City of Seabrook, Texas

Proposed Annual Operating Budget

Fiscal Year 2020-2021

SEABROOK

"The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life."

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City of Seabrook
Fiscal Year 2020-21
September xx, 2020

"This budget will raise more revenue from property taxes than last year's budget by an amount of $xxx,xxx, which is a x.xx percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $xxx"

The members of the governing body voted on the budget as follows:

FOR:	Thom Kolupski	Mayor
	Natalie Picha	Mayor Pro Tem
	Ed Klein	Council Member Position 1
	Laura Davis	Council Member Position 2
	Jeff Larson	Council Member Position 3
	Joe Machol	Council Member Position 6
AGAINST:	None	
PRESENT and not voting:		
ABSENT:	Buddy Hammann	Council Member Position 5

Property Tax Rate Comparison

	2020-21	2019-2020
Property Tax Rate:	$0.551983/100	$0.551983/100
Effective Tax Rate:	$0.518336/100	$0.518336/100
Effective Maintenance & Operations Tax Rate:	$0.378565/100	$0.378565/100
Rollback Tax Rate:	$0.557694/100	$0.557694/100
Debt Rate:	$0.148844/100	$0.148844/100

Total debt obligation for City of Seabrook secured by property taxes: $2,852,170

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Annual Operating Budget

City of Seabrook

Seabrook, Texas

Fiscal Year Ending September 30, 2021

Listing of City Officials

Elected Officials

Mayor	Thom Kolupski
Council Member Position 1	Ed Klein
Council Member Position 2	Laura Davis
Council Member Position 3	Jeff Larson
Council Member Position 4, Mayor Pro Tem	Natalie Picha
Council Member Position 5	Buddy Hammann
Council Member Position 6	Joe Machol

Appointed Officials

City Manager	Gayle Cook
Deputy City Manager, Community Development Director	Sean Landis
City Secretary	Robin Lenio
Police Chief	Sean Wright
Director of Human Resource	Yesenia Garza
Director of Finance	Michael Gibbs
Director of Communication	LeaAnn Peterson
Director of Public Works	Kevin Padget
Director of Information Technology	George Szakacs
Municipal Judge	Dick Gregg
Director of Court Administration	Jessica Ancira
Director of Emergency Services	Brad Goudie
Director of Emergency Management	Jeff Galyean
Director of Sebrook Economic Development	Paul Chavez

From left to right, standing are Councilman Joe Machol, Councilman Jeff Larson, Councilman Buddy Hammond, and Councilman Ed Klein, seated are Mayor Pro Tem Natalie Picha, Mayor Thom Kolupski and Councilwoman Laura Davis.

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BUDGET MESSAGE
Proposed Budget Fiscal Year 2020-21

July 21, 2020

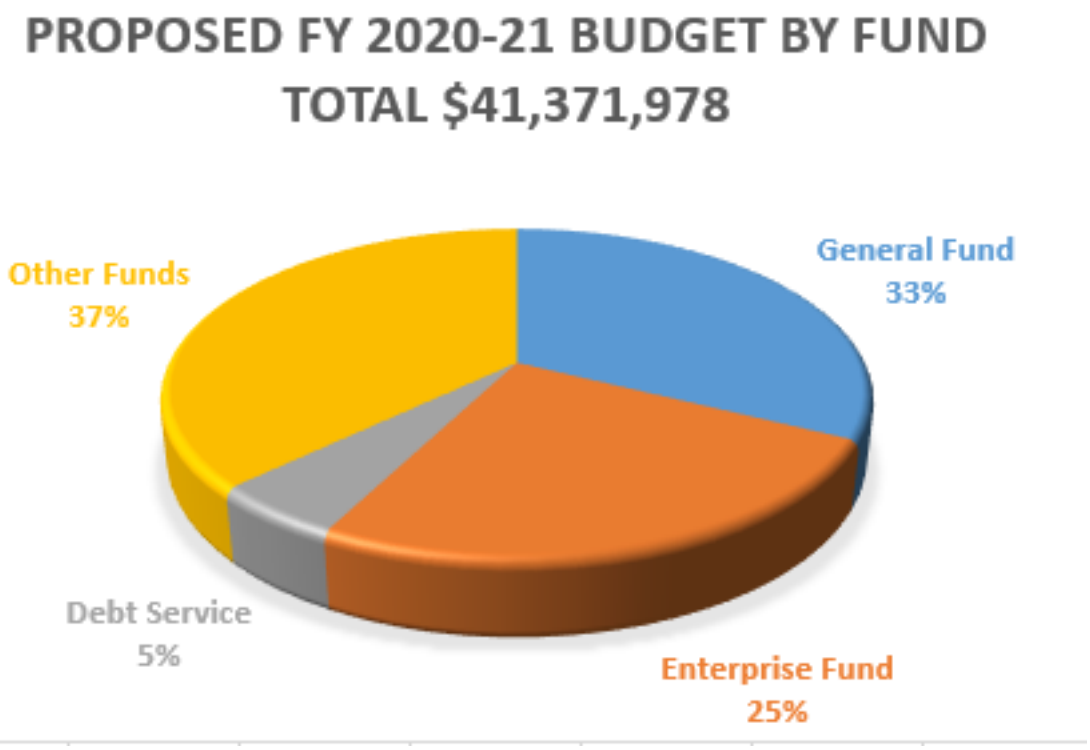
Honorable Mayor, City Council Members, and Residents of Seabrook:

BUDGET OVERVIEW

Pursuant to Section 5.03 of the City Charter, I respectfully submit to you the proposed balanced budget for fiscal year 2020-21 (FY 21). The proposed budget is a commitment to maintaining the level of service and core community priorities such as public infrastructure and beautification and public safety. The implementation of Senate Bill 2 (SB 2) and the Coronavirus pandemic are two new items imposed this budget process. However, the budget as presented is balanced and meets the requirements set forth in the City Charter.

The objective used in developing these budgets were to submit balanced budgets to the City Council; to the do the best job possible of maintaining current excellent levels of service to the community; and implement initiatives from the Strategic Plan. For our municipality, the pandemic did not negatively impact sales tax revenues and slight increases are recognized in the projection for FY 21 based on actual trend of months impacted by partial and complete shut down by the Governor.

Included within the comprehensive budget, there are a number of special revenue funds and capital project funds that have expenditures that are associated to a capital improvement project within the Capital Improvements Plan (CIP). This updated plan was presented on July 7, 2020, before City Council. The proposed participating projects this year do not include proposing any new debt. With FY 20 approval, three (3) 50% match with Harris County drainage projects resulted in the issuance of Certificates of Obligation that were funded in 2020.



STRATEGIC PLAN

This year City Council and staff met by a teleconference due to COVID-19 to discuss updates to the existing Strategic Plan. With the session on June 30, 2020, the existing Focus Areas were refined and no additional Focus Areas were added.

Vision: ***Seabrook is a sustainable, energetic and beautiful coastal community that embraces environmental stewardship, fosters safe neighborhoods and promotes tourism and economic diversity.***

Mission: ***The City of Seabrook is responsive, innovative and fiscally sound in delivering services that preserve, protect and enhance quality of life.***

PRIORITY GOALS

The planning session reviewed and added to previous SWOT exercises noting that the city benefits from a strong residential base, which helps mitigate the effects of economic fluctuations of not only the pandemic but corridor construction. However, with sales tax the second largest revenue to general fund, it is high priority to plan for a sustainable future with the business loss in the SH 146 corridor. While not comprehensive, below are a few of the highlights from the revised plan for FY 21.

- **Infrastructure and Beautification**
  It continues to be a guiding principle in the budget and capital planning process to have the city be a leader in supporting local and regional planning that benefits the residents of Seabrook in transportation and other infrastructure. Projects that look out for the citizens' well-being and safety is a priority in formulating the long range plans. The Capital Improvement Program (CIP) indicates the allocation of resources to maintain and plan properly for those future needs.

- **Public Safety**
  The programs and budgetary insight on Public Safety is to ensure that the community is provided with the appropriate resources to continually improve safety and security throughout the community

- **Economic Growth**
  The economic development strategies developed both through the city's Strategic Plan coupled with the annual plan for the Seabrook Economic Development Corporation strive to reflect the diversity, values, interests and desires of the local economy and balance it with the quality of life for its citizenry.

- **City Services**
  With the majority of the General Fund and Enterprise Fund comprised of personnel costs, the strategies are proposed to support the driving force that serves the city and the community.

- **Engage and Inform Public**
  The goals and programs continue to be formulated to inform and engage citizens, businesses and visitors by providing and responding with timely, reliable and accurate information.

Infrastructure and Beautification

- Safe Routes to School and Pedestrian Connections (East to West)
- Wastewater Treatment Retrofit Relocation
- Water Contract and Future Supply
- Boat Ramp and Kayak Launch
- Gateway and Landscaping Projects

Public Safety

- Development of Education Programs for citizens
- Emergency Management Policy Updates and Resource Agreements
- Increase EMS Advanced Training and Statistical Reporting
- Partner Agency Contract Updates

Economic Growth

- Marketing of City and Specific Districts
- Utilize Marketing Opportunities with Partnering Agencies
- Continued updates to Zoning Codes within Special Districts
- City/District Branding Campaigns and Plans

City Services

- Employee Appreciation and Recognition
- Standard Operating Procedures for Emergency Preparedness
- Update Personnel Policies
- Analyze functions for Optimization of Outsourcing or Technology Efficiency

Engage and Inform Public

- Establishment of Resident Ambassador Program
- Development of Online Citizen University
- Develop 3 Year Engagement Plan
- Strategic Planning and Update Sessions as Joint Meetings

REVENUE PROJECTIONS

Ad Valorem

With anticipated new values, an increase of $300,000 or 5.4% in the Ad Valorem revenue is reflected. The city does not usually see the final tax roll until late July. Therefore, this assumption is based on issued certificates of occupancy and corresponding Harris County Appraisal information currently available.

Sales Tax

Trend data through pandemic and before support an increase projection within Sales Tax. The proposed budget has a 5.3% increase of $102,260. Three year prior actuals have also trended higher than FY 20 budget.

Court Receipts

An increase of 20% in Court Receipts of $79,906 is within the proposed budget based on FY 19 and projected FY 20 actuals. Municipal Court sustained receipts throughout the pandemic and adapted quickly to virtual business model. Citations decreases due to the pandemic is anticipated, but full projected year for FY 21 appears to level and support the increase.

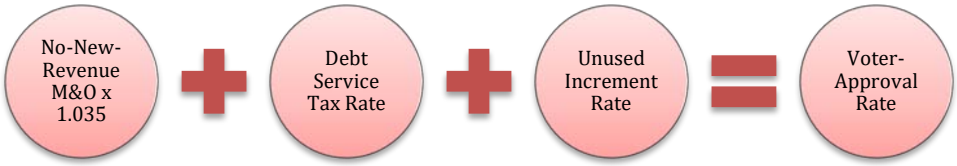
The City of Seabrook budget document is prepared in accordance with best practices established by the Government Finance Officers Association (GFOA) to receive their Distinguished Budget Presentation Award. The city's budget document has received this award for the past several decades.

PROPERTY TAX RATE

The tax rate for FY 21 is proposed at .551983 per $100 valuation, remaining the same from the prior fiscal year for this draft. This rate is the new "No-New-Revenue Tax Rate" (Previously called Effective Tax Rate) based on the existing properties and the valuation.

The tax rate is comprised of two components, the Maintenance and Operations rate (M&O) and the Debt rate. Additionally, the term "Voter-Approval Tax Rate" (Previously called Rollback Tax Rate) changed for the rate requirement that the city would have to hold an election to approve a rate exceeding the Voter-Approval Tax Rate.

The "Unused Increment Rate" is a rate that can be used to increase the Voter-Approval Rate, depending upon the tax rates adopted by the city in the previous three (3) years. The city would be able to "bank" any unused amounts below the 3.5% "Voter-Approval Rate".



GRANTS AND PUBLIC ASSISTANCE

Texas Parks and Wildlife Department (TPWD) Grant

During FY 20, the city received notification of an award of $131,400 for the trail extension on the North Area berm. The project is in environmental reviews and revenue is expected to be received in the FY 21 with corresponding reimbursed expenses within the Parks Department.

Public Assistance FEMA

For FY 21, the city will have a Public Assistance application filed for COVID-19 related expenses. At the time of this presentation, the actual incurred expenses are approximately $47,000. Relief funding for the federal declared disaster will be eligible through December, 2020.

CARES Act / Coronavirus Relief Fund (CRF)

Harris County received a direct allocation of $426 million from the CARES Act. The County established a Small City Assistance Program in July, 2020, with a maximum allocation of $55 per capita for each small city. The city will have to work with Harris County in the upcoming fiscal year to apply for funds based on eligible reimbursements after application through FEMA Public Assistance Program for 75% reimbursement.

Hazard Mitigation Grant Program (HMGP)

The city has made a formal application for the Retrofit of the Wastewater Treatment Plant to the Pine Gully location behind the Public Works facility. The city will have approximately $8,000,000 contribution responsibility. As part of the Capital Improvement Program (CIP), the city was on track to begin a Phase 1A of the relocation of the plant and resources of $4,400,000 had been approved and restricted. If the city is approved for the grant, the remaining portion of the local match will be a possible item for electors in May 2020 election.

GENERAL FUND

The city's top priority is to preserve and enhance the high quality of life Seabrook residents have come to expect. The cost of providing and maintaining services to the residents increases each year. Maintaining service levels can be challenging as the city grows and manages the large mobility changes impacting the city. The General Fund services are people oriented and personnel costs comprise 70% of the total operating budget. Increases proposed are just over 3% and primarily attributable to reinvesting in our employees through the below listed items.

Compensation and Personnel

The city's Compensation Program is based on maintaining compensation at least of market of competitor employers, the establishment and maintenance of a salary ranges in a Step Pay Plan comprised of Pay Grades with placement within plan evaluated off of job descriptions and duties. The Step Plan is included within the proposed balanced budget and equates to a 2.5% on an employee's anniversary date. Personnel Services in total increased by 3.2% total including benefits.

Personnel Changes

Public Safety (General Fund) – Department 200

No new positions are proposed. One existing position is reallocated to a 50/50 split Police Officer position funded for a **Bailiff and Community Relations** position. Funded equally by Public Safety and Municipal Court, this position will serve in Municipal Court during court and out of court for other services with the remaining half of duties assigned to general patrol assignment.

Emergency Services and Emergency Management (General Fund) – Department 106

During FY 20 a new position of **Deputy Fire Marshal** was approved. In February 2020, the position was changed to reflect the additional duties to create the new job description of **Deputy Fire Marshal/Assistant Emergency Management Coordinator.** The proposed budget for FY 21 includes a reclassification adjustment based on job description changes. Because the position serves in both capacities, the funding for the position is split 50/50 between Emergency Services Department and Emergency Management Department.

Municipal Court (General Fund) - Department 700

The Court Administrator position is proposed for a reclassification to **Director of Court Services** as submitted by the Municipal Judge.

Benefits

Medical, Dental, Vision, Life and AD&D, and EAP

For the benefit plan year August 1, 2020 through July 31, 2021, the city's medical, dental and life and disability programs did not have to be rebid. The Vision and EAP policies are in a rate guarantee period until August 21, 2021. With the renewals, the medical and dental had 0% increase. The renewal on the life and disability reflects a 14% increase and equates to approximately a $3,516 increase across all funds.

Education/Certification Incentives

The proposed budget incorporates changes to the city's Education and Certification Pay Policy. The changes include for purposes of this budget amending certain Directors under the City Manager to include a base pay that now includes any previous education/certification paid separately. Moving forward, director level positions that require certain minimum education/certification requirements in their job description will not have a separate education incentive if a minimum per their job description. The combined base rate will enable future compensation studies to readily compare base pay with other cities fairly and equitably.

Workers' Compensation

The city's workers' compensation insurance is administered by the Texas Municipal League Intergovernmental Risk Pool (TML-IRP). TML-IRP is responsible for investigating, determine compensability, and performing various functions related to handling an employee's claim. Each year a rerate is for the classification codes of each industrial function along with a modifier based on previous experience in claims. Both risk pool changes and agency modifier are then applied to new payroll budget for new fiscal to calculate proposed amount within the Personnel section of departmental budgets. This year increases were reflected in Sewage Treatment & Collection with decreases in Streets, Ambulance, Waterworks, Parks, and Clerical.

FIRE AND EMERGENCY MEDICAL SERVICES

The city continues to be committed to providing first class service to our citizens through our contract with the Seabrook Volunteer Fire Department (SVFD). The city is currently on a month to month contract with SVFD and planning goal is to meet and finalize a new contract within FY 21. This proposed budget reflects the annual contract amount with the SVFD under the Department 230 – Emergency Services (Fire) line item 230-5235. The proposed full contract amount with SVFD reflects a -.34% decrease with the overall Seabrook decrease at -.50% from previous fiscal. Overall drivers are -24% decrease in Gas & Oil, -24% in Paid Administrator, +3% in Repairs and Maintenance, +13% in Firefighting Supplies, and 8% increase in Retirement.

The structure of the budget continues with a percentage split of 88% Seabrook and 12% El Lago with each line item within the contract budget classified as one of the following: 1) Seabrook Only (100%); 2) Consumable (88%/12% Split); and 3) Organizational (50%/50% Split).

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund took significant reductions based on the pandemic effects in FY 20. The estimated revenue for FY 21 in the proposed budget was reduced based on projected effects and ongoing trend in occupancy rates from the pandemic.

