



## *Agenda Briefing*

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**Date of Meeting:** July 21, 2020

**Responsible Department:** Public Works

**Presenter:** Sean Landis

**Briefing Prepared By:** Sean Landis

**Strategic Focus Area:** City Services

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**General Information / Subject:**

City Council, May 21, 2019, voted unanimously to establish the Carothers Coastal Gardens Task.

The Task Force was task with the following:

1. To evaluate the best future use for the Carothers Coastal Garden Improvements and Open Space with the property.
2. To evaluate how uses of the improvements and open space could be accessible to the public for best public use.
3. To evaluate any future use with maintenance cost estimates.
4. The CCGTF will advise and make recommendations to the City Manager, or designee, concerning tasks assigned to fulfill its purpose.
5. The CCGTF shall take into consideration that recommendations will be evaluated by the City Council and administration for accountability to the voters and taxpayers of the City, the City resources and funds shall first and foremost serve the welfare of the citizens of the City of Seabrook.

### **Executive Summary / Background:**

The Task Force provided their final report on January 7, 2020, at which time, the City Council made a motion to create Resolution 2020-02 establishing the Carothers Coastal Gardens Task Force II. The Carothers Coastal Gardens Task Force II was task with the following:

1. To evaluate and propose the best future use and/or disposition of property (i.e. possible utilization or sale of property either in its entirety, or as a portion); and
2. To formulate a budget for proposed uses; and
3. To identify viable grant opportunities; and
4. To identify viable sustainable corporate sponsorship; and
5. To identify any other viable sustainable funding sources; and
6. To consider how the proposed uses may impact the neighboring residential properties; and
7. To provide any other information specifically requested by City Council; and
8. Take into consideration that recommendations will be evaluated by the City Council and administration for accountability to the voters and taxpayers of the City, the City resources and funds shall first and foremost serve the welfare of the citizens of the City of Seabrook.

Staff is now requesting, due to the impacts of the COVID-19 Pandemic, the City Council revisit the creation of a new Task Force and instead delegate the responsibilities listed above to the Seabrook Open Space and Trails Committee, along with 4 members from the citizenry by approving Resolution 2020-12

**Funding / Fiscal Information:**

**Account Number:** N/A

**Amount Budgeted:** N/A

**Amount Requested / Required:** N/A

**Funding Source (if not budgeted):**

N/A

**Supporting Materials Attached:**



**Prior Action / Review by Council, Boards, Commissions:**

N/A

**Staff Recommendation:**

N/A

**APPROVED BY:  
(as appropriate)**

*Sean Landis*

7-13-2020

\_\_\_\_\_  
Preparer or Department Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Official, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Secretary, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Community and Visitor Relations Director  
if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Court Administrator, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deputy City Manager, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
EDC Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Emergency Services Director, if needed

\_\_\_\_\_  
Date

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

\_\_\_\_\_  
Finance Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
HR Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
IT Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Police Chief, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Public Works Director, if needed

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

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**CITY OF SEABROOK  
RESOLUTION NO. 2020-12**

**APPOINTMENT OF THE SEABROOK OPEN SPACE AND TRAILS COMMITTEE,  
PROVIDING FOR FOUR ADDITIONAL MEMBERS SELECTED BY THE CITY  
COUNCIL FROM THE GENERAL CITIZENRY TO SERVE AS THE CAROTHERS  
COASTAL GARDENS TASK FORCE II**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS  
FORMALLY APPOINTING THE SEABROOK OPEN SPACE AND TRAILS  
COMMITTEE, AND PROVIDING FOR FOUR ADDITIONAL MEMBERS SELECTED  
BY THE CITY COUNCIL FROM THE GENERAL CITIZENRY TO SERVE AS THE  
CAROTHERS COASTAL GARDENS TASK FORCE II; REPEALING RESOLUTION  
2020-02, PASSED AND APPROVED ON THE 18<sup>TH</sup> DAY OF FEBRUARY, 2020, AND  
ALL OTHER RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION.**

