for grade roll comp pkg)
Late May		TMRs Rates to be released
June 3-7	Mon-Fri	Finance Dept review & update new budget sheets & forecasts for each department
June 7	Friday	Budgets Due to City Manager from Finance - Review
June 10-14	Mon-Fri	City Manager Meetings with Individual Directors
June 18	Tuesday	Directors Meeting Budget Update
June 18	Tuesday	Early Start to Regular Council Meeting - CIP Presentation/ Community Input 6PM
June 21	Friday	Budget Workshop and Strategic Planning
June	-	Healthcare Renewal Recommendation Presentation by IPS
June 25	Tuesday	Directors Meeting Budget Update
June 28		Department Accomplishments and Goal Sheets Due
June - July	-	Healthcare and Benefits - Begin Open Enrollment August 1 - New Healthcare Policy Starts
July 25	Friday	Email Budgets to Council
July 30	Tuesday	Present a Balanced Budget to City Council-Special Meeting Budget Workshop
July 30-Aug 1	Wed-Thurs	Special Council Meeting - Budget Workshop
August 6	Tuesday	Call Election Property Tax Increase (90 Day Notice)
August 16	Friday	Proposed Budget to Municipal Clerk
Aug 19	Monday	Report of Certified Appraised Values from Harris County Tax Assessor. (60 days starts)
Aug 22	Thursday	Publication of Notice of Public Hearing on 2019-20 Budget (14 days required before public hearing)
TIMING IS CRITICAL FOR EVENTS LISTED BELOW HOWEVER ALL DATES ARE CONTINGENT UPON RECEIPT OF TAX ROLLS FROM HARRIS COUNTY		
TIMING IS CRITICAL FOR EVENTS LISTED BELOW HOWEVER ALL DATES ARE CONTINGENT UPON RECEIPT OF TAX ROLLS FROM HARRIS COUNTY		
**Aug 19	Mon	Report of Certified Appraised Values from Harris County Tax Assessor. (60 days starts)
Aug 20	Tue	Calculation of No New Tax Revenue and Voter Approved Rollback tax rates.
Aug 31	Fri	72 hour notice for meeting to discuss No New Revenue tax rate calculation, Proposed rate & final budget
Sep 3	Tuesday	Council Agenda - Discuss final budget and No New Revenue & proposed tax rates. Take record vote on proposed tax rate if increased and schedule public hearings. If no increase, tax rate can be adopted any time after the budget is adopted. If additional tax workshop is desired, all public hearings and adoption date will be pushed back by 1 week.
Sep 12	Thursday	Publication of Property Tax Rate Notice in Paper & Website
***Sep 12	Thursday	Publication of Property Tax Rate INCREASE Notice in Paper & Website
Sept 13	Friday	72 hour notice of Public Hearing on 2019-20 Budget & Adopt Tax Rate
Sep 17	Tuesday	Public Hearing on 2019-20 Budget.
Sep 17	Tuesday	Council adopts 2019-20 Budget. RECORD VOTE REQUIRED
Sep 17	Tuesday	Council adopts 2019 tax rate. RECORD VOTE REQUIRED
***Sept 20	Friday	72 hour notice for meeting First Public Hearing on Tax Rate Increase
Sept 23	Monday	72 hour notice for meeting at which Council will adopt Budget
***Sep 24	Tuesday	First public hearing on tax rate increase. SPECIAL MEETING
Sep 27	Friday	Last day to adopt budget per Charter. SPECIAL MEETING
***Sep 27	Friday	72 hour notice for Second Public Hearing on Tax Rate Increase
***Oct 1	Tuesday	Second public hearing on tax rate change.
***Oct 4	Friday	72 hour notice for meeting at which Council will adopt tax rate
***Oct 9	Tuesday	Council adopts 2019 Ad Valorem Tax Rate. (Not <3 days or >14 days after 2nd public hearing) (Meeting is 7 days AFTER 2nd PH) Special Meeting
		OR
***Oct 11	Fri	72 hour notice for meeting at which Council will adopt tax rate
***Oct 15	Tuesday	Council adopts 2019 Ad Valorem Tax Rate. (Not <3 days or >14 days after 2nd public hearing) (Meeting is 14 days AFTER 2nd PH)
Oct 15	Thursday	Last day to adopt tax rate per state law (60 days after receipt of rolls)

**Date is estimate. Whenever the tax assessor delivers the Certified rolls we only have 60 days to adopt tax rate. All the following dates pertaining to tax will be affected by this date.

If council votes on September 3 to increase Tax Rate timeline follows-Researching Further SB1





(This page intentionally left blank.)

**CITY OF SEABROOK
ORDINANCE NO. 2019-26
TAX ORDINANCE**

AN ORDINANCE FIXING AND LEVYING MUNICIPAL AD VALOREM TAXES FOR THE CITY OF SEABROOK, TEXAS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2020 AND DIRECTING THE ASSESSMENT AND COLLECTION THEREOF.

WHEREAS, Section 26.05 (a) of the Tax Code requires the property tax rate be approved separately in two components: (1) Maintenance and Operations; and (2) Debt Service; and

WHEREAS, Section 26.05 (b) of the Tax Code requires that the vote on the ordinance setting a tax rate that exceeds the effective tax rate must be a record vote; and

WHEREAS, Section 26.05 (b) of the Tax Code additionally requires that a motion to adopt an ordinance setting a tax rate that exceeds the effective tax rate must be made in the following form:

"I move that the property tax rate be increased with the adoption of a tax rate of \$ **0.551983**, which is effectively a **6.49** percent increase in the tax rate"; and

WHEREAS, Section 26.05 (b) of the Tax Code further requires that if the ordinance sets a tax rate that, if applied to the total taxable value, will impose an amount of taxes to fund maintenance and operation expenditures of the taxing unit that exceeds the amount of taxes imposed for that purpose in the preceding year, the taxing unit must include in the ordinance in type larger than the type used in any other portion of the ordinance the following statement:

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE"; and

if the tax rate exceeds the effective maintenance and operations rate, the following statement:

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.49 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$ 0.00."

WHEREAS, the City Council of the City of Seabrook finds that the tax for the year **2019** hereinafter levied for maintenance and operation, the current expenses of the city and the general improvement of the city and its property is in all respects necessary and must be levied to provide the revenue requirements of its budget for the ensuing year; and

WHEREAS, the City Council of the City of Seabrook further finds that the taxes for the year **2019**, hereinafter levied, are necessary for debt service to pay interest and to provide the required sinking fund on outstanding bonds of the city issued for municipal purposes; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

SECTION 1. For the current expenses for maintenance and operation of the City of Seabrook and for the general improvement of the city and its properties, there is hereby levied and ordered to be assessed and collected for the year **2019** and for each year thereafter until it be otherwise provided and ordered, an ad valorem tax at the rate of **40.3139** cents on each one hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.49 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

SECTION 2. For the purpose of paying debt service interest and providing for a sinking fund for the payment of each issue of waterworks system, sewer system and general obligation bonds, including payment of the various installments of principal which may be payable during the ensuing year of such bonds, there is hereby levied and ordered to be assessed and collected for **2019** and for each year thereafter until it be otherwise provided and ordered, an ad valorem tax at the rate of **14.8844** cents on each hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

SECTION 3. The total ad valorem tax rate in the City of Seabrook to be assessed and collected for **2019** and for each year thereafter until it be otherwise provided and ordered is **55.1983** cents on each hundred dollars (\$100.00) assessed valuation on all property situated within the limits of the City of Seabrook, which property is not exempt from taxation under valid laws.

SECTION 4. All taxes levied hereby are payable on or before December 31, 2019. Taxpayers who have not paid their tax bill levied hereunder on or before the 31st day January, **2020** shall be assessed a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1st of the year becomes delinquent. A tax delinquent on July 1st incurs a total penalty of twelve percent (12%) of

Ordinance No. 2019-26
Page 3

the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax accrues interest at the rate of one percent (1%) for each month the tax remains unpaid.

SECTION 5. The term “assessed valuation” as used herein, shall mean a valuation which is one hundred percent (100%) of the actual value of any and all property subject to ad valorem tax. The tax levied by this ordinance shall be calculated upon said “assessed valuation” in relation to the rates above set forth.

SECTION 6. Should any part of this ordinance be held invalid by a court of competent jurisdiction, the remaining parts shall be severable and shall continue to be in full force and effect.

SECTION 7. That the record vote of the City Council adopting this ordinance is:

Council Members voting FOR adoption:

Council Members voting AGAINST adoption:

Council Members absent:

**PASSED, APPROVED AND ADOPTED ON FIRST AND FINAL
READING THIS THE 1st DAY OF OCTOBER 2019.**

DocuSigned by:
Thomas G. Kolupski
94E424787CFF419

THOMAS G. KOLUPSKI
MAYOR

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD16D81445B...

ROBIN LENIO
CITY SECRETARY

DocuSigned by:

ECE1CD16D81445B...



**CITY OF SEABROOK
ORDINANCE NO. 2019-25
BUDGET ORDINANCE FY 2019/20**

AN ORDINANCE APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020 FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD ON **SEPTEMBER 17, 2019** IN ACCORDANCE WITH THE CITY'S CHARTER AND WITH STATE LAW.

WHEREAS, the City Manager on **July 30, 2019**, filed a proposed budget with the Council for the fiscal year commencing October 1, 2019, as required by the Charter of Seabrook; and,

WHEREAS, said proposed budget, as revised by the City Council, was duly set for a public hearing ordered to be called by the City Council and held on **September 17, 2019** after due notice as required by the Charter of the City of Seabrook and laws of the State of Texas; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the figures in the amount of \$26,082,841 for the General Fund, Enterprise Fund, and Debt Service Fund, and \$7,619,281 for the Special Budgets (does not include the EDC or Crime Control District Budgets), prepared and submitted by the City Manager and revised by the City Council of the 2019/20 Budget, be and the same are hereby, in all things, approved, appropriated and amended. Copies of the 2019/20 Budget Revenue and Expense Summaries, identified as Exhibit A, are hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS THE 17TH DAY OF SEPTEMBER 2019.

DocuSigned by:
Thomas G. Kolupski

94F424767CFF419...

THOMAS G. KOLUPSKI
MAYOR

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD16D81445B...

ROBIN LENIO, TRMC
CITY SECRETARY

DocuSigned by:

ECE1CD16D81445B...



FY 2020 Projected Budget Summary

Revenues	Actual 2017	Actual 2018	Budget 2019	Estimate 2019	Budget 2020
General Fund	\$ 10,942,979	\$ 12,817,652	\$ 12,934,219	\$ 13,622,199	\$ 14,092,351
Enterprise Fund	8,182,473	12,544,236	10,407,993	9,953,583	10,071,654
Debt Service Fund GF	7,341,143	1,930,768	1,985,106	1,953,684	2,209,349
State Seizure Fund	252	8,849	819	1,112	1,548
Law Enforcement Education Fund	2,505	2,484	1,000	2,484	2,400
Child Safety Fund	14,990	16,440	15,366	16,605	16,678
Federal Seizure Fund	105	234	299	354	400
Step Fund	10,962	9,315	9,692	9,899	10,591
Public Safety Fund	105,051	107,816	107,709	108,492	109,433
Hotel Occupancy Fund	544,068	911,788	750,244	625,917	646,561
Carothers Garden Fund	25,256	34,568	31,817	20,154	13,665
Park Improvement Fund	73,752	9,457	25,381	11,857	10,795
Animal Donation Fund	4,460	4,834	5,010	6,163	6,243
Court Security Fund	7,384	7,287	7,582	7,714	7,407
Time Payment Fund	978	1,104	1,198	1,424	1,437
Court Technology Fund	9,681	9,286	8,620	9,501	9,630
Public Safety Vehicle and Equipment Replacement Fund	837,343	175,340	213,559	217,424	215,616
PEG Fund	45,189	44,305	39,800	45,335	46,348
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	629,713	789,985	123,078
Budget Stabilization Fund	5,588	12,523	13,938	20,560	25,289
Water Rate Stabilization Fund	70,413	107,534	144,240	147,400	183,140
Capital Impact Fund	254,367	471,215	214,320	440,897	246,116
Water Wastewater Capital Project Fund	14,711	15,633	6,301	11,719	7,937
Fiber Capital Project Fund	406	761	867	1,167	-
Public Works Animal Control Capital Project	18,648	2,023	-	1	-
Fire Capital Project Fund	175	393	-	229	-
Capital Project Fund	7,001,212	94,060	74,584	106,825	74,040
General CIP Fund	-	522,655	358,695	370,102	929,675
Crime Control and Prevention Fund	919,987	900,939	816,403	836,406	819,032
Seabrook Economic Development Corporation	970,921	1,159,272	879,969	939,977	923,150
	<u>\$ 37,404,998</u>	<u>\$ 31,922,773</u>	<u>\$ 29,684,443</u>	<u>\$ 30,279,169</u>	<u>\$ 30,803,561</u>

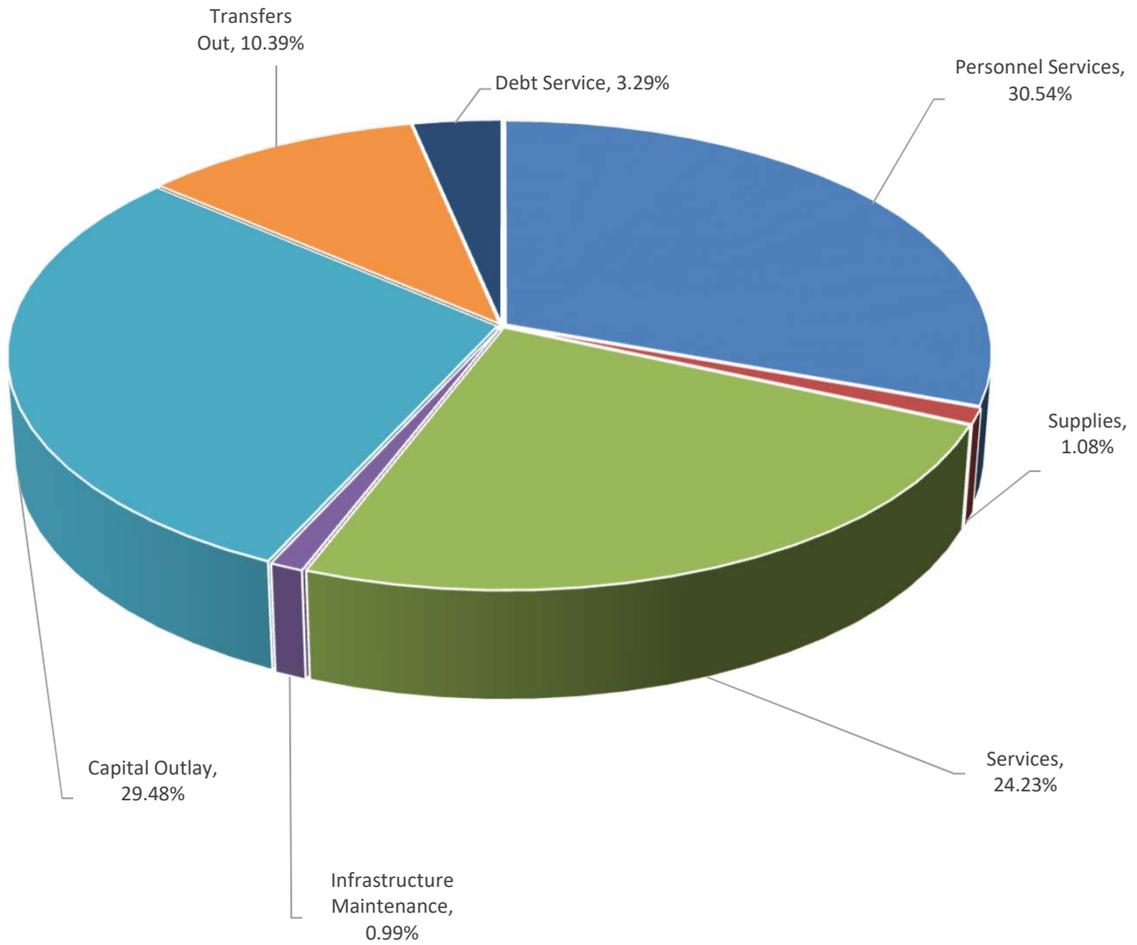
Expense	Actual 2017	Actual 2018	Budget 2019	Estimate 2019	Budget 2020
General Fund	\$ 10,188,492	\$ 12,190,981	\$ 12,934,220	\$ 11,867,230	\$ 14,092,351
Enterprise Fund	7,716,590	12,034,974	10,015,301	8,529,168	10,061,540
Debt Service Fund GF	7,353,787	1,930,768	1,985,106	1,953,684	1,928,950
State Seizure Fund	32,838	8,849	819	1,112	49,900
Law Enforcement Education Fund	-	2,484	1,000	2,484	7,036
Child Safety Fund	17,580	16,440	15,366	16,605	22,500
Federal Seizure Fund	-	234	299	354	17,500
Step Fund	50,757	9,315	9,692	9,899	37,761
GLO/TDRA Grant	156,183	-	-	-	-
Public Safety Fund	41,742	107,816	107,709	108,492	97,642
Hotel Occupancy Fund	644,354	911,788	750,244	625,917	579,633
Carothers Garden Fund	25,940	34,568	31,817	20,154	32,470
Park Improvement Fund	61,916	9,457	25,381	11,857	15,000
Animal Donation Fund	683	4,834	5,010	6,163	7,650
Court Security Fund	-	7,287	7,582	7,714	42,500
Time Payment Fund	2,067	1,104	1,198	1,424	12,000
Court Technology Fund	20,902	9,286	8,620	9,501	9,500
Public Safety Vehicle and Equipment Replacement Fund	329,771	175,340	213,559	217,424	245,304
PEG Fund	6,790	44,305	39,800	45,335	188,200
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	695,822	789,985	145,276
Budget Stabilization Fund	-	12,523	13,938	20,560	-
Water Rate Stabilization Fund	-	107,534	144,240	147,400	-
Capital Impact Fund	102,730	471,215	214,320	440,897	802,744
Water Wastewater Capital Project Fund	1,505,483	15,633	6,301	11,719	446,402
Fiber Capital Project Fund	-	761	867	1,167	52,380
Public Works Animal Control Capital Project	6,211,616	2,023	-	1	18,063
Fire Capital Project Fund	-	393	-	229	228
Capital Project Fund	425,710	94,060	74,584	106,825	3,959,746
General CIP Fund	-	522,655	358,695	370,102	829,845
Crime Control and Prevention Fund	1,312,130	900,939	816,403	836,406	945,496
Seabrook Economic Development Corporation	863,109	1,159,272	879,969	939,977	1,573,294

\$ 37,071,169 \$ 30,786,840 \$ 29,357,861 \$ 27,099,785 \$ 36,220,912

**Consolidated Budget Summary
by Category and Department**

	Personnel		Services	Infrastructure		Transfers		Total
	Services	Supplies		Maintenance	Capital Outlay	Out	Debt Service	
Legislative	\$ 222,618	\$ 6,000	\$ 56,879	\$ -	\$ -	\$ -	\$ -	\$ 285,497
Administration	1,205,202	10,650	121,465	-	-	-	-	1,337,316
Information Technology	283,353	3,000	93,138	-	33,000	-	-	412,491
Emergency Management	183,780	625	37,590	-	-	-	-	221,995
Non Departmental	18,950	31,800	894,223	-	8,500	916,425	-	1,869,898
Public Safety - Police	3,518,126	69,580	253,500	-	133,452	-	-	3,974,658
Animal Control	150,726	7,000	30,475	-	6,432	-	-	194,633
DOT - Commercial Vehicle Enforcement	287,656	8,200	12,950	-	-	-	-	308,806
Emergency Services	129,157	3,850	806,123	-	-	-	-	939,129
Emergency Medical Services	716,910	35,500	40,092	-	408,973	-	-	1,201,476
Parks	593,317	49,250	197,460	-	17,234	-	-	857,261
Streets and Drainage	745,232	41,000	300,560	-	356,369	-	-	1,443,161
Community Development	529,257	8,619	30,000	-	5,926	-	-	573,802
Municipal Court	441,657	7,120	23,450	-	-	-	-	472,227
Water	646,935	16,400	829,646	160,000.00	1,031,995.02	1,095,509	596,483	4,376,968
Utility Billing	217,681	28,280	77,565	-	3,500	-	-	327,026
Wastewater	441,031	12,800	630,310	200,000.00	83,970.00	888,885	596,483	2,853,479
Sanitation	-	-	2,091,413	-	-	412,654	-	2,504,067
Debt Service Fund GF	-	-	8,500	-	1,920,450	-	-	1,928,950
State Seizure Fund	-	-	-	-	49,900	-	-	49,900
Law Enforcement Education Fund	-	-	7,036	-	-	-	-	7,036
Child Safety Fund	-	-	22,500	-	-	-	-	22,500
Federal Seizure Fund	-	-	-	-	17,500	-	-	17,500
Step Fund	8,702	-	-	-	29,059	-	-	37,761
Public Safety Fund	-	20,000	-	-	77,642	-	-	97,642
Hotel Occupancy Fund	122,523	2,000	455,110	-	-	-	-	579,633
Carothers Garden Fund	-	3,250	29,220	-	-	-	-	32,470
Park Improvement Fund	-	-	15,000	-	-	-	-	15,000
Animal Donation Fund	-	7,500	150	-	-	-	-	7,650
Court Security Fund	-	-	-	-	35,000	7,500	-	42,500
Time Payment Fund	-	-	12,000	-	-	-	-	12,000
Court Technology Fund	-	-	9,500	-	-	-	-	9,500
Public Safety Vehicle and Equipment Replacement Fund	-	-	-	-	245,304	-	-	245,304
PEG Fund	-	10,000	3,200	-	175,000	-	-	188,200
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	-	-	145,276	-	-	145,276
Budget Stabilization Fund	-	-	-	-	-	-	-	-
Water Rate Stabilization Fund	-	-	-	-	-	-	-	-
Capital Impact Fund	-	-	190,216	-	612,528	-	-	802,744
Water Wastewater Capital Project Fund	-	-	-	-	446,402	-	-	446,402
Fiber Capital Project Fund	-	-	-	-	52,380	-	-	52,380
Public Works Animal Control Capital Project	-	-	-	-	18,063	-	-	18,063
Fire Capital Project Fund	-	-	228	-	-	-	-	228
Capital Project Fund	-	-	152,430	-	3,807,316	-	-	3,959,746
General CIP Fund	-	-	67,882	-	761,963	-	-	829,845
Crime Control and Prevention Fund	599,274	9,500	143,050	-	193,672	-	-	945,496
Seabrook Economic Development Corporation	-	150	1,131,973	-	-	441,171	-	1,573,294
Totals	\$ 11,062,087	\$ 392,074	\$ 8,774,833	\$ 360,000	\$ 10,676,807	\$ 3,762,144	\$ 1,192,967	\$ 36,220,912

Consolidated Budget Summary by Category and Department

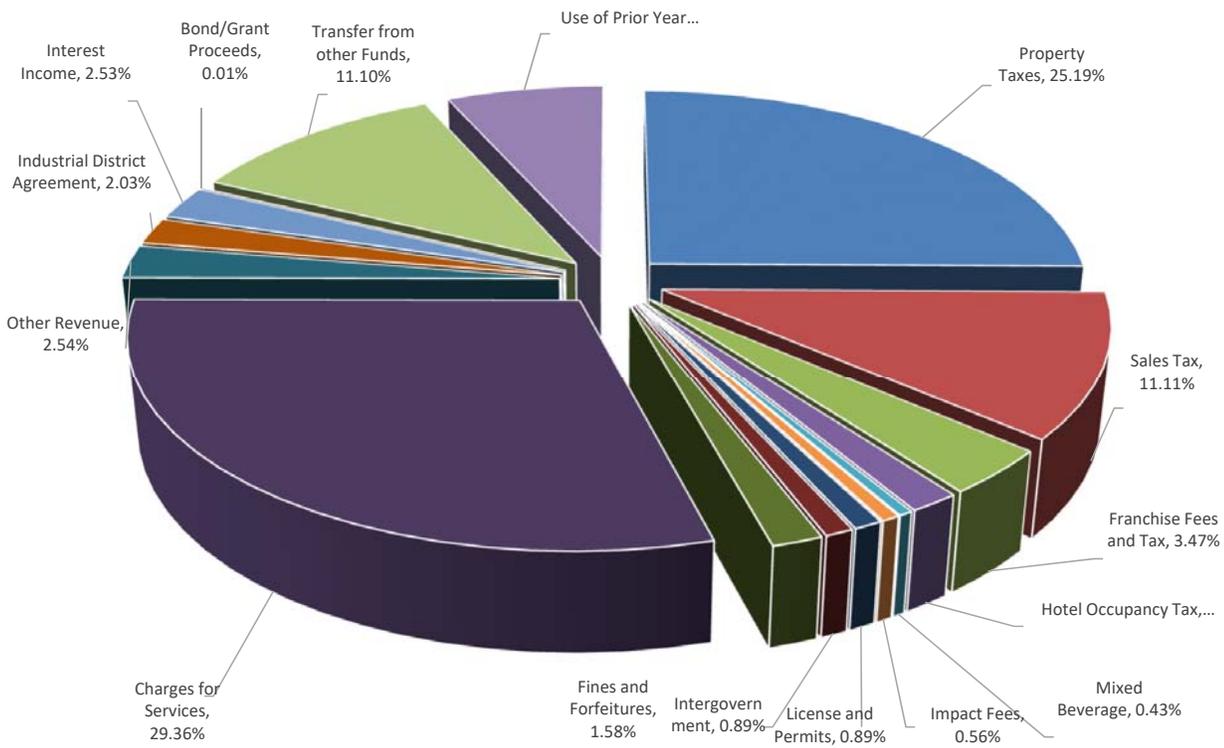


**Consolidated Budget Summary
by Fund Group**

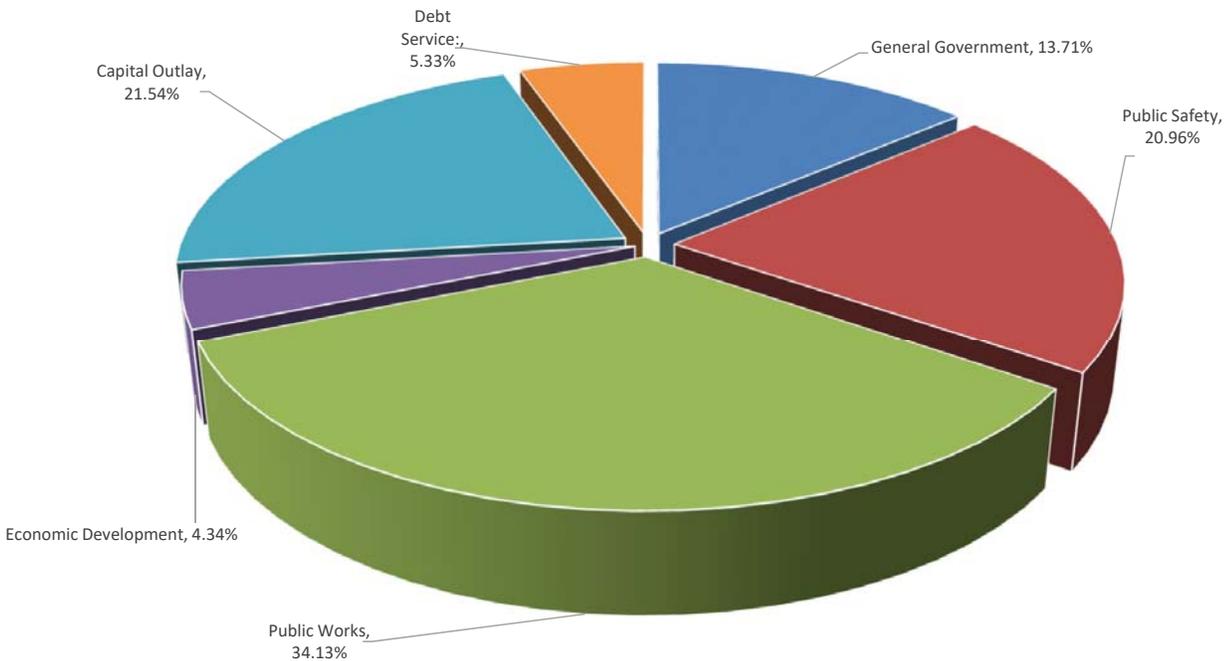
	Enterprise				Grand Total
	General Fund	Fund	Debt Service	Other Funds	
Revenues:					
Property Taxes	\$ 5,621,224	\$ -	\$ 2,139,238	\$ -	\$ 7,760,462
Sales Tax	1,789,038	-	-	1,634,216	3,423,254
Franchise Fees and Tax	708,750	318,175	-	42,639	1,069,564
Hotel Occupancy Tax	-	-	-	485,185	485,185
Mixed Beverage	133,500	-	-	-	133,500
Impact Fees	-	-	-	173,622	173,622
License and Permits	275,000	-	-	-	275,000
Intergovernmental	274,293	-	-	-	274,293
Fines and Forfeitures	444,100	-	-	43,990	488,090
Charges for Services	502,166	8,243,651	-	297,253	9,043,069
Other Revenue	367,833	187,313	-	226,112.59	781,259
Industrial District Agreement	624,000	-	-	-	624,000
Interest Income	258,000	71,366	70,111	380,366	779,843
Loan/Bond/Grant Proceeds	-	-	-	2,400	2,400
Transfer from other Funds	2,129,548	198,878	-	1,091,425	3,419,851
Use of Prior Year Balance	964,899	1,052,271	-	53,000	2,070,170
Total Revenues	\$ 14,092,350	\$ 10,071,654	\$ 2,209,349	\$ 4,430,208	\$ 30,803,561
Beginning Fund Balances	\$ 8,606,834	\$ 2,658,378	\$ 1,807,965	\$ 17,340,539	\$ 30,413,715
Total Available Resources	\$ 22,699,184	\$ 12,730,032	\$ 4,017,314	\$ 21,770,747	\$ 61,217,276

	Enterprise				Total Funds
	General	Fund	Debt Service	Other Funds	
Expenditures:					
General Government	\$ 4,229,439	\$ -	\$ -	\$ 735,191	\$ 4,964,631
Public Safety	6,646,065	-	-	945,496	7,591,561
Public Works	2,300,421	10,061,540	-	-	12,361,962
Economic Development	-	-	-	1,573,294	1,573,294
Capital Outlay	916,425	-	-	6,884,089	7,800,514
Debt Service:	-	-	-	-	-
Principal	-	-	1,440,000	-	1,440,000
Interest	-	-	488,950	-	488,950
Total Expenditures	14,092,351	10,061,540	1,928,950	10,138,070	36,220,912
Ending Fund Balance	\$ 8,606,833	\$ 2,668,491	\$ 2,088,364	\$ 11,632,676	\$ 24,996,364

Consolidated Summary of Revenues by Source



Consolidated Summary of Expenditures by Function



**FY2019-20 Projected Budgeted Summary
by Category**

	Major Funds									
	General Fund					Enterprise Fund				
	Actual 2017	Actual 2018	Budget 2019	Forecast 2019	Budget 2020	Actual 2017	Actual 2018	Budget 2019	Forecast 2019	Budget 2020
Revenues										
Property Taxes	\$ 4,534,899	\$ 5,088,483	\$ 5,225,619	\$ 5,125,205	\$ 5,621,224	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,954,712	1,891,325	1,789,038	1,755,516	1,789,038	-	-	-	-	-
Franchise Tax	765,796	781,063	750,000	835,972	708,750	292,975	299,010	318,779	306,905	318,175
Hotel Occupancy Tax	-	-	-	-	-	-	-	-	-	-
Mixed Beverage	166,124	163,378	133,500	140,860	133,500	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-	-	-	-
License and Permits	346,990	392,499	301,500	312,696	275,000	-	-	-	-	-
Intergovernmental	282,408	487,907	321,474	434,957	274,293	-	-	-	-	-
Fines and Forfeitures	572,371	472,956	469,100	486,141	444,100	-	-	-	-	-
Charges for Services	84,164	86,671	127,166	92,253	502,166	7,496,248	7,841,354	8,221,705	7,767,397	8,243,651
Other Revenue	384,146	843,348	369,771	875,777	367,833	178,333	176,430	187,313	184,045	187,313
Industrial Dist Agreement	-	-	-	-	624,000	-	-	-	-	-
Interest Income	54,290	124,662	138,600	254,369	258,000	16,666	47,620	41,044	56,084	71,366
Loan/Bond/Grant Proceed	-	-	-	-	-	-	3,700,000	-	-	-
Transfer from other Funds	1,774,820	1,829,915	2,043,809	2,043,809	2,129,548	198,250	195,162	197,074	197,074	198,878
Use of Prior Year Balance	22,259	655,445	1,264,643	1,264,643	964,899	-	284,660	1,442,078	1,442,078	1,052,271
Total Revenues	\$ 10,942,979	\$ 12,817,652	\$ 12,934,220	\$ 13,622,199	\$ 14,092,351	\$ 8,182,474	\$ 12,544,237	\$ 10,407,994	\$ 9,953,584	\$ 10,071,655
Expenditures										
Personnel	\$ 6,638,517	\$ 7,212,613	\$ 8,057,895	\$ 7,638,206	\$ 9,025,941	\$ 1,201,522	\$ 1,178,563	\$ 1,282,265	\$ 1,200,808	\$ 1,305,646
Supplies	208,050	237,512	343,204	285,293	282,194	42,646	48,396	57,800	53,884	57,480
Services	2,537,666	2,716,555	2,831,315	2,605,071	2,897,904	3,394,591	3,431,189	3,630,983	3,427,433	3,628,934
Capital Outlay	392,258	721,711	997,331	634,067	969,886	90,123	4,141,887	754,241	287,734	1,119,465
Construction	-	-	-	-	-	181,033	204,787	391,930	183,318	360,000
Hurricane Recovery	331,837	124,963	-	120	-	38,667	95,136	-	-	-
Payments for Debt Service	-	-	-	-	-	930,690	1,007,602	1,186,092	1,184,971	1,192,967
Transfer to Other Funds	80,163	522,183	704,474	704,474	916,425	1,767,320	1,822,415	2,036,310	2,036,309	2,122,048
Appr. Future Projects	-	-	-	-	-	70,000	105,000	240,000	240,000	275,000
Total Expenditures	\$ 10,188,492	\$ 11,535,536	\$ 12,934,220	\$ 11,867,230	\$ 14,092,351	\$ 7,716,590	\$ 12,034,974	\$ 9,579,621	\$ 8,614,458	\$ 10,061,540

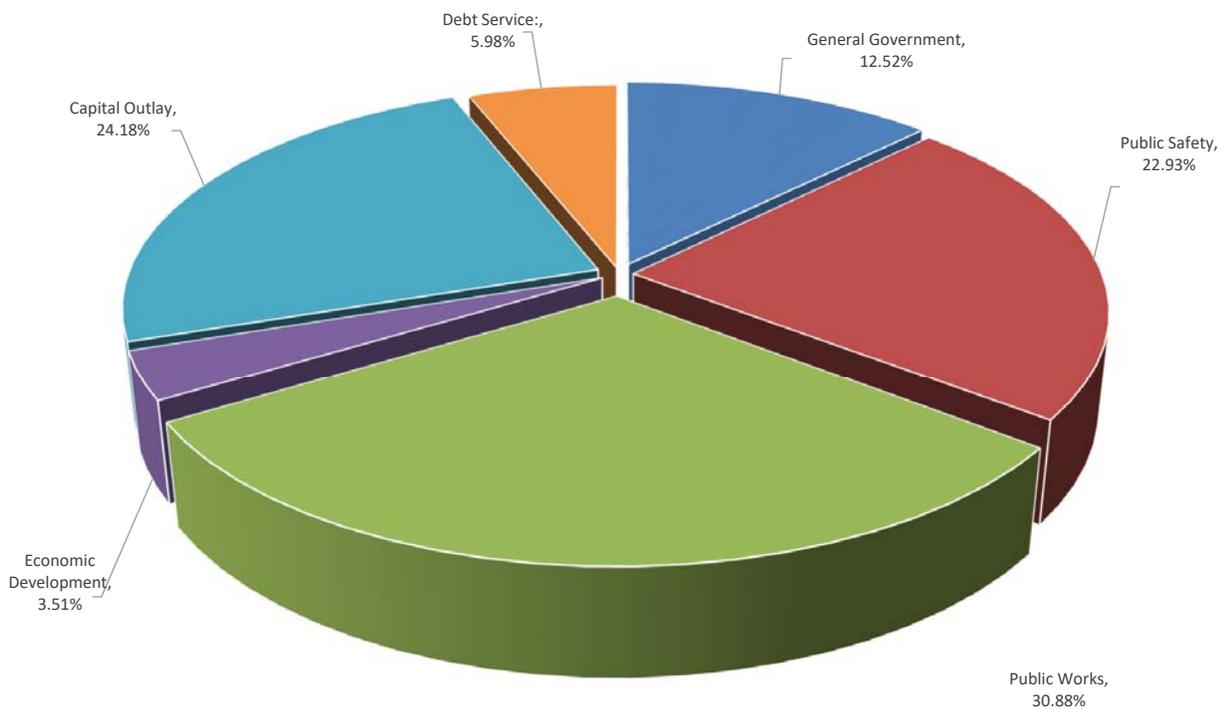
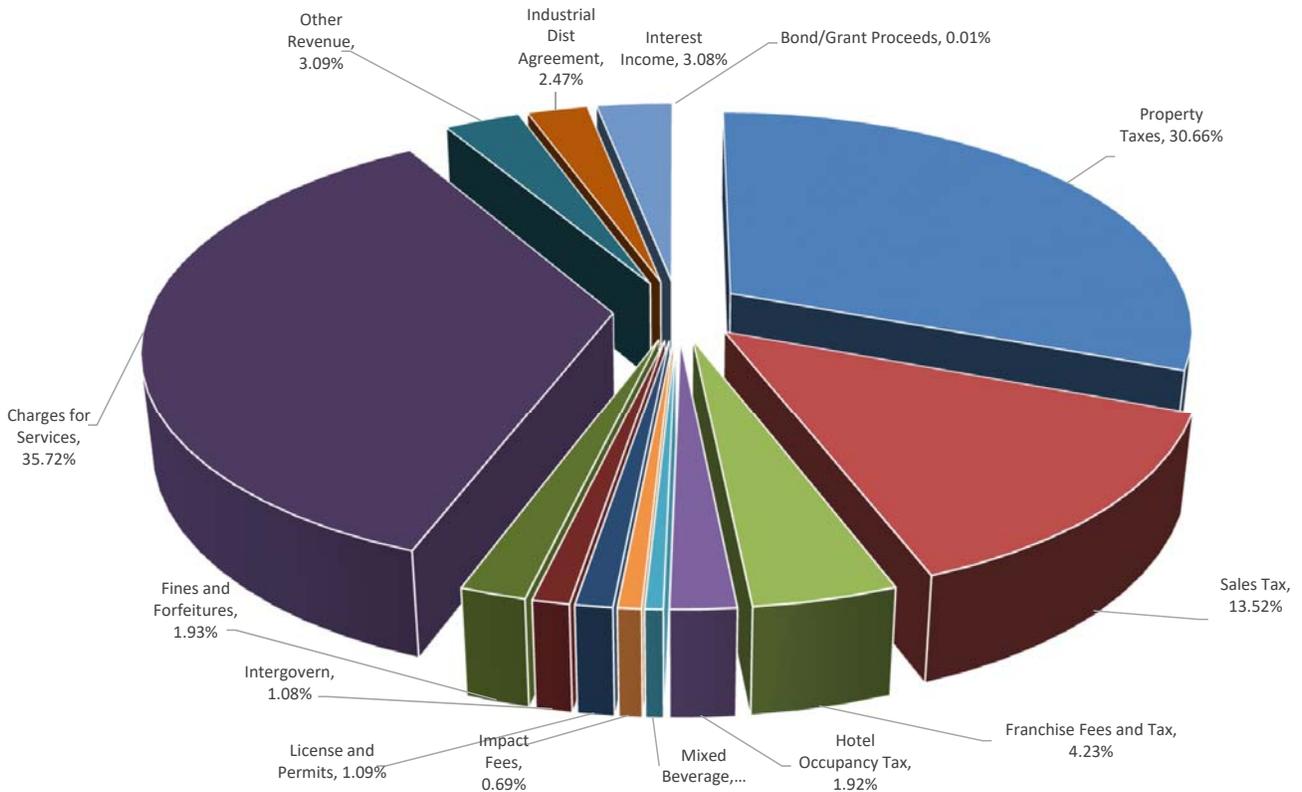
**FY2019-20 Projected Budgeted Summary
by Category**

	Non-Major Funds					Total All Funds				
	Actual 2017	Actual 2018	Budget 2019	Forecast 2019	Budget 2020	Actual 2017	Actual 2018	Budget 2019	Forecast 2019	Budget 2020
Revenues										
Property Taxes	\$ 1,957,260	\$ 1,887,881	\$ 1,954,062	\$ 1,885,616	\$ 2,139,238	\$ 6,492,159	\$ 6,976,364	\$ 7,179,681	\$ 7,010,821	\$ 7,760,462
Sales Tax	1,861,847	1,837,238	1,634,216	1,689,730	1,634,216	\$ 3,816,559	\$ 3,728,563	\$ 3,423,254	\$ 3,445,247	\$ 3,423,254
Franchise Tax	44,526	42,445	37,000	41,803	42,639	\$ 1,103,298	\$ 1,122,518	\$ 1,105,779	\$ 1,184,680	\$ 1,069,564
Hotel Occupancy Tax	419,447	602,973	542,179	475,671	485,185	\$ 419,447	\$ 602,973	\$ 542,179	\$ 475,671	\$ 485,185
Mixed Beverage	-	-	-	-	-	\$ 166,124	\$ 163,378	\$ 133,500	\$ 140,860	\$ 133,500
Impact Fees	306,655	434,412	189,372	374,993	173,622	\$ 306,655	\$ 434,412	\$ 189,372	\$ 374,993	\$ 173,622
License and Permits	-	-	-	-	-	\$ 346,990	\$ 392,499	\$ 301,500	\$ 312,696	\$ 275,000
Intergovernmental	-	-	-	-	-	\$ 282,408	\$ 487,907	\$ 321,474	\$ 434,957	\$ 274,293
Fines and Forfeitures	42,719	41,931	40,377	42,843	43,990	\$ 615,091	\$ 514,887	\$ 509,477	\$ 528,984	\$ 488,090
Charges for Services	833,825	166,914	262,188	303,231	297,253	\$ 8,414,237	\$ 8,094,939	\$ 8,611,059	\$ 8,162,881	\$ 9,043,069
Other Revenue	253,967	254,343	315,107	273,361	226,113	\$ 816,446	\$ 1,274,121	\$ 872,191	\$ 1,333,183	\$ 781,259
Industrial Dist Agreement	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ 624,000
Interest Income	165,612	313,112	285,809	460,585	450,478	\$ 236,569	\$ 485,394	\$ 465,453	\$ 771,039	\$ 779,844
Loan/Bond/Grant Proceed	12,323,688	162,484	1,000	2,484	2,400	\$ 12,323,688	\$ 3,862,484	\$ 1,000	\$ 2,484	\$ 2,400
Transfer from other Funds	70,000	627,183	1,054,348	1,054,348	1,091,425	\$ 2,043,070	\$ 2,652,260	\$ 3,295,231	\$ 3,295,231	\$ 3,419,851
Use of Prior Year Balance	-	189,969	26,573	26,573	53,000	\$ 22,259	\$ 1,130,074	\$ 2,733,294	\$ 2,733,294	\$ 2,070,170
Total Revenues	\$ 18,279,547	\$ 6,560,885	\$ 6,342,232	\$ 6,631,238	\$ 6,639,557	\$ 37,404,999	\$ 31,922,774	\$ 29,684,446	\$ 30,207,021	\$ 30,803,562
Expenditures										
Personnel	\$ 552,081	\$ 637,197	\$ 704,554	\$ 691,626	\$ 730,499	\$ 8,392,119	\$ 9,028,373	\$ 10,044,715	\$ 9,530,640	\$ 11,062,087
Supplies	\$ 46,091	\$ 152,720	\$ 36,500	\$ 24,201	\$ 52,400	\$ 296,787	\$ 438,627	\$ 437,504	\$ 363,378	\$ 392,074
Services	\$ 1,761,461	\$ 2,253,240	\$ 2,893,894	\$ 2,271,206	\$ 2,239,495	\$ 7,693,718	\$ 8,400,984	\$ 9,356,193	\$ 8,303,710	\$ 8,766,333
Capital Outlay	\$ 8,222,081	\$ 2,134,116	\$ 6,601,871	\$ 860,617	\$ 6,473,333	\$ 8,704,461	\$ 6,997,715	\$ 8,353,444	\$ 1,782,418	\$ 8,562,685
Construction	-	-	-	-	-	\$ 181,033	\$ 204,787	\$ 391,930	\$ 183,318	\$ 360,000
Hurricane Recovery	-	-	-	-	-	\$ 370,504	\$ 220,099	\$ -	\$ 120	\$ -
Payments for Debt Service	7,353,787	1,928,780	1,937,062	1,931,437	1,928,950	\$ 8,284,476	\$ 2,936,382	\$ 3,123,154	\$ 3,116,408	\$ 3,121,917
Transfer to Other Funds	1,230,587	583,583	640,240	640,174	642,343	\$ 3,078,070	\$ 2,928,181	\$ 3,381,024	\$ 3,380,957	\$ 3,680,816
Appr. Future Projects	-	-	-	-	-	\$ 70,000	\$ 105,000	\$ 240,000	\$ 240,000	\$ 275,000
Total Expenditures	\$ 19,166,087	\$ 7,689,636	\$ 12,814,122	\$ 6,419,261	\$ 12,067,020	\$ 37,071,169	\$ 31,260,147	\$ 35,327,963	\$ 26,900,948	\$ 36,220,912

Consolidated Budget Summary
by Fund Group
(Net of Interfund Transfers)

	Enterprise				Grand Total
	General Fund	Fund	Debt Service	Other Funds	
Revenues:					
Property Taxes	\$ 5,621,224	\$ -	\$ 2,139,238	\$ -	\$ 7,760,462
Sales Tax	1,789,038	-	-	1,634,216	3,423,254
Franchise Fees and Tax	708,750	318,175	-	42,639	1,069,564
Hotel Occupancy Tax	-	-	-	485,185	485,185
Mixed Beverage	133,500	-	-	-	133,500
Impact Fees	-	-	-	173,622	173,622
License and Permits	275,000	-	-	-	275,000
Intergovernmental	274,293	-	-	-	274,293
Fines and Forfeitures	444,100	-	-	43,990	488,090
Charges for Services	502,166	8,243,651	-	297,253	9,043,069
Other Revenue	367,833	187,313	-	226,113	781,259
Industrial Dist Agreement	624,000	-	-	-	624,000
Interest Income	258,000	71,366	70,111	380,366	779,843
Loan/Bond/Grant Proceeds	-	-	-	2,400	2,400
Total Revenues	\$ 10,997,903	\$ 8,820,505	\$ 2,209,349	\$ 3,285,783	\$ 25,313,539
Transfer from other Funds	\$ 2,129,548	\$ 198,878	\$ -	\$ 1,091,425	\$ 3,419,851
Use of Prior Year Balance	\$ 964,899	\$ 1,052,271	\$ -	\$ 53,000	\$ 2,070,170
Total Revenues after Transfers In	\$ 14,092,351	\$ 10,071,654	\$ 2,209,349	\$ 4,430,208	\$ 30,803,561

	Enterprise				Total Funds
	General	Fund	Debt Service	Other Funds	
Expenditures:					
General Government	\$ 3,313,014	\$ -	\$ -	\$ 727,691	\$ 4,040,706
Public Safety	6,646,065	-	-	751,824	7,397,889
Public Works	2,300,421	7,664,492	-	-	9,964,913
Economic Development	-	-	-	1,132,123	1,132,123
Capital Outlay	916,425	-	-	6,884,089	7,800,514
Debt Service:	-	-	-	-	-
Principal	-	-	1,440,000	-	1,440,000
Interest	-	-	488,950	-	488,950
Total Expenditures	\$ 13,175,926	\$ 7,664,492	\$ 1,928,950	\$ 9,495,728	\$ 32,265,095
Transfers Out	\$ 916,425	\$ 2,397,048	\$ -	\$ 642,343	\$ 3,955,816
Total Expenditures After Transfers Out	\$ 14,092,351	\$ 10,061,540	\$ 1,928,950	\$ 10,138,070	\$ 36,220,912



FY 2020 Projected Budget Summary

Revenues	Actual 2017	Actual 2018	Budget 2019	Estimate 2019	Budget 2020
General Fund	\$ 8,945,900	\$ 9,987,012	\$ 9,340,842	\$ 10,028,937	\$ 10,755,611
Enterprise Fund	7,984,223	12,064,414	8,768,841	8,314,431	8,820,505
Debt Service Fund GF	7,341,143	1,930,768	1,985,106	1,953,684	2,209,349
State Seizure Fund	252	8,849	819	1,112	1,548
Law Enforcement Education Fund	2,505	2,484	1,000	2,484	2,400
Child Safety Fund	14,990	16,440	15,366	16,605	16,678
Federal Seizure Fund	105	234	299	354	400
Step Fund	10,962	9,315	9,692	9,899	10,591
Public Safety Fund	105,051	107,816	107,709	81,919	109,433
Hotel Occupancy Fund	544,068	721,819	723,671	625,917	593,561
Carothers Garden Fund	25,256	34,568	31,817	20,154	13,665
Park Improvement Fund	73,752	9,457	25,381	11,857	10,795
Animal Donation Fund	4,460	4,834	5,010	6,163	6,243
Court Security Fund	7,384	7,287	7,582	7,714	7,407
Time Payment Fund	978	1,104	1,198	1,424	1,437
Court Technology Fund	9,681	9,286	8,620	9,501	9,630
Public Safety Vehicle and Equipment Replacement Fund	837,343	175,340	213,559	217,424	215,616
PEG Fund	45,189	44,305	39,800	45,335	46,348
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	66,109.25	226,382	123,078
Budget Stabilization Fund	5,588	12,523	13,938	20,560	25,289
Water Rate Stabilization Fund	413	2,534	4,240	7,400	8,140
Capital Impact Fund	254,367	471,215	214,320	440,897	246,116
Water Wastewater Capital Project Fund	14,711	15,633	6,301	11,719	7,937
Fiber Capital Project Fund	406	761	867	1,167	-
Public Works Animal Control Capital Project	18,648	2,023	-	1	-
Fire Capital Project Fund	175	393	-	229	-
Capital Project Fund	7,001,212	94,060	74,584	106,825	74,040
General CIP Fund	-	472	7,950	19,357	13,250
Crime Control and Prevention Fund	919,987	900,939	816,403	836,406	819,032
Seabrook Economic Development Corporation	970,921	1,159,272	879,969	939,977	923,150
	\$ 35,139,669	\$ 27,795,158	\$ 23,370,993	\$ 23,965,834	\$ 25,071,247
Transfers In	\$ 2,243,070	\$ 2,997,541	\$ 3,580,156	\$ 3,580,040	\$ 3,662,144
Use of Prior Funds	\$ 22,259	\$ 1,130,074	\$ 2,733,294	\$ 2,733,294	\$ 2,070,170
Total Revenues after Transfers In	\$ 37,404,998	\$ 31,922,773	\$ 29,684,443	\$ 30,279,169	\$ 30,803,561

Expense	Actual 2017	Actual 2018	Budget 2019	Estimate 2019	Budget 2020
General Fund	\$ 10,108,329	\$ 12,190,981	\$ 12,934,220	\$ 11,867,230	\$ 13,175,926
Enterprise Fund	5,879,270	12,034,974	10,015,301	8,529,168	7,664,492
Debt Service Fund GF	7,341,143	1,930,768	1,985,106	1,953,684	1,928,950
State Seizure Fund	32,838	8,849	819	1,112	49,900
Law Enforcement Education Fund	-	2,484	1,000	2,484	7,036
Child Safety Fund	17,580	16,440	15,366	16,605	22,500
Federal Seizure Fund	-	234	299	354	17,500
Step Fund	50,757	9,315	9,692	9,899	37,761
Public Safety Fund	41,742	107,816	107,709	108,492	97,642
Hotel Occupancy Fund	644,354	911,788	750,244	625,917	579,633
Carothers Garden Fund	25,940	34,568	31,817	20,154	32,470
Park Improvement Fund	61,916	9,457	25,381	11,857	15,000
Animal Donation Fund	683	4,834	5,010	6,163	7,650
Court Security Fund	-	7,287	7,582	7,714	35,000
Time Payment Fund	2,067	1,104	1,198	1,424	12,000
Court Technology Fund	20,902	9,286	8,620	9,501	9,500
Public Safety Vehicle and Equipment Replacement Fund	329,771	175,340	213,559	217,424	245,304
PEG Fund	6,790	44,305	39,800	45,335	188,200
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	695,822	789,985	145,276
Budget Stabilization Fund	-	12,523	13,938	20,560	-
Water Rate Stabilization Fund	-	107,534	144,240	147,400	-
Capital Impact Fund	102,730	471,215	214,320	440,897	802,744
Water Wastewater Capital Project Fund	1,505,483	15,633	6,301	11,719	446,402
Fiber Capital Project Fund	-	761	867	1,167	52,380
Public Works Animal Control Capital Project	6,211,616	2,023	-	1	18,063
Fire Capital Project Fund	-	393	-	229	228
Capital Project Fund	425,710	94,060	74,584	106,825	3,959,746
General CIP Fund	-	522,655	358,695	370,102	829,845
Crime Control and Prevention Fund	479,793	900,939	816,403	836,406	751,824
Seabrook Economic Development Corporation	464,859	1,159,272	879,969	939,977	1,132,123
	\$ 33,754,272	\$ 30,786,840	\$ 29,357,861	\$ 27,099,785	\$ 32,265,095
Transfers Out	\$ 3,148,070				\$ 3,955,816
Total Expenditures After Transfers Out	\$ 36,902,343				\$ 36,220,912



(This page intentionally left blank.)