With the City Council action on July 7, 2020, the events approved did reflect decreases based on the COVID-19 impacts in the special fund. The city's event, Seabrook Celebration, due to COVID-19 and pre-planning requirements was cancelled altogether for October 2020; therefore FY 21 does not include that additional event funding. However, the revenue projections assumed require FY 21 to supplement with the fund balance.

This fund has 1.2 FTE budgeted and no positions were changed or eliminated, but other budgetary decreases were made in FY 20 and in the Proposed FY 21 to account for the revenue fall.

ENTERPRISE FUND

The proposed proprietary funds (utilities) budget reflects revenues based upon water and sewer rates from the recently approved Seabrook 2019-20 Utility Rate Study that was approved on June 30, 2020 by City Council. The Master Fee schedule will be updated in the annual update to City Council. A Proposed New Agreement with the City of Pasadena is awaiting final approval from Pasadena's counsel and is anticipated to be brought before the Pasadena City Council for consideration before the end of 2020.

Over the past five years incremental rate increases per the 2014 Plan were implemented at an overall average of 5.17% annually in preparation for an anticipated rate increase on the renegotiated contract before the expiration in 2028.

With the City Council approval of the 2019-20 Utility Rate Study on June 30, 2020, the following rate increase was approved. All following fiscal years increase is subject to change an annual recalculation based on actual O&M and Capital costs.

Water

22.35% Increase to Base Water Rate
17.00% Increase to Volumetric Water Rate

Wastewater

6.25% Increase to Base Wastewater Rate
17.00% Increase to Volumetric Wastewater Rate

CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY 21 proposed budget continues identifying more funding options for high priority capital projects. Fund 28 was created in FY 2018 for the establishment of funding capital improvements, equipment, facilities or any other project within the CIP. The fund is a comprehensive fund allowing for monies to be accepted from the General Fund, Enterprise Fund, Grants or Special Funds.

Proposed Projects Include:

W7 – SH 146 Water Line Relocations	State Infrastructure Bank and Enterprise
W11 – Friendship Park Water Tank Rehab	Impact Fees
W13 – Chloramine Conversion	Enterprise Fund
WW1 – East Meyer Pipe Bursting	Bond Funds
WW8 – SH 146 Sanitary Sewer	State Infrastructure Bank and Enterprise
WW9 – Pine Gully WWTP Retrofit – Phase 1 of 2	2016A CO and Impact
D1 – Todville Road Bridge	Harris County Partnership
D2 – El Mar Ditch HCFCD Bonds	Certificates of Oblig and Harris County
D9 – Du Lac Trace and Water Way Outfalls	Fund 28 Capital Projects
D11-Seascape Subdivision HCFCD Bonds	Certificates of Oblig and Harris County
D12- Baybrook Subdivision HCFCD Bonds	Certificates of Oblig and Harris County
FAC 6 – Smart Meter Conversion	Certificates of Oblig
FAC9-City Hall and Council Chamber Security Remodel	Court Security Fund

In closing, I would like to acknowledge the teamwork, commitment, and assistance of all of our elected officials and management staff. I am particularly grateful to Michael Gibbs, Director of Finance and the entire Finance staff for their continuing commitment to excellence. Creating and maintaining a sustainable, balanced budget helps Seabrook provide for its critical and quality services for many years to come.

Thank You,

Gayle Cook

Gayle Cook
City Manager

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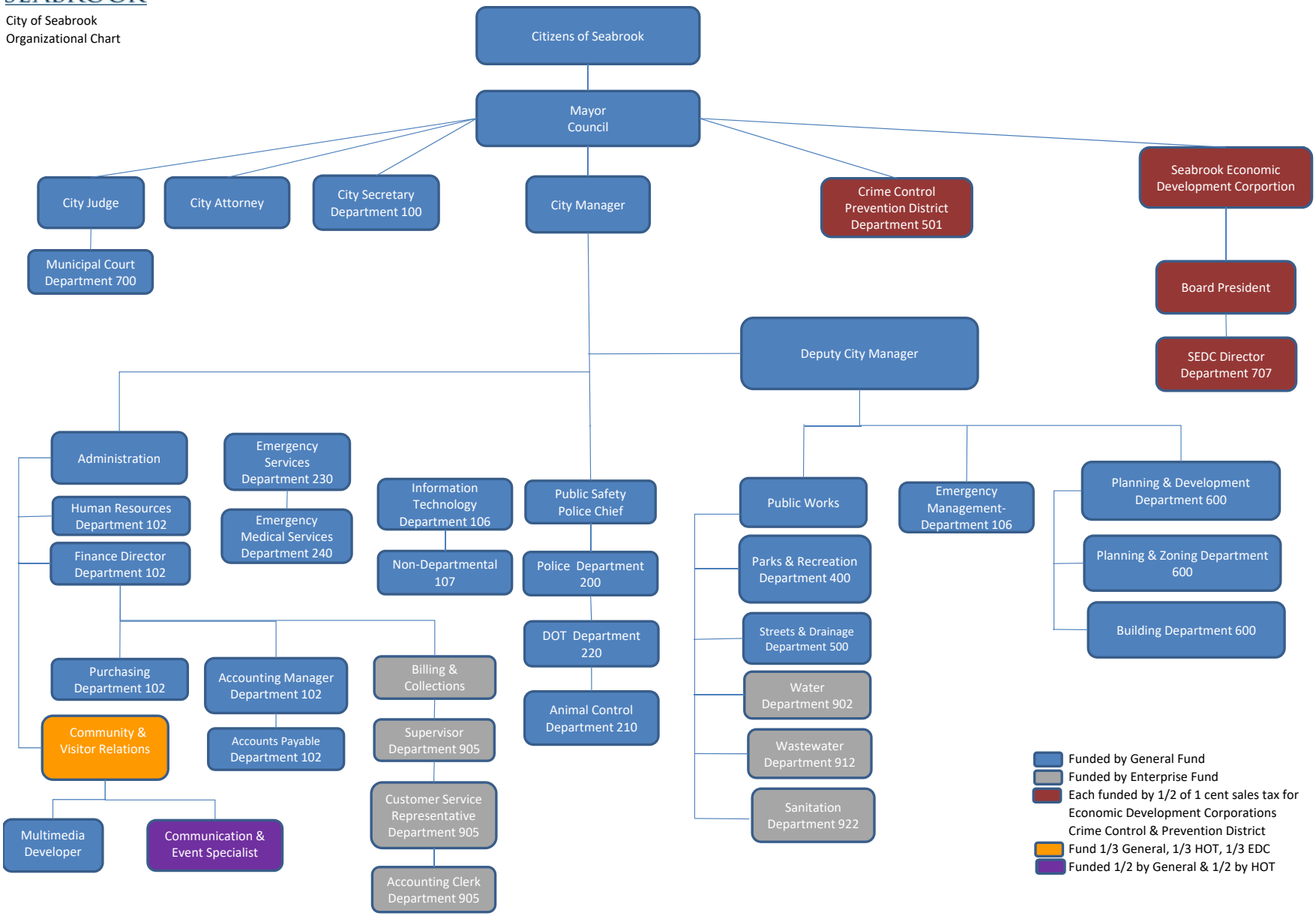
City of Seabrook
Organizational Chart



History of Seabrook

Seabrook, Texas: the name alone beckons visitors. Seabrook is a small town on the Texas coast just 30 minutes south of downtown Houston. Residents and visitors alike treasure this vibrant community for its resort-style experiences along Clear Lake and Galveston Bay.

Over 12,000 people call Seabrook home, and why not? Seabrook's relaxed lifestyle, business-friendly climate and affordable waterfront property make it one of the country's most attractive areas to live, work and visit.

While Seabrook recently celebrated their 50th anniversary in 2011, historic records date back to 1832 when Ritson Morris, a native Virginian, obtained a league of land from the Mexican government. A portion of the land was purchased by Seabrook W. Sydnor in 1895 and a plat was filed with the Harris County Courthouse the following year.

In March 1903, the Seabrook Company of Houston filed a revised layout of the proposed Seabrook town site, which appealed to local farmers, fishermen and merchants. Some years later, in 1961, local leaders had the city incorporated.

In 1964, not long after the city became incorporated, a bridge was built between Kemah and Seabrook plus State Highway 146 was established as a four-lane highway. The bridge and highway allowed easy access to Seabrook along Galveston Bay and the small town began to grow considerably.

Quality of life in Seabrook is enriched by its coastal location. The Galveston Bay has a mixture of recreational and commercial resources that brings visitors from across the nation. Locals say visitors must taste the fresh seafood Seabrook has to offer; popular fish markets can be found throughout the city.

Old Seabrook is a must see. Rich in history, Old Seabrook has an array of unique shops, fine dining and cozy bed and breakfast-style lodging. Speaking of breakfast, Seabrook Waffle Company is a great way to start the morning followed by shopping in Old Seabrook. Shoppers will find something for everyone!

For those planning a vacation to the Texas Gulf, Seabrook is the perfect place to stay. Seabrook is conveniently located just minutes from several bay area attractions including the Kemah Boardwalk and NASA Johnson Space Center. Seabrook is also just a short drive from the Port of Galveston for those planning to take a cruise.

The hotels in the area are top quality and offer their guests several amenities and even discounts to local attractions. The Comfort Inn and Suites NASA, Comfort Suites Seabrook, the Hampton Inn, La Quinta, Quality Inn Yacht Club Basin and the Spring Hill Suites Houston are just a few of the hotels in the area.

For those looking for bed and breakfast-style lodging, Seabrook has that, too. The Beacon Hill Guest House Bed and Breakfast, the Pelican's Nest, and the Old Parsonage House are some of Seabrook's finest B&Bs.

Both residents and visitors enjoy the many parks and amenities Seabrook has to offer. Seabrook parks cover over 100 acres and include two boat ramps, two public pools, two splash pads, plus a 1,000-foot salt water fishing pier.

SEABROOK

For the outdoor enthusiast, Seabrook has an extensive hike and bike trail system. The trail system connects several Seabrook parks and is perfect for those who enjoy nature. Each year in March, Seabrook is host to the Lucky Trail Marathon. This two-day event is great for hard-core runners, but also includes fun activities for the whole family. The marathon is run on the Seabrook trail system, so runners not only enjoy a great fun run, but also get to take in Seabrook's scenic views.

Seabrook is a bird lovers paradise, home to approximately three hundred diverse species. As listed on the Great Texas Coastal Birding Trail, bird watchers are likely to spot several varieties of pelicans, ospreys, waxwings, warblers, sandpipers, buntings and many migrant songbirds.

The 1,000-foot fishing pier can be found at Pine Gully Park. Pine Gully is more than fifty acres and encompasses a Karankawa Indian camp site, wetlands, wooded area, nature trails and has several amenities such as restrooms, picnic tables, BBQ grills and playgrounds.

The city pool, Pelican Bay, is located at Miramar Park and has a 30 foot water slide, two pools, and a splash pad. The pool is open during the summer and residents receive discount admission.

The Lakewood Yacht Club offers lakeside sailing school and charters. Classes and charters are available daily, overnight and on weekends. They even offer classes for children and dinner cruises. Houston Party Boats and The Spirit of Texas Paddlewheeler is located in Seabrook inside the marina on Nasa Parkway. Their boat rides are unique and fun and can be the perfect venue to hold an event, party or even wedding.

After a long day of site seeing, biking, fishing, sailing and swimming several visitors and residents will enjoy a good meal in one of the many Seabrook restaurants. Seabrook is famous for its dining. Tookie's is nationally known for their juicy burgers, or for those wanting to grab a slice of pizza, Mario's Flying Pizza is sure to hit the spot. The Villa Capri on Clear Lake is home to variety of seafood and Italian dishes prepared Capri-style and the Signature Bistro has an elegant but casual atmosphere perfect for lunch.

Outrigger's is the place to experience seafood at its best. Located under the bridge, customers will have a spectacular view of the ship channel, while enjoying just-caught seafood. Fresh seafood markets in Seabrook include Emery's Seafood, Golden Seafood, Rose's Seafood Market, Baybrook's Fresh Seafood and Waterfront Seafood.

For those craving something Asian, Wong's Chef and Hama Bistro are two local favorites and Pier 8 is a buffet style Mongolian bbq and fresh seafood restaurant. Merlion is another great place to try, and has won several awards.

Wanting authentic Mexican food? Then Laredo's is the place to be. Iguanas Ranas has a beautiful interior and personable staff, not to mention the food is fresh and flavorful. No time to sit and wait, then stop by Taqueria Nasa for quick a taco or burrito.

Wait, that's not all! Seabrook is also home to variety of American diners, cafes and restaurants. As mentioned Tookie's is famous for their burgers, but the Pelican Grill has been featured on the Food Network on the popular show Restaurant Impossible. Seabrook was Restaurant Impossible's first stop in Texas, and Chef Robert Irvine gave the local diner an amazing face-lift.

An old school diner experience can be found at the Seabrook Classic Café, a hometown diner atmosphere that serves a great clam chowder. Sam's Boat and Hooters are great places to watch the game or just kick back with friends. Fast food restaurants in Seabrook include many popular chains and local spots such as Neptune Subs, Donald's Donuts, Village Pizza and Seafood and several national chains.

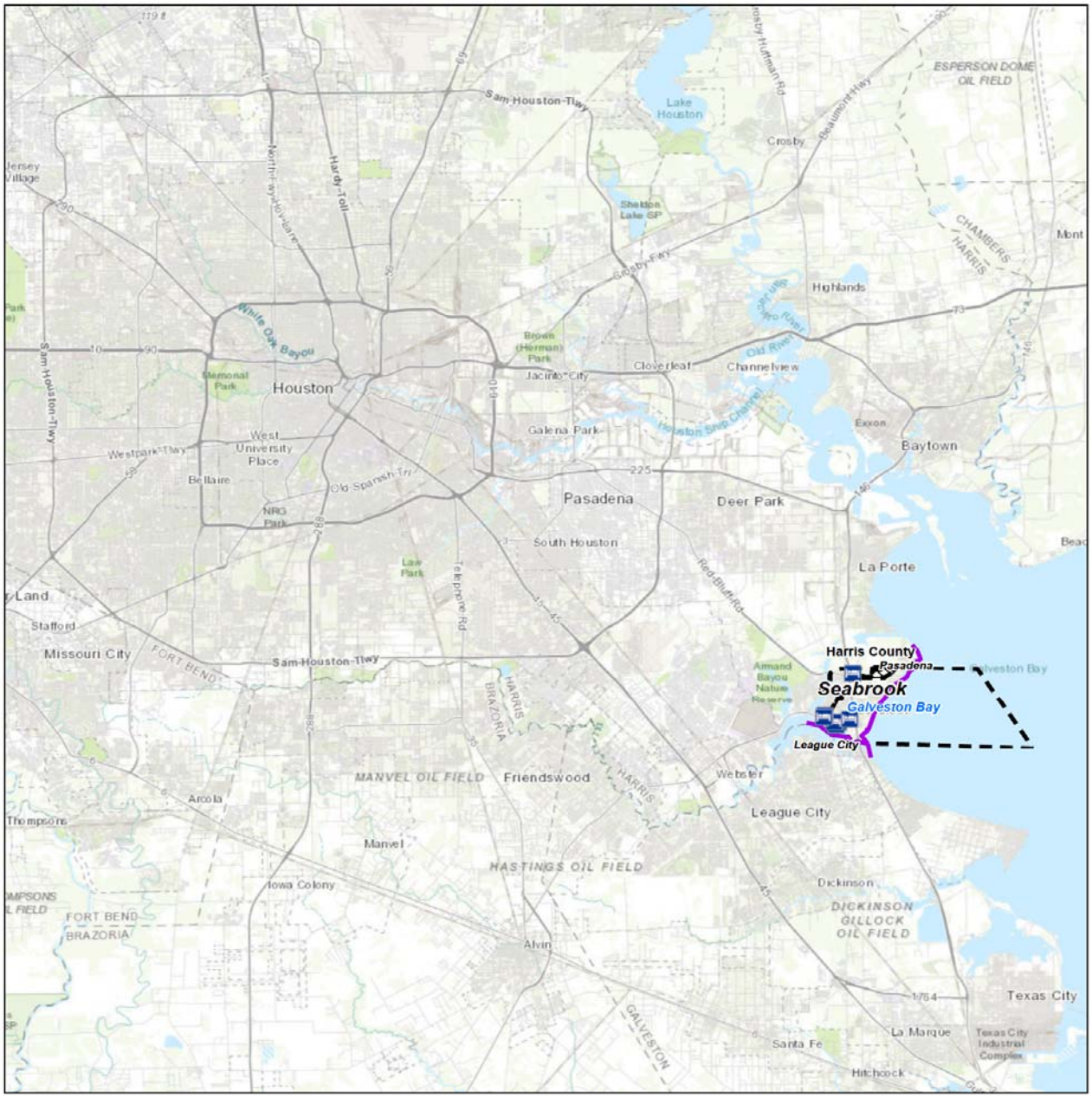
No doubt those visiting Seabrook will find a great place to eat, but in addition to great restaurants and places to stay, Seabrook also has the perfect wedding destination venue: Carothers Coastal Gardens.

Carothers is nestled beside one of Seabrook's finest parks and is an eight and a half acre property with a main house and guesthouse plus expansive gardens overlooking Galveston Bay. While ideal for weddings and special events, it is also the perfect place to host a business meeting or lunch. The grounds and architecture maintain the area's Spanish land-grant history, with connectivity to the city's trail system. Guests may tour or reserve Carothers by contacting the City of Seabrook at 281-291-5778.

