

1 The City Council of the City of Seabrook met in regular teleconference session on Tuesday, May
2 19, 2020 at 6:00 p.m. to discuss, consider and if appropriate, take action on the items listed below.

3
4 **THOSE PRESENT WERE:**

- | | |
|--------------------|--------------------------------|
| 5 THOM KOLUPSKI | MAYOR |
| 6 ED KLEIN | COUNCIL PLACE NO. 1 |
| 7 LAURA DAVIS | COUNCIL PLACE NO. 2 |
| 8 JEFF LARSON | COUNCIL PLACE NO. 3 |
| 9 NATALIE PICHA | MAYOR PRO TEM |
| 10 | COUNCIL PLACE NO. 4 |
| 11 BUDDY HAMMANN | COUNCIL PLACE NO. 5 |
| 12 JOE MACHOL | COUNCIL PLACE NO. 6 |
| 13 GAYLE COOK | CITY MANAGER |
| 14 SEAN LANDIS | DEPUTY CITY MANAGER |
| 15 STEVE WEATHERED | CITY ATTORNEY |
| 16 ROBIN LENIO | CITY SECRETARY |
| 17 JESSICA ANCIRA | MUNICIPAL COURT ADMINISTRATOR |
| 18 BRIAN CRAIG | CITY ENGINEER |
| 19 MICHAEL GIBBS | DIRECTOR OF FINANCE |
| 20 BRAD GOUDIE | DIRECTOR OF EMERGENCY SERVICES |
| 21 KEVIN PADGETT | DIRECTOR OF PUBLIC WORKS |
| 22 LEAANN PETERSEN | DIR OF COMMUNITY & VISITOR REL |
| 23 SEAN WRIGHT | POLICE CHIEF |

24
25 Mayor Kolupski called the meeting to order at 6:00 p.m. and conducted roll call to establish a
26 quorum of City Council members.

27
28 **1. PRESENTATIONS**

29 **1.1** Presentation of a proclamation recognizing May 14, 2020 as Apraxia Awareness Day. *Thom*
30 *Kolupski, Mayor*

31
32 Mayor Kolupski read the proclamation.

33
34 **1.2** Presentation of a proclamation recognizing May 3-9, 2020, as National Public Service
35 Recognition Week. *Thom Kolupski, Mayor*

36
37 Mayor Kolupski read the proclamation and Council member comments included: I see the
38 City staff out working all around the area and I spoke with an employee of the Public Works
39 Department who said that this is the best job he’s ever had working for the City of Seabrook. City
40 employees are attentive, dedicated, hard-working and almost all the time have a smile on their
41 faces. Thank you to everybody in the city for all the hard work. For over 30 years, the City
42 employees are the most unsung, unseen folks that make this city tick. All staff of all departments
43 are much appreciated. It’s amazing how well all the departments work together. Year after year,
44 the smooth functioning of the city is seen and things are accomplished because everyone works so
45 well together. Thank you to City Manager and all staff that help that culture going. Elected

46 officials may come and go, and that is so very true, but City of Seabrook staff is constant and
47 steady. As an elected official, staff meetings us all where we are and helps educate us, so that we
48 are prepared no matter how knowledgeable we are about a subject or how involved we are in any
49 item before Council. When you speak with the City Manager or any staff member, your concerns,
50 questions are taken care of right away and that speaks volumes. Thank you so very much

51
52 **1.3** Presentation of a proclamation recognizing May 11-15, 2020 as National Police Week. *Thom*
53 *Kolupski, Mayor*

54
55 Mayor Kolupski read the proclamation and Police Chief, Sean Wright, thanked Council for
56 this proclamation and explained that he has been meeting with each shift and the officers are still
57 motivated, dedicated to doing a good job for the community. The Police Department appreciates
58 the guidance from the City manager. The Department has a great crew and everyone is proud to
59 serve with each other. The job is dangerous, and Police Department personnel try to get in between
60 those that want to do harm and those that want to live in a peaceful way.

61
62 Council members stated that they appreciate all the service that the Chief and all officers
63 and personnel put in, especially over the past couple of months. The sacrifice has been doubled
64 recently, and officers are on the line every day and it would be nice to congratulate and thank each
65 Department employee in person. Last year Seabrook was recognized as being one of the safest
66 cities in the entire state of Texas. That record wouldn't exist without the great job of our police
67 officers. A lot of Seabrook businesses have stated that Chief Wright personally checks on them
68 and orders food from them, which his above and beyond. Those business are stating that they are
69 really happy to be in Seabrook. Thank you very much for a great team.

70
71 **1.4** Presentation of a proclamation recognizing May 17-23, 2020, as National EMS Recognition
72 Week. *Thom Kolupski, Mayor*

73
74 Mayor Kolupski read the proclamation and Brad Goudie, Director of Emergency Services,
75 thanked the Mayor, the City Council, and City Management for moving forward with the in-house
76 EMS Department. The EMS Team is only seven (7) months old, and has been doing extremely
77 amazing things, including dealing with a worldwide pandemic. The Team shows up to work with
78 exceptional attitudes and a commitment to a high level of service. We thank and appreciate PD
79 and Dispatch for their partnership in making the EMS an outstanding service.

80
81 Mayor Kolupski stated that all of our emergency responders have put themselves in harm's
82 way during this time, really put themselves on the line. They are on the frontline of this pandemic.
83 For a while, because it took so long to get the information, the paramedics did not know if they
84 were taking a patient to a hospital that had tested positive for COVID-19. Hats off to the Seabrook
85 EMS Team. They are certainly worthy of admiration.

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91 Council members stated that that Mr. Goudie and the team are professional, and seeing the
92 struggles with the former provider, it is no easy task, and Seabrook EMS performs their work with
93 grace. EMS is on the front lines. It is appreciated the way this department has grown so well, so
94 fast, with such excellence. In addition, everyone deserves credit for such a smooth startup and
95 operation. There have not been problems dumped back onto Council from this new department.
96 Hats off to all of you. Thank you so much.

97
98 **1.5** Presentation of a proclamation recognizing May 17-23, 2020, as National Public Works
99 Recognition Week. *Thom Kolupski, Mayor*

100
101 Mayor Kolupski read the proclamation and Kevin Padgett, Director of Public Works,
102 thanked City Council for this recognition, and stated that there is a good group of men and women
103 in the Public Works Department, and much like the other departments, the employees have grown
104 as family, especially lately through pandemic. The group adapts as necessary and comes to work
105 every day with a smile. Everyone is lucky and blessed to have this job and shows throughout the
106 department.

107
108 Mayor Kolupski stated that it is really amazing to watch the department personnel tend to
109 work every day. Some people think it's a mundane task, but it is actually one of the most important
110 departments in the city. Water comes out of the tap because of this department's work, and
111 everything the department does is appreciated.

112
113 Gayle Cook, City Manager, stated that it is a great honor to work with each and every one
114 of the directors in each one of these departments. All comments by Council are appreciated. The
115 type of department leadership in the City today has not been previously seen. The directors are
116 examples to their employees, being innovative and having "can do" attitudes. Every department
117 is appreciated for their continued support and dedication.

118
119 Council members commented that it is really because of all the efforts by the Public Works
120 team that the wastewater treatment plant project and the bonds are moving forward. The
121 innovation and forward thinking is very much appreciated.

122
123 **1.6** Presentation of the Comprehensive Monthly Financial Report for FY 19-20. *Michael Gibbs,*
124 *Director of Finance*

125
126 Michael Gibbs, Director of Finance, presented the report seen in Attachment A.

127
128 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS – none**

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136 **3. BID AWARD**

137
138 **3.1** Consider and take all appropriate action on a Bid Award to lowest bidder, Underground
139 Construction Solutions, LLC, for Project 2020-04-323, Shady Lake / Red Bluff Waterline
140 Replacement Project. *Brian Craig, City Engineer and Assistant Director of Public Works*

141
142 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Klein*

143
144 *To approve a Bid Award to lowest bidder, Underground Construction Solutions, LLC, for Project*
145 *2020-04-323, Shady Lake / Red Bluff Waterline Replacement Project.*

146
147 **MOTION CARRIED BY UNANIMOUS CONSENT**

148
149 **4. CONSENT AGENDA**

150
151 **4.1** Approve an extension of the agreement for Professional Auditing Services between the City
152 of Seabrook and Belt Harris Pechacek, LLP for financial auditing services for FY20 and
153 FY21. *Michael Gibbs, Director of Finance*

154
155 **4.2** Approve the minutes of the May 8, 2020 special City Council meeting. *Robin Lenio, City*
156 *Secretary*

157
158 **4.3** Approve the minutes of the May, 2020 regular City Council meeting. *Robin Lenio, City*
159 *Secretary*

160
161 **4.4** Approve the minutes of the April 28, 2020 special City Council meeting. *Robin Lenio, City*
162 *Secretary*

163
164 **4.5** Approve the minutes of the April 21, 2020 regular City Council meeting. *Robin Lenio, City*
165 *Secretary*

166
167 *Motion was made by Councilmember Klein and seconded by Mayor Pro Tem Picha*

168
169 *To approve the Consent Agenda as presented.*

170
171 **MOTION CARRIED BY UNANIMOUS CONSENT**

172
173 **5. NEW BUSINESS**

174
175 **5.1** Consider and take all appropriate action on first and final reading of Ordinance 2020-14,
176 "Certificates of Obligation, Series 2020". *Gayle Cook, City Manager, Michael Gibbs, Director*
177 *of Finance, and Marcus Dietz, Bond Counsel*

178
179

180 AN ORDINANCE AUTHORIZING AND ORDERING THE ISSUANCE OF CITY OF
181 SEABROOK, TEXAS CERTIFICATES OF OBLIGATION, SERIES 2020 IN THE MAXIMUM
182 AGGREGATE PRINCIPLE AMOUNT OF \$10,600,000.00; APPROVING THE SALE
183 THEREOF; AND CONTAINING MATTERS INCIDENT THERETO
184

185 John Robuck, Financial Advisor, explained that the final price is the result of the sale of
186 the City's Certificates of Obligation Series 2020 this morning. The underwriters have been
187 working on this transaction for about three (3) trading days. Since mid-March there have been
188 fluctuations in the bond market, volatility, and the rate is currently 2.48%, which is about 28 basis
189 points off of all-time lows and well below the historical average. \$9,090,000.00 in bonds were
190 sold today for a total of \$10.6 million in proceeds for the City. If Council approves this sale
191 tonight, then after all other procedures are followed, the closing will be June 11.
192

193 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*
194

195 *To approve on first and final reading of Ordinance 2020-14, "Certificates of Obligation, Series*
196 *2020".*
197

198 **MOTION CARRIED BY UNANIMOUS CONSENT**
199

200 **5.2** Consider and take all appropriate action on a contract between the City of Seabrook and
201 Underground Construction Solutions, LLC, for Project 2020-04-323, Shady Lake / Red Bluff
202 Waterline Replacement Project, in an amount not to exceed \$40,200.00. *Brian Craig, City*
203 *Engineer and Assistant Director of Public Works*
204

205 *Motion was made by Mayor Pro Tem Picha and seconded by Councilmember Klein*
206

207 *To approve a contract between the City of Seabrook and Underground Construction Solutions,*
208 *LLC, for Project 2020-04-323, Shady Lake / Red Bluff Waterline Replacement Project, in an*
209 *amount not to exceed \$40,200.00.*
210

211 **MOTION CARRIED BY UNANIMOUS CONSENT**
212

213 **6. DISCUSSION ITEMS**
214

215 **6.1** Discuss and take all appropriate action on Celebration Seabrook 2020. *LeaAnn Petersen,*
216 *Director of Community & Visitor Relations*
217

218 LeaAnn Petersen, Director of Community & Visitor Relations, explained that City Council
219 gave direction to staff at a previous Council meeting to look at options for the 2020 Celebration
220 Seabrook Festival, with the opinions of Councilmembers split about half and half on whether or
221 not to cancel the event or to move forward with some type of alternate event.
222

223 Tonight there are three (3) options for Council's consideration and all three options require a
224 portion of HOT funds with a reduction in the size of the event, especially in the area of
225 entertainment, including kids' activities.
226

227 Option A is a full-scale event, held at the same time as previous years' events from 11:00am
228 to 7:00pm, and the same staffing. Event production fees would remain the same and the
229 entertainment budget could be cut by \$30,000.00, which would mean only local bands could be
230 obtained to perform, and staff would attempt to secure some of the local bands for free. The kids'
231 activities would be reduced, and keeping in mind that no one knows what October will look like
232 in terms of social distancing, and it's pretty safe to say that bounce houses, or any type of interactive
233 exhibit, with kids going in and out would be very hard to clean, but other activities, such as face
234 painting or balloon twisting might be feasible with gloves, masks and sanitation tools between
235 activities. Staff also discussed possibly having all of the vendors setting up trick or treating stations
236 since the event is in October and kind of taking on some type of Halloween theme along with the
237 events. In addition, rentals will have to be reduced, which more than likely means the removal of
238 the VIP tent, one of the more expensive items. There is an option to only do fencing and not shade,
239 in order to have a VIP area, but it is still extremely hot in October. The event coordinator that the
240 City has used in the past, which staff is recommending be hired again, says we can really get
241 creative. Another area that would drastically be reduced is advertising. This would mean the
242 removal of all the billboards. However, with the addition of the videographer on staff, some of
243 the public relations can be handled in-house, which would be a pretty good cost savings. Reduction
244 can also be obtained by removal of some of the interactive art components, such as the Pelican
245 painting by the community, and staff would work to find artists that would be willing to provide
246 some of their time to doing some type of live art exhibit. Finally, the admission fee would remain
247 the same at \$5.00. With option A, the City would collect about half of the revenue previously
248 forecasted.
249

250 Option B, to cut costs even more, would be a half day event with no admission price and
251 no fencing around the park. The admission fee would be a one-time removal due to the current
252 climate with the pandemic. Rentals would be cut even more, and the vendors would be required
253 to bring their own tables, chairs, and tents. This would be a very different set up from past festivals;
254 however, the 2020 festival would be about keeping morale up in the community. The City could
255 further reduce rental fees by doing away with the pricey light towers, since the event would be
256 held during the day. In addition, with a half day event, the event production fee and staffing fees
257 will be reduced and kids' activities and advertising can be reduced a little more.
258

259 Option C would be a very stripped down event, primarily more of a picnic style event, with
260 no kids' activities, no alcohol sales, and no admission fee. Same cost reductions as with Option B
261 (no fencing, vendors providing their own equipment, no light towers, reduced production and
262 staffing fees). The entertainment would be kept about the same.
263
264

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267 Regarding revenues and expenditures, for the past two years, the City has kindly allocated
268 HOT sponsorship funds of about \$55,000.00, and other sponsorships came in between \$65,000.00
269 to \$70, 000.00. For 2020, the sponsorships numbers would be cut, as well as revenues from
270 merchants and artists. In addition, we do not know if attendees will want to come out with so
271 many people being furloughed during this pandemic. There is also the chance that people might
272 not feel safe and might not want to come to an event. Option A completely cuts revenues in half.
273 Option B is about a quarter of what Option A is, with the exception of the HOT sponsorship from
274 the city. With Option C a lot of revenues have been zeroed out. In addition, sponsorships are an
275 area of concern. Staff has reached out to past sponsors and one has stated that they will not be
276 able to sponsor Celebration Seabrook in 2020. Two sponsors have said they would definitely
277 sponsor, but are not sure about the amount they can do. There will also continue to be some of the
278 in-kind services provided. In talking with the various sponsors, Option B seems to be where the
279 sponsorship funds will land. Also, the event producer is willing to reduce his fees. Option A could
280 also be cut down a little more with cutting entertainment; however, if music is wanted, then some
281 money will have to be spent. For expenses, the kids' activities cost more for a whole day versus
282 a half day. Of course, if alcohol is not sold, then alcohol will not have to be purchased. The golf
283 cart service between the parking lots and the event site could also be cut, in order to further cut
284 expenses. Staffing for whole day versus half day makes a difference in expenses as well.
285

286 Another idea might be some type of staycation campaign to encourage area residents to
287 come to Seabrook for Celebration Seabrook, stay in a Seabrook hotel for the night, and then maybe
288 get benefits with Keels and Wheels that has now moved to October 17th. Staff is brainstorming.
289

290 Overall, in looking at revenue versus expenditures, budget projections show revenue of
291 about \$20,000 with expenses around \$45,000. The funding for 2020 Celebration Seabrook,
292 because the event occurs in October, after the start of the next fiscal year, will come out of the
293 FY20-21 budget, but items for the event are prepaid now. The hotel occupancy tax (HOT) budget
294 for FY20-21 has not been reviewed yet. HOT sponsorship allocations will be in front of Council
295 for review in June. As presented tonight by the Director of Finance, the City is looking at about a
296 60% reduction in HOT revenues.
297

298 Council Members commented with the following:
299

- 300 • Maybe it's good time to make a little bit of a change to make this more of an evening event
301 with local bands and alcohol sales, which would make some money. People involved in
302 similar events in the Houston area say that Seabrook could make some money by using
303 volunteers and having people donate items needed. There are other ways to look at the
304 event. There are probably many people who would volunteer.
- 305 • Volunteers have to be training and managed, so it would not be less work on staff to have
306 volunteers.
- 307 • LeaAnn and her staff have put a lot of work into bringing this forward to Council. Even if
308 Council decided to go with Option B or C, where does that put the Department of
309 Community and Visitor Relations, considering the strain of communications during the
310 pandemic? Plus no one knows what October will look like. What does this look like time-
311 wise and stress-wise? Will LeaAnn's department's time and energy be reduced with either

312 of the reduced options? The COVID-19 communications must take priority. Ms. Petersen
313 responded that obviously Option C would be dramatically reducing what the department
314 puts into the event on time and energy. The department normally starts working on this
315 event in April, so everything is already a month behind. One of the biggest time crunches
316 is trying to get the big headline bands to sign and the amount of work that has to be done
317 on their contract; however, the local bands do not take as long to secure and with an
318 additional staff person hired last year, the department will be able to get things done. With
319 this being the sixth year of Celebration Seabrook, staff has already dealt with hiccups, so
320 the confidence level is there for putting on the event. Although, if the option decision is
321 delayed for another two months, it would be difficult to get everything ready for October.