Ad Valorem Tax Rate Analysis

<u>Tax Year</u>	<u>Fiscal Year</u>	<u>General Fund</u>	<u>Debt Service</u>	<u>Total per \$100</u>
2010	2010-2011	0.465557	0.16125	0.626807
2011	2011-2012	0.482691	0.167287	0.649978
2012	2012-2013	0.483154	0.182078	0.665232
2013	2013-2014	0.483154	0.168075	0.651229
2014	2014-2015	0.459507	0.180523	0.64003
2015	2015-2016	0.423456	0.189155	0.612611
2016	2016-2017	0.394574	0.170603	0.565177
2017	2017-2018	0.419405	0.155506	0.574911
2018	2018-2019	0.403139	0.148844	0.551983
2019	2019-2020	0.403139	0.148844	0.551983

Property Valuation Analysis

<u>Tax Roll</u>	<u>Real Property</u>	<u>Personal</u>	<u>Exemptions</u>	<u>Taxable Value</u>
2010	916,878,359	92,903,636	169,009,366	840,772,629
2011	921,323,736	86,707,764	169,776,137	838,255,363
2012	937,092,962	90,255,089	170,919,619	856,428,432
2013	983,065,482	87,589,652	175,815,601	894,839,533
2014	1,050,841,139	83,736,870	183,332,730	951,245,279
2015	1,149,250,879	101,798,001	206,733,522	1,044,315,358
2016	1,263,608,355	104,585,004	226,833,984	1,141,359,375
2017	1,363,048,039	120,684,600	251,105,865	1,232,626,774
2018	1,420,712,298	134,321,104	268,916,146	1,286,117,256
2019	1,372,653,390	112,662,685	254,153,207	1,231,162,868

Current Tax Levy and Collections

<u>Fiscal Year</u>	<u>Levied</u>	<u>Collected</u>	<u>Percent Collected</u>
2010-2011	5,214,919	5,132,185	98.41%
2011-2012	5,389,311	5,327,402	98.85%
2012-2013	5,627,317	5,541,099	98.47%
2013-2014	5,766,934	5,699,970	98.84%
2014-2015	5,984,940	5,908,134	98.72%
2015-2016	6,329,284	6,248,998	98.73%
2016-2017	6,411,690	6,344,390	98.95%
2017-2018	6,960,493	6,887,981	98.96%
2018-2019	6,997,431	6,902,533	98.64%
2019-2020	6,795,810	6,591,935	97.00%



**City of Seabrook
Distribution of 2019 Ad Valorem Taxes**

	<u>Total</u>	<u>O&M</u>	<u>Debt</u>
Taxable Assessed Valuation (est.)	\$ 1,231,162,868	\$ 1,231,162,868	\$ 1,231,162,868
Tax Rate Per \$100	0.551983	0.403139	0.148844
Estimated Subtotal	\$ 6,795,810	\$ 4,963,298	\$ 1,832,512
Estimated Collection Percentage	97%	97%	97%
Supplimental and Correction(Current)	\$ 833,652	\$ 543,926	\$ 289,726
Estimated Net Ad Valorem Taxes	\$ 7,629,462	\$ 5,507,224	\$ 2,122,238

Current Distribution

	<u>Rate</u>	<u>Percent</u>	
General Fund O&M	0.403139	73.03%	\$ 5,507,224
Debt Service Fund	0.148844	26.97%	\$ 2,122,238

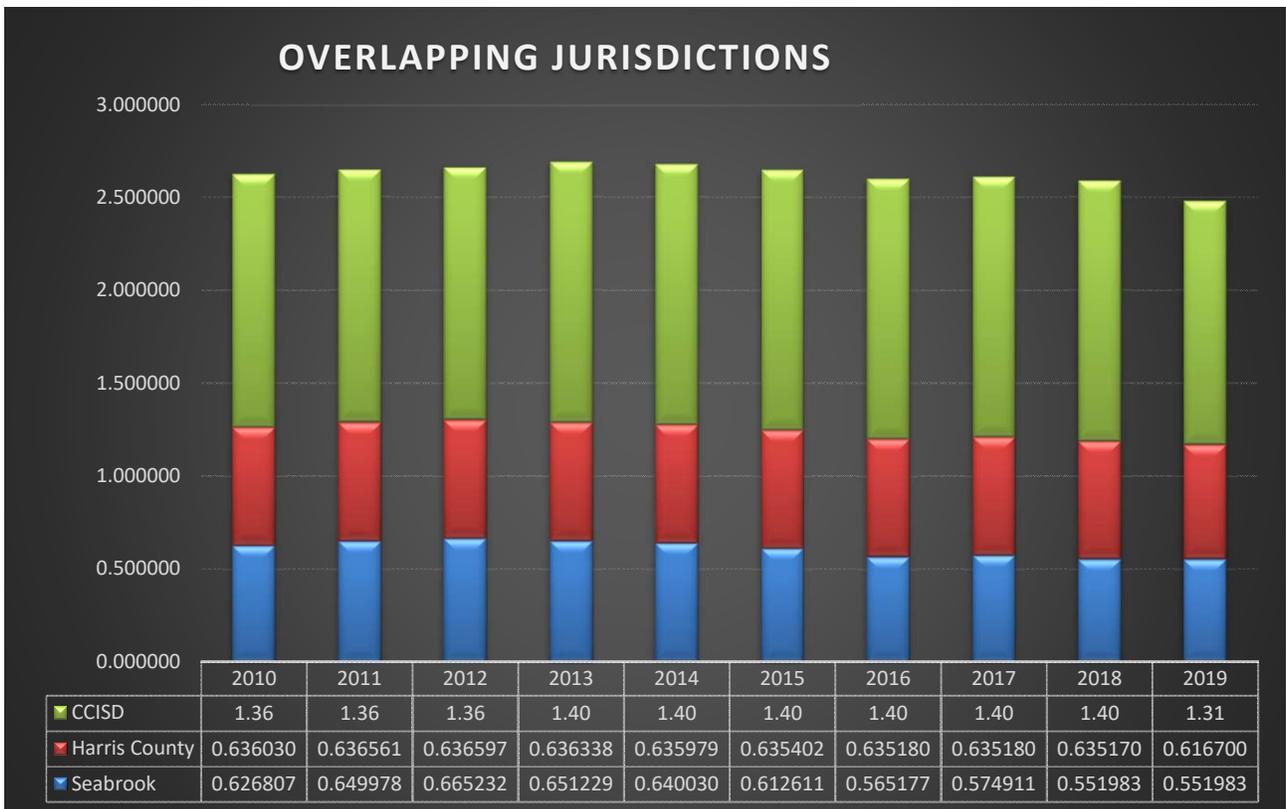
Delinquent Distribution

General Fund O&M	\$ 75,000
------------------	-----------

Penalties & Interest Distribution

General Fund O&M	\$ 39,000
Debt Service Fund	\$ 17,000

**City of Seabrook
Tax Rate Comparisons**



CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND

GENERAL FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,				
	ACTUALS		2019	2019	2020
	2017	2018	BUDGET	FORECAST	BUDGET
AD VALOREM TAXES	\$ 4,534,899	\$ 5,088,483	\$ 5,225,619	\$ 5,125,205	\$ 5,621,224
SALES TAX	2,120,836	2,054,703	1,922,538	1,896,376	1,922,538
FRANCHISE TAX	765,796	781,063	750,000	835,972	708,750
INTERGOVERNMENTAL	282,408	487,907	321,474	434,957	274,293
LICENSE & PERMITS	346,990	392,499	301,500	312,696	275,000
CHARGES FOR SERVICES	84,164	86,671	127,166	92,253	502,166
FINES & FORFEITURES	572,371	472,956	469,100	486,141	444,100
INTEREST INCOME	54,290	124,662	138,600	254,369	258,000
INDUSTRIAL DISTRICT PAYMENT	-	-	-	-	624,000
OTHER REVENUE	384,146	843,348	369,771	875,777	367,833
TRANSFERS IN	1,774,820	1,829,915	2,043,809	2,043,809	2,129,548
USE OF PRIOR YR FUND BALANCE	22,259	655,445	1,264,643	1,264,643	964,899
TOTAL RESOURCES FOR OPERATIONS	\$ 10,942,979	\$ 12,817,653	\$ 12,934,220	\$ 13,622,199	\$ 14,092,351
PERSONNEL SERVICES	\$ 6,638,517	\$ 7,212,613	\$ 8,057,895	\$ 7,638,206	\$ 9,025,941
MATERIALS & SUPPLIES	208,050	237,512	343,204	285,293	282,194
SERVICES	2,537,666	2,716,555	2,831,315	2,605,071	2,897,904
CAPITAL OUTLAY	392,258	721,711	997,331	634,067	969,886
HURRICANE	331,837	124,963	-	120	-
TRANSFER OUT	80,163	522,183	704,474	704,474	916,425
TOTAL EXPENSES	\$ 10,188,492	\$ 11,535,536	\$ 12,934,220	\$ 11,867,230	\$ 14,092,351
BEGINNING FUND BALANCE	\$ 6,757,590	\$ 7,489,818	\$ 8,116,490	\$ 6,851,847	\$ 7,641,917
CHANGE IN FUND BALANCE	732,228	626,672	-	1,754,969	0
ENDING FUND BALANCE	\$ 7,489,818	\$ 8,116,490	\$ 8,116,490	\$ 8,606,816	\$ 7,641,917
25% EMERG RES ENDING BALANCE	2,375,502	2,653,705	2,672,849	2,672,849	2,984,545
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	3,514,317	3,862,785	3,843,642	4,333,967	3,057,373
	7,489,818	8,116,490	8,116,490	8,606,816	7,641,917

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND

GENERAL FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	2019 BUDGET	2019 FORECAST	2020 BUDGET	2021	PROJECTED		2024
					2022	2023	
AD VALOREM TAXES	\$ 5,225,619	\$ 5,125,205	\$ 5,621,224	\$ 5,621,224	\$ 5,621,224	\$ 5,621,224	\$ 5,621,224
SALES TAX	1,922,538	1,896,376	1,922,538	1,922,538	1,922,538	1,922,538	1,922,538
FRANCHISE TAX	750,000	835,972	708,750	712,294	715,855	719,434	723,032
INTERGOVERNMENTAL	321,474	434,957	274,293	282,521	290,997	299,727	308,719
LICENSE & PERMITS	301,500	312,696	275,000	200,000	200,000	200,000	200,000
CHARGES FOR SERVICES	127,166	92,253	502,166	507,187	512,259	517,382	522,555
FINES & FORFEITURES	469,100	486,141	444,100	461,864	480,339	499,552	519,534
INTEREST INCOME	138,600	254,369	258,000	215,170	210,214	198,412	180,544
INDUSTRIAL DISTRICT PAYMENT	-	-	624,000	159,000	159,000	159,000	159,000
OTHER REVENUE	369,771	875,777	367,833	375,190	382,693	390,347	398,154
TRANSFERS IN	2,043,809	2,043,809	2,129,548	2,243,454	2,318,495	2,396,538	2,477,703
USE OF PRIOR YR FUND BALANCE	1,264,643	1,264,643	964,899	-	-	-	-
TOTAL RESOURCES FOR OPERATIONS	\$ 12,934,220	\$ 13,622,199	\$ 14,092,351	\$ 12,700,442	\$ 12,813,615	\$ 12,924,155	\$ 13,033,003
PERSONNEL SERVICES	\$ 8,057,895	\$ 7,638,206	\$ 9,025,941	\$ 9,251,590	\$ 9,482,880	\$ 9,719,952	\$ 9,962,951
MATERIALS & SUPPLIES	343,204	285,293	282,194	287,838	293,595	299,467	305,456
SERVICES	2,831,315	2,605,071	2,897,904	2,999,331	3,149,297	3,259,523	3,373,606
CAPITAL OUTLAY	997,331	634,067	969,886	359,926	359,926	359,926	359,926
HURRICANE	-	120	-	-	-	-	-
TRANSFER OUT	704,474	704,474	916,425	-	-	-	-
TOTAL EXPENSES	\$ 12,934,220	\$ 11,867,230	\$ 14,092,351	\$ 12,898,685	\$ 13,285,698	\$ 13,638,867	\$ 14,001,938
NET REVENUES	0	1,754,969	0	(198,242)	(472,083)	(714,712)	(968,935)
BEGINNING FUND BALANCE	8,116,490	8,116,491	\$ 8,606,816	\$ 8,606,817	\$ 8,408,575	\$ 7,936,492	\$ 7,221,780
CHANGE IN FUND BALANCE	0	490,326	0	(198,242)	(472,083)	(714,712)	(968,935)
ENDING FUND BALANCE	8,116,491	8,606,816	\$ 8,606,817	\$ 8,408,575	\$ 7,936,492	\$ 7,221,780	\$ 6,252,845
25% EMERG RES ENDING BALANCE	2,672,654	2,672,654	2,984,545	3,156,459	3,253,212	3,341,505	3,432,272
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	3,843,836	4,334,162	4,022,272	3,652,116	3,083,280	2,280,275	1,220,572
	8,116,491	8,606,816	8,606,817	8,408,575	7,936,492	7,221,780	6,252,845

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

FOR FISCAL YEAR ENDING SEPTEMBER 30,

REVENUE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
7010 PROPERTY TAX, CURRENT	4,284,052	4,394,374	4,988,551	5,111,619	5,012,477	5,507,224
7020 PROPERTY TAX, DELINQUENT	106,105	89,605	54,998	75,000	75,469	75,000
7300 PENALTY & INTEREST, TAXES	38,889	50,920	44,934	39,000	37,259	39,000
AD VALOREM TAXES	\$ 4,429,046	\$ 4,534,899	\$ 5,088,483	\$ 5,225,619	\$ 5,125,205	\$ 5,621,224
7100 SALES TAX	1,830,686	1,954,712	1,891,325	1,789,038	1,755,516	1,789,038
7220 MIXED DRINK TAX	189,090	166,124	163,378	133,500	140,860	133,500
SALES TAX	\$ 2,019,776	\$ 2,120,836	\$ 2,054,703	\$ 1,922,538	\$ 1,896,376	\$ 1,922,538
7210 FRANCHISE TAX, PRIVATE	796,501	765,796	781,063	750,000	835,972	708,750
FRANCHISE TAX	\$ 796,501	\$ 765,796	\$ 781,063	\$ 750,000	\$ 835,972	\$ 708,750
8250 EMERGENCY MANAGEMENT	33,944	23,383	29,477	32,000	33,424	32,000
8251 FED/STATE DISASTER REIMBURSEMENT	-	-	84,949	-	112,173	-
8252 GRANTS - DOJ MISC	3,475	43,198	15,200	-	-	-
8272 TPWD WILDLIFE GRANT	-	15,827	-	-	-	-
8273 COMPTROLLER GRANT	96,820	-	13,000	-	-	-
8274 GRANTS	-	-	-	4,550	4,550	-
9910 EDC TRANSFER	200,000	200,000	345,281	284,924	284,809	242,293
INTERGOVERNMENTAL	\$ 334,239	\$ 282,408	\$ 487,907	\$ 321,474	\$ 434,957	\$ 274,293
8640 LICENSE & PERMITS	162,395	346,990	392,499	301,500	312,696	275,000
LICENSE & PERMITS	\$ 162,395	\$ 346,990	\$ 392,499	\$ 301,500	\$ 312,696	\$ 275,000
8604 AMBULANCE REVENUE	-	-	-	-	-	375,000
8605 DISPATCH & OTHER SERVICES	17,000	17,000	17,000	36,666	22,588	36,666
8610 CONTRACT MOWING	-	-	-	7,500	33	7,500
8620 PARK FEES	36,220	45,118	24,074	35,000	31,557	35,000
8625 POOL RECEIPTS	29,429	22,046	21,403	23,000	19,393	23,000
8641 PLAT FEES	-	-	24,194	25,000	18,683	25,000
CHARGES FOR SERVICES	\$ 82,648	\$ 84,164	\$ 86,671	\$ 127,166	\$ 92,253	\$ 502,166
9503 DOT FINES	94,506	109,106	69,773	85,000	34,014	40,000
9504 OMNI FEES	866	814	727	1,000	819	1,000
9505 COURT RECEIPTS	431,762	458,956	399,037	380,000	447,096	400,000
9508 MUNICIPAL COURT TIME PAYMENT FEE	3,672	3,495	3,420	3,100	4,212	3,100
FINES & FORFEITURES	530,806	572,371	472,956	469,100	486,141	444,100

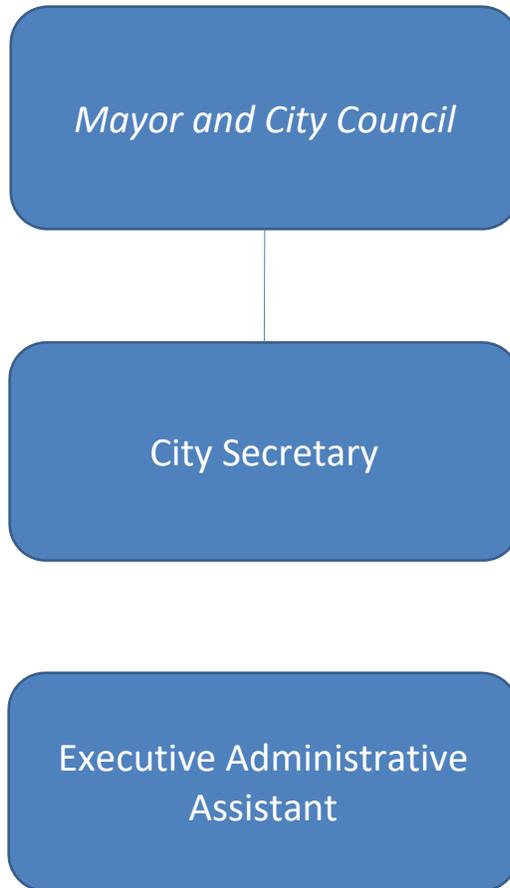


**CITY OF SEABROOK
2019-2020 BUDGET
FUND 01 - GENERAL FUND**

100-GENERAL FUND REVENUE

REVENUE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST	22,275	54,290	124,662	138,600	254,369	258,000
INTEREST	22,275	54,290	124,662	138,600	254,369	258,000
9524 INDUSTRIAL DISTRICT PAYMENT	-	-	-	-	-	624,000
INDUSTRIAL DISTRICT PAYMENT	-	-	-	-	-	624,000
8606 LEASE ON FIRE STATION	333,184	330,705	329,604	329,769	328,538	328,733
9520 OTHER REVENUE	1,648,781	52,366	513,570	39,002	546,790	39,000
9521 OIL & GAS ROYALTIES	1,724	1,075	104	1,000	124	100
9523 CITY EVENTS REVUNUE	705	-	70	-	325	-
OTHER REVENUE	1,984,394	384,146	843,348	369,771	875,777	367,833
9903 TRANS (TO)/FROM OTHER FUNDS	-	7,500	7,500	7,500	7,500	7,500
9919 SANIT FRANCHISE TRANSFER	247,680	260,013	303,064	318,779	318,779	318,175
9920 ENTERPRISE FUND TRANSFER	1,509,006	1,507,307	1,519,351	1,717,530	1,717,530	1,803,873
TRANSFERS IN	\$ 1,756,686	\$ 1,774,820	\$ 1,829,915	\$ 2,043,809	\$ 2,043,809	\$ 2,129,548
USE OF PRIOR YEAR FUND BALANCE	\$ -	\$ 22,259	\$ 655,445	\$ 1,264,643	\$ 1,264,643	\$ 964,899
OTHER FINANCIAL RESOURCES	\$ -	\$ 22,259	\$ 655,445	\$ 1,264,643	\$ 1,264,643	\$ 964,899
9903 TRANS (TO)/FROM OTHER FUNDS	(777,453)	-	-	(353,729)	(353,729)	-
9907 TRANS (TO)/FROM CAPITAL PROJECTS	-	(80,163)	(522,183)	(350,745)	(350,745)	(916,425)
TRANSFERS OUT	\$ (777,453)	\$ (80,163)	\$ (522,183)	\$ (704,474)	\$ (704,474)	\$ (916,425)
TOTAL REVENUES	\$ 12,118,768	\$ 10,942,979	\$ 12,817,653	\$ 12,934,220	\$ 13,622,199	\$ 14,092,350





 Funded by General Fund
 Funded by Enterprise Fund
 Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

LEGISLATIVE DEPARTMENT 100 - GOALS

MISSION STATEMENT

The purpose of the Legislative Department is to serve the citizens of Seabrook and the general public in accordance with federal, state and local laws and, through sound management practices, fulfill the responsibilities of the City Secretary in a fair, impartial, and efficient manner.

Accomplishments Relating to Budget Year 2018-19 Objectives:

- ✓ Complete Staff work on Charter Review in anticipation of appointment of a Charter Review Commission in FY18/19.
- ✓ Complete Module 1 of the Executive Administrative Assistant training for the Texas Registered Municipal Clerk Certification Program Completed June 2019
- ✓ Draft and obtain Council approval of at least one department specific policy and procedure that impacts department budget and operation Resolution 2019-04 (Records Destruction Policy) approved March 5, 2019
- ✗ Conduct in-house training on Subpoena response requirements, as part of the in-house training program established through the Human Resources Department Ongoing
- ✗ Purchase or update, install, and train staff on an Electronic Document Management System Ongoing

Goals for Budget Year 2019-20 include:

- Complete Module 2 of the Executive Administrative Assistant training for the Texas Registered Municipal Clerk Certification Program
- Complete Texas Municipal Clerk Re-Certification Program
- Draft and obtain Council approval of at least one department specific policy and procedure that impacts department budget and operation
- Revisit requirements for City-wide Electronic Document Management System and draft memo for strengths and weaknesses of current system
- Manage and conduct Special Election for Charter Amendments

Fund 01 - General Fund

100-Legislative Goals

	ACTUAL		FORECAST 2019	BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET		
	2017	2018			2019	2019	2020	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 190,254	\$ 198,184	\$ 216,350	\$ 202,481	\$ 222,618	\$ 20,137	9.95%	\$ 6,269	2.90%
TOTAL SUPPLIES	\$ 87	\$ 200	\$ 1,500	\$ 567	\$ 6,000	\$ 5,433	958.99%	\$ 4,500	300.00%
TOTAL SERVICES	\$ 30,921	\$ 28,401	\$ 57,889	\$ 38,632	\$ 56,879	\$ 18,247	47.23%	\$ (1,010)	-1.74%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 221,262	\$ 226,784	\$ 275,739	\$ 241,680	\$ 285,497	\$ 43,817	18.13%	\$ 9,759	3.54%

	ACTUAL		BUDGET	
	2017	2018	2019	2020
PERSONNEL SERVICES				
City Secretary	1	1	1	1
Assitant City Secretary	1	1	1	1
Total Full Time	2	2	2	2

	ACTUAL		BUDGET	
	2017	2018	2019	2020
PERFORMANCE MEASURES				
Minutes/Agendas	103	78	85	88
Open Records Request	1000	1000	1000	1000
Publications	28	9	27	21
Document Recordings				

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 01 - GENERAL FUND**

100-LEGISLATIVE

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	ACTUAL		2019		2020	
	2016	2017	2018	BUDGET	FORECAST	BUDGET
3010 SALARIES	\$ 143,641	\$ 132,869	\$ 135,044	\$ 147,322	\$ 143,430	\$ 152,351
3011 EDUCATION INCENTIVE	2,446	1,800	1,421	1,200	1,651	1,800
3012 OVERTIME	1,967	1,246	2,166	1,600	1,155	1,400
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	10,907	10,344	10,930	11,484	10,927	11,900
3110 RETIREMENT	20,075	20,554	22,960	23,760	22,066	24,821
3120 HOSPITALIZATION	13,269	13,752	16,927	16,885	15,851	16,239
3130 WORKERS COMPENSATION	408	377	254	259	237	269
3150 GIFT/APPRECIATION CERTIFICATES	96	96	96	100	96	100
3300 MAYOR COUNCIL FEES	5,455	9,189	8,053	13,200	7,047	13,200
3350 UNEMPLOYEMENT BENEFITS	342	27	333	540	22	540
TOTAL PERSONNEL	\$ 198,606	\$ 190,254	\$ 198,184	\$ 216,350	\$ 202,481	\$ 222,618
4010 OFFICE SUPPLIES	345	-	-	1,000	398	900
4011 POSTAGE	-	87	-	500	169	100
4150 SMALL TOOLS & EQUIPMENT	1,900	-	200	-	-	5,000
TOTAL SUPPLIES	\$ 2,245	\$ 87	\$ 200	\$ 1,500	\$ 567	\$ 6,000
5010 ADVERTISING	-	-	-	10,000	7,018	10,000
5020 DUES & SUBSCRIPTIONS	960	1,092	367	7,397	6,114	7,397
5030 RENTAL & SERVICE AGREEMNTS	3,510	-	-	6,100	3,680	9,000
5041 IT HARDWARE	-	-	1,980	-	-	-
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5180 MAINT-BLDGS & GROUNDS	-	-	-	-	-	-
5190 CODIFICATION	7,443	-	-	8,880	8,388	8,880
5195 ELECTION EXPENSE	1,126	15,451	13,436	9,205	558	11,610
5220 LEGAL FEES	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	9,932	3,825	5,700	9,957	6,493	6,262
5400 TELEPHONE	1,258	577	511	1,300	597	480
5465 MISC EXPENDITURES	3,129	6,043	3,809	2,000	2,818	1,200
5468 PERMIT EXPENSE	480	667	1,008	550	1,379	550
5475 VOLUNTEER APPRECIATION	2,542	3,266	1,591	2,500	1,587	1,500



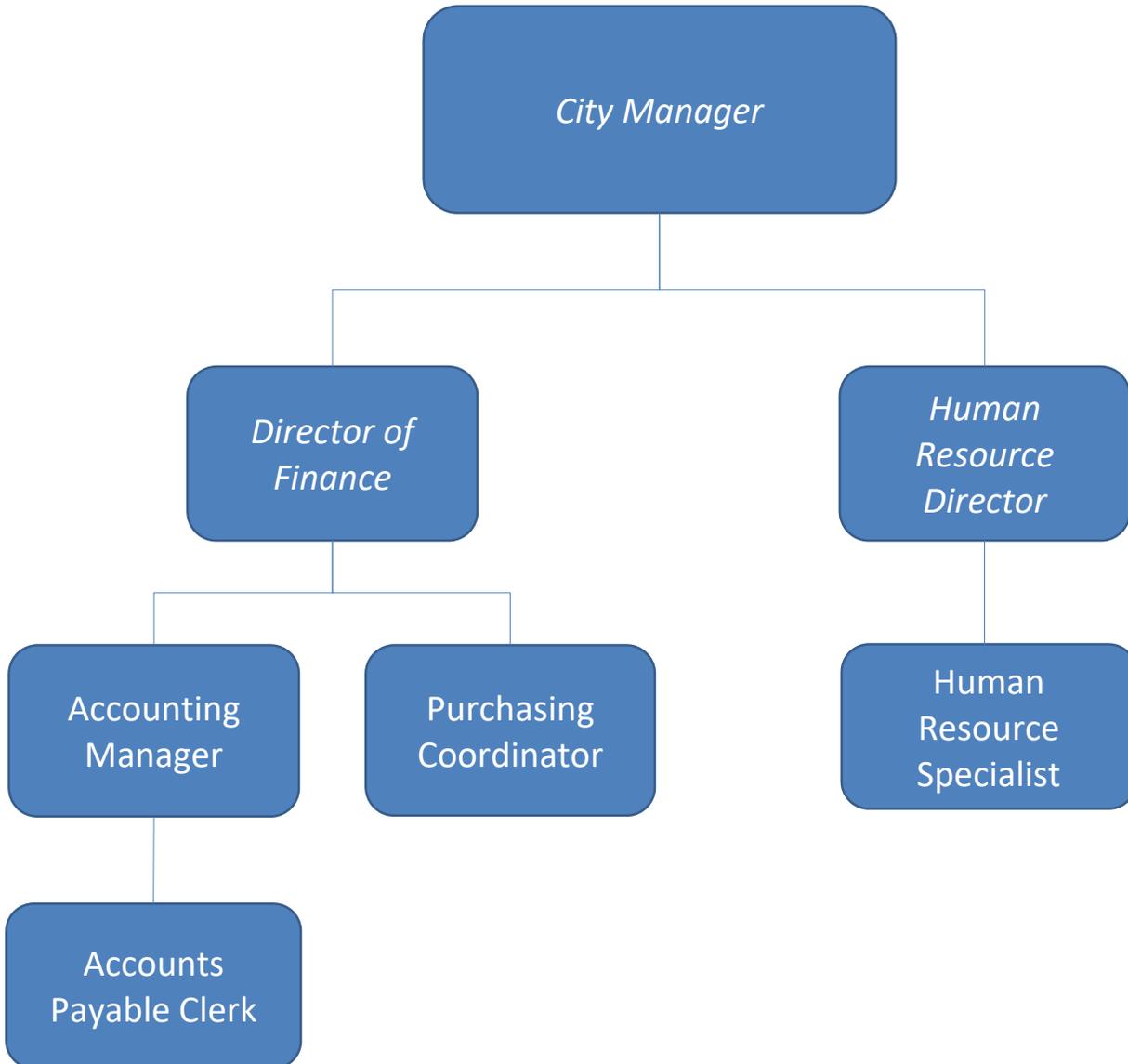
City of Seabrook
Proposed Budget 2019-20

TOTAL SERVICES	\$ 30,380	\$ 30,921	\$ 28,401	\$ 57,889	\$ 38,632	\$ 56,879
6030 OFFICE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ -					
TOTAL EXPENDITURES	\$ 231,231	\$ 221,262	\$ 226,784	\$ 275,739	\$ 241,680	\$ 285,497



Administration

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

Fund 01 - General Fund

102-ADMINISTRATION

EXPENDITURE SUMMARY	2017	ACTUAL		FORECAST		BUDGET		2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE		
TOTAL PERSONNEL	\$ 949,115	\$ 971,196	\$ 1,166,683	\$ 1,109,173	\$ 1,205,202	\$ 96,028	8.66%	\$ 38,518	3.30%		
TOTAL SUPPLIES	\$ 45	\$ 15	\$ -	\$ 283	\$ 10,650	\$ 10,367	3663.25%	\$ 10,650	0.00%		
TOTAL SERVICES	\$ 57,248	\$ 126,165	\$ 83,667	\$ 81,952	\$ 121,465	\$ 39,513	48.21%	\$ 37,798	45.18%		
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%		
TOTAL EXPENDITURES	\$ 1,006,408	\$ 1,097,376	\$ 1,250,350	\$ 1,191,408	\$ 1,337,316	\$ 145,908	12.25%	\$ 86,966	6.96%		

PERSONNEL SERVICES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
City Manager	1	1	1	1	
Administrative Assistant	0	0	1	0	
Director of Finance	1	1	1	1	
Accounting Manager	1	1	1	1	
Purchasing Coordinator	1	1	1	1	
Accounts Payable Clerk	0.5	0.5	1	1	
Director of Human Resource	1	1	1	1	
Human Resource Specialist	1	1	1	1	
Director of Community & Visitor Relations	0.5	0.5	0.5	0.5	
Events & Communications & Specialist	0.3	0.3	0.3	0.3	
Communication Position	0	0	0	1	
Director of EDC	1	1	1	1	
Administrative Assistant	1	0.7	0.7	0.7	
GIS Technician	0	1	1	1	
	9.3	10	11.5	11.5	

PERFORMANCE MEASURES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020

CM
Bi-Monthly Management Meetings
Response to citizen inquires/complaints

Finance

Human Resource
Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

Human Resource

Administration Department 102

MISSION STATEMENT

The purpose of the Human Resources Department is to ensure that the City recruits and hires qualified personnel, complies with federal and state laws, maintains a safe and drug free working environment, and ensures a fair and equitable human resource management system by balancing the needs of employees and the City. This department will also administer the general liability insurance program for all claims involving the City, and suggest and/or implement loss prevention training to minimize the cost of risk to the City. In addition, administratively supports the Civil Service System for the City as established by Chapter 143 of the Texas Local Government Code and approved by the voters in May, 2011.

Accomplishments on Budget Year 2018-19 Objectives

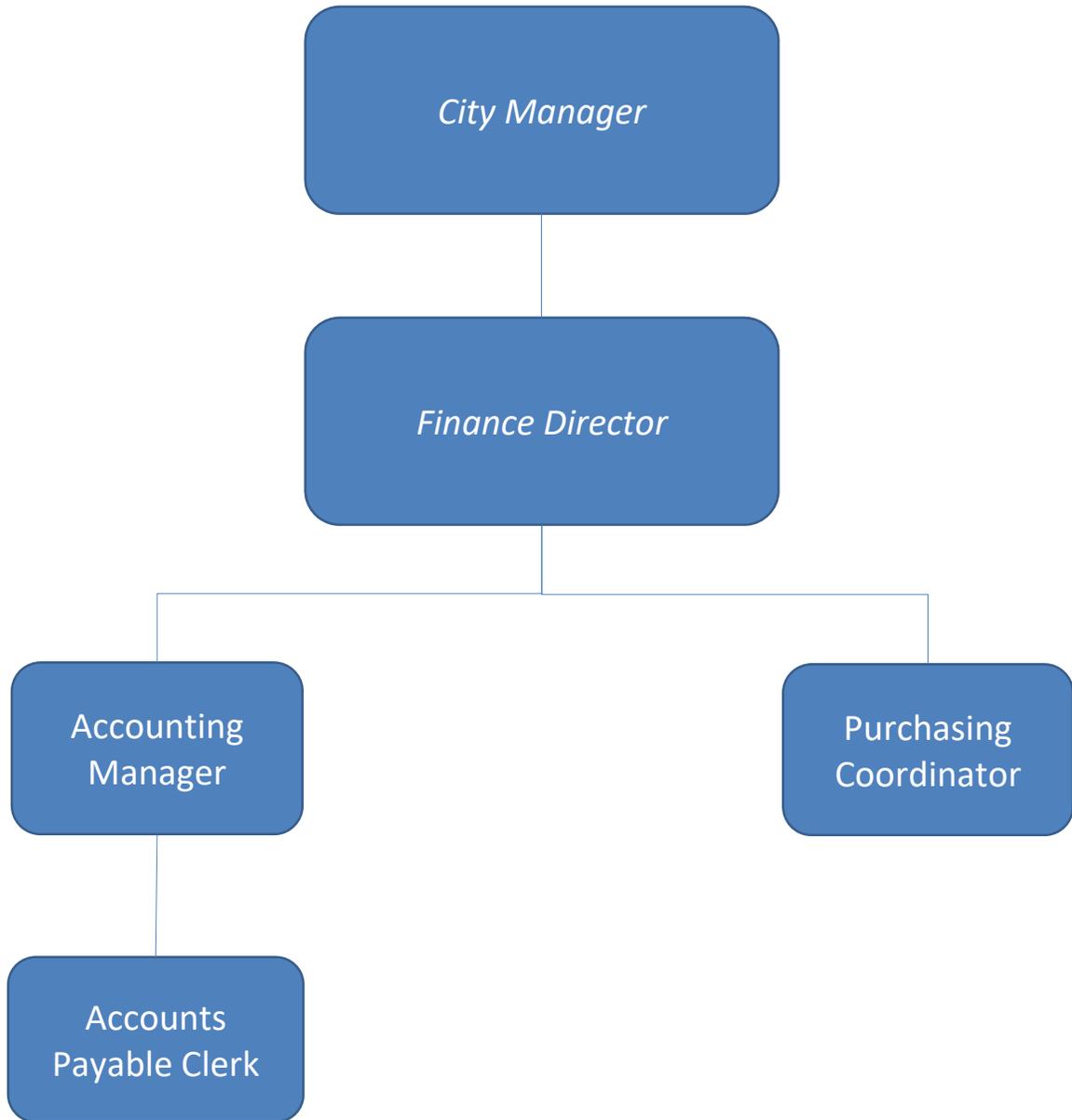
- Review and revise City Personnel Policies, Safety Manual and Job Descriptions as needed; *Ongoing.*
- Provide support to the Civil Service Commission:
Civil Service Entrance Exams for the formation of ongoing eligibility lists were provided along with updates to the Seabrook Local Rules and Regulations; *Ongoing*
- Implement document imaging module for the Human Resources Incode module.
Approximately 95% of personnel files have been scanned into the new system allowing for ease of access and allowing for a backup in the event of an evacuation or disaster; *Ongoing*
- ✓ Review the city website to improve the employment application process; *Complete*
- New job listings have been loaded and utilized in the new system. An online submission process for the application module continues to be researched with current vendor; *Ongoing*

Goals for Budget Year 2019-20 Include:

- Continue to explore new outreach efforts to reach a diverse group of competent workers when recruiting for City vacancies.
- Continue to review and revise City Personnel Policies to include a full review and update of any policies that may require such an update.
- Evaluate and refine existing wellness program options for additional opportunities for all sectors of the City's workforce to increase participation and help reduce healthcare costs
- Continue to maintain a comprehensive pay and classification system by providing ongoing salary and market surveys.
- With salaries and benefits comprising the majority of the city budget, continued research and analysis of current benefit offerings and market costs will be reviewed to maintain reasonable costs that our budget can sustain for the long term.

- Provide managers with a Managers Guide to assist in the preparation of HR forms and provide guidance on performance evaluations, counseling employees, on the job accidents or injury, FMLA, long term leave, discipline, ADA, workers compensation, ADA, pregnancy discrimination act, and USERRA.
- Create training program for new supervisors.
- Continue to recognize employees who have demonstrated above and beyond performance through various award programs such as the “Pat on the Back” and “Employee of the Year”
- Research new ways to streamline processes through Incode and Kronos for timekeeping and payroll processing.
- Organize and update the filing system to allow easy access to needed documents.

Finance Department
Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ADMINISTRATIVE PURCHASING-GOALS

Administration Department 102

MISSION STATEMENT

The purpose of the Purchasing Department is to provide appropriate goods and services in the right quality and at the best overall price from competitive sources.

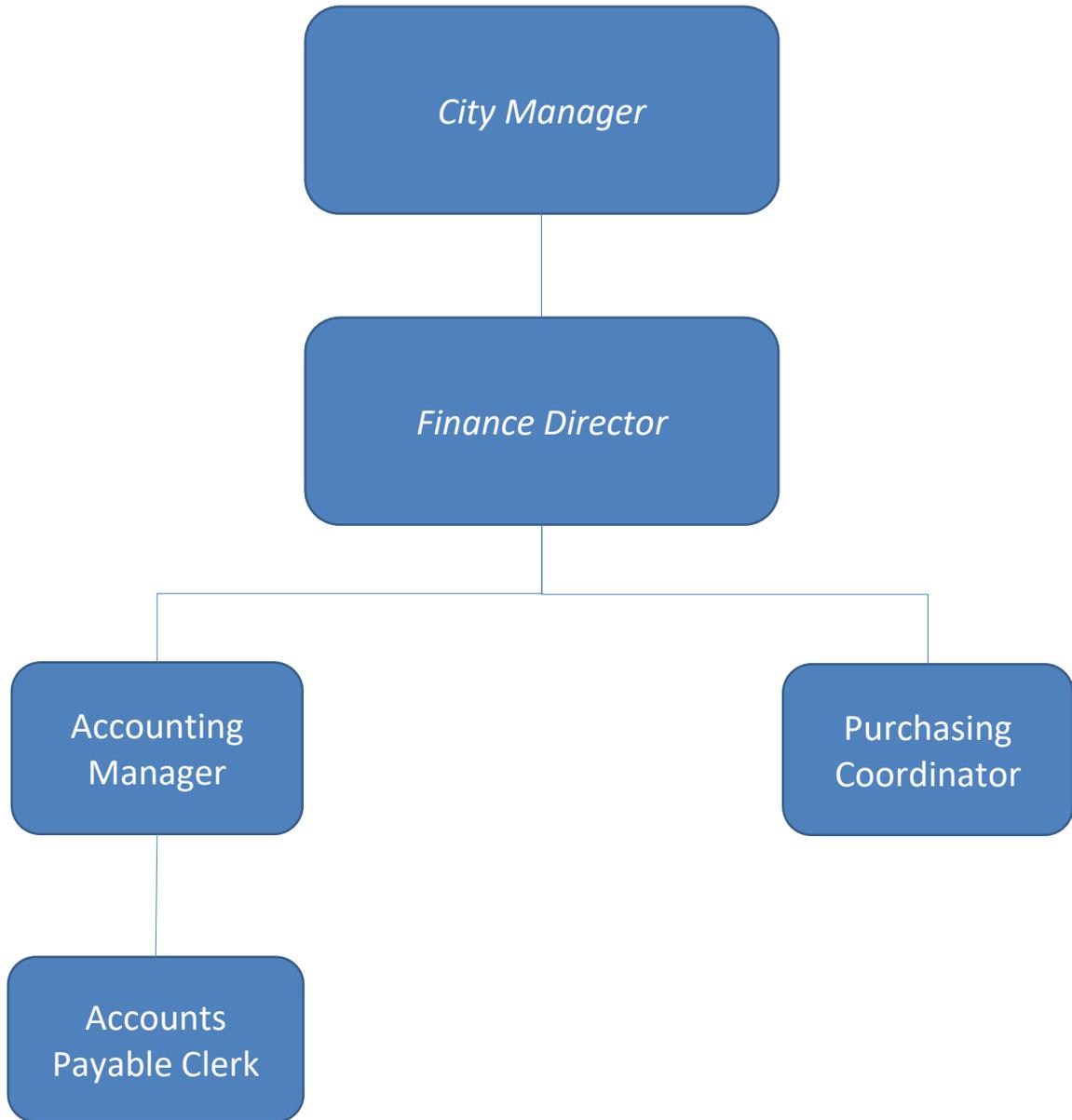
Accomplishments on budget year 2018-19 objectives:

2019-20 Budget Year Goals:

- Implement Electronic Purchase Ordering; *In Progress*
- Update and assist with goals of the City's purchasing policy; *In Progress*
- Attend Purchasing training, conferences and/or workshops (ongoing)
- Consolidate vendors/develop preferred providers lists with negotiated terms for frequently purchased items, including office supplies, automotive parts, MRO (hardware stores, Granger, etc.), professional printing (on hold until PO module of Incode in use).
- Develop standard Purchase Order Terms to be included with all PO's issued.
- Training for everyone with purchasing authority on purchasing laws and processes.
- Process/forms to request office supplies, business cards and other supplies for City Hall.
- Refine process and develop forms for getting and reporting 3 quotes (in process).
- Develop process for HUB vendors- finding, contacting, reporting of contact.
- Continue to develop and refine standard RFP, RFQ and IFB packets (ongoing/complete).
- Continue to develop and refine standard contracts (Complete for construction projects and most services. In process for Professional Services).
- Help with Inventory Management at the Warehouse.
- Help with Emergency Preparedness/Continuance of Operations supply coordination and storage.
- Update current vendor files- Vendor Packets, W-9's, COI's, etc.
- Digitize purchasing records/files (in process).
- Complete CPSM (Certified Professional in Supply Management).