**WHEREAS**, after receiving the final report from the Carothers Coastal Gardens Task Force on January 7, 2020, the City Council of Seabrook voted unanimously to create a new Carothers Coastal Gardens Task Force, officially, referred to as, the “Carothers Coastal Garden Task Force II (CCGTFII)”; and

**WHEREAS**, by prior adopted Resolution 2020-02, the City Council of the City of Seabrook determined the Carothers Coastal Garden Task Force II shall be made up of seven (7) members. Each shall be residents within the corporate limits of the City of Seabrook and shall have been a resident for a period of at least twelve (12) months prior to appointment; and

**WHEREAS**, after careful consideration, the City Council of the City of Seabrook, Texas desires to repeal prior Resolution 2020-02 with the adoption of this Resolution 2020-12, appointing the Seabrook Open Space and Trails Committee, along with four (4) additional individuals from the citizenry appointed by City Council to serve as the Carothers Coastal Garden Task Force II; and

**WHEREAS**, the term of office of the Carothers Coastal Garden Task Force II, (“Task Force”), shall be twelve (12) months with a potential six (6) months extension or as otherwise determined by City Council; however any member of the Task Force who ceases to be a member of the Open Space and Trails Committee shall immediately cease to be a member of the Task Force unless otherwise determined by City Council; and

**WHEREAS**, the Carothers Coastal Gardens Task Force II shall not have the authority to incur expenses or any other costs, debts or liabilities unless previously approved in writing by the City Manager or City Council; and

**WHEREAS**, the Carothers Coastal Gardens Task Force II shall be strictly an advisory body to the City Council and the City Manager or designee, and shall not attempt to supervise, or otherwise attempt to control city business or policy; and

**WHEREAS**, the Carothers Coastal Gardens Task Force will have the authority, as required, subject to the terms herein, to create subcommittees within the Task Force members to create work product that then will be presented to a quorum of the Task Force for review and possible approval; and

**WHEREAS**, the Carothers Coastal Gardens Task Force, shall, during the next twelve (12) month period, or as otherwise determined by City Council, be tasked with gathering information as it relates to future use for the Carothers Coastal Gardens Improvements and Open Space. A report shall include: 1) a recommendation of the best future use of property not to exclude the sale of the property in its entirety, or as a portion, if appropriate; 2) a budget for proposed uses; 3) to identify viable grant opportunities; 4) to identify viable sustainable corporate sponsorships; 5) to identify other viable sustainable funding sources; 6) consider how the proposed uses may impact the neighboring residential properties; and 7) any other information specifically requested by City Council; and

**WHEREAS**, the Carothers Coastal Garden Task Force II at the conclusion of the twelve (12) month review period, or as otherwise determined by City Council, shall provide a report of its findings to the City Council;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:**

**Section 1.** That the charge of the Carothers Coastal Gardens Task Force II the CCGTFII is as follows:

1. To evaluate and propose the best future use and/or disposition of property (i.e., possible utilization or sale of property either in its entirety, or as a portion); and
2. To formulate a budget for proposed uses; and
3. To identify viable grant opportunities; and
4. To identify viable sustainable corporate sponsorships; and
5. To identify any other viable sustainable funding sources; and
6. To consider how the proposed uses may impact the neighboring residential properties; and
7. To provide any other information specifically requested by City Council; and

8. Take into consideration that recommendations will be evaluated by the City Council and administration for accountability to the voters and taxpayers of the City, the City resources and funds shall first and foremost serve the welfare of the citizens of the City of Seabrook.

**Section 2.** All Resolutions in conflict with this Resolution are hereby repealed.

Approved and adopted this the 21<sup>st</sup> day of July, 2020.

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Thomas G. Kolupski  
Mayor

ATTEST:

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Robin Lenio, TRMC  
City Secretary