- 322 • With LeaAnn’s confidence, Option B or maybe C would be the preference, and absolutely
323 keep it as a family event. It would be good for morale and it would be good PR for the
324 City.
- 325 • How are staff costs accounted for now, like PD, Public Works, and Community & Visitor
326 Relations? Ms. Petersen replied that any personnel actually working overtime and doing
327 their job are paid overtime that is accounted for in the event budget. Public Works prepares
328 the park prior to the event, and they are available to assist the event producers in any way
329 needed. Again, if it's a reduced day, the cost is reduced as well. Exempt employees, of
330 course, do not get paid overtime.
- 331 • I’ve got quite a bit of concern about using the HOT funds on Celebration Seabrook. Other
332 major events that are sponsored with Seabrook HOT funds have called and are concerned
333 about the sponsorship allocations. Reducing sponsorships for multi-day events that bring
334 heads in beds and putting money into a one day local event doesn’t seem reasonable. I’m
335 concerned about losing major events that both the City and the hotels rely on every year.
336 I’m all for holding Celebration Seabrook, but I’m not in support of spending HOT tax on
337 it.
- 338 • One of my big concerns is that people who drive to Seabrook for this event will be attending
339 something that is half as good, so what would be the incentive for them to come back next
340 year? Also, Council does not have to do the work, but staff does. I think people would be
341 more likely to understand a cancelled or postponed event, given the uncertainty of the
342 situation with the pandemic. I also agree with the idea that HOT funds should be spent on
343 multi-day events that put heads in beds. Those events should not be jeopardized.
- 344 • I really like the idea of re-assessing all of the events that apply for HOT funds. In addition,
345 the first Celebration Seabrook was a bigger event than the following years’ events because
346 the following years were scaled back, so I’m in agreement with the concern that people
347 will not want to come back for this event in future years if it is scaled back too much.
- 348 • Does the budget provide for a community only event out of General Fund that is not called
349 Celebration Seabrook? The idea is to take care of our people and our City. Ms. Cook
350 stated that there are no funds in General Fund currently for putting on a community only
351 event.
- 352 • From a sponsor's standpoint, the fact that both events are in the same month, Celebration
353 Seabrook and Keels and Wheels, the support should probably be for Keels and Wheels.
354 Celebration Seabrook could come back after this year, bigger and better, and incorporate
355 some of the ideas discussed for volunteers and other items. This would be a win-win
356 situation.

- 357 • I don't want to lose those big multi-day events that give the City a lot of PR in exchange
358 for the HOT sponsorship, but it took a lot to finally get Celebration Seabrook back, and it
359 has meant a lot to a lot of our residents. I hear all the time how much people have enjoyed
360 and look forward to the children's events at Celebration Seabrook, and really felt like this
361 was a community event. However, it sounds like the option is probably going to have to
362 move in the direction of canceling Celebration Seabrook.

363
364 By consensus of Mayor Kolupski, Mayor Pro Tem Picha, Councilmember Klein,
365 Councilmember Larson, Councilmember Hammann and Councilmember Machol, with
366 Councilmember Davis abstaining, the decision was made to cancel the 2020 Celebration Seabrook
367 Festival, with the following comments:

- 368
369 • I guess I'm falling now in favor of saying it's easier to cancel the event.
370 • I think I'm leaning in the direction of cancelling, but having a bigger and better event next
371 year, now that Keels and Wheels has been moved to October.
372 • Back to back events will be difficult, but I don't want to lose Celebration Seabrook for the
373 years going forward.
374 • I just don't want to lose sight of what Celebration Seabrook was becoming and had built
375 up for the people that are here.
376 • I agree that I don't want to lose Keels and Wheels and other big events.
377 • Something has to fall, with 60% HOT revenues, so I guess it's going to be the Celebration
378 Seabrook.
379 • There have been so many events cancelled already, and it's an emotional decision.
380 • Based on the fiscal constraints and the reductions in budgets, I would vote to cancel, But I
381 hate to cancel any more events.
382 • In the end, I still think the best thing is to postpone it for this year and just try to make it
383 bigger and better for next.
384 • Let's just come back bigger, better.
385 • Cancel and bring it back bigger and better.

386
387 **6.2** Discuss and take all appropriate action on the inclusion of a COVID-19 Disclaimer for
388 FY20/21 HOT Sponsorships. *LeaAnn Petersen, Director of Community & Visitor Relations*
389

390 Ms. Petersen explained that the Mayor stated accurately during the previous item's
391 discussion that there will need to be a reduction in HOT expenditures for events in FY 20-21. This
392 agenda item is for Council agreement to place a disclaimer on the HOT funds applications for FY
393 20-21 that states, "COVID-19 PANDEMIC DISCLAIMER FY 2020/2021 HOT Funding Request
394 The COVID-19 Pandemic has negatively impacted the overnight stays at Seabrook hotels and the
395 trend is expected to continue into the next fiscal year. At this time, the City of Seabrook is operating
396 under the assumption that hotel occupancy tax revenue for FY20/21 will be reduced by 60%.
397 Therefore, Seabrook City Council will not be increasing any HOT sponsorships for any event or
398 program held between October 1, 2020, through September 30, 2021. In addition, events and
399 programs may have sponsorship reductions and some events and programs may be cut altogether.
400 Please keep this in mind as you complete the FY20/21 HOT Sponsorship Application Form. We
401 encourage events to reduce costs where necessary and seek additional sponsorships outside the

402 City of Seabrook.” Several of the entities that normally receive HOT funding from the City have
403 reached out to the Mayor because they do not know what their programs will look like with the
404 reduction in sponsorships, especially since other business will also not have the funding available
405 that has been available in past years. The Seabrook budget has some drastic cuts. Council will
406 not be deciding the allocations today, but only deciding on the disclaimer proposed. The
407 disclaimer will help with applicants’ assumptions and understanding that the Seabrook funds
408 available have been reduced by 60%, which will reduce the overall allocations by 60%, which will
409 mean no increases in sponsorships and possibly no funding for some events, like Celebration
410 Seabrook. Transparency is the goal. Applications will be submitted and reviewed for allocation
411 by Council at the second meeting in June.

412
413 *By unanimous consensus, Council agreed to include the COVID-19 disclaimer on HOT*
414 *sponsorships applications for FY 20-21.*

415

416 **7. ROUTINE BUSINESS**

417
418 **7.1** Update and report on various items that require no action, including SH 146 Expansion
419 Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook,*
420 *City Manager*

421
422 Gayle Cook, City Manager, presented the following update:

423
424 **SH 146 Expansion Project** - Hopefully everyone is subscribing to the 146 updates on
425 www.sh146.com because the City is issuing weekly updates through that website. Staff continues
426 to have monthly meetings with TXDOT, and we know that the project is still being categorized as
427 in Phase One. Driving along the highway, it is evident that crews have begun step one of widening
428 the northbound existing bridge. In the boat channel there was an issue with the old drawbridge
429 foundation, which halted the laying of the girders for the northbound section, and delayed the
430 completion on that side because TXDOT had to re-engineer the plan to include drilling through
431 the foundation. On the opposite side, the expansion of the lane is continuing. For the utility
432 relocates, AT&T and CenterPoint are anticipating completion in the next month or so, which will
433 allow the work to begin on the northbound frontage road from the NASA intersection going north.
434 Travelers will see significant changes as the prep for the frontage road work is in place with the
435 removal of permanent poles and installation of temporary traffic lights. There will be a lot of
436 activity at the NASA intersection.

437
438 **Seabrook CIP Projects** – A number of projects have now been completed, and a number
439 still in progress, including the chlorine conversion at the existing wastewater treatment plant; the
440 elevated water tower project at Friendship Park; the Ref Bluff expansion project; the Shady Lakes
441 / Red Bluff waterline replacement; and the Port rail project.

442
443 **Seabrook Grant Administration** – The 30% progress meeting for the Pine Gully
444 Wastewater Treatment Plant retrofit just took place and Seabrook is still in Phase One with
445 everyone going well. Plans are being finalized for a sewer main location from the old plant up
446 towards the north to the new plant. There is nothing new to report at this time on the Safe Routes

447 to School grant nor on the Texas Parks and Wildlife grant. The County has identified additional
448 research requirements for the two projects that have been selected for Seabrook, but otherwise,
449 nothing new to report on the Harris County partnership grant.

450

451 **7.2** Update and discuss report by City Manager on COVID related issues and Operations
452 Plans. *Gayle Cook, City Manager and Brad Goudie, Director of Emergency Services*

453

454 Ms. Cook stated that the City has moved into re-opening City facilities and there is signage
455 posted in numerous places in the buildings to direct the public on various aspects of doing business
456 with the City. There are sanitation stations upstairs and downstairs at City Hall, and visitors that
457 will be going back into the secured part of the building to meet with a staff member will have a
458 temperature check and will be required to answer the health related questions published by the
459 CDC. There are workspace dividers installed for those offices shared by two or more people, staff
460 are required to wear masks in common areas, and everyone is practicing social distancing.. All
461 departments, except for Municipal Court, are working at City facilities as of this week. Operations
462 have gone extremely well, with the continuation of the opening of City parks and the change to
463 Pine Gully Park hours to 6:00pm. Staff has been monitoring Pine Gully closely and because park
464 users have exhibited proper social distancing and capacities, staff is recommending going back to
465 7:00 a.m. to dusk normal hours for Pine Gully Park.

466

467 Staff will be bringing a couple of items to City Council at the next meeting regarding the
468 City pool and splash pads. The Director of Public Works has been working with a number of
469 associations and there are still a lot of concerns about re-opening, and the City's insurance provider
470 has not been able to travel to complete the inspections required for opening the pool and splash
471 pads. HR and Public Works have a full staff ready for opening day, and the Council agenda item
472 will be to discuss an opening date long with protocols for capacity and other guidelines required
473 by the insurance carrier.

474

475 Municipal Court is continuing to work with the virtual court module, including a chat
476 feature that can be found on the City's website, which is another step in trying to communicate
477 with the public electronically, and in looking at the City's financials, virtual/remote Court is
478 working well.

479

480 Staff will also have an item on the next City Council agenda regarding moving back to
481 face-to-face public meetings. As re-opening moves forward, staff is strongly recommending that
482 Council meetings continue to be by teleconference through June with the Governor's Declaration
483 of Disaster still in place and with the health protocols that are required for the public for Municipal
484 Court, which translate into the same or similar protocols for bringing the public back for public
485 meetings. Staff is requesting a little more time to work out the details of moving members back
486 to the dias and the public back into the building while still following health guidelines because it
487 is a little bit more involved than just opening the doors and letting people into the building. The
488 City Secretary has been working with her group to poll for other cities' protocols and best
489 guidance.

490

491 Finally, City events are still cancelled through June, and staff is working with Nancy Jones
492 now to work out a drive thru parade the Public Works Complex for the 4th of July event, with all
493 of the safety protocols in place (masks, hand sanitizer, social distancing).
494

495 **7.3** Establish future meeting dates and agenda items. *City Council*
496

497 The next regular City Council meeting will be held on June 2, 2020 at 6:00 p.m. by
498 teleconference.
499

500 Mayor Kolupski added that Council may want to look at an item on a future agenda to
501 change the regular meeting time from 7:00 p.m. to 6:00 p.m., since 6:00 has been working for all
502 Council members.

503 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:09 p.m.
504

505 Approved this 2nd day of June, 2020.
506
507
508
509

Thomas G. Kolupski
Mayor

514 Robin Lenio, TRMC
515 City Secretary

City of Seabrook, Texas

April Monthly Financial Report

Fiscal Year 2019-2020



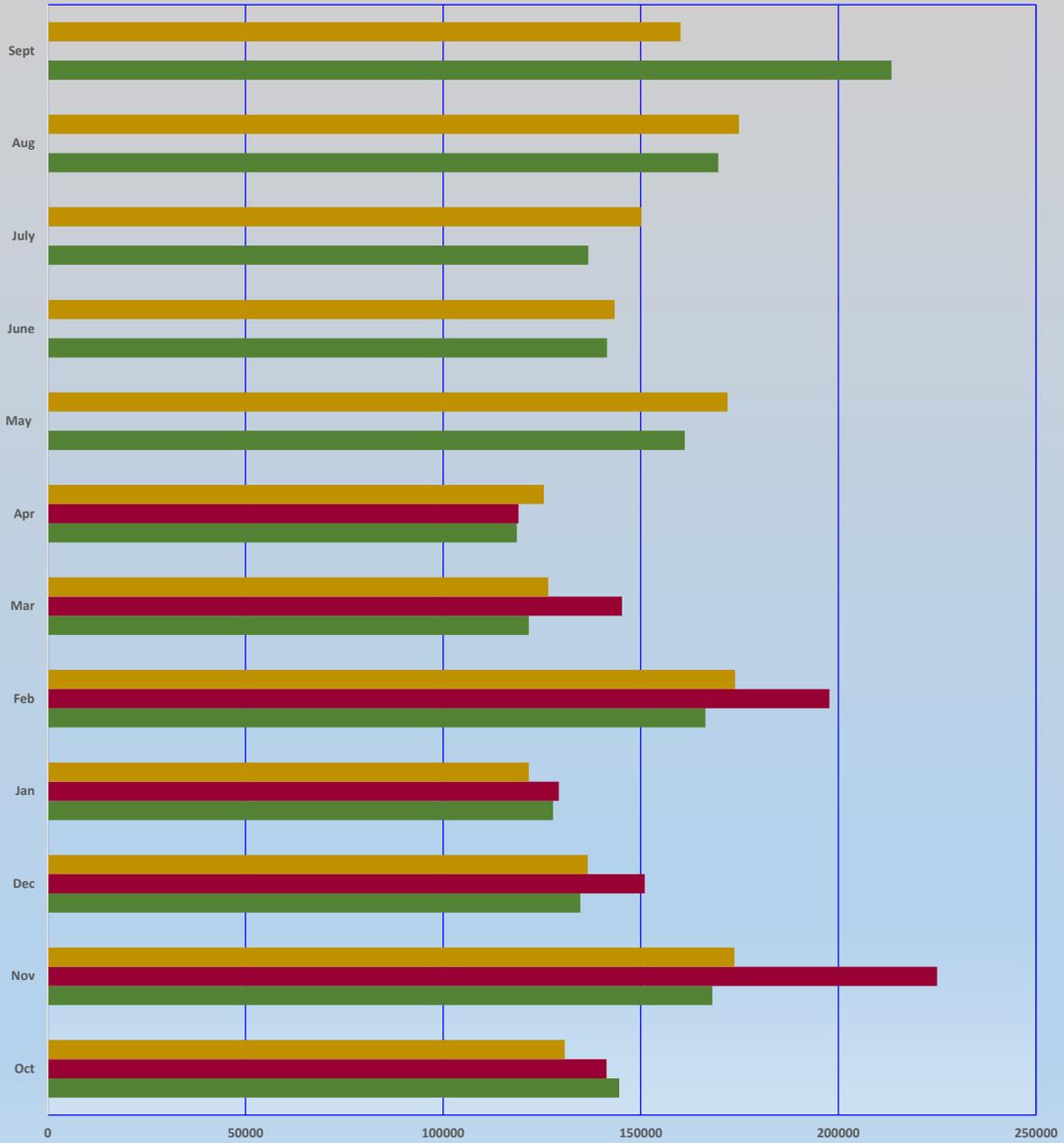
"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
April 30, 2020**