GENERAL FUND - 01 - Finance Department

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 FINANCE

Administration Department 102

MISSION STATEMENT

The purpose of the Finance Department is to develop, implement and maintain accounting policies and procedures; to ensure that all transactions are recorded in compliance with Generally Accepted Accounting Principles; to protect and optimize the City's assets through sound investment practices; and to foster public trust.

Accomplishments on budget year 2018-19 objectives:

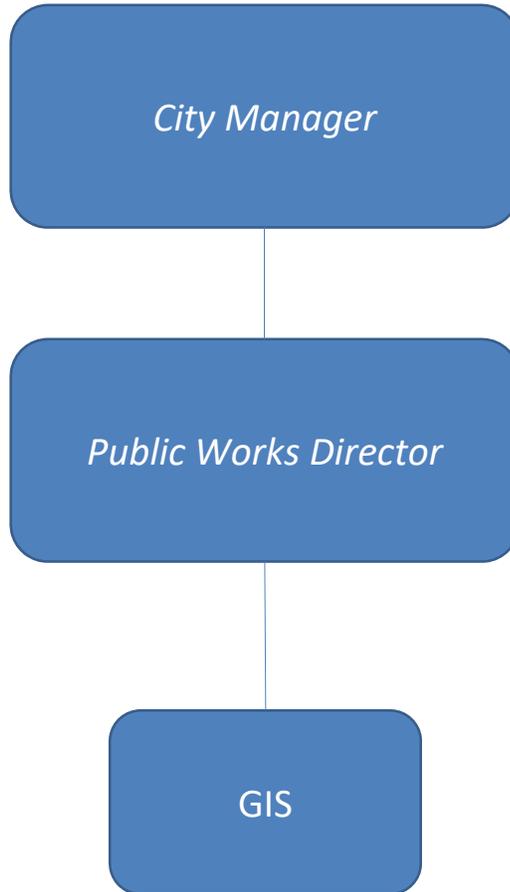
- ✓ Work to receive the 39th Certificate of Achievement for Excellence in Financial Reporting
- ✓ Complete work on Vehicle fleet management for all departments

2019-20 Budget Year Goals:

- Continue cross training of all positions in finance department.
- Work to receive the 40th Certificate of Achievement for Excellence in Financial Reporting.
- Work to receive the Distinguished Budget Presentation Award.
- Complete the procedure manuals (Bus Book) for each area and store information electronically so it is accessible to departments for cross training; *In Progress*
- Continue working with City Manager and Department Heads to update 5 year CIP
- Continue online posting of financial records earn Transparency Stars Award from State Comptroller; *Ongoing*
- Complete the procedure manuals for each area and store information electronically so it is accessible to departments for cross training. *In progress*
- Continue to analyze and establish reports to inform Council and City manager of City revenue's pertaining to Highway 146 expansion; *In Progress*
- Begin update on all Vendor files.

GENERAL FUND - 01 - GIS

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 GIS

Administration Department 102

MISSION STATEMENT

The City of Seabrook GIS Department conducts and disseminates Geographic Information education and research to foster a highly-skilled, multi-disciplinary workforce and to confront challenges important to Seabrook's citizens.

Accomplishments on budget year 2018-19 objectives:

- ✓ Developed full-time GIS department.
- ✓ Purchased drone and became licensed with FAA; using on multiple project to monitor progress.
- ✓ Attended GIS specific training / conferences / webinars
- ✓ Worked on correcting current utilities locations within GIS layers
- ✓ Collected drone baseline footage of Hwy 146 corridor
- ✓ Collected asset data
- ✓ Created drone SOP for flights

2019-20 Budget Year Goals:

- Perform additional GIS mapping.
- Create, collect, maintain, and distribute high quality, up-to-date, and complete geospatial data
- Expand technical capabilities, increase spatial accuracy in the field through the purchase of centimeter grade data collection equipment
- Ensure that the City's GIS and data are available for day-to-day City/regional purposes
- Share the City's GIS data and services as needed
- Cultivate the advanced analytical use of GIS
- Raise the awareness of GIS
- Assist agencies to integrate spatial technology and thinking into their business processes and applications
- Support emergency planning, response, and recovery
- Support all City departments
- GIS Data Management and Maintenance
- Developing custom applications, interactive maps, and specific project map documents for analysis and inquiry of GIS information

COMMUNITY AND VISITOR RELATIONS

Administration Department 102



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

COMMUNICATIONS AND VISITOR RELATIONS

Administration Department 102

MISSION STATEMENT

In 2019, the Communications Department will be restructured into Community and Visitor Relations. Community and Visitor Relations works to strategically and consistently position Seabrook as a vibrant and desirable place to live, visit and do business by engaging and interacting with the public. Community and Visitor Relations provides a variety of services including resident and visitor websites and publications, community events and programs, tourism and economic development marketing and media relations

Accomplishments on Budget Year 2018-19 Objectives

- ✓ Websites:
 - Design, development and launch of SH146.com
 - Design, development and launch of Seabrook Fire site
- ✓ Publications:
 - Winter City Review
 - Seabrook Ready
 - Summer City Review
- ✓ Restructure of Celebration Seabrook with \$8,000 in proceeds to charity
- ✓ Event Planning Organization
- ✓ Revitalization of Seabrook Pelican Path
- ✓ Annual City Hosted Events:
 - Easter Egg Hunt, Memorial Day Ceremony, Kid Fish, Celebration Seabrook, Veterans Day Ceremony, Tree Lighting, Breakfast with Santa, Birding and Movie in the Park.
- ✓ Continued Social Media Maintenance/Moderation
- ✓ Organization of Volunteers
- ✓ New Metrics and Performance Data
- ✓ Implementation of Project Management Tools/Systems/Calendars
- ✓ Residential Survey for Strategic Plan
- ✓ Annual HOT Sponsorship Applications and Recommendations
- ✓ Ongoing Participation:
 - TAMIO, BAHCVB, Greater Houston CVB, Houston and Beyond, Quality of Life Task Force
- ✓ L. Petersen Appointed as TAMIO Region 3 Director
- ✓ Ribbon Cuttings: Backyard Seabrook, Good Sense Provisions, Marios, Jet Surf Houston, McDonalds, Holiday Inn Express

Goals for Budget Year 2019-20 Include:

- Development of Online Seabrook Citizen's University (SCU)
- Expansion of Celebration Seabrook Activities
- Launch of SeabrookLove Campaign
- Volunteer Program Enhancements and Promotions
- 5-Minute Community Survey Series
- Pelican Path Expansion and Rehab
- Civic Art Additions
- Crisis Communication Plan
- Economic Development Digital Marketing Plan
- Art and Water Conservation Event
- Vlogging and Social Video Production
- Public Safety Awareness Campaign
- Continuation of SH 146 Campaign
- Employee/Council Training Series
- Implementation of Internal Public Information Protocols and Procedures
- Improvements to Annual City Events

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 01 - GENERAL FUND**

102-ADMINISTRATIVE

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 565,464	\$ 571,021	\$ 562,869	\$ 701,716	\$ 673,613	\$ 729,333
3011 EDUCATION INCENTIVE	2,959	2,362	2,550	2,780	2,655	1,649
3012 OVERTIME	612	1,916	1,922	1,500	3,771	4,200
3014 CAR ALLOWANCE	9,346	9,000	9,498	9,540	10,412	9,540
3015 CONTRACT LABOR	30,173	-	-	-	16,161	-
3018 EDC SALARIES	110,030	124,816	128,229	128,735	124,744	132,115
3019 EDC OT	443	152	71	-	-	-
3020 EDC HOSPITALIZATION	11,445	16,179	20,383	18,056	14,069	17,451
3021 EDC CAR ALLOWANCE	3,600	3,600	3,600	3,600	2,403	3,600
3022 EDC FICA	8,663	9,848	10,471	10,124	9,502	10,382
3023 EDC RETIREMENT	16,186	19,743	21,218	21,609	18,706	22,228
3100 FICA TAXES	38,647	38,786	39,492	54,204	44,169	56,180
3110 RETIREMENT	76,920	88,667	95,704	113,823	103,969	119,686
3120 HOSPITALIZATION	52,205	60,569	71,732	95,217	81,659	92,642
3130 WORKERS COMPENSATION	1,827	1,738	1,332	2,345	2,124	2,440
3150 GIFT/APPRECIATION CERTIFICATES	432	528	446	600	577	650
3350 UNEMPLOYEMENT BENEFITS	1,780	191	1,678	2,835	640	3,105
TOTAL PERSONNEL	\$ 930,733	\$ 949,115	\$ 971,196	\$ 1,166,683	\$ 1,109,173	\$ 1,205,202
4010 OFFICE SUPPLIES	-	45	-	-	283	300
4150 SMALL TOOLS & EQUIPMENT	-	-	15	-	-	10,350
TOTAL SUPPLIES	\$ -	\$ 45	\$ 15	\$ -	\$ 283	\$ 10,650
5020 DUES & SUBSCRIPTIONS	2,784	3,719	3,658	4,993	4,674	7,776
5025 BANK FEES	-	-	68,609	-	22,572	-
5030 RENTALS & AGREEMENTS	-	-	-	-	-	10,000
5041 IT HARDWARE	-	-	985	5,000	417	28,000
5110 MAINT-AUTOS/EQUIP	-	-	-	-	-	-
5200 PROF FEES-ACCTG	36,360	37,395	38,996	48,000	36,298	48,000
5115 EQUIP MAINT	-	1,363	1,733	1,819	-	1,874
5300 TRAINING & CONFERENCE	6,318	8,984	10,184	20,555	15,513	22,515
5305 MOVING EXPENSE	-	-	-	-	-	-
5320 INSURANCE AUTO	-	-	-	-	-	-
5400 TELEPHONE	2,627	2,430	1,415	2,800	2,060	2,800
5465 MISC EXPENDITURES	587	3,358	587	500	417	500
TOTAL SERVICES	\$ 48,675.25	\$ 57,248.20	\$ 126,165.48	\$ 83,666.60	\$ 81,951.96	\$ 121,464.93
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

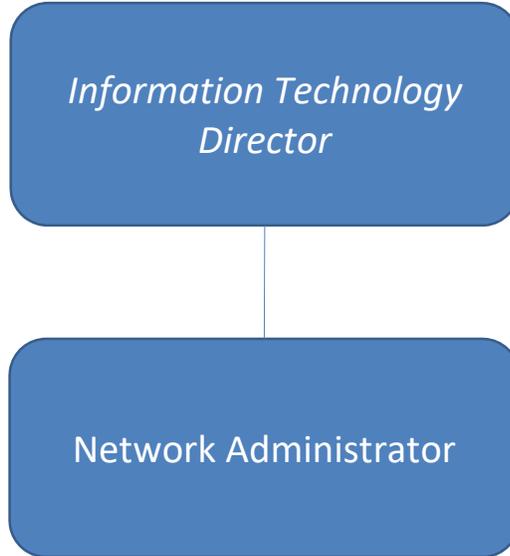


TOTAL EXPENDITURES	\$ 979,408	\$ 1,006,408	\$ 1,097,376	\$ 1,250,350	\$ 1,191,408	\$ 1,337,316
---------------------------	-------------------	---------------------	---------------------	---------------------	---------------------	---------------------



GENERAL FUND 01 - INFORMATION TECHNOLOGY

Department 103



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 INFORMATION TECHNOLOGY

DEPARTMENT 103

MISSION STATEMENT

The purpose of the technology department is to develop, implement and maintain the City's technology infrastructure and improve operating efficiencies.

Accomplishments on budget year 2018-19 objectives:

- ✓ Installed business grade wireless network at new PW buildings
- ✓ Upgrading time and attendance software - in progress – Aug 2019 completion
- ✓ Upgraded jail and interview room video recording systems
- ✓ Set up alternate data center at new Public Works building
- ✓ Extend Fiber Optic network to new storage tank and well site – RFP issued
- ✓ Expand use of Office365 Sharepoint site for collaboration – upgraded user licensing so all users can use Sharepoint
- ✓ Installed new backup solution for Office365 data (email, OneDrive and Sharepoint)
- ✓ Replaced 4 more old network switches as of 05/19
- ✓ Replacing main firewall this summer (2019)

2019-20 Budget Year Goals:

- Replace all remaining old network switches
- Add access control door hardware to Community House, Pool gate/office,
- Upgrade Virtual Server hardware
- Upgrade Virtual Server software
- Add storage space to Storage Area Network (where all production Virtual Servers are stored)
- Install new (second) Storage Area Network at Public Works for data redundancy
- Upgrade all Windows 7 PCs to Windows 10 (Windows 7 will become unsupported in January 2020)
- Upgrade Server 2008 Servers to Server 2016 (Server 2008 will become unsupported in Jan 2020)
- Set up unified guest wireless network at City Hall and Public Works

FUND 01 - GENERAL FUND

103-INFORMATION TECHNOLOGY

EXPENDITURE SUMMARY	ACTUAL		FORECAST		BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
	2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 240,557	\$ 264,926	\$ 276,726	\$ 275,083	\$ 283,353	\$ 8,269	3.01%	\$ 6,627	2.39%
TOTAL SUPPLIES	\$ 34,620	\$ 40,784	\$ 40,500	\$ 41,892	\$ 3,000	\$ (38,892)	-92.84%	\$ (37,500)	-92.59%
TOTAL SERVICES	\$ 5,355	\$ 9,921	\$ 19,000	\$ 17,622	\$ 93,138	\$ 75,516	428.54%	\$ 74,138	390.20%
TOTAL CAPITAL OUTLAY	\$ 87,843	\$ 34,282	\$ 90,000	\$ 87,906	\$ 33,000	\$ (54,906)	-160.16%	\$ (57,000)	-64.89%
TOTAL EXPENDITURES	\$ 368,375	\$ 349,912	\$ 426,226	\$ 422,503	\$ 412,491	\$ (10,013)	-2.37%	\$ (13,735)	-3.22%

PERSONNEL SERVICES	ACTUAL			BUDGET
	2017	2018	2019	2020
Information Technology Director	1	1	1	1
Network Administrator	1	1	1	1
Total Full Time	2	2	2	2

PERFORMANCE MEASURES	ACTUAL			BUDGET
	2017	2018	2019	2020
Number of IT service calls	1	1	1	1
Number of PC's	1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

103-IT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 159,418	\$ 160,363	\$ 170,606	\$ 182,873	\$ 182,719	\$ 187,663
3011 EDUCATION INCENTIVE	1,558	2,091	2,700	2,700	2,811	2,700
3012 OVERTIME	125	278	407	-	1,057	1,500
3014 CAR ALLOWANCE	8,100	7,800	7,800	7,800	7,979	7,800
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	11,361	11,947	13,185	14,793	13,787	15,274
3110 RETIREMENT	22,723	25,728	30,089	30,605	30,548	31,729
3120 HOSPITALIZATION	31,549	31,288	38,921	36,531	35,151	35,242
3130 WORKERS COMPENSATION	1,004	964	798	784	798	804
3150 GIFT/APPRECIATION CERTIFICATES	96	96	96	100	96	100
3350 UNEMPLOYMENT BENEFITS	342	3	324	540	138	540
TOTAL PERSONNEL	\$ 236,275	\$ 240,557	\$ 264,926	\$ 276,726	\$ 275,083	\$ 283,353
4150 SMALL TOOLS & EQUIPMENT	33,782	34,594	40,784	40,000	41,411	2,500
4400 SUPPLIES	-	25	-	500	481	500
TOTAL SUPPLIES	\$ 33,782	\$ 34,620	\$ 40,784	\$ 40,500	\$ 41,892	\$ 3,000
5020 DUES & SUBSCRIPTIONS	442	397	464	500	475	500
5030 RENTALS & SERVICE AGRMTS	-	-	5,160	13,200	11,834	5,000
5041 IT HARDWARE	-	-	-	-	-	50,400
5042 IT SOFTWARE AGRMTS	-	-	-	-	-	31,688
5300 TRAINING & CONFERENCE	3,434	2,491	1,883	2,500	2,730	2,450
5400 TELEPHONE	2,066	1,602	1,371	1,800	1,941	2,100
5465 MISC EXPENDITURES	379	865	1,043	1,000	642	1,000
TOTAL SERVICES	\$ 6,321	\$ 5,355	\$ 9,921	\$ 19,000	\$ 17,622	\$ 93,138
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	-	87,843	34,282	90,000	87,906	33,000
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	87,843	34,282	90,000	87,906	33,000
TOTAL EXPENDITURES	\$ 276,378	\$ 368,375	\$ 349,912	\$ 426,226	\$ 422,503	\$ 412,491



GENERAL FUND 01 - EMERGENCY MANGAGEMENT

DEPARTMENT 103



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

EMERGENCY MANAGEMENT DEPARTMENT 106 - GOALS

MISSION STATEMENT

The Office of Emergency Management is established through state statutes and is tasked with the responsibility of planning for, responding to, recovering from and mitigating all natural and manmade disasters. To that end, this office strives to establish and maintain plans and standard operating procedures to address those hazards which have been identified through hazard vulnerability studies.

Accomplishments on budget year 2018-19 objectives:

- ✓ Reinforce the working relationship with the community to keep them prepared for any all types of emergencies:
- ✓ Conduct Community Emergency Response Team (CERT) training (Accomplished)
- ✓ Outreach material made available online and for pick up (Accomplished)
- ✓ Town hall meetings (Accomplished)
- Outreach on Flood Mitigation Grants (Work in Progress)
- Worked on development of Grant for WWTP (Work in Progress)
- ✓ Network with Local, Regional, State and National Partners to secure the working relationships needed in times of Emergencies (Accomplished)
- ✓ Attend local Emergency Management Meetings (Accomplished)
- ✓ Attend State and National Training/Seminars (Accomplished)
- ✓ Lessons learned from others will enhance the ability of the Seabrook Office of Emergency Management to perform at a successful rate (Work in Progress)
- ✓ Participate in State Wide Committee that addressed the Future of Recovery in Texas (Accomplished)
- ✓ Enhance the Emergency Operations Center and the role that it plays on a daily and Emergency Basis
- Train staff members on their roles in the Emergency Operations Center (Work in Progress)
- Make the notification system part of the daily operations of the Emergency Management Staff (Work in Progress)
- ✓ Exercise the Emergency Operations Staff on activations from Level 4 to Level 1 incidents/events to insure the workstations and equipment is ready to function (Accomplished)
- ✓ Provide support for all responders and employees in their daily and emergency responses
- Make the Safety Committee include representatives from all departments so that input can be obtained from all (Work in Progress)
- ✓ Provide equipment that will enhance the responders (Police, Fire, EMS, Public Works and Emergency Management) ability to perform the job and provide security to the public through means of Grants and other Financial avenues (Accomplished)
- ✓ Exercise the Responder staff by means of Table Top exercises through that of Full Scale deployment, to enhance their communication process (Accomplished)

2019-20 Budget Year Goals:

- Network with Local, Regional, State and National Partners to secure the working relationships and obtain contact information for when needed in times of Emergencies.
- Work with every department to determine their Continuity of Operation unmet needs and assist in obtaining Resource or Service Agreements to fulfill the unmet needs.
- Evaluate Emergency Management Contracts and review all new contracts so that it will make sure that it is the best interest of the City of Seabrook.
- Reinforce the working relationship and the communication with the community to keep them prepared for any all types of Emergencies.
- Provide support for all responders and employees in their daily and emergency responses

FUND 01 - GENERAL FUND

106-EMERGENCY MANAGEMENT

EXPENDITURE SUMMARY	2017	ACTUAL		FORECAST		BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2019		\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 108,894	\$ 119,874	\$ 122,666	\$ 122,398	\$ 183,780	\$ 61,383	50.15%	\$ 61,114	49.82%	
TOTAL SUPPLIES	\$ -	\$ 221	\$ 750	\$ 351	\$ 625	\$ 274	77.87%	\$ (125)	-16.67%	
TOTAL SERVICES	\$ 38,186	\$ 37,555	\$ 43,708	\$ 36,384	\$ 37,590	\$ 1,206	3.31%	\$ (6,118)	-14.00%	
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
TOTAL EXPENDITURES	\$ 147,080	\$ 157,650	\$ 167,124	\$ 159,133	\$ 221,995	\$ 62,862	39.50%	\$ 54,871	32.83%	

PERSONNEL SERVICES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
Emergency Management Director		1	1	1	1
Fire Marshall		0	0	0	0.5
Emergency Service Director		0	0	0	0.5
Total Full Time		1	1	1	2

PERFORMANCE MEASURES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
Incidents		1	1	1	1
EOC activations		1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

106-EMERGENCY MANAGEMENT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 82,270	\$ 85,310	\$ 88,963	\$ 92,001	\$ 91,952	\$ 125,645
3011 EDUCATION INCENTIVE	-	(136)	-	-	-	-
3012 OVERTIME	-	(2,121)	-	-	-	-
3014 CAR ALLOWANCE						1,800
3100 FICA TAXES	5,983	6,347	6,846	7,038	6,967	9,750
3110 RETIREMENT	11,136	12,600	14,620	14,564	14,787	20,092
3120 HOSPITALIZATION	7,072	6,703	9,069	8,534	8,431	25,518
3130 WORKERS COMPENSATION	197	155	167	159	156	285
3150 GIFT/APPRECIATION CERTIFICATES	48	48	48	100	96	150
3350 UNEMPLOYEMENT BENEFITS	171	(11)	162	270	9	540
TOTAL PERSONNEL	\$ 106,878	\$ 108,894	\$ 119,874	\$ 122,666	\$ 122,398	\$ 183,780
4010 OFFICE SUPPLIES	-	-	28	250	24	125
4150 SMALL TOOLS & EQUIP	-	-	193	500	327	500
TOTAL SUPPLIES	\$ -	\$ -	\$ 221	\$ 750	\$ 351	\$ 625
5020 DUES & SUBSCRIPTIONS	535	670	670	670	540	290
5030 RENTALS & SERVICE AGRMTS	6,000	6,000	6,000	6,000	6,000	6,000
5110 MAINT-AUTOS/EQUIP	509	424	360	700	58	700
5170 MAINTENANCE - RADIOS	10,171	12,168	12,168	14,000	13,167	14,000
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF SERVICES- ENGINEERING	-	-	-	500	-	-
5300 TRAINING & CONFERENCE	4,468	3,619	3,871	4,000	2,627	1,800
5310 UNIFORMS	336	-	246	300	-	300
5320 AUTO INS	241	389	438	438	389	500
5400 TELEPHONE	7,826	8,126	7,734	8,600	8,166	8,600
5405 PHONE NETWORK NOTIFICATION SYS	11,860	6,632	6,068	8,500	5,400	5,400
5406 AUTOMATION WORKSTATION	-	-	-	-	-	-
5465 MISC EXPENDITURES	220	158	-	-	37	-
TOTAL SERVICES	\$ 42,165	\$ 38,186	\$ 37,555	\$ 43,708	\$ 36,384	\$ 37,590
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 149,043	\$ 147,080	\$ 157,650	\$ 167,124	\$ 159,133	\$ 221,995



**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

107-NON-DEPARTMENTAL

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3100 FICA	-	-	-	-	125	-
3120 INSURANCE	121	(53)	4,838	-	1,294	-
3130 WORKERS COMP	-	-	-	-	-	-
3145 DRUG TESTING	6,365	7,479	6,727	4,881	10,508	7,600
3150 GIFT/APPRECIATION CERTIFICATES	2,000	2,000	2,138	2,150	1,918	2,150
3900 MERIT AWARDS	5,568	7,453	6,738	8,400	6,405	9,200
TOTAL PERSONNEL	\$ 14,054	\$ 16,878	\$ 20,440	\$ 15,431	\$ 20,250	\$ 18,950
4010 OFFICE SUPPLIES	20,227	24,236	18,280	24,026	23,678	23,800
4011 POSTAGE	9,178	4,382	5,244	9,000	8,940	8,000
4050 BULK PETROLEUM PURCHASES	(239)	-	4,697	-	(0)	-
4150 SMALL EQUIPMENT	11,007	4,842	4,332	7,000	6,986	-
TOTAL SUPPLIES	\$ 40,173	\$ 33,460	\$ 32,554	\$ 40,026	\$ 39,603	\$ 31,800
5010 ADVERTISING	18,568	16,891	18,444	8,992	8,890	8,992
5020 DUES & SUBSCRIPTIONS	9,537	9,216	10,368	5,400	3,836	5,899
5025 BANK FEES	15,279	18,758	12,818	19,052	13,193	17,444
5030 RENTALS & SERVICE AGRMTS	55,629	35,698	34,682	39,231	31,501	39,231
5041 IT HARDWARE	-	-	-	-	12,000	-
5042 IT SOFTWARE AGRMTS	83,732	59,820	68,890	66,239	64,826	57,882
5110 MAINT-AUTOS/EQUIP	279	-	-	-	-	-
5175 JANITORIAL SERVICES	11,754	11,915	10,235	12,000	10,494	12,000
5180 MAINT-BLDGS & GROUNDS	60,755	48,364	59,644	65,000	56,630	67,625
5190 CODIFICATION	-	4,446	10,276	-	40	-
5211 PROF FEES - INSPECTIONS	1,354	(177)	(75)	-	-	-
5215 PROF FEES - ENGINEERING	57,022	52,583	34,824	55,000	12,904	55,000
5220 PROF FEES - LEGAL	148,457	163,182	175,781	175,000	169,239	175,000
5222 PROF FEES - TAX COLLECTION	7,730	4,515	8,598	8,500	7,849	8,500
5227 PROF FEES - CONSULTING	119,023	10,000	13,389	46,513	13,711	30,000
5230 CONTRACT-AMBULANCE SERV	214,147	214,147	246,269	246,269	246,269	100,000
5295 SAFETY COMMITTEE	3,041	4,894	3,218	4,500	2,469	4,500
5300 TRAINING & CONFERENCE	579	-	400	4,200	6,806	5,400
5330 INSURANCE-MISC	109,338	135,187	196,124	156,900	185,295	190,000
5331 INSURANCE REIMB	(26,201)	(6,750)	(111,994)	-	(62,491)	-
5400 TELEPHONE	8,094	7,968	6,989	8,000	6,745	8,000
5410 UTILITIES	50,449	51,095	46,496	54,000	47,086	54,000
5445 CENTRAL APPRAISAL FEE	47,823	48,138	51,911	54,000	52,230	53,750
5465 MISC EXPENDITURES	7,661	1,759	691	1,000	449	1,000

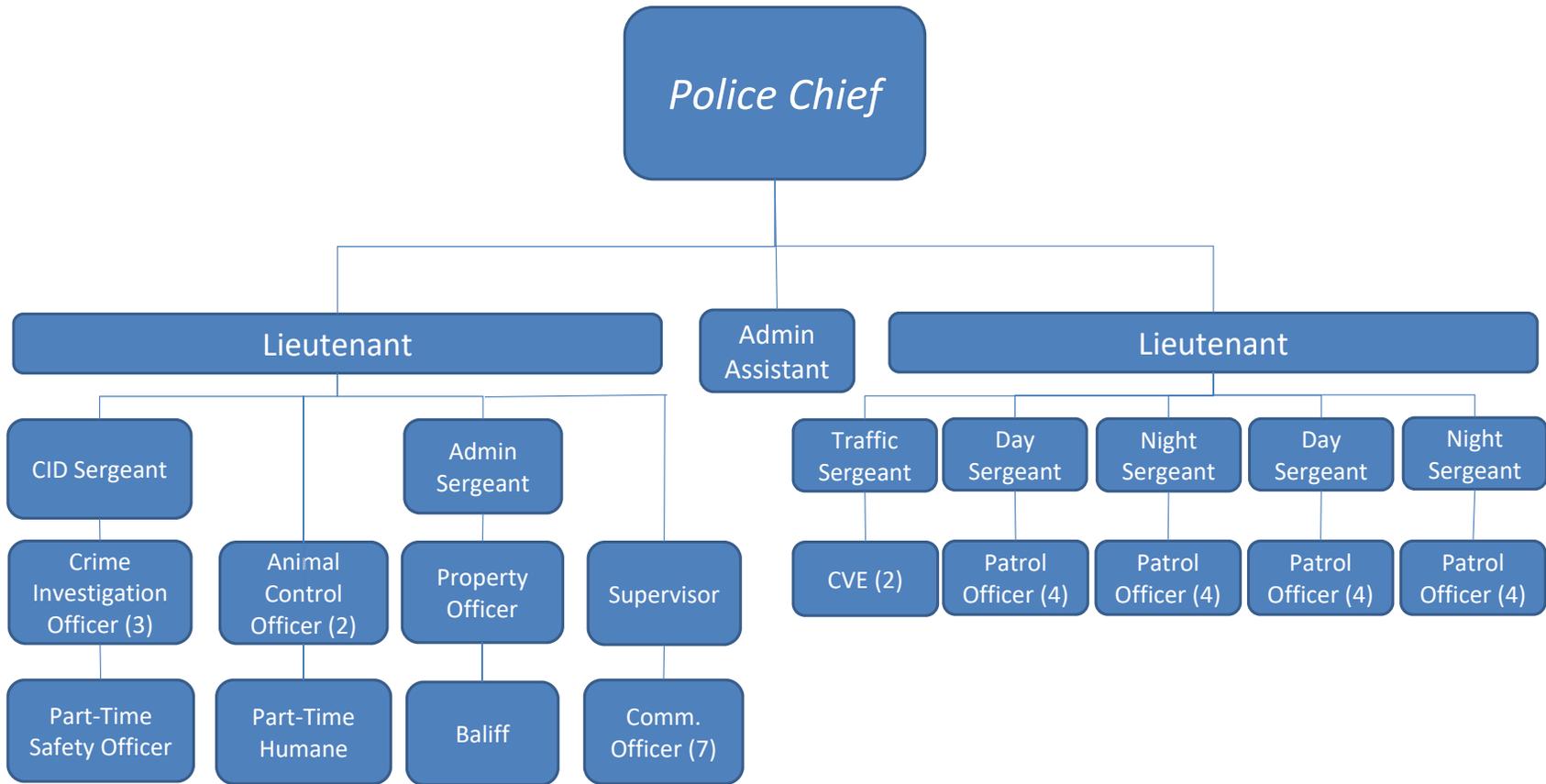


TOTAL SERVICES	\$ 1,004,049	\$ 891,648	\$ 897,977	\$ 1,029,796	\$ 889,969	\$ 894,223
6050 FACILITIES	36,979	8,320	117,739	50,379	50,379	8,500
6070 LAND	2,767	-	165,076	-	1,064	-
6300 TRANSFER OUT OF GF	11,127	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 50,873	\$ 8,320	\$ 282,815	\$ 50,379	\$ 51,443	\$ 8,500
TOTAL EXPENDITURES	\$ 1,109,150	\$ 950,305	\$ 1,233,786	\$ 1,135,632	\$ 1,001,266	\$ 953,473



GENERAL FUND 01 - PUBLIC SAFETY

POLICE DEPARTMENT 200



CVE: Commercial Vehicle Enforcement
 TCO: Communications
 PSO: Public Safety Officer (Evidence Tech)

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 PUBLIC SAFETY

POLICE DEPARTMENT 200

MISSION STATEMENT

We, the members of the Seabrook Police Department, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the prevention of crime, the protection of life and property, the maintenance of law and order, the enforcement of laws and ordinances, and upholding the constitutional rights of all those within our jurisdiction.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. Through the investigation of all offenses and incidents that come to our attention, we seek to develop and preserve a high quality of life in a small town waterfront atmosphere.

We hold ourselves to the highest standards of law enforcement conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve. With knowledge that we are servants to the public, we dedicate ourselves to professional growth and development through effective leadership and training.

Accomplishments on Budget Year 2018-19 Objectives:

- Expand traffic management capabilities (response and enforcement). Pending, Progress
- Seabrook PD Burglary of Motor Vehicle Initiative Not Complete
- ✓ Community oriented patrol officer orientation. Completed
- ✓ Expand annual report. Completed
- ✓ Active shooter training. Completed
- ✓ Succession Planning/Training "Patrol to Chief is Seabrook PD Ready" Completed
- Critical incident planning/training "Community or Officer is Seabrook PD Ready" Not Completed
- ✓ Update dispatch protocols, training, documentation. Completed.
- ✓ Supervisor Take home car program. Completed.

Goals for Budget Year 2019-20 Include:

- Expand traffic management capabilities (response and enforcement)
- Seabrook PD Burglary of Motor Vehicle Initiative
- Community Outreach (Established Programs and New Programs)
- Critical incident planning/training "Community or Officer is Seabrook PD Ready"



- Update Equipment & training for critical incident
- Update PD Policy and Division SOP's
- Officer Take home
- SH 146 response

FUND 01 - GENERAL FUND

200-PUBLIC SAFETY

	2017	ACTUAL		FORECAST		BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2019		\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY										
TOTAL PERSONNEL	\$ 2,702,960	\$ 3,029,112	\$ 3,376,921	\$ 3,190,309	\$ 3,518,126	\$ 327,817	10.28%	\$ 141,205	4.18%	
TOTAL SUPPLIES	\$ 53,453	\$ 64,018	\$ 77,545	\$ 61,001	\$ 69,580	\$ 8,579	14.06%	\$ (7,965)	-10.27%	
TOTAL SERVICES	\$ 258,337	\$ 281,614	\$ 224,600	\$ 223,717	\$ 253,500	\$ 29,783	13.31%	\$ 28,900	12.87%	
TOTAL CAPITAL OUTLAY	\$ 49,960	\$ 23,984	\$ -	\$ -	\$ 133,452	\$ 133,452	556.43%	\$ 133,452	267.12%	
TOTAL EXPENDITURES	\$ 3,064,710	\$ 3,398,727	\$ 3,679,066	\$ 3,475,027	\$ 3,974,658	\$ 499,631	14.38%	\$ 295,592	8.03%	

	2017	ACTUAL		BUDGET	
	2017	2018	2019	2020	2020
PERSONNEL SERVICES					
Emergency Management Director		1	1	1	1
Network Administrator		1	1	1	1
Total Full Time		2	2	2	2

	2017	ACTUAL		BUDGET	
	2017	2018	2019	2020	2020
PERFORMANCE MEASURES					
Incidents		1	1	1	1
EOC activations		1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

200-PUBLIC SAFETY

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 1,843,001	\$ 1,594,894	\$ 1,799,467	\$ 2,038,027	\$ 1,903,862	\$ 2,167,990
3011 EDUCATION INCENTIVE	40,549	45,297	45,603	67,367	57,592	52,210
3012 OVERTIME	276,014	317,282	200,285	211,803	268,003	216,799
3015 CONTRACT LABOR	-	223	-	-	-	-
3017 FTO TRAINING	-	920	101,897	80,000	87,355	80,000
3100 FICA TAXES	156,295	144,141	166,009	183,386	171,122	192,550
3110 RETIREMENT	298,248	294,729	358,170	381,753	366,968	404,214
3120 HOSPITALIZATION	268,035	246,924	319,240	347,113	300,701	334,585
3130 WORKERS COMPENSATION	41,286	36,116	29,174	32,143	27,702	34,128
3140 PSYCHOLOGICAL SERVICES	2,950	4,450	1,800	3,500	4,232	3,500
3150 GIFT/APPRECIATION CERTIFICATES	1,776	1,776	1,776	1,650	1,586	1,700
3350 UNEMPLOYEMENT BENEFITS	5,896	(309)	6,319	9,180	622	9,450
3800 ACCRUED SICK LEAVE CIV SERV	26,867	16,793	-	21,000	754	21,000
3811 SALARY/O.T. REIMB COURT	(548)	(277)	(628)	-	(191)	-
TOTAL PERSONNEL	\$ 2,960,368	\$ 2,702,960	\$ 3,029,112	\$ 3,376,921	\$ 3,190,309	\$ 3,518,126
4005 SUPPLIES-POLICE OPERATION	9,780	1,773	3,553	7,500	4,186	5,550
4010 OFFICE SUPPLIES	11,472	12,068	10,601	12,345	10,360	12,930
4011 POSTAGE	1,100	963	1,428	1,200	484	1,600
4016 SUPPLIES/SMALL EQ-DOT	201	-	-	-	-	-
4030 GAS & OIL/OUTSIDE SUPPLY	890	1,786	507	1,800	678	600
4040 GAS & OIL/CITY SUPPLY	36,996	32,825	45,592	48,000	42,284	46,000
4150 SMALL TOOLS & EQUIPMENT	34,453	4,039	2,336	6,700	3,008	2,900
TOTAL SUPPLIES	\$ 94,892	\$ 53,453	\$ 64,018	\$ 77,545	\$ 61,001	\$ 69,580
5020 DUES & SUBSCRIPTIONS	685	869	941	1,200	104	1,835
5030 RENTALS & SERVICE AGRMTS	51,243	65,535	51,162	45,000	71,140	94,165
5042 IT SOFTWARE	-	62	150	15,000	150	-
5110 MAINT-AUTOS/EQUIP	40,071	30,599	26,531	-	-	-
5170 MAINTENANCE - RADIOS	20,000	24,331	41,770	44,000	43,425	30,000
5175 JANITORIAL SERVICES	10,500	10,500	9,645	11,000	11,132	10,000
5180 MAINT-BLDGS & GROUNDS	12,434	4,383	6,197	5,000	2,259	4,900
5241 CONTRACT-FIRE CHIEF	-	-	-	-	-	-
5210 CIVIL SERVICE	22,077	9,514	2,872	10,000	7,966	10,000
5300 TRAINING & CONFERENCE	21,895	19,198	16,063	19,000	18,651	19,000
5310 UNIFORMS & LAUNDRY	41,769	30,918	56,014	-	-	-
5311 HANDGUN TRAINING EXPENSE	7,672	8,101	11,225	10,000	8,631	12,000
5320 INSURANCE-AUTO	22,806	15,074	21,676	22,500	21,654	23,500



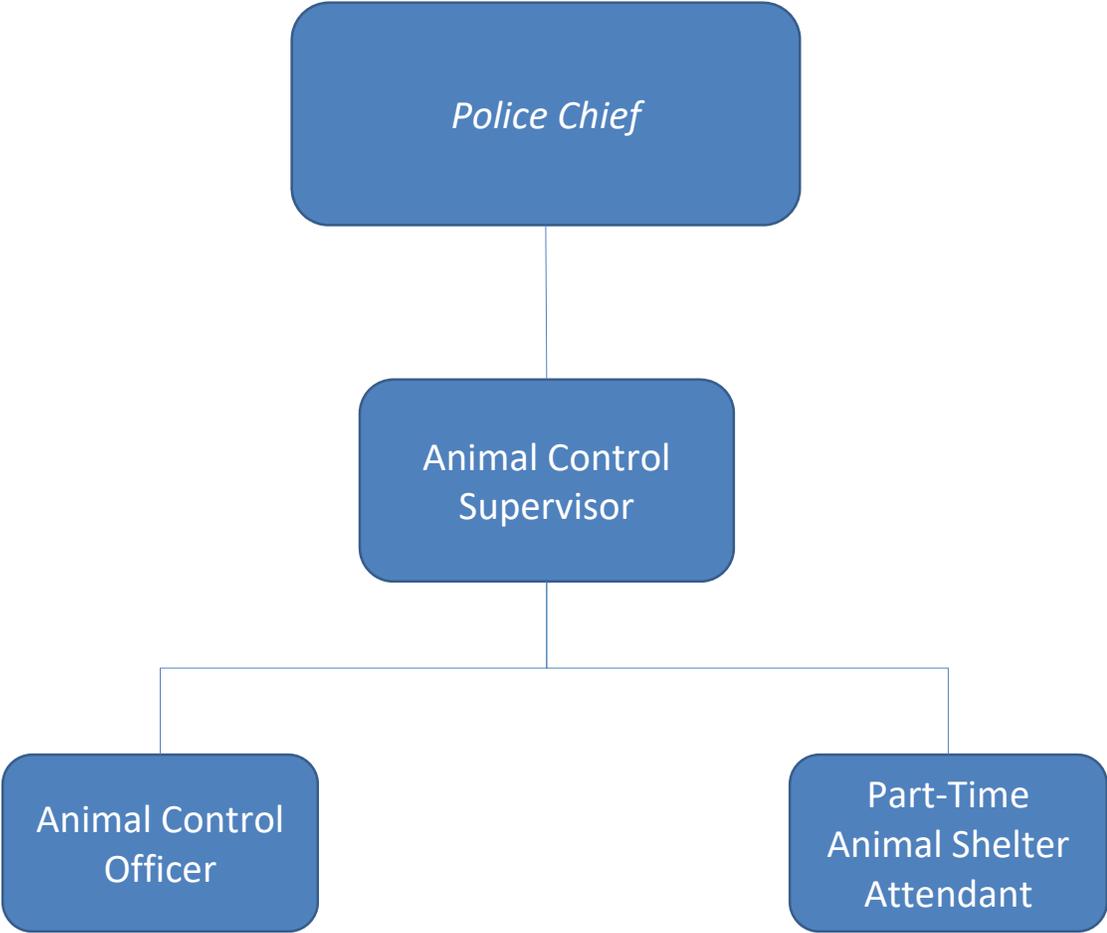
City of Seabrook
Proposed Budget 2019-20

5325 INSURANCE-LAW ENFORCEMENT	15,026	14,620	13,731	15,500	18,323	19,500
5400 TELEPHONE	19,238	21,315	21,354	21,000	16,473	23,200
5410 UTILITIES	2,603	1,489	1,060	2,400	1,475	2,400
5465 MISC EXPENDITURES	3,265	1,832	1,222	3,000	2,334	3,000
5490 CRIME PREVENTION DIV EXP	184	-	-	-	-	-
5491 BIKE PATROL	136	-	-	-	-	-
TOTAL SERVICES	\$ 291,604	\$ 258,337	\$ 281,614	\$ 224,600	\$ 223,717	\$ 253,500
6010 AUTOS & TRUCKS	47,409	36,720	-	-	-	133,452
6020 EQUIPMENT	127,696	13,240	21,464	-	-	-
6030 OFFICE EQUIPMENT	-	-	2,520	-	-	-
TOTAL CAPITAL OUTLAY	\$ 175,104	\$ 49,960	\$ 23,984	\$ -	\$ -	\$ 133,452
TOTAL EXPENDITURES	\$ 3,521,968	\$ 3,064,710	\$ 3,398,727	\$ 3,679,066	\$ 3,475,027	\$ 3,974,658



GENERAL FUND 01 - ANIMAL CONTROL

DEPARTMENT 210



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 ANIMAL CONTROL

DEPARTMENT 210

MISSION STATEMENT

It is the Mission of the City of Seabrook's Animal Services to protect public health and welfare while enforcing humane animal treatment in accordance with the City of Seabrook's ordinances and county, state and federal regulations. It is also our mission to provide safe, humane shelter for unwanted, stray, abused and impounded animals and to educate the public about responsible animal care, pet ownership and living with wildlife in hopes of reducing the number of unwanted animals in the community.

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Create/increase wildlife tracking and cooperation with Texas Parks and Wildlife Tracking; *Completed.*
- TPWD; *In Progress.*
- ✓ Training for shelter software program; *Completed.*
- ✓ Shelter presentation tour; *Completed.*
- Create Annual report; *Not Completed.*
- ✓ Orientation/training for new hires and volunteers; *Completed.*
- ✓ Maintain web presence; *Completed.*
- ✓ Biannual onsite events; *Completed.*
- ✓ Maintain community outreach; *Completed.*

Goals for Budget Year 2019-20 Include:

- Cooperation with Texas Parks and Wildlife.
- Increase in house adoption events.
- Hire Part Time.
- Create Annual report.
- Increase volunteers to 3.
- Host Animal Control Professionals event.

FUND 01 - GENERAL FUND

210 - ANIMAL CONTROL

	2017	ACTUAL		FORECAST		BUDGET		2020 BUDGET VS	
		2018	2019	2019	2020	2019 FORECAST	2019 BUDGET	\$CHANGE%	\$CHANGE%
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 105,123	\$ 125,213	\$ 147,194	\$ 146,363	\$ 150,726	\$ 4,362	2.98%	\$ 3,532	2.40%
TOTAL SUPPLIES	\$ 2,531	\$ 2,888	\$ 7,500	\$ 4,128	\$ 7,000	\$ 2,872	69.55%	\$ (500)	-6.67%
TOTAL SERVICES	\$ 11,726	\$ 25,862	\$ 28,543	\$ 25,112	\$ 30,475	\$ 5,363	21.36%	\$ 1,932	6.77%
TOTAL CAPITAL OUTLAY	\$ 30,568	\$ -	\$ 6,432	\$ 6,432	\$ 6,432	\$ 0	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 149,949	\$ 153,964	\$ 189,670	\$ 182,036	\$ 194,633	\$ 12,597	6.92%	\$ 4,963	2.62%

	2017	ACTUAL 2018	2019	BUDGET 2020
PERSONNEL SERVICES				
Animal Control Supervisor		1	1	1
Animal Control Officer		1	1	1
Part-time Animal Shelter Attendant		0	0	1

	2017	ACTUAL 2018	2019	BUDGET 2020
PERFORMANCE MEASURES				
		1	1	1
		1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

210 - ANIMAL CONTROL

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 55,453	\$ 66,277	\$ 85,374	\$ 103,385	\$ 102,880	\$ 107,383
3011 EDUCATION INCENTIVE	623	572	392	600	55	-
3012 OVERTIME	6,276	6,264	4,741	4,800	5,312	4,800
3100 FICA TAXES	4,395	5,326	7,081	8,322	8,160	8,582
3110 RETIREMENT	8,254	10,728	15,007	15,263	16,453	15,927
3120 HOSPITALIZATION	7,302	13,580	10,234	12,018	11,453	11,158
3130 WORKERS COMPENSATION	1,161	2,270	1,955	1,896	1,794	1,966
3150 GIFT/APPRECIATION CERTIFICATES	48	96	96	100	96	100
3350 UNEMPLOYMENT BENEFITS	342	10	333	810	160	810
TOTAL PERSONNEL	\$ 83,854	\$ 105,123	\$ 125,213	\$ 147,194	\$ 146,363	\$ 150,726
4010 OFFICE SUPPLIES	-	336	506	500	242	500
4011 POSTAGE	-	-	-	100	8	100
4040 OIL & GAS	1,381	1,880	2,004	3,000	1,927	3,000
4150 SMALL TOOLS & EQUIPMENT	419	-	-	1,800	993	1,800
4160 ANIMAL FOOD & SUPPLIES	280	245	247	800	200	800
4400 SUPPLIES	71	71	131	800	423	300
4401 VETERINARY SUPPLIES	374	-	-	500	336	500
TOTAL SUPPLIES	\$ 2,524	\$ 2,531	\$ 2,888	\$ 7,500	\$ 4,128	\$ 7,000
5020 DUES & SUBSCRIPTIONS	80	40	365	200	390	200
5110 MAINT-AUTOS/EQUIP	256	1,157	444	2,000	988	2,000
5170 MAINTENANCE - RADIOS	2,962	1,000	6,097	1,500	764	1,500
5175 JANITORIAL SERVICES	-	138	1,702	2,400	1,771	2,400
5180 MAINT-BLDGS & GROUNDS	2,499	1,003	3,779	6,300	7,877	4,950
5212 PROF FEES - ARCHITECTURAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	325	862	707	2,000	278	2,000
5310 UNIFORMS & LAUNDRY	230	30	28	2,500	865	2,500
5320 INSURANCE-AUTO	572	1,488	1,378	1,429	1,378	1,500
5330 INSURANCE-MISC	-	-	-	-	-	-
5400 TELEPHONE	722	849	275	1,314	370	475
5410 UTILITIES	2,136	4,665	11,014	8,400	10,165	12,450
5465 MISC EXPENDITURES	-	493	74	500	268	500
TOTAL SERVICES	\$ 9,782	\$ 11,726	\$ 25,862	\$ 28,543	\$ 25,112	\$ 30,475



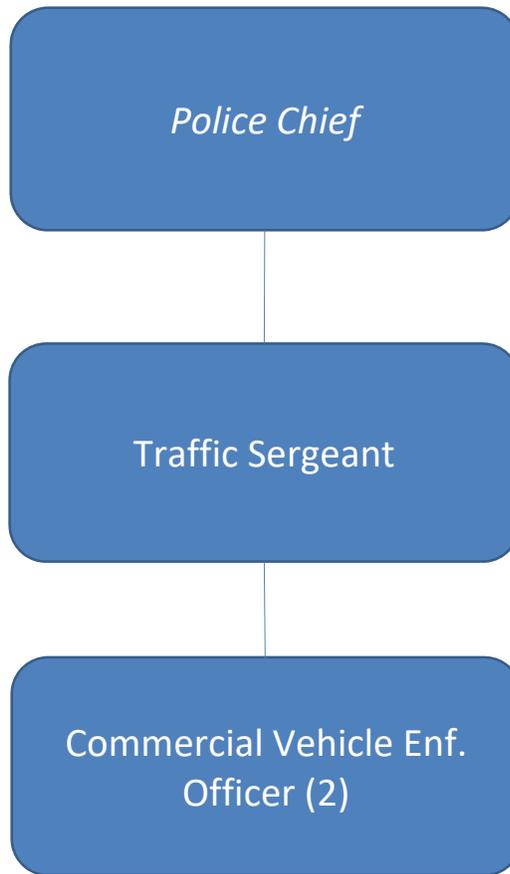
City of Seabrook
Proposed Budget 2019-20

6010 AUTOS & TRUCKS	-	28,098	-	-	-	-
6020 EQUIPMENT	-	2,470	-	-	-	-
6030 OFFICE SUPPLIES	-	-	-	-	-	-
6050 BUILDINGS/RENOVATIONS	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	6,432	6,432	6,432
TOTAL CAPITAL OUTLAY	-	30,568	-	6,432	6,432	6,432
TOTAL EXPENDITURES	\$ 96,160	\$ 149,949	\$ 153,964	\$ 189,670	\$ 182,036	\$ 194,633



GENERAL FUND - 01 - DOT (Commercial Vehicle Enforcement)

DEPARTMENT 220



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 DOT

COMMERCIAL VEHICLE ENFORCEMENT - DEPARTMENT 220

MISSION STATEMENT

The Commercial Vehicle Enforcement (C.V.E.) Unit provides quality service to the community through effective enforcement and positive interaction with the transportation community and the citizens of the City of Seabrook.