May is the perfect month to have a wedding, plus it is the perfect time to visit Seabrook and check out the largest classic car and wooden boat show in the United States. The first weekend in May, Keels & Wheels will attract over 15,000 visitors to view more than 300 classic cars and boats from around the nation, all on display at the beautiful Lakewood Yacht Club on the shores of Clear Lake. The event is both educational and awe-inspiring, it is a great chance to become immersed in automotive and marine history.

For a fun family vacation or romantic weekend getaway, come to Seabrook, Texas and enjoy the relaxed care-free environment. Seabrook may be a small town but there is plenty to see and do in this delightful community.

Seabrook Map



1:288,895

0 2.75 5.5 11 mi

0 4.5 9 18 km

Seabrook Hotels

County Limits

City Limit plus Disannexed Areas - SeabrookIndustrialDistrict

IDA #1

IDA #2

City Limit plus Disannexed Areas - SeabrookCityLimits

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

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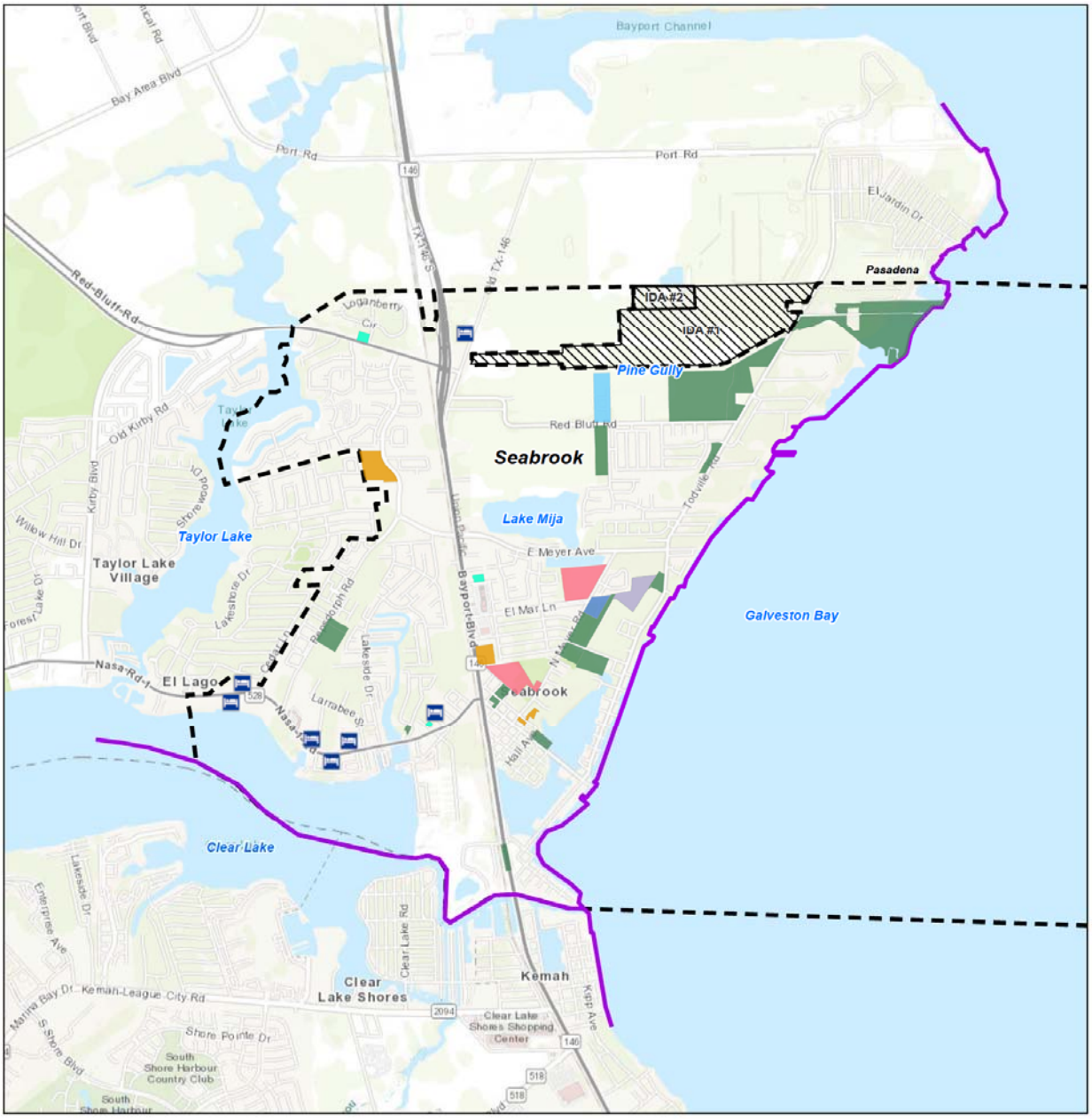
Seabrook Map



Areas of Interest
- Park
- Church
- Daycare
- School
- Library
- Training Facility
- Unrestricted

Seabrook Hotels

County Limits

City Limit plus Disannexed Areas - SeabrookIndustrialDistrict

IDA #1

IDA #2

City Limit plus Disannexed Areas - SeabrookCityLimits

1:36,112

0 0.35 0.7 1.4 mi

0 0.5 1 2 km

Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Seabrook Staff
City of Houston, Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, USGS, METI/NASA, EPA, USDA |

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Guide to Using the
FY 2020-2021 Annual Budget

The City of Seabrook's FY 2020-2021 annual budget is the planning document that will align financial resources with the service expectations of Seabrook residents. The budget document provides information on all of the City's financial operations and is used as the playbook for department directors and staff to deliver desired services to the residents. The budget document is constructed to assist readers in locating both financial and non-financial information with ease. The budget document contains information that helps the reader understand the complex issues the City faces, as well as, the plan to address these issues.

Introduction includes summary information on all revenues and expenditures along with statistical analysis explaining revenue assumptions for FY 2020-2021. In addition, this section displays the challenges, motivations and issues addressed in prepartion of the budget. It also includes expenditure analysis for the General Fund, Water & Sewer fund and Debt Service Fund.

General Fund contains the General Fund Summary of Revenues and Expenditures, department organizational chart, department mission statement, department accomplishments and goals, department personnel summary and expenditure summary.

Enterprise Fund contains similar information to the General Fund section for the Water, Sewer and Utility Billing operations.

Debt Service Fund contains a summary of all debt related revenues and expenditures. In addition, a detailed listing of all General Obligation Debt, Enterprise Debt, debt service requirements and a detail listing of all debt schedules by issue.

Special Revenue Funds includes a summary of revenues and expenditures along with information similar to the General Fund for the Hotel Occupancy Tax Fund, Municipal Court Programs Fund, Park Improvement Fees Fund, Public Safety Programs Fund, Cable PEG Fees Fund, Public Safety Vehicle Replacement Fund, General & Enterprise Vehicle Replacement Fund, Budget Stabiliztion Fund and Water Rate Stabilization Fund.

Capital Project Funds includes a summary of revenues and expenditures for projects currently budgeted and funded. The FY 2020-2021 budget contains a summary of current budgeted projects. In addition, a Capital Improvement Program (CIP) document including a 5 year plan for future projects and proposed funding sources is available as a separate CIP budget document.

Component Units include a summary of revenues and expenditures along with information similar to the General Fund for our two special districts funded by .25% sales tax. The two component units include the Crime Control and Prevention District and the Economic Development Corportation.

Appendix includes a glossary of terms.

SEABROOK

DRAFT PRELIMINARY

CITY OF SEABROOK

2021 BUDGET CALENDAR FOR 2020-21 BUDGET

DATE	DAY	EVENT
Mar 24, 25	Tue-Wed	Nuts and Bolts Purchasing Policy Review with Directors
April 6	Monday	Health Benefits-Meeting
April 9	Thursday	CIP Meeting/Update
April 13	Monday	March Forcast-To be emailed out to Directors
April 13	Monday	Monthly Financial Review
April 14	Tuesday	Staff Meeging Budget Kick-Off and Department Budget Sheets and Goals Distributed to Directors
April 20	Monday	Nuts and Bolts Presentation on Budgeting & Forecasting. Incode/Budget Seminar/Tutorial (Focus on Line Item Budgeting)
April 30	***Thursday***	***March Forecast-Changes emailed to Finance Department***
April 30	***Thursday***	******Strategic Plan Updates******
May 14	Thursday	Monthly Financial Review
May 15	Friday	April Forecast-Emailed to Directors
May 18	***Monday***	***Directors Budget Figures Due to Finance***
May 18	***Monday***	***Department Accomplishments and Goal Sheets emailed FROM Directors***
May 25	Monday	Finance Dept review & update new budget sheets & submit to Gayle
May 28	Tuesday	Revenue Meeting/Finance
May 28	Thursday	CIP/Finance Meeting
May 29	Friday	April Forecast-Changes emailed to Finance Department
Late May		TMRS Rates to be released
June 11	Thursday	Monthly Financial Review
June 1-12	Mon-Fri	City Manager Meetings with Individual Directors
June 11	Thur	Directors Meeting Budget Update
June 16	Tuesday	Early Start to Regular Council Meeting - CIP Presentation/ Community Input 6PM
June 25	Tuesday	Directors Meeting Budget Update
June - July	-	Healthcare and Benefits - Begin Open Enrollment August 1 - New Healthcare Policy Starts
July 17	Friday	Email Budgets to Council
July 21	Tuesday	Present a Balanced Budget to City Council
July 28	Tuesday	Special Council Meeting - Budget Workshop
August 6	Tuesday	Call Election Property Tax Increase (90 Day Notice)
August 16	Friday	Proposed Budget to Municipal Clerk
*Aug13	Thursday	Publication of Notice of Public Hearing on 2020-21 Budget (14 days required before public hearing)
**Aug 27	Thursday	Publication of Notice of Public Hearing on 2020-21 Budget (14 days required before public hearing)
*** Sept 3	Thursday	Publication of Notice of Public Hearing on 2020-21 Budget (14 days required before public hearing)
TIMING IS CRITICAL FOR EVENTS LISTED BELOW-*IN PROGRESS*		
HOWEVER ALL DATES ARE CONTINGENT UPON RECEIPT OF TAX ROLLS FROM HARRIS COUNTY		

SEABROOK

SEABROOK

(Reserved for Tax Ordinance)

SEABROOK

(Reserved for Tax Ordinance)

SEABROOK

(Reserved for Tax Ordinance)

SEABROOK

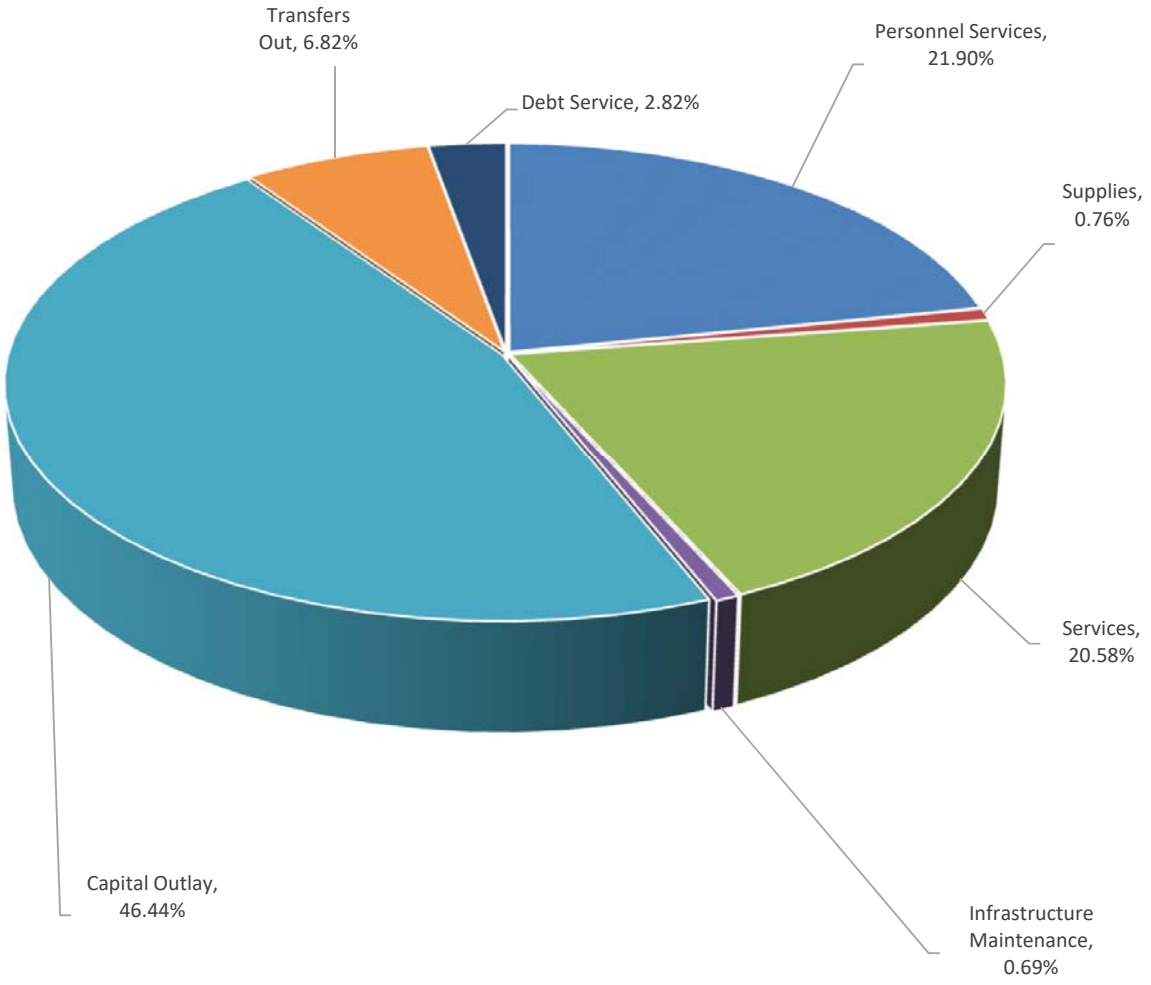
(Reserved for Budget Ordinance)

Consolidated Budget Summary
by Category and Department

	Personnel Services	Supplies	Services	Infrastructure Maintenance	Capital Outlay	Transfers Out	Debt Service	Total
Legislative	$ 230,535	$ -	$ 78,117	$ -	$ -	$ -	$ -	$ 308,652
Administration	1,266,641	4,716	100,562	-	-	-	-	1,371,919
Infromation Technology	287,693	3,000	83,939	-	8,500	-	-	383,132
Emergency Management	138,824	625	42,190	-	-	-	-	181,639
Non Departmental	22,370	31,800	768,621	-	-	687,742	-	1,510,533
Public Safety - Police	3,626,885	70,230	274,376	-	-	-	-	3,971,491
Animal Control	164,576	6,400	30,225	-	6,432	-	-	207,633
DOT - Commercial Vehicle Enforcement	329,459	9,808	10,650	-	-	-	-	349,917
Emergency Services	138,874	4,750	823,638	-	27,951	-	-	995,212
Emergency Medical Services	750,762	57,400	63,892	-	58,750	-	-	930,804
Parks	601,881	47,450	169,660	-	148,634	-	-	967,625
Streets and Drainage	721,298	37,300	298,400	-	38,194	-	-	1,095,192
Community Development	564,842	6,700	23,450	-	5,926	-	-	600,918
Municipal Court	483,962	3,500	29,850	-	-	-	-	517,312
Water	645,295	17,200	2,154,578	160,000	58,324	821,467	734,730	4,591,595
Utility Billing	226,638	28,080	83,515	-	-	-	-	338,233
Wastewater	464,595	12,800	657,810	200,000	51,970	889,923	734,730	3,011,828
Sanitation	-	-	2,195,000	-	-	422,779	-	2,617,779
Debt Service Fund GF	-	-	11,000	-	2,040,816	-	-	2,051,816
State Seizure Fund	-	-	-	-	49,900	-	-	49,900
Law Enforcement Education Fund	-	-	7,036	-	-	-	-	7,036
Child Safety Fund	-	-	22,500	-	-	-	-	22,500
Federal Seizure Fund	-	-	-	-	17,500	-	-	17,500
Step Fund	8,702	-	-	-	29,059	-	-	37,761
Public Safety Fund	-	20,000	-	-	77,642	-	-	97,642
Hotel Occupancy Fund	123,407	1,000	195,815	-	-	-	-	320,222
Carothers Garden Fund	-	3,250	29,220	-	-	-	-	32,470
Park Improvement Fund	-	-	15,000	-	45,000	-	-	60,000
Animal Donation Fund	-	7,500	150	-	-	-	-	7,650
Court Security Fund	-	5,600	1,000	-	-	-	-	6,600
Time Payment Fund	-	-	4,398	-	-	-	-	4,398
Court Technology Fund	-	-	1,800	-	-	-	-	1,800
Public Safety Vehicle and Equipment Replacement Fund	-	-	-	-	-	-	-	-
PEG Fund	-	10,000	3,200	-	175,000	-	-	188,200
General and Enterprise Vehicle and Equipment Replacement Fund	-	-	-	-	83,613	-	-	83,613
Budget Stabilization Fund	-	-	-	-	-	-	-	-
Water Rate Stabilization Fund	-	-	-	-	-	542,507	-	542,507
Capital Impact Fund	-	-	-	-	312,528	-	-	312,528
Water Wastewater Capital Project Fund	-	-	-	-	3,000,000	-	-	3,000,000
Fiber Capital Project Fund	-	-	-	-	-	-	-	-
Public Works Animal Control Capital Project	-	-	-	-	-	-	-	-
Fire Capital Project Fund	-	-	228	-	-	-	-	228
Captial Project Fund	-	-	1,042,500	-	14,634,275	-	-	15,676,775
General CIP Fund	-	-	-	-	69,688	-	-	69,688
Capital Drainage Fund	-	-	-	-	3,100,000	-	-	3,100,000
Crime Control and Prevention Fund	629,779	9,500	142,429	-	193,672	-	-	975,379
Seabrook Economic Development Corporation	-	150	1,373,306	-	-	195,576	-	1,569,032
Totals	**$ 11,427,016**	**$ 398,759**	**$ 10,738,055**	**$ 360,000**	**$ 24,233,374**	**$ 3,559,993**	**$ 1,469,461**	**$ 52,186,658**