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	GENERAL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
5,604,851	5,621,224	(16,373)	AD Valorem Taxes	5,454,967	5,473,810	(18,843)
1,784,328	1,922,538	(138,210)	Sales Tax	1,172,976	1,050,985	121,992
641,360	708,750	(67,390)	Franchise Tax	442,255	393,447	48,807
496,825	305,293	191,532	Intergovernmental	335,992	174,460	161,532
268,790	275,000	(6,210)	Licenses & Permits	144,918	151,128	(6,210)
390,641	502,166	(111,525)	Charges for Services	105,576	198,351	(92,775)
608,184	444,100	164,084	Fines & Forfeitures	407,636	243,552	164,084
96,895	258,000	(161,105)	Interest Revenue	62,888	129,621	(66,733)
350,000	350,000	0	Industrial District Payment	350,000	350,000	0
383,162	367,833	15,329	Other Revenue	215,924	200,595	15,329
2,129,548	2,129,548	(0)	Transfers In	1,245,361	1,245,362	(0)
964,899	964,899	0	Use of Prior Year Funds	964,899	964,899	0
13,719,483	13,849,351	(129,868)	Total Revenues	10,903,394	10,576,211	327,183
EXPENDITURES*						
8,746,046	9,026,056	280,011	Personnel Services	5,066,460	5,302,112	235,652
289,060	293,540	4,480	Materials & Supplies	131,199	135,000	3,801
2,705,978	2,912,433	206,455	Services	1,584,644	1,780,710	196,066
959,391	773,812	(185,580)	Capital Outlay	474,601	590,773	116,172
868,500	868,500	0	Transfers Out	916,425	916,425	0
13,568,976	13,874,342	305,366	Total Expenditures	8,173,329	8,725,020	551,691
FUND BALANCE						
7,641,935	7,641,935	0	Beginning Balance Estimate	7,641,935	7,641,935	0
150,507	(24,991)	175,498	Change in Fund Balance	2,730,065	1,851,192	878,874
7,792,442	7,616,944	175,498	Ending Balance	10,372,000	9,493,127	878,874

	Current Year Actual April	Prior Year Actual April	Change Actual to Actual	% Change Actual to Actual	Current Year Budget April	Change Budget to Actual	% Change Budget to Actual
TAXES - CURRENT	5,429,614	4,933,598	496,016	10.05%	5,428,342	1,272	0.02%
PRIOR YEAR CUR TAX	-	0	-	0.00%	-	-	0.00%
TAXES - DELINQUENT	7,811	24,068	(16,257)	-67.55%	25,194	(17,383)	-69.00%
PRIOR YEAR DEL TAX	-	0	-	0.00%	-	-	0.00%
PENALTY & INTEREST/TAXES	17,543	15,728	1,814	11.54%	20,274	(2,731)	-13.47%
AD VALOREM	5,454,967	4,973,394	481,573	9.68%	5,473,810	(18,843)	-0.34%
SALES TAX	1,108,654	981,819	126,836	12.92%	988,566	120,088	12.15%
MIXED BEVERAGE TAX	64,322	63,701	621	0.00%	62,419	1,903	0.00%
SALES TAX	1,172,976	1,045,519	127,457	12.19%	1,050,985	121,992	11.61%
FRANCHISE TAX - PRIVATE	442,255	459,158	(16,904)	-3.68%	393,447	48,807	12.40%
FRANCHISE-PUBLIC ENTERPRISE	-	0	-	0.00%	-	-	0.00%
FRANCHISE TAX	442,255	459,158	(16,904)	-3.68%	393,447	48,807	12.40%
EMERGENCY MGT GRANT	-	7,228	(7,228)	0.00%	2,123	(2,123)	0.00%
FED/STATE DISASTER REIMBURSEMENT	190,879	108,746	82,133	75.53%	-	190,879	0.00%
TPWD WILDLIFE GRANT	1,000	0	1,000	0.00%	1,000	-	0.00%
GRANT	-	4,550	(4,550)	-100.00%	30,000	(30,000)	0.00%
REIMBURSEMENT FROM EDC	141,338	187,124	(45,786)	-24.47%	141,338	0	0.00%
INTERGOVERNMENTAL	194,654	307,648	(112,993)	-36.73%	33,123	161,532	487.67%
LICENSES & PERMITS	144,918	143,134	1,784	1.25%	151,128	(6,210)	-4.11%
LICENSES & PERMITS	144,918	143,134	1,784	1.25%	151,128	(6,210)	-4.11%
AMBULANCE REVENUE	68,166	0	68,166	0.00%	140,625	(72,459)	0.00%
DISPATCH & ANIMAL CONTROL	21,140	21,389	(248)	-1.16%	23,593	(2,453)	-10.40%
PARK FEES	11,740	13,126	(1,386)	-10.56%	12,752	(1,012)	-7.94%
POOL RECEIPTS	30	0	30	0.00%	46	(16)	-35.40%
PLAT FEES	4,500	10,600	(6,100)	-57.55%	14,588	(10,088)	-69.15%
CHARGES FOR SERVICES	105,576	45,115	60,462	134.02%	198,351	(92,775)	-46.77%
DOT FINES	587	22,031	(21,444)	-97.33%	20,894	(20,307)	-97.19%
OMNI FEES	597	535	63	11.72%	670	(73)	-10.87%
COURT FINES	402,299	245,840	156,459	63.64%	220,214	182,084	82.69%
MUN COURT-TIME PAYMENT FEE	4,153	2,489	1,663	66.82%	1,774	2,379	134.15%
FINES & FORFEITURES	407,636	270,895	136,741	50.48%	243,552	164,084	67.37%
INTEREST EARNINGS	62,888	109,922	(47,033)	-42.79%	129,621	(66,733)	-51.48%
INTEREST REVENUE	62,888	109,922	(47,033)	-42.79%	129,621	(66,733)	-51.48%
INDUSTRIAL DISTRICT PAYMENT	350,000	0	350,000	0.00%	350,000	-	0.00%
INDUSTRIAL DISTRICT PAYMENT	350,000	0	350,000	0.00%	350,000	-	0.00%
LEASE OF FIRE STATION	191,761	192,365	(604)	-0.31%	192,845	(1,084)	-0.56%
OTHER REVENUE	24,057	528,154	(504,097)	-95.45%	7,680	16,377	213.23%
CITY EVENTS REVENUE	35	175	(140)	-80.00%	-	35	0.00%
OTHER REVENUE	215,924	720,695	(504,771)	-70.04%	200,595	15,329	7.64%
TRANSFER TO OTHER FUNDS	7,500	7,500	-	0.00%	7,500	(0)	0.00%
SANITATION FRANCHISE TRANSFER	185,602	185,954	(352)	-0.19%	185,602	0	0.00%
REIMBURSEMENT FROM ENTERPRISE	1,052,259	1,001,893	50,367	5.03%	1,052,259	(0)	0.00%
TRANSFERS IN	1,245,361	1,195,347	50,014	4.18%	1,245,362	(0)	0.00%
TRANSFER (TO)	-	-353,729	353,729	-100.00%	-	-	0.00%
TRANSFER FROM/(TO) CAPITAL PROJECTS	(916,425)	-350,745	(565,680)	161.28%	(868,500)	(47,925)	0.00%
TRANSFERS OUT	(916,425)	-704,474	(211,951)	30.09%	(868,500)	(47,925)	5.52%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%
USE OF PRIOR YEAR FUNDS	964,899	1,264,643	(299,744)	-23.70%	964,899	-	0.00%

General Fund Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	130757.8123	173700.5374	136555.7023	121654.7343	173865.38	126576.5559	125455.622	171973.4692	143397.7988	150170.1508	174853.055	160077.1822
■ Actual 2019/20	141340.67	224972.11	151015.6	129277.97	197726.45	145274.71	119046.93	0	0	0	0	0
■ Actual 2018/19	144547.12	168111.64	134695.11	127796.67	166347.29	121676.55	118644.19	161153.11	141440.63	136727.03	169615.73	213398.77

■ Budget 2019/20
 ■ Actual 2019/20
 ■ Actual 2018/19

	Sales Tax			Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19	2019/20	2019/20				
	Actual	Actual	Budget				
October	144,547	141,341	130,758	(3,206)	-2.22%	10,583	8.09%
November	168,112	224,972	173,701	56,860	33.82%	51,272	29.52%
December	134,695	151,016	136,556	16,320	12.12%	14,460	10.59%
January	127,797	129,278	121,655	1,481	1.16%	7,623	6.27%
February	166,347	197,726	173,865	31,379	18.86%	23,861	13.72%
March	121,677	145,275	126,577	23,598	19.39%	18,698	14.77%
April	118,644	119,047	125,456	403	0.34%	(6,409)	-5.11%
May	161,153	-	171,973	-	0.00%	-	0.00%
June	141,441	-	143,398	-	0.00%	-	0.00%
July	136,727	-	150,170	-	0.00%	-	0.00%
August	169,616	-	174,853	-	0.00%	-	0.00%
September	213,399	-	160,077	-	0.00%	-	0.00%
Totals	981,819	1,108,654	988,566	126,836	12.92%	120,088	12.15%