Supervised by a sergeant, officers assigned to this enforcement unit are dedicated to reducing commercial vehicle collisions through the enforcement of state and federal transportation laws. This program is instructed and maintained through the Texas Department of Public Safety (TxDPS). The Seabrook Police Department and The Texas Department of Public Safety expects the officers assigned to this unit to conduct routine safety inspections of commercial motor vehicles to ensure these vehicles are operated and maintained in a safe manner.

Officers assigned to this unit are certified by the Federal Motor Carrier Safety Administration (FMCSA) through the Texas Department of Public Safety (TxDPS). Officers have successfully completed the North American Standards School to receive state and federal certification to conduct Commercial Truck,

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Basic C.V.E training for patrol; *Completed*
- ✓ Basic C.V.E training for court; *Completed*
- ✓ Traffic Enforcement assist patrol with traffic enforcement; *Completed.*
- ✓ Traffic Enforcement high complaint areas; *Completed.*

Goals for Budget Year 2019-20 Include:

- New CVE Officer(s)
- Inspection pad with drive-on scales
- Change CVE to Traffic Division
- Traffic Enforcement assist patrol with traffic enforcement.
- Traffic Enforcement high complaint areas.
- Crash and reconstruction training
- New officers training
- Reconstruction multi-agency training

FUND 01 - GENERAL FUND

220-DOT

EXPENDITURE SUMMARY	2017	ACTUAL		FORECAST		BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2020		\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 297,472	\$ 311,807	\$ 322,407	\$ 277,384	\$ 287,656	\$ 10,273	3.70%	\$ (34,750)	-10.78%	
TOTAL SUPPLIES	\$ 7,559	\$ 6,319	\$ 13,700	\$ 6,710	\$ 8,200	\$ 1,490	22.21%	\$ (5,500)	-40.15%	
TOTAL SERVICES	\$ 9,262	\$ 3,809	\$ 12,800	\$ 2,553	\$ 12,950	\$ 10,397	407.21%	\$ 150	1.17%	
TOTAL CAPITAL OUTLAY	\$ 5,618	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
TOTAL EXPENDITURES	\$ 319,911	\$ 321,935	\$ 348,907	\$ 286,647	\$ 308,806	\$ 22,160	7.73%	\$ (40,100)	-11.49%	

PERSONNEL SERVICES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
Animal Control Supervisor		1	1	1	1
Animal Control Officer		1	1	1	1
Part-time Animal Shelter Attendant		0	0	0	1

PERFORMANCE MEASURES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
		1	1	1	1
		1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

220-DOT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019	2019	2020
				BUDGET	FORECAST	BUDGET
3010 SALARIES	\$ -	\$ 212,872	\$ 212,199	\$ 214,751	\$ 185,945	\$ 189,922
3011 EDUCATION INCENTIVE	-	4,417	5,121	8,100	4,497	6,180
3012 OVERTIME	-	-	43	3,000	17,846	3,000
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	-	16,017	16,652	17,278	15,153	15,231
3110 RETIREMENT	-	32,539	36,654	35,930	32,539	31,960
3120 HOSPITALIZATION	-	26,138	36,238	38,605	17,585	37,068
3130 WORKERS COMPENSATION	-	4,998	4,270	3,783	3,656	3,335
3140 PSYCHOLOGICAL SERVICES	-	-	-	-	-	-
3150 GIFT/APPRECIATION CERTIFICATES	-	-	144	150	144	150
3350 UNEMPLOYMENT BENEFITS	-	492	486	810	18	810
TOTAL PERSONNEL	\$ -	\$ 297,472	\$ 311,807	\$ 322,407	\$ 277,384	\$ 287,656
4005 SUPPLIES-POLICE OPERATION	-	480	108	500	149	500
4010 OFFICE SUPPLIES	-	535	808	500	90	500
4030 GAS & OIL/OUTSIDE SUPPLY	-	42	-	200	-	200
4040 GAS & OIL/CITY SUPPLY	-	4,105	5,044	11,500	5,480	6,000
4150 SMALL TOOLS & EQUIPMENT	-	2,397	360	1,000	990	1,000
TOTAL SUPPLIES	\$ -	\$ 7,559	\$ 6,319	\$ 13,700	\$ 6,710	\$ 8,200
5030 RENTALS & SERVICE AGRMTS	-	-	-	300	25	300
5110 MAINT-AUTOS/EQUIP	-	2,274	1,444	6,000	-	6,000
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5170 MAINTENANCE - RADIOS	-	750	-	1,500	125	1,500
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	3,246	1,355	2,000	150	3,000
5310 UNIFORMS & LAUNDRY	-	2,933	1,010	1,000	199	2,150
5400 TELEPHONE	-	-	-	2,000	2,000	-
5465 MISCELLANEOUS EXPENDITURES	-	59	-	-	54	-
5473 AMORT CAP EXP	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 9,262	\$ 3,809	\$ 12,800	\$ 2,553	\$ 12,950
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	-	5,618	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ 5,618	\$ -	\$ -	\$ -	\$ -

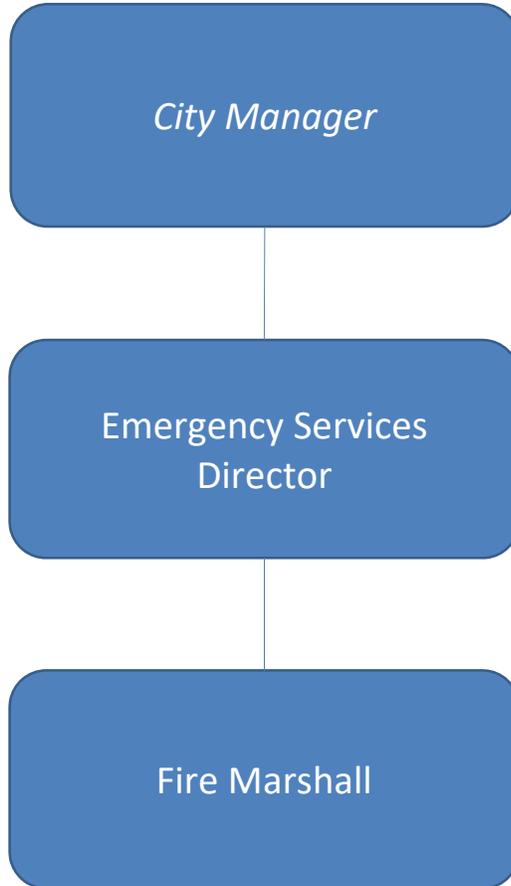


TOTAL EXPENDITURES	\$	-	\$ 319,911	\$ 321,935	\$ 348,907	\$ 286,647	\$ 308,806
---------------------------	-----------	----------	-------------------	-------------------	-------------------	-------------------	-------------------



GENERAL FUND - 01 - EMERGENCY SERVICES (FIRE)

DEPARTMENT 230



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

-  Funded by General Fund
-  Funded by Enterprise Fund
-  Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

FUND 01 - GENERAL FUND

230 - EMERGENCY SERVICES

EXPENDITURE SUMMARY	2017	ACTUAL		FORECAST		BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2019		\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ -	\$ -	\$ 169,460	\$ 151,213	\$ 129,157	\$(22,056)	-14.59%	\$ (40,303)	-23.78%	
TOTAL SUPPLIES	\$ 1,565	\$ 56	\$ 3,600	\$ 3,394	\$ 3,850	\$ 456	13.43%	\$ 250	6.94%	
TOTAL SERVICES	\$ 752,565	\$ 769,699	\$ 783,632	\$ 788,720	\$ 806,123	\$ 17,403	2.21%	\$ 22,490	2.87%	
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 11,000	\$ 10,656	\$ -	\$(10,656)	0.00%	\$ (11,000)	0.00%	
TOTAL EXPENDITURES	\$ 754,130	\$ 769,755	\$ 967,692	\$ 953,983	\$ 939,129	\$(14,853)	-1.56%	\$ (28,563)	-2.95%	

PERSONNEL SERVICES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
Emergency Service Director		0	0	1	0.5
Fire Marshall		0	0	0	0.5
		0	0	1	1

PERFORMANCE MEASURES	2017	ACTUAL		BUDGET	
		2018	2019	2020	2020
		1	1	1	1
		1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

230-EMERGENCY SERVICES

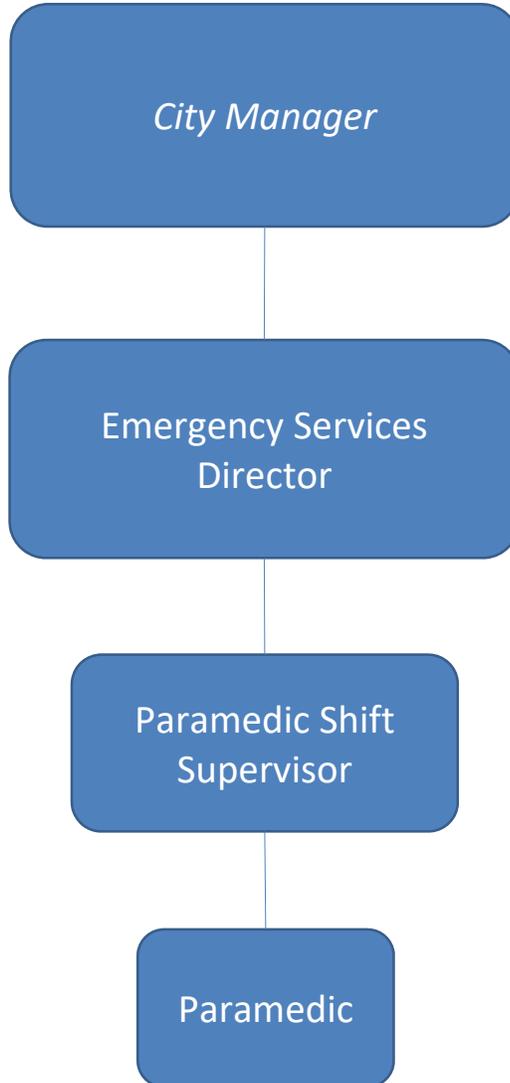
FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019	2019	2020
				BUDGET	FORECAST	BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ 121,883	\$ 108,932	\$ 88,147
3011 EDUCATION INCENTIVE	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	-	-
3014 CAR ALLOWANCE	-	-	-	-	-	1,800
3015 CONTRACT LABOR	-	-	-	4,000	2,130	-
3100 FICA TAXES	-	-	-	9,324	7,646	6,881
3110 RETIREMENT	-	-	-	18,339	17,125	14,117
3120 HOSPITALIZATION	-	-	-	15,344	15,121	17,621
3130 WORKERS COMPENSATION	-	-	-	200	-	221
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	100	-	100
3350 UNEMPLOYEMENT BENEFITS	-	-	-	270	259	270
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 169,460	\$ 151,213	\$ 129,157
4010 OFFICE SUPPLIES	-	-	-	-	-	250
4030 GAS & OIL/OUTSIDE SUPPLY	-	-	-	-	-	-
4040 GAS & OIL/CITY SUPPLY	-	-	56	1,000	1,544	1,000
4150 SMALL TOOLS & EQUIPMENT	1,317	-	-	1,100	1,099	1,100
4400 MISC SUPPLIES	3,330	1,565	-	1,500	751	1,500
TOTAL SUPPLIES	\$ -	\$ 1,565	\$ 56	\$ 3,600	\$ 3,394	\$ 3,850
5020 DUES & SUBSCRIPTIONS	-	-	-	-	-	1,000
5030 RENTALS & SERVICE AGRMTS	7,820	4,435	3,217	5,200	5,875	5,200
5110 MAINT-AUTOS/EQUIP	94	(332)	-	-	47	400
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5170 MAINTENANCE - RADIOS	-	-	-	-	-	-
5175 JANITORIAL	6,153	6,960	5,735	6,960	5,315	6,960
5180 MAINT - BLDGS & GRNDS	22,288	17,593	11,048	19,000	25,055	19,000
5235 PROF FEES-SVFD CONTRACT	670,324	702,535	730,299	733,872	733,872	749,963
5300 TRAINING & CONFERENCE	-	-	-	-	-	4,000
5320 INSURANCE-AUTO	-	-	-	-	-	1,000
5400 TELEPHONE	3,015	4,034	1,019	600	974	600
5410 UTILITIES	16,241	17,326	18,381	17,000	16,582	17,000
5465 MISCELLANEOUS EXPENDITURES	113	14	-	1,000	1,000	1,000
TOTAL SERVICES	\$ 726,046	\$ 752,565	\$ 769,699	\$ 783,632	\$ 788,720	\$ 806,123
6010 AUTOS & TRUCKS	-	-	-	11,000	10,656	-
6020 EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 11,000	\$ 10,656	\$ -
TOTAL EXPENDITURES	\$ 726,046	\$ 754,130	\$ 769,755	\$ 967,692	\$ 953,983	\$ 939,129



GENERAL FUND - 01 - EMERGENCY MEDICAL SERVICES

DEPARTMENT 240



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 EMERGENCY MEDICAL SERVICES

DEPARTMENT 240

MISSION STATEMENT

We, the members of the Seabrook Emergency Medical Services, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the delivery of high quality emergency medical care. We strive to engage the community in injury and illness prevention.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. We pursue the highest level of prehospital care available to our community through training, education and the proactive interaction with the healthcare community,.

We hold ourselves to the highest standards of healthcare conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve.

Accomplishments on budget year 2018-19 objectives:

- ✓ File application to the Texas Department of State Health Services for EMS Provider License- Complete
- ✓ Develop EMS Policies, Procedures & Protocols-Completed
- ✓ Acquire equipment and supplies for EMS service- Completed
- ✓ Hire Full staff of Paramedics-Completed
- ✓ Contract with Medical Director for EMS-Completed
- ✓ Orientation for new EMS Staff- Completed

2019-20 Budget Year Goals:

- Educate/Train all City Staff in CPR, AED, and Stop The Bleed
- Certify all Paramedics in Advanced Cardiac Life Support(ACLS)
- Certify all Paramedics in International Trauma Life Support
- Conduct quarterly training with Seabrook Volunteer Fire Department First Responders
- Conduct quarterly response time analysis and report on all EMS responses
- Conduct 100% Quality Assurance/Improvement review of patient reports

FUND 01 - GENERAL FUND

240 - EMERGENCY MEDICAL SERVICES

	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
	2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ 716,910	\$ 716,910	0.00%	\$ 716,910	0.00%
TOTAL SUPPLIES	\$ -	\$ -	\$ 36,364	\$ 33,471	\$ 35,500	\$ 2,029	6.06%	\$ (864)	-2.38%
TOTAL SERVICES	\$ -	\$ -	\$ 9,250	\$ 4,284	\$ 40,092	\$ 35,809	835.96%	\$ 30,842	333.43%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 481,310	\$ 128,222	\$ 408,973	\$ 280,751	0.00%	\$ (72,337)	0.00%
TOTAL EXPENDITURES	\$ -	\$ -	\$ 526,924	\$ 165,977	\$ 1,201,476	\$ 1,035,499	623.88%	\$ 674,552	128.02%

	2017	ACTUAL 2018	2019	BUDGET 2020
PERSONNEL SERVICES				
Paramedic Shift Supervisor		0	0	1
Paramedic		0	0	3
		0	0	1
		0	0	6

	2017	ACTUAL 2018	2019	BUDGET 2020
PERFORMANCE MEASURES				
		1	1	1
		1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

240-EMS

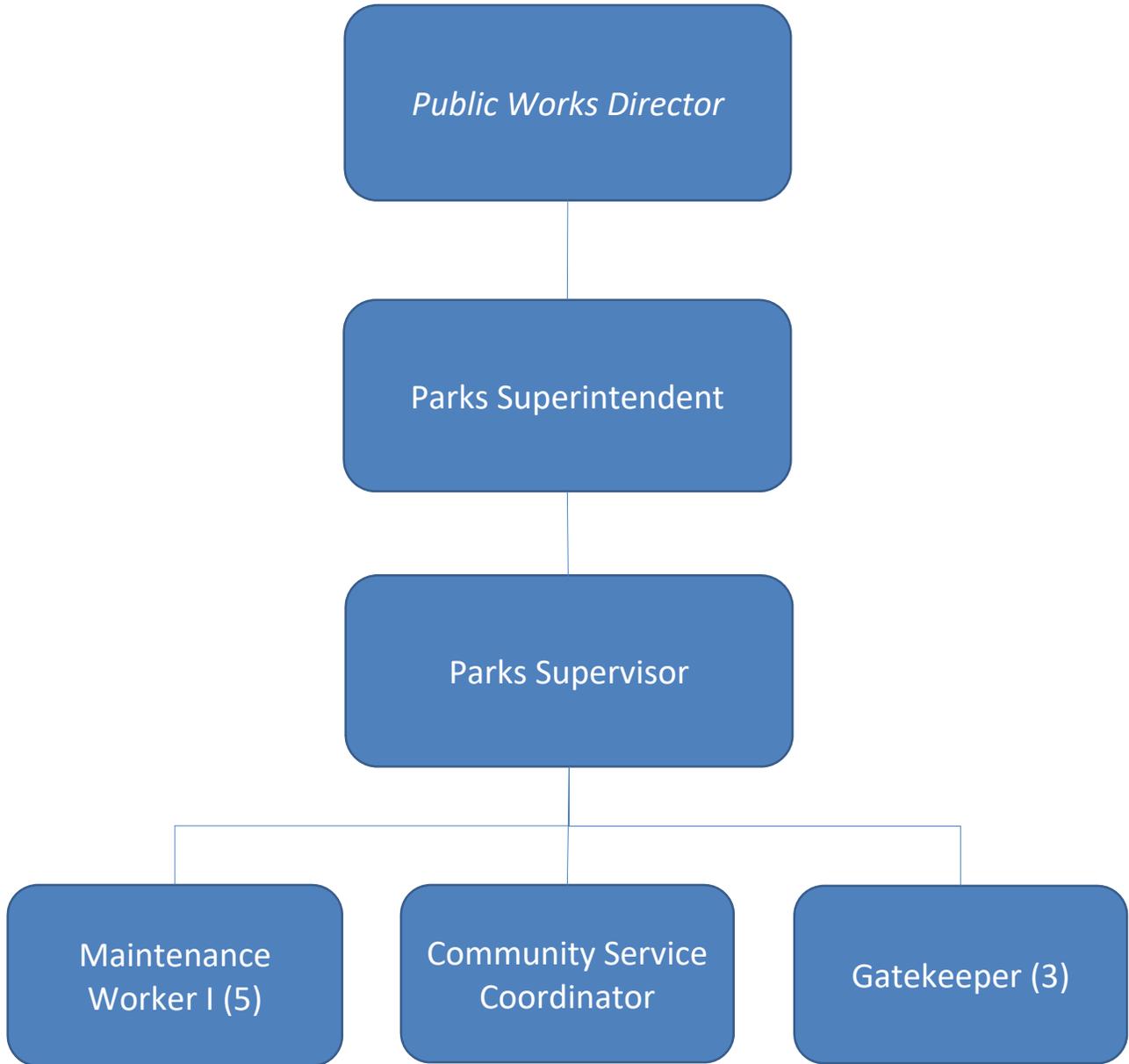
FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 319,811
3011 EDUCATION INCENTIVE	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	-	198,996
3100 FICA TAXES	-	-	-	-	-	39,689
3110 RETIREMENT	-	-	-	-	-	55,598
3120 HOSPITALIZATION	-	-	-	-	-	93,081
3130 WORKERS COMPENSATION	-	-	-	-	-	7,496
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	-	-	350
3350 UNEMPLOYMENT BENEFITS	-	-	-	-	-	1,890
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 716,910
4010 OFFICE SUPPLIES	-	-	-	-	-	-
4040 GAS & OIL/CITY SUPPLY	-	-	-	-	-	5,000
4150 SMALL TOOLS & EQUIPMENT	-	-	-	8,440	4,946	500
4400 SUPPLIES	-	-	-	27,924	28,525	30,000
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ 36,364	\$ 33,471	\$ 35,500
5020 DUES & SUBSCRIPTIONS	-	-	-	3,750	1,784	1,250
5030 RENTALS & SERVICE AGRMTS	-	-	-	2,500	625	5,000
5110 MAINT-AUTOS/EQUIP	-	-	-	-	-	1,600
5170 RADIO MAINT	-	-	-	-	-	3,380
5235 PROF FEES-EMS	-	-	-	3,000	1,875	3,000
5300 TRAINING & CONFERENCE	-	-	-	-	-	9,200
5310 UNIFORMS & LAUNDRY	-	-	-	-	-	4,500
5320 INSURANCE-AUTO	-	-	-	-	-	10,362
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ 9,250	\$ 4,284	\$ 40,092
6010 AUTOS & TRUCKS	-	-	-	255,000	-	278,026
6020 EQUIPMENT	-	-	-	226,310	128,222	72,197
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	-	-	58,750
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 481,310	\$ 128,222	\$ 408,973
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 526,924	\$ 165,977	\$ 1,201,476



GENERAL FUND - 01 - PARKS

DEPARTMENT 400



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 PARKS

DEPARTMENT 400

MISSION STATEMENT

The purpose of the Parks & Recreation Department is to try and enhance the quality of life for the citizens of Seabrook through the beauty of the natural resources and quality leisure programs offered.

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Maintained Carothers House property throughout the year.
- ✓ Maintained Community House property daily throughout the year.
- ✓ Maintained and mowed approximately 80 acres of Parks.
- ☐ Maintained & Recapped 1/3 of Trail System w/ Decomposed Granite – On going.
- ✓ Maintained Public Parks Restrooms & Locked Daily.
- ☐ Beautification of City; - Ongoing.
- ✓ Participated in the City events of Easter, Movie Nights, Fourth of July, Tree lighting, Christmas with Santa, Celebration Seabrook, Main Street Christmas event.
- ✓ Built bridge over trail washout area in Wildlife Reserve.
- ✓ Planted 100 trees in areas of Pine Gully Trail, Pine Gully Park, Bayport Park, and Meador Park during tree planting events.
- ✓ Prepared for Swimming pool season 2019.
- ✓ Prepared for Lucky Trails Marathon 2019.
- ✓ Prepared for Trash Bash 2019.
- ✓ Redirected trail around Baybrook Park parking lot.
- ✓ Expand the Robinson Park parking lot (with assistance of Street Department).
- ✓ Held 2nd Don't Mess with Texas Trash-Off event.
- ✓ Achieved Gold Start status with Keep Texas Beautiful.
- ✓ Preliminary Safe Routes to School Grant Application submitted in 4/2019 for pedestrian routes around Seabrook Intermediate School
- ✓ Texas Parks and Wildlife Grant submitted by PW and Open Space Committee for Trail Connection from Berm to Old SH 146 (Interconnect with Red Bluff Expansion)
- ✓ Replaced playground structure at Miramar Park.
- ✓ Paint City Hall.
- ✓ Resurfaced Tennis courts at Baybrook Park.
- ✓ Pelican Release drew over 200 people

Goals for Budget Year 2019-20 Include:

- Beautification of City – Ongoing;
- Continue removal of Dead Trees from Parks.
- Maintain & Recap 1/3 of Trail System w/ Decomposed Granite.
- Maintain Public Parks Restrooms & Lock Daily.
- Maintain and mow approximately 80 acres of Parks.
- Prepare for tree planting events (i.e. Arbor Day, etc...) 2020.
- Modify columns on Veteran's Memorial.
- Maintain All City Buildings, including Fire Station and new PWAC facility;
- Maintain City Pool and 2 splash pads.
- Participate in the City events of 2019-2020: Easter, Fourth of July, Food Truck Fun Day, Movie Nights, Tree lighting, Christmas with Santa, Kid Fish, Celebration Seabrook.
- Construct 2 Gazebos at Pool.
- Prepare for Lucky Trails Marathon 2020.
- Install automated door openers at restrooms.
- Install motion sensors for restrooms.
- Perform additional GIS mapping.
- Prepare for swimming pool season 2020.
- Acquire herbicide certifications.
- Install trail lights around Meador Park.
- Hire a full-time aquatics manager for pool and splash pads.
- RFP was released for Update to the City's Open Space and Trail Master Plan. A full update is planned with a consultant and public hearing to draw in additional public comments
- Continue the Growth of the Bird Count through Open Space.

FUND 01 - GENERAL FUND

400 - PARKS

EXPENDITURE SUMMARY	2017	ACTUAL	FORECAST	BUDGET	2020 BUDGET VS		2020 BUDGET VS		
		2018			2019	2019	2020	2019 FORECAST	2019 BUDGET
TOTAL PERSONNEL	\$ 461,643	\$ 516,472	\$ 584,333	\$ 549,133	\$ 593,317	\$ 44,183	8.55%	\$ 8,984	1.95%
TOTAL SUPPLIES	\$ 40,085	\$ 42,676	\$ 68,300	\$ 57,744	\$ 49,250	\$ (8,494)	-14.71%	\$ (19,050)	-27.89%
TOTAL SERVICES	\$ 157,763	\$ 167,159	\$ 185,960	\$ 171,349	\$ 197,460	\$ 26,111	15.24%	\$ 11,500	6.18%
TOTAL CAPITAL OUTLAY	\$ 16,540	\$ 90,220	\$ 17,234	\$ 17,234	\$ 17,234	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 676,032	\$ 816,527	\$ 855,827	\$ 795,460	\$ 857,261	\$ 61,801	7.77%	\$ 1,434	0.17%

PERSONNEL SERVICES	2017	ACTUAL	2019	BUDGET
		2018		2020
Parks Superintendent		1	1	1
Parks Supervisor		1	1	1
Maintenance Worker I		4.5	4.5	4.5
Community Service Coordinator		1	1	1
Full Time Positions		7.5	7.5	7.5
Part Time Gate Keepers 4		0.9	0.9	0.9
Seasonal Life Guards				
Part Time Positions		0.9	0.9	0.9

PERFORMANCE MEASURES	2017	ACTUAL	2019	BUDGET
		2018		2020
		1	1	1
		1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

400-PARKS

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 252,510	\$ 255,871	\$ 291,878	\$ 322,276	\$ 310,062	\$ 325,283
3011 EDUCATION INCENTIVE	681	198	600	600	607	300
3012 OVERTIME	8,899	9,807	7,397	11,000	12,495	11,000
3013 SALARIES-SUMMER/SEASONAL	46,836	56,239	51,321	60,000	50,947	60,000
3015 CONTRACT LABOR	-	-	-	-	-	-
3016 SALARIES-GATEKEEPERS	18,021	13,380	9,164	20,643	18,776	29,171
3100 FICA TAXES	23,684	25,027	27,650	31,711	28,786	32,570
3110 RETIREMENT	35,506	39,705	48,351	53,108	49,886	54,290
3120 HOSPITALIZATION	46,779	54,597	72,229	76,467	71,323	72,044
3130 WORKERS COMPENSATION	5,680	6,018	4,950	4,824	4,434	4,953
3150 GIFT/APPRECIATION CERTIFICATES	528	528	576	600	577	600
3350 UNEMPLOYEMENT BENEFITS	2,576	274	2,357	3,105	1,240	3,105
TOTAL PERSONNEL	\$ 441,700	\$ 461,643	\$ 516,472	\$ 584,333	\$ 549,133	\$ 593,317
4010 OFFICE SUPPLIES	987	708	508	1,250	1,663	1,250
4040 GAS & OIL/CITY SUPPLY	9,443	9,573	13,379	15,000	14,793	15,000
4090 POOL SUPPLIES	11,340	13,213	12,067	14,000	12,134	14,000
4095 NURSERY SUPPLIES	1,883	1,333	2,366	21,550	17,524	2,500
4100 MOSQUITO CONTROL	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	7,454	2,593	2,286	3,500	2,395	3,500
4400 SUPPLIES	13,228	12,666	12,071	13,000	9,235	13,000
TOTAL SUPPLIES	\$ 44,334	\$ 40,085	\$ 42,676	\$ 68,300	\$ 57,744	\$ 49,250
5020 DUES & SUBSCRIPTIONS	393	497	655	1,000	488	1,000
5030 RENTALS & SERVICE AGRMTS	8,749	4,371	4,149	6,260	4,060	6,260
5110 MAINT-AUTOS/EQUIP	13,048	8,613	13,204	13,000	13,334	13,000
5160 MAINT-POOL & GROUNDS	6,089	6,659	6,761	6,000	6,352	7,000
5165 MAINT-RECREATION EQUIP	2,693	1,478	1,718	3,000	2,081	2,500
5175 JANITORIAL SERVICES	-	154	2,550	3,000	2,854	3,000
5180 MAINT-BLDGS & GROUNDS	35,734	35,480	43,249	43,000	36,742	43,000
5215 PROF FEES - ENGINEERING	950	-	-	1,100	914	1,100
5227 PROF FEES - CONSULTING	-	-	-	15,000	10,150	26,500
5275 ELECTRICAL SERVICES	1,688	4,728	3,281	2,500	1,140	2,000
5300 TRAINING & CONFERENCE	1,006	1,518	838	1,000	563	1,000



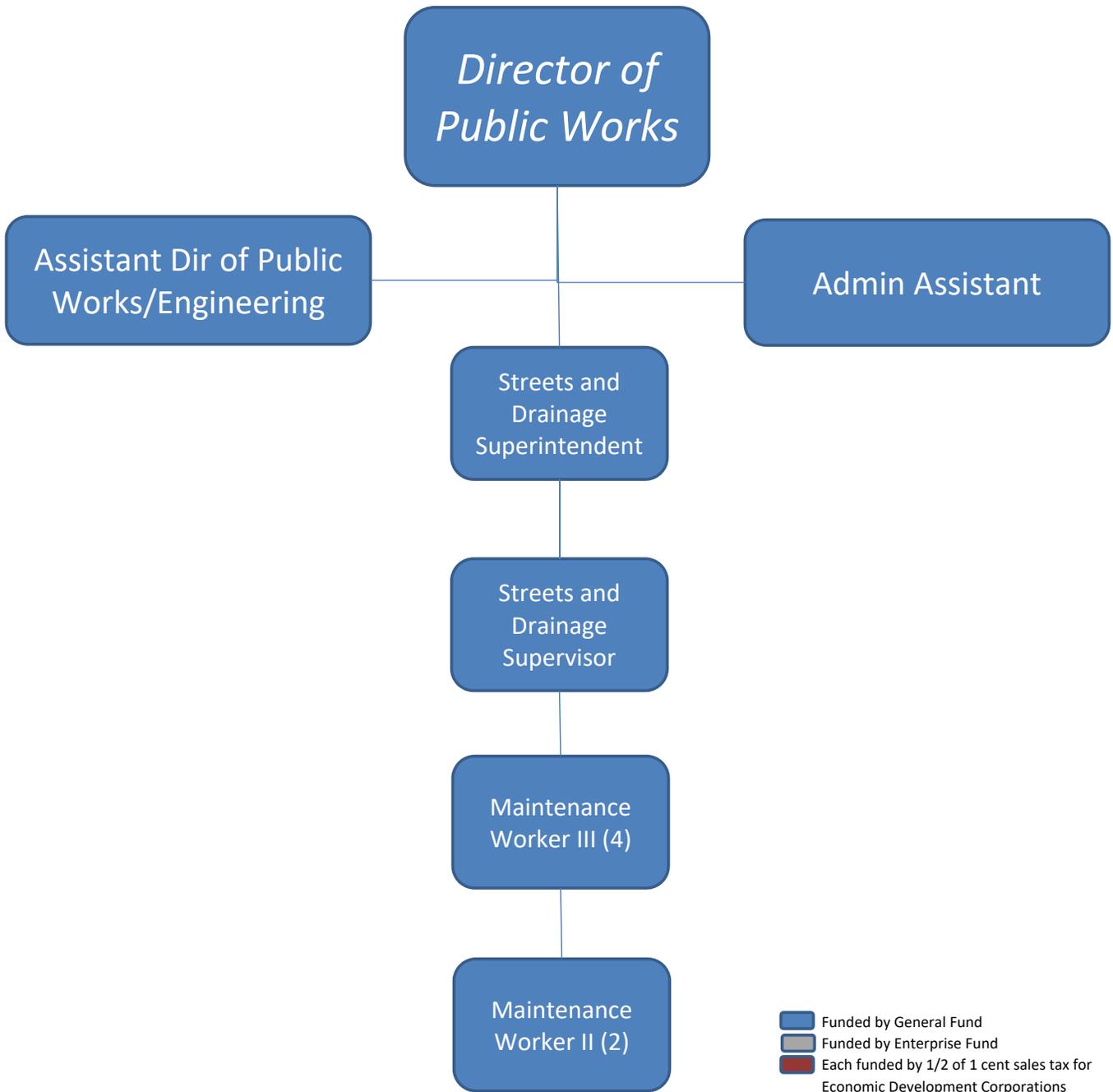
City of Seabrook
Proposed Budget 2019-20

5310 UNIFORMS & LAUNDRY	3,641	4,863	3,844	4,350	4,022	4,350
5320 INSURANCE-AUTO	5,123	5,506	5,689	5,900	5,791	5,900
5400 TELEPHONE	5,265	3,579	2,490	4,100	2,304	4,100
5410 UTILITIES	60,331	71,842	69,230	62,500	69,084	62,500
5464 EVENTS	13,066	8,303	9,421	14,000	11,326	14,000
5465 MISC EXPENDITURES	68	174	78	250	144	250
TOTAL SERVICES	\$ 157,842	\$ 157,763	\$ 167,159	\$ 185,960	\$171,349	\$ 197,460
6010 AUTOS & TRUCKS	-	-	90,220	-	-	-
6020 EQUIPMENT	19,210	10,879	-	-	-	-
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6052 TPWD TRAIL GRANT PROJECT	-	5,661	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	17,234	17,234	17,234
TOTAL CAPITAL OUTLAY	\$ 19,210	\$ 16,540	\$ 90,220	\$ 17,234	\$ 17,234	\$ 17,234
TOTAL EXPENDITURES	\$ 663,086	\$ 676,032	\$ 816,527	\$ 855,827	\$795,460	\$ 857,261



GENERAL FUND - 01 - STREETS AND DRAINAGE

DEPARTMENT 500



GENERAL FUND - 01 STREETS AND DRAINAGE

DEPARTMENT 500

MISSION STATEMENT

To maintain the streets and drainage facilities within our corporate limits in a safe and cost effective manner and to respond to citizens complaints in a timely manner.

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Replaced and repaired approximately 4,873 square feet of sidewalk.
- ✓ Repaired 500 sq. ft. of street failure throughout the city.
- ✓ Upgrade and replaced 110 Street Signs.
- ✓ Performed 1,100 Hours of R.O.W. mowing.
- ✓ Completed Trash Bash 2019.
- ✓
Crack sealed streets throughout the city and used approximately 350 gallons of seal material.
- ✓ Completed 9,000 LF of ditch re-cut.
- ✓ Removed dead trees from within City ROW.
- ✓ Maintained MS4 Permit and Sent in Year 5 Annual Report. Submitted updated Seabrook SWQMP and NOI for next 5 year permit term.
- ✓ Continued aggressive mosquito control program - 400 hrs Adulticide.
- ✓ Facilitate the design and construction of the CIP S 10 Marvin Circle street project.
- ✓ Striped Lakeside Drive center median, school zones, stop bars, etc...
- ✓ Purchased fleet vehicles using fleet replacement program.
- ✓ Collected storm manhole and inlet GIS data.
- ✓ Submitted CRS data for CAV 2019 renewal.
- ✓ Completed Seascape outfall repair from CIP D9.
- ✓ Completed Robinson Parking lot expansion CIP P5.
- ✓ Ordinance Change to Speed Limits to bring conformity with state law and the removal and replacement of signs to match ordinance.
- ✓ Implemented use of new pipe camera to inspect Seascape stormsewers.

Goals for Budget Year 2019-20 Include:

- Submit the 1st year TCEQ MS4 annual report for new 2019-2024 permit term.
- Provide additional training for employees, acquire vector and herbicides certifications.
- Plane level 3,500 sq. ft. of sidewalk.
- Upgrade & replace 150 signs throughout the city.
- Replace 3,000 square feet of sidewalk.
- Perform aggressive mosquito control program.
- Perform R.O.W. mowing.
- Clean ditches throughout City.
- Perform debris removal throughout City.
- Remove dead trees within City ROW.
- Continue GIS data collection on storm sewer infrastructure.
- Continue CRS maintenance operations and recording.
- Oversee the Ashley Oaks street additions and Old Seabrook Village additions.
- Oversee Trash Bash 2020.
- Coordinate and plan with TxDOT project manager for SH 146 for construction closures and detours
- Purchase two new message board to replace aging equipment and continue to utilize for
- SH146 construction information.
- Work toward replacement of both the Todville and Baywood bridges.
 - Harris County 2018 Bond Program announced the study of Seabrook Projects:
 - Todville Road Bridge Improvements
 - Baybrook Drainage Study
 - Seascape Drainage Study
 - Miramar Drainage Study
 - Todville Road Drainage Study
- Observe Red Bluff Road expansion by County and TxDot.

FUND 01 - GENERAL FUND

500 - STREETS & DRAINAGE

EXPENDITURE SUMMARY	2017	ACTUAL		FORECAST		BUDGET		2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE		
TOTAL PERSONNEL	\$ 654,339	\$ 704,542	\$ 692,982	\$ 712,939	\$ 745,232	\$ 32,292	4.58%	\$ 52,250	7.99%		
TOTAL SUPPLIES	\$ 24,856	\$ 37,988	\$ 41,000	\$ 29,678	\$ 41,000	\$ 11,322	38.15%	\$ -	0.00%		
TOTAL SERVICES	\$ 289,758	\$ 326,379	\$ 299,960	\$ 278,554	\$ 300,560	\$ 22,006	7.90%	\$ 600	0.20%		
TOTAL CAPITAL OUTLAY	\$ 191,537	\$ 290,411	\$ 335,049	\$ 326,247	\$ 356,369	\$ 30,122	10.37%	\$ 21,320	11.13%		
TOTAL EXPENDITURES	\$ 1,160,490	\$ 1,359,320	\$ 1,368,991	\$ 1,347,419	\$ 1,443,161	\$ 95,742	7.11%	\$ 74,170	5.42%		

PERSONNEL SERVICES	2017	ACTUAL		BUDGET	
		2018	2019	2020	
Public Works Director	0.34	0.34	0.34	0.34	
Assistant Public Works Director	0.34	0.34	0.34	0.34	
Administrative Assistant	0.2	0.2	0.2	0.2	
Streets and Drainage Superintendent	1	1	1	1	
Streets and Drainage Supervisor	1	1	1	1	
Maintenance Worker III	1	1	1	1	
Maintenance Worker II	4.5	4.5	4.5	4.5	
Community Service Coordinator	1	1	1	1	
Full Time Positions	9.38	9.38	9.38	9.38	

PERFORMANCE MEASURES	2017	2018	2019	2020
1	1	1	1	

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

500-PUBLIC WORKS

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	421,465	443,760	462,765	464,601	482,753	495,005
3011 EDUCATION INCENTIVE	2,185	1,269	1,302	2,844	1,479	2,244
3012 OVERTIME	16,130	11,313	9,012	12,000	8,743	12,000
3013 SALARIES-SUMMER/SEASONAL	-	-	-	-	-	-
3014 CAR ALLOWANCE	2,081	2,898	2,004	2,040	2,028	2,040
3100 FICA TAXES	31,183	33,378	35,388	35,149	35,857	37,388
3110 RETIREMENT	59,076	69,415	78,711	75,800	77,865	81,132
3120 HOSPITALIZATION	66,208	73,927	101,239	86,645	92,245	100,486
3125 ACCRUED VACATION	-	-	-	-	-	-
3130 WORKERS COMPENSATION	18,202	18,024	12,507	11,329	11,344	12,312
3150 GIFT/APPRECIATION CERTIFICATES	336	384	480	550	529	600
3350 UNEMPLOYMENT BENEFITS	1,259	(29)	1,134	2,025	97	2,025
TOTAL PERSONNEL	\$ 618,124	\$ 654,339	\$ 704,542	\$ 692,982	\$ 712,939	\$ 745,232
4040 GAS & OIL/CITY SUPPLY	9,993	9,629	13,838	15,500	12,714	15,500
4100 MOSQUITO CONTROL	15,326	11,616	18,889	20,000	11,941	20,000
4150 SMALL TOOLS & EQUIPMENT	2,112	1,363	2,783	3,000	2,825	3,000
4400 SUPPLIES	1,991	2,249	2,479	2,500	2,198	2,500
TOTAL SUPPLIES	\$ 29,422	\$ 24,856	\$ 37,988	\$ 41,000	\$ 29,678	\$ 41,000
5020 DUES & SUBSCRIPTIONS	324	440	154	1,000	163	500
5030 RENTALS & SERVICE AGRMTS	6,970	1,535	1,996	3,260	2,054	3,260
5110 MAINT-AUTOS/EQUIP	14,320	10,804	16,387	18,800	12,761	18,800
5140 MAINT-STREETS	14,273	14,772	19,105	20,000	20,396	20,000
5145 MAINT-DRAINAGE	4,480	2,569	10,409	14,000	6,551	14,000
5150 MAINT-STREET SIGNS	18,739	5,778	9,053	11,000	10,699	11,000
5175 JANITORIAL SERVICE	-	154	2,475	3,000	2,779	3,000
5180 MAINT-BLDGS & GROUNDS	1,700	2,464	37,703	4,500	5,226	4,500
5215 PROF FEES-ENGINEERING	48,297	50,204	429	1,500	298	1,500
5245 ANIMAL CONTROL	-	-	-	-	-	-
5246 STORM WTR MGT	300	6,635	6,635	7,000	7,035	7,500
5300 TRAINING & CONFERENCE	1,012	50	506	1,000	341	1,000
5310 UNIFORMS & LAUNDRY	2,911	2,605	3,010	2,700	4,022	3,500
5320 INSURANCE-AUTO	8,987	6,729	5,954	8,800	6,050	8,800
5400 TELEPHONE	2,379	2,760	1,873	2,300	1,758	2,000
5410 UTILITIES	3,734	7,263	11,091	11,000	10,389	11,000
5411 UTILITIES - STREET LIGHTS	187,722	174,934	199,600	190,000	188,027	190,100
5465 MISC EXPENDITURES	61	61	-	100	5	100
5473 AMORT CAPITAL PAYMENT	-	-	-	-	-	-



TOTAL SERVICES	\$ 316,210	\$ 289,758	\$ 326,379	\$ 299,960	\$ 278,554	\$ 300,560
6010 AUTOS & TRUCKS	21,535	-	23,671	-	-	-
6020 EQUIPMENT	94,021	23,186	-	10,500	9,310	-
6065 VARIOUS STREET PROJECTS	166,324	168,351	266,740	318,779	311,167	318,175
6410 FLEET AMORTIZATION EXPENSE	-	-	-	5,770	5,770	38,194
TOTAL CAPITAL OUTLAY	\$ 281,880	\$ 191,537	\$ 290,411	\$ 335,049	\$ 326,247	\$ 356,369
TOTAL EXPENDITURES	\$ 1,245,636	\$ 1,160,490	\$ 1,359,320	\$ 1,368,991	\$ 1,347,419	\$ 1,443,161



GENERAL FUND - 01 -COMMUNITY DEVELOPMENT

DEPARTMENT 600



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COMMUNITY DEVELOPMENT

DEPARTMENT 600

MISSION STATEMENT

The Planning Department ensures a well-planned City that is safe, beautiful and livable. We do this by facilitating the development and implementation of long-range plans and policies such as the City's Comprehensive Master Plan and Traffic Master Plan, shaping the city's physical environment through reasonable enforcement of codes and standards and ensuring development quality for the City.

SERVICES PROVIDED

The Development Planning Program is responsible for administrating development review for applications such as subdivision plats, site plans, general plans, rezoning and conditional use permit cases, variances, special exceptions, and appeals. The Long-Range Planning program provides Comprehensive Plan and Master Plans development and maintenance, land use planning, regional land use activities, demographics and development agreements tracking and monitoring, mobility planning and comprehensive mobility plan implementation, and regional mobility activities participation.

MISSION STATEMENT

The Permits and Inspections Department is committed to the public's safety and enhances quality of life by providing plan review and other permit and inspection services that ensure code compliance in the development and redevelopment of buildings and their components.

SERVICES PROVIDED

The Permits & Inspections Department provides assistance for all issues relating to permitting of residential and commercial construction and enforces building code compliance through plan review and inspections. The permits processed allows plan examiners and/or inspectors to check the proposed and completed work for building code standards. The City adopted building codes are intended to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

MISSION STATEMENT

The Code Enforcement Department works to protect the health, safety and welfare of residents through the enforcement of the City's Codes and Ordinances.

SERVICES PROVIDED

The Code Enforcement Department is responsible for administering the nuisance's provisions of the code. This includes identifying and abating violations relating to junk vehicles, substandard structures, hazardous or injurious materials, and high grass and weeds.

GENERAL FUND - 01 COMMUNITY DEVELOPMENT

DEPARTMENT 600

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Continued to update the Zoning Regulations:
- ✓ Created zoning and architectural standards for the reconfigured State Highway 146 corridor.
- ✓ Updated the parking and landscaping zoning regulations.
- ✓ Implemented procedures for converting building files to digital format.
- ✓ Continued to facilitate quality development in coordination with the City Manager and Economic Development Director.

Goals for Budget Year 2019-20 Include:

- Update Chapter 80, Titled: Subdivisions; prepare a total re-write of the chapter to address conflicts related to the adoption of the comprehensive master plan and thoroughfare plan.
- Update Appendix A., Titled: Comprehensive Zoning, Old Seabrook (OS); review and possibly re-write the current zoning regulations as they relate to Old Seabrook zoning district.
- Update Appendix A., Titled: Comprehensive Zoning, Old Seabrook (OS); review and possibly re-write the current zoning regulations as they relate to the creation of a new Main Street (MSD) zoning district.
- Update Appendix A., Titled: Comprehensive Zoning, Waterfront Activity District (WAD); review and possibly re-write the current zoning regulations as they relate to Waterfront Activity zoning district.
- Update Appendix A., Titled: Comprehensive Zoning, Point Overlay District; review and possibly re-write the current zoning regulations as they relate to Point Overlay District.
- Update the 2035, Comprehensive Master Plan; staff will begin preparations to update the master plan. The Comprehensive Master Plan Commission is scheduled to be appointed by June of 2020.
- Initiate the Process of Adopting the 2018 International Building Code Series. Target: To protect the public health, safety, and general welfare as related to the construction and occupancy of buildings and structures.
- Improve customer service provided by building permitting and code enforcement departments through education and cross training.
- Develop and implement an education program to assist citizens and business owners to become better informed of the code enforcement regulation of the city; reduce the number of violations through education.

- To secure compliance with the property maintenance code; 10% increase in compliance over a 24-month period.
- Improve the internal effectiveness with municipal court system relating to code enforcement. Decrease the time between initial contact, follow-up notices, and compliance with the property maintenance code.
- Establish protocol's between the police department and the code enforcement department as it relates to enforcement on private property versus public property.
- Establish protocol's between the police department and the code enforcement department as it relates to issuance of citations by the police department for nuisance violations.

