



Agenda Briefing

Date of Meeting: July 7, 2020

Responsible Department: Community Development

Presenter: Sean Landis

Briefing Prepared By: Sean Landis

Strategic Focus Area: Well Maintained Infrastructure

General Information / Subject:

City Council, May 21, 2019, voted unanimously to establish the Carothers Coastal Gardens Task. The Task Force was task with the following:

1. To evaluate the best future use for the Carothers Coastal Garden Improvements and Open Space with the property.
2. To evaluate how uses of the improvements and open space could be accessible to the public for best public use.
3. To evaluate any future use with maintenance cost estimations.
4. The CCGTF will advise and make recommendations to the City Manager, or designee, concerning tasks assigned to fulfill its purpose.
5. The CCGTF shall take into consideration that recommendations will be evaluated by the City Council and administration for accountability to the voters and taxpayers of the City, the City resources and funds shall first and foremost serve the welfare of the citizens of the City of Seabrook.

The Task Force provided their final report on January 7, 2020, at which time, the City Council made a motion to create Resolution 2020-02 establishing the Carothers Coastal Gardens Task Force II. The Carothers Coastal Gardens Task Force II was task with the following:

1. To evaluate and propose the best future use and/or disposition of property (i.e. possible utilization or sale of property either in its entirety, or as a portion); and
2. To formulate a budget for proposed uses; and
3. To identify viable grant opportunities; and
4. To identify viable sustainable corporate sponsorships; and
5. To identify any other viable sustainable funding sources; and
6. To consider how the proposed uses may impact the neighboring residential properties; and
7. To provide any other information specifically requested by City Council; and
8. Take into consideration that recommendations will be evaluated by the City Council and administration for accountability to the voters and taxpayers of the City, the City resources and funds shall first and foremost serve the welfare of the citizens of the City of Seabrook.

Staff is now requesting, due to the impacts of the COVID-19 Pandemic, the City Council revisit the creation of a new Task Force and instead delegate the responsibilities listed above to the Seabrook Open Space and Trails Committee by approving Resolution 2020-12.

Executive Summary / Background:

Reasons why the Open Space and Trails Committee would be a good fit for this task:

- The Committee has historic knowledge of the property.
- The Committee's membership is made-up of all citizens.
- The Committee Members reside throughout the community, allowing for diverse representation of points of view.

The Committee as drafted within the By-Laws are charged with the following tasks:

1. Advising City Council on matters pertaining to open space, including parks, trails and natural areas.
2. Produce for Council's approval a comprehensive parks plan for Seabrook and work with county, state, federal, private and nonprofit bodies to help implement plan goals, reviewing and updating as required.
3. Make recommendations to Council concerning preservation of natural space and expansion of parks and trails in accordance with community wishes and needs.
4. Make recommendations to Council as it relates to amenities, enhancements, acquisitions, plantings and conservation easements that embody parks plan objectives and sustainability principles.
5. Provide Council with recommendations regarding Seabrook's park operations, uses and fees.
6. Beautification of the city; public access to the water; creating a master plan for parks, trails and the Drusilla Carothers Coastal Gardens; a possible recreation center and environmental preservation.

Funding / Fiscal Information:

Account Number: N/A

Amount Budgeted: N/A

Amount Requested / Required: N/A

Funding Source (if not budgeted):

N/A

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Staff Recommendation:

**APPROVED BY:
(as appropriate)**

Sean Landis

7-2-2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

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Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date



7/2/2020

City Manager

Date