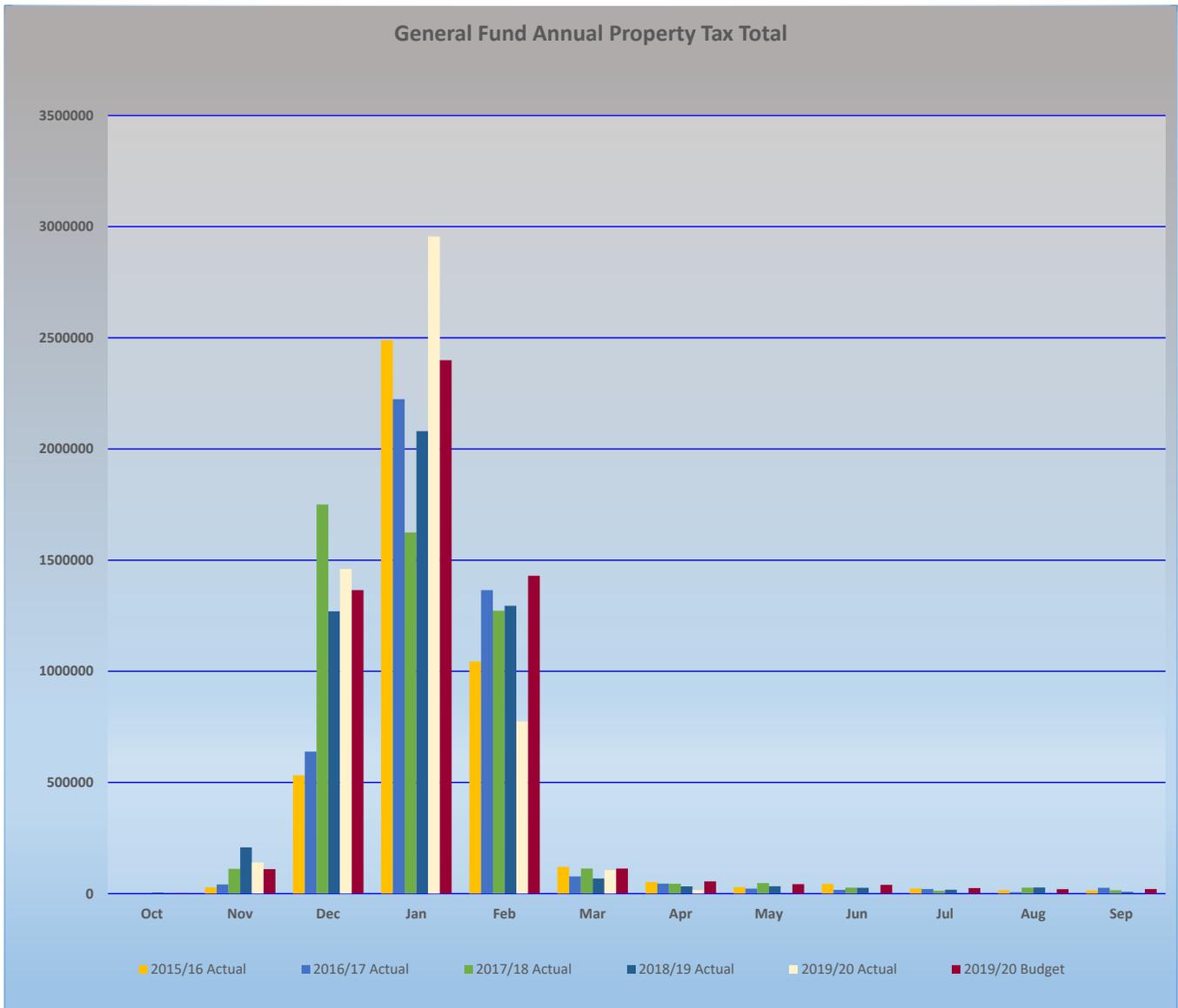
General Fund Annual Sales Tax Total



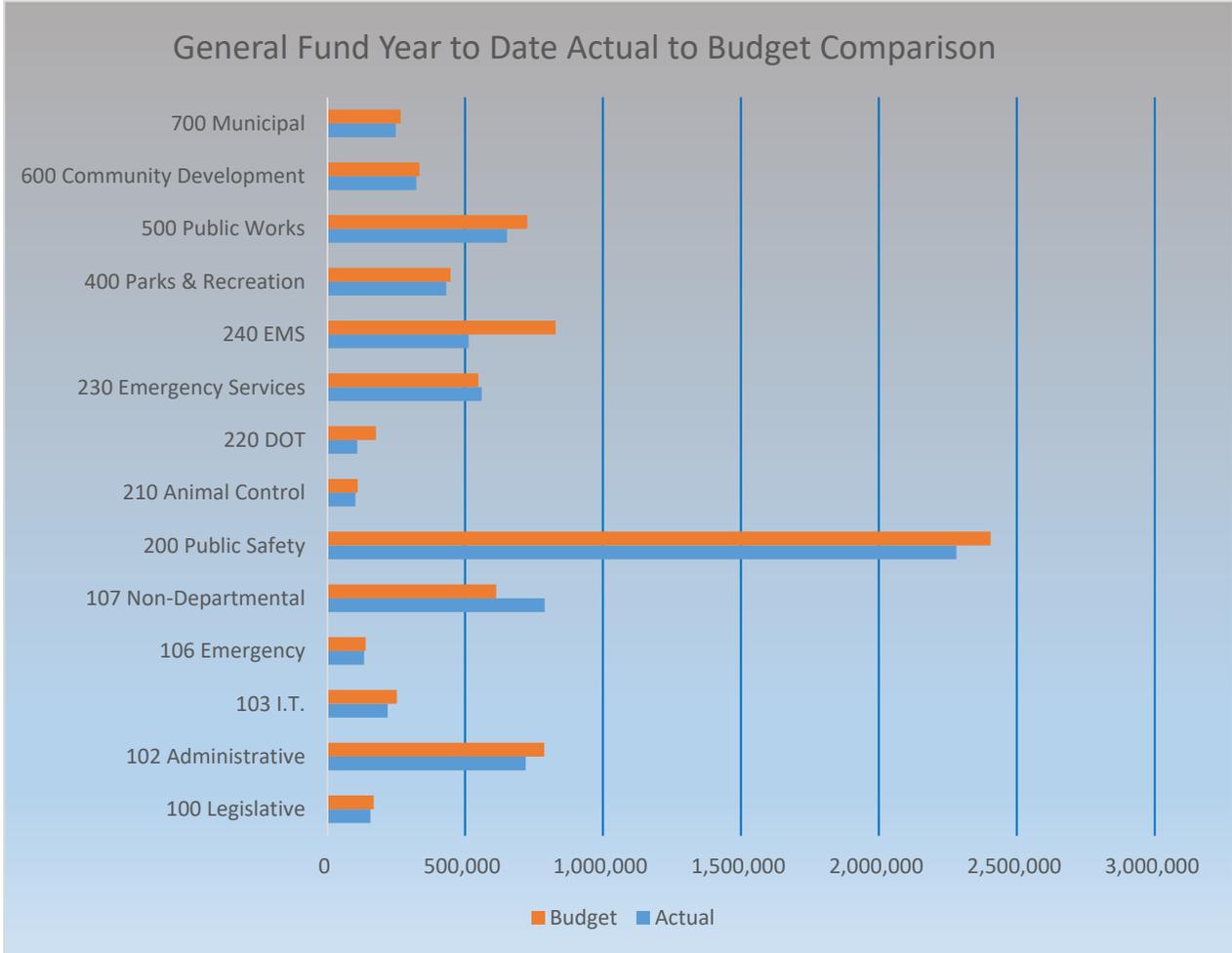
Annual Sales Tax Comparison					
	2015/16	2016/17	2017/18	2018/19	2019/20
	Actual	Actual	Actual	Actual	Actual
October	134,012	136,795	127,193	144,547	141,341
November	187,288	184,010	185,987	168,112	224,972
December	136,155	145,025	148,510	134,695	151,016
January	118,811	124,029	139,855	127,797	129,278
February	182,057	186,332	178,295	166,347	197,726
March	124,026	165,551	124,609	121,677	145,275
April	128,284	127,853	150,712	118,644	119,047
May	183,722	190,574	175,910	161,153	-
June	157,667	155,550	149,776	141,441	-
July	139,431	202,247	150,177	136,727	-
August	183,164	184,688	179,959	169,616	-
September	156,067	152,060	180,865	213,399	-
Totals	1,830,686	1,954,712	1,891,846	1,804,154	1,108,654

Property Tax

	2019/20 Budget	2019/20 Actual	YTD Actual to Budget	YTD % Actual to Budget	2018/19 Actual	Actual to Prior Year	% Actual to Actual
October	1,792	-	(1,792)	-100.00%	4,810	(4,810)	-100.00%
November	110,289	140,316	30,027	27.23%	207,793	(67,477)	-32.47%
December	1,365,332	1,459,720	94,387	6.91%	1,269,888	189,832	14.95%
January	2,399,556	2,955,897	556,341	23.19%	2,079,696	876,201	42.13%
February	1,429,368	774,418	(654,951)	-45.82%	1,294,949	(520,532)	-40.20%
March	112,707	124,096	11,388	10.10%	68,218	55,877	81.91%
April	54,766	106,099	51,333	93.73%	68,219	37,879	55.53%
May	42,536	-	-	0.00%	32,751	-	0.00%
June	39,095	-	-	0.00%	25,948	-	0.00%
July	25,015	-	-	0.00%	17,734	-	0.00%
August	19,967	-	-	0.00%	27,174	-	0.00%
September	20,800	-	-	0.00%	7,667	-	0.00%
Totals	5,473,810	5,560,544	86,734	1.58%	4,993,573	566,971	11.35%



EXPENDITURES*	Actual	Budget	Variance	
100 Legislative	157,372	169,286	11,914	7.04%
102 Administrative	720,526	787,364	66,838	8.49%
103 I.T.	220,087	252,973	32,886	13.00%
106 Emergency	134,174	139,914	5,739	4.10%
107 Non-Departmental	789,221	613,073	(176,147)	-28.73%
200 Public Safety	2,281,446	2,405,704	124,257	5.17%
210 Animal Control	102,884	111,316	8,431	7.57%
220 DOT	109,395	176,985	67,590	38.19%
230 Emergency Services	560,678	548,378	(12,300)	-2.24%
240 EMS	513,301	828,459	315,158	38.04%
400 Parks & Recreation	432,151	447,362	15,210	3.40%
500 Public Works	652,019	725,880	73,861	10.18%
600 Community Development	323,844	335,144	11,301	3.37%
700 Municipal	249,203	266,757	17,553	6.58%
Total	7,246,302	7,808,595	562,293	7.20%



**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
218,180	222,620	4,440	100 Legislative	123,417	124,773	1,356
1,157,540	1,205,201	47,661	102 Administrative	660,915	708,576	47,661
282,111	283,352	1,242	103 I.T.	163,172	164,413	1,242
172,612	183,780	11,168	106 Emergency	118,061	116,903	(1,157)
22,102	18,950	(3,153)	107 Non-Departmental	15,914	12,762	(3,153)
3,517,734	3,518,125	391	200 Public Safety	2,106,206	2,106,597	391
146,380	150,726	4,346	210 Animal Control	85,624	89,969	4,346
207,991	287,656	79,665	220 DOT	103,193	166,858	63,665
125,300	129,157	3,857	230 Emergency Services	70,608	74,464	3,857
671,884	716,911	45,027	240 EMS	375,622	421,156	45,534
589,925	593,432	3,508	400 Parks & Recreation	305,404	308,912	3,508
701,744	745,232	43,488	500 Public Works	402,635	446,123	43,488
526,354	529,256	2,902	600 Community Development	305,851	311,366	5,515
406,187	441,657	35,470	700 Municipal	229,838	249,239	19,401
0	0	0	900 Hurricane	0	0	0
8,746,046	9,026,056	280,011	Total Expenditures	5,066,460	5,302,112	235,652

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
MATERIALS & SUPPLIES						
5,741	6,000	259	100 Legislative	41	180	139
6,492	10,650	4,158	102 Administrative	2,178	6,335	4,158
9,107	3,000	(6,107)	103 I.T.	8,631	1,651	(6,980)
207	625	418	106 Emergency	82	500	418
28,111	31,800	3,689	107 Non-Departmental	12,150	15,838	3,689
63,602	69,580	5,978	200 Public Safety	25,883	33,000	7,117
4,227	7,000	2,773	210 Animal Control	1,326	4,099	2,773
5,218	8,200	2,982	220 DOT	1,723	3,861	2,138
6,270	6,352	82	230 Emergency Services	4,147	4,230	82
52,238	44,344	(7,894)	240 EMS	37,438	29,544	(7,894)
48,553	49,250	697	400 Parks & Recreation	18,767	19,286	519
37,659	41,000	3,341	500 Public Works	7,450	9,800	2,350
8,137	8,619	482	600 Community Development	2,076	3,745	1,669
4,783	7,120	2,338	700 Municipal	593	2,931	2,338
8,716	0	(8,716)	900 Hurricane	8,716	0	(8,716)
289,060	293,540	4,480	Total Expenditures	131,199	135,000	3,801

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>GENERAL FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SERVICES						
52,201	65,380	13,179	100 Legislative	33,914	44,333	10,419
104,221	121,465	17,244	102 Administrative	57,433	72,453	15,020
66,930	93,138	26,208	103 I.T.	39,221	83,238	44,017
31,111	37,590	6,479	106 Emergency	16,032	22,510	6,479
795,036	904,183	109,147	107 Non-Departmental	518,639	580,119	61,480
239,603	248,568	8,965	200 Public Safety	146,767	169,381	22,614
29,164	30,475	1,311	210 Animal Control	12,183	13,494	1,311
12,704	12,950	246	220 DOT	4,478	6,266	1,788
819,193	806,123	(13,070)	230 Emergency Services	485,923	469,684	(16,239)
33,695	40,092	6,397	240 EMS	16,731	23,378	6,646
182,222	198,460	16,238	400 Parks & Recreation	97,927	109,108	11,181
291,291	300,560	9,269	500 Public Works	127,105	155,584	28,480
23,913	30,000	6,087	600 Community Development	12,459	16,575	4,116
22,960	23,450	490	700 Municipal	14,098	14,587	490
1,734	0	(1,734)	900 Hurricane	1,734	0	(1,734)
<u>2,705,978</u>	<u>2,912,433</u>	<u>206,455</u>	Total Expenditures	<u>1,584,644</u>	<u>1,780,710</u>	<u>196,066</u>

**CITY OF SEABROOK
GENERAL FUND - MONTHLY REPORT
April 30, 2020**

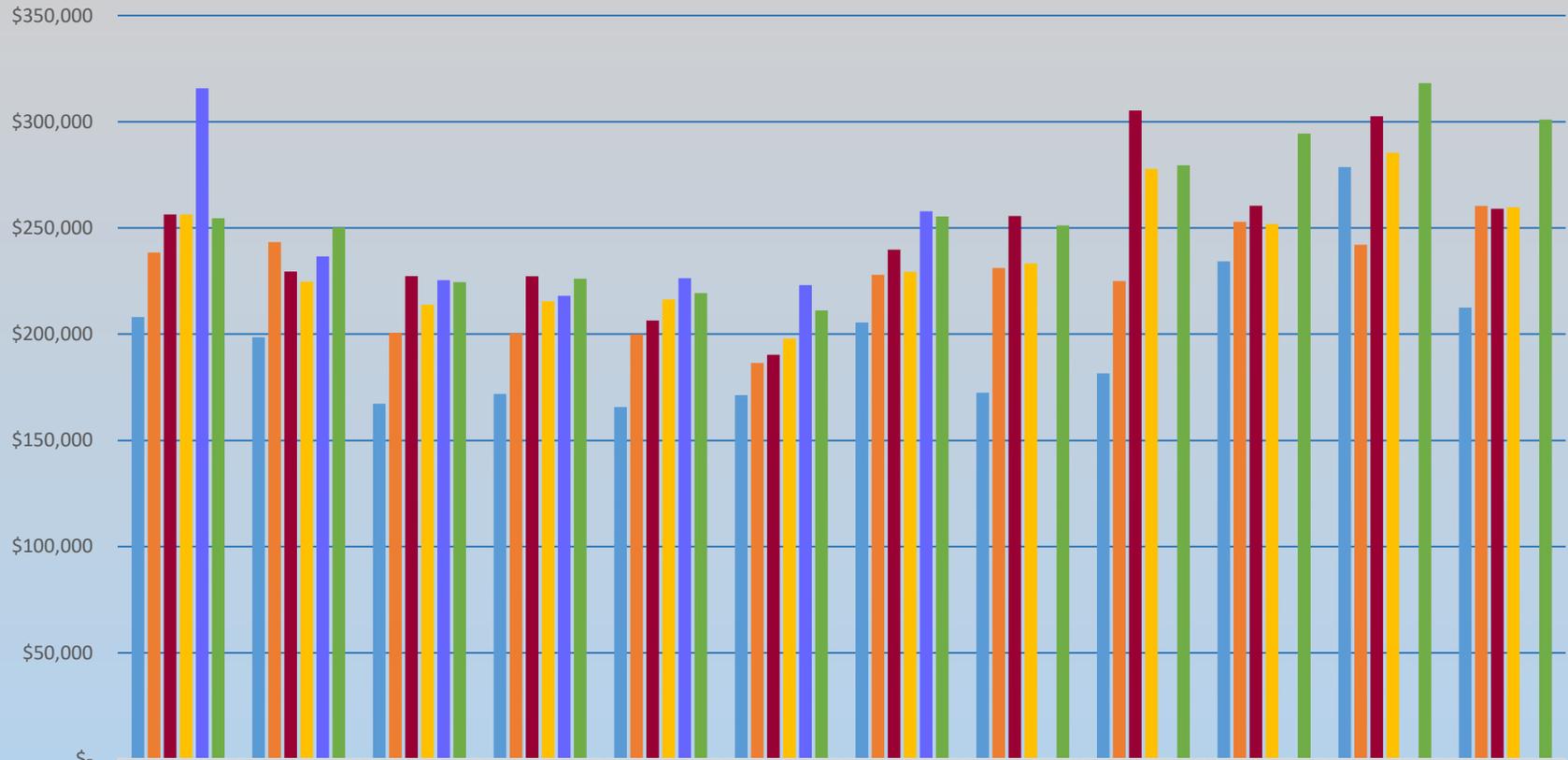
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			CAPITAL			
0	0	0	100 Legislative	0	0	0
0	0	0	102 Administrative	0	0	0
38,392	33,000	(5,392)	103 I.T.	9,063	3,670	(5,392)
0	0	0	106 Emergency	0	0	0
246,664	8,500	(238,164)	107 Non-Departmental	242,518	4,354	(238,164)
136,043	163,452	27,409	200 Public Safety	2,591	96,726	94,135
6,431	6,432	1	210 Animal Control	3,752	3,753	1
0	0	0	220 DOT	0	0	0
0	0	0	230 Emergency Services	0	0	0
373,128	408,974	35,846	240 EMS	83,510	354,382	270,872
17,231	17,234	3	400 Parks & Recreation	10,053	10,056	3
130,751	130,294	(457)	500 Public Works	114,830	114,373	(457)
5,926	5,927	1	600 Community Development	3,457	3,458	1
4,675	0	(4,675)	700 Municipal	4,675	0	(4,675)
152	0	(152)	900 Hurricane	152	0	(152)
959,391	773,812	(185,580)	Total Expenditures	474,601	590,773	116,172

CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
April 30, 2020

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	ENTERPRISE FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
3,210,962	3,242,592	(31,630)	Water Sales	1,693,517	1,725,147	(31,630)
2,931,185	2,978,617	(47,432)	Sewer Service Charge	1,618,228	1,665,660	(47,432)
2,421,313	2,329,617	91,696	Sanitation Service Charge	1,430,804	1,339,108	91,696
4,187	11,000	(6,813)	Permits & Fees	150	6,963	(6,813)
41,620	71,366	(29,746)	Interest Income	19,637	34,732	(15,095)
200,452	187,313	13,139	Other Revenue	117,284	104,144	13,139
198,878	198,878	0	Transfers In	116,012	116,012	0
1,052,271	1,052,271	0	Prior Year Funds	613,825	613,825	0
10,060,868	10,071,654	(10,786)	Total Revenues	5,609,456	5,605,591	3,865
EXPENDITURES						
1,218,767	1,305,645	86,878	Personnel Services	694,587	764,577	69,990
50,893	57,480	6,587	Materials & Supplies	21,860	29,236	7,377
3,758,144	3,648,990	(109,154)	Services	2,052,075	1,935,550	(116,525)
345,958	360,000	14,042	Infrastructure Maintenance	86,503	109,455	22,952
1,092,801	1,182,365	89,565	Capital Outlay	592,573	371,566	(221,007)
1,192,968	1,192,967	(0)	Debt Payments	695,898	695,898	(0)
2,397,048	2,397,048	(0)	Transfers Out	1,412,861	1,412,861	(0)
379	0	(379)	Hurricane	0	0	0
10,056,957	10,144,496	87,538	Total Expenditures	5,556,357	5,319,144	(237,213)
FUND BALANCE						
1,582,503	1,582,503	0	Beginning Balance Estimate	1,582,503	1,582,503	0
3,911	(72,842)	76,753	Change in Fund Balance	53,100	286,448	(233,348)
1,586,414	1,509,661	76,753	Ending Balance	1,635,603	1,868,951	(233,348)