FUND 01 - GENERAL FUND

600 - COMMUNITY DEVELOPMENT

EXPENDITURE SUMMARY	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
	2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
TOTAL PERSONNEL	\$ 498,834	\$ 550,845	\$ 519,366	\$ 517,627	\$ 529,257	\$ 11,630	2.11%	\$ 9,891	1.98%
TOTAL SUPPLIES	\$ 7,688	\$ 7,537	\$ 9,419	\$ 4,999	\$ 8,619	\$ 3,620	72.42%	\$ (800)	-8.49%
TOTAL SERVICES	\$ 13,797	\$ 17,818	\$ 28,160	\$ 23,887	\$ 30,000	\$ 6,113	25.59%	\$ 1,840	6.53%
TOTAL CAPITAL OUTLAY	\$ 1,872	\$ -	\$ 5,927	\$ 5,927	\$ 5,926	\$ (1)	0.00%	\$ (1)	-0.05%
TOTAL EXPENDITURES	\$ 522,192	\$ 576,200	\$ 562,872	\$ 552,439	\$ 573,802	\$ 21,363	3.87%	\$ 10,930	1.94%

PERSONNEL SERVICES	ACTUAL		BUDGET	
	2017	2018	2019	2020
Director of Community Development	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	1	1
Permit Technician	0	0.3	0.3	0.3
Administrative Assistant	1	1	1	1
Full Time Positions	5	5.3	5.3	5.3

PERFORMANCE MEASURES	ACTUAL		BUDGET	
	2017	2018	2019	2020
	1	1	1	1
	1	1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

600-COMMUNITY DEVELOPMENT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ 273,648	\$ 343,851	\$ 368,722	\$ 360,459	\$ 358,891	\$ 374,388
3011 EDUCATION INCENTIVE	7,178	8,742	9,601	10,200	9,781	3,900
3012 OVERTIME	294	1,077	1,934	1,500	3,412	1,500
3014 CAR ALLOWANCE	3,738	3,600	3,600	3,600	3,669	3,600
3015 CONTRACT LABOR	15,873	12,645	10,780	-	-	-
3016 TEMP SERV	-	-	-	-	-	-
3100 FICA TAXES	20,116	26,246	29,560	28,746	27,897	29,329
3110 RETIREMENT	38,108	53,674	63,683	58,189	59,733	61,347
3120 HOSPITALIZATION	42,408	47,637	60,523	53,905	52,757	52,402
3130 WORKERS COMPENSATION	1,012	1,050	1,182	1,118	1,020	1,140
3150 GIFT/APPRECIATION CERTIFICATES	240	288	288	300	288	300
3350 UNEMPLOYMENT BENEFITS	859	24	972	1,350	178	1,350
TOTAL PERSONNEL	\$ 403,473	\$ 498,834	\$ 550,845	\$ 519,366	\$ 517,627	\$ 529,257
4010 OFFICE SUPPLIES	4,017	3,887	2,930	3,100	849	2,800
4011 POSTAGE	2,794	2,391	2,181	4,419	2,284	3,919
4040 GAS & OIL/CITY SUPPLY	962	1,117	1,754	1,500	1,746	1,500
4150 SMALL TOOLS & EQUIPMENT	4,418	292	671	400	120	400
TOTAL SUPPLIES	\$ 12,191	\$ 7,688	\$ 7,537	\$ 9,419	\$ 4,999	\$ 8,619
5020 DUES & SUBSCRIPTIONS	1,078	2,405	1,978	1,900	1,684	1,900
5025 BANK FEES	1,162	988	1,394	7,000	6,295	7,000
5030 RENTALS & SERVICE AGRMTS	3,067	-	-	260	331	2,000
5110 MAINT-AUTOS/EQUIP	645	329	1,348	900	428	600
5215 PROF FEES - ENGINEERING	-	-	-	-	-	-
5216 P&Z EXPENSES	-	-	-	500	250	500
5240 CONTRACT SERV-MOW/DEMO	3,581	2,310	561	4,500	2,915	5,000
5300 TRAINING & CONFERENCE	7,748	3,613	7,767	7,800	7,378	7,800
5310 UNIFORMS & LAUNDRY	814	895	638	800	726	700
5320 INSURANCE-AUTO	1,083	1,160	1,085	1,200	1,085	1,200
5400 TELEPHONE	974	1,184	959	2,800	2,446	2,800
5465 MISC EXPENDITURES	813	914	2,090	500	349	500
TOTAL SERVICES	\$ 20,964	\$ 13,797	\$ 17,818	\$ 28,160	\$ 23,887	\$ 30,000



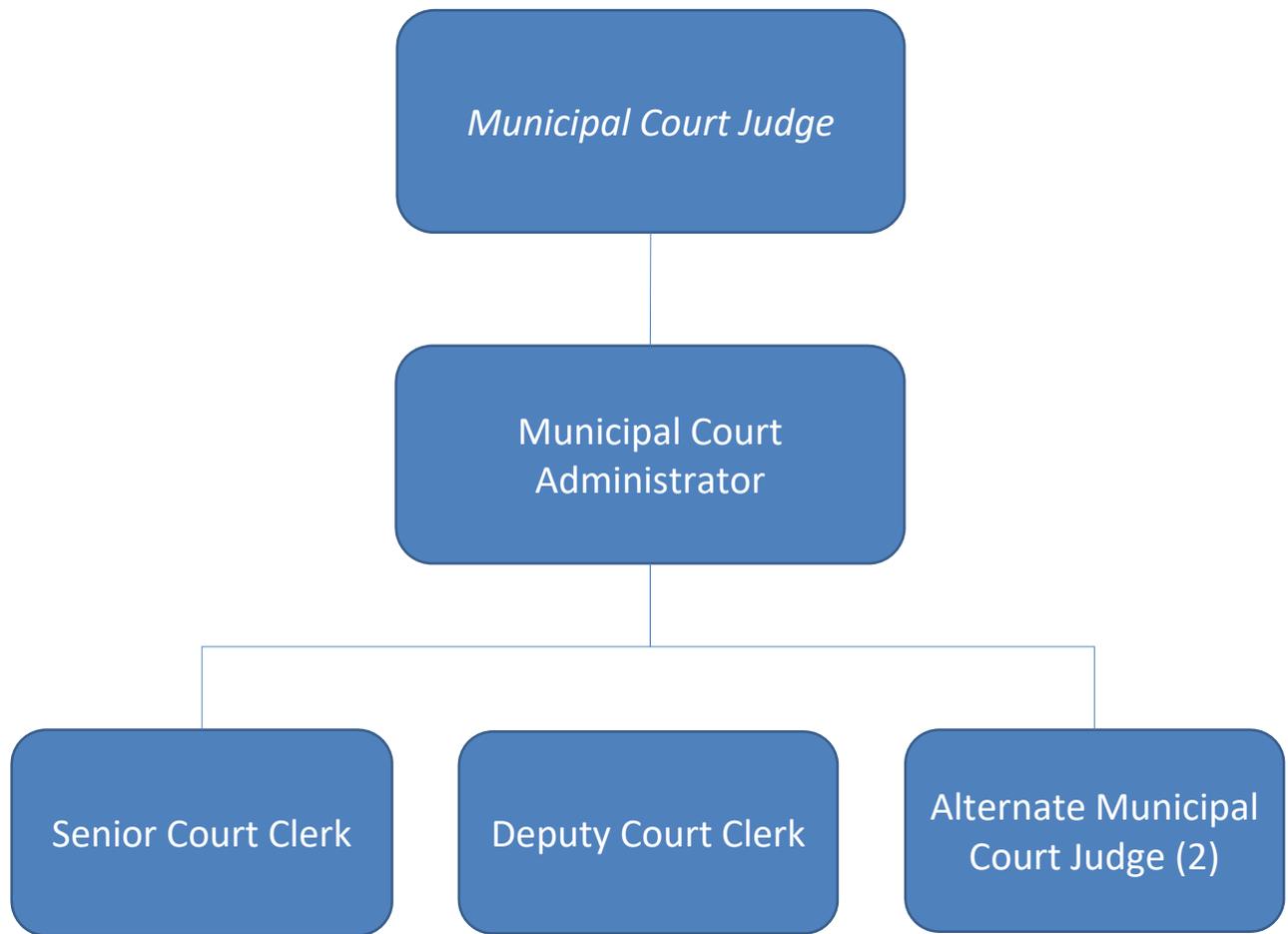
City of Seabrook
Proposed Budget 2019-20

6010 AUTOS & TRUCKS	26,777	1,872	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	5,927	5,927	5,926
TOTAL CAPITAL OUTLAY	\$ 26,777	\$ 1,872	\$ -	\$ 5,927	\$ 5,927	\$ 5,926
TOTAL EXPENDITURES	\$463,404	\$522,192	\$576,200	\$562,872	\$ 552,439	\$573,802



GENERAL FUND - 01 COURT

DEPARTMENT 700



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COURT

DEPARTMENT 700

MISSION STATEMENT

To provide the citizens of the city of Seabrook, city leaders, judges, law enforcement, legal professionals and customers with quality customer service that is effective, efficient and delivered in a professional environment. Providing quality services, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments on Budget Year 2018-19 Objectives:

- Implement a new bailiff/warrant officer part time position. (in progress)
- Continue utilizing technological enhancements to increase efficiencies and streamline processes to the benefit of customers, this includes the use of the signature pads that were purchased this past fiscal year. (in progress)
- Provide more effective work space for staff, including judges and refurbish court office with new ergonomical desk and office equipment. (in progress)
- Explore different options for interpreter services for cost savings to the increased requests (in progress)
- Improve court's portion of city website for accessibility to customers (in progress)
- ✓ Discuss with other directors that have customer service employees to cross train in other departments in case of an emergency.
- ✓ Processed multiple dockets at the same time and more efficiently managed cases and reduced time in the courtroom.
- ✓ Established separate attorney dockets and pro se dockets.
- ✓ Increased the number of pretrial cases heard per docket.
- ✓ Updated all court forms to show Judge Gregg to allow more options for deferred disposition at the court window to assist in reducing court time.
- ✓ Reviewed, organized all active warrants located in drawer of dispatch.
- ✓ Implemented the use of TransUnion's TLO program to enhance our collections process prior to sending warrants to collection agency.
- ✓ Created an annual court calendar showing all set dockets to provide to judges, prosecutors, clerks, and dispatch.
- ✓ Follow the Texas State Library and Archive Commission requirements with respect to records retention and destruction of closed cases prior to 2013.
- ✓ Eliminated service contract with Iron Mountain.

Goals for Budget Year 2019-20 Include:

- Continue to create and implement security plan for courtroom and court office.
- Continue utilizing technology and automation to streamline court procedures and customer accessibility.
- Provide access and training to court personnel for Open Fox.
- Assist and encourage staff to achieve their next level of the Municipal Court Clerk Certification.
- Implementing uniform jail credit for time served request procedures.
- Implementing alternatives for community service other than working for a non-profit or government agency.

FUND 01 - GENERAL FUND

700 - COURT DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
	2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	\$ 412,447	\$ 400,004	\$ 447,375	\$ 363,851	\$ 441,657	\$ 77,806	19.45%	\$ (5,718)	-1.39%
TOTAL SUPPLIES	\$ 2,100	\$ 2,255	\$ 3,000	\$ 1,472	\$ 7,120	\$ 5,648	383.74%	\$ 4,120	137.33%
TOTAL SERVICES	\$ 21,100	\$ 24,194	\$ 24,350	\$ 22,335	\$ 23,450	\$ 1,115	4.99%	\$ (900)	-3.70%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 435,647	\$ 426,453	\$ 474,725	\$ 387,658	\$ 472,227	\$ 84,569	21.82%	\$ (2,498)	-0.53%

	2017	ACTUAL 2018	2019	BUDGET 2020
PERSONNEL SERVICES				
Director of Community Development		1	1	1
Building Official		1	1	1
Building Inspector		1	1	1
Code Enforcement Officer		1	1	1
Permit Technician		0	0.3	0.3
Administrative Assistant		1	1	1
Full Time Positions		5	5.3	5.3

	2017	ACTUAL 2018	2019	BUDGET 2020
PERFORMANCE MEASURES				
		1	1	1
		1	1	1

**CITY OF SEABROOK
2019 - 2020 BUDGET
FUND 01 - GENERAL FUND**

700 - MUNICIPAL COURT

FOR FISCAL YEAR ENDING SEPTEMBER 30,

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	184,112	186,088	186,082	216,490	188,234	218,493
3011 EDUCATION INCENTIVE	2,804	2,862	3,116	3,900	3,125	4,200
3012 OVERTIME	2,623	1,155	1,508	3,000	1,716	3,000
3015 CONTRACT LABOR	2,220	26,955	41,721	29,800	23,032	31,600
3100 FICA TAXES	23,148	22,575	21,015	24,357	18,907	23,852
3110 RETIREMENT	25,783	28,921	31,218	35,365	29,924	36,014
3120 HOSPITALIZATION	37,003	30,533	34,999	37,186	32,624	35,891
3130 WORKERS COMPENSATION	497	475	382	444	430	807
3150 GIFT/APPRECIATION CERTIFICATES	480	384	288	350	336	350
3310 JUDGES & PROSECUTOR FEES	135,188	112,425	78,525	95,000	65,459	86,100
3350 UNEMPLOYMENT BENEFITS	1,233	73	1,151	1,485	65	1,350
TOTAL PERSONNEL	\$ 415,090	\$ 412,447	\$ 400,004	\$ 447,375	\$ 363,851	\$ 441,657
4010 OFFICE SUPPLIES	886	912	1,755	2,000	881	2,100
4011 POSTAGE	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	716	1,188	500	1,000	591	5,020
TOTAL SUPPLIES	\$ 1,602	\$ 2,100	\$ 2,255	\$ 3,000	\$ 1,472	\$ 7,120
5020 DUES & SUBSCRIPTIONS	251	632	610	1,000	823	1,500
5025 BANK FEES	7,772	9,814	11,394	10,000	8,364	10,000
5030 RENTALS & SERVICE AGRMTS	2,838	1,563	1,687	1,400	2,362	-
5300 TRAINING & CONFERENCE	3,582	4,619	5,550	6,500	5,826	6,500
5400 TELEPHONE	1,103	1,019	767	1,100	841	1,100
5415 JURY DUTY FEES	-	-	-	-	-	-
5431 WARRANT INFORMATION SERV	3,204	3,165	3,160	3,350	3,139	3,350
5435 STATE TREAS-COURT FEES	-	-	-	-	-	-
5465 MISC EXPENDITURES	463	288	1,026	1,000	980	1,000
TOTAL SERVICES	\$ 19,214	\$ 21,100	\$ 24,194	\$ 24,350	\$ 22,335	\$ 23,450
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 435,906	\$ 435,647	\$ 426,453	\$ 474,725	\$ 387,658	\$ 472,227



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 01 - GENERAL FUND**

900 - HURRICANE

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ 121,144	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	87,965	-	-	-	-
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	-	13,754	-	-	-	-
3110 RETIREMENT	-	32,465	-	-	-	-
3120 HOSPITALIZATION	-	31,485	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ 286,813	\$ -	\$ -	\$ -	\$ -
4005 SUPPLIES-POLICE	-	-	-	-	-	-
4010 OFFICE SUPPLIES	-	-	327	-	-	-
4030 GAS & OIL - OUTSIDE	-	320	-	-	-	-
4040 GAS & OIL - CITY	-	1,424	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	-	280	-	-	-	-
4400 MISC SUPPLIES	-	676	-	-	-	-
4410 DISASTER SUPPLY ON HAND	-	-	4,956	-	-	-
TOTAL SUPPLIES	\$ -	\$ 2,700	\$ 5,283	\$ -	\$ -	\$ -
5030 RENTALS & SERV AGRMT	-	-	-	-	-	-
5110 MAINT-AUTO & EQUIP	-	2,282	-	-	-	-
5180 MAINT BLDGS & GROUNDS	-	1,541	11,703	-	-	-
5200 MATER REMEDIATION	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	-	-	6,526	-	120	-
5240 CONTRACT-DEBRIS REMOVAL	-	35,208	31,223	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5310 UNIFORMS	-	470	-	-	-	-
5465 MISC EXPENDITURES	-	2,823	-	-	-	-
5491 BIKE PATROL	-	-	-	-	-	-
5503 MARINE PATROL	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 42,324	\$ 49,451	\$ -	\$ 120	\$ -
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIP	-	-	-	-	-	-
6050 BLDGS & FACILITIES	-	-	70,228	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 70,228	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ 331,837	\$ 124,963	\$ -	\$ 120	\$ -



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND**

ENTERPRISE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
WATER SALES	2,486,288	2,847,476	3,087,142	3,235,701	2,998,342	3,242,592
SEWER SERVICE CHARGE	2,453,722	2,739,188	2,866,366	2,995,606	2,806,288	2,978,617
SANITATION SERVICE CHARGE	1,999,244	2,194,627	2,186,249	2,289,177	2,263,043	2,329,617
PERMITS & FEES	10,323	7,932	608	20,000	6,628	11,000
INTEREST INCOME	5,731	16,666	47,620	41,044	56,084	71,366
INTERGOV-DISASTER-FEMA	-	-	-	-	-	-
OTHER REVENUE	164,810	178,333	176,430	187,313	184,045	187,313
BOND/GRANT PROCEEDS	-	-	3,700,000	-	-	-
TRANSFERS IN	-	198,250	195,162	197,074	197,074	198,878
USE OF PRIOR YEAR FUND BALANCE	-	-	284,660	1,442,078	1,442,078	1,052,271
TOTAL REVENUES	7,120,117	8,182,473	12,544,236	10,407,993	9,953,583	10,071,654
PERSONNEL SERVICES	1,140,697	1,201,522	1,178,563	1,282,265	1,200,808	1,305,646
MATERIALS & SUPPLIES	47,100	42,646	48,396	57,800	53,884	57,480
SERVICES	3,076,921	3,394,591	3,431,189	3,630,983	3,427,433	3,628,934
INFRASTRUCTURE MAINTENANCE	183,976	181,033	162,618	391,930	174,640	360,000
CAPITAL OUTLAY	92,899	90,123	4,184,056	1,289,521	311,122	1,119,465
DEBT PAYMENTS	443,879	930,690	1,007,602	1,186,092	1,184,971	1,192,967
TRANSFERS OUT	1,791,686	1,837,320	1,927,415	2,174,914	2,174,913	2,397,048
HURRICANE	-	38,667	95,136	-	-	-
TOTAL EXPENSES	6,777,158	7,716,590	12,034,974	10,013,505	8,527,772	10,061,540
BEGINNING WORKING CAPITAL	1,530,049	1,873,008	2,054,230	1,255,217	1,255,217	1,628,758
CHANGE IN FUND BALANCE	342,959	465,882	509,262	394,488	1,425,811	10,114
ENDING WORKING CAPITAL	1,873,008	2,054,230	1,255,217	1,649,705	1,628,758	1,638,871
15% TOTAL EXPENSES LESS TRANS	747,821	876,091	904,164	959,477	736,617	991,833
% OF EXPENDITURES	15%	15%	15%	15%	15%	15%
EXCESS WORKING CAPITAL	1,125,187	1,178,140	351,053	690,228	892,141	647,038
% OF EXPENDITURES	23%	20%	6%	11%	18%	10%



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND**

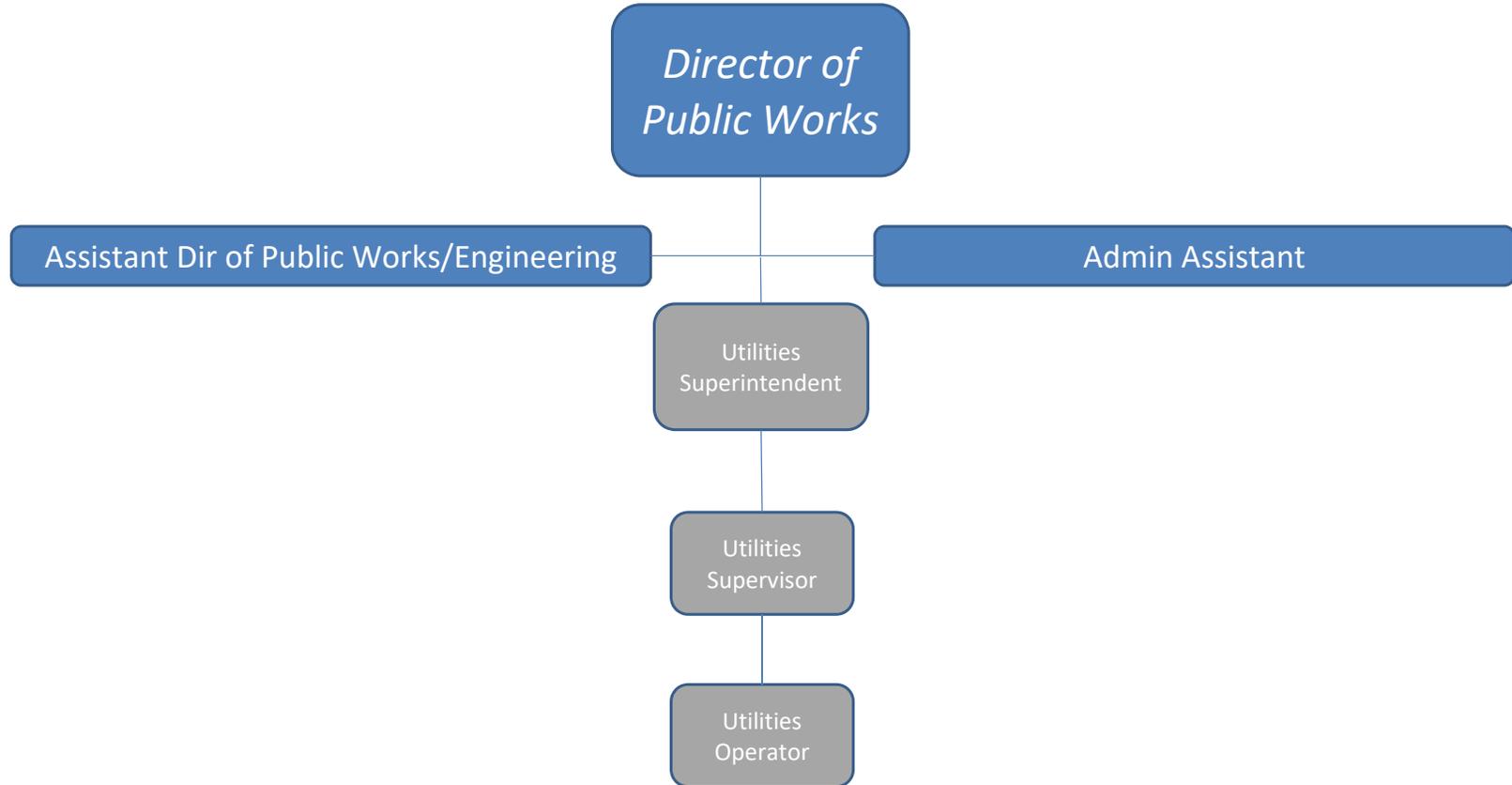
FOR FISCAL YEAR ENDING SEPTEMBER 30,

ENTERPRISE FUND	2020	PROJECTED			
	BUDGET	2021	2022	2023	2024
WATER SALES	3,242,592	3,414,361	3,516,792	3,587,128	3,694,741
SEWER SERVICE CHARGE	2,978,617	3,137,912	3,232,049	3,296,690	3,395,591
SANITATION SERVICE CHARGE	2,329,617	2,425,859	2,498,634	2,573,593	2,650,801
PERMITS & FEES	11,000	20,000	20,000	20,000	20,000
INTEREST INCOME	71,366	76,227	81,420	86,966	92,890
INTERGOV-DISASTER-FEMA	-	-	-	-	-
OTHER REVENUE	187,313	193,707	200,319	207,157	214,228
BOND/GRANT PROCEEDS	-	-	-	-	-
TRANSFERS IN	198,878	-	-	-	-
USE OF PRIOR YEAR FUND BALANCE	1,052,271	-	-	-	-
TOTAL REVENUES	10,071,654	9,268,066	9,549,215	9,771,535	10,068,253
PERSONNEL SERVICES	1,305,646	1,352,847	1,401,753	1,452,428	1,504,934
MATERIALS & SUPPLIES	57,480	60,647	63,989	67,514	71,234
SERVICES	3,628,934	3,791,696	3,961,757	4,139,446	4,325,105
INFRASTRUCTURE MAINTENANCE	360,000	360,000	360,000	360,000	360,000
CAPITAL OUTLAY	1,119,465	816,048	35,220	35,200	35,200
DEBT PAYMENTS	1,192,967	1,188,573	1,189,734	1,273,721	1,276,925
TRANSFERS OUT	2,397,048	2,239,905	2,325,862	2,415,149	2,507,895
HURRICANE	-	-	-	-	-
TOTAL EXPENSES	10,061,540	9,809,715	9,338,315	9,743,458	10,081,293
BEGINNING WORKING CAPITAL	1,628,758	1,638,871	1,097,222	1,308,122	1,336,198
CHANGE IN FUND BALANCE	10,114	(541,649)	210,899	28,077	(13,040)
ENDING WORKING CAPITAL	1,638,871	1,097,222	1,308,122	1,336,198	1,323,158
15% TOTAL EXPENSES LESS TRANS	991,833	1,135,472	1,051,868	1,099,246	1,136,010
% OF EXPENDITURES	15%	15%	15%	15%	15%
EXCESS WORKING CAPITAL	647,038	(38,249)	256,254	236,952	187,149
% OF EXPENDITURES	10%	-1%	4%	3%	2%



ENTERPRISE FUND - 20

WATER DEPARTMENT 902



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

WATER DEPARTMENT 902

MISSION STATEMENT

To provide clean, safe, drinking water to ensure the health and welfare of our citizens while complying with all environmental laws and regulations in order to maintain a superior water system.

Accomplishments on Budget Year 2019-20 Objectives

- ✓ Completed TWDB Water 2018 Audit.
- ✓ Certified all city-owned backflow preventers.
- ✓ Maintained Superior water certificate.
- ✓ Replaced 100 water meters - (It is important to keep up with meter replacements so revenues are kept up and everyone is paying equally).
- ✓ Performed well production test on all wells.
- ✓ Painted approximately 10 fire hydrants.
- ✓ Flow tested and calibrated all commercial water meters.
- ✓ Completed tank inspections – both elevated tanks and new ground storage tank.
- ✓ Completed flow test on all hydrants.
- ✓ Completed Consumer Confidence Report - 2018 (CCR).
- ✓ Replaced the valves within the Todville and Red Bluff water vaults due to Harvey damage.
- ✓ Completed water line improvements along Red Bluff in preparation of Red Acres Subdivision water line improvements.
- ✓ Replaced aging fleet vehicles using fleet replacement program.
- ✓ Replace waterline on Marvin Circle with CIP S10.
- ✓ Oversee CIP W7 - SH 146 Utility relocations.
- ✓ Complete phase 1 of SCADA replacement.
- ✓ Began fiber connectivity project for water infrastructure (RFPs)
- ✓ Completed W13 – Chloramine conversion of water system.
- ✓ Completed W17 and W18 – Pine Gully and Hester Gully waterline improvements.
- ✓ RFP for an Update to the City's Water and Wastewater Rate Study. A vendor was selected and approved by council and staff in this quarter are conducting information findings and meetings.

Goals for Budget Year 2019-20 Include:

- Continue replacing water meters that are over 10 years old.
- Maintain superior water certification.
- Flow test all fire hydrants.
- Perform well production tests on all wells.
- Flow test and calibrate all commercial water meters.
- Paint additional 50 fire hydrants.
- Consumer Confidence Reports – 2019 (CCR), post in digital format.
- Oversee Ashley Oaks and Old Seabrook Village project.
- Oversee CIP W7 - SH 146 Utility relocations.
- Inspection of elevated and ground storage tanks.
- Replace external coating on Friendship Water Tower; CIP W11.
- Complete CIP W6 (Old Seabrook Waterline) and W14 (NASA Rd Waterline) projects.
- Start developing a backflow prevention program.
- Provide additional training for employees.
- Promote water conservation efforts.
- Evaluate Smart Meter funding options.
- Continue to oversee SH 146 Utility relocations.
- Coordinate with TxDOT on the utility relocations during the SH146 project.
- Negotiate essential resource contracts with long term goals of development In Progress (Water Contract).

**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
902 - WATER DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
8510 WATER SERVICE	2,361,775	2,699,198	2,921,067	3,096,701	2,845,893	3,085,531
8512 EL LAGO WATER DISTRICT	93,876	110,420	115,604	105,000	105,478	109,061
8540 WATER TAP FEES	7,100	13,075	19,425	14,000	16,983	19,000
8550 PENALTIES, UTILITIES	23,537	24,782	31,046	20,000	29,988	29,000
WATER SALES	2,486,288	2,847,476	3,087,142	3,235,701	2,998,342	3,242,592
8640 LICENSE AND PERMITS	10,323	7,932	608	20,000	6,628	11,000
PERMITS AND FEES	10,323	7,932	608	20,000	6,628	11,000
9510 INTEREST EARNINGS	2,865	8,333	23,810	20,522	27,981	35,683
INTEREST INCOME	2,865	8,333	23,810	20,522	27,981	35,683
9520 OTHER REVENUES	25,332	21,640	17,308	20,000	20,785	20,000
9522 GAIN ON SALE OF ASSETS	-	-	-	-	-	-
OTHER REVENUE	25,332	21,640	17,308	20,000	20,785	20,000
9541 LOAN PROCEEDS	-	-	3,700,000	-	-	-
LOAN/GRANT PROCEEDS	\$ -	\$ -	\$ 3,700,000	\$ -	\$ -	\$ -
9910 TRANS FROM EDC	-	99,125	97,581	98,537	98,537	99,439
TRANSFERS IN	-	99,125	97,581	98,537	98,537	99,439
9903 TRANS (TO) FROM FUNDS	-	-	-	(104,239)	(104,239)	-
9907 TRANS FROM/(TO) CAP PROJ	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	(104,239)	(104,239)	-
TOTAL REVENUES	2,524,808	2,984,505	6,926,448	3,290,521	3,048,035	3,408,714



FUND 20 - ENTERPRISE FUND

902 - WATER DEPARTMENT

	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET		
	2016	2017	2018	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE	
REVENUE										
WATER SALES	\$ 2,486,288	\$ 2,847,476	\$ 3,087,142	\$ 3,235,701	\$ 2,998,342	\$ 3,242,592	\$ 244,250	7.91%	\$ 6,891.00	0.24%
PERMITS AND FEES	\$ 10,323	\$ 7,932	\$ 608	\$ 20,000	\$ 6,628	\$ 11,000	\$ 4,372	719.62%	\$ (9,000.00)	-113.46%
INTEREST INCOME	\$ 2,865	\$ 8,333	\$ 23,810	\$ 20,522	\$ 27,981	\$ 35,683	\$ 7,702	32.35%	\$ 15,161	181.94%
OTHER REVENUE	\$ 25,332	\$ 21,640	\$ 17,308	\$ 20,000	\$ 20,785	\$ 20,000	\$ (785)	-4.53%	\$ -	0.00%
LOAN/GRANT PROCEEDS	\$ -	\$ -	\$ 3,700,000	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS IN	\$ -	\$ 99,125	\$ 97,581	\$ 98,537	\$ 98,537	\$ 99,439	\$ 902	0.92%	\$ 902	0.91%
USE OF PRIOR YEAR FUNDS	\$ -	\$ -	\$ 284,660	\$ 1,442,078	\$ 1,442,078	\$ 1,052,271	\$ (389,807)	-136.94%	\$ (389,807)	0.00%
	\$ 2,524,808	\$ 2,984,505	\$ 7,211,108	\$ 4,836,838	\$ 4,594,352	\$ 4,460,985	\$ (133,367)	-1.85%	\$ (375,853)	-12.59%

EXPENDITURE SUMMARY

PERSONNEL	\$ 535,253	\$ 556,046	\$ 552,339	\$ 627,195	\$ 567,202	\$ 646,935	\$ 79,733	14.44%	\$ 19,740	3.55%
SUPPLIES	\$ 17,006	\$ 10,160	\$ 15,015	\$ 16,400	\$ 15,033	\$ 16,400	\$ 1,367	9.10%	\$ -	0.00%
SERVICES	\$ 691,911	\$ 887,078	\$ 836,062	\$ 858,660	\$ 809,395	\$ 829,646	\$ 20,251	2.50%	\$ (29,014)	-3.38%
INFRASTRUCTURE MAINTENANCE	\$ 9,443	\$ 9,285	\$ 9,782	\$ 160,000	\$ 8,815	\$ 160,000	\$ 151,185	1715.00%	\$ -	0.00%
CAPITAL OUTLAY	\$ 78,906	\$ 90,123	\$ 2,109,427	\$ 1,164,497	\$ 235,252	\$ 1,031,995	\$ 796,743	338.68%	\$ (132,502)	-11.38%
DEBT PAYMENTS	\$ 221,939	\$ 465,345	\$ 503,801	\$ 593,296	\$ 592,486	\$ 596,483	\$ 3,998	0.67%	\$ 3,187	0.54%
TRANSFERS OUT	\$ 741,005	\$ 782,267	\$ 828,135	\$ 1,044,460	\$ 1,044,460	\$ 1,095,509	\$ 51,049	6.16%	\$ 51,049	6.53%
TOTAL EXPENDITURES	\$ 2,295,464	\$ 2,800,304	\$ 4,854,561	\$ 4,464,508	\$ 3,272,643	\$ 4,376,968	\$ 1,104,325	33.74%	\$ (87,540)	-1.96%
	\$ 229,344	\$ 184,202	\$ 2,356,547	\$ 372,330	\$ 1,321,709	\$ 84,017				

	ACTUAL		BUDGET	
	2017	2018	2019	2020
PERSONNEL SERVICES				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Utilities Superintendent	1	1	1	1
Utilities Supervisor	1	1	1	1
Utilities Operator	1	1	1	1
	4.5	4.5	4.5	4.5
	1	1	1	1
Full Time Positions	9.38	9.38	9.38	9.38

	2017	2018	2019	2020
PERFORMANCE MEASURES				
	1	1	1	1
	1	1	1	1

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 20 - ENTERPRISE FUND**

902-WATER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUAL 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	361,982	384,671	337,504	395,508	362,424	407,594
3011 EDUCATION INCENTIVE	5,789	4,411	3,226	5,477	3,557	5,478
3012 OVERTIME	15,493	12,319	15,361	21,767	18,996	21,767
3014 CAR ALLOWANCE	2,075	2,820	1,998	1,980	2,017	1,980
3100 FICA TAXES	26,661	27,864	27,046	30,833	27,831	31,717
3110 RETIREMENT	51,336	59,682	61,017	66,082	60,548	68,517
3120 HOSPITALIZATION	59,914	70,132	85,961	95,045	84,273	99,152
3125 ACCRUED VACATION EXPENSE	(3,087)	(18,560)	9,400	-	-	-
3130 WORKERS COMPENSATION	13,119	12,130	8,837	7,533	6,943	7,760
3150 GIFT/APPR CERTIFICATES	480	528	480	450	432	450
3350 UNEMPLOYMENT BENEFITS	1,491	51	1,508	2,519	180	2,519
3810 OT REIMBURSEMENT	-	-	-	-	-	-
TOTAL PERSONNEL	535,253	556,046	552,339	627,195	567,202	646,935
4040 GAS & OIL/CITY SUPPLY	8,053	6,426	10,717	12,000	10,001	12,000
4150 SMALL TOOLS & EQUIPMENT	6,993	1,360	1,940	2,100	2,809	2,100
4400 SUPPLIES	1,960	2,373	2,358	2,300	2,223	2,300
TOTAL SUPPLIES	17,006	10,160	15,015	16,400	15,033	16,400
5020 DUES & SUBSCRIPTIONS	1,030	1,203	1,254	1,200	1,349	1,400
5030 RENTALS & SERVICE AGRMTS	9,532	6,563	10,729	9,260	10,987	13,000
5110 MAINT-AUTOS/EQUIP	5,902	9,498	11,053	10,000	7,706	10,000
5130 MAINT-WATER SYSTEM MINOR	48,946	44,064	46,754	51,500	50,732	51,500
5175 JANITORIAL SERVICES		154	2,475	3,000	2,779	3,000
5180 MAINT-BLDGS & GROUNDS	2,150	3,334	3,057	3,000	4,629	3,500
5215 PROF FEES - ENGINEERING	21,670	3,373	25,949	6,000	7,129	6,000
5216 PROF FEES - METER READING	46,580	43,219	43,368	44,000	43,619	45,000
5227 PROF FEES - CONSULTING	-	-	-	35,000	22,277	-
5275 ELECTRICAL SERVICES	696	81	1,471	3,000	865	3,000
5280 CHEMICAL SUPPLIES	8,346	9,089	8,170	9,000	8,888	10,000
5285 LABORATORY FEES	4,163	6,058	12,264	12,000	12,200	12,000
5290 PERMIT FEES	13,046	14,830	14,830	15,000	16,150	16,150
5300 TRAINING & CONFERENCE	4,288	3,641	5,947	4,800	2,569	4,800
5310 UNIFORMS & LAUNDRY	2,712	2,654	3,030	3,000	3,988	3,500
5320 INSURANCE-AUTO	2,643	3,389	3,209	3,500	3,196	3,196
5400 TELEPHONE	3,597	3,994	3,716	3,500	3,809	1,600
5410 UTILITIES	32,032	35,727	40,932	43,000	45,981	43,000
5440 COASTAL SUBSIDENCE FEES	1,200	1,470	1,500	1,600	1,321	1,600
5451 PASADENA WATER SUPPLY	467,145	578,396	578,235	580,000	543,590	580,000
5465 MISC EXPENDITURES	866	268	276	900	330	-
5470 DEBT SERVICE AGENT	375	101,007	-	400	-	400

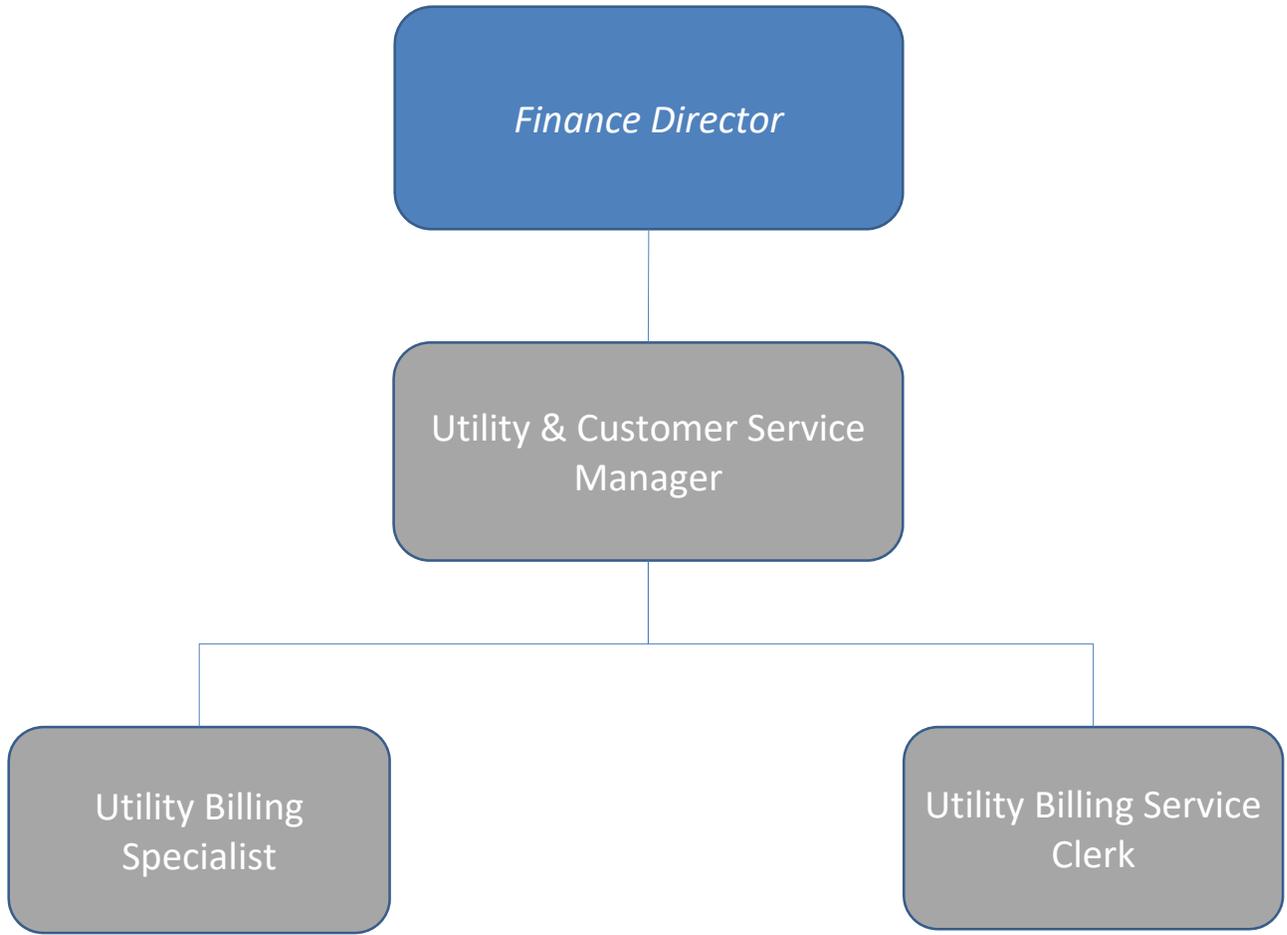


5477 INSPECTIONS	14,990	15,068	17,844	16,000	15,300	17,000
TOTAL SERVICES	691,911	887,078	836,062	858,660	809,395	829,646
6021 METER REPLCMNT PROG	9,443	9,285	9,782	10,000	8,815	10,000
6090 WATER MAINT MAJOR				150,000		150,000
TOTAL INFRASTRUCTURE MAINTENANCE	9,443	9,285	9,782	160,000	8,815	160,000
6010 AUTOS & TRUCKS	-	-	23,671	-	-	-
6020 EQUIPMENT	9,425	-	82,137	2,600	1,967	-
6090 WATER MAINT MAJOR	65,313	85,954	42,169	1,075,343	182,684	980,671
SH 146 UTILITY RELOCATION	-	-	1,961,450	75,000	35,892	33,750
6400 AMORTIZATION EXPENSE	4,169	4,169	-	-	-	-
6410 VEHICLE AMORTIZATION	-	-	-	11,554	11,554	17,574
6999 DEPRECIATION EXPENSE	-	-	-	-	3,156	-
TOTAL CAPITAL OUTLAY	78,906	90,123	2,109,427	1,164,497	235,252	1,031,995
6325 REDEMPTION OF BONDS	137,500	315,500	309,000	348,902	348,902	361,471
6350 INTEREST ON BONDS & CERT	84,439	149,845	194,801	244,394	243,583	235,013
TOTAL DEBT PAYMENTS	221,939	465,345	503,801	593,296	592,486	596,483
6355 RESERVE FOR FUTURE DEBT	-	-	-	-	-	100,000
6250 GENERAL FUND REIMB	706,005	712,267	723,135	800,221	800,221	820,509
6360 RESERVE WATER STABILIZATION	35,000	70,000	105,000	140,000	140,000	175,000
9903 TRANS (TO) FROM FUNDS	-	-	-	104,239	104,239	-
TOTAL TRANSFERS OUT	741,005	782,267	828,135	1,044,460	1,044,460	1,095,509
TOTAL EXPENDITURES	2,295,464	2,800,304	4,854,561	4,464,508	3,272,643	4,376,968



ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905



- Funded by General Fund
- Funded by Enterprise Fund
- Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905

MISSION STATEMENT

City of Seabrook Utility Billing Customer Service is committed to providing superior service in an efficient and timely manner, provide accurate billing, collecting payments, and meeting customer's needs for information and service for water, sewer, solid waste, and city rentals.

GOALS

Accomplishments on budget year 2018-19 objectives:

- Continue to review and revise policies and procedures for Utility Billing Department. **Ongoing**
- Attend management training for Utility Billing Manager to improve management skills to better serve the department. **Ongoing**
- Host Seabrook's first Utility Billing Sister City Roundtable. **Completed**
- Implement a record keeping procedure for all scan documents. **80% Completed**
- Assist in the different aspects of the upcoming water and sewer rate study. **Completed**
- Assisting our customers with the new credit card online auto pay in Incode. **Ongoing**
- Start to research different AMI Systems – Smart Meters for a better understanding of how they operate. Visit sister cities and evaluate various systems, **Ongoing**.

2019-20 Budget Year Goals:

- Updating all water accounts to include subdivision information.
- Start working with the water department catching up on our meter swaps.
- Complete the shredding of closed account card, that have reached retention.
- Attend management training for Utility Billing Manager to improve management skills to better serve the department.
- Continue to provide excellent customer service.
- Training in a Customer Service through TWWA and Certification program/course.
- Continue Incode training, cash handling and Excel to strengthen our customer service skills.
- Continue to cross train the department.