SEABROOK

Consolidated Budget Summary
by Category and Department

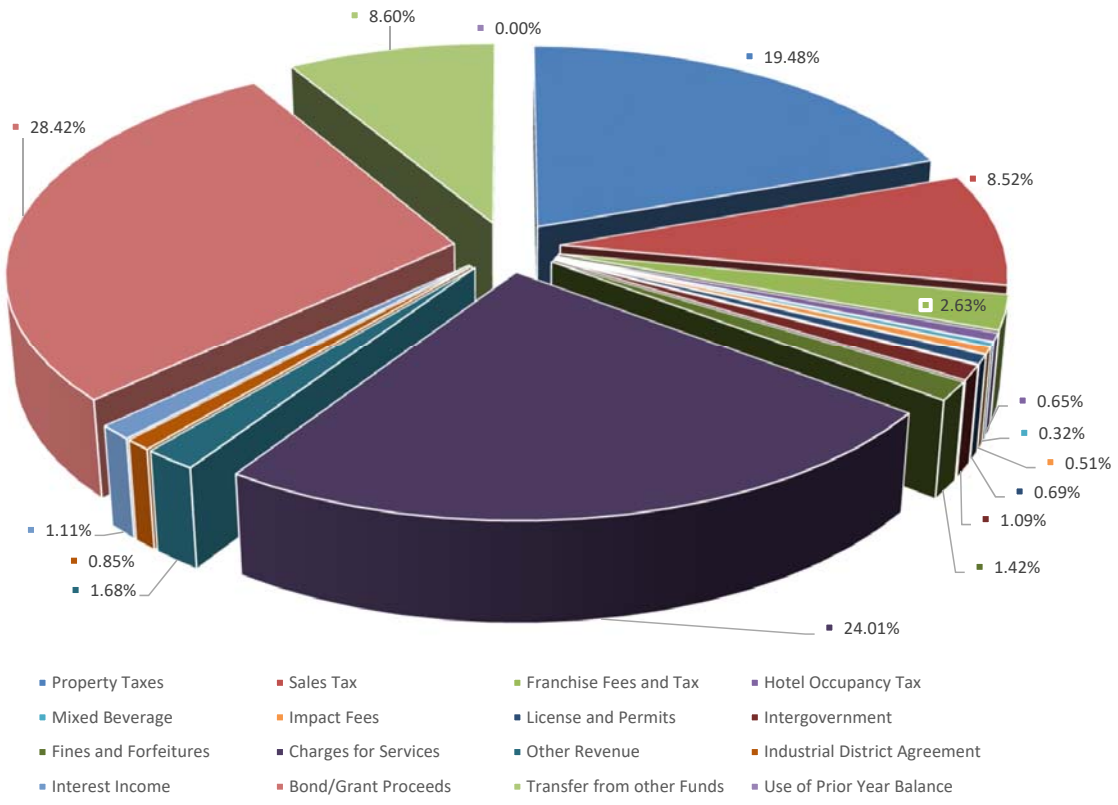


Consolidated Budget Summary
by Fund Group

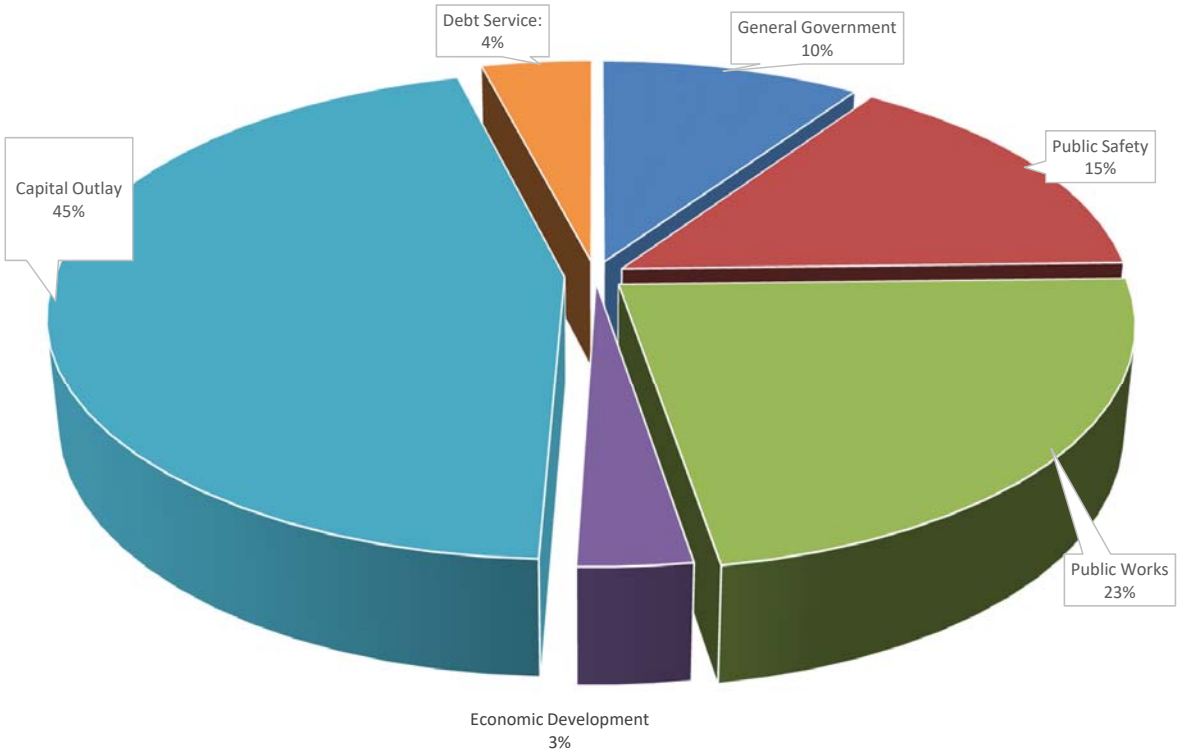
	General Fund	Enterprise Fund	Debt Service	Other Funds	Grand Total
Revenues:					
Property Taxes	$ 5,921,224	$ -	$ 2,139,238	$ -	$ 8,060,462
Sales Tax	1,891,298	-	-	1,634,216	3,525,514
Franchise Fees and Tax	708,750	337,742	-	42,639	1,089,131
Hotel Occupancy Tax	-	-	-	268,250	268,250
Mixed Beverage	133,500	-	-	-	133,500
Impact Fees	-	-	-	210,506.75	210,507
License and Permits	275,000	11,000	-	-	286,000
Intergovernmental	450,033	-	-	-	450,033
Fines and Forfeitures	534,006	-	-	54,535	588,541
Charges for Services	497,166	9,110,747	-	325,204	9,933,116
Other Revenue	367,833	195,600	-	132,995.18	696,428
Industrial District Agreement	350,000	-	-	-	350,000
Interest Income	129,000	53,576	36,000	241,944	460,519
Loan/Bond/Grant Proceeds		-	-	11,759,981	11,759,981
Transfer from other Funds	2,134,168	738,084	-	687,742	3,559,994
Use of Prior Year Balance	-	-	-	-	-
Total Revenues	$ 13,391,978	$ 10,446,749	$ 2,175,238	$ 15,358,013	$ 41,371,977
Beginning Fund Balances	$ 8,322,099	$ 2,746,296	$ 2,032,562	$ 26,452,199	$ 39,553,155
Total Available Resources	$ 21,714,076	$ 13,193,045	$ 4,207,799	$ 41,810,211	$ 80,925,132

	General	Enterprise Fund	Debt Service	Other Funds	Total Funds
Expenditures:					
General Government	$ 4,212,357	$ -	$ -	$ 621,340	$ 4,833,697
Public Safety	6,429,063	-	-	1,207,718	7,636,781
Public Works	2,062,817	8,979,680	-	542,507	11,585,003
Economic Development	-	-	-	1,569,032	1,569,032
Capital Outlay	687,742	110,294	-	22,242,604	23,040,640
Debt Service:	-	-	-		-
Principal	-	766,395	1,491,749		2,258,144
Interest	-	703,066	560,067		1,263,133
Total Expenditures	13,391,979	10,559,435	2,051,816	26,183,201	52,186,430
Ending Fund Balance	**$ 8,322,098**	**$ 2,633,610**	**$ 2,155,984**	**$ 15,627,010**	**$ 28,738,702**

Consolidated Summary of Revenues by Source



Consolidated Summary of Expenditures by Function



FY2020-21 Projected Budgeted Summary
by Category

	Major Funds									
	General Fund					Enterprise Fund				
	Actual 2018	Actual 2019	Budget 2020	Forecast 2020	Budget 2021	Actual 2018	Actual 2019	Budget 2020	Forecast 2020	Budget 2021
Revenues										
Property Taxes	$ 5,088,483	$ 5,104,758	$ 5,621,224	$ 5,557,039	$ 5,921,224	$ -	$ -	$ -	$ -	$ -
Sales Tax	1,891,325	1,804,154	1,789,038	1,797,148	1,891,298	-	-	-	-	-
Franchise Tax	781,063	792,656	708,750	699,758	708,750	299,010	298,573	318,175	347,014	337,742
Hotel Occupancy Tax	-	-	-	-	-	-	-	-	-	-
Mixed Beverage	163,378	142,881	133,500	121,866	133,500	-	-	-	-	-
Impact Fees	-	-	-	-	-	-	-	-	-	-
License and Permits	392,499	291,126	275,000	370,594	275,000	608	4,367	11,000	2,571	11,000
Intergovernmental	487,907	432,945	305,293	501,560	450,033	-	-	-	-	-
Fines and Forfeitures	472,956	510,511	444,100	594,073	534,006	-	-	-	-	-
Charges for Services	86,671	84,266	502,166	350,359	497,166	7,840,746	7,746,188	8,232,651	8,254,975	9,110,747
Other Revenue	843,348	884,679	367,833	357,946	367,833	176,430	182,183	187,313	198,103	195,600
Industrial Dist Agreement	-	-	350,000	350,000	350,000	-	-	-	-	-
Interest Income	124,662	201,806	258,000	88,970	129,000	47,620	55,954	71,366	33,510	53,576
Loan/Bond/Grant Proceed	-	-	-	-	-	3,700,000	-	-	-	-
Transfer from other Funds	1,829,915	2,043,809	2,129,548	2,129,548	2,134,168	195,162	197,074	198,878	198,878	738,084
Use of Prior Year Balance	655,445	1,264,643	964,899	964,899	-	284,660	-	1,052,271	1,052,271	-
Total Revenues	**$ 12,817,653**	**$ 13,558,233**	**$ 13,849,351**	**$ 13,883,759**	**$ 13,391,978**	**$ 12,544,237**	**$ 8,484,340**	**$ 10,071,655**	**$ 10,087,322**	**$ 10,446,750**
Expenditures										
Personnel	$ 7,212,613	$ 7,620,452	$ 9,025,940	$ 8,670,053	$ 9,328,600	$ 1,178,563	$ 1,168,611	$ 1,305,645	$ 1,217,542	$ 1,336,528
Supplies	237,512	305,136	293,540	250,543	283,679	48,396	46,779	57,480	52,186	58,080
Services	2,716,555	2,610,615	2,912,434	2,686,229	2,797,571	3,431,189	3,384,196	3,648,990	3,763,249	5,090,903
Capitial Outlay	721,711	574,076	773,813	664,469	294,387	4,181,087	352,157	1,179,665	876,907	110,294
Infrastructure Maint	-	-	-	-	-	165,587	302,866	360,000	330,204	360,000
Hurricane Recovery	124,963	120	-	27,315	-	95,136	-	-	-	-
Payments for Debt Service	-	-	-	-	-	1,007,602	1,184,971	1,192,968	1,192,968	1,469,461
Transfer to Other Funds	522,183	704,474	868,500	868,500	687,742	1,927,415	2,386,183	2,397,048	2,397,048	2,134,168
Appr. Future Projects							-	-	-	-
	$ 11,535,536	**$ 11,814,875**	**$ 13,874,227**	**$ 13,167,109**	**$ 13,391,979**	**$ 12,034,974**	**$ 8,825,762**	**$ 10,141,796**	**$ 9,830,104**	**$ 10,559,435**