	Current Year Actual April	Prior Year Actual April	Change Actual to Actual	% Change Actual to Actual	Current Year Budget April	Change Budget to Actual	% Change Budget to Actual
WATER SERVICE	1,614,492	1,507,001	107,491.43	7.13%	1,641,104	-26,612	-1.62%
WATER SERVICE-EL JARDIN	0	-	-	0.00%	-	0	0.00%
WATER SERVICE-EL LAGO	55,548	54,314	1,234	2.27%	57,115	-1,567	-2.74%
WATER TAP FEES	9,100	11,250	(2,150)	-19.11%	10,439	-1,339	-12.83%
PENALTIES-UTILITIES	14,377	19,349	(4,972)	-25.70%	16,489	-2,112	-12.81%
WATER SALES	1,716,994	1,591,913	125,080.69	7.86%	1,752,075	-35,081	-2.00%
LICENSES & PERMITS	150	2,106	(1,956)	-92.88%	6,963	-6,813	-97.85%
PERMITS & FEES	150	2,106	(1,956)	-92.88%	6,963	-6,813	-97.85%
INTEREST EARNINGS	9,818	14,472	(4,653)	-32.15%	17,370	-7,551	-43.47%
INTEREST INCOME	9,818	14,472	(4,653)	-32.15%	17,370	-7,551	-43.47%
OTHER REVENUE	6,945	11,295	(4,349)	-38.51%	9,657	-2,712	-28.08%
GAIN IN SALE ON FIXED ASSETS	0	-	-	0.00%	-	0	0.00%
OTHER REVENUE	6,945	11,295	(4,349)	-38.51%	9,657	-2,712	-28.08%
TRANS FRM/(TO) OTHER FUNDS	58,006	57,480	526	0.92%	58,006	0	0.00%
TRANSFERS IN	58,006	57,480	526	0.92%	58,006	0	0.00%
USE OF PRIOR YEAR FUNDS	613,825	-	613,825	0.00%	613,825	0	0.00%
USE OF PRIOR YEAR FUNDS	613,825	-	613,825	0.00%	613,825	0	0.00%
SEWER SERVICE	1,595,977	1,532,939	63,038	4.11%	1,639,565	-43,588	-2.66%
SEWER SERVICE	9,034	9,841	(807)	-8.20%	9,392	-358	-3.81%
PENALTIES - UTILITIES	13,216	19,548	(6,332)	-32.39%	16,703	-3,487	-20.88%
SEWER SERVICE CHARGE	1,618,228	1,562,328	55,900	3.58%	1,665,660	-47,432	-2.85%
INTEREST EARNINGS	8,101	11,982	(3,881)	-32.39%	13,943	-5,841	-41.90%
INTEREST INCOME	8,101	11,982	(3,881)	-32.39%	13,943	-5,841	-41.90%
OTHER REVENUE	0	-	-	0.00%	-	0	0.00%
OTHER REVENUE	0	-	-	0.00%	-	0	0.00%
TRANSFER FROM EDC	58,006	57,480	526	0.92%	58,006	-16,573	-200.00%
TRANSFERS IN	58,006	57,480	526	0.92%	58,006	-16,573	-200.00%
FRANCHISE FEES	206,884	171,959	34,925	20.31%	179,423	27,461	15.31%
COMMERCIAL SANITATION	632,548	554,123	78,425	14.15%	576,381	56,166	9.74%
RESIDENTIAL SANITATION	586,482	556,788	29,693	5.33%	576,264	10,218	1.77%
PENALTIES-UTILITIES	4,890	7,043	(2,153)	-30.56%	7,040	-2,149	-30.53%
SANITATION SERVICE CHARGES	1,430,804	1,289,913	140,891	10.92%	1,339,108	91,696	6.85%
INTEREST EARNINGS	1,717	2,489	(773)	-31.03%	3,419	-1,702	-49.79%
INTEREST INCOME	1,717	2,489	(773)	-31.03%	3,419	-1,702	-49.79%
SALE OF BAGS	0	30	(30)	0.00%	483	-483	0.00%
SANITATION BILLING FEES	110,338	91,711	18,627	20.31%	94,005	16,333	17.38%
OTHER REVENUE	110,338	91,741	18,597	20.27%	94,487	15,851	16.78%

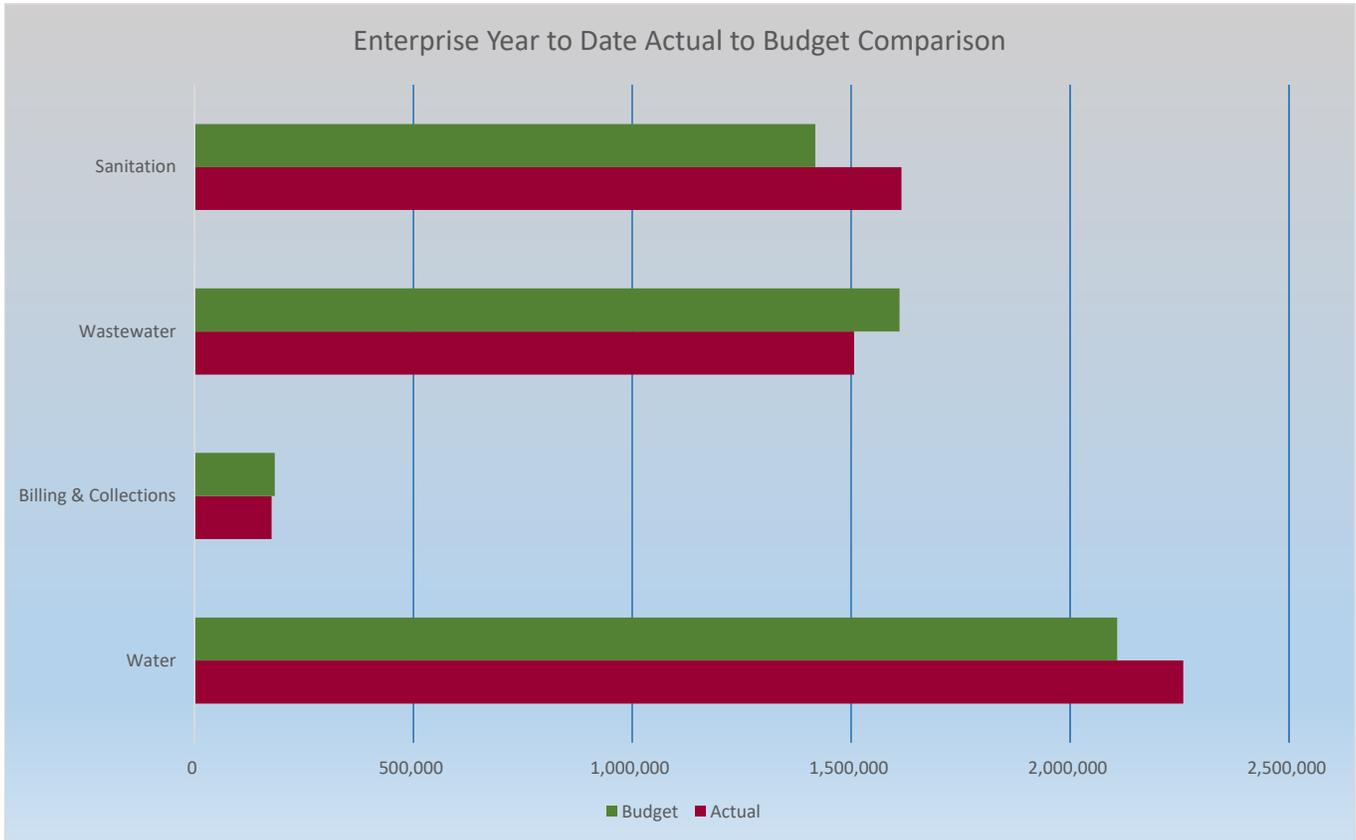
Monthly Water Billing



	October	November	December	January	February	March	April	May	June	July	August	September
2015/16 Actual	\$208,027	\$198,554	\$167,272	\$171,946	\$165,777	\$171,378	\$205,488	\$172,485	\$181,591	\$234,211	\$278,641	\$212,510
2016/17 Actual	\$238,440	\$243,355	\$200,634	\$200,386	\$199,907	\$186,486	\$227,913	\$231,116	\$224,975	\$252,867	\$242,051	\$260,356
2017/18 Actual	\$256,381	\$229,456	\$227,268	\$227,227	\$206,428	\$190,333	\$239,751	\$255,581	\$305,324	\$260,441	\$302,526	\$259,020
2018/19 Actual	\$256,381	\$224,713	\$213,817	\$215,420	\$216,257	\$197,878	\$229,291	\$233,216	\$277,816	\$251,896	\$285,406	\$259,674
2019/20 Actual	\$315,720	\$236,628	\$225,409	\$218,041	\$226,296	\$223,083	\$257,819					
2019/20 Budget	\$254,546	\$250,174	\$224,457	\$226,107	\$219,285	\$211,172	\$255,362	\$251,217	\$279,533	\$294,458	\$318,207	\$301,011

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

EXPENDITURES*	Actual	Budget	Variance	
Water	2,258,458	2,107,475	(150,983)	-7.16%
Billing & Collections	176,213	183,360	7,147	3.90%
Wastewater	1,506,833	1,610,319	103,486	6.43%
Sanitation	1,614,852	1,417,990	(196,862)	-13.88%
Total	5,556,357	5,319,144	(237,213)	-4.46%



Monthly Sewer Billing



	October	November	December	January	February	March	April	May	June	July	August	September
2015/16 Actual	\$207,684	\$200,658	\$181,931	\$185,250	\$179,581	\$187,047	\$212,449	\$186,533	\$194,769	\$223,452	\$245,334	\$207,580
2016/17 Actual	\$222,839	\$232,749	\$208,685	\$214,942	\$200,686	\$200,686	\$230,534	\$229,769	\$222,831	\$242,727	\$235,557	\$247,123
2017/18 Actual	\$240,534	\$228,300	\$229,864	\$232,845	\$212,510	\$204,992	\$236,379	\$244,378	\$266,595	\$238,840	\$262,884	\$244,683
2018/19 Actual	\$240,534	\$224,464	\$216,638	\$218,834	\$222,134	\$208,171	\$227,145	\$228,392	\$252,804	\$235,348	\$251,373	\$240,589
2019/20 Actual	\$228,384	\$228,950	\$223,291	\$219,583	\$228,077	\$225,138	\$247,471	\$-	\$-	\$-	\$-	\$-
2019/20 Budget	\$227,633	\$223,968	\$243,422	\$242,150	\$237,307	\$218,928	\$246,158	\$240,792	\$255,143	\$256,581	\$279,448	\$263,125

■ 2015/16 Actual
 ■ 2016/17 Actual
 ■ 2017/18 Actual
 ■ 2018/19 Actual
 ■ 2019/20 Actual
 ■ 2019/20 Budget

**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
PERSONNEL SERVICES						
0	0	0	900 Hurricane	0	0	0
575,120	646,934	71,815	902 Water	324,672	383,998	59,327
214,014	217,681	3,667	905 Billing	124,969	125,436	467
429,633	441,030	11,397	912 Sewer	244,946	255,143	10,197
0	0	0	922 Sanitation	0	0	0
<u>1,218,767</u>	<u>1,305,645</u>	<u>86,878</u>	Total Expenditures	<u>694,587</u>	<u>764,577</u>	<u>69,990</u>

**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SUPPLIES						
289	0	(289)	900 Hurricane	0	0	0
13,299	16,400	3,101	902 Water	4,591	7,791	3,199
25,020	28,280	3,260	905 Billing	11,377	14,637	3,260
12,286	12,800	514	912 Sewer	5,891	6,809	917
0	0	0	922 Sanitation	0	0	0
50,893	57,480	6,587	Total Expenditures	21,860	29,236	7,377

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
SERVICES						
90	0	(90)	900 Hurricane	0	0	0
816,153	849,702	33,549	902 Water	384,058	404,958	20,900
74,145	77,565	3,420	905 Billing	39,867	43,287	3,420
598,988	630,310	31,322	912 Sewer	254,013	310,029	56,017
2,268,768	2,091,413	(177,355)	922 Sanitation	1,374,137	1,177,275	(196,862)
3,758,144	3,648,990	(109,154)	Total Expenditures	2,052,075	1,935,550	(116,525)

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
INFRASTRUCTURE MAINTENANCE						
0	0	0	900 Hurricane	0	0	0
160,000	160,000	0	902 Water	6,600	39,511	32,911
0	0	0	905 Billing	0	0	0
185,958	200,000	14,042	912 Sewer	79,903	69,944	(9,958)
0	0	0	922 Sanitation	0	0	0
<u>345,958</u>	<u>360,000</u>	<u>14,042</u>	Total Expenditures	<u>86,503</u>	<u>109,455</u>	<u>22,952</u>

**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			CAPITAL			
0	0	0	900 Hurricane	0	0	0
1,020,193	1,063,445	43,252	902 Water	536,957	269,637	(267,320)
3,500	3,500	0	905 Billing	0	0	0
69,107	115,420	46,313	912 Sewer	55,616	101,929	46,313
0	0	0	922 Sanitation	0	0	0
1,092,801	1,182,365	89,565	Total Fxpenditures	592,573	371,566	(221,007)

**CITY OF SEABROOK
ENTERPRISE FUND - MONTHLY REPORT
April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			TRANSFERS OUT			
0	0	0	900 Hurricane	0	0	0
995,509	995,509	0	902 Water	653,630	653,630	0
0	0	0	905 Billing	0	0	0
888,885	888,885	0	912 Sewer	518,516	518,516	0
412,654	412,654	(0)	922 Sanitation	240,715	240,715	(0)
<u>2,297,048</u>	<u>2,297,048</u>	(0)	Total Expenditures	<u>1,412,861</u>	<u>1,412,861</u>	(0)

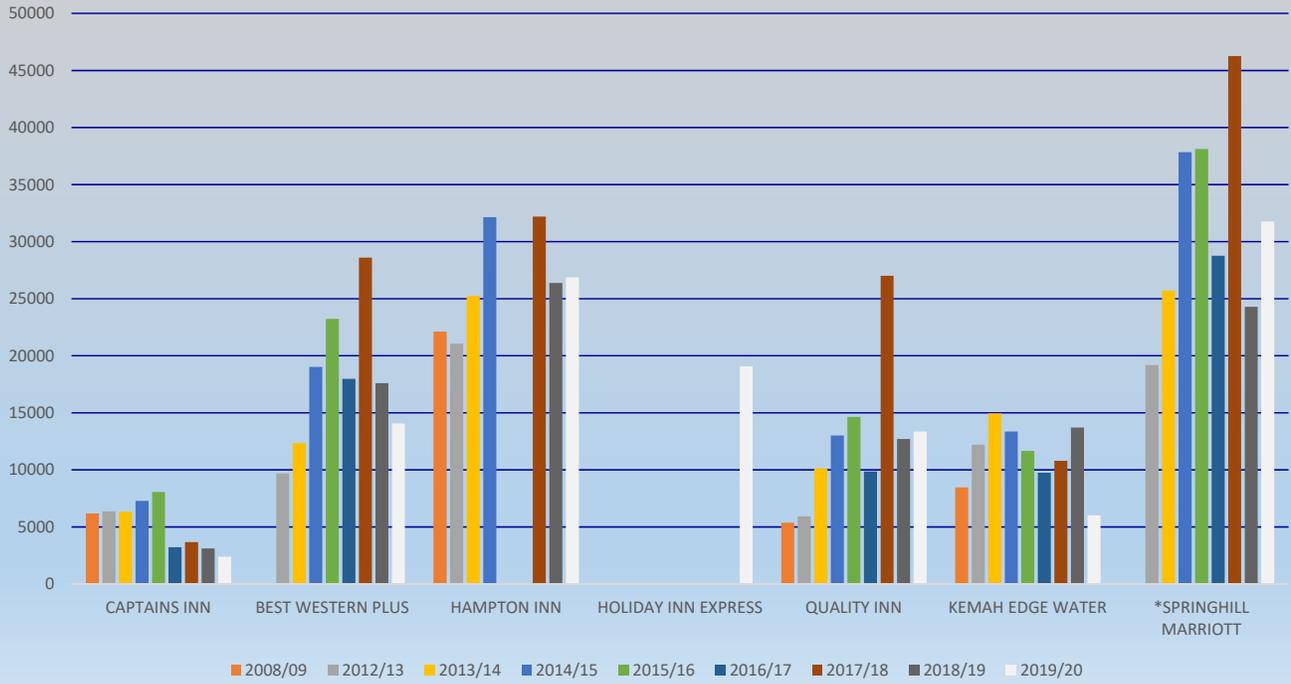
**CITY OF SEABROOK
 ENTERPRISE FUND - MONTHLY REPORT
 April 30, 2020**