FUND 20 - ENTERPRISE FUND

905 - UTILITY BILLING DEPARTMENT

EXPENDITURE SUMMARY	2016	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
PERSONNEL	\$ 186,342	\$ 192,730	\$ 210,821	\$ 214,363	\$ 211,885	\$ 217,681	\$ 5,796	2.75%	\$ 3,318	1.72%
SUPPLIES	\$ 21,158	\$ 22,978	\$ 20,718	\$ 28,600	\$ 27,111	\$ 28,280	\$ 1,169	4.31%	\$ (320)	-1.12%
SERVICES	\$ 64,833	\$ 59,716	\$ 73,233	\$ 81,100	\$ 73,339	\$ 77,565	\$ 4,226	5.76%	\$ (3,535)	-4.36%
INFRASTRUCTURE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500	0.00%	\$ 3,500	0.00%
DEBT PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TOTAL EXPENDITURES	\$ 272,333	\$ 275,424	\$ 304,772	\$ 324,063	\$ 312,334	\$ 327,026	\$ 14,691	4.70%	\$ 2,963	0.91%

PERSONNEL SERVICES	ACTUAL		BUDGET	
	2017	2018	2019	2020
Utility and Customer Service Manager	1	1	1	1
Utility Billing Specialist	1	1	1	1
Utility Billing Service Clerk	1	1	1	1
Full Time Positions	3	3	3	3

PERFORMANCE MEASURES	2017	2018	2019	2020
	1	1	1	1
	1	1	1	1

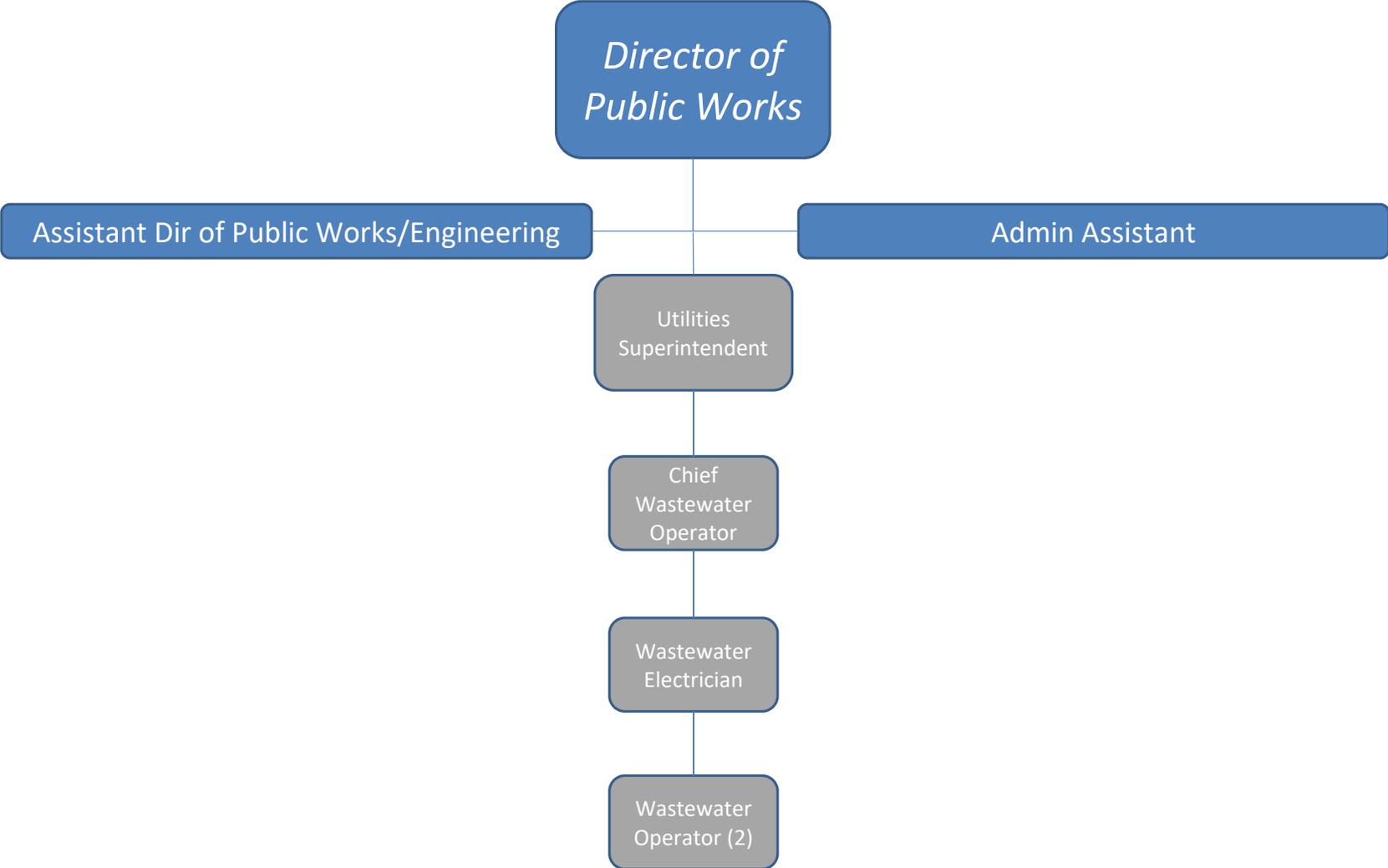
**CITY OF SEABROOK
2019-2020 BUDGET
FUND 20 - ENTERPRISE FUND**

905-BILLING

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,						2020 BUDGET VS		2020 BUDGET VS	
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET	2019 FORECAST \$CHANGE	2019 FORECAST %CHANGE	2019 BUDGET \$CHANGE	2019 BUDGET %CHANGE
3010 SALARIES	134,996	137,436	147,158	152,117	152,736	155,580	2,844	1.86%	3,463	2.28%
3012 OVERTIME	440	666	1,107	500	425	500	75	17.54%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	9,459	9,667	11,020	11,675	10,779	11,940	1,162	10.78%	265	2.27%
3110 RETIREMENT	18,450	20,949	24,921	24,160	23,896	24,898	1,002	4.20%	738	3.06%
3120 HOSPITALIZATION	20,211	23,003	24,189	24,367	23,502	23,533	31	0.13%	(834)	-3.42%
3125 ACCRUED VACATION EXPENSE	1,779	496	1,524	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	348	343	270	264	328	270	(58)	-17.68%	6	2.13%
3150 GIFT/APPR CERTIFICATES	144	144	144	200	192	150	(42)	-21.96%	(50)	-25.00%
3350 UNEMPLOYMENT BENEFITS	513	27	486	1,080	27	810	783	2900.00%	(270)	-25.00%
TOTAL PERSONNEL	\$ 186,342	\$ 192,730	\$ 210,821	\$ 214,363	\$ 211,885	\$ 217,681	\$ 5,796	2.74%	\$ 3,318	1.55%
4010 OFFICE SUPPLIES	2,777	5,867	2,335	5,800	5,526	5,180	(346)	-6.26%	(620)	-10.69%
4011 POSTAGE	17,385	17,111	18,383	19,000	17,785	19,000	1,215	6.83%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	996	-	-	3,800	3,800	4,100	300	7.89%	300	7.89%
TOTAL SUPPLIES	\$ 21,158	\$ 22,978	\$ 20,718	\$ 28,600	\$ 27,111	\$ 28,280	\$ 1,169	4.31%	\$ (320)	-1.12%
5020 DUES & SUBSCRIPTIONS	175	185	190	400	419	285	(134)	-31.98%	(115)	-28.75%
5025 BANK FEES	38,530	36,939	44,298	45,000	46,171	48,000	1,829	3.96%	3,000	6.67%
5030 RENTALS & SERVICE AGRMTS	25,507	20,078	24,285	31,200	23,275	26,280	3,005	12.91%	(4,920)	-15.77%
5115 MAINT-OFFICE EQUIP	-	-	1,690	1,500	125	-	(125)	-100.00%	(1,500)	-100.00%
5300 TRAINING & CONFERENCE	592	2,514	2,770	3,000	3,349	3,000	(349)	-10.42%	-	0.00%
5465 MISC EXPENDITURES	29	-	-	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	\$ 64,833	\$ 59,716	\$ 73,233	\$ 81,100	\$ 73,339	\$ 77,565	\$ 4,226	5.76%	\$ (3,535)	-4.36%
6030 OFFICE EQUIPMENT	-	-	-	-	-	3,500	3,500	0.00%	3,500	0.00%
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500	0.00%	\$ 3,500	0.00%
TOTAL EXPENDITURES	\$ 272,333	\$ 275,424	\$ 304,772	\$ 324,063	\$ 312,334	\$ 327,026	\$ 14,691	4.70%	\$ 2,963	0.91%

ENTERPRISE FUND - 20

SEWER DEPARTMENT 912



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

SEWER DEPARTMENT 912

MISSION STATEMENT

To provide clean, safe disposal of wastewater to insure the health and welfare of our citizens while complying with all environmental laws and regulations.

Accomplishments on Budget Year 2019-20 Objectives

- ✓ Cleaned &/or TV 77,790 L.F. sanitary sewer lines.
- ✓ Perform quarterly and annual sewer line maintenance.
- ✓ Degreased lift stations.
- ✓ Cleared 17 sewer stoppages.
- ✓ Repaired 3 sewer mains.
- ✓ Repaired 4 manholes.
- ✓ Received new wastewater permit for MSWWTP.
- ✓ Received new wastewater permit for proposed PGWWTP.
- ✓ Submitted MSWWTP SWQMP year 1 annual report.
- ✓ Maintained a Grease Control Program.
- ✓ Maintained bacteria levels per new WWTP permit.
- ✓ Rehabbed 4 lift stations and 3 manholes.
- ✓ Convert Surf Oaks lift station to submersible pumps.
- ✓ Emergency repair and conversion to submersible pumps on Breezeway lift station.
- ✓ Replaced total of 4,835' of 6", 8", 10" and 12" sewers with CIPP in Seascape.
- ✓ Completed Todville Rd. sanitary sewer rehab project.
- ✓ Engineering for phase 1A of WWTP relocation project.
- ✓ Facilitate sewer cleaning operations with purchase of sewer jet machine.
- ✓ Replaced aged fleet using Fleet replacement program.
- ✓ HMGP grant for Wastewater System Infrastructure Retrofit submitted.
- ✓ RFP for an Update to the City's Water and Wastewater Rate Study. A vendor was selected and approved by council and staff in this quarter are conducting information findings and meetings.

Goals for Budget Year 2019-20 Include:

- Continue brick manhole rehabilitation 50 L.F.
- Replace seals on Clarifier #1 – WWTP.
- Provide additional training for Employees.
- Clean / TV Inspect Sewer System.
- Continue MS4 Requirements for Wastewater.
- Continue CIPP Rehab of Sewer Mains.
- Perform additional GIS mapping.
- Perform Smoke Test and/or Dye Test of sewers in Old Seabrook.
- Continue Grease Control Program.
- Upgrade older fleet in order to achieve efficient operations.
- Coordinate the SH146 Utility relocations.
- Relocate MSWWTP to new site using HMGP funding.
- Relocation of Pine Gully lift station with the Todville/Pine Gully bridge expansion.
- Oversee utility relocations on Red Bluff Road expansion project.
- Oversee utility relocated on SH 146 project.

**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
912 - SEWER DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
8520 SEWER SERVICE	2,412,726	2,699,390	2,822,287	2,955,281	2,760,667	2,934,653
8521 SEWER SERVICE, PASADENA	16,265	15,015	14,065	14,325	14,491	15,964
8550 PENALTIES, UTILITIES	24,730	24,783	30,014	26,000	31,130	28,000
SEWER SERVICE CHARGE	\$ 2,453,722	\$ 2,739,188	\$ 2,866,366	\$ 2,995,606	\$ 2,806,288	\$ 2,978,617
9510 INTEREST EARNINGS	2,379	6,874	19,509	16,418	23,583	28,546
INTEREST INCOME	\$ 2,379	\$ 6,874	\$ 19,509	\$ 16,418	\$ 23,583	\$ 28,546
9520 OTHER REVENUE	317	-	(600)	-	-	-
OTHER REVENUE	\$ 317	\$ -	\$ (600)	\$ -	\$ -	\$ -
9910 TRANS FROM EDC	-	99,125	97,581	98,537	98,537	99,439
TRANSFER IN	\$ -	\$ 99,125	\$ 97,581	\$ 98,537	\$ 98,537	\$ 99,439
9903 TRANS (TO) FROM FUNDS	-	-	-	(105,635)	(105,635)	-
TRANSFER OUT	\$ -	\$ -	\$ -	\$ (105,635)	\$ (105,635)	\$ -
TOTAL REVENUES	\$ 2,456,418	\$ 2,845,188	\$ 2,982,856	\$ 3,004,926	\$ 2,822,773	\$ 3,106,602



FUND 20 - ENTERPRISE FUND

912 - SEWER DEPARTMENT

	2016	ACTUAL		BUDGET 2019	FORECAST 2019	BUDGET 2020	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2017	2018				\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
REVENUE SUMMARY										
SERVICE CHARGE	\$ 2,453,722	\$ 2,739,188	\$ 2,866,366	\$ 2,995,606	\$ 2,806,288	\$ 2,978,617	\$ 172,329	6.01%	\$ (16,989)	-0.62%
INTEREST INCOME	\$ 2,379	\$ 6,874	\$ 19,509	\$ 16,418	\$ 23,583	\$ 28,546	\$ 4,963	25.44%	\$ 12,128	176.43%
OTHER REVENUE	\$ 317	\$ -	\$ (600)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFER IN	\$ -	\$ 99,125	\$ 97,581	\$ 98,537	\$ 98,537	\$ 99,439	\$ 902	0.92%	\$ 902	0.91%
	\$ 2,456,418	\$ 2,845,188	\$ 2,982,856	\$ 3,110,561	\$ 2,928,408	\$ 3,106,602	\$ 178,194	5.97%	\$ (3,959)	-0.14%
EXPENDITURE SUMMARY										
PERSONNEL	\$ 419,102	\$ 452,745	\$ 415,403	\$ 440,708	\$ 421,722	\$ 441,031	\$ 19,308	4.65%	\$ 323	0.07%
SUPPLIES	\$ 8,936	\$ 9,509	\$ 12,662	\$ 12,800	\$ 11,740	\$ 12,800	\$ 1,060	9.03%	\$ -	0.00%
SERVICES	\$ 500,297	\$ 472,774	\$ 520,454	\$ 599,810	\$ 543,078	\$ 630,310	\$ 87,232	16.06%	\$ 30,500	5.08%
INFRASTRUCTURE MAINTENANCE	\$ 174,532	\$ 171,747	\$ 152,836	\$ 231,930	\$ 165,824	\$ 200,000	\$ 34,176	0.206095	\$ (31,930)	-13.77%
CAPITAL OUTLAY	\$ 13,993	\$ -	\$ 2,074,629	\$ 125,024	\$ 75,869	\$ 83,970	\$ 8,101	10.68%	\$ (41,054)	-32.84%
DEBT PAYMENTS	\$ 221,939	\$ 465,345	\$ 503,801	\$ 592,796	\$ 592,486	\$ 596,483	\$ 3,998	0.67%	\$ 3,687	0.62%
TRANSFERS OUT	\$ 764,839	\$ 771,622	\$ 783,396	\$ 761,271	\$ 761,271	\$ 888,885	\$ 127,614	16.29%	\$ 127,614	16.54%
TOTAL EXPENDITURES	\$ 2,103,639	\$ 2,343,743	\$ 4,463,181	\$ 2,764,339	\$ 2,571,991	\$ 2,853,479	\$ 281,488	10.94%	\$ 89,140	3.22%

	2017	ACTUAL		2019	BUDGET 2020
		2018	2018		
PERSONNEL SERVICES					
Public Works Director		0.34	0.34	0.34	0.34
Assistant Public Works Director		0.34	0.34	0.34	0.34
Administrative Assistant		0.2	0.2	0.2	0.2
Utilities Superintendent		1	1	1	1
Utilities Supervisor		1	1	1	1
Utilities Operator		1	1	1	1
		4.5	4.5	4.5	4.5
		1	1	1	1
Full Time Positions		9.38	9.38	9.38	9.38

	2017	2018	2019	2020
PERFORMANCE MEASURES				
		1	1	1
		1	1	1

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 20 - ENTERPRISE FUND**

912-SEWER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUAL 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
3010 SALARIES	\$ 292,785	\$ 304,440	\$ 275,409	\$ 296,136	\$ 295,646	\$ 296,323
3011 EDUCATION INCENTIVE	3,390	3,012	2,798	3,078	3,106	3,078
3012 OVERTIME	20,224	20,300	11,342	20,000	11,490	21,589
3014 CAR ALLOWANCE	2,075	2,820	1,998	1,980	2,018	1,980
3100 FICA TAXES	22,759	24,266	22,124	23,034	22,657	23,008
3110 RETIREMENT	42,730	50,514	48,904	50,463	48,599	50,866
3120 HOSPITALIZATION	28,353	39,243	43,463	40,937	34,733	39,127
3125 ACCRUED VACATION EXPENSE	(1,179)	1,104	3,098	-	-	-
3130 WORKERS COMPENSATION	6,848	6,827	5,377	3,391	3,027	3,370
3150 GIFT/APPR CERTIFICATES	144	240	240	250	240	250
3350 UNEMPLOYMENT BENEFITS	973	(19)	648	1,439	207	1,439
TOTAL PERSONNEL	\$ 419,102	\$ 452,745	\$ 415,403	\$ 440,708	\$ 421,722	\$ 441,031
4040 GAS & OIL/CITY SUPPLY	6,367	6,920	9,489	9,000	8,191	9,000
4150 SMALL TOOLS & EQUIPMENT	1,379	591	1,064	1,300	1,238	1,300
4400 SUPPLIES	1,190	1,998	2,109	2,500	2,312	2,500
TOTAL SUPPLIES	\$ 8,936	\$ 9,509	\$ 12,662	\$ 12,800	\$ 11,740	\$ 12,800
5030 RENTALS & SERVICE AGRMTS	5,024	3,954	5,709	5,660	6,488	5,660
5110 MAINT-AUTOS/EQUIP	8,056	6,481	9,253	9,000	4,791	9,000
5120 MAINT-SEWER SYSTEM MINOR	41,559	42,989	40,352	43,500	49,226	43,500
5175 JANITORIAL SERVICES		154	2,475	3,000	2,779	3,000
5180 MAINT-BLDGS & GROUNDS	3,212	4,000	3,995	4,500	7,772	4,500
5215 PROF FEES - ENGINEERING	997	1,020	18,031	2,000	1,729	2,000
5275 ELECTRICAL SERVICES	3,234	1,359	5,376	4,000	6,426	4,000
5280 CHEMICAL SUPPLIES	89,384	84,821	73,883	90,000	83,357	90,000
5285 LABORATORY FEES	22,205	22,107	25,332	26,000	25,914	26,000
5290 PERMIT FEES	21,226	22,225	22,125	23,000	22,125	23,000
5300 TRAINING & CONFERENCE	2,832	4,346	4,696	4,000	3,654	4,000
5310 UNIFORMS & LAUNDRY	2,911	2,557	3,030	3,000	3,722	3,500
5320 INSURANCE-AUTO	2,448	3,165	2,982	3,100	2,969	3,100
5400 TELEPHONE	3,341	3,183	2,152	3,200	2,569	3,200
5410 UTILITIES	156,130	134,493	147,299	185,000	165,144	185,000
5455 SLUDGE DISPOSAL	115,669	106,195	127,325	160,000	128,292	190,000
5459 CLEAN TV/SEWER SYSTEM	21,221	29,332	26,072	30,000	26,109	30,000
5465 MISC EXPENDITURES	473	394	370	450	11	450
5470 DEBT SERVICE AGENT	375	-	-	400	-	400
TOTAL SERVICES	\$ 500,297	\$ 472,774	\$ 520,454	\$ 599,810	\$ 543,078	\$ 630,310
6100 SEWER SYSTEM MAINT-MAJOR	174,532	171,747	152,836	231,930	165,824	200,000
TOTAL INFRASTRUCTURE MAINTENANCE	174,532	171,747	152,836	231,930	165,824	200,000
6010 AUTOS & TRUCKS	-	-	23,671	-	-	-
6020 EQUIPMENT	13,993	-	64,115	36,000	35,329	32,000
6103 SH 146 UTILITY RELOCATION	-	-	1,986,843	75,000	26,517	33,750
6410 VEHICLE AMORTIZATION	-	-	-	14,024	14,024	18,220
TOTAL CAPITAL OUTLAY	13,993	-	2,074,629	125,024	75,869	83,970



6325 REDEMPTION OF BONDS	137,500	315,500	309,000	348,902	348,903	361,471
6350 INTEREST ON BONDS & CERT	84,439	149,845	194,801	243,894	243,583	235,013
TOTAL DEBT PAYMENTS	\$ 221,939	\$ 465,345	\$ 503,801	\$ 592,796	\$ 592,486	\$ 596,483
6250 GENERAL FUND REIMB	764,839	771,622	783,396	866,906	866,906	888,885
9903 TRANS (TO) FROM FUNDS	-	-	-	(105,635)	(105,635)	-
TOTAL TRANSFERS OUT	\$ 764,839	\$ 771,622	\$ 783,396	\$ 761,271	\$ 761,271	\$ 888,885
TOTAL EXPENDITURES	\$ 2,103,639	\$ 2,343,743	\$ 4,463,181	\$ 2,764,339	\$ 2,571,991	\$ 2,853,479

FUND 20 - ENTERPRISE FUND

922 - SANITATION DEPARTMENT

	2016	ACTUAL		BUDGET	FORECAST	BUDGET	2020 BUDGET VS 2019 FORECAST		2020 BUDGET VS 2019 BUDGET	
		2017	2018	2019	2019	2020	\$CHANGE	%CHANGE	\$CHANGE	%CHANGE
REVENUE SUMMARY										
SANITATION SERVICE CHARGE	\$ 1,999,244	\$ 2,194,627	\$ 2,186,249	\$ 2,289,177	\$ 2,263,043	\$ 2,329,617	\$ 66,574	3.05%	\$ 40,440	1.84%
INTEREST INCOME	\$ 487	\$ 1,459	\$ 4,301	\$ 4,104	\$ 4,520	\$ 7,137	\$ 2,617	60.84%	\$ 3,033	207.91%
OTHER REVENUE	\$ 139,160	\$ 156,694	\$ 159,722	\$ 167,313	\$ 163,260	\$ 167,313	\$ 4,053	2.54%	\$ -	0.00%
TOTAL REVENUES	\$ 2,138,891	\$ 2,352,780	\$ 2,350,272	\$ 2,460,594	\$ 2,430,824	\$ 2,504,067	\$ 73,243	3.12%	\$ 43,473	1.85%
EXPENDITURE SUMMARY										
PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
SERVICES	\$ 1,819,879	\$ 1,975,023	\$ 2,001,440	\$ 2,091,413	\$ 2,001,622	\$ 2,091,413	\$ 89,791	4.49%	\$ -	0.00%
INFRASTRUCTURE MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEBT PAYMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
TRANSFERS OUT	\$ 285,842	\$ 283,431	\$ 315,884	\$ 369,182	\$ 369,182	\$ 412,654	\$ 43,472	13.76%	\$ 43,472	15.34%
TOTAL EXPENDITURES	\$ 2,105,721	\$ 2,258,454	\$ 2,317,324	\$ 2,460,595	\$ 2,370,804	\$ 2,504,067	\$ 133,263	5.62%	\$ 43,472	1.77%

	2017	ACTUAL		BUDGET
		2018	2019	2020
PERSONNEL SERVICES				
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
		0	0	0
Full Time Positions	0	0	0	0

	2017	2018	2019	2020
PERFORMANCE MEASURES				
	1	1	1	1
	1	1	1	1

**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
922 - SANITATION DEPT REVENUE**

	FISCAL YEAR ENDING SEPTEMBER 30,					BUDGET 2020
	2016	ACTUAL 2017	2018	BUDGET 2019	FORECAST 2019	
7210 FRANCHISE FEES	259,923	292,975	299,010	318,779	306,905	318,175
8515 COMMERCIAL REFUSE SERVICE	810,668	936,818	964,827	997,884	972,186	1,003,825
8530 RESIDENTIAL REFUSE SERVICE	919,178	956,013	912,651	961,014	972,677	996,117
8550 PENALTIES, UTILITIES	9,476	8,820	9,760	11,500	11,276	11,500
SANITATION SERVICE CHARGE	\$ 1,999,244	\$ 2,194,627	\$ 2,186,249	\$ 2,289,177	\$ 2,263,043	\$ 2,329,617
9510 INTEREST EARNINGS	487	1,459	4,301	4,104	4,520	7,137
INTEREST INCOME	\$ 487	\$ 1,459	\$ 4,301	\$ 4,104	\$ 4,520	\$ 7,137
9525 SALE OF PLASTIC BAGS	535	440	250	800	129	800
9535 SANITATION BILLING FEES	138,625	156,254	159,472	166,513	163,132	166,513
OTHER REVENUE	139,160	156,694	159,722	167,313	163,260	167,313
TOTAL REVENUES	\$ 2,138,891	\$ 2,352,780	\$ 2,350,272	\$ 2,460,594	\$ 2,430,824	\$ 2,504,067



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 20 - ENTERPRISE FUND**

922-SANITATION

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
4080 PLASTIC BAGS	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5466 STORM CLEANUP EXPENSE	\$ 8,310	\$ 8,221	\$ 8,038	\$ 10,000	\$ 7,883	\$ 10,000
5467 RECYCLING CHARGES	78,752	90,613	33,024	-	-	-
5469 RESIDENTIAL SANIT SERVICE	941,245	965,903	1,014,478	1,073,973	1,042,475	1,073,973
5479 COMMERCIAL SANIT SERVICE	791,572	910,286	945,901	1,007,440	951,263	1,007,440
TOTAL SERVICES	\$ 1,819,879	\$ 1,975,023	\$ 2,001,440	\$ 2,091,413	\$ 2,001,622	\$ 2,091,413
6250 GENERAL FUND REIMBURSEMENT	38,162	23,418	12,820	50,403	50,403	94,479
6251 SANIT FRANCH FOR STREETS	247,680	260,013	303,064	318,779	318,779	318,175
TOTAL TRANSFERS OUT	\$ 285,842	\$ 283,431	\$ 315,884	\$ 369,182	\$ 369,182	\$ 412,654
TOTAL EXPENDITURES	\$ 2,105,721	\$ 2,258,454	\$ 2,317,324	\$ 2,460,595	\$ 2,370,804	\$ 2,504,067



**CITY OF SEABROOK
ENTERPRISE FUND
DEBT SERVICE REQUIREMENTS**

YEAR	WATER & SEWER REVENUE BONDS SERIES 2003			WATER & SEWER REVENUE BONDS SERIES 2008			GO REF BONDS 2013 WW/SS PORTION			WATER & SEWER CO'S SERIES 2016		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINC	INT	TOTAL
2020	125,000	36,935	161,935	58,000	49,811	107,811	140,000	16,089	156,089	155,000	43,878	198,878
2021	130,000	31,372	161,372	61,000	47,421	108,421	140,000	13,485	153,485	155,000	40,577	195,577
2022	135,000	25,587	160,587	65,000	44,908	109,908	140,000	10,881	150,881	160,000	37,275	197,275
2023	140,000	19,580	159,580	65,000	42,230	107,230	145,000	8,277	153,277	160,000	33,867	193,867
2024	145,000	13,350	158,350	69,000	39,552	108,552	150,000	5,580	155,580	165,000	30,459	195,459
2025	155,000	6,897	161,897	70,000	36,709	106,709	150,000	2,790	152,790	170,000	26,945	196,945
2026	0	0	0	402,000	33,825	435,825	0	0	0	175,000	23,324	198,324
2027	0	0	0	419,000	17,263	436,263	0	0	0	175,000	19,596	194,596
2028	0	0	0	0	0	0	0	0	0	180,000	15,869	195,869
2029	0	0	0	0	0	0	0	0	0	185,000	12,035	197,035
2030	0	0	0	0	0	0	0	0	0	190,000	8,094	198,094
2031	0	0	0	0	0	0	0	0	0	190,000	4,047	194,047
TOTAL	830,000	133,721	963,721	1,209,000	311,719	1,520,719	865,000	57,102	922,102	2,060,000	295,964	2,355,964

YEAR	WATER & SEWER CO'S SERIES 2016A			WATER & SEWER SIB PAYMENT			ENTERPRISE FUND TOTAL DEBT PAYMENTS		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2020	175,000	210,000	385,000	69,941	113,312.57	183,253	722,941	470,025.57	1,192,966
2021	180,000	206,500	386,500	72,144	111,074.74	183,219	738,144	450,429.24	1,188,573
2022	185,000	202,900	387,900	74,416	108,766.42	183,183	759,416	430,317.42	1,189,734
2023	190,000	197,350	387,350	167,460	104,956.87	272,417	867,460	406,260.87	1,273,721
2024	195,000	191,650	386,650	172,735	99,598.81	272,334	896,735	380,189.81	1,276,925
2025	200,000	185,800	385,800	178,176	94,071.97	272,248	923,176	353,212.47	1,276,388
2026	205,000	179,800	384,800	183,788	88,371.03	272,159	965,788	325,319.53	1,291,108
2027	215,000	171,600	386,600	189,578	82,490.51	272,068	998,578	290,949.51	1,289,527
2028	225,000	163,000	388,000	195,549	76,424.76	271,974	600,549	255,293.26	855,843
2029	230,000	154,000	384,000	201,709	70,167.94	271,877	616,709	236,202.44	852,912
2030	240,000	144,800	384,800	208,063	63,714.02	271,777	638,063	216,608.02	854,671
2031	250,000	135,200	385,200	214,617	57,056.80	271,674	654,617	196,303.80	850,921
2032	260,000	125,200	385,200	221,377	50,189.89	271,567	481,377	175,389.89	656,767
2033	270,000	114,800	384,800	228,351	43,106.67	271,458	498,351	157,906.67	656,258
2034	280,000	104,000	384,000	235,544	35,800.33	271,344	515,544	139,800.33	655,344
2035	295,000	92,800	387,800	242,964	28,263.84	271,227	537,964	121,063.84	659,027
2036	305,000	81,000	386,000	250,617	20,489.94	271,107	555,617	101,489.94	657,107
2037	320,000	68,800	388,800	258,511	12,471.17	270,983	578,511	81,271.17	659,783
2038	330,000	56,000	386,000	266,655	4,199.81	270,854	596,655	60,199.81	656,854
2039	345,000	42,800	387,800				345,000	42,800.00	387,800
2040	355,000	29,000	384,000				355,000	29,000.00	384,000
2041	370,000	14,800	384,800				370,000	14,800.00	384,800
TOTAL	5,620,000	2,871,800	8,491,800	3,632,195	1,264,528	4,896,723	14,216,195	4,934,834	19,151,029

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND**

DEBT SERVICE	FOR FISCAL YEAR ENDING SEPTEMBER 30,					BUDGET 2020
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	
AD VALOREM TAXES	1,956,616	1,936,401	1,870,482	1,937,062	1,873,919	2,122,238
PENALTIES & INTEREST	16,301	20,860	17,399	17,000	11,697	17,000
INTEREST	7,590	18,883	42,887	31,044	68,068	70,111
REFUNDING PROCEEDS	-	5,365,000	-	-	-	-
TOTAL REVENUES	1,980,506	7,341,143	1,930,768	1,985,106	1,953,684	2,209,349
EXPENSE						
SERVICES	3,075	5,476,643	4,525	11,000	5,375	8,500
CAPITAL OUTLAY	1,980,667	1,877,144	1,924,255	1,926,062	1,926,062	1,920,450
TOTAL EXPENSES	1,983,742	7,353,787	1,928,780	1,937,062	1,931,437	1,928,950
BEGINNING FUND BALANCE	1,799,609	1,796,373	1,783,730	1,785,718	1,785,718	1,807,965
CHANGE IN FUND BALANCE	(3,236)	(12,644)	1,988	48,044	22,247	280,399
ENDING BALANCE	1,796,373	1,783,730	1,785,718	1,833,762	1,807,965	2,088,364

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND**

DEBT SERVICE	FOR FISCAL YEAR ENDING SEPTEMBER 30,				
	BUDGET 2020	2021	PROJECTED		
	2022	2023	2024		
AD VALOREM TAXES	2,122,238	1,936,450	1,940,004	1,937,337	1,938,539
PENALTIES & INTEREST	17,000	17,000	17,000	17,000	17,000
INTEREST	70,111	70,812	71,520	72,235	72,958
REFUNDING PROCEEDS	-	-	-	-	-
TOTAL REVENUES	2,209,349	2,024,262	2,028,524	2,026,573	2,028,497
EXPENSE					
SERVICES	8,500	16,000	16,000	16,000	16,000
CAPITAL OUTLAY	1,920,450	1,936,450	1,940,004	1,937,337	1,938,539
TOTAL EXPENSES	1,928,950	1,952,450	1,956,004	1,953,337	1,954,539
BEGINNING FUND BALANCE	1,807,965	2,088,364	2,160,176	2,232,696	2,305,931
CHANGE IN FUND BALANCE	280,399	71,812	72,520	73,235	73,958
ENDING BALANCE	2,088,364	2,160,176	2,232,696	2,305,931	2,379,889

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 08-DEBT SERVICE**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
7010 TAXES CURRENT	\$ 1,913,658	\$ 1,900,007	\$ 1,849,643	\$ 1,937,062	\$ 1,860,919	\$ 2,122,238
7020 DELINQUENT TAX	42,958	36,393	20,839	-	13,000	-
7300 PENALTY	16,301	20,860	17,399	17,000	11,697	17,000
9600 BONDS ISSUED	-	5,365,000	-	-	-	-
AD VALOREM TAXES	\$ 1,972,917	\$ 7,322,260	\$ 1,887,881	\$ 1,954,062	\$ 1,885,616	\$ 2,139,238
9510 INTEREST	7,590	18,883	42,887	31,044	68,068	70,111
INTEREST	\$ 7,590	\$ 18,883	\$ 42,887	\$ 31,044	\$ 68,068	\$ 70,111
TOTAL REVENUES	\$ 1,980,506	\$ 7,341,143	\$ 1,930,768	\$ 1,985,106	\$ 1,953,684	\$ 2,209,349

**CITY OF SEABROOK
GENERAL FUND
DEBT SERVICE REQUIREMENTS**

YEAR	GO BONDS SERIES 2003			CERTIFICATES OF OBLIGATION SERIES 2010			GO REFUNDING BOND SERIES 2013		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2020	310,000	91,740	401,740	60,000	19,667	79,667	455,000.00	53,754	508,754
2021	325,000	78,100	403,100	65,000	17,482	82,482	470,000.00	45,291	515,291
2022	340,000	63,800	403,800	70,000	15,114	85,114	475,000.00	36,549	511,549
2023	355,000	48,840	403,840	70,000	12,565	82,565	490,000.00	27,714	517,714
2024	370,000	33,220	403,220	70,000	10,016	80,016	495,000.00	18,600	513,600
2025	385,000	16,940	401,940	70,000	7,466	77,466	505,000.00	9,393	514,393
2026	0	0	0	70,000	4,917	74,917	0	0	0
2027	0	0	0	65,000	2,367	67,367	0	0	0
2028	0	0	0	0	0	0	0	0	0
2029	0	0	0	0	0	0	0	0	0
2030	0	0	0	0	0	0	0	0	0
2031	0	0	0	0	0	0	0	0	0
2032	0	0	0	0	0	0	0	0	0
2033	0	0	0	0	0	0	0	0	0
2034	0	0	0	0	0	0	0	0	0
TOTAL	2,085,000	332,640	2,417,640	540,000	89,593	629,593	2,890,000	191,301	3,081,301

YEAR	GO BONDS SERIES 2015			GO REFUNDING SERIES 2017			GO BONDS TOTAL		
	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2020	265,000	217,485	482,485	350,000	97,804	447,804	1,440,000	480,450	1,920,450
2021	265,000	212,187	477,187	355,000	90,944	445,944	1,480,000	444,004	1,924,004
2022	265,000	206,888	471,888	365,000	83,986	448,986	1,515,000	406,337	1,921,337
2023	265,000	201,588	466,588	375,000	76,832	451,832	1,555,000	367,539	1,922,539
2024	275,000	194,962	469,962	385,000	69,482	454,482	1,595,000	326,280	1,921,280
2025	285,000	188,088	473,088	395,000	61,936	456,936	1,640,000	283,823	1,923,823
2026	250,000	179,537	429,537	1,365,000	54,194	1,419,194	1,685,000	238,648	1,923,648
2027	255,000	172,037	427,037	1,400,000	27,440	1,427,440	1,720,000	201,844	1,921,844
2028	685,000	164,387	849,387	0	0	0	685,000	164,387	849,387
2029	705,000	143,838	848,838	0	0	0	705,000	143,838	848,838
2030	730,000	120,926	850,926	0	0	0	730,000	120,926	850,926
2031	750,000	97,201	847,201	0	0	0	750,000	97,201	847,201
2032	775,000	72,826	847,826	0	0	0	775,000	72,826	847,826
2033	800,000	49,576	849,576	0	0	0	800,000	49,576	849,576
2034	<u>825,000</u>	<u>25,576</u>	<u>850,576</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>825,000</u>	<u>25,576</u>	<u>850,576</u>
TOTAL	7,395,000	2,247,102	9,642,102	4,990,000	562,618	5,552,618	17,900,000	3,423,254	21,323,254

**CITY OF SEABROOK
2019-2020 BUDGET
FUND 08-DEBT SERVICE**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
5465 MISC EXPENDITURES	\$ -	\$ 105,881	\$ -	\$ -	\$ -	\$ -
5470 DEBT SERVICE AGENT	\$ 3,075	\$ 7,450	\$ 4,525	\$ 11,000	\$ 11,000	\$ 8,500
5471 PAYMENT ESCROW		\$ 5,304,266	\$ -	\$ -	\$ -	\$ -
5472 ISSUANCE COST	\$ -	\$ 59,046	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ 3,075	\$ 5,476,643	\$ 4,525	\$ 11,000	\$ 11,000	\$ 8,500
6325 REDEMPTION BONDS	\$ 1,215,000	\$ 1,265,000	\$ 1,345,000	\$ 1,410,000	\$ 1,410,000	\$ 1,440,000
6350 INTEREST	\$ 765,667	\$ 612,144	\$ 579,255	\$ 516,062	\$ 516,062	\$ 480,450
TOTAL CAPITAL OUTLAY	\$ 1,980,667	\$ 1,877,144	\$ 1,924,255	\$ 1,926,062	\$ 1,926,062	\$ 1,920,450
TOTAL EXPENDITURES	\$ 1,983,742	\$ 7,353,787	\$ 1,928,780	\$ 1,937,062	\$ 1,937,062	\$ 1,928,950

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
HOTEL/MOTEL FUND**

HOTEL/MOTEL	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
HOTEL OCCUPANCY TAX	\$ 431,603	\$ 419,447	\$ 602,973	\$ 542,179	\$ 475,671	\$ 485,185
INTEREST INCOME	3,665	8,335	17,608	7,492	23,033	7,076
SEABROOK FESTIVAL REVENUE	105,951	107,532	92,638	172,700	95,432	100,000
PELICAN REVENUE	-	8,723	8,600	1,300	5,200	1,300
BUDGETARY FUND BALANCE	-	-	189,969	26,573	26,573	53,000
TOTAL REVENUES	\$ 541,220	\$ 544,068	\$ 911,788	\$ 750,244	\$ 625,917	\$ 646,561
PERSONNEL SERVICES	73,916	105,771	109,586	115,658	118,246	122,523
MATERIALS & SUPPLIES	1,078	4,345	4,345	2,000	2,524	2,000
SERVICES	485,826	534,238	653,802	673,928	528,528	455,110
TOTAL EXPENSES	\$ 560,820	\$ 644,354	\$ 767,733	\$ 791,587	\$ 649,298	\$ 579,633
BEGINNING BALANCE	1,475,340	1,455,739	1,355,453	1,313,587	1,313,587	1,210,632
CHANGE IN FUND BALANCE	(19,601)	(100,286)	144,055	(41,343)	(23,381)	66,927
ENDING BALANCE-RESERVED	\$ 1,455,739	\$ 1,355,453	\$ 1,313,587	\$ 1,245,671	\$ 1,263,632	\$ 1,277,560



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 15 - HOTEL/MOTEL FUND**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	52,972	76,685	73,726	79,535	78,887	81,035
3011 EDUCATION INCENTIVE	779	750	750	750	902	750
3012 OVERTIME	-	-	-	-	-	-
3014 CAR ALLOWANCE	1,869	1,800	2,963	3,060	3,090	3,060
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	3,931	5,886	5,779	6,376	5,668	6,491
3110 RETIREMENT	7,352	12,083	12,929	13,390	13,143	13,685
3120 HOSPITALIZATION	6,813	8,401	13,224	11,929	16,364	16,881
3130 WORKER'S COMPENSATION	115	165	133	139	120	141
3150 GIFT CERTIFICATES	-	-	82	75	-	75
3350 UNEMPLOYMENT BENEFITS	86	-	-	405	73	405
TOTAL PERSONNEL	\$ 73,916	\$ 105,771	\$ 109,586	\$ 115,658	\$ 118,246	\$ 122,523
4010 OFFICE SUPPLIES	542	1,577	1,577	1,000	305	1,000
4011 POSTAGE	51	-	-	1,000	392	1,000
4150 SMALL EQUIPMENT	486	2,768	2,768	-	1,827	-
TOTAL SUPPLIES	\$ 1,078	\$ 4,345	\$ 4,345	\$ 2,000	\$ 2,524	\$ 2,000
5010 ADVERTISING	128,739	69,169	114,825	135,000	82,036	20,000
5020 DUES & SUBSCRIPTIONS	1,273	6,646	4,266	6,000	4,122	11,760
5030 RENTALS & SERVICE AGREEMENTS	-	2,583	3,177	5,000	2,961	69,000
5227 PROF FEES - CONSULTING	38,325	81,535	171,778	61,728	69,619	-
5229 PROF FEES - GRANT WRITING	-	-	-	10,000	-	-
5293 ARTS	-	6,909	15,466	10,000	14,253	15,850
5295 FUTURE DEVELOPMENT/PROJECTS	-	-	-	60,000	4,998	-
5296 CONVENTION CENTER	-	-	-	-	-	-
5300 TRAVEL & CONFERENCE	4,482	5,680	2,574	8,000	2,152	9,500
5400 TELEPHONE	1,092	1,660	1,225	2,000	1,336	2,000
5464 SPORTS	-	-	-	-	276	-
5465 MISCELLANEOUS	311	487	700	1,000	973	1,000
5466 EVENTS	150,000	177,631	178,000	202,500	197,353	173,000
5467 SEABROOK FESTIVAL EXP - HOT	28,662	42,443	35,536	172,700	148,449	153,000
5468 SEABROOK FESTIVAL EXP - CITY	132,940	139,496	126,254	-	-	-
5475 CONTINGENCY	-	-	-	-	-	-
5616 BEACH IMPROVEMENTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 485,826	\$ 534,238	\$ 653,802	\$ 673,928	\$ 528,528	\$ 455,110
6035 FACILITIES/PARKS	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 560,820	\$ 644,354	\$ 767,733	\$ 791,587	\$ 649,298	\$ 579,633



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
SEIZURE FUND STATE**

SEIZURE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
INTEREST	223	252	568	819	1,112	1,548
SEIZURE REVENUE	24,321	-	8,281	-	-	-
TOTAL REVENUES	\$ 24,544	\$ 252	\$ 8,849	\$ 819	\$ 1,112	\$ 1,548
SUPPLIES	-	-	-	-	-	-
SERVICES	19	-	-	-	-	-
CAPITAL OUTLAY	24,384	32,838	-	49,618	-	49,900
TOTAL EXPENSES	\$ 24,403	\$ 32,838	\$ -	\$ 49,618	\$ -	\$ 49,900
BEGINNING BALANCE	73,386	73,527	40,941	49,790	49,790	50,902
CHANGE IN FUND BALANCE	141	(32,586)	8,849	(48,799)	1,112	(48,352)
ENDING BALANCE	\$ 73,527	\$ 40,941	\$ 49,790	\$ 991	\$ 50,902	\$ 2,550



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST	\$ 223	\$ 252	\$ 568	\$ 819	\$ 1,112	\$ 1,548
INTEREST	\$ 223	\$ 252	\$ 568	\$ 819	\$ 1,112	\$ 1,548
9520 SEIZURE REVENUE	24,321	-	8,281	-	-	-
OTHER REVENUE	\$ 24,321	\$ -	\$ 8,281	\$ -	\$ -	\$ -
9907 TRANSFER FROM (TO) OTHER FD	-	-	-	-	-	-
TRANSFERS IN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 24,544	\$ 252	\$ 8,849	\$ 819	\$ 1,112	\$ 1,548



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
5030 RENTALS & SERVICE	-	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	19	-	-	-	-	-
TOTAL SERVICES	\$ 19	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	24,384	29,875	-	-	-	-
6020 EQUIPMENT	-	2,963	-	49,618	-	49,900
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 24,384	\$ 32,838	\$ -	\$ 49,618	\$ -	\$ 49,900
TOTAL EXPENDITURES	\$ 24,403	\$ 32,838	\$ -	\$ 49,618	\$ -	\$ 49,900



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
LAW ENFORCEMENT EDUCATION FUND**

LAW ENFORCEMENT ED	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
EDUCATION GRANT	2,626	2,505	2,484	1,000	2,484	2,400
INTEREST	-	-	-	-	-	-
TRANSFER	2,616	-	-	-	-	-
TOTAL REVENUES	\$ 5,242	\$ 2,505	\$ 2,484	\$ 1,000	\$ 2,484	\$ 2,400
SERVICES	4,073	-	1,175	7,036	2,028	7,036
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 4,073	\$ -	\$ 1,175	\$ 7,036	\$ 2,028	\$ 7,036
BEGINNING BALANCE	2,029	3,198	5,703	7,011	7,011	7,467
CHANGE IN FUND BALANCE	1,169	2,505	1,309	(6,036)	456	(4,636)
ENDING BALANCE	\$ 3,198	\$ 5,703	\$ 7,011	\$ 975	\$ 7,467	\$ 2,831



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
8251 EDUCATION GRANT	\$ 2,626	\$ 2,505	\$ 2,484	\$ 1,000	\$ 2,484	\$ 2,400
GRANT REVENUE	\$ 2,626	\$ 2,505	\$ 2,484	\$ 1,000	\$ 2,484	\$ 2,400
9510 INTEREST	-	-	-	-	-	-
INTEREST	-	-	-	-	-	-
9907 TRANSFER	2,616	-	-	-	-	-
TRANSFER IN	2,616	-	-	-	-	-
TOTAL REVENUES	\$ 5,242	\$ 2,505	\$ 2,484	\$ 1,000	\$ 2,484	\$ 2,400



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
EXPENDITURES						
5301 EDUCATION EXPENSE	4,073	0	1,175	7,036	2,028	7,036
TOTAL SERVICES	4,073	0	1,175	7,036	2,028	7,036
TOTAL EXPENDITURES	4,073	0	1,175	7,036	2,028	7,036



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CHILD SAFETY PROGRAMS FUND**

CHILD SAFETY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
CHILD SAFETY REVENUE	\$ 16,650	\$ 14,776	\$ 15,975	\$ 14,792	\$ 16,094	\$ 16,094
INTEREST	93	213	465	574	511	584
TOTAL REVENUES	\$ 16,743	\$ 14,990	\$ 16,440	\$ 15,366	\$ 16,605	\$ 16,678
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	14,886	17,580	29,572	40,000	17,102	22,500
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 14,886	\$ 17,580	\$ 29,572	\$ 40,000	\$ 17,102	\$ 22,500
BEGINNING BALANCE	\$ 35,923	\$ 37,779	\$ 35,189	\$ 22,057	\$ 22,057	\$ 21,560
CHANGE IN FUND BALANCE	\$ 1,856	\$ (2,590)	\$ (13,132)	\$ (24,634)	\$ (497)	\$ (5,822)
ENDING BALANCE	\$ 37,779	\$ 35,189	\$ 22,057	\$ (2,577)	\$ 21,560	\$ 15,738



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 07-CHILD SAFETY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
REVENUES						
9506 CHILD SAFETY REV	\$ 16,650	\$ 14,776	\$ 15,975	\$ 14,792	\$ 16,094	\$ 16,094
PROGRAM REVENUE	\$ 16,650	\$ 14,776	\$ 15,975	\$ 14,792	\$ 16,094	\$ 16,094
9510 INTEREST EARNINGS	93	213	465	574	511	584
INTEREST	93	213	465	574	511	584
TOTAL REVENUES	\$ 16,743	\$ 14,990	\$ 16,440	\$ 15,366	\$ 16,605	\$ 16,678



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 07-CHILD SAFETY**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3012 OVERTIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5465 MISC EXPENDITURES	-	-	-	-	-	-
5470 CHILD SAFETY EXPENSE	\$ 14,886	\$ 17,580	\$ 29,572	\$ 40,000	\$ 17,102	\$ 22,500
TOTAL SERVICES	\$ 14,886	\$ 17,580	\$ 29,572	\$ 40,000	\$ 17,102	\$ 22,500
6020 EQUIPMENT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 14,886	\$ 17,580	\$ 29,572	\$ 40,000	\$ 17,102	\$ 22,500



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FEDERAL SEIZURE FUND**

SEIZURE FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
GRANT REVENUE	\$ 1,769	\$ -	\$ -	\$ -	\$ -	\$ -
INTEREST	43	105	234	299	354	400
SEIZURE REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 1,813	\$ 105	\$ 234	\$ 299	\$ 354	\$ 400
PERSONNEL	3,793	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-
SERVICES	1,275	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	14,448	-	17,500
TRANSFERS OUT	(2,616)	-	-	-	-	-
TOTAL EXPENSES	2,452	-	-	14,448	-	17,500
BEGINNING BALANCE	22,684	22,045	22,149	22,384	22,384	22,738
NET REVENUES	(639.57)	104.63	234.45	(14,149.00)	354.00	(17,100.00)
TRANSFER FROM/(TO)	-	-	-	-	-	-
ENDING BALANCE	\$ 22,045	\$ 22,149	\$ 22,384	\$ 8,235	\$ 22,738	\$ 5,638



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
8252 GRANT	\$ 1,769	\$ -	\$ -	\$ -	\$ -	\$ -
GRANT	\$ 1,769	\$ -	\$ -	\$ -	\$ -	\$ -
9510 INTEREST	43	105	234	299	354	400
INTEREST	\$ 43	\$ 105	\$ 234	\$ 299	\$ 354	\$ 400
9520 SEIZURE REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9907 TRANS FROM/(TO)	(2,616)	-	-	-	-	-
TRANSFERS OUT	\$ (2,616)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ (803)	\$ 105	\$ 234	\$ 299	\$ 354	\$ 400



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	-	-	-	-	-	-
3012 OVERTIME	3,122	-	-	-	-	-
3100 FICA TAXES	228	-	-	-	-	-
3110 RETIREMENT	443	-	-	-	-	-
TOTAL PERSONNEL	\$ 3,793	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5030 RENTALS & SERVICE	1,275	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ 1,275	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	-	-	17,500
6020 EQUIPMENT	-	-	-	14,448	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 14,448	\$ -	\$ 17,500
TOTAL EXPENDITURES	\$ 5,068	\$ -	\$ -	\$ 14,448	\$ -	\$ 17,500



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
STEP FINES FUND**

STEP FINES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
STEP FINES	\$ 30,231	\$ 10,328	\$ 9,057	\$ 9,235	\$ 9,235	\$ 9,974
INTEREST	198	134	258	457	664	617
MISC REVENUE	1,500	500	-	-	-	-
TOTAL REVENUES	\$ 31,929	\$ 10,962	\$ 9,315	\$ 9,692	\$ 9,899	\$ 10,591
PERSONNEL	3,099	3,727	1,364	8,702	2,284	8,702
SUPPLIES	-	-	-	-	-	-
SERVICES	19	-	-	-	-	-
CAPITAL OUTLAY	35,613	47,030	-	29,059	-	29,059
TOTAL EXPENSES	\$ 38,731	\$ 50,757	\$ 1,364	\$ 37,761	\$ 2,284	\$ 37,761
BEGINNING BALANCE	69,473	62,670	22,875	30,827	30,827	38,442
NET REVENUES	(6,802)	(39,795)	7,952	(28,069)	7,615	(27,170)
ENDING BALANCE	\$ 62,670	\$ 22,875	\$ 30,827	\$ 2,758	\$ 38,442	\$ 11,272