FY2020-21 Projected Budgeted Summary
by Category

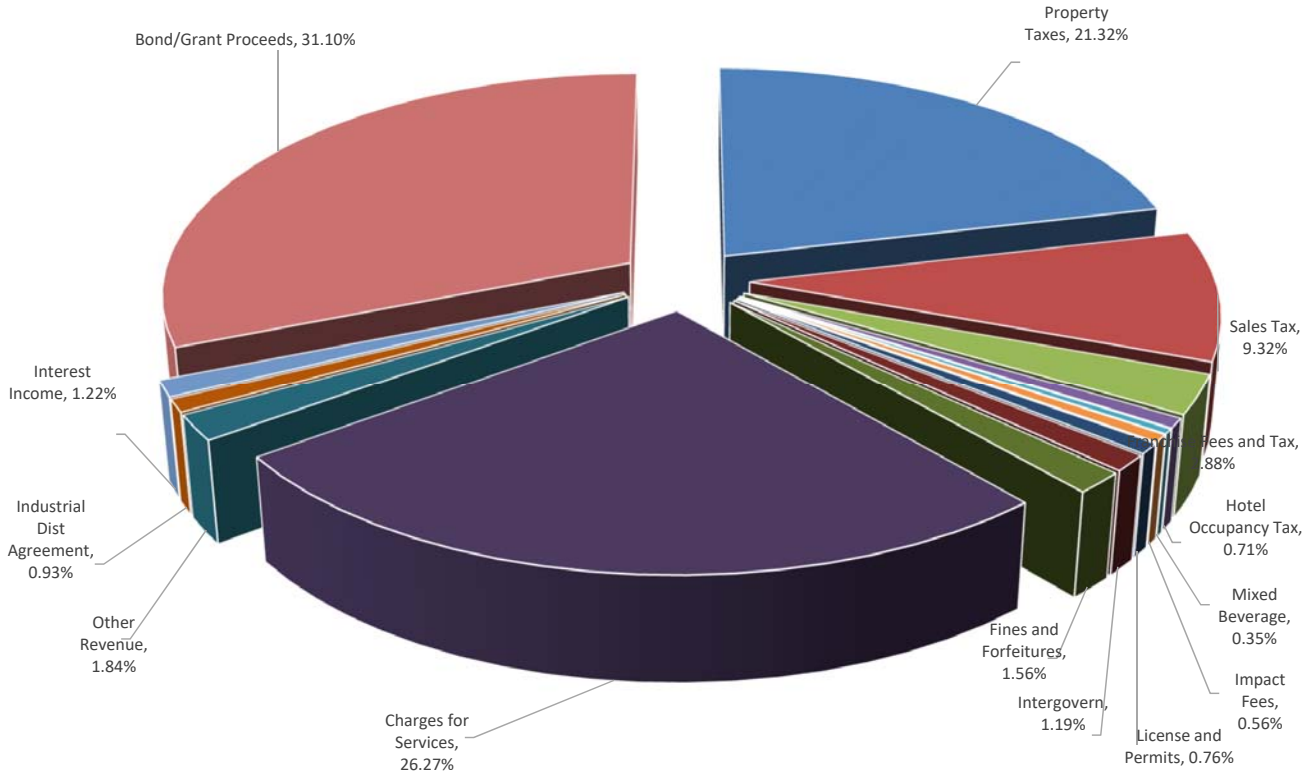
	Non-Major Funds					Total All Funds				
			Other Funds							
	Actual 2018	Actual 2019	Budget 2020	Forecast 2020	Budget 2021	Actual 2018	Actual 2019	Budget 2020	Forecast 2020	Budget 2021
Revenues										
Property Taxes	$ 1,887,881	$ 1,884,255	$ 2,139,238	$ 2,127,004	$ 2,139,238	$ 6,976,364	$ 6,989,013	$ 7,760,462	$ 7,684,042	$ 8,060,462
Sales Tax	1,837,238	1,731,408	1,634,216	1,718,849	1,634,216	$ 3,728,563	$ 3,535,562	$ 3,423,254	$ 3,515,997	$ 3,525,514
Franchise Tax	42,445	41,557	42,639	41,803	42,639	$ 1,122,518	$ 1,132,786	$ 1,069,564	$ 1,088,575	$ 1,089,131
Hotel Occupancy Tax	602,973	495,544	485,185	309,147	268,250	$ 602,973	$ 495,544	$ 485,185	$ 309,147	$ 268,250
Mixed Beverage	-	-	-	-	-	$ 163,378	$ 142,881	$ 133,500	$ 121,866	$ 133,500
Impact Fees	434,412	308,946	173,622	277,759	210,507	$ 434,412	$ 308,946	$ 173,622	$ 277,759	$ 210,507
License and Permits	-	-	-	-	-	$ 393,107	$ 295,493	$ 286,000	$ 373,165	$ 286,000
Intergovernmental	-	-	-	-	-	$ 487,907	$ 432,945	$ 305,293	$ 501,560	$ 450,033
Fines and Forfeitures	41,931	45,937	42,688	71,915	54,535	$ 514,887	$ 556,449	$ 486,788	$ 665,987	$ 588,541
Charges for Services	166,914	266,441	261,458	261,458	325,204	$ 8,094,332	$ 8,096,895	$ 8,996,275	$ 8,866,792	$ 9,933,116
Other Revenue	254,343	278,750	226,113	210,635	132,995	$ 1,274,121	$ 1,345,612	$ 781,259	$ 766,683	$ 696,428
Industrial Dist Agreement	-	-	-	-	-	$ -	$ -	$ 350,000	$ 350,000	$ 350,000
Interest Income	313,112	462,999	436,138	221,005	277,944	$ 485,394	$ 720,760	$ 765,504	$ 343,485	$ 460,519
Loan/Bond/Grant Proceeds	162,484	2,453	2,400	7,502,408	11,759,981	$ 3,862,484	$ 2,453	$ 2,400	$ 7,502,408	$ 11,759,981
Transfer from other Funds	627,183	1,065,559	1,043,500	1,043,500	687,742	$ 2,652,260	$ 3,306,442	$ 3,371,926	$ 3,371,926	$ 3,559,994
Use of Prior Year Balance	189,969	26,573	53,000	53,000	-	$ 1,130,074	$ 1,291,216	$ 2,070,170	$ 2,070,170	$ -
Total Revenues	**$ 6,560,885**	**$ 6,610,423**	**$ 6,540,197**	**$ 13,838,481**	**$ 17,533,250**	**$ 31,922,775**	**$ 28,652,996**	**$ 30,461,203**	**$ 37,809,562**	**$ 41,371,977**
					$ 15,394,013					
					$ 15,358,013					
Expenditures										
Personnel	$ 637,197	$ 673,667	$ 730,499	$ 700,662	$ 761,887	$ 9,028,373	$ 9,462,730	$ 11,062,084	$ 10,588,256	$ 11,427,016
Supplies	$ 152,720	$ 43,106	$ 52,400	$ 56,703	$ 57,000	$ 438,627	$ 395,022	$ 403,420	$ 359,433	$ 398,759
Services	$ 2,253,240	$ 1,860,123	$ 2,254,817	$ 5,959,331	$ 2,838,582	$ 8,400,984	$ 7,854,934	$ 8,816,241	$ 12,408,809	$ 10,727,055
Capitial Outlay	$ 2,290,299	$ 928,843	$ 5,226,785	$ 1,483,784	$ 21,787,877	$ 7,193,098	$ 1,855,077	$ 7,180,263	$ 3,025,160	$ 22,192,558
Infrastructure Maint	-	-	-	-	-	$ 165,587	$ 302,866	$ 360,000	$ 330,204	$ 360,000
Hurricane Recovery	-	-	-	-	-	$ 220,099	$ 120	$ -	$ 27,315	$ -
Payments for Debt Service	1,928,780	1,935,677	1,928,950	1,928,950	2,051,816	$ 2,936,382	$ 3,120,648	$ 3,121,918	$ 3,121,918	$ 3,521,277
Transfer to Other Funds	591,083	640,241	642,343	642,227	738,083.00	$ 3,040,681	$ 3,730,898	$ 3,907,891	$ 3,907,775	$ 3,559,993
Appr. Future Projects	-	-	-	-	-	$ -	$ -	$ -	$ -	$ -
	$ 7,853,319	**$ 6,081,657**	**$ 10,835,794**	**$ 10,771,657**	**$ 28,235,245**	**$ 31,423,829**	**$ 26,722,294**	**$ 34,851,817**	**$ 33,768,871**	**$ 52,186,658**

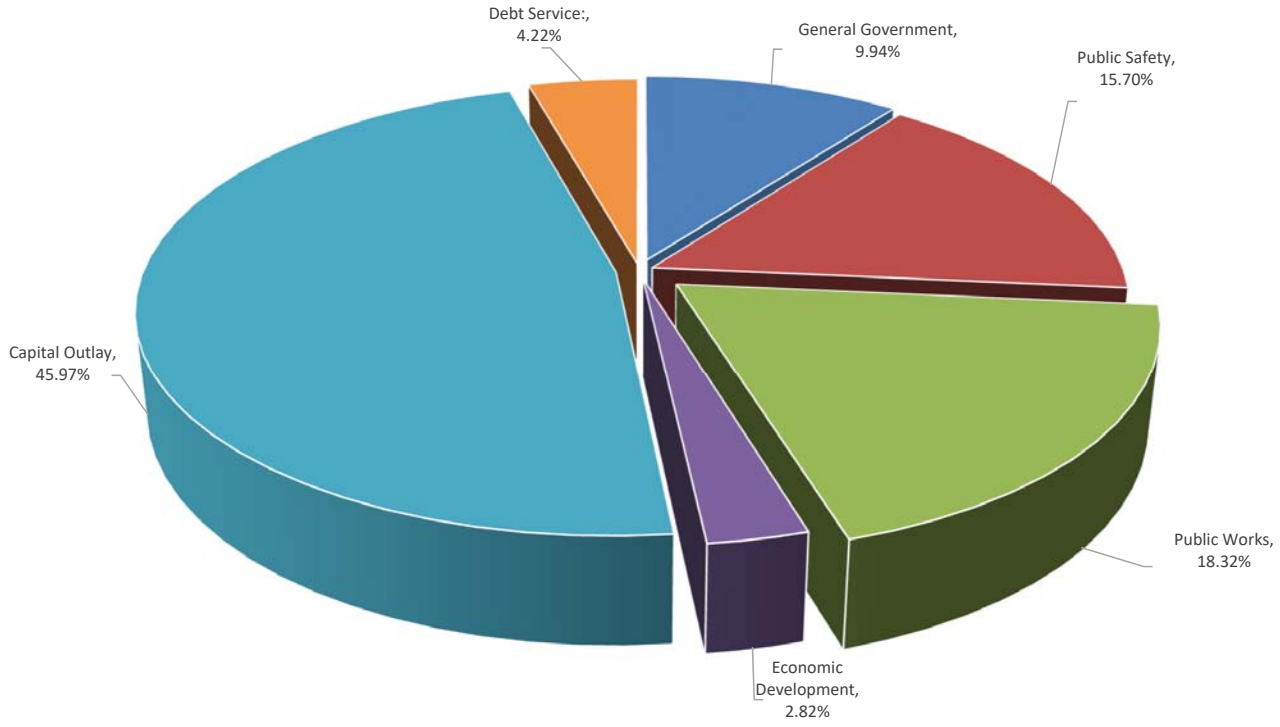
Consolidated Budget Summary
by Fund Group
(Net of Interfund Transfers)

	General Fund	Enterprise Fund	Debt Service	Other Funds	Grand Total
Revenues:					
Property Taxes	$ 5,921,224	$ -	$ 2,139,238	$ -	$ 8,060,462
Sales Tax	1,891,298	-	-	1,634,216	3,525,514
Franchise Fees and Tax	708,750	337,742	-	42,639	1,089,131
Hotel Occupancy Tax	-	-	-	268,250	268,250
Mixed Beverage	133,500			-	133,500
Impact Fees	-	-	-	210,507	210,507
License and Permits	275,000	11,000	-	-	286,000
Intergovernmental	450,033	-	-	-	450,033
Fines and Forfeitures	534,006	-	-	54,535	588,541
Charges for Services	497,166	9,110,747	-	325,204	9,933,116
Other Revenue	367,833	195,600	-	132,995.18	696,428
Industrial Dist Agreement	350,000	-	-	-	350,000
Interest Income	129,000	53,576	36,000	241,944	460,519
Loan/Bond/Grant Proceeds	-	-	-	11,759,981	11,759,981
Total Revenues	$ 11,257,809	$ 9,708,665	$ 2,175,238	$ 14,670,271	$ 37,811,982
Transfer from other Funds	$ 2,134,168	$ 738,084	$ -	$ 687,742	$ 3,559,994
Use of Prior Year Balance	$ -	$ -	$ -	$ -	$ -
Total Revenues after Transfers In	**$ 13,391,978**	**$ 10,446,749**	**$ 2,175,238**	**$ 15,358,013**	**$ 41,371,977**

	General	Enterprise Fund	Debt Service	Other Funds	Total Funds
Expenditures:					
General Government	$ 4,212,357	$ -	$ -	$ 621,340	$ 4,833,697
Public Safety	6,429,063	-	-	1,207,718	7,636,781
Public Works	2,062,817	6,845,511	-	-	8,908,328
Economic Development	-	-	-	1,373,456	1,373,456
Capital Outlay	-	110,294	-	22,242,604	22,352,898
Debt Service:	-	-	-		-
Principal	-	766,395	1,491,749		2,258,144
Interest	-	703,066	560,067		1,263,133
Total Expenditures	**$ 12,704,237**	**$ 8,425,266**	**$ 2,051,816**	**$ 25,445,118**	**$ 48,626,437**
Transfers Out	$ 687,742	$ 2,134,168	$ -	$ 738,083	$ 3,559,993
Total Expenditures After Transfers Out	**$ 13,391,979**	**$ 10,559,435**	**$ 2,051,816**	**$ 26,183,201**	**$ 52,186,430**

SEABROOK


Bond/Grant Proceeds, 31.10%
Property Taxes, 21.32%
Sales Tax, 9.32%
Franchise Fees and Tax, 1.88%
Hotel Occupancy Tax, 0.71%
Mixed Beverage, 0.35%
Impact Fees, 0.56%
License and Permits, 0.76%
Intergovern, 1.19%
Fines and Forfeitures, 1.56%
Charges for Services, 26.27%
Other Revenue, 1.84%
Industrial Dist Agreement, 0.93%
Interest Income, 1.22%


Debt Service:, 4.22%
General Government, 9.94%
Public Safety, 15.70%
Public Works, 18.32%
Economic Development, 2.82%
Capital Outlay, 45.97%

SEABROOK

FY 2021 Projected Budget Summary

Revenues	Actual 2018	Actual 2019	Budget 2020	Estimate 2020	Budget 2021
General Fund	$ 10,987,738	$ 11,514,424	$ 11,719,803	$ 11,754,211	$ 11,257,809
Enterprise Fund	12,349,074	8,287,265	9,872,776	9,888,443	9,708,665
Debt Service Fund GF	1,930,768	1,945,522	2,209,349	2,162,714	2,175,238
State Seizure Fund	8,849	1,093	1,548	116	1,548
Law Enforcement Education Fund	2,484	2,453	2,400	2,408	2,400
Child Safety Fund	16,440	16,883	15,366	15,031	15,104
Federal Seizure Fund	234	360	400	186	400
Step Fund	9,315	9,768	10,591	29,516	32,153
Public Safety Fund	107,816	109,236	109,433	106,746	110,583
Hotel Occupancy Fund	911,788	645,496	646,561	469,775	283,104
Carothers Garden Fund	34,568	35,968	13,665	1,142	2,174
Park Improvement Fund	9,457	9,866	10,795	11,035	9,483
Animal Donation Fund	4,834	6,055	6,243	2,585	2,580
Court Security Fund	7,287	8,853	7,407	11,534	9,590
Time Payment Fund	1,104	1,586	1,437	2,965	4,415
Court Technology Fund	9,286	11,136	9,630	14,379	10,130
Public Safety Vehicle and Equipment Replacement Fund	175,340	217,693	215,615	203,462	215,374
PEG Fund	44,305	44,984	46,348	45,335	46,348
General and Enterprise Vehicle and Equipment Replacement Func	-	650,930	72,955	72,599	136,579
Budget Stabilization Fund	12,523	19,235	25,289	10,765	25,572
Water Rate Stabilization Fund	107,534	147,721	183,140	181,839	-
Capital Impact Fund	471,215	377,462	246,116	300,452	233,443
Water Wastewater Capital Project Fund	15,633	17,288	7,937	3,006,625	7,937
Fiber Capital Project Fund	761	1,143	-	141	-
Public Works Animal Control Capital Project	2,023	1	-	-	-
Fire Capital Project Fund	393	46	-	1	-
Captial Project Fund	94,060	108,556	74,040	7,506,246	11,831,621
General CIP Fund	522,655	369,932	881,750	889,828	69,688
Captital Drainage	-	-	-	3,101,896	9,306
Crime Control and Prevention Fund	900,939	845,468	819,032	835,612	817,176
Seabrook Economic Development Corporation	1,159,272	975,858	923,150	921,483	850,000
	$ 29,897,697	$ 26,382,281	$ 28,132,776	$ 41,549,068	$ 37,868,420
Transfers In	$ 3,262,546	$ 2,712,876	$ 2,555,331	$ 2,893,020	$ 3,503,557
Use of Prior Funds	$ 1,130,074	$ 1,291,216	$ 2,070,170	$ 2,070,170	$ -
Total Revenues after Transfers In	$ 34,290,317	$ 30,386,373	$ 32,758,277	$ 46,512,258	$ 41,371,977

Expense	Actual 2018	Actual 2019	Budget 2020	Estimate 2020	Budget 2021
General Fund	$ 11,013,353	$ 11,110,401	$ 13,005,727	$ 12,298,609	$ 12,704,237
Enterprise Fund	10,107,559	6,439,579	7,744,748	7,433,056	8,425,266
Debt Service Fund GF	1,928,780	1,935,677	1,928,950	1,928,950	2,051,816
State Seizure Fund	-	-	49,900	-	49,900
Law Enforcement Education Fund	1,175	676	7,036	-	7,036
Child Safety Fund	29,572	19,041	22,500	-	22,500
Federal Seizure Fund	-	-	17,500	-	17,500
Step Fund	1,364	-	37,761	-	37,761
Public Safety Fund	202,100	128,292	97,642	55,318	97,642
Hotel Occupancy Fund	767,733	661,582	590,183	494,891	320,222
Carothers Garden Fund	32,098	13,847	32,470	8,483	32,470
Park Improvement Fund	39,546	18,780	15,000	4,630	60,000
Animal Donation Fund	63	54	7,650	466	7,650
Court Security Fund	7,500	7,775	12,500	7,500	6,600
Time Payment Fund	-	-	12,000	-	4,398
Court Technology Fund	13,678	17,612	9,500	7,929	1,800
Public Safety Vehicle and Equipment Replacement Fund	87,613	-	245,304	212,680	-
PEG Fund	11,083	17,305	188,200	96,144	188,200
General and Enterprise Vehicle and Equipment Replacement Func	-	314,794	145,276	134,459	83,613
Budget Stabilization Fund	-	-	-	-	-
Water Rate Stabilization Fund	-	-	-	-	-
Capital Impact Fund	-	110,798	1,115,272	411,588	312,528
Water Wastewater Capital Project Fund	549,353	89,864	446,402	356,538	3,000,000
Fiber Capital Project Fund	10,363	484	52,380	52,437	-
Public Works Animal Control Capital Project	81,069	395	18,063	1,525	-
Fire Capital Project Fund	-	27,006	-	-	228
Captial Project Fund	1,849,386	414,080	2,435,670	3,954,715	15,676,775
General CIP Fund	-	72,940	829,845	325,235	69,688
Captital Drainage	-	-	-	-	3,100,000
Crime Control and Prevention Fund	566,524.19	690,602.57	751,824.00	733,342.58	781,707.11
Seabrook Economic Development Corporation	934,555	907,311	1,132,123	1,350,099	1,121,823
	$ 28,234,465	$ 30,786,840	$ 29,357,861	$ 27,099,785	$ 48,181,360
Transfers Out	$ 3,033,181	$ 3,723,398	$ 3,900,391	$ 3,900,275	$ 4,005,298
Total Expenditures After Transfers Out	$ 31,267,646	$ 34,510,238	$ 33,258,252	$ 31,000,060	$ 52,186,658

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Ad Valorem Tax Rate Analysis

Tax Year	Fiscal Year	General Fund	Debt Service	Total per $100
2011	2011-2012	0.482691	0.167287	0.649978
2012	2012-2013	0.483154	0.182078	0.665232
2013	2013-2014	0.483154	0.168075	0.651229
2014	2014-2015	0.459507	0.180523	0.64003
2015	2015-2016	0.423456	0.189155	0.612611
2016	2016-2017	0.394574	0.170603	0.565177
2017	2017-2018	0.419405	0.155506	0.574911
2018	2018-2019	0.403139	0.148844	0.551983
2019	2019-2020	0.403139	0.148844	0.551983
2020	2020-2021	0.403139	0.148844	0.551983