<u>ANNUAL</u>				<u>FISCAL YEAR-TO-DATE</u>		
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>ENTERPRISE FUND</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
			DEBT PAYMENTS			
0	0	0	900 Hurricane	0	0	0
596,484	596,484	(0)	902 Water	347,949	347,949	(0)
0	0	0	905 Billing	0	0	0
596,484	596,484	(0)	912 Sewer	347,949	347,949	(0)
0	0	0	922 Sanitation	0	0	0
<u>1,192,968</u>	<u>1,192,967</u>	<u>(0)</u>	Total Expenditures	<u>695,898</u>	<u>695,898</u>	<u>(0)</u>

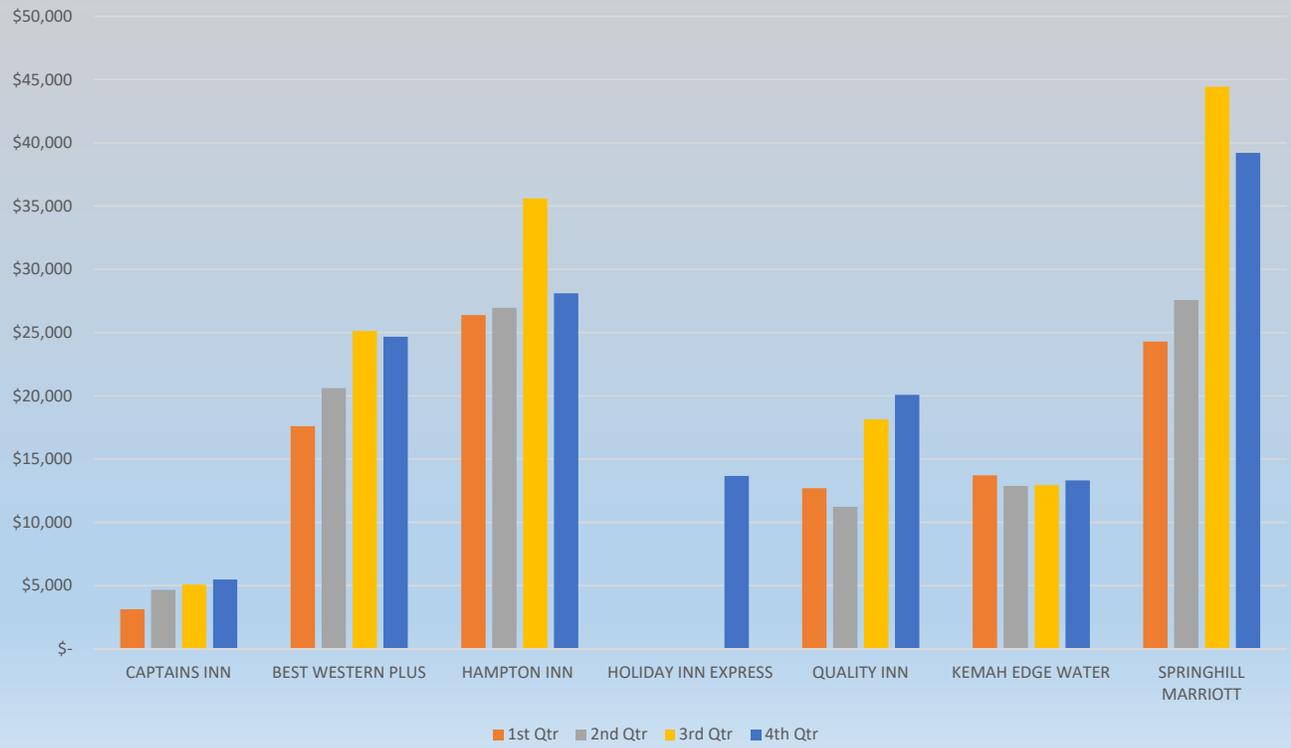
CITY OF SEABROOK
HOTEL/MOTEL FUND - MONTHLY REPORT
April 30, 2020

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	HOTEL/MOTEL FUND	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
279,562	485,185	(205,623)	Hotel Occupancy Tax	279,562	320,226	(40,665)
9,687	7,076	2,611	Interest Income	9,025	3,767	5,258
96,143	100,000	(3,857)	Seabrook Festival Revenue	96,143	100,000	(3,857)
1,769	1,300	469	Pelican Revenue	1,300	831	469
0	0	0	Other Revenue	0	0	0
53,000	53,000	0	Use of Prior Funds	53,000	53,000	0
<u>440,161</u>	<u>646,561</u>	<u>(206,400)</u>	Total Revenues	<u>439,030</u>	<u>477,824</u>	<u>(38,795)</u>
EXPENDITURES						
124,743	122,523	(2,220)	Personnel Services	70,487	68,267	(2,220)
751	2,000	1,249	Materials & Supplies	501	1,307	806
389,595	465,660	76,065	Services	365,695	413,872	48,177
0	0	0	Capital Outlay	0	0	0
<u>515,089</u>	<u>590,183</u>	<u>75,094</u>	Total Expenditures	<u>436,683</u>	<u>483,446</u>	<u>46,763</u>
FUND BALANCE						
1,313,587	1,313,587	0	Beginning Unreserved Fund Bal	1,313,587	1,313,587	0
(74,928)	56,378	(131,306)	Change in Fund Balance	2,347	(5,622)	7,968
<u>1,238,659</u>	<u>1,369,965</u>	<u>(131,306)</u>	Ending Unreserved Fund Bal	<u>1,315,934</u>	<u>1,307,965</u>	<u>7,968</u>

Hotel Occupancy Tax Revenues 1st Fiscal Quarter (October-December)



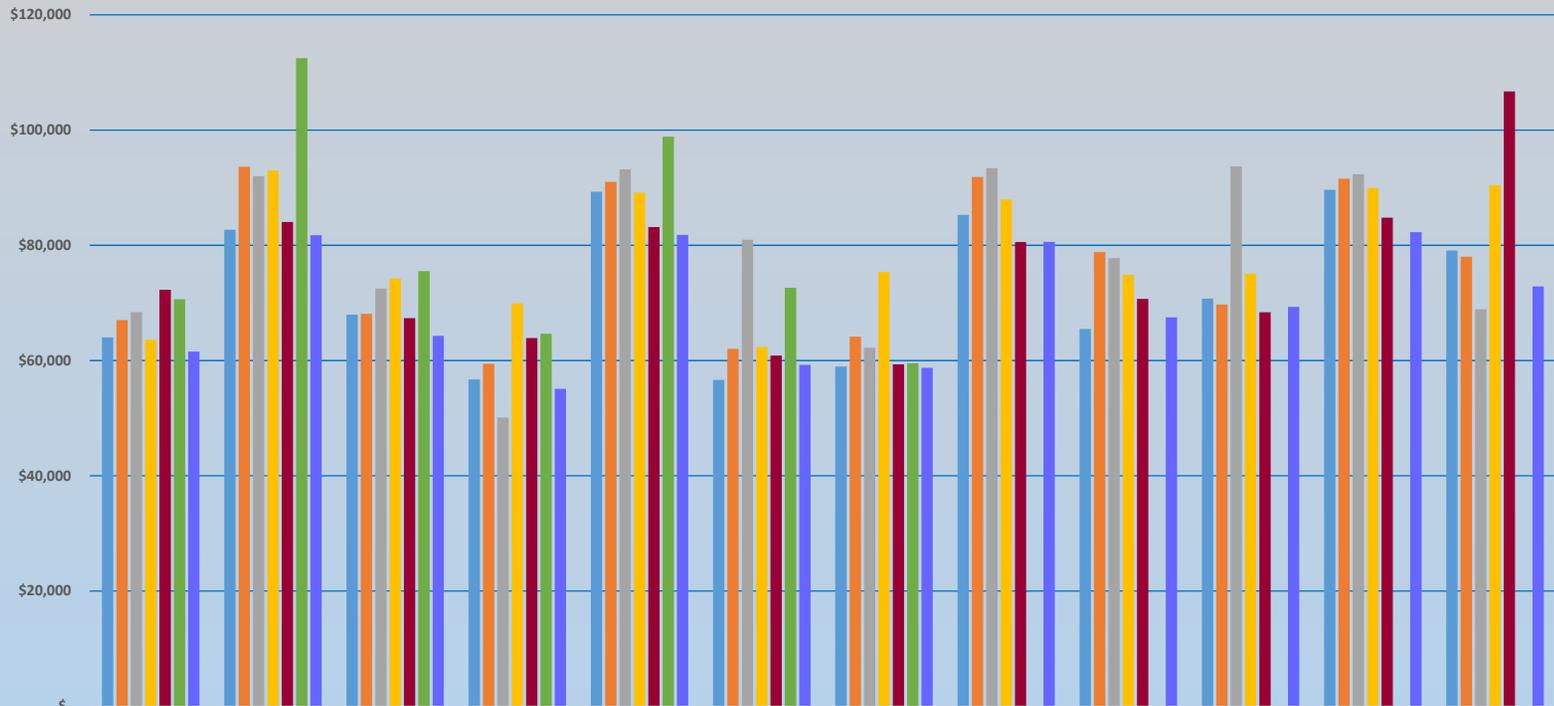
Quarterly Comparisons Fiscal Year 2018-19



CITY OF SEABROOK
SEDC - MONTHLY REPORT
April 30, 2020

ANNUAL			FISCAL YEAR-TO-DATE			
<u>FORECAST</u>	<u>BUDGET</u>	<u>FORE VS BUD FAV/(UNFAV) VARIANCE</u>	<u>SEDC</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ACT VS BUD FAV/(UNFAV) VARIANCE</u>
REVENUES						
817,856	835,000	(17,144)	Sales Tax	554,327	462,448	91,879
0	0	0	Grant Proceeds	0	0	0
31,535	86,950	(55,415)	Interest Income	23,889	48,718	(24,829)
781	1,200	(419)	Other Revenue	300	719	(419)
0	0	0	Loan Repayment	0	0	0
<u>850,173</u>	<u>923,150</u>	<u>(72,977)</u>	Total Revenues	<u>578,516</u>	<u>511,885</u>	<u>66,631</u>
EXPENDITURES						
0	0	0	Personnel Services	0	0	0
199	150	(49)	Materials & Supplies	150	101	(49)
993,998	1,131,973	137,975	Services	163,698	301,673	137,975
441,171	441,171	(0)	Transfers Out	257,350	257,350	(0)
<u>1,435,369</u>	<u>1,573,294</u>	<u>137,925</u>	Total Expenditures	<u>421,198</u>	<u>559,123</u>	<u>137,925</u>
FUND BALANCE						
3,209,979	3,209,979	0	Beginning Balance Estimate	3,209,979	3,209,979	0
(585,196)	(650,144)	64,948	Change in Fund Balance	157,318	(47,238)	204,557
<u>2,624,783</u>	<u>2,559,835</u>	<u>64,948</u>	Ending Balance	<u>3,367,297</u>	<u>3,162,741</u>	<u>204,557</u>

EDC Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2014/15	\$64,008	\$82,695	\$67,956	\$56,695	\$89,300	\$56,629	\$58,939	\$85,286	\$65,476	\$70,767	\$89,635	\$79,100
Actual 2015/16	\$67,006	\$93,644	\$68,078	\$59,405	\$91,029	\$62,013	\$64,142	\$91,861	\$78,834	\$69,716	\$91,582	\$78,034
Actual 2016/17	\$68,397	\$92,005	\$72,512	\$50,112	\$93,166	\$81,001	\$62,216	\$93,400	\$77,775	\$93,688	\$92,344	\$68,878
Actual 2017/18	\$63,596	\$92,994	\$74,255	\$69,927	\$89,147	\$62,304	\$75,356	\$87,955	\$74,888	\$75,088	\$89,979	\$90,433
Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699
Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$98,863	\$72,637	\$59,523	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859

EDC Monthly Sales Tax Comparison



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
■ Budget 2019/20	\$61,542	\$81,753	\$64,270	\$55,073	\$81,830	\$59,248	\$58,732	\$80,594	\$67,491	\$69,313	\$82,295	\$72,859
■ Actual 2019/20	\$70,670	\$112,486	\$75,508	\$64,639	\$98,863	\$72,637	\$59,523	\$-	\$-	\$-	\$-	\$-
■ Actual 2018/19	\$72,274	\$84,056	\$67,348	\$63,898	\$83,174	\$60,838	\$59,322	\$80,577	\$70,720	\$68,364	\$84,808	\$106,699

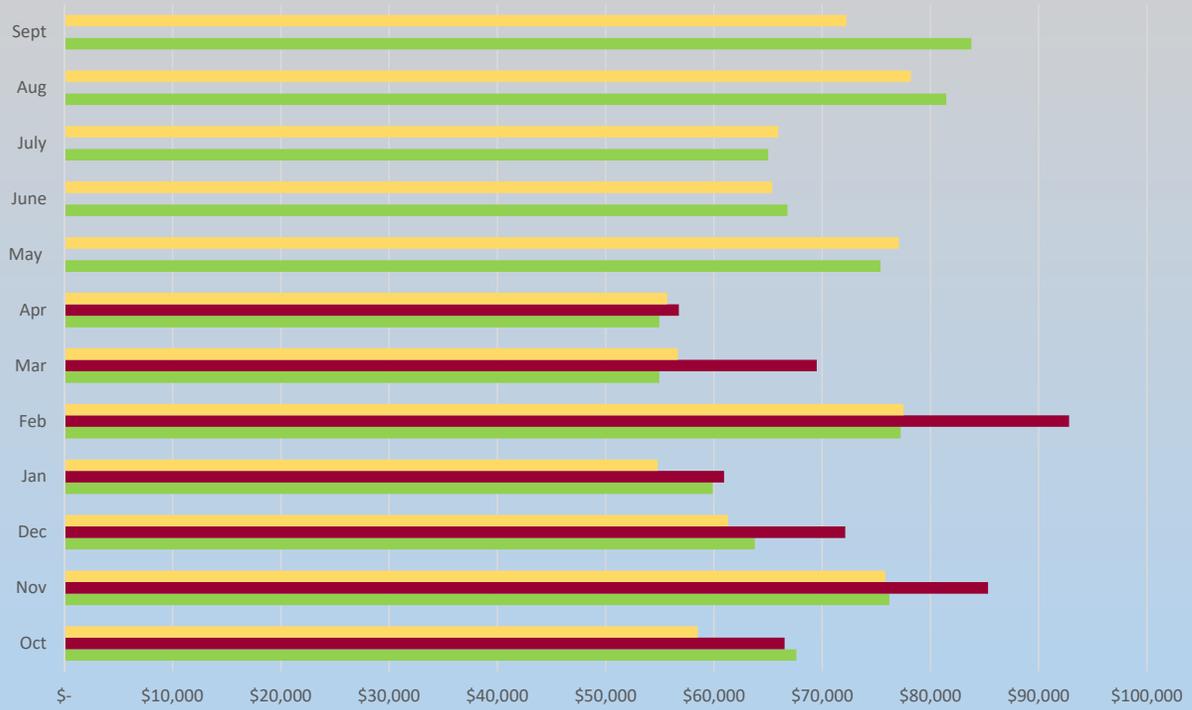
■ Budget 2019/20 ■ Actual 2019/20 ■ Actual 2018/19