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 12 - STEP FINES**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9505 STEP FINES	\$ 30,231	\$ 10,328	\$ 9,057	\$ 9,235	\$ 9,235	\$ 9,974
FINES AND FORFEITURES	\$ 30,231	\$ 10,328	\$ 9,057	\$ 9,235	\$ 9,235	\$ 9,974
9510 INTEREST	198	134	258	457	664	617
INTEREST	\$ 198	\$ 134	\$ 258	\$ 457	\$ 664	\$ 617
9520 MISC REVENUE	1,500	500	-	-	-	-
OTHER REVENUE	\$ 1,500	\$ 500	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 31,929	\$ 10,962	\$ 9,315	\$ 9,692	\$ 9,899	\$ 10,591



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 12 - STEP FINES**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	2,549	3,049	1,364	8,000	2,100	8,000
3100 FICA TAXES	191	226	-	612	161	612
3110 RETIREMENT	359	452	-	90	24	90
TOTAL PERSONNEL	\$ 3,099	\$ 3,727	\$ 1,364	\$ 8,702	\$ 2,284	\$ 8,702
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5465 MISC EXPENSE	\$ 19	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ 19	\$ -	\$ -	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	35,613	33,193	-	29,059	-	29,059
6020 EQUIPMENT	-	13,837	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 35,613	\$ 47,030	\$ -	\$ 29,059	\$ -	\$ 29,059
TOTAL EXPENDITURES	\$ 38,731	\$ 50,757	\$ 1,364	\$ 37,761	\$ 2,284	\$ 37,761



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY FUND**

PUBLIC SAFETY FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST	\$ 613	\$ 1,660	\$ 3,905	\$ 3,368	\$ 4,810	\$ 5,233
CONTRIBUTIONS	101,600	103,391	103,911	104,341	103,682	104,200
TOTAL REVENUES	\$ 102,212	\$ 105,051	\$ 107,816	\$ 107,709	\$ 108,492	\$ 109,433
SUPPLIES	39,601	16,742	128,025	-	4,061	20,000
SERVICES	6,342	314	1,533	-	-	-
CAPITAL OUTLAY	25,026	24,686	72,542	114,137	114,137	77,642
TOTAL EXPENSES	\$ 70,969	\$ 41,742	\$ 202,100	\$ 114,137	\$ 118,198	\$ 97,642
BEGINNING BALANCE	\$ 219,091	\$ 250,334	\$ 313,643	\$ 219,360	\$ 219,360	\$ 209,654
NET REVENUES	\$ 31,244	\$ 63,309	\$ (94,283)	\$ (6,428)	\$ (9,706)	\$ 11,791
ENDING BALANCE	\$ 250,334	\$ 313,643	\$ 219,360	\$ 212,932	\$ 209,654	\$ 221,444



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST	\$ 613	\$ 1,660	\$ 3,905	\$ 3,368	\$ 4,810	\$ 5,233
INTEREST	\$ 613	\$ 1,660	\$ 3,905	\$ 3,368	\$ 4,810	\$ 5,233
9522 CONTRIBUTIONS	101,600	103,391	103,911	104,341	103,682	104,200
OTHER REVENUE	\$ 101,600	\$ 103,391	\$ 103,911	\$ 104,341	\$ 103,682	\$ 104,200
TOTAL REVENUES	\$ 102,212	\$ 105,051	\$ 107,816	\$ 107,709	\$ 108,492	\$ 109,433



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	
3012 OVERTIME	-	-	-	-	-	
3100 FICA TAXES	-	-	-	-	-	
3110 RETIREMENT	-	-	-	-	-	
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	39,601	16,742	128,025	-	4,061	20,000
TOTAL SUPPLIES	\$ 39,601	\$ 16,742	\$ 128,025	\$ -	\$ 4,061	\$ 20,000
5110 MAINT-AUTOS/EQUIP	-	303	-	-	-	-
5180 MAINT BLDG	-	-	-	-	-	-
5400 TELEPHONE	-	-	1,533	-	-	-
5465 MISC EXPENSE	6,342	11	-	-	-	-
TOTAL SERVICES	\$ 6,342	\$ 314	\$ 1,533	\$ -	\$ -	\$ -
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	25,026	24,686	72,542	114,137	114,137	77,642
TOTAL CAPITAL OUTLAY	\$ 25,026	\$ 24,686	\$ 72,542	\$ 114,137	\$ 114,137	\$ 77,642
TOTAL EXPENDITURES	\$ 70,969	\$ 41,742	\$ 202,100	\$ 114,137	\$ 118,198	\$ 97,642



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAROTHERS COASTAL GARDENS**

CAROTHER'S	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
RENTAL INCOME	\$ 19,523	\$ 23,687	\$ 33,260	\$ 30,000	\$ 17,761	\$ 12,000
WORKSHOPS	-	1,035	15	1,500	-	-
INTEREST INCOME	235	534	1,293	317	2,393	1,665
TRANSFER IN FRM GF	-	-	-	-	-	-
TOTAL REVENUES	\$ 19,758	\$ 25,256	\$ 34,568	\$ 31,817	\$ 20,154	\$ 13,665
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	1,329	1,741	1,973	3,250	2,950	3,250
SERVICES	23,490	24,199	30,124	29,220	22,800	29,220
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 24,819	\$ 25,940	\$ 32,098	\$ 32,470	\$ 25,750	\$ 32,470
BEGINNING BALANCE	\$ 75,460	\$ 70,399	\$ 69,715	\$ 72,185	\$ 72,185	\$ 66,589
NET REVENUES	\$ (5,061)	\$ (684)	\$ 2,470	\$ (653)	\$ (5,596)	\$ (18,805)
ENDING BALANCE-UNRESERVED	\$ 70,399	\$ 69,715	\$ 72,185	\$ 71,532	\$ 66,589	\$ 47,784



**CITY OF SEABROOK
2019-20 BUDGET
FUND 41 - CAROTHERS COASTAL GARDENS**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3350 UNEMPLOYEMENT BENEFITS	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4095 NURSERY SUPPLIES	171	281	579	1,500	1,300	1,500
4150 SMALL TOOLS & EQUIP	927	1,460	1,247	1,500	1,500	1,500
4400 MISC SUPPLIES	230	-	147	250	150	250
TOTAL SUPPLIES	\$ 1,329	\$ 1,741	\$ 1,973	\$ 3,250	\$ 2,950	\$ 3,250
5010 ADVERTISING	-	-	-	-	-	-
5020 DUES & SUBSCRIPTIONS	-	-	-	-	-	-
5030 RENTALS & SERVICE AGRMTS	2,694	1,896	2,471	3,500	3,300	3,500
5175 JANITORIAL SERVICES	3,220	5,940	9,275	7,500	6,000	7,500
5180 MAINT BLDGS & GRNDS	7,123	5,766	8,375	5,000	2,500	5,000
5240 CONTRACT SVCS-MOWING	1,160	-	-	1,000	500	1,000
5275 ELECTRICAL SERVICES	216	-	-	1,000	1,000	1,000
5300 TRAINING & CONFERENCE	-	85	-	-	90	-
5400 TELEPHONE	918	890	-	1,020	925	1,020
5410 UTILITIES	6,602	8,206	9,989	8,000	6,700	8,000
5464 EVENT CLASSES	-	573	15	1,200	785	1,200
5465 MISC EXPENDITURES	1,557	843	-	1,000	1,000	1,000
TOTAL SERVICES	\$ 23,490	\$ 24,199	\$ 30,124	\$ 29,220	\$ 22,800	\$ 29,220
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 24,819	\$ 25,940	\$ 32,098	\$ 32,470	\$ 25,750	\$ 32,470



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PARK IMPROVEMENT FEES FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
PARK IMPACT FEES	\$ 3,500	\$ 70,000	\$ 6,750	\$ 24,000	\$ 7,500	\$ 8,250
INTEREST	\$ 290	\$ 508	\$ 1,205	\$ 981	\$ 1,172	\$ 1,345
PARK DONATIONS	\$ 11,349	\$ 3,243	\$ 1,503	\$ 400	\$ 3,185	\$ 1,200
TOTAL REVENUES	\$ 15,139	\$ 73,752	\$ 9,457	\$ 25,381	\$ 11,857	\$ 10,795
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ 27,624	\$ 26,434	\$ 9,550	\$ 15,000	\$ 4,630	\$ 15,000
CAPITAL OUTLAY	\$ 66,849	\$ 35,482	\$ 29,996	\$ 68,000	\$ 12,290	\$ -
TRANSFERS OUT	\$ 5,882	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSES	\$ 100,355	\$ 61,916	\$ 39,546	\$ 83,000	\$ 16,920	\$ 15,000
BEGINNING BALANCE	\$ 162,315	\$ 77,099	\$ 88,934	\$ 58,845	\$ 58,845	\$ 53,782
NET REVENUES	\$ (85,216)	\$ 11,836	\$ (30,089)	\$ (57,619)	\$ (5,063)	\$ (4,205)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 77,099	\$ 88,934	\$ 58,845	\$ 1,226	\$ 53,782	\$ 49,577



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 42 - PARK IMPROVEMENT FEES**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
7521 PARK IMPACT FEES	\$ 3,500	\$ 70,000	\$ 6,750	\$ 24,000	\$ 7,500	\$ 8,250
IMPACT FEES	\$ 3,500	\$ 70,000	\$ 6,750	\$ 24,000	\$ 7,500	\$ 8,250
9510 INTEREST EARNED	290	508	1,205	981	1,172	1,345
INTEREST	\$ 290	\$ 508	\$ 1,205	\$ 981	\$ 1,172	\$ 1,345
9522 PARK DONATIONS	11,349	3,243	400	400	-	-
9523 VETERANS MEMORIAL DONATIONS	-	-	1,103	-	3,185	1,200
OTHER REVENUE	\$ 11,349	\$ 3,243	\$ 1,503	\$ 400	\$ 3,185	\$ 1,200
TOTAL REVENUES	\$ 15,139	\$ 73,752	\$ 9,457	\$ 25,381	\$ 11,857	\$ 10,795



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 42 - PARK IMPACT FEES FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS		BUDGET	FORECAST	BUDGET
		2017	2018	2019	2019	2020
5180 MAINT - BLDGS & GRNDS	\$ 26,400	\$ 26,434	\$ 4,747	\$ 10,000	\$ (0)	\$ 10,000
5181 VETERANS MEMORIAL MAINT	-	-	4,803	5,000	4,630	5,000
5465 MISCELLANEOUS	1,224	-	-	-	-	-
TOTAL SERVICES	\$ 27,624	\$ 26,434	\$ 9,550	\$ 15,000	\$ 4,630	\$ 15,000
6020 EQUIPMENT	40,584	35,482	-	-	-	-
6050 FACILITIES	26,265	-	29,996	68,000	12,290	-
TOTAL CAPITAL OUTLAY	\$ 66,849	\$ 35,482	\$ 29,996	\$ 68,000	\$ 12,290	\$ -
9903 TRANSFER FROM OTHER FUNDS	5,882	-	-	-	-	-
TRANSFERS OUT	\$ 5,882	\$ -				
TOTAL EXPENDITURES	\$ 100,355	\$ 61,916	\$ 39,546	\$ 83,000	\$ 16,920	\$ 15,000



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ANIMAL SHELTER DONATIONS**

ANIMAL DONATION FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
INTEREST	\$ -	\$ 5	\$ 12	\$ 144	\$ 12	\$ 30
DONATIONS	-	4,455	4,822	4,866	6,151	6,213
TOTAL REVENUES	\$ -	\$ 4,460	\$ 4,834	\$ 5,010	\$ 6,163	\$ 6,243
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	683	-	7,500	54	7,500
SERVICES	-	-	63	150	-	150
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ -	\$ 683	\$ 63	\$ 7,650	\$ 54	\$ 7,650
BEGINNING BALANCE	-	-	3,777	8,547	8,547	14,656
CHANGE IN FUND BALANCE	-	3,777	4,771	(2,640)	6,109	(1,407)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ -	\$ 3,777	\$ 8,547	\$ 5,907	\$ 14,656	\$ 13,248



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 44 - ANIMAL SHELTER DONATIONS**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST	\$ -	\$ 5	\$ 12	\$ 144	\$ 12	\$ 30
INTEREST	\$ -	\$ 5	\$ 12	\$ 144	\$ 12	\$ 30
9522 ANIMAL SHELTER DONATIONS	-	4,455	4,822	4,866	6,151	6,213
OTHER REVENUE DONATIONS	\$ -	\$ 4,455	\$ 4,822	\$ 4,866	\$ 6,151	\$ 6,213
TOTAL REVENUES	\$ -	\$ 4,460	\$ 4,834	\$ 5,010	\$ 6,163	\$ 6,243



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 44 -ANIMAL SHELTER DONATIONS**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
EXPENDITURES						
4150 SMALL TOOLS	\$ -	\$ 683	\$ -	\$ 7,500	\$ -	\$ 5,000
4400 SUPPLIES	-	-	-	-	54	2,500
TOTAL SUPPLIES	\$ -	\$ 683	\$ -	\$ 7,500	\$ 54	\$ 7,500
5465 MISCELLANEOUS	-	-	63	150	-	150
TOTAL SERVICES	\$ -	\$ -	\$ 63	\$ 150	\$ -	\$ 150
6020 EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ 683	\$ 63	\$ 7,650	\$ 54	\$ 7,650



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT SECURITY FUND**

MUNICIPAL COURT SECURITY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
MUN COURT SECURITY FEES	\$ 7,800	\$ 7,175	\$ 6,875	\$ 7,000	\$ 7,130	\$ 7,400
INTEREST	69	209	412	582	584	7
TOTAL REVENUES	\$ 7,869	\$ 7,384	\$ 7,287	\$ 7,582	\$ 7,714	\$ 7,407
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	243	-	-	-	-	-
SERVICES	-	-	-	5,000	-	-
CAPITAL OUTLAY	9,058	-	-	-	-	35,000
TRANSFERS OUT	-	-	-	7,500	7,500	7,500
TOTAL EXPENSES	\$ 9,301	\$ -	\$ -	\$ 5,000	\$ -	\$ 35,000
BEGINNING BALANCE	36,707	35,274	42,658	49,945	49,945	57,659
NET REVENUES	(1,432)	7,384	7,287	2,582	7,714	(27,593)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 35,274	\$ 42,658	\$ 49,945	\$ 52,527	\$ 57,659	\$ 30,066



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9507 MUNICIPAL COURT SECURITY FEES	\$ 7,800	\$ 7,175	\$ 6,875	\$ 7,000	\$ 7,130	\$ 7,000
FINES AND FORFEITURES	\$ 7,800	\$ 7,175	\$ 6,875	\$ 7,000	\$ 7,130	\$ 7,000
9510 INTEREST	69	209	412	582	584	590
INTEREST	69	209	412	582	584	590
TOTAL REVENUES	\$ 7,869	\$ 7,384	\$ 7,287	\$ 7,582	\$ 7,714	\$ 7,590



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	243	-	-	-	-	-
TOTAL SUPPLIES	\$ 243	\$ -	\$ -	\$ -	\$ -	\$ -
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	5,000	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	9,058	-	-	-	-	35,000
TOTAL CAPITAL OUTLAY	\$ 9,058	\$ -	\$ -	\$ -	\$ -	\$ 35,000
6300 TRANSFER TO OTHER FUNDS	-	-	-	7,500	7,500	7,500
TRANSFERS OUT	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 7,500



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TIME PAYMENT FUND**

MUNICIPAL COURT TIME	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
TIME PAYMENT FEES	\$ 918	\$ 874	\$ 857	\$ 850	\$ 1,012	\$ 1,022
INTEREST	43	104	246	348	412	415
TOTAL REVENUES	\$ 961	\$ 978	\$ 1,104	\$ 1,198	\$ 1,424	\$ 1,437
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	1,993	2,067	-	12,000	-	12,000
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 1,993	\$ 2,067	\$ -	\$ 12,000	\$ -	\$ 12,000
BEGINNING BALANCE	21,537	20,504	19,415	20,519	20,519	21,943
NET REVENUES	(1,033)	(1,089)	1,104	(10,802)	1,424	(10,563)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 20,504	\$ 19,415	\$ 20,519	\$ 9,717	\$ 21,943	\$ 11,380



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 78- MUNICIPAL COURT TIME PAYMENT FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9508 TIME PAYMENT FEES	\$ 918	\$ 874	\$ 857	\$ 850	\$ 1,012	\$ 1,022
FINES AND FORFEITURES	\$ 918	\$ 874	\$ 857	\$ 850	\$ 1,012	\$ 1,022
9510 INTEREST	43	104	246	348	412	415
INTEREST	\$ 43	\$ 104	\$ 246	\$ 348	\$ 412	\$ 415
TOTAL REVENUES	\$ 961	\$ 978	\$ 1,104	\$ 1,198	\$ 1,424	\$ 1,437



**CITY OF SEABROOK
2019-20 BUDGET WORKSHEET
FUND 78-MUNICIPAL COURT TIME PAYMENT FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
5300 TRAINING & CONFERENCE	\$ 1,993	\$ 2,067	\$ -	\$ 12,000	\$ -	\$ 12,000
5465 MISC EXP	-	-	-	-	-	-
TOTAL SERVICES	\$ 1,993	\$ 2,067	\$ -	\$ 12,000	\$ -	\$ 12,000
TOTAL EXPENDITURES	\$ 1,993	\$ 2,067	\$ -	\$ 12,000	\$ -	\$ 12,000



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TECHNOLOGY FUND**

MUNICIPAL COURT TECHNOLOGY	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
COURT TECHNOLOGY FEES	\$ 10,408	\$ 9,566	\$ 9,166	\$ 8,500	\$ 9,372	\$ 9,500
INTEREST	25	114	119	120	129	130
TOTAL REVENUES	\$ 10,433	\$ 9,681	\$ 9,286	\$ 8,620	\$ 9,501	\$ 9,630
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	4,359	9,505	6,157	4,100	4,100	-
SERVICES	-	11,397	7,522	9,500	9,500	9,500
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	\$ 4,359	\$ 20,902	\$ 13,678	\$ 13,600	\$ 13,600	\$ 9,500
BEGINNING BALANCE	22,056	28,130	16,909	12,517	12,517	8,418
NET REVENUES	6,074	(11,221)	(4,392)	(4,980)	(4,099)	130
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 28,130	\$ 16,909	\$ 12,517	\$ 7,537	\$ 8,418	\$ 8,548



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9509 COURT TECHNOLOGY FEES	\$ 10,408	\$ 9,566	\$ 9,166	\$ 8,500	\$ 9,372	\$ 9,500
FINES AND FORFEITURES	\$ 10,408	\$ 9,566	\$ 9,166	\$ 8,500	\$ 9,372	\$ 9,500
9510 INTEREST	25	114	119	120	129	130
INTEREST	\$ 25	\$ 114	\$ 119	\$ 120	\$ 129	\$ 130
TOTAL REVENUES	\$ 10,433	\$ 9,681	\$ 9,286	\$ 8,620	\$ 9,501	\$ 9,630



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
3010 SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	4,359	9,505	6,157	4,100	4,100	-
TOTAL SUPPLIES	\$ 4,359	\$ 9,505	\$ 6,157	\$ 4,100	\$ 4,100	\$ -
5030 SERVICE AGREEMENTS	-	9,500	7,522	9,500	9,500	9,500
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	1,897	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ 11,397	\$ 7,522	\$ 9,500	\$ 9,500	\$ 9,500
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 BLDG RENOVATIONS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 4,359	\$ 20,902	\$ 13,678	\$ 13,600	\$ 13,600	\$ 9,500



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY VEHICLE AND REPLACEMENT FUND**

PARK IMPROVEMENT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS		BUDGET	FORECAST	BUDGET
		2017	2018	2019	2019	2020
INTEREST	\$ -	\$ 3,519	\$ 8,426	\$ 12,312	\$ 16,177	\$ 21,944
TRADES/SALES	-	1,488	6,035	-	-	-
OTHER REVENUE	-	832,337	160,879	201,247	201,247	193,672
TOTAL REVENUES	\$ -	\$ 837,343	\$ 175,340	\$ 213,559	\$ 217,424	\$ 215,616
CAPITAL OUTLAY	-	329,771	87,613	-	-	245,304
TOTAL EXPENSES	\$ -	\$ 329,771	\$ 87,613	\$ -	\$ -	\$ 245,304
BEGINNING BALANCE	\$ -	\$ -	\$ 507,572	\$ 595,300	\$ 595,300	\$ 812,724
NET REVENUES	\$ -	\$ 507,572	\$ 87,728	\$ 213,559	\$ 217,424	\$ (29,688)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ 507,572	\$ 595,300	\$ 808,859	\$ 812,724	\$ 783,035



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 81 - PS VERF**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9510 INTEREST	\$ -	\$ 3,519	\$ 8,426	\$ 12,312	\$ 16,177	\$ 21,944
INTEREST	\$ -	\$ 3,519	\$ 8,426	\$ 12,312	\$ 16,177	\$ 21,944
9520 TRADES/SALES	-	1,488	6,035	-	-	-
OTHER REVENUE	\$ -	\$ 1,488	\$ 6,035	\$ -	\$ -	\$ -
9907 TRANSFER IN FROM CCPD	-	832,337	160,879	201,247	201,247	193,672
TRANSFERS IN	\$ -	\$ 832,337	\$ 160,879	\$ 201,247	\$ 201,247	\$ 193,672
TOTAL REVENUES	\$ -	\$ 837,343	\$ 175,340	\$ 213,559	\$ 217,424	\$ 215,616



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 81 - PS VERF**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
6010 VEHICLES - PATROL 7 YR	\$ -	\$ 205,679	\$ 53,382	\$ -	\$ -	\$ 245,304
6011 VEHICLES - ADMIN 10 YR	-	26,676	-	-	-	-
6020 EQUIPMENT	-	97,416	34,231	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ 329,771	\$ 87,613	\$ -	\$ -	\$ 245,304
TOTAL EXPENDITURES	\$ -	\$ 329,771	\$ 87,613	\$ -	\$ -	\$ 245,304



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PEG FUND**

PEG	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
FRANCHISE TAX	\$ 36,424	\$ 44,526	\$ 42,445	\$ 37,000	\$ 41,803	\$ 42,639
INTEREST	238	663	1,860	2,800	3,532	3,709
TOTAL REVENUES	\$ 36,661	\$ 45,189	\$ 44,305	\$ 39,800	\$ 45,335	\$ 46,348
SUPPLIES	6,229	5,193	3,914	10,000	1,543	10,000
SERVICES	5,334	1,597	1,597	3,200	1,597	3,200
CAPITAL OUTLAY	-	-	5,572	175,000	9,525	175,000
TOTAL EXPENSES	\$ 11,564	\$ 6,790	\$ 11,083	\$ 188,200	\$ 12,665	\$ 188,200
BEGINNING BALANCE	\$ 76,564	\$ 101,661	\$ 140,061	\$ 173,284	\$ 173,284	\$ 205,954
NET REVENUES	25,098	38,400	33,223	(148,400)	32,670	(141,852)
ENDING BALANCE	\$ 101,661	\$ 140,061	\$ 173,284	\$ 24,884	\$ 205,954	\$ 64,102



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 83 - PEG FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
7210 FRANCHISE FEES	\$ 36,424	\$ 44,526	\$ 42,445	\$ 37,000	\$ 41,803	\$ 42,639
FRANCHISE FEES	\$ 36,424	\$ 44,526	\$ 42,445	\$ 37,000	\$ 41,803	\$ 42,639
9510 INTEREST	238	663	1,860	2,800	3,532	3,709
INTEREST	\$ 238	\$ 663	\$ 1,860	\$ 2,800	\$ 3,532	\$ 3,709
TOTAL REVENUES	\$ 36,661	\$ 45,189	\$ 44,305	\$ 39,800	\$ 45,335	\$ 46,348



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 83 - PEG FUND**

EXPENSE ACCOUNTS	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
4110 OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4150 SMALL TOOLS & EQUIP	6,229	5,193	3,914	10,000	1,543	10,000
TOTAL SUPPLIES	\$ 6,229	\$ 5,193	\$ 3,914	\$ 10,000	\$ 1,543	\$ 10,000
5465 MISC EXPENSE	5,334	1,597	1,597	3,200	1,597	3,200
TOTAL SERVICES	\$ 5,334	\$ 1,597	\$ 1,597	\$ 3,200	\$ 1,597	\$ 3,200
6020 EQUIPMENT	-	-	5,572	175,000	9,525	175,000
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 5,572	\$ 175,000	\$ 9,525	\$ 175,000
TOTAL EXPENDITURES	\$ 11,564	\$ 6,790	\$ 11,083	\$ 188,200	\$ 12,665	\$ 188,200



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL ENTERPRISE VEHICLE AND EQUIPMENT REPLACEMENT FUND**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
CHARGES FOR SERVICE GF	\$ -	\$ -	\$ -	\$ 35,363	\$ 35,363	\$ 67,787
CHARGES FOR SERVICE EF	-	-	-	25,579	25,579	35,794
INTEREST	-	-	-	5,168	11,207	19,497
TRADES/SALES	-	-	-	-	41,042	-
OTHER REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	-	-	563,603	563,603	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 629,713	\$ 676,794	\$ 123,078
CAPITAL OUTLAY	-	-	-	319,898	290,061	145,276
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 319,898	\$ 290,061	\$ 145,276
BEGINNING BALANCE	-	-	-	-	-	386,733
CHANGE IN FUND BALANCE	-	-	-	309,814	386,733	(22,199)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ -	\$ -	\$ -	\$ 309,814	\$ 386,733	\$ 364,534



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 84 - GE VERF**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
8610 CHARGES FOR SERVICE GF	\$ -	\$ -	\$ -	\$ 35,363	\$ 35,363	\$ 67,787
8620 CHARGES FOR SERVICE EF	-	-	-	25,579	25,579	35,794
CHARGES FOR SERVICE	\$ -	\$ -	\$ -	\$ 60,941	\$ 60,942	\$ 103,581
9510 INTEREST	-	-	-	5,168	11,207	19,497
INTEREST	\$ -	\$ -	\$ -	\$ 5,168	\$ 11,207	\$ 19,497
9520 TRADES/SALES	-	-	-	-	41,042	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 41,042	\$ -
9903 TRANSFERS FROM EF	-	-	-	209,874	209,874	-
9907 TRANSFERS FROM GF	-	-	-	353,729	353,729	-
TRANSFERS IN	\$ -	\$ -	\$ -	\$ 563,603	\$ 563,603	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 629,713	\$ 676,794	\$ 123,078



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 84 - GE VERF**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
6010 VEHICLES - ANIMAL CONTROL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6011 EQUIPMENT - ANIMAL CONTROL	-	-	-	-	-	-
6012 VEHICLES - PARKS	-	-	-	-	-	-
6013 EQUIPMENT - PARKS	-	-	-	-	-	-
6014 VEHICLES - STREETS	-	-	-	236,480	238,057	57,845
6015 EQUIPMENT - STREETS	-	-	-	-	-	-
6016 VEHICLES - COMMUNITY DEV	-	-	-	-	-	-
6017 EQUIPMENT - COMMUNITY DEV	-	-	-	-	-	-
6018 VEHICLES - WATER	-	-	-	49,459	52,004	49,459
6019 EQUIPMENT - WATER	-	-	-	-	-	-
6020 VEHICLES - SEWER	-	-	-	33,959	24,733	37,972
6021 EQUIPMENT - SEWER	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 319,898	\$ 290,061	\$ 145,276
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 319,898	\$ 290,061	\$ 145,276



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
BUDGET STABILIZATION FUND**

BUDGET STABILIZATION FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST	\$ 2,315	\$ 5,588	\$ 12,523	\$ 13,938	\$ 20,560	\$ 25,289
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,315	\$ 5,588	\$ 12,523	\$ 13,938	\$ 20,560	\$ 25,289
TRANSFER TO GF	-	-	-	-	-	-
TRANSFER TO EF	-	-	-	-	-	-
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ 801,976	\$ 804,291	\$ 809,879	\$ 822,402	\$ 822,402	\$ 842,963
CHANGE IN FUND BALANCE	\$ 2,315	\$ 5,588	\$ 12,523	\$ 13,938	\$ 20,560	\$ 25,289
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 804,291	\$ 809,879	\$ 822,402	\$ 836,340	\$ 842,963	\$ 868,251



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER RATE STABILIZATION FUND**

FOR FISCAL YEAR ENDING SEPTEMBER 30,

BUDGET STABILIZATION FUND	ACTUALS			2019	2019	2020
	2016	2017	2018	BUDGET	FORECAST	BUDGET
INTEREST	\$ -	\$ 413	\$ 2,534	\$ 4,240	\$ 7,400	\$ 8,140
TRANSFERS IN	\$ 35,000	\$ 70,000	\$ 105,000	\$ 140,000	\$ 140,000	\$ 175,000
TOTAL REVENUES	\$ 35,000	\$ 70,413	\$ 107,534	\$ 144,240	\$ 147,400	\$ 183,140
TRANSFER TO GF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TRANSFER TO EF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ -	\$ 35,000	\$ 105,413	\$ 212,947	\$ 212,947	\$ 360,347
NET REVENUES	\$ 35,000	\$ 70,413	\$ 107,534	\$ 144,240	\$ 147,400	\$ 183,140
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 35,000	\$ 105,413	\$ 212,947	\$ 357,187	\$ 360,347	\$ 543,487



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAPITAL IMPACT FEES FUND**

CAPITAL IMPACT FEES	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
IMPACT FEES - WATER	\$ 26,074	\$ 94,759	\$ 199,372	\$ 76,162	\$ 169,248	\$ 76,162
IMPACT FEES - SEWER	47,803	141,896	228,291	89,210	198,245	89,210
INTEREST	7,147	17,712	43,553	48,948	73,404	80,744
TOTAL REVENUES	\$ 81,025	\$ 254,367	\$ 471,215	\$ 214,320	\$ 440,897	\$ 246,116
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	53,663	3,101	-	280,868	156,280	190,216
CAPITAL OUTLAY	-	99,629	-	312,528	-	612,528
TOTAL EXPENSES	\$ 53,663	\$ 102,730	\$ -	\$ 593,396	\$ 156,280	\$ 802,744
BEG BALANCE UNRESERVED	\$ 2,495,389	\$ 2,522,751	\$ 2,674,389	\$ 3,145,604	\$ 3,145,604	\$ 3,430,221
NET REVENUES	\$ 27,362	\$ 151,638	\$ 471,215	\$ (379,076)	\$ 284,617	\$ (556,628)
RESERVE FUTURE PROJS	\$ -	\$ -	\$ -	\$ -		
ENDING BALANCE	\$ 2,522,751	\$ 2,674,389	\$ 3,145,604	\$ 2,766,528	\$ 3,430,221	\$ 2,873,593

***\$1,425,000 Has been budgeted to be spent in 2020 on Pine Gully Treatment Plant Phase 1A



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND**

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUAL 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
7521 IMPACT FEES - WATER	\$ 26,074	\$ 94,759	\$ 199,372	\$ 76,162	\$ 169,248	\$ 76,162
7531 IMPACT FEES - SEWER	\$ 47,803	\$ 141,896	\$ 228,291	\$ 89,210	\$ 198,245	\$ 89,210
IMPACT FEES	\$ 73,877	\$ 236,655	\$ 427,662	\$ 165,372	\$ 367,493	\$ 165,372
9510 INTEREST	\$ 7,147	\$ 17,712	\$ 43,553	\$ 48,948	\$ 73,404	\$ 80,744
INTEREST	\$ 7,147	\$ 17,712	\$ 43,553	\$ 48,948	\$ 73,404	\$ 80,744
TOTAL REVENUES	\$ 162,049	\$ 508,735	\$ 942,430	\$ 428,640	\$ 881,794	\$ 492,233



**CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUAL 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
5010 ADVERTISING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5208 PROF FEES - ACQUISITIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	53,663	3,101	-	280,868	156,280	190,216
TOTAL SERVICES	\$ 53,663	\$ 3,101	\$ -	\$ 280,868	\$ 156,280	\$ 190,216
6063 REPSDORPH SEWER	-	-	-	-	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
6080 WATER LINE IMPROVEMENTS	-	99,629	-	312,528	-	312,528
6086 WATER MAIN LAKESIDE	-	-	-	-	-	-
6087 ALT VALVE ELEV WATER TANK	-	-	-	-	-	-
6090 WATER SYSTEM MAINTENANCE	-	-	-	-	-	300,000
6101 LIFT & FORCE MAIN BAYVIEW	-	-	-	-	-	-
6102 8 & 12" SWR BAYVIEW/RED BLUFF	-	-	-	-	-	-
6116 VARIOUS WATER PROJECTS	-	-	-	-	-	-
VARIOUS SEWER PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ 99,629	\$ -	\$ 312,528	\$ -	\$ 612,528
TOTAL EXPENDITURES	\$ 53,663	\$ 102,730	\$ -	\$ 593,396	\$ 156,280	\$ 802,744



5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF IMPACT FEES

PROJECT #	CIP #	PROJECT DESCRIPTION	5 YEAR FUNDED					CURRENT BUDGET YEAR BREAKDOWN			
			FY19	FY20	FY21	FY22	FY23	FY24	TOTAL	ENGINEERING	CONSTRUCTION
312	W6	OLD SEABROOK WATER LINE IMPROVEMENTS	\$ 49,224	\$ 4,922	\$ -	\$ -	\$ -	\$ -	\$ 54,146	\$ 4,922	\$ -
313	W14	NASA 1 WATER LINE IMPROVEMENTS	\$ 107,056	\$ 10,706	\$ -	\$ -	\$ -	\$ -	\$ 117,762	\$ 10,706	\$ -
	W16	OLD SH 146 INTERCONNECT	\$ -	\$ 124,588	\$ 622,938	\$ -	\$ -	\$ -	\$ 747,525	\$ 124,588	\$ -
	WW7	RED BLUFF SANITARY SEWER EXTENSION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 640,800	\$ 640,800	\$ -	\$ -
301	WW9	PINE GULLY WASTEWATER TREATMENT PLANT PHASE 1A	\$ -	\$ 312,528	\$ 1,112,472	\$ -	\$ -	\$ -	\$ 1,425,000	\$ -	\$ 312,528
	D4	WILDLIFE PARK DRAINAGE EXPANSION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,095	\$ 114,095	\$ -	\$ -
	W11	FRIENDSHIP PARK WATER TANK REHABILITATION	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 50,000	\$ 300,000
TOTAL			\$ 156,280	\$ 802,744	\$ 1,735,410	\$ -	\$ -	\$ 754,895	\$ 3,449,328	\$ 190,216	\$ 612,528

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIBER OPTIC**

PW/AC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2017	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST EARNINGS	\$ 509	\$ 406	\$ 761	\$ 867	\$ 1,167	\$ -
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 509	\$ 406	\$ 761	\$ 867	\$ 1,167	\$ -
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MATERIALS & SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY	\$ 440,623	\$ -	\$ 10,363	\$ 51,564	\$ 484	\$ 52,380
TOTAL EXPENSES	\$ 440,623	\$ -	\$ 10,363	\$ 51,564	\$ 484	\$ 52,380
BEGINNING BALANCE	\$ 501,007	\$ 60,893	\$ 61,298	\$ 51,696	\$ 51,696	\$ 52,380
NET REVENUES	\$ (440,114)	\$ 406	\$ (9,602)	\$ (50,697)	\$ 683	\$ (52,380)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 60,893	\$ 61,298	\$ 51,696	\$ 999	\$ 52,380	\$ (0)



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 31 - CAPITAL PROJECTS
FIBER OPTIC**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9510 INTEREST EARNINGS	\$ 509	\$ 406	\$ 761	\$ 867	\$ 1,167	\$ -
INTEREST	\$ 509	\$ 406	\$ 761	\$ 867	\$ 1,167	\$ -
9520 MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9540 BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9550 BOND PREMIUM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 509	\$ 406	\$ 761	\$ 867	\$ 1,167	\$ -



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 31 - CAPITAL PROJECTS
FIBER OPTIC**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
4150 SMALL TOOLS & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5212 PROF FEES- ARCHITECT	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	-	-	-	-	-
5227 PROF FEES - CONSULTING	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6020 EQUIPMENT	\$ 440,623	\$ -	\$ 10,363	\$ 51,564	\$ 484	\$ -
6050 FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,380
TOTAL CAPITAL OUTLAY	\$ 440,623	\$ -	\$ 10,363	\$ 51,564	\$ 484	\$ 52,380
TOTAL EXPENDITURES	\$ 440,623	\$ -	\$ 10,363	\$ 51,564	\$ 484	\$ 52,380



**CITY OF SEABROOK
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
INTEREST EARNINGS	\$ -	\$ -	\$ 472	\$ 7,950	\$ 19,357	\$ 13,250
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
FUND TRANSFER IN	-	-	522,183	350,745	350,745	916,425
TOTAL REVENUES	\$ -	\$ -	\$ 522,655	\$ 358,695	\$ 370,102	\$ 929,675
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	97,445	43,063	67,882
CAPITAL OUTLAY	-	-	-	704,225	131,949	761,963
TOTAL EXPENSES	-	-	-	801,670	175,012	829,845
BEGINNING BALANCE	-	-	-	522,655	522,655	717,746
NET REVENUES	-	-	522,655	(442,975)	195,090	99,830
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ -	\$ -	\$ 522,655	\$ 79,680	\$ 717,746	\$ 817,576



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST EARNINGS	\$ -	\$ -	\$ 472	\$ 7,950	\$ 19,357	\$ 13,250
INTEREST	\$ -	\$ -	\$ 472	\$ 7,950	\$ 19,357	\$ 13,250
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9540 BOND PROCEEDS	-	-	-	-	-	-
BOND LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9907 FUNDS TRANSFER IN	-	-	522,183	350,745	350,745	916,425
TRANSFERS IN	\$ -	\$ -	\$ 522,183	\$ 350,745	\$ 350,745	\$ 916,425
TOTAL REVENUES	\$ -	\$ -	\$ 522,655	\$ 358,695	\$ 370,102	\$ 929,675



**CITY OF SEABROOK
2019-20 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
5140 MAINT-STREETS & SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	-
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	-	-	97,445	43,063	67,882
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ 97,445	\$ 43,063	\$ 67,882
6050 STREET PROJECT	-	-	-	-	-	-
6051 DRAINAGE PROJECT	-	-	-	215,313	86,125	145,625
6052 FACILITY PROJECTS	-	-	-	470,912	45,824	616,338
6053 PARK PROJECT	-	-	-	18,000	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 704,225	\$ 131,949	\$ 761,963
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 801,670	\$ 175,012	\$ 829,845



5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF CAPITAL IMPROVEMENTS FUND 28

PROJECT #	CIP #	PROJECT DESCRIPTION	5 YEAR FUNDED					CURRENT BUDGET YEAR			
			FY19	FY20	FY21	FY22	FY23	FY24	TOTAL	ENGINEERING	CONSTRUCTION
319	D9	DU LAC TRACE, WATER WAY OUTFALL	\$ 29,400	\$ 159,125	\$ -	\$ -	\$ -	\$ -	\$ 188,525	\$ 13,500	\$ 145,625
322	FAC7	PUBLIC SAFETY INSPECTION AREA (SH 146)	\$ 446	\$ 326,294	\$ -	\$ -	\$ -	\$ -	\$ 326,740	\$ 54,382	\$ 271,912
	FAC10	WATER WELLS FIBER CONDUIT	\$ -	\$ 93,176	\$ -	\$ -	\$ -	\$ -	\$ 93,176	\$ -	\$ 93,176
	FAC11	WATER WELLS FIBER CONDUIT	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000
320	FAC13	FIRE AC	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000		\$ 160,000
	FAC14	FIRE HEATER	\$ -	\$ 31,250	\$ -	\$ -	\$ -	\$ -	\$ 31,250	\$ -	\$ 31,250
		TOTAL COST PER YEAR	\$ 29,846	\$ 829,845	\$ -	\$ -	\$ -	\$ -	\$ 859,691	\$ 67,882	\$ 761,963

**CITY OF SEABROOK
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

LAKESIDE EXTENSION	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST EARNINGS	\$ -	\$ 45,029	\$ 94,060	\$ 74,584	\$ 106,825	\$ 74,040
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	6,956,183	-	-	-	-
TOTAL REVENUES	\$ -	\$ 7,001,212	\$ 94,060	\$ 74,584	\$ 106,825	\$ 74,040
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	3,321	425,710	523,214	152,430	293,619	152,430
CAPITAL OUTLAY	-	-	1,326,172	4,227,391	274,770	3,807,316
TOTAL EXPENSES	\$ 3,321	\$ 425,710	\$ 1,849,386	\$ 4,379,821	\$ 568,389	\$ 3,959,746
BEGINNING BALANCE	-	(3,321)	6,572,181	4,816,855	4,816,855	4,355,291
NET REVENUES	(3,321)	6,575,502	(1,755,326)	(4,305,237)	(461,564)	(3,885,706)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ (3,321)	\$ 6,572,181	\$ 4,816,855	\$ 511,618	\$ 4,355,291	\$ 469,585



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9510 INTEREST EARNINGS	0	45,029	94,060	74,584	106,825	74,040
INTEREST	0	45,029	94,060	74,584	106,825	74,040
9520 MISC REVENUE	0	0	0	0	0	0
OTHER REVENUE	0	0	0	0	0	0
9540 BOND PROCEEDS	0	6,956,183	0	0	0	0
9550 BOND PREMIUM	0	0	0	0	0	0
LOAN/BOND	0	6,956,183	0	0	0	0
TOTAL REVENUES	0	7,001,212	94,060	74,584	106,825	74,040



**CITY OF SEABROOK
2019-20 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
5140 MAINT-STREETS & SIDEWALKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	-
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	3,321	425,710	523,214	152,430	267,113	152,430
5220 PROF FEES - LEGAL	-	-	-	-	26,506	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 3,321	\$ 425,710	\$ 523,214	\$ 152,430	\$ 293,619	\$ 152,430
6050 PINE GULLY TREATMENT P1A	-	-	-	2,283,240	-	2,283,240
6060 TODVILLE SEWER LINE	-	-	636,778	247,475	274,770	-
6061 WW PLANT CLARIFIER	-	-	689,394	172,600	-	-
6062 VARIOUS PROJECTS	-	-	-	1,524,076	-	1,524,076
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ 1,326,172	\$ 4,227,391	\$ 274,770	\$ 3,807,316
TOTAL EXPENDITURES	\$ 3,321	\$ 425,710	\$ 1,849,386	\$ 4,379,821	\$ 568,389	\$ 3,959,746



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER TANK RELOCATION**

WATER TANK RELOCATION	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
INTEREST EARNINGS	\$ 5,843	\$ 14,711	\$ 15,633	\$ 6,301	\$ 11,719	\$ 7,937
BOND PROCEEDS	2,500,000	-	-	-	-	-
TOTAL REVENUES	\$ 2,505,843	\$ 14,711	\$ 15,633	\$ 6,301	\$ 11,719	\$ 7,937
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	32,650	119,939	19,912	-	-	-
CAPITAL OUTLAY	-	1,385,545	529,441	446,402	-	446,402
TOTAL EXPENSES	\$ 32,650	\$ 1,505,483	\$ 549,353	\$ 446,402	\$ -	\$ 446,402
BEGINNING BALANCE	\$ 291,994	\$ 2,765,187	\$ 1,274,414	\$ 740,694	\$ 740,694	\$ 752,413
NET REVENUES	2,473,193	(1,490,773)	(533,720)	(440,101)	11,719	(438,465)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 2,765,187	\$ 1,274,414	\$ 740,694	\$ 300,593	\$ 752,413	\$ 313,948
Restricted-Bond Covenant	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878	\$ 291,878
Available balance	\$ 2,473,309	\$ 982,536	\$ 448,816	\$ 8,715	\$ 460,535	\$ 22,070



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS 2003, 2005, 2008**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9510 INTEREST EARNINGS	\$ 5,843	\$ 14,711	\$ -	\$ -	\$ -	\$ -
9511 INTEREST EARNINGS	-	-	2,462	-	3,686	4,962
9512 INTEREST EARNINGS	-	-	13,171	6,301	8,033	2,975
INTEREST	\$ 5,843	\$ 14,711	\$ 15,633	\$ 6,301	\$ 11,719	\$ 7,937
9540 BOND PROCEEDS	2,500,000	-	-	-	-	-
BOND/LOAN	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 2,505,843	\$ -	\$ -	\$ -	\$ -	\$ -



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS WATER TANK RELOCATION**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
5200 PROF FEES - ACCOUNTING	\$ -	\$ -	\$ -	\$ -		\$ -
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	119,939	19,912	-	-	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	32,650	-	-	-	-	-
TOTAL SERVICES	\$ 32,650	\$ 119,939	\$ 19,912	\$ -	\$ -	\$ -
6063 REPSDORPH SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6077 RIGHT OF WAY EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6111 WATERLINES - VARIOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6112 SEWER TRUCK MEYER	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6113 PIPEBURST/MANHOLE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6114 WATER TOWER	\$ -	\$ 1,385,545	\$ 529,441	\$ -	\$ -	\$ -
6115 VARIOUS SEWER PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6116 VARIOUS WATER PROJECTS	\$ -	\$ -	\$ -	\$ 446,402	\$ -	\$ 446,402
TOTAL CAPITAL OUTLAY	\$ -	\$ 1,385,545	\$ 529,441	\$ 446,402	\$ -	\$ 446,402
TOTAL EXPENDITURES	\$ 32,650	\$ 1,505,483	\$ 549,353	\$ 446,402	\$ -	\$ 446,402



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC WORKS & ANIMAL CONTROL FACILITY**

PW/AC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST EARNINGS	\$ 19,371	\$ 18,648	\$ 2,023	\$ -	\$ 1	\$ -
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
TRANSFERS IN	776,000	-	-	-	-	-
TOTAL REVENUES	\$ 795,371	\$ 18,648	\$ 2,023	\$ -	\$ 1	\$ -
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	2,563	-	-	-	-
SERVICES	159,175	98,136	8,650	-	-	-
CAPITAL OUTLAY	1,063,121	6,110,917	72,419	18,063	395	18,063
TOTAL EXPENSES	\$ 1,222,296	\$ 6,211,616	\$ 81,069	\$ 18,063	\$ 395	\$ 18,063
BEGINNING BALANCE	\$ 6,700,858	\$ 6,273,934	\$ 80,966	\$ 1,920	\$ 1,920	\$ 1,526
NET REVENUES	\$ (426,924)	\$ (6,192,968)	\$ (79,046)	\$ (18,063)	\$ (394)	\$ (18,063)
CAFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 6,273,934	\$ 80,966	\$ 1,920	\$ (16,143)	\$ 1,526	\$ (16,537)



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 32 - CAPITAL PROJECTS
PUBLIC WORKS & ANIMAL CONTROL FACILITY**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUAL 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
9510 INTEREST EARNINGS	\$ 19,371	\$ 18,648	\$ 2,023	\$ -	\$ 1	\$ -
INTEREST	\$ 19,371	\$ 18,648	\$ 2,023	\$ -	\$ 1	\$ -
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9540 BOND PROCEEDS	-	-	-	-	-	-
9550 BOND PREMIUM	-	-	-	-	-	-
BOND/LOAN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9903 TRANS FROM OTHER FUNDS	776,000	-	-	-	-	-
TRANSFERS IN	\$ 776,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 795,371	\$ 18,648	\$ 2,023	\$ -	\$ 1	\$ -



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 32 - CAPITAL PROJECTS
PUBLIC WORKS & ANIMAL CONTROL FACILITY**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
4150 SMALL TOOLS & EQUIPMENT	\$ -	\$ 2,563	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES	\$ -	\$ 2,563	\$ -	\$ -	\$ -	\$ -
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5212 PROF FEES- ARCHITECT	141,041	82,733	8,650	-	-	-
5215 PROF FEES - ENGINEERING	18,134	15,404	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	\$ 159,175	\$ 98,136	\$ 8,650	\$ -	\$ -	\$ -
6020 EQUIPMENT	-	324,152	26,670	-	395	-
6050 FACILITIES	1,063,121	5,786,764	45,749	18,063	-	18,063
TOTAL CAPITAL OUTLAY	\$ 1,063,121	\$ 6,110,917	\$ 72,419	\$ 18,063	\$ 395	\$ 18,063
TOTAL EXPENDITURES	\$ 1,222,296	\$ 6,211,616	\$ 81,069	\$ 18,063	\$ 395	\$ 18,063



**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIRE TRUCK BONDS**

FIRE DEPT PROJECT FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
INTEREST EARNINGS	\$ 69	\$ 175	\$ 393	\$ -	\$ 229	\$ -
BOND PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	\$ 69	\$ 175	\$ 393	\$ -	\$ 229	\$ -
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	228
CAPITAL OUTLAY	-	-	-	26,538	27,006	-
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 26,538	\$ 27,006	\$ 228
BEGINNING BALANCE	26,369	26,438	26,613	27,006	27,006	228
NET REVENUES	69	175	393	(26,538)	(26,777)	(228)
CAFR	-	-	-	-	-	-
ENDING BALANCE	\$ 26,438	\$ 26,613	\$ 27,006	\$ 468	\$ 228	\$ -



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 33 - CAPITAL PROJECTS
FIRE TRUCK BONDS**

REVENUES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
9510 INTEREST EARNINGS	\$ 69	\$ 175	\$ 393	\$ -	\$ 229	\$ -
INTEREST	\$ 69	\$ 175	\$ 393	\$ -	\$ 229	\$ -
9540 BOND PROCEEDS	-	-	-	-	-	-
9550 BOND PREMIUMS	-	-	-	-	-	-
BOND/LOANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 69	\$ 175	\$ 393	\$ -	\$ 229	\$ -



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 33 - CAPITAL PROJECTS
FIRE TRUCK BONDS**

EXPENDITURES	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
4150 SMALL TOOLS & EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5110 MAINT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 PROF FEES - ACCOUNTING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5212 PROF FEES - ARCHITECTURAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5215 PROF FEES - ENGINEERING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5220 PROF FEES - LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5465 MISC EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228.00
5472 BOND ISSUANCE COSTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 228.00
6010 AUTOS & TRUCKS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6020 EQUIPMENT	\$ -	\$ -	\$ -	\$ 26,538.00	\$ 27,006.37	\$ -
6050 BUILDINGS/FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6070 LAND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 26,538.00	\$ 27,006.37	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 26,538.00	\$ 27,006.37	\$ 228.00



**CITY OF SEABROOK
ORDINANCE NO. 2019-24**

**EDC BUDGET ORDINANCE
FY 2019/20**

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK ECONOMIC DEVELOPMENT CORPORATION BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2019 AND ENDING ON **SEPTEMBER 30, 2020** FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 17, 2018.