Property Valuation Analysis

Tax Roll	Real Property	Personal	Exemptions	Taxable Value
2011	921,323,736	86,707,764	169,776,137	838,255,363
2012	937,092,962	90,255,089	170,919,619	856,428,432
2013	983,065,482	87,589,652	175,815,601	894,839,533
2014	1,050,841,139	83,736,870	183,332,730	951,245,279
2015	1,149,250,879	101,798,001	206,733,522	1,044,315,358
2016	1,263,608,355	104,585,004	226,833,984	1,141,359,375
2017	1,363,048,039	120,684,600	251,105,865	1,232,626,774
2018	1,420,712,298	134,321,104	268,916,146	1,286,117,256
2019	1,372,653,390	112,662,685	254,153,207	1,231,162,868
2020	1,372,653,390	112,662,685	254,153,207	1,231,162,868

Current Tax Levy and Collections

Fiscal Year	Levied	Collected	Percent Collected
2011-2012	5,389,311	5,327,402	98.85%
2012-2013	5,627,317	5,541,099	98.47%
2013-2014	5,766,934	5,699,970	98.84%
2014-2015	5,984,940	5,908,134	98.72%
2015-2016	6,329,284	6,248,998	98.73%
2016-2017	6,411,690	6,344,390	98.95%
2017-2018	6,960,493	6,887,981	98.96%
2018-2019	6,997,431	6,902,533	98.64%
2019-2020	6,795,810	6,591,935	97.00%
2020-2021	6,795,810	6,591,935	97.00%

SEABROOK

City of Seabrook
Distribution of 2020 Ad Valorem Taxes

	Total	O&M	Debt
Taxable Assessed Valuation (est.)	$ 1,231,162,868	$ 1,231,162,868	$ 1,231,162,868
Tax Rate Per $100	0.551983	0.403139	0.148844
Estimated Subtotal	$ 6,795,810	$ 4,963,298	$ 1,832,512
Estimated Collection Percentage	97%	97%	97%
Supplimental and Correction(Current)	$ 833,652	$ 543,926	$ 289,726
Estimated Net Ad Valorem Taxes	$ 7,629,462	$ 5,507,224	$ 2,122,238

Current Distribution

	Rate	Percent	
General Fund O&M	0.403139	73.03%	$ 5,507,224
Debt Service Fund	0.148844	26.97%	$ 2,122,238

Delinquent Distribution

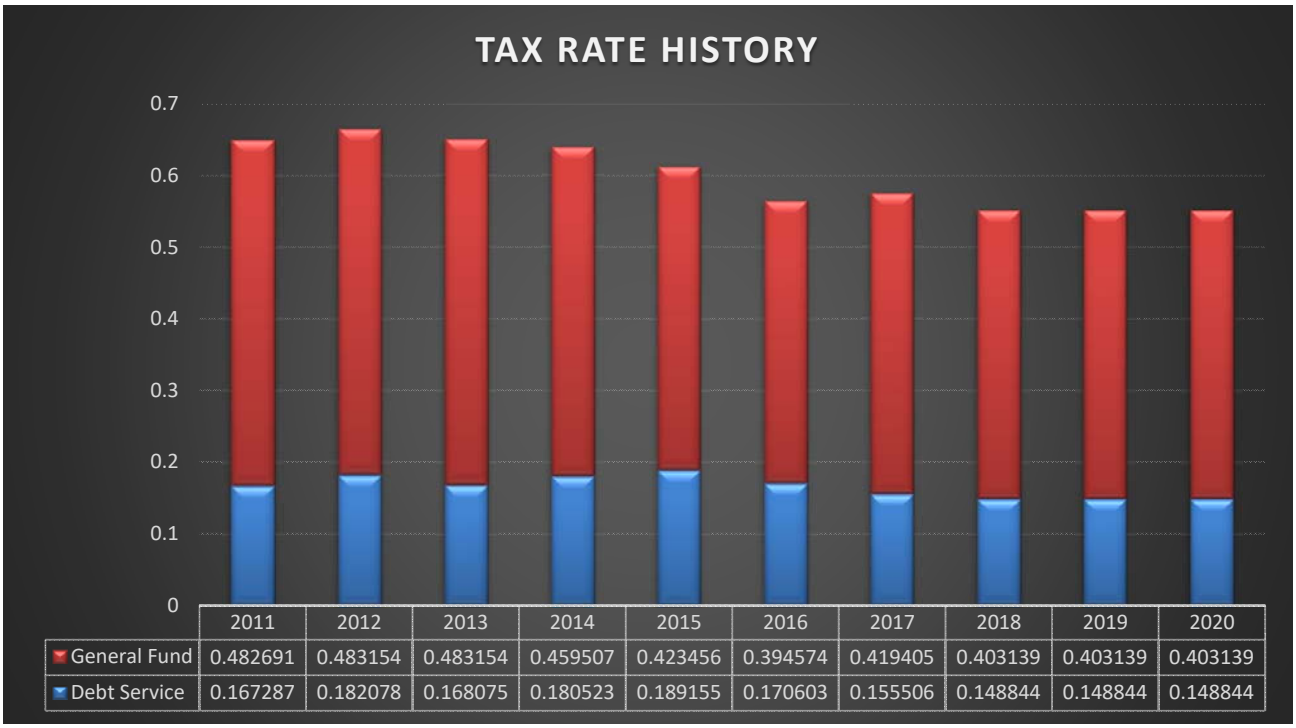
General Fund O&M	$ 75,000

Penalties & Interest Distribution

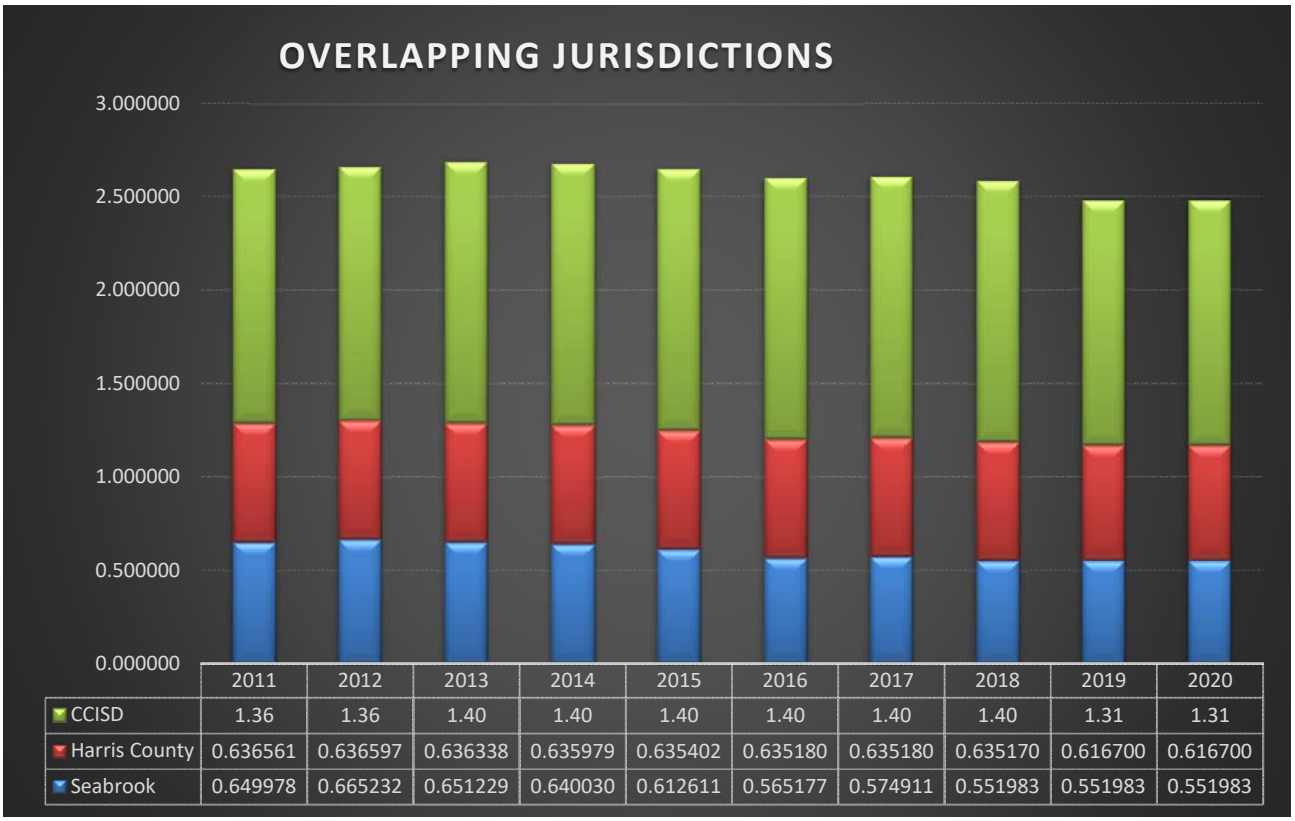
General Fund O&M	$ 39,000
Debt Service Fund	$ 17,000

SEABROOK

City of Seabrook
Tax Rate Comparisons



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
General Fund	0.482691	0.483154	0.483154	0.459507	0.423456	0.394574	0.419405	0.403139	0.403139	0.403139
Debt Service	0.167287	0.182078	0.168075	0.180523	0.189155	0.170603	0.155506	0.148844	0.148844	0.148844



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
CCISD	1.36	1.36	1.40	1.40	1.40	1.40	1.40	1.40	1.31	1.31
Harris County	0.636561	0.636597	0.636338	0.635979	0.635402	0.635180	0.635180	0.635170	0.616700	0.616700
Seabrook	0.649978	0.665232	0.651229	0.640030	0.612611	0.565177	0.574911	0.551983	0.551983	0.551983

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND

GENERAL FUND	FOR FISCAL YEAR ENDING SEPTEMBER 30, ACTUALS 2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
AD VALOREM TAXES	$ 4,534,899	$ 5,088,483	$ 5,104,758	$ 5,621,224	$ 5,557,039	$ 5,921,224
SALES TAX	2,120,836	2,054,703	1,947,035	1,922,538	1,919,014	2,024,798
FRANCHISE TAX	765,796	781,063	792,656	708,750	699,758	708,750
INTERGOVERNMENTAL	282,408	487,907	432,945	305,293	501,560	450,033
LICENSE & PERMITS	346,990	392,499	291,126	275,000	370,594	275,000
CHARGES FOR SERVICES	84,164	86,671	84,266	502,166	350,359	497,166
FINES & FORFEITURES	572,371	472,956	510,511	444,100	594,073	534,006
INTEREST INCOME	54,290	124,662	201,806	258,000	88,970	129,000
INDUSTRIAL DISTRICT PAYMENT	-	-	-	350,000	350,000	350,000
OTHER REVENUE	384,146	843,348	884,679	367,833	357,946	367,833
TRANSFERS IN	1,774,820	1,829,915	2,043,809	2,129,548	2,129,548	2,134,168
USE OF PRIOR YR FUND BALANCE	22,259	655,445	1,264,643	964,899	964,899	-
TOTAL RESOURCES FOR OPERATIONS	**$ 10,942,979**	**$ 12,817,653**	**$ 13,558,233**	**$ 13,849,351**	**$ 13,883,759**	**$ 13,391,979**
PERSONNEL SERVICES	6,638,517	$ 7,212,613	$ 7,620,452	$ 9,025,940	$ 8,670,053	$ 9,328,600
MATERIALS & SUPPLIES	208,050	237,512	305,136	293,540	250,543	283,679
SERVICES	2,537,666	2,716,555	2,610,615	2,912,434	2,686,229	2,797,571
CAPITAL OUTLAY	392,258	721,711	574,076	773,813	664,469	294,387
HURRICANE	331,837	124,963	120	-	27,315	-
TRANSFER OUT	80,163	522,183	704,474	868,500	868,500	687,742
TOTAL EXPENSES	**$ 10,188,492**	**$ 11,535,536**	**$ 11,814,875**	**$ 13,874,227**	**$ 13,167,109**	**$ 13,391,979**
BEGINNING FUND BALANCE	$ 6,757,608	$ 7,489,836	$ 8,116,508	$ 8,595,224	$ 7,605,449	$ 8,322,099
CHANGE IN FUND BALANCE	732,228	626,672	478,716	(24,876)	716,650	(0)
ENDING FUND BALANCE	**$ 7,489,836**	**$ 8,116,508**	**$ 8,595,224**	**$ 8,570,348**	**$ 8,322,099**	**$ 8,322,099**
25% EMERG RES ENDING BALANCE	2,374,987	2,653,705	2,709,143	2,941,995	2,941,995	3,107,847
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	3,514,849	3,862,803	4,286,081	4,028,353	3,780,104	3,614,252
	7,489,836	8,116,508	8,595,224	8,570,348	8,322,099	8,322,099

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL FUND

GENERAL FUND	BUDGET 2020	FORECAST 2020	BUDGET 2021	2022	2023	2024	2025
	FOR FISCAL YEAR ENDING SEPTEMBER 30,			PROJECTED			
AD VALOREM TAXES	$ 5,621,224	$ 5,557,039	$ 5,921,224	$ 5,921,224	$ 5,921,224	$ 5,921,224	$ 5,921,224
SALES TAX	1,922,538	1,919,014	2,024,798	2,024,798	2,024,798	2,024,798	2,024,798
FRANCHISE TAX	708,750	699,758	708,750	712,294	715,855	719,434	723,032
INTERGOVERNMENTAL	305,293	501,560	450,033	463,534	477,440	491,763	506,516
LICENSE & PERMITS	275,000	370,594	275,000	200,000	200,000	200,000	200,000
CHARGES FOR SERVICES	502,166	350,359	497,166	502,137	507,159	512,230	517,352
FINES & FORFEITURES	444,100	594,073	534,006	555,366	577,581	600,684	624,711
INTEREST INCOME	258,000	88,970	129,000	208,052	213,961	210,517	204,289
INDUSTRIAL DISTRICT PAYMENT	350,000	350,000	350,000	159,000	159,000	159,000	159,000
OTHER REVENUE	367,833	357,946	367,833	375,190	382,693	390,347	398,154
TRANSFERS IN	2,129,548	2,129,548	2,134,168	2,243,454	2,200,862	2,396,538	2,477,702
USE OF PRIOR YR FUND BALANCE	964,899	964,899	-	-	-	-	-
TOTAL RESOURCES FOR OPERATIONS	**$ 13,849,351**	**$ 13,883,759**	**$ 13,391,979**	**$ 13,365,049**	**$ 13,380,573**	**$ 13,626,536**	**$ 13,756,779**
PERSONNEL SERVICES	$ 9,025,940	$ 8,670,053	$ 9,328,600	$ 9,561,815	$ 9,800,861	$ 10,045,882	$ 10,297,029
MATERIALS & SUPPLIES	293,540	250,543	283,679	289,352	295,139	301,042	307,063
SERVICES	2,912,434	2,686,229	2,797,571	2,895,486	3,040,260	3,146,669	3,256,803
CAPITAL OUTLAY	773,813	664,469	294,387	382,061	382,061	382,061	382,061
HURRICANE	-	27,315	-	-	-	-	-
TRANSFER OUT	868,500	868,500	687,742	-	-	-	-
TOTAL EXPENSES	**$ 13,874,227**	**$ 13,167,109**	**$ 13,391,979**	**$ 13,128,714**	**$ 13,518,321**	**$ 13,875,654**	**$ 14,242,955**
BEGINNING FUND BALANCE	8,595,224	7,605,449	$ 8,322,099	$ 8,322,099	$ 8,558,434	$ 8,420,686	$ 8,171,568
CHANGE IN FUND BALANCE	(24,876)	716,650	(0)	236,335	(137,748)	(249,118)	(486,176)
ENDING FUND BALANCE	**8,570,348**	**8,322,099**	**$ 8,322,099**	**$ 8,558,434**	**$ 8,420,686**	**$ 8,171,568**	**$ 7,685,392**
25% EMERG RES ENDING BALANCE	2,941,814	2,941,814	3,107,847	3,213,966	3,311,368	3,400,701	3,492,527
COMMITTED FUND BALANCE	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000
UNRESERVED FUND BALANCE	4,028,534	3,780,285	3,614,252	3,744,468	3,509,318	3,170,867	2,592,865
	8,570,348	8,322,099	8,322,099	8,558,434	8,420,686	8,171,568	7,685,392