EDC Sales Tax				Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19 Actual	2019/20 Actual	2019/20 Budget				
October	72,274	70,670	61,542	-1,603.22	13.64%	9,129	14.83%
November	84,056	112,486	81,753	28,430	33.82%	30,733	37.59%
December	67,348	75,508	64,270	8,160	12.12%	11,237	17.48%
January	63,898	64,639	55,073	741	1.16%	9,566	17.37%
February	83,174	98,863	81,830	15,690	18.86%	17,033	20.81%
March	60,838	72,637	59,248	11,799	19.39%	13,389	22.60%
April	59,322	59,523	58,732	201	0.34%	791	1.35%
May	80,577	-	80,594	-	0.00%	-	0.00%
June	70,720	-	67,491	-	0.00%	-	0.00%
July	68,364	-	69,313	-	0.00%	-	0.00%
August	84,808	-	82,295	-	0.00%	-	0.00%
September	106,699	-	72,859	-	0.00%	-	0.00%
Totals	490,909	554,327	462,448	63,418	12.92%	91,879	19.87%

CITY OF SEABROOK
CRIME DISTRICT - MONTHLY REPORT
April 30, 2020

ANNUAL			FISCAL YEAR-TO-DATE			
FORECAST	BUDGET	FORE VS BUD FAV/(UNFAV) VARIANCE	CRIME DISTRICT	ACTUAL	BUDGET	ACT VS BUD FAV/(UNFAV) VARIANCE
REVENUES						
757,007	799,216	(42,209)	Sales Tax	503,998	440,345	63,653
7,422	19,816	(12,394)	Interest Income	5,576	10,586	(5,010)
1,000	0		Other Revenue	1,000	0	
<u>765,429</u>	<u>819,032</u>	<u>(54,603)</u>	Total Revenues	<u>510,573</u>	<u>450,930</u>	<u>58,643</u>
EXPENDITURES						
582,987	599,274	16,287	Personnel Services	341,678	354,965	13,287
7,852	9,500	1,648	Materials & Supplies	3,565	5,213	1,648
140,806	143,050	2,244	Services	46,005	55,011	9,006
193,582	193,672	90	Transfers Out	112,975	113,066	90
<u>925,226</u>	<u>945,496</u>	<u>20,270</u>	Total Expenditures	<u>504,224</u>	<u>528,255</u>	<u>24,031</u>
FUND BALANCE						
954,013	954,013	0	Beginning Balance Estimate	954,013	954,013	0
(159,797)	(126,464)	(33,333)	Change in Fund Balance	6,350	(77,325)	83,675
<u>794,216</u>	<u>827,549</u>	<u>(33,333)</u>	Ending Balance	<u>960,363</u>	<u>876,688</u>	<u>83,675</u>

Crime District Monthly Sales Tax Comparison

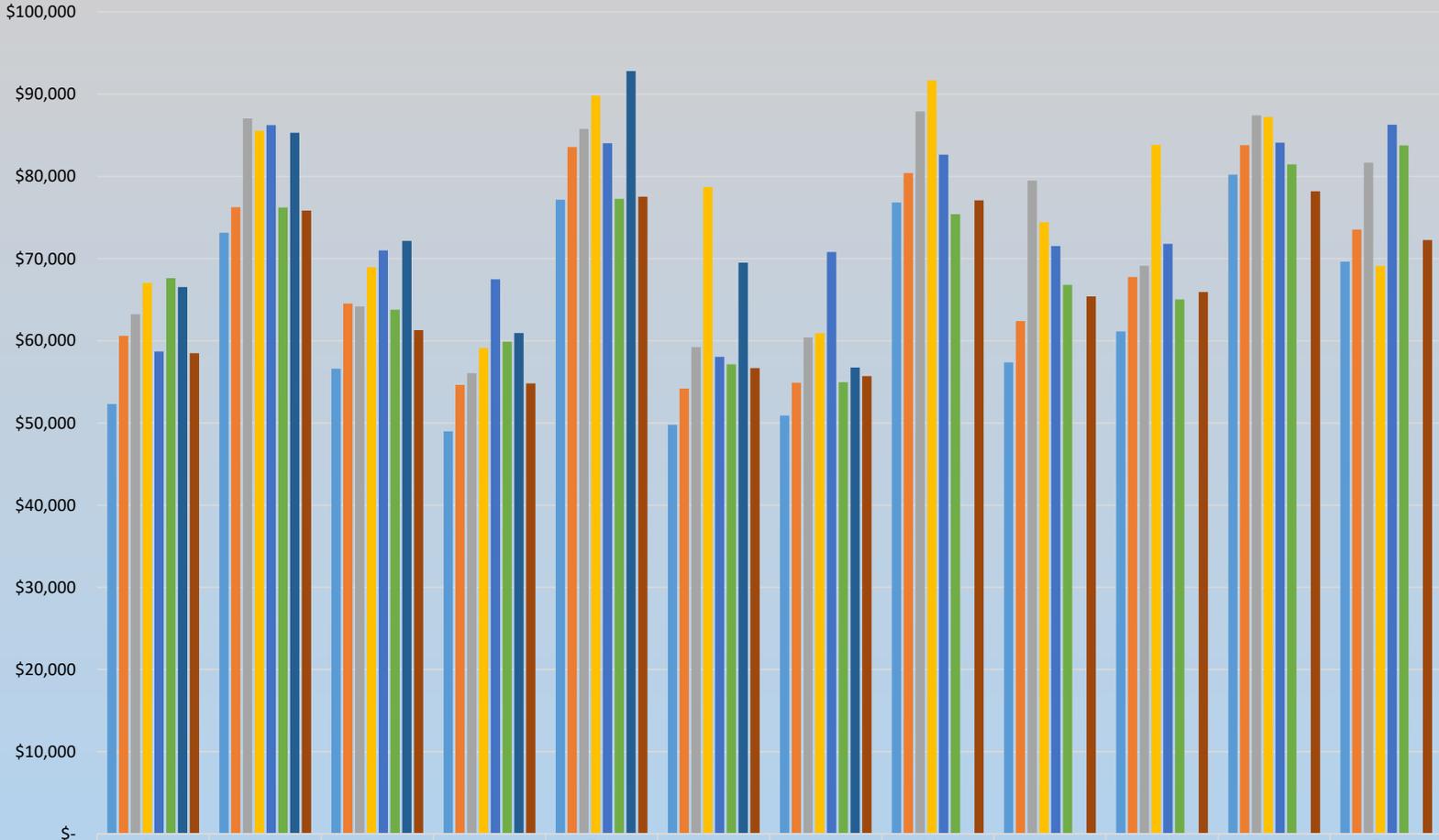


	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249
Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$92,813	\$69,506	\$56,753	\$-	\$-	\$-	\$-	\$-
Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$54,952	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773

■ Budget 2019/20
 ■ Actual 2019/20
 ■ Actual 2018/19

Crime District Sales Tax				Actual to Prior Year	% Actual to Prior Year	Current Year Actual to Budget	% Current Year to Budget
	2018/19	2019/20	2019/20				
	Actual	Actual	Budget				
October	67,626	66,532	58,493	-1,093	13.64%	8,039	13.74%
November	76,218	85,322	75,851	9,103	11.94%	9,471	12.49%
December	63,777	72,140	61,302	8,363	13.11%	10,838	17.68%
January	59,892	60,932	54,802	1,040	1.74%	6,129	11.18%
February	77,258	92,813	77,537	15,555	20.13%	15,276	19.70%
March	57,143	69,506	56,671	12,362	21.63%	12,835	22.65%
April	54,952	56,753	55,688	1,801	3.28%	1,065	1.91%
May	75,406	-	77,092	-	0.00%	-	0.00%
June	66,798	-	65,399	-	0.00%	-	0.00%
July	65,020	-	65,935	-	0.00%	-	0.00%
August	81,467	-	78,197	-	0.00%	-	0.00%
September	83,773	-	72,249	-	0.00%	-	0.00%
Totals	456,867	503,998	440,345	47,130	10.32%	63,653	14.46%

Crime District Annual Sales Tax Comparison by Month



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Actual 2013/14	\$52,302	\$73,140	\$56,607	\$48,975	\$77,153	\$49,781	\$50,905	\$76,815	\$57,368	\$61,130	\$80,207	\$69,633
Actual 2014/15	\$60,599	\$76,261	\$64,536	\$54,634	\$83,566	\$54,190	\$54,905	\$80,412	\$62,397	\$67,767	\$83,799	\$73,542
Actual 2015/16	\$63,238	\$87,054	\$64,169	\$56,045	\$85,778	\$59,229	\$60,408	\$87,907	\$79,495	\$69,123	\$87,431	\$81,664
Actual 2016/17	\$67,024	\$85,549	\$68,947	\$59,125	\$89,819	\$78,699	\$60,920	\$91,672	\$74,424	\$83,836	\$87,228	\$69,111
Actual 2017/18	\$58,705	\$86,232	\$70,992	\$67,480	\$84,038	\$58,048	\$70,796	\$82,646	\$71,525	\$71,799	\$84,114	\$86,294
Actual 2018/19	\$67,626	\$76,218	\$63,777	\$59,892	\$77,258	\$57,143	\$54,952	\$75,406	\$66,798	\$65,020	\$81,467	\$83,773
Actual 2019/20	\$66,532	\$85,322	\$72,140	\$60,932	\$92,813	\$69,506	\$56,753	\$-	\$-	\$-	\$-	\$-
Budget 2019/20	\$58,493	\$75,851	\$61,302	\$54,802	\$77,537	\$56,671	\$55,688	\$77,092	\$65,399	\$65,935	\$78,197	\$72,249

TEXPOOL REPORT

MONTH OF APRIL 30, 2020
0.4552%

	BEGINNING BALANCE	TRANSFER IN/(OUT)	INT EARNED (Posted April)	ENDING BALANCE	PURPOSE OF FUND
GENERAL FUND - UNRESTRICTED	7,646,435.54	140,110.19	3,508.07	7,790,053.80	Working capital
GENERAL FUND - RESTRICTED	1,600,000.00	0.00	incl in above	1,600,000.00	
ENTERPRISE FUND - UNRESTRICT	1,595,355.45	86,753.00	650.37	1,682,758.82	Working capital
ENTERPRISE FUND - RESTRICTED	300,000.00	0.00	incl in above	300,000.00	Customer liability
CAPITAL IMPACT FEES	3,432,298.15	0.00	1,284.09	3,433,582.24	Water & sewer lines extensions & expansions
PARK FEES	50,028.48	0.00	18.72	50,047.20	Reserved for acquisition & development of park land
SEIZURE	48,210.32	0.00	18.04	48,228.36	Solely to purchase equipment for Law Enforcement
CHILD SAFETY PROGRAMS	17,479.68	0.00	6.54	17,486.22	Reserved for Child Safety/School Zones
FEDERAL SEIZURE	15,881.14	0.00	5.94	15,887.08	Criminal Investigation - Federal Funds
HOTEL/MOTEL FUND	1,066,537.11	(1,433.04)	398.96	1,065,503.03	Restricted for promotion of tourism
DEBT SERVICE FUND	3,548,022.85	7,105.48	1,334.19	3,556,462.52	Restricted for General fund reserves & yearly debt service
GENERAL CAPITAL PROJECTS	1,591,636.39	(10,000.00)	595.37	1,582,231.76	General Fund CIP
CAPITAL PROJECT BONDS	4,581,088.78	(175,000.00)	1,712.23	4,407,801.01	2016A CO WW Plant, Clarifier & Todville 2016 Sewer
WTR/SWR BONDS	361,636.32	(15,000.00)	135.15	346,771.47	Funds transferred from Bond Mkt Acct to allow liquidity
IT BONDS	60.22	0.00	0.02	60.24	Fiber Optics
PD & GF BONDS	0.00	0.00	0.00	0.00	Public Wokrks Facility
PD & GF BONDS (GEN FUND Reserve)	29.75	0.00	0.01	29.76	Public Wokrks Facility funds provided by GF Reserve
FIRE BONDS	46.76	0.00	0.02	46.78	Fire Engine
CAROTHERS	89,042.92	0.00	33.31	89,076.23	Carother Facility & Park
ANIMAL	5,830.41	0.00	2.18	5,832.59	Animal Shelter Needs - Donation
CRIME DISTRICT	638,969.06	(16,139.33)	233.01	623,062.74	Funds transferred from Bond Mkt Acct to allow liquidity
SEDC II - UNRESTRICTED	2,801,886.89	2,503.75	1,116.01	2,805,506.65	Seabrook Economic Development Corporation II
SEDC II - RESTRICT FOR EMERGENCY	180,000.00	0.00	incl in above	180,000.00	Emergency Reserve
STEP FUND	29,712.92	0.00	11.12	29,724.04	
PUBLIC SAFETY	185,721.51	0.00	69.48	185,790.99	Public Safety Needs
MUNI COURT - SECURITY FUND	18,052.29	0.00	6.75	18,059.04	Funds from fines to be used for security
COURT - TIME PAYMENT FEES	18,947.48	0.00	7.09	18,954.57	Funds from fines to be used to improve court
MUNI COURT - TECHNOLOGY FUND	1,000.45	0.00	0.37	1,000.82	Fund court on technology
PUBLIC SAFETY VERF	915,656.91	16,139.33	348.60	932,144.84	Public Safety Vehicle Equipment Replacement
PEG Fund	161,213.77	(48,566.96)	59.90	112,706.71	Public Education and Government Access
GE VERF	429,673.78	13,527.58	165.81	443,367.17	
STABILIZATION FUND	848,264.31	0.00	317.35	848,581.66	Highway 146 Project
WATER RATE STABILIZATION	538,878.64	0.00	201.61	539,080.25	
TOTAL TEXPOOL FUND	32,717,598.28	0.00	12,240.31	\$32,729,838.59	

The investment portfolio of the City of Seabrook is in compliance with the investment strategies expressed in the City's Investment Policy and relevant provisions of Chapter 2256 of the Local Government Code.

Michael Gibbs

Finance Director



Monthly Newsletter: May 2020

ANNOUNCEMENTS

We welcome the following entities who joined TexPool in April 2020:

TexPool

City of Wake Village
 Denton County Clerk
 City of Ingleside Development Corporation
 City of Mineola
 Lazy Nine MUD 1A
 City of Oak Leaf

TexPool Prime

North Texas Tollway Authority
 City of Wake Village
 Denton County Clerk
 City of Ingleside Development Corporation
 City of Mineola

Upcoming Events

IMPORTANT MESSAGE

Due to efforts to reduce the spread of COVID-19, events scheduled for April and May have been cancelled

June 15 2020 - June 17 2020
 TASBO Summer Solutions Conference
 Moody Gardens Hotel, Galveston

Jun 29, 2020 - Jul 01, 2020
 Hyatt Regency Lost Pines Resort & Spa,
 Lost Pines
 TASSCUBO Summer Conference

Aug 16, 2020 - Aug 18, 2020,
 Grand Hyatt, San Antonio
 TEXPERS Annual Conference

TexPool Advisory Board Members

David Garcia Jerry Dale
 Patrick Krishock David Landeros
 Belinda Weaver Sharon Matthews
 Deborah Lauder milk Vivian Wood

Overseen by the State of Texas Comptroller of Public Accounts Glenn Hegar.

Operated under the supervision of the Texas Treasury Safekeeping Trust Company

Economic and Market Commentary: The Fed fine-tunes its response

May 1, 2020

The Federal Reserve has made many crucial and successful moves in the wake of the Covid-19 crisis. But what it has done since also has been impressive. Policymakers have not ceased in their effort to bring the instrument that is the economy back in tune. It has been reassessing the effectiveness of its new rates, facilities, purchases and programs, and adjusted them or added more. The easiest way to see this is how large its balance sheet has become, rising to around \$6.7 trillion at month-end.

We may see alterations to Fed facilities in the coming weeks. All of the major money market programs have declined in usage. It would not surprise us to see the Fed reduce the amount of lending offered for the Money Market Mutual Fund Liquidity Facility (MMLF), Primary Dealer Credit Facility (PDCF) and Commercial Paper Funding Facility (CPFF). Certainly, the CP market is normalizing, with the London interbank offered rate (Libor) falling and spreads narrowing. The Fed also will decrease the amount and frequency of overnight and term repo that it initiated to facilitate market functioning due to coronavirus-caused dislocations.

A recent fine-tuning by the Fed came in the municipal space. On April 27, it announced a massive expansion to its new Municipal Lending Facility for state and local

(continued page 6)

Performance as of April 30, 2020

	TexPool	TexPool Prime
Current Invested Balance	\$28,106,139,132.17	\$7,077,155,198.19
Weighted Average Maturity**	31	50
Weighted Average Life**	104	71
Net Asset Value	1.00041	1.00073
Total Number of Participants	2613	423
Management Fee on Invested Balance	0.0450%	0.0550%
Interest Distributed	\$10,270,252.48	\$5,376,211.79
Management Fee Collected	\$935,639.77	\$281,187.47
Standard & Poor's Current Rating	AAAm	AAAm
Month Averages		
Average Invested Balance	\$27,728,831,796.25	\$6,954,315,769.81
Average Monthly Rate*	0.45%	0.94%
Average Weighted Average Maturity**	33	45
Average Weighted Average Life**	107	68

*This average monthly rate for TexPool Prime for each date may reflect a waiver of some portion or all of each of the management fees.

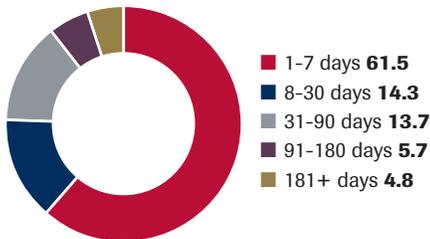
**See page 2 for definitions.

Past performance is no guarantee of future results.



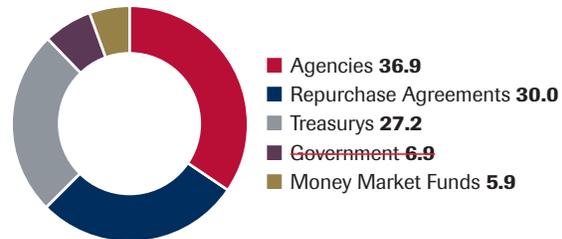
Portfolio by Maturity (%)

As of April 30, 2020



Portfolio by Type of Investment (%)

As of April 30, 2020



Portfolio Asset Summary as of April 30, 2020

	Book Value	Market Value
Uninvested Balance	-\$107,452.80	-\$107,452.80
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	14,661,520.39	14,661,520.39
Interest and Management Fees Payable	-10,270,235.54	-10,270,235.54
Payable for Investments Purchased	-1,004,902,095.75	-1,004,902,095.75
Accrued Expenses & Taxes	-31,747.18	-31,747.18
Repurchase Agreements	8,734,365,000.00	8,734,365,000.00
Mutual Fund Investments	1,722,074,000.00	1,722,074,000.00
Government Securities	10,730,300,803.83	10,729,884,252.87
U.S. Treasury Inflation Protected Securities	1,067,317,992.72	1,068,366,406.18
U.S. Treasury Bills	5,223,708,187.10	5,226,260,349.36
U.S. Treasury Notes	1,629,023,159.40	1,637,126,870.40
Total	\$28,106,139,132.17	\$28,117,426,867.94

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool. The only source of payment to the Participants is the assets of TexPool. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services.

Participant Summary

	Number of Participants	Balance
School District	598	\$8,727,268,900.42
Higher Education	59	\$1,521,114,239.08
Healthcare	86	\$1,405,449,121.54
Utility District	831	\$3,359,865,348.65
City	479	\$7,547,280,794.20
County	189	\$3,156,040,908.34
Other	371	\$2,388,809,899.01

**Definition of Weighted Average Maturity and Weighted Average Life

WAM is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates. Securities with adjustable rates payable upon demand are treated as maturing on the earlier of the two dates set forth in (b) and (c) if their scheduled maturity is 397 days or less; and the later of the two dates set forth in (b) and (c) if their scheduled maturity is more than 397 days. The mean is weighted based on the percentage of the amortized cost of the portfolio invested in each period.

WAL is calculated in the same manner as WAM, but is based solely on the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid or (b) would be repaid upon a demand by TexPool, without reference to when interest rates of securities within TexPool are scheduled to be readjusted.



Daily Summary

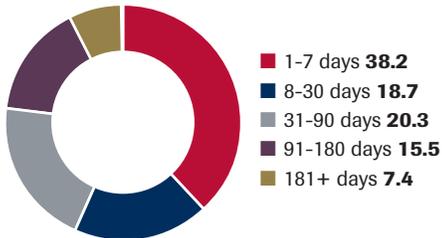
Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool Invested Balance	NAV	WAM Days	WAL Days
4/1	0.5518%	0.000015117	\$27,968,930,566.14	1.00063	32	107
4/2	0.5467%	0.000014978	\$27,912,895,780.54	1.00061	32	109
4/3	0.5464%	0.000014970	\$27,847,023,958.05	1.00059	33	109
4/4	0.5464%	0.000014970	\$27,847,023,958.05	1.00047	33	109
4/5	0.5464%	0.000014970	\$27,847,023,958.05	1.00051	33	109
4/6	0.5259%	0.000014407	\$27,796,589,280.78	1.00050	31	107
4/7	0.5148%	0.000014104	\$27,818,299,377.27	1.00050	32	106
4/8	0.5127%	0.000014046	\$27,721,690,920.54	1.00051	32	108
4/9	0.4645%	0.000012726	\$27,660,365,620.80	1.00047	33	107
4/10	0.4645%	0.000012726	\$27,660,365,620.80	1.00047	33	107
4/11	0.4645%	0.000012726	\$27,660,365,620.80	1.00047	33	107
4/12	0.4645%	0.000012726	\$27,660,365,620.80	1.00047	33	107
4/13	0.4624%	0.000012669	\$27,797,989,801.68	1.00043	33	105
4/14	0.4747%	0.000013006	\$27,338,600,153.30	1.00045	34	110
4/15	0.4722%	0.000012937	\$27,474,100,381.31	1.00045	34	108
4/16	0.4588%	0.000012569	\$27,393,198,719.07	1.00048	35	110
4/17	0.4586%	0.000012564	\$27,349,295,028.30	1.00046	35	110
4/18	0.4586%	0.000012564	\$27,349,295,028.30	1.00046	35	110
4/19	0.4586%	0.000012564	\$27,349,295,028.30	1.00046	35	110
4/20	0.4520%	0.000012383	\$27,671,267,121.23	1.00044	33	106
4/21	0.4375%	0.000011987	\$27,538,025,109.35	1.00046	34	107
4/22	0.4059%	0.000011120	\$27,522,105,136.93	1.00045	33	107
4/23	0.3933%	0.000010775	\$27,816,289,157.89	1.00044	32	104
4/24	0.3765%	0.000010314	\$27,992,062,372.96	1.00042	33	105
4/25	0.3765%	0.000010314	\$27,992,062,372.96	1.00042	33	105
4/26	0.3765%	0.000010314	\$27,992,062,372.96	1.00042	33	105
4/27	0.3772%	0.000010334	\$27,879,315,084.34	1.00042	31	103
4/28	0.3658%	0.000010021	\$27,835,295,441.03	1.00042	31	104
4/29	0.3569%	0.000009779	\$28,067,616,162.79	1.00041	31	103
4/30	0.3446%	0.000009441	\$28,106,139,132.17	1.00041	31	104
Average:	0.4552%	0.000012471	\$27,728,831,796.25	1.00047	33	107



TEXPOOL Prime

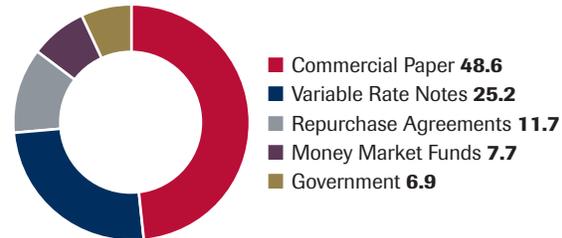
Portfolio by Maturity (%)

As of April 30, 2020



Portfolio by Type of Investment (%)

As of April 30, 2020



Portfolio Asset Summary as of April 30, 2020

	Book Value	Market Value
Uninvested Balance	-\$269,217.72	-\$269,217.72
Receivable for Investments Sold	0.00	0.00
Accrual of Interest Income	2,423,442.79	2,423,442.79
Interest and Management Fees Payable	-5,376,213.67	-5,376,213.67
Payable for Investments Purchased	-199,985,222.00	-199,985,222.00
Accrued Expenses & Taxes	-9,554.68	-9,554.68
Repurchase Agreements	848,635,000.00	848,635,000.00
Commercial Paper	3,536,879,280.77	3,542,325,219.25
Bank Instruments	0.00	0.00
Mutual Fund Investments	562,125,328.28	562,052,003.75
Government Securities	499,732,471.72	499,892,508.00
Variable Rate Notes	1,832,999,882.70	1,832,562,660.00
Total	\$7,077,155,198.19	\$7,082,250,625.72

Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool Prime. The assets of TexPool Prime are the only source of payments to the Participants. There is no secondary source of payment for the pool such as insurance or State guarantee. Should you require a copy of the portfolio, please contact TexPool Participant Services

Participant Summary

	Number of Participants	Balance
School District	127	\$2,580,436,148.24
Higher Education	19	\$606,093,705.99
Healthcare	16	\$283,145,630.16
Utility District	47	\$326,226,490.38
City	84	\$1,466,882,075.30
County	42	\$613,968,021.89
Other	88	\$1,200,295,717.18



TEXPOOL *Prime*

Daily Summary

Date	Money Mkt. Fund Equiv. (SEC Std.)	Dividend Factor	TexPool <i>Prime</i> Invested Balance	NAV	WAM Days	WAL Days
4/1	0.9762%	0.000026744	\$6,947,298,953.98	0.99982	45	70
4/2	0.9710%	0.000026603	\$6,926,504,862.24	0.99982	45	70
4/3	0.9848%	0.000026980	\$6,841,114,106.87	0.99996	46	70
4/4	0.9848%	0.000026980	\$6,841,114,106.87	0.99996	46	70
4/5	0.9848%	0.000026980	\$6,841,114,106.87	0.99996	46	70
4/6	0.9693%	0.000026557	\$6,826,776,217.72	1.00002	44	68
4/7	0.9596%	0.000026291	\$6,827,457,069.30	0.99997	43	67
4/8	0.9337%	0.000025581	\$6,822,819,358.12	1.00000	42	67
4/9	0.9574%	0.000026231	\$6,765,697,883.48	0.99996	43	67
4/10	0.9574%	0.000026231	\$6,765,697,883.48	0.99996	43	67
4/11	0.9574%	0.000026231	\$6,765,697,883.48	0.99996	43	67
4/12	0.9574%	0.000026231	\$6,765,697,883.48	0.99996	43	67
4/13	0.9584%	0.000026257	\$6,815,195,582.50	1.00005	43	66
4/14	0.9047%	0.000024785	\$7,196,639,524.12	1.00006	41	62
4/15	0.9168%	0.000025119	\$7,153,604,051.64	1.00004	42	64
4/16	0.9181%	0.000025153	\$7,148,753,440.99	1.00007	44	67
4/17	0.9553%	0.000026173	\$7,022,183,021.09	1.00008	46	69
4/18	0.9553%	0.000026173	\$7,022,183,021.09	1.00008	46	69
4/19	0.9553%	0.000026173	\$7,022,183,021.09	1.00008	46	69
4/20	0.9177%	0.000025143	\$7,067,850,009.42	1.00022	44	66
4/21	0.9306%	0.000025495	\$7,067,636,789.91	1.00024	44	66
4/22	0.9251%	0.000025346	\$7,029,207,526.55	1.00030	43	66
4/23	0.9003%	0.000024665	\$6,989,164,755.15	1.00039	44	66
4/24	0.9053%	0.000024804	\$7,011,119,560.58	1.00047	47	69
4/25	0.9053%	0.000024804	\$7,011,119,560.58	1.00047	47	69
4/26	0.9053%	0.000024804	\$7,011,119,560.58	1.00047	47	69
4/27	0.9139%	0.000025037	\$7,020,553,592.18	1.00052	46	69
4/28	0.9201%	0.000025207	\$7,022,353,291.41	1.00059	48	71
4/29	0.9330%	0.000025563	\$7,004,461,271.36	1.00067	51	71
4/30	0.9134%	0.000025026	\$7,077,155,198.19	1.00073	50	71
Average:	0.9409%	0.000025779	\$6,954,315,769.81	1.00016	45	68



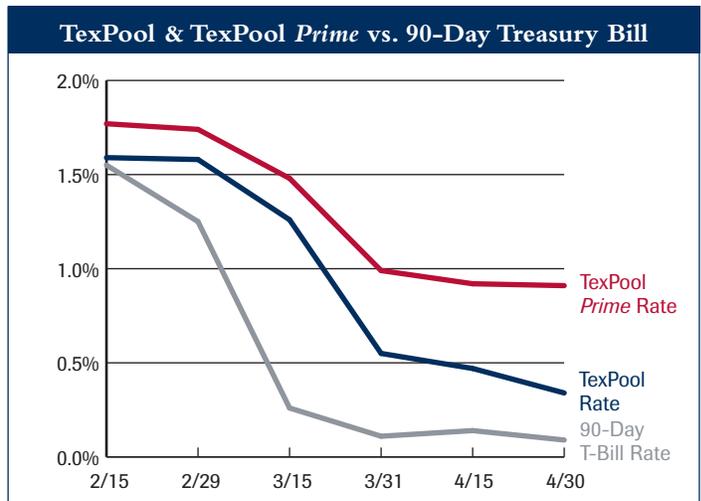
Participant Services
 1001 Texas Ave. Suite 1150
 Houston, TX 77002

governments. When it unveiled the program on April 9, only states, counties with at least two million residents and cities with at least one million qualified. After further research it lowered the threshold to include counties and cities with at least 500,000 and 250,000 residents, respectively. When the facility begins in May, this broader boundary line should help municipalities recover from deferred or lost revenue.

When it met April 29, the Federal Open Market Committee reaffirmed it would do all it can to stem the economic damage caused by the coronavirus and subsequent U.S. lockdown. It would not be surprising to see implementation of a formal quantitative easing (QE) program or expansion of programs already in place.

While value is hard to uncover in the marketplace, the Treasury and Libor curves are normalizing and upward sloping, and Sifma has retreated from its dislocated highs of more than 5% in mid-March to double-digit basis-point territory. We continue to have ample liquidity in all portfolios.

U.S. Treasury yields ended the month with 1-month at 0.10%, 3-month at 0.10%, 6-month at 0.10% and 12-month at 0.15%. Libor ended the month with 1-month at 0.33%, 3-month at 0.56%, 6-month at 0.76% and 12-month at 0.86%. The weighted average maturity (WAM) at month-end was 31 days for TexPool and 50 days for TexPool *Prime*.



90-Day Treasury Bill is a short-term debt instrument backed by the national government. These are used to collect immediate cash to meet outstanding obligations.

Any private investor can invest in a Treasury bill. The 90-Day Treasury Bill is a weighted average rate of the weekly auctions of 90-Day Treasury Bills.

Past performance is no guarantee of future results.