WHEREAS, On **August 8, 2019** the Board of Directors for the Seabrook Economic Development Corporation approved a proposed budget for the Seabrook Economic Development Corporation for the fiscal year commencing October 1, 2019, and

WHEREAS, the budget must now be approved by the Seabrook City Council; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

THAT, the figures in the amount of **\$1,573,294** for the Seabrook Economic Development Corporation Budget, prepared and submitted by the Seabrook Economic Development Corporation be the same and are hereby, in all things, approved, appropriated and amended. Copies of the 2019/20 Economic Development Corporation Budget Revenue and Expense Summaries, identified as Exhibit A, are hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS THE 17TH DAY OF SEPTEMBER, 2018.

DocuSigned by:
Thomas G. Kolupski
94F424767CFF419...

THOMAS G. KOLUPSKI
MAYOR

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD16D81445B...

ROBIN LENIO, TRMC
CITY SECRETARY

DocuSigned by:

ECE1CD16D81445B...



FUND 70 - SEABROOK ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT 707



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations
Crime Control & Prevention District

FUND - 70 ECONOMIC DEVELOPMENT CORP

DEPARTMENT 707

MISSION STATEMENT

The Seabrook Economic Development Corporation (EDC) will aggressively implement economic development resources to enhance and expand the Seabrook tax base with quality sustainable businesses and amenities consistent with the community's vision.

Accomplishments on Budget Year 2018-19 Objectives:

Goals for Budget Year 2019-20 Include:

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
EDC**

EDC	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
SALES TAX	\$ 915,343	\$ 945,494	\$ 945,663	\$ 835,000	\$ 869,992	\$ 835,000
GRANT PROCEEDS	0	0	0	0	0	0
INTEREST INCOME	9,263	24,057	52,297	44,969	69,086	86,950
OTHER INCOME	1,530	1,370	1,313	0	900	1,200
TRANSERS IN	0	0	160,000	0	0	0
TOTAL REVENUES	\$ 926,136	\$ 970,921	\$ 1,159,272	\$ 879,969	\$ 939,977	\$ 923,150
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS & SUPPLIES	1,717	186	586	150	437	150
SERVICES	299,019	464,674	933,969	1,463,117	1,083,185	1,131,973
CAPITAL OUTLAY	0	0	0	0	0	0
TRANSFERS OUT	200,000	398,250	422,704	431,493	431,494	441,171
TOTAL EXPENSES	\$ 500,736	\$ 863,109	\$ 1,357,259	\$ 1,894,760	\$ 1,515,115	\$ 1,573,294
BEGINNING BAL-UNRESTR	2,874,771	3,300,172	3,407,983	3,209,996	3,209,996	2,634,858
CHANGE IN FUND BALANCE	425,400	107,811	(197,987)	(1,014,791)	(575,138)	(650,144)
ENDING BAL-UNRESTR	\$ 3,300,172	\$ 3,407,983	\$ 3,209,996	\$ 2,195,205	\$ 2,634,858	\$ 1,984,714



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 70 - EDC**

707 - EDC

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2019	FORECAST 2019	BUDGET 2020
4010 OFFICE SUPPLIES	1,717	186	586	150	437	150
4150 SMALL EQUIPMENT	-	-	-	-	-	-
TOTAL SUPPLIES	\$ 1,717	\$ 186	\$ 586	\$ 150	\$ 437	\$ 150
5010 ADVERTISING	65,678	62,580	32,845	84,000	66,458	82,000
5020 DUES & SUBSCRIPTIONS	1,383	2,959	2,056	2,840	2,210	1,240
5030 RENTALS & SERVICE AGRMTS	2,160	11,580	2,712	3,245	2,832	5,675
5182 TRAIL MAINTENANCE	18,767	29,434	23,284	30,000	35,002	30,000
5215 PROF FEES - ENGINEERING	-	6,485	1,232	25,000	8,607	5,000
5220 PROF FEES - LEGAL	33,001	38,128	35,999	36,000	33,000	36,000
5227 PROF FEES - CONSULTING	122,645	82,333	50,020	48,558	47,473	103,558
5300 TRAINING & CONFERENCE	14,074	14,353	17,016	19,000	14,164	21,500
5400 TELEPHONE	490	394	344	-	266	-
5465 MISC EXPENDITURES	821	189	725	1,000	170	1,000
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5610 BUSINESS INCENTIVES	-	-	-	-	-	-
5617 ECONOMIC DEVELOPMENT PROJECTS	40,000	188,037	713,627	713,474	587,727	346,000
5620 ECONOMIC DEVELOPMENT INCENTIVES	-	28,202	54,109	500,000	285,276	500,000
TOTAL SERVICES	\$ 299,019	\$ 464,674	\$ 933,969	\$ 1,463,117	\$ 1,083,185	\$ 1,131,973
6020 EQUIPMENT	-	-	-	-	-	-
6035 FACILITIES & PARKS	-	-	-	-	-	-
6036 WATERFRONT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6250 GENERAL FUND REIMBURSEMENT	200,000	200,000	227,542	234,420	234,420	242,293
6255 TRANSFER TO ENTERPRISE FUND PROJECT	-	198,250	195,162	197,073	197,074	198,878
6325 REDEMPTION OF BONDS	-	-	-	-	-	-
6350 INTEREST ON BONDS & CERT	-	-	-	-	-	-
TRANSFERS OUT	\$ 200,000	\$ 398,250	\$ 422,704	\$ 431,493	\$ 431,494	\$ 441,171
TOTAL EXPENDITURES	\$ 500,736	\$ 863,109	\$ 1,357,259	\$ 1,894,760	\$ 1,515,115	\$ 1,573,294



**CITY OF SEABROOK
ORDINANCE NO. 2019-23**

**CRIME CONTROL AND PREVENTION DISTRICT BUDGET ORDINANCE
FY 2019/20**

AN ORDINANCE APPROVING AND ADOPTING THE SEABROOK CRIME CONTROL AND PREVENTION DISTRICT BUDGET FOR THE FISCAL YEAR BEGINNING ON **OCTOBER 1, 2019** AND ENDING ON **SEPTEMBER 30, 2020** FOR THE CITY OF SEABROOK; APPROPRIATING FUNDS; AND NOTING A PUBLIC HEARING WAS HELD BY THE SEABROOK CITY COUNCIL ON SEPTEMBER 17, 2019.

WHEREAS, the Board of Directors for the Crime Control and Prevention District established procedures for approving its budget and held its required public hearing on **September 17, 2019**; and

WHEREAS, the Board approved a proposed budget for the fiscal year commencing October 1, **2019** on **September 30, 2020**; and

WHEREAS, the budget must now be approved by the Seabrook City Council; and

WHEREAS, the City Council held a public hearing on the budget on **September 17, 2019** prior to approving the District's budget; now, therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEABROOK,
STATE OF TEXAS:

THAT, a budget in the amount of **\$945,496** for the Crime Control and Prevention District Budget, prepared and submitted by the Board of Directors of the District is, in all things, approved, appropriated and amended. A copy of the **2019/20** Budget Revenue and Expense Summary, identified as Exhibit A, is hereby attached and made a part of this Ordinance.

AND IT IS SO ORDERED.

PASSED, APPROVED, AND ADOPTED ON FIRST AND FINAL READING THIS
THE 17TH DAY OF SEPTEMBER 2019.

DocuSigned by:
Thomas G. Kolupski
94F424787CFF419...

THOMAS G. KOLUPSKI
MAYOR

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD18D81445B...

ROBIN LENIO, TRMC
CITY SECRETARY

DocuSigned by:

ECE1CD18D81445B...



FUND 50 - CRIME CONTROL AND PREVENTION DISTRICT

DEPARTMENT 501



■ Funded by General Fund
■ Funded by Enterprise Fund
■ Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations Crime Control & Prevention District

FUND - 50 CRIME CONTROL AND PREVENTION

DEPARTMENT 501

MISSION STATEMENT

The mission of the City of Seabrook Crime Control and Prevention District is developing local solutions to local problems by Initiative, Prevention, and Anticipation through the efficient and effective use of voter approved sales tax revenues, thereby ensuring the capability of public safety to support existing and new crime prevention directives.

Accomplishments on Budget Year 2018-19 Objectives:

- ✓ Fleet Preventative Maintenance Program Completed
- ✓ Officer Training-De-escalation; *Completed.*
- ✓ Officer Training-Traffic; *Completed.*
- ✓ Officer Training-Active Shooter; *Completed.*
- Establish hours utilizing the ATV on trails and parks; *Not completed staffing.*
- RAD course in PW training room; *Not completed staffing.*

Goals for Budget Year 2019-20 Include:

- Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- RAD course in PW training room.
- Marine training (in house).
- 5 Ton training (in house).
- Safety programs for community.

**CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CRIME DISTRICT**

CRIME DISTRICT	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	ACTUALS 2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
SALES TAX	881,542	916,352	891,576	799,216	819,739	799,216
INTEREST INCOME	2,362	3,634	9,364	17,187	16,667	19,816
MISC. REVENUE	-	-	-	-	-	-
TOTAL REVENUES	\$ 883,904	\$ 919,987	\$ 900,939	\$ 816,403	\$ 836,406	\$ 819,032
PERSONNEL SERVICES	467,861	442,582	526,247	580,194	571,095	599,274
MATERIALS & SUPPLIES	2,906	5,134	7,720	9,500	8,532	9,500
SERVICES	33,024	32,076	32,557	105,000	108,874	143,050
CAPITAL OUTLAY	-	-	-	45,000	-	-
TRANSFERS OUT	-	832,337	160,879	201,247	201,180	193,672
TOTAL EXPENSES	\$ 503,790	\$ 1,312,130	\$ 727,403	\$ 940,941	\$ 889,681	\$ 945,496
BEGINNING BALANCE	792,507	1,172,621	780,478	954,014	954,014	900,739
NET REVENUES	380,114	(392,143)	173,536	(124,538)	(53,275)	(126,463)
ENDING BALANCE	\$ 1,172,621	\$ 780,478	\$ 954,014	\$ 829,476	\$ 900,739	\$ 774,275



**CITY OF SEABROOK
2019-2020 BUDGET
FUND 50 - CRIME DISTRICT**

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	2019 BUDGET	2019 FORECAST	2020 BUDGET
3010 SALARIES	308,804	302,878	346,200	399,452	378,563	415,221
3011 EDUCATION	7,803	6,485	9,590	10,920	10,580	11,070
3012 OVERTIME	41,850	15,522	30,679	15,000	36,103	15,000
3100 FICA TAXES	25,692	26,525	30,435	32,942	32,079	34,160
3110 RETIREMENT	44,851	52,763	64,321	67,735	67,006	70,767
3120 HOSPITALIZATION	30,780	31,765	39,030	46,218	40,290	44,743
3130 WORKERS COMPENSATION	7,225	6,750	5,993	6,277	6,186	6,663
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	300	288	300
3350 UNEMPLOYMENT BENEFITS	855	(107)	-	1,350	-	1,350
TOTAL PERSONNEL	\$ 467,861	\$ 442,582	\$ 526,247	\$ 580,194	\$ 571,095	\$ 599,274
4040 GAS & OIL/CITY SUPPLY	2,906	5,134	7,720	9,500	8,532	9,500
TOTAL SUPPLIES	\$ 2,906	\$ 5,134	\$ 7,720	\$ 9,500	\$ 8,532	\$ 9,500
5030 RENTALS & SERVICE AGRMTS	53	2,078	2,578	6,000	3,322	6,000
5110 MAINT-AUTOS/EQUIP	7,304	2,084	7,020	32,000	41,913	36,300
5300 TRAINING & CONFERENCE	-	800	590	1,000	254	1,000
5310 UNIFORMS & LAUNDRY	3,789	6,218	2,259	35,000	38,629	69,000
5340 DETENTION SUPPLIES	11,618	10,358	10,100	10,000	10,750	13,250
5465 MISC EXPENDITURES	3,236	626	238	4,000	1,415	2,000
5490 CRIME PREVENTION DIV EXP	1,534	974	2,161	2,000	773	2,000
5491 BIKE PATROL	506	4,823	321	5,000	2,571	3,500
5497 C.I.D.	4,816	3,900	4,862	5,000	5,666	5,000
5501 SCHOOL PROGRAMS	-	-	-	2,000	2,000	2,000
5503 MARINE PATROL	168	215	2,427	3,000	1,580	3,000
TOTAL SERVICES	\$ 33,024	\$ 32,076	\$ 32,557	\$ 105,000	\$ 108,874	\$ 143,050
6020 EQUIPMENT	-	-	-	45,000	-	-
TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -
6300 TRSFR TO FLEET FLUND	-	832,337	160,879	201,247	201,180	193,672
TRANSFERS OUT	\$ -	\$ 832,337	\$ 160,879	\$ 201,247	\$ 201,180	\$ 193,672
TOTAL EXPENDITURES	\$ 503,790	\$ 1,312,130	\$ 727,403	\$ 895,941	\$ 889,681	\$ 945,496



CITY OF SEABROOK
RESOLUTION NO. 2019-20

ADOPTION OF THE CITY'S INVESTMENT POLICY

A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR THE CITY OF SEABROOK IN ACCORDANCE WITH STATE LAW AND THE PUBLIC FUNDS INVESTMENT ACT (PFIA).

WHEREAS, the City of Seabrook's Investment Policy has been approved each year as part of its Budget; and

WHEREAS, the PFIA requires each City to adopt its Investment Policy as a separate document; and

WHEREAS, the PFIA requires an annual review, now, therefore

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEABROOK,
STATE OF TEXAS:

That the City of Seabrook hereby formally adopts an Investment Policy as shown on Exhibit A which is hereby attached and made part of this resolution.

AND IT IS SO ORDERED

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF SEPTEMBER, 2019

DocuSigned by:
Thomas G. Kolupski
94F424767CFF419...

Thomas G. Kolupski, Mayor

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD16D81445B...

Robin Lenio, TRMC
City Secretary

DocuSigned by:

ECE1CD16D81445B...



City of Seabrook Investment Policy

1. **POLICY**

It is the policy of the City of Seabrook (the "City") to invest public funds in a manner which will preserve the principal and maintain liquidity through limitations and diversification seeking the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

2. **PURPOSE**

The purpose of this investment policy is to comply with all the statutes governing the investment of the City's funds and Chapter 2256 of the Government Code ("Public Funds Investment Act") which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

3. **SCOPE**

This investment policy applies to all financial assets of the City of Seabrook. These funds are accounted for in the City of Seabrook's Comprehensive Annual Financial Report and include:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Debt Service Fund
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City may consolidate cash balances from various funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

4. **INVESTMENT STRATEGY BY FUND TYPE**

- **Operating Funds:** Operating funds will have as their primary objective to assure that anticipated daily cash requirements are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will minimize volatility during changing economic cycles. There should also be a marketability of the investment if the need arises to liquidate the investment before maturity.
- **Debt Service Funds:** Investment strategies for debt service funds shall have as their primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity which exceeds the debt service payment date or funds shall be maintained in an investment pool to be available for debt service payments.
- **Capital Project and Special Purpose Funds:** These funds will have as their primary objective to assure that anticipated cash outflows are matched with adequate investment liquidity. These portfolios should have liquid securities to allow for unanticipated project expenditures or accelerated project outlays due to a better than expected or changed

construction schedule. The stated final maturity dates of securities held should not exceed the estimated project completion date.

5. PRUDENCE

Investments shall be made with judgment and care-under circumstances then prevailing-which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable income to be derived.

- The standard of prudence to be used by investment officials shall be the “Prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.
- The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment’s credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

6. OBJECTIVE

The primary objectives, in priority order of the City of Seabrook’s investment activities shall be:

- **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City of Seabrook shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- **Liquidity:** The City of Seabrook’s investment portfolio will remain sufficiently liquid to enable the City of Seabrook to meet all operating requirements which might be reasonably anticipated.
- **Public Trust:** All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officials shall avoid any transaction that might impair public confidence in the City’s ability to govern effectively. The governing body recognizes that in a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio’s investment return, provided that adequate diversification has been implemented.
- **Return of Investment:** The City of Seabrook’s investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgetary and economic cycles, commensurate with the City of Seabrook’s investment risk constraints and the cash flow characteristics of the portfolio.

7. DELEGATION OF AUTHORITY

Authority to manage the City of Seabrook’s investment program is derived from the following: Ordinances, Resolutions and other acts of Council. Management responsibility for the investment

program is hereby delegated to the Investment Officer, who shall establish written procedures for the operation of the investment program consistent with this policy.

8. TRAINING

Investment Officers shall attend at least one investment training session within 12 months after taking office or assuming duties, and shall attend an investment training session not less than once in a two-year period and receive not less than 8 hours of instruction relating to investment responsibilities from an independent source to insure the quality and capability of investment management in compliance with Public Funds Investment Act. For the purposes of this policy, an "independent source" is defined as a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City may engage in investment transactions. Independent sources that may provide investment training include the Government Treasurer's Organization of Texas, the University of North Texas, the Government Finance Officers Association of Texas, or the Texas Municipal League. Training shall be in accordance with the Public Funds Investment Act and shall include education in investment controls, security risks, market risks, and compliance with statutes governing the investment of public funds. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Finance Director is the designated Investment Officer.

9. ETHICS AND CONFLICTS OF INTEREST

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City of Seabrook, particularly with regard to the time of purchases and sales.

10. AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

The Finance Officer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized by the State of Texas. They may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Officer with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state registration and certification of having read the City of Seabrook's investment policy and depository contracts.

An annual review of financial condition and registrations of qualified bidders will be conducted by the Finance Officer.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City of Seabrook invests.

11. AUTHORIZED AND SUITABLE INVESTMENTS

The City of Seabrook is empowered by statute to invest in the following types of securities:

- U.S. Treasury Bills, Notes or Bonds, and other securities which are guaranteed as to principal and interest by the full faith and credit of the State of Texas or the United States of America or their respective agencies and instrumentalities.
- Collateralized or fully insured certificates of deposit and/or approved savings instruments at FDIC insured banks in the State of Texas, consistent with the City's current bank depository agreement.
- Repurchase agreements, if secured by U.S. Treasury Bills, Notes or Bonds
- Public Funds Investment Pool as set forth under the Interlocal Corporation Act, Article 4413 (34C).

12. PROCUREMENT

Authorized investments may be made only after competitive bids are solicited from at least three sources, with the exception of a) transactions with local government investment pools, and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

13. MONITORING

Monitoring shall be conducted quarterly when investment reports are compiled to ensure investments are in compliance with credit rating requirements according to PFIA and the liquidation of such investments if the minimum rating during this period is not satisfied.

Affected obligations under "Authorized and Suitable Investments" in this policy and their minimum rating requirements are:

- **Investment Pools:** Rated not less than AAA or an equivalent rating by at least one nationally recognized rating service.

14. COLLATERALIZATION

Collateralization will be required on three types of investments: certificates of deposit, other approved savings instruments at an FDIC insured bank and repurchase (and reverse) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

The City of Seabrook chooses to limit collateral to the following:

- Obligations of the United States or its agencies and instrumentalities;
- Direct obligations of the State of Texas or its agencies;
- Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States;
- Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as investment quality by nationally recognized investment rating firms and having received a rating of not less than "A" or its equivalent.
- Certificates of deposit issued by state and national banks domiciled in this state that are:
 - Guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; or
 - Secured by obligations that are described by subdivisions A-D of this subsection, which are intended to include all direct agency or instrumentality issued mortgage-backed securities rated "AAA" by a nationally recognized rating agency and that have a market value of not less than the principal amount of the certificate;

- Fully collateralized direct repurchase agreements having a defined termination date, secured by obligations described in subdivision 1 of this subsection, pledged with a third party selected or approved by the City of Seabrook and placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in this state;
- Certificates of deposit issued by savings and loan associations domiciled in this state that are:
 - Guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor; or
 - Secured by obligations that are described by subdivisions A-D of this subsection which are intended to include all direct federal agencies or instrumentality issued mortgage-backed securities that have a market value of not less than the principal amount of the certificates; and
- Such other investments as may be authorized by Texas Revised Civil Statutes, article 842a -2, as amended.

15. SAFEKEEPING AND CUSTODY

All security transactions including collateral for repurchase agreements, entered into by the City of Seabrook shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts.

16. DIVERSIFICATION

The City of Seabrook will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution. The City may invest up to 100% of its investment portfolio in U.S. Treasury securities, CD's and authorized investment pools.

17. MAXIMUM MATURITIES

To the extent possible, the City of Seabrook will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from the date of purchase. However, the City may collateralize its repurchase agreements using longer dated investments not to exceed five (5) years to maturity.

Reserve funds may be invested in securities exceeding two (2) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

18. INTERNAL CONTROL

The Finance Officer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or Investment Officers of the City. Controls and managerial emphasis deemed most important that shall be employed where practical are:

- Control of collusion.
- Separation of duties.
- Separation of transaction authority from accounting and record keeping.
- Custodian safekeeping receipts records management.

- Avoidance of physical delivery securities.
- Clear delegation of authority.
- Documentation on investment bidding events.
- Written confirmation of telephone transactions.
- Reconciliation and comparisons of security receipts with the investment subsidiary records.
- Compliance with investment policies.
- Accurate and timely reports.
- Validation of investment maturity decisions with supporting cash flow data.
- Adequate training and development of Investment Officers.
- Verification of all interest income and security purchase as sell computations.
- Review of financial condition of all brokers, dealers and depository institutions.
- Staying informed about market conditions, changes, and trends that require adjustments in investment strategies.

19. PERFORMANCE STANDARD

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

20. PERFORMANCE BENCHMARK

The City of Seabrook's investment strategy is passive. Given this strategy, the basis used by the Finance Officer to determine whether market yields are being achieved, shall be by the (e.g. six-month U.S. Treasury Bill and the average Fed Funds rate.)

21. REPORTING

The Director of Finance is charged with the responsibility of submitting to City Council a report no less than quarterly detailing the investment activity and returns for all funds and investments.

Reports will:

- Describe in detail the investment position of the entity on the date of the report;
- Be prepared and signed by all investment officers of the entity;
- Contain a summary statement of each pooled fund group that states the beginning and ending market value for the reporting period and fully accrued interest.
- State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- State the maturity date of each separately invested asset that has a maturity date;
- State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- State the compliance of the investment portfolio as it relates to the investment strategy stated in the City's investment policy and relevant provisions of the Public Funds Investment Act.

POLICIES AND PROCEDURES

The following budget policies and procedures have been adopted by the City of Seabrook.

OPERATING BUDGET POLICIES

1. The city will pay for all current expenditures with current revenues and available cash reserves. The city will avoid budgetary procedures which would result in current expenditures being paid at the expense of future years, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
2. The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement.
3. The city will maintain a budgetary control system to assure adherence to the budget.
4. The City Manager will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
5. Each year, the city will update expenditure projections for the next five years. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

REVENUE POLICIES

1. The city will maintain a diversified and stable revenue system to shelter it from short-run fluctuations in a single revenue source.
2. The city will estimate its annual revenues by an objective, analytical process.
3. The city will project revenues for the next five years and will update this projection annually. Each existing and potential revenue source will be reexamined annually.
4. The city will follow an aggressive policy of collecting property tax revenues. The annual level of uncollected property taxes will generally not exceed 8 percent.
5. The city will establish all user charges and fees at a level related to the cost of providing the services.
6. Each year, the city will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
7. The city will revise user fees annually to adjust for the effects of inflation.
8. The city will set fees and user charges for the Enterprise Fund such as water, sewer, or sanitation at a level that fully supports the total direct and indirect cost of the activity. Indirect cost includes annual depreciation of capital assets.
9. The city will set fees for other user activities, such as recreational services, at a level to support 50 percent of the direct and indirect cost of the activity.

RESERVE AND FUND BALANCE POLICIES

1. The city will maintain a fund balance of 25% of the current budget in the General Fund and 15% of the current budget in the Enterprise Fund.
2. The fund balances will provide for the following:
 - Temporary funding of unforeseen needs of an emergency or non-recurring nature as provided for in Charter Section 5.05 "Emergency Appropriations".
 - Permit orderly budgetary adjustments when revenues are lost through the action of other governmental bodies.
 - Provide a local match for public or private grants.
 - Meet unexpected small increases in service delivery costs.

3. The city will establish an equipment reserve fund and will appropriate funds to it annually to provide for timely replacement of equipment. The amount will be calculated annually in the capital budget.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

MODIFIED ACCRUAL BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed in the governmental fund types. Under this basis of accounting, revenues are recognized when they become susceptible to accrual, i.e. both measurable and available to finance expenditures of the current period. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Expenditures generally are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the Debt Service Fund for payment to be made early in the following year.

The treatment of specific revenue and expenditure items is described below:

1. General property taxes receivable are recorded on the date levied and as revenue when they become available. Property taxes receivable have been recorded as deferred revenues at September 30th. Property taxes collected within 60 days subsequent to September 30th have not been recorded as the amount is not considered material.
2. Franchise taxes, sales taxes, licenses and permits, and fines are not susceptible to accrual since they are not measurable until received.
3. Federal and state grants are recorded when due. Revenues on cost-reimbursement grants are accrued when the related expenditures are incurred.
4. Interest is recorded when earned.

ACCRUAL BASIS OF ACCOUNTING

The Enterprise Fund revenues and expenses are recorded on the actual basis whereby revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred. Unbilled accounts receivable for services are not material and have not been accrued in the Enterprise Fund.

1. The city will establish and maintain a high standard of accounting practices.
2. The budget is based on generally accepted accounting principles for local governments. The General Fund follows the modified accrual method. The Enterprise Fund follows the accrual method.
3. Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
4. Where possible, the reporting system also will provide monthly information on the total cost of specific services by type of expenditure and by fund.

THE SEABROOK CITY CHARTER
ARTICLE V. FINANCIAL PROCEDURES

A. BUDGET

Section 5.01. Department of Finance.

(a) There shall be established a Department of Finance, the head of which shall be appointed by the City Manager subject to confirmation by Council.

(b) The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and/or to create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the general fund for the next fiscal year.

Section 5.02. Public record.

Copies of the budget as adopted shall be public records and shall be made available to the public for inspection upon request.

Section 5.03. Annual budget.

(a) *Content:* The budget shall provide a complete financial plan of all City funds and activities for the ensuing five (5) fiscal years, and except as required by law or this Charter, shall be in such form as the Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing five (5) fiscal years, describe the important features of the budget, and indicate any major changes, from the current year in financial policies, expenditures, and revenues, with reason for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents; and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing five (5) fiscal years. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding two (2) fiscal years. It shall include in separate sections:

- (1) An itemized estimate of the expense of conducting each department, division and office.
- (2) Reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year.
- (3) A separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished if possible.
- (4) A statement of the total probable income of the City from taxes for the period covered in the estimate.
- (5) Tax levies, rates and collections for the preceding three (3) years and ensuing five (5) years.

- (6) An itemization of all anticipated revenue from sources other than the tax levy.
 - (7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
 - (8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
 - (9) Such other information as may be required by the Council.
 - (10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
 - (11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
 - a. A summary of proposed programs;
 - b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
 - d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
 - e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
- (b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
- (c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
- (1) The times and places where copies of the message and budget are available for inspection by the public, and
 - (2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

- (6) An itemization of all anticipated revenue from sources other than the tax levy.
 - (7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
 - (8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
 - (9) Such other information as may be required by the Council.
 - (10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
 - (11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
 - a. A summary of proposed programs;
 - b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
 - d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
- e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
- (b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
- (c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
- (1) The times and places where copies of the message and budget are available for inspection by the public, and
 - (2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

State law references: Budgets, V.T.C.A., Local Government Code § 102.011 et seq.

Section 5.04. Administration of budget.

(a) *Payments and Obligations Prohibited:* No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or his or her designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any official who knowingly authorized or made such payment or incurred such obligations, and he or she shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) *Financial Reports:* The City Manager shall submit to the Council monthly the financial condition of the City by budget item, budget estimate versus accruals for the preceding month and for the fiscal year to date. The financial expenditure records of the City will be maintained on a modified accrual basis to support this type of financial management.

Section 5.05. Emergency appropriations.

At any time in any fiscal year, the Council may, pursuant to this section make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the Councilmembers qualified and serving. To the extent that there is no available unappropriated revenue and/or unencumbered fund balances to meet such appropriations, the Council may by such ordinance authorize the issuance of emergency notes, which may be renewed as necessary.

(Election of 5-7-05)

Section 5.06. Amendments after adoption.

(a) *Supplemental Appropriations:* If, during the fiscal year, the City Manager certifies that there are available for appropriation revenues and/or unencumbered fund balances in excess of those [estimated] appropriated for specific expenditures in the budget, the Council may make supplemental appropriations for the year up to the amount of such excess.

(b) *Reduction of Appropriations:* If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him or her and his or her recommendations as to other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may reduce one or more appropriations.

(c) *Transfer of Appropriations:* At any time during the fiscal year the City Manager may transfer part of all of any unencumbered appropriation balance among programs within a fund department, office or agency, and upon written request by the City Manager, the Council may transfer part or all of any unencumbered appropriation balance from one fund department, office or agency to another.

(d) *Limitations; Effective Date:* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of unencumbered balance thereof. The supplemental and emergency appropriations authorized by this section may be made effective immediately upon adoption.

(e) *Lapse of Appropriations:* Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in full force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

(Election of 5-7-05)

Section 5.07. Borrowing in anticipation of property taxes.

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten (10) percent of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

State law references: Tax anticipation notes, Vernon's Ann. Civ. St. arts. 717w, 6702-1.

Section 5.08. Depository.

All monies received by any person, department or agency of the City for any connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or an official designated by the Council and countersigned by the City Manager. The Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures.

Section 5.09. Purchase procedure.

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued. Before the City makes any purchase for supplies, materials, equipment, or contractual services, the opportunity shall be given for competition as hereinafter

provided. The Council may by resolution specify an amount for which the City Manager may contract for expenditure without competitive bidding; any expenditure over said amount must be expressly approved by Council. All contracts or purchases exceeding the amount set for non-competitive bidding shall be let to the lowest and best responsible bidder after there has been opportunity for competitive bidding as provided for by law or ordinance; provided that the Council or the City Manager in such cases as he or she is authorized to contract for the City, shall have the right to reject any and all bids. Contracts for personal and professional services need not be let on competitive bids. The City shall enter into all contracts in accordance with state law.

State law references: Purchasing procedures, V.T.C.A., Local Government Code § 252.001 et seq.

Section 5.10. Independent audit.

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly in the financial affairs of the City or any of its officials. Upon completion of the audit, the summary shall be published as soon as possible in the official newspaper of the City and copies of this audit placed on file in the City Secretary's office as public record.

State law references: State law references: audits, V.T.C.A., local government code § 103.001 et seq.

B. BONDS*

***State law references:** Bonds, Vernon's Ann. Civ. St. art. 701 et seq.; improvement bonds, V.T.C.A., Transportation Code § 311.091 et seq.

Section 5.11. Borrowing for capital improvements.

(a) **Borrowing:** The Council shall have the power, except as prohibited by law, to borrow money by whatever method it may deem to be in the public interest.

(b) **General Obligation Bonds and Certificates of Obligation:** The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds and certificates of obligation for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas, and to issue refunding bonds to refund outside bonds of the City previously issued. All such bonds or certificates of obligation shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

(c) **Revenue Bonds:** The City shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and the laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which issued.

(d) *Bonds Incontestable*: All bonds of the City having been issued and sold and having been delivered to the purchaser thereof, shall thereafter be incontestable and all bonds issued to refund in exchange for outstanding bonds previously issued shall and after said exchange, be incontestable.

(e) *Ordinance Procedure*: The procedure for adoption of any ordinance relative to borrowing for capital improvements shall be:

(1) A copy of any proposed ordinance relative to borrowing for Capital Improvements shall be furnished to each member of the Council, the City Attorney and any citizen of the City for inspection upon request to the City Secretary, at least three (3) days before the date of the meeting at which the ordinance is to be considered.

(2) Any ordinance relative to borrowing for capital improvements may be adopted and finally passed in accordance with provisions of this Charter.

C. TAX ADMINISTRATION

Section 5.12. Division of Taxation.

There shall be appointed by the City Manager a City Assessor-Collector subject to confirmation by the Council. The City Assessor-Collector shall be head of the Division of Taxation. The City Assessor-Collector shall give a surety bond for faithful performance of his or her duties, including compliance with all controlling provisions of the State law bearing upon the functions of his or her office, in a sum which shall be fixed by the Council.

State law references: Tax assessor-collector, V.T.C.A., Tax Code § 6.22 et seq.

Section 5.13. Powers of taxation.

The City shall have the power to levy, assess, and collect taxes of every character and type not prohibited by the Constitution and Laws of the State of Texas, and for any municipal purpose.

State law references: Powers of property taxation, V.T.C.A., Tax Code § 302.001.

Section 5.14. Assessment of property for taxes.

All property, real, personal or mixed, having a situs within the corporate limits of the City on January 1 of each year, not expressly exempted by law, shall be subject to taxation by the City for such year. The Council may prescribe the mode and manner of making renditions, tax lists, assessments, and tax rolls. Every person, partnership, association or corporation holding, owning, or controlling property within the limits of the City, shall, between January 1 and April 1 of each year, file with the City Assessor-Collector a full and complete sworn inventory of such property held, owned, or controlled within said limits on January 1 each year. The Council may prescribe by ordinance the mode and manner of making such inventories, and penalties for failing or refusing to submit the same. The City Assessor-Collector shall review all renditions made to him or her and determine the value of the property rendered and fix the value thereof for tax purposes. If the City Assessor-Collector fixes a value higher than that shown on the owner's rendition, he or she shall give written notice thereof to such owner at his or her last known address by depositing the same, postage paid, in the United States mail, notifying him or her that he or she may appear before the Board of Equalization to protest such change. In all cases where no rendition of real or personal property is made by the owner thereof, the City Assessor-Collector shall ascertain the amount and value of such property and assess the same, and such assessment shall be as valid and binding as if the property involved had been rendered by such owner, provided that if the City Assessor-Collector shall assess any such property which has not previously been assessed, or if he or she shall assess any such property at a higher valuation from that shown on the last preceding tax roll, he or she shall give notice of such assessment, or such change in assessment, as above provided. All assessments of real property, whether rendered by the owner or assessed by the City Assessor-Collector, shall list the value of the land and improvements separately and the total values and describe such property sufficiently to identify it, giving the name of the last known owner thereof. If the ownership of any property should be unknown to the City

Assessor-Collector, he or she shall state that fact. The City Assessor-Collector shall assess any property which has been omitted from assessment in prior years upon a current supplemental assessment roll. The taxes upon such supplemental assessments shall be due at once and if not paid within sixty (60) days thereafter, shall be deemed delinquent and shall be subject to the penalty and interest as other delinquent taxes for such year. In addition to the powers granted by this Section he or she shall have the same power as any County Tax Assessor and Collector in the State of Texas.

State law references: Ad valorem tax assessment and collection, V.T.C.A., Tax Code § 1.01 et seq.

Section 5.15. Exemptions.

The City Assessor-Collector shall implement exemptions as specified by the State of Texas and approved by the Council. All exemptions authorized by the Council shall be by ordinance and in accordance with the provisions of this Charter.

(a) Homestead Exemptions. A favorable majority vote of the people is required for any reductions in the value amount percent or dollars of any homestead exemptions as identified in any city ordinance. Homestead exemptions and ordinances are defined as those passed by the citizens or council of the City of Seabrook.

(Election of 5-7-05)

Section 5.16. Taxes: when due and payable.

All taxes due the City on real or personal property shall be payable at the office of the City Assessor-Collector and may be paid at any time after the tax rolls for the year have been completed and approved, which shall not be later than October 1. Taxes shall be paid before February 1, and all such taxes not paid prior to such date shall be deemed delinquent, and shall be subject to such penalty and interest as the Council may provide by ordinance. The Council may provide further by ordinance that all taxes, either current or delinquent, due the City may be paid in installments. Failure to levy and assess taxes through omission in preparation of the approved tax roll shall not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question.

Section 5.17. Tax liens and liabilities.

All property, having a situs in the City on the first (1st) day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens except other tax liens regardless of when such other liens were created. All persons purchasing any of said property on or after the first (1st) day of January in any year shall take same subject to the liens herein provided. In addition to the liens herein provided on the first (1st) day of January of any year the owner of property subject to taxation by the City shall be personally liable for the taxes due thereon for such year. The City shall have the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of the property in the City assessment rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

Section 5.18. Joint interest in property.

The City Assessor-Collector shall not be required to make separate easements of joint or conflicting interests in any real estate. It is provided, however, that the owner of any such interest may furnish to the City Assessor-Collector at any time before April 1 of each year a written description of any parcel of land on which he or she has an interest less than the whole, showing the amount of his or her interest therein, and the City Assessor-Collector may thereupon assess such interest as a separate parcel. The City Assessor-

CAPITAL BUDGET POLICIES

The following capital budget policies have been adopted by the City of Seabrook.

Before an effective capital improvements program can be implemented, an organizational and policy framework must be established. First, a coordinating organization for the CIP process must be established. Next, the criteria for determining what expenditures are capital and what are operating must be set forth. Third, the length of time to be included in the capital programming period should be determined. Fourth, a calendar of key events to guide and give structure to this CIP process is specified. Finally, the annual financial policy guidelines which will govern the CIP process should be stated.

Article V, Section 5.03, Subsection 11 of the Seabrook City Charter requires that the annual budget shall include a partial program which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:

1. A summary of proposed programs.
2. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.
3. Cost estimates, methods of financing and recommended time schedules for each such improvement.
4. The estimated annual cost of operating and maintaining the facilities to be constructed and acquired.

The classification of items as capital or operating will be determined by two criteria – cost and frequency. The minimum cost for items to be included in the capital improvement program will be \$5,000. Only major non-recurring items should be included in a capital program. Therefore, it is suggested that an interval of a least three years occur between such expenditures. It is recommended that the capital programming be set at six years. This will be the number of years beyond the current budget that our capital items will be scheduled. It is important to note that in order to maintain this five year lead time, it is necessary to annually extend the future program one additional year.

The capital budget is only as good as the plan for financing the proposed projects. The number of public improvements the City can finance generally depends on the level of recurring future operating expenditures, the level of debt, the legal limit of debt it may incur and any potential sources of additional revenue available for capital improvement financing. The financial tables in the statistical section of this budget provide much of the database for the operating and capital budget. The revenue and expenditure patterns in these tables are critical in forecasting future revenue and expenditure levels. The proposed capital budget which follows will include

projected revenues as well as expenditures. This will be necessary in order to make long-term funding and expenditure decisions.

There are a number of ways to finance capital improvement projects. It is recommended that a combination of the following methods be used in funding capital improvements: pay-as-you-go, bond issue, short-term notes, joint financing, lease/purchase, special assessments and federal and state aid.

Pay-as-you-go is a method of financing capital projects with current revenues, paying cash, instead of borrowing against future revenues. The amount available to spend is the difference between what is required for operating expenses and reserves. Pay-as-you-go works well where capital needs are steady and modest and financial capability is adequate. Pay-as-you-go has several advantages. First, it saves interest costs. Second, it protects borrowing capacity for unforeseen major outlays that are beyond any current year's capability. Third, when coupled with regular, steady completion of capital improvements, and good documentation, pay-as-you-go foster favorable bond ratings when long-term financing is undertaken. Finally, this method avoids the inconvenience and costs associated with marketing of bond issues. However, pay-as-you-go should be used only for modest capital improvements.

The use of bond issues is the major alternative to pay-as-you-go. Putting together bond issues for public sale is complicated and bond advisers should be used in preparing bond issues. The three types of bonds that should be considered are: general obligation tax bonds, special assessment bonds and utility revenue bonds. When the capital need is modest, but sufficient money is not available to pay-as-you-go then short-term notes or certificates of obligation should be used. With this method a substantial lump sum can be borrowed at the moment of the need and repaid in installments over the next few years. Consequently, the term of payment is shorter than that of a bond issue and there are substantial interest and agent fee savings.

Even though pay-as-you-go, bond issues, and short-term notes are usually the primary means of financing capital, joint financing of a project between the city and the county or the city and other cities should be considered when there is a benefit to both jurisdictions for joint development of a project. Under certain circumstances a lease/purchase arrangement is recommended when it is necessary to replace equipment before the end of its life expectancy. Public works that benefit certain properties more than others should be financed by special assessment.

Finally, a major source of funding is federal and state financial assistance. This type of funding arrangement should be explored. However, a project should not be undertaken just because funds are available. Grant programs may place additional constraints on the operating budget and should be considered only in cases where the project is a necessity or the operating costs are minimal.

The following is a list of recommended capital improvement budget policies:

1. The City will develop a multi-year plan for capital improvements and update it annually.

2. The City will make all capital improvements in accordance with an adopted capital improvement program.
3. The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in economic base will be calculated and included in capital budget projections.
4. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.
5. The City will use intergovernmental assistance to finance only those capital improvements which are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.
6. The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
7. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.
8. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.
9. The City will determine the least costly financial method for all new projects.

The following is a list of recommended debt policies:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
2. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.
3. The City will try to keep the average maturity of general obligation bonds at or below twenty-five years.
4. On all debt-financed projects, the City will make a down payment of a least 5% of total project costs from current revenues.

GLOSSARY OF TERMS

Account – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control or fund balance.

Accrual Basis – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not disbursements are made at that time).

Ad Valorem Tax – General property tax levied on the assessed value of real and personal property.

Appropriation – An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets – Property owned by the city government which has monetary value.

Audit – A systematic examination of all governmental resources concluding in a written report and prepared by a certified public accountant. It is intended to test whether or not financial statements fairly present financial position and results of operations.

Base Budget – Amount of resources necessary to maintain current levels of service.

Bond – A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Bond Issue – Bonds sold.

Budget (Operating) – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single year.

Budget Calendar – The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

Budget Ordinance – The official enactment by the City Council establishing the legal authority for officials to obligate and expense resources.

Capital Assets – Assets of significant value and having a useful life of several years. Also called fixed assets.

Capital Projects Funds – Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

Capital Budget – A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

Capital Improvements Program – A plan of capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and method of financing.

Capital Outlays – Expenditures which result in the acquisition of or addition of fixed assets.

Chart of Accounts – The classification system used by a city to organize accounting for various funds.

Contingency – A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

Contracts – Agreements between the city and vendors covering the purchase of supplies or services.

Contractual Services – Expenditure items for services the city receives from an outside company or government agency.

Debt Service Fund – A fund established to finance and account for the accumulation of resources for , and the payment of, general long-term debt principal and interest. Also called Sinking Fund.

Debt Service Fund Requirements – The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full on schedule.

Depreciation – (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Effective Tax Rate (ETR) – The tax rate that produces the same tax levy as the previous year’s levy. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the ETR require special public notices and City Council action.

Encumbrances – Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is setup.

Enterprise Fund – A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be recovered primarily through user charges. Examples of enterprise funds are those for water, sewer and sanitation services.

Expenditures – If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. Note: Encumbrances are not considered expenditures.

Expenses – Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Fiscal Period – Any period at the end of which a governmental unit determines its financial condition, the result of its operations and closes its books.

Fiscal Year – A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

Fixed Charges – Expenses the amount of which is more or less fixed. Examples are interest, insurance and contributions as to pension funds.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Forecast – Annualized projections of either revenues or expenditures.

Full-Time Equivalent (FTE) – Total estimated annual person-hours for all employees within an organization for all or a portion of a year divided by 2,088. The annual paid hours for an employee working 26 pay periods is 2,088, including holidays, vacation and sick leave. For example, a seasonal employee who works for 8 pay periods (approximately four months) would have an FTE of $.31(8pp \times 80hrs/2,088)$. Other terms synonymous with FTE include worker year, staff year or man year.

Function – A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attain certain objectives.

Fund Balance – The excess of a fund’s assets over its liabilities and reserves, including contractual obligations

General Fund – The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The general fund is used to finance the ordinary operations of a governmental unit.

General Obligation Bonds – Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes

and other revenues.

Grant – A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HCAD – Harris County Appraisal District.

Income – This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred and carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income".

Internal Control – A plan of organization for purchasing, accounting, and financial activities which, among other things, provides the duties of employees are subdivided so that no single employee handles a financial action from beginning to end. Proper authorizations from specific responsible officials are obtained before the key steps in the processing of a transaction completed and, records of procedures are arranged appropriately to facilitate effective control.

Internal Service Fund – Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government, or other governments, on a cost reimbursement basis.

Investments – Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in city operations.

Liability – Debt or other legal obligation arising out of a transaction in the past which must be liquidated, renewed or refunded at a later date.

Long-Term Debt – Debt with a maturity date beyond one year after the date of issuance.

M & O – Maintenance and operation.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Basis – The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

Non-Operating Income – Income of governmental enterprises, of a business character derived from the operation of such enterprises. An example is interest on investments or bank deposits.

Objective – A clear statement of a desirable accomplishment within a short-term time span which represents an interim step or measured progress toward a goal.

Operating Expenses – As used in the accounts of governmental enterprises of a business character, the term means such costs are necessary to the maintenance of the enterprise, the rendering of services operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

Ordinance – A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

Policies – The principles used to guide management decisions.

Proposed Budget – Base budget PLUS any program enhancements or expansions to service levels and/or programs.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the city is responsible.

Program Enhancement – Doing a better job quicker, cheaper and more efficiently with current service level responsibility.

Program Expansion – An increase in capacity or new program added to current service levels.

Purchase Order – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a service for a stated price. Outstanding purchase orders are called encumbrances.

Rating – The credit worthiness of the city as evaluated by independent agencies. The ratings are performed by Standard & Poor's, Fitch and Moody's Investors Service, usually before the sale of debt.

Reserve – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resources – Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.

Revenue – The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this designates additions to assets which : a) Do not increase any liability; b) Do not represent the recovery of an expenditure; c) Do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and d) Do not represent contributions of fund capital in enterprise and internal service funds.

SCADA – Systems Control and Data Acquisition.

Source of Revenues – Classification of revenues according to their source or point of origin.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than special assignments, expendable trusts, or for major capital projects) that are legally restricted to an expenditure for specified purposes. An example is the revenue sharing fund typically maintained by cities.

Tax Levy – The total amount to be raised by general property taxes for purposes specified in the tax levy ordinance.

Tax Rate – The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit – The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Yield – The rate earned on an investment based on the cost of the investment.