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

100-GENERAL FUND REVENUE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
REVENUE ACCOUNTS	2017	2018	2019	2020	2020	2021
7010 PROPERTY TAX, CURRENT	4,394,374	4,988,551	5,012,459	5,507,224	5,467,363	5,807,224
7020 PROPERTY TAX, DELINQUENT	89,605	54,998	57,127	75,000	56,005	75,000
7300 PENALTY & INTEREST, TAXES	50,920	44,934	35,172	39,000	33,671	39,000
AD VALOREM TAXES	**$ 4,534,899**	**$ 5,088,483**	**$ 5,104,758**	**$ 5,621,224**	**$ 5,557,039**	**$ 5,921,224**
7100 SALES TAX	1,954,712	1,891,325	1,804,154	1,789,038	1,797,148	1,891,298
7220 MIXED DRINK TAX	166,124	163,378	142,881	133,500	121,866	133,500
SALES TAX	**$ 2,120,836**	**$ 2,054,703**	**$ 1,947,035**	**$ 1,922,538**	**$ 1,919,014**	**$ 2,024,798**
7210 FRANCHISE TAX, PRIVATE	765,796	781,063	792,656	708,750	699,758	708,750
FRANCHISE TAX	**$ 765,796**	**$ 781,063**	**$ 792,656**	**$ 708,750**	**$ 699,758**	**$ 708,750**
8250 EMERGENCY MANAGEMENT	23,383	29,477	28,101	32,000	34,613	32,000
8251 FED/STATE DISASTER REIMBURSEMENT	-	84,949	115,495	-	190,879	35,000
8252 GRANTS - DOJ MISC	43,198	15,200	-	-	2,775	-
8272 TPWD WILDLIFE GRANT	15,827	-	-	1,000	1,000	131,400
8273 COMPTROLLER GRANT	-	13,000	-	30,000	30,000	-
8274 GRANTS	-	-	4,550	-	-	-
9910 EDC TRANSFER	200,000	345,281	284,799	242,293	242,293	251,633
INTERGOVERNMENTAL	**$ 282,408**	**$ 487,907**	**$ 432,945**	**$ 305,293**	**$ 501,560**	**$ 450,033**
8640 LICENSE & PERMITS	346,990	392,499	291,126	275,000	370,594	275,000
LICENSE & PERMITS	**$ 346,990**	**$ 392,499**	**$ 291,126**	**$ 275,000**	**$ 370,594**	**$ 275,000**
8604 AMBULANCE REVENUE	-	-	-	375,000	243,773	375,000
8605 DISPATCH & OTHER SERVICES	17,000	17,000	17,000	36,666	33,553	36,666
8610 CONTRACT MOWING	-	-	-	7,500	399	7,500
8620 PARK FEES	45,118	24,074	31,459	35,000	44,608	35,000
8625 POOL RECEIPTS	22,046	21,403	19,207	23,000	12,468	23,000
8641 PLAT FEES	-	24,194	16,600	25,000	12,748	20,000
CHARGES FOR SERVICES	**$ 84,164**	**$ 86,671**	**$ 84,266**	**$ 502,166**	**$ 350,359**	**$ 497,166**
9503 DOT FINES	109,106	69,773	25,858	40,000	11,923	50,000
9504 OMNI FEES	814	727	766	1,000	872	1,000
9505 COURT RECEIPTS	458,956	399,037	479,353	400,000	576,016	479,906
9508 MUNICIPAL COURT TIME PAYMENT FEE	3,495	3,420	4,535	3,100	5,262	3,100
FINES & FORFEITURES	**572,371**	**472,956**	**510,511**	**444,100**	**594,073**	**534,006**

SEABROOK

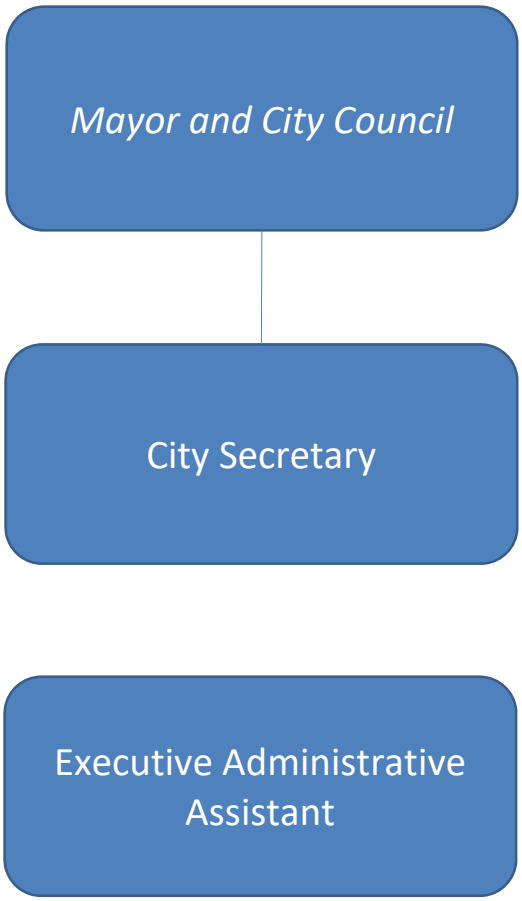
CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

100-GENERAL FUND REVENUE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
REVENUE ACCOUNTS	2017	2018	2019	2020	2020	2021
9510 INTEREST	54,290	124,662	201,806	258,000	88,970	129,000
INTEREST	**54,290**	**124,662**	**201,806**	**258,000**	**88,970**	**129,000**
9524 INDUSTRIAL DISTRICT PAYMENT	-	-	-	350,000	350,000	350,000
INDUSTRIAL DISTRICT PAYMENT	**-**	**-**	**-**	**350,000**	**350,000**	**350,000**
8606 LEASE ON FIRE STATION	330,705	329,604	329,769	328,733	327,339	328,733
9520 OTHER REVENUE	52,366	513,570	554,585	39,000	30,479	39,000
9521 OIL & GAS ROYALTIES	1,075	104	-	100	93	100
9523 CITY EVENTS REVENUE	-	70	325	-	35	-
OTHER REVENUE	**384,146**	**843,348**	**884,679**	**367,833**	**357,946**	**367,833**
9901 TRANS TO PARK	-	-	-	-	-	-
9903 TRANS (TO)/FROM OTHER FUNDS	7,500	7,500	7,500	7,500	7,500	-
9919 SANIT FRANCHISE TRANSFER	260,013	303,064	318,779	318,175	318,175	337,742
9920 ENTERPRISE FUND TRANSFER	1,507,307	1,519,351	1,717,530	1,803,873	1,803,873	1,796,426
TRANSFERS IN	**$ 1,774,820**	**$ 1,829,915**	**$ 2,043,809**	**$ 2,129,548**	**$ 2,129,548**	**$ 2,134,168**
USE OF PRIOR YEAR FUND BALANCE	$ 22,259	$ 655,445	$ 1,264,643	$ 964,899	$ 964,899	$ -
OTHER FINANCIAL RESOURCES	**$ 22,259**	**$ 655,445**	**$ 1,264,643**	**$ 964,899**	**$ 964,899**	**$ -**
9903 TRANS (TO)/FROM OTHER FUNDS	-	-	(353,729)	-	-	-
9907 TRANS (TO)/FROM CAPITAL PROJECTS	(80,163)	(522,183)	(350,745)	(868,500)	(868,500)	(687,742)
TRANSFERS OUT	**$ (80,163)**	**$ (522,183)**	**$ (704,474)**	**$ (868,500)**	**$ (868,500)**	**$ (687,742)**
TOTAL REVENUES	**$ 10,942,979**	**$ 12,817,653**	**$ 13,558,233**	**$ 13,849,351**	**$ 13,883,759**	**$ 13,391,978**

SEABROOK

Legislative Department
Department 100
Organizational Chart



Funded by General Fund
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FUND 01 - GENERAL FUND

LEGISLATIVE DEPARTMENT 100 - GOALS

MISSION STATEMENT

The purpose of the Legislative Department is to serve the citizens of Seabrook and the general public in accordance with federal, state and local laws and, through sound management practices, fulfill the responsibilities of the City Secretary in a fair, impartial, and efficient manner.

Accomplishments Relating to Budget Year 2019-20 Objectives:

- ✓ Complete Texas Municipal Clerk Re-Certification Program
- ✓ Complete Module 2 of the Executive Administrative Assistant training for the Texas Registered Municipal Clerk Certification Program
- ✓ Revisit requirements for City-wide Electronic Document Management System and draft memo for strengths and weaknesses of current system
- ☐ Conduct in-house training on Subpoena response requirements, as part of the in-house training program established through the Human Resources Department Ongoing
- ☐ Purchase or update, install, and train staff on an Electronic Document Management System Ongoing

Goals for Budget Year 2020-21 include:

- ☐ Manage Officer election in May for Mayor and Positions 2, 4 and 6
- ☐ Manage and conduct Special Election for Charter Amendments
- ☐ Complete Texas Municipal Clerk Re-Certification Program
- ☐ Draft and obtain Council approval of at least one department specific policy and procedure that impacts department budget and operation

Fund 01 - General Fund

100-Legislative Goals

EXPENDITURE SUMMARY	ACTUAL 2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 198,184	$ 205,229	$ 222,620	$ 209,427	$ 230,535	$ 21,108	10.08%	$ 7,915	3.56%
TOTAL SUPPLIES	$ 200	$ 635	$ 6,000	$ 727	$ -	$ (727)	-100.00%	$ (6,000)	-100.00%
TOTAL SERVICES	$ 28,401	$ 42,699	$ 65,380	$ 51,384	$ 78,117	$ 26,733	52.03%	$ 12,737	19.48%
TOTAL CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 226,784**	**$ 248,563**	**$ 294,000**	**$ 261,537**	**$ 308,652**	**$ 47,115**	**18.01%**	**$ 14,652**	**4.98%**

PERSONNEL SERVICES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
City Secretary	1	1	1	1
Assitant City Secretary	1	1	1	1
Total Full Time	2	2	2	2

PERFORMANCE MEASURES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
Minutes/Agendas	103	78	85	88
Open Records Request	1000	1000	1000	1000
Publications	28	9	27	21
Document Recordings				

CITY OF SEABROOK
2020-21 BUDGET
FUND 01 - GENERAL FUND

100-LEGISLATIVE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 132,869	$ 135,044	$ 143,665	$ 152,351	$ 147,870	$ 156,125
3011 EDUCATION INCENTIVE	1,800	1,421	1,846	1,800	2,885	3,300
3012 OVERTIME	1,246	2,166	1,072	1,400	1,422	2,400
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	10,344	10,930	11,161	11,900	11,173	12,380
3110 RETIREMENT	20,554	22,960	23,194	24,821	23,371	26,266
3120 HOSPITALIZATION	13,752	16,927	15,958	16,239	15,424	16,405
3130 WORKERS COMPENSATION	377	254	237	269	261	323
3150 GIFT/APPRECIATION CERTIFICATES	96	96	96	100	100	100
3300 MAYOR COUNCIL FEES	9,189	8,053	7,981	13,200	6,624	13,200
3350 UNEMPLOYEMENT BENEFITS	27	333	18	540	297	36
TOTAL PERSONNEL	**$ 190,254**	**$ 198,184**	**$ 205,229**	**$ 222,620**	**$ 209,427**	**$ 230,535**
4010 OFFICE SUPPLIES	-	-	466	900	691	-
4011 POSTAGE	87	-	169	100	36	-
4150 SMALL TOOLS & EQUIPMENT	-	200	-	5,000	-	-
TOTAL SUPPLIES	**$ 87**	**$ 200**	**$ 635**	**$ 6,000**	**$ 727**	**$ -**
5010 ADVERTISING	-	-	10,620	10,000	10,735	14,000
5020 DUES & SUBSCRIPTIONS	1,092	367	6,074	7,597	7,747	7,397
5030 RENTAL & SERVICE AGREEMNTS	-	-	3,680	9,000	10,008	7,700
5041 IT HARDWARE	-	1,980	-	-	-	-
5190 CODIFICATION	-	-	8,649	8,880	6,803	8,050
5195 ELECTION EXPENSE	15,451	13,436	495	16,610	7,417	30,410
5220 LEGAL FEES	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	3,825	5,700	6,209	9,497	5,702	4,000
5400 TELEPHONE	577	511	476	480	857	1,080
5465 MISC EXPENDITURES	6,043	3,809	3,646	1,266	1,409	2,580
5468 PERMIT EXPENSE	667	1,008	1,471	550	707	1,400
5475 VOLUNTEER APPRECIATION	3,266	1,591	1,379	1,500	-	1,500
TOTAL SERVICES	**$ 30,921**	**$ 28,401**	**$ 42,699**	**$ 65,380**	**$ 51,384**	**$ 78,117**

SEABROOK

6030 OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 221,262**	**$ 226,784**	**$ 248,563**	**$ 294,000**	**$ 261,537**	**$ 308,652**

CITY OF SEABROOK
2020-21 BUDGET
FUND 01 - GENERAL FUND

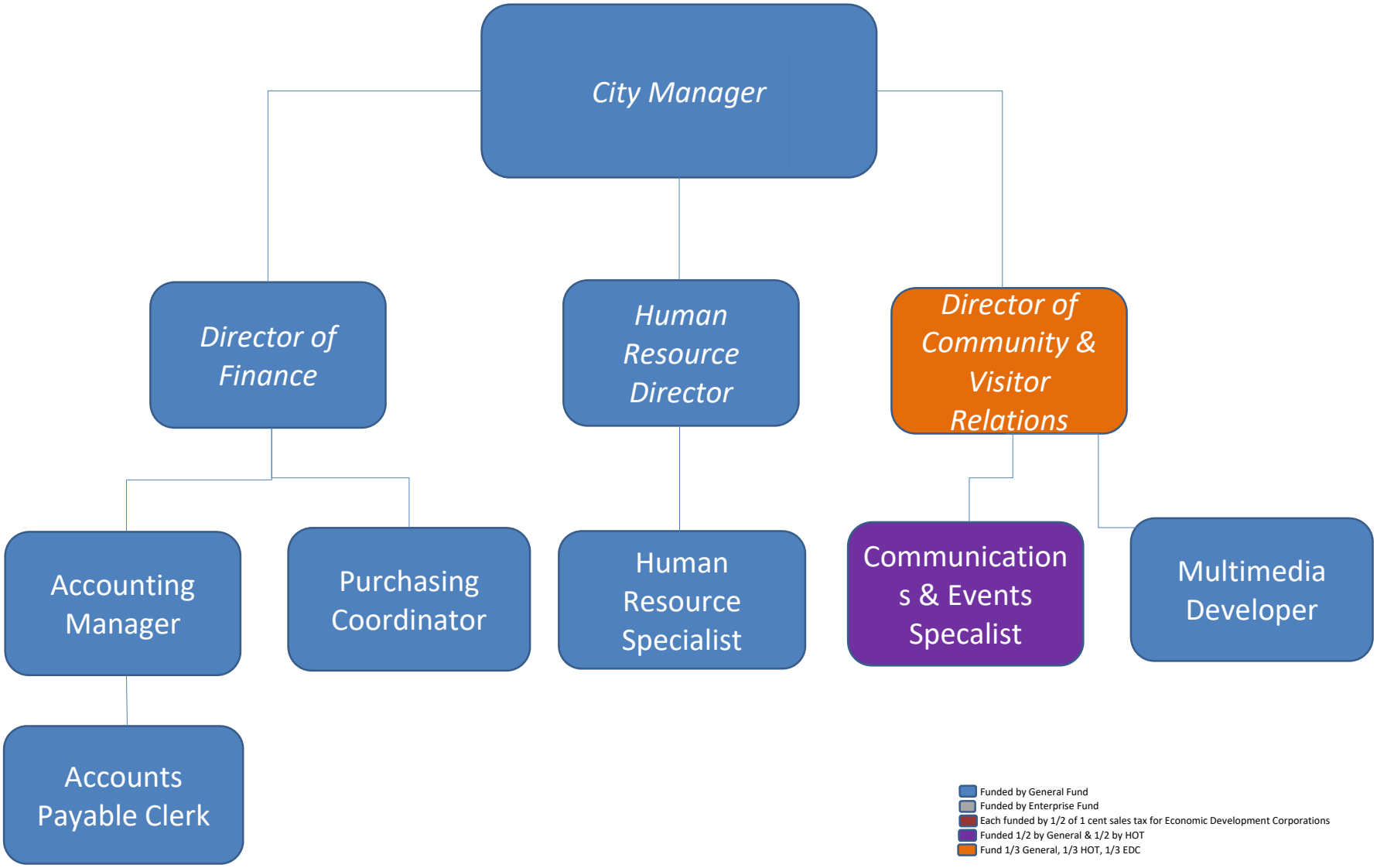
100-LEGISLATIVE

	R FISCAL YEAR ENDING SEPTEMBER 3			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	BUDGET 2020	FORECAST 2020	BUDGET 2021	$CHANGE	%CHANGE	$CHANGE	%CHANGE
3010 SALARIES	$ 152,351	$ 147,870	$ 156,125	$ 8,255	5.58%	3,774	2.48%
3011 EDUCATION INCENTIVE	1,800	2,885	3,300	415	14.40%	1,500	83.33%
3012 OVERTIME	1,400	1,422	2,400	978	68.83%	1,000	71.43%
3015 CONTRACT LABOR	-	-	-	-	0.00%	0	0.00%
3100 FICA TAXES	11,900	11,173	12,380	1,206	10.80%	480	4.03%
3110 RETIREMENT	24,821	23,371	26,266	2,896	12.39%	1,445	5.82%
3120 HOSPITALIZATION	16,239	15,424	16,405	981	6.36%	166	1.02%
3130 WORKERS COMPENSATION	269	261	323	62	23.64%	54	19.99%
3150 GIFT/APPRECIATION CERTIFICATES	100	100	100	-	0.00%	0	0.00%
3300 MAYOR COUNCIL FEES	13,200	6,624	13,200	6,576	99.26%	0	0.00%
3350 UNEMPLOYEMENT BENEFITS	540	297	36	(261)	-87.88%	(504)	-93.33%
TOTAL PERSONNEL	**$ 222,620**	**$ 209,427**	**$ 230,535**	**$ 21,108**	**10.08%**	**7,915**	**3.56%**
4010 OFFICE SUPPLIES	900	691	-	(691)	-100.00%	(900)	-100.00%
4011 POSTAGE	100	36	-	(36)	-100.00%	(100)	-100.00%
4150 SMALL TOOLS & EQUIPMENT	5,000	-	-	-	0.00%	(5,000)	-100.00%
TOTAL SUPPLIES	**$ 6,000**	**$ 727**	**$ -**	**$ (727)**	**-100.00%**	**(6,000)**	**-100.00%**
5010 ADVERTISING	10,000	10,735	14,000	3,265	30.41%	4,000	40.00%
5020 DUES & SUBSCRIPTIONS	7,597	7,747	7,397	(350)	-4.51%	(200)	-2.63%
5030 RENTAL & SERVICE AGREEMNTS	9,000	10,008	7,700	(2,308)	-23.06%	(1,300)	-14.44%
5190 CODIFICATION	8,880	6,803	8,050	1,247	18.33%	(830)	-9.35%
5195 ELECTION EXPENSE	16,610	7,417	30,410	22,993	310.02%	13,800	83.08%
5220 LEGAL FEES	-	-	-				
5300 TRAINING & CONFERENCE	9,497	5,702	4,000	(1,702)	-29.84%	(5,497)	-57.88%
5400 TELEPHONE	480	857	1,080	223	25.98%	600	125.00%
5465 MISC EXPENDITURES	1,266	1,409	2,580	1,171	83.17%	1,314	103.79%
5468 PERMIT EXPENSE	550	707	1,400	693	98.03%	850	154.55%
5475 VOLUNTEER APPRECIATION	1,500	-	1,500	1,500	0.00%	0	0.00%
TOTAL SERVICES	**$ 65,380**	**$ 51,384**	**$ 78,117**	**$ 26,733**	**52.03%**	**12,737**	**19.48%**
6030 OFFICE EQUIPMENT	$ -	$ -	$ -	$ -	0.00%	0	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**0**	**0.00%**
TOTAL EXPENDITURES	**$ 294,000**	**$ 261,537**	**$ 308,652**	**$ 47,115**	**18.01%**	**14,652**	**4.98%**

SEABROOK

Administration

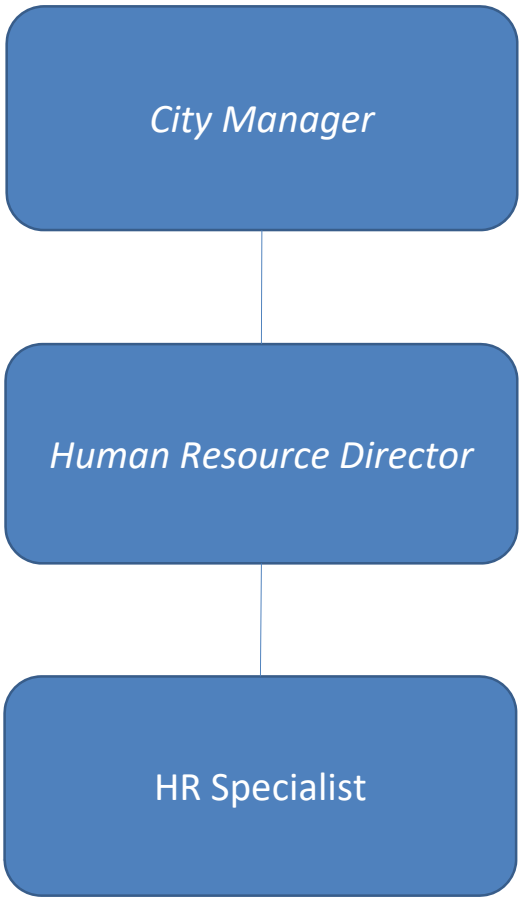
Adminstration Department 102



SEABROOK

Human Resource

Adminstration Department 102



Funded by General Fund
Funded by Enterprise Fund
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Human Resource

Adminstration Department 102

MISSION STATEMENT

The purpose of the Human Resources Department is to ensure that the City recruits and hires qualified personnel, complies with federal and state laws, maintains a safe and drug free working environment, and ensures a fair and equitable human resource management system by balancing the needs of employees and the City. This department will also administer the general liability insurance program for all claims involving the City, and suggest and/or implement loss prevention training to minimize the cost of risk to the City. In addition, administratively supports the Civil Service System for the City as established by Chapter 143 of the Texas Local Government Code and approved by the voters in May, 2011.

VISION STATEMENT

The Human Resources Department is committed to making the City of Seabrook an employer of choice by valuing, encouraging, and supporting a diverse workforce; continually improving individual and organizational effectiveness; anticipating and meeting the changing needs of the workforce/family; promoting career and professional development growth; creating and enhancing strategic partnerships and enhancing services through technology.

Goals for Budget Year 2020-21 Include:

Employee Benefits & Wellness

- ☐ Develop innovative programs and services to best meet employees' and the organization's needs while providing quality customer service.
- ☐ Develop strategies to ensure that employees are "educated consumers."
  Administer Benefits in compliance with regulations.
- ☐ Develop and deliver wellness programs that enhance overall employee well-being and provide a supportive work environment.
- ☐ Collaborate with city departments to establish wellness programs that reflect employee engagement and cultural impact to the city's overall performance.
- ☐ Expand and sustain the benefits and wellness program by engaging and empowering all employees to access resources for their health and well-being, based on their interests and needs.

Employee and Labor Relations

- ☐ Foster a work environment, which values cooperation and collaboration.
- ☐ Ensure that all employees are treated equitably and consistently.
- ☐ Develop and strengthen partnerships with departments through training, communication, information, and support on Employee Relations issues allowing for prevention, early discovery, and/or prompt resolution.
- ☐ Maximize the use of technology to streamline operations and information.
- ☐ Anticipate and meet the changing needs of the workforce.
- ☐ Reduce risk and increase productivity and engagement in the workplace by ensuring that policies and procedures are up to date and in compliance with state, federal and local regulations.

Equal Employment Opportunity

- ☐ Promote a workforce that reflects the diversity of the city's population throughout all job categories and job levels.

- ☐ Foster awareness and understanding of the city's commitment to equal employment opportunities and the prevention of harassment and discrimination in the workplace.
- ☐ Create a work environment that embraces and values diversity and inclusion.
- ☐ Encourage understanding and cooperation in the handling, investigating and resolving of EEO complaints.
- ☐ Provide technical guidance on EEO and harassment regulations and city policies to maintain compliance.

Organizational Development & Communications

- ☐ Provide a c increase individual and organizational productivity and enrichment.
- ☐ Create, promote and foster an empowering culture that values development, diversity and growth opportunities for all employees.
- ☐ Provide ongoing support of the city's onboarding, employee engagement and succession efforts.
- ☐ Promote, support and leverage technology, resources and tools to respond to customer needs, improve and enhance workflow efficiency, and improve customer service.
- ☐ Support and enhance strategic training and development partnerships.
- ☐ Develop a departmental cross training program to improve employee awareness of the organizations roles and functions, increase flexibility, and offer and opportunity to improve customer support.
- ☐ Develop departmental/division policies & procedures
- ☐ Launch the HR communication redesign and branding initiative.

Recruitment and Selection

- ☐ Actively recruit qualified and diverse candidates
- ☐ Establish collaborative partnerships with departments to plan, anticipate, and respond in a cost-effective way to change priorities in recruitment and selection, including staffing trends, city initiatives, and succession management efforts.
- ☐ Measure and monitor process completion and quality of services to ensure efficient and
- ☐ responsive delivery of services.
- ☐ Expand technological capabilities that streamline selection and test administration procedures.
- ☐ Promote the city as an employer of choice through ongoing marketing and education about city services and benefits.

Classification & Compensation

- ☐ Leverage user-friendly and up-to-date technology to increase efficiencies and maintain the integrity of HR information.
- ☐ Enhance services and transparency through user-friendly technology.
- ☐ Provide accurate and timely reporting and analysis of workforce information and data and HR metrics.
- ☐ Establish collaborative partnerships with departments to plan, anticipate, and respond in a cost-effective way to changes and priorities in classification, compensation, and staffing.
- ☐ Establish a classification structure that encourages career growth and flexibility and job descriptions that accurately reflect the needed qualifications, knowledge, skills, and abilities.
- ☐ Measure and monitor process completion and quality of services to ensure efficient and responsive delivery of services.

Risk Management

- ☐ Protect city assets by controlling loss exposures while conserving human and financial resources.
- ☐ Ensure compliance with disability leave laws, such as the Americans with Disabilities Act (ADA0, Family Medical Leave Act (FMLA) along with Workers' Compensation, by collaborating with employees, departments, and medical providers to return employees to suitable, gainful employment.
- ☐ Promote a healthy and safe work environment that mitigates risk and potential loss while operating in compliance with state and federal regulations.
- ☐ Provide training and create awareness for regulations and statues that require the implementation of reasonable workplace accommodations.
- ☐ Engage in continuous process and operations improvement, including professional development, to stay abreast of industry and legal changes.
- ☐ Leverage technology to mitigate and analyze risk, and improve operational efficiencies.

Civil Service

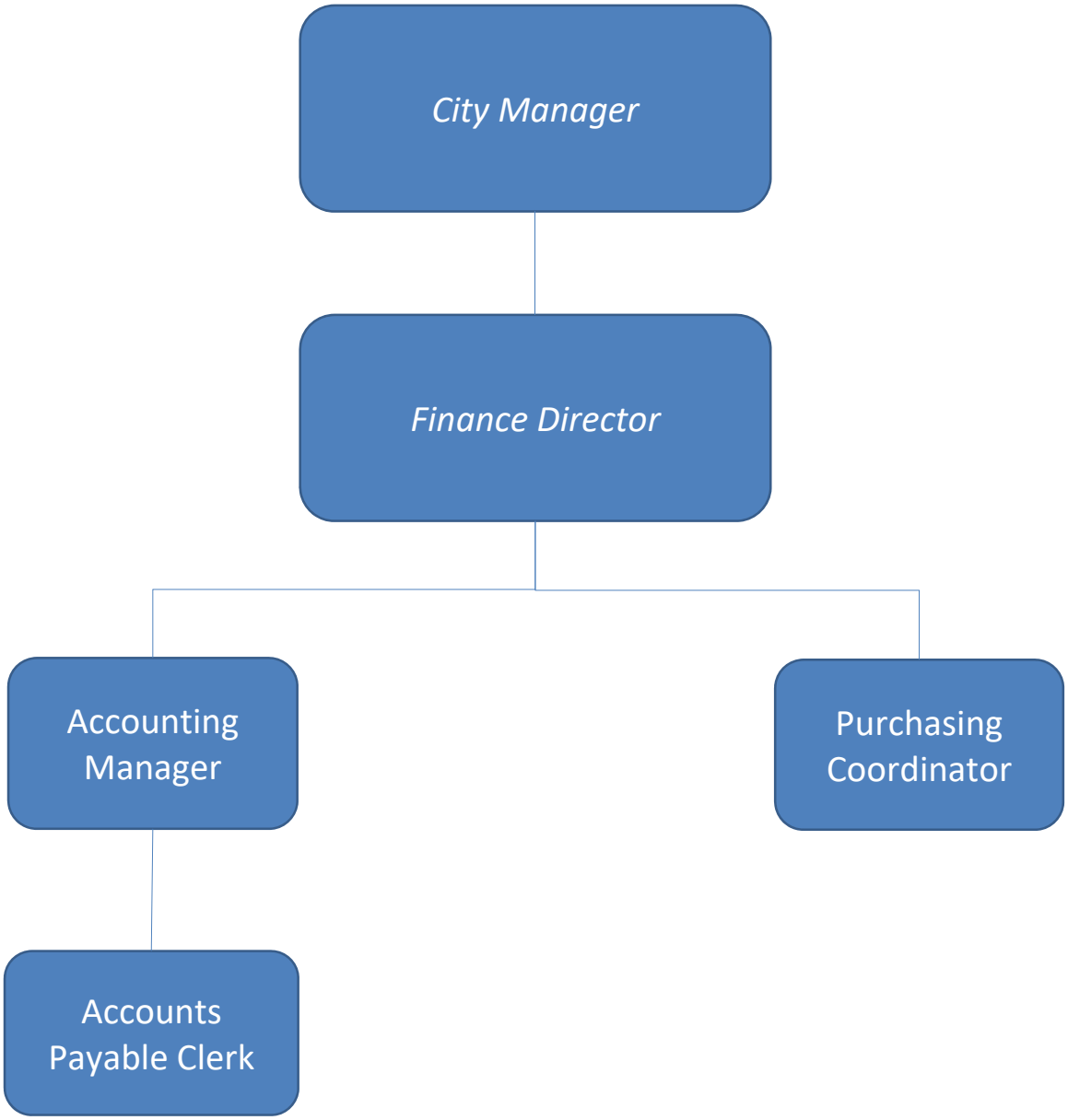
- ☐ Shape strategies and plans which help put into practice and support the Police Department's
- ☐ vision and long-term direction.
- ☐ Seek and encourage ideas, improvements to deliver better approaches to recruitment.
- ☐ Lead the transformation of services by moving to a digital approach whenever possible.
- ☐ Actively promote diversity and equality of opportunity inside and outside the Civil Service.
- ☐ Maintain compliance with Chapter 143 of the Local Government Code.

Payroll

- ☐ Leverage technology to increase efficiencies and maintain the integrity of payroll information.
- ☐ Enhance services and transparency through technology.
- ☐ Provide accurate and timely reporting and analysis of payroll information and data and payroll metrics.
- ☐ Provide training and create awareness for regulations and statues that require the implementation of
- ☐ reasonable workplace policies and procedures.
- ☐ Administer pay in compliance with state, federal and local regulations.

Finance Department

Adminstration Department 102



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ADMINISTRATIVE PURCHASING-GOALS

Adminstration Department 102

MISSION STATEMENT

The purpose of the Purchasing Department is to provide appropriate goods and services in the right quality and at the best overall price from competitive sources.

Accomplishments on budget year 2019-20 objectives:

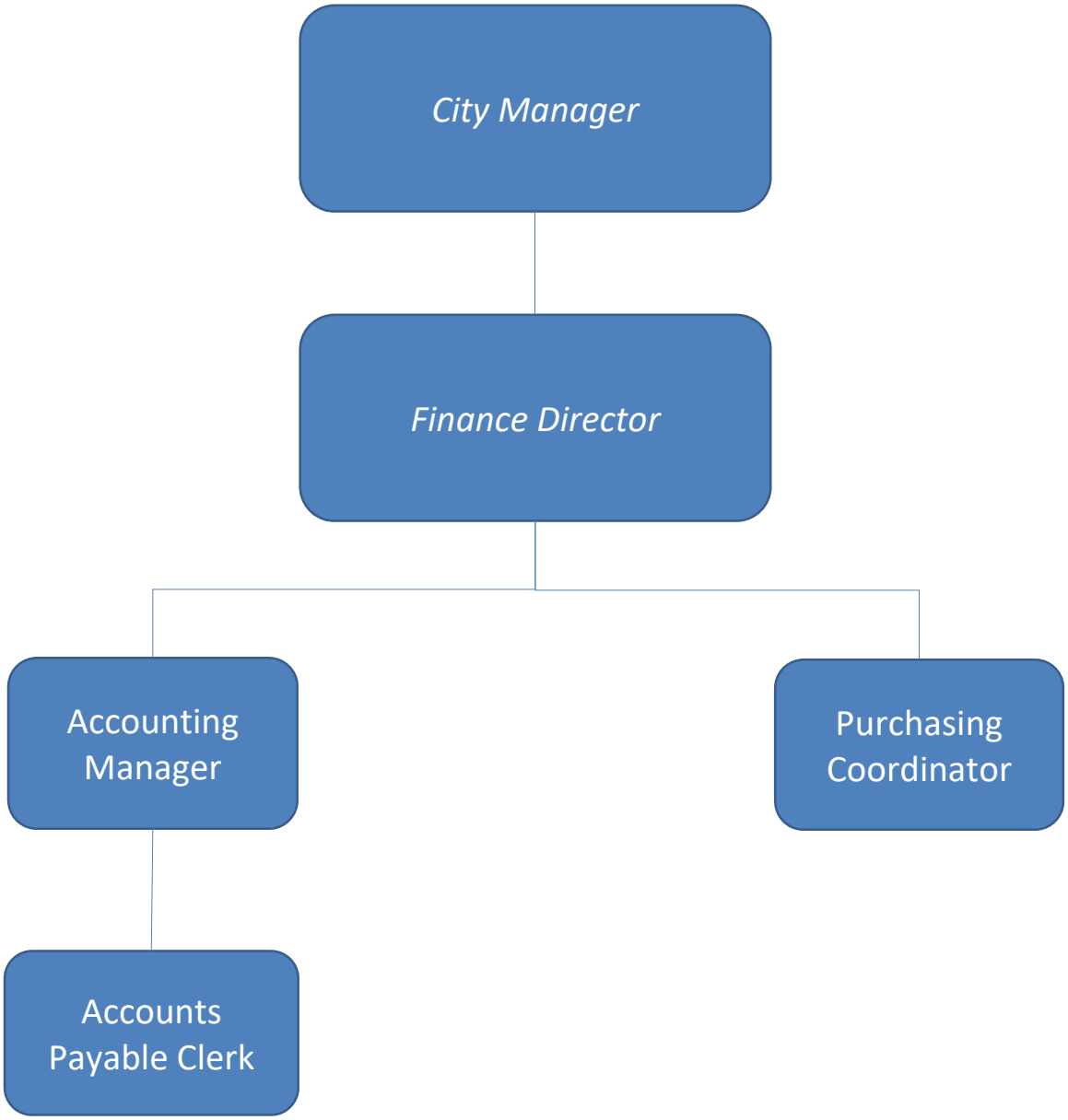
- ✓ Update and assist with goals of the City's purchasing policy.

2020-21 Budget Year Goals:

- ☐ Implement Electronic Purchase Ordering; *In Progress*
- