



Agenda Briefing

Date of Meeting: June 2, 2020

Responsible Department: Public Works

Presenter: Kevin Padgett

Briefing Prepared By: Kevin Padgett

Strategic Focus Area: City Services

General Information / Subject:

The purpose of this Agreement is to provide for the inspection, assessment, and repair of (3) City of Seabrook water wells, as referenced in the Request for Proposal Project #2020-03-324. The City's ground water wells are a vital asset for water production for emergency services and for use in times of surface water service interruption.

Specifically, the subject water wells are located at (1) 2027 Humble Drive; (2) 2501 Humble Drive; and (3) 2613 S. Red Bluff Road.

Executive Summary / Background:

Contractor needed to perform the designated services to the City's (3) water wells, as delineated in the Request for Proposal, including performing a comprehensive evaluation conforming with the rules and regulations for public water systems as established by TCEQ in Title 30 Texas Administrative Code (30 TAC). The Services under this Agreement shall be completed as detailed in the Request for Proposal and as provided herein.

Predictive well maintenance analysis and report to include data summary, conclusion, performance test report, vibration analysis, static water level, well production rate, and recommended repairs for each well site.

Inspection services to include visual investigation of the equipment, motor, shaft, column, piping, downhole survey, detailed water quality, and bowl and screen analysis.

Repair services including mobilization and hourly service charges for personnel and equipment.

This Agreement shall be for a term of three (3) years, and may be renewed for two (2) additional one (1) year terms with the mutual consent of both parties.

Funding / Fiscal Information:

Account Number: 902-6090

Amount Budgeted: 150,000

Amount Requested / Required: 9,000 - 100,000

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Staff Recommendation:

**APPROVED BY:
(as appropriate)**

Kevin Padgett

May 22, 2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

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Michael Gibbs

5/26/2020

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

Gayle Cook

5/26/2020

City Manager

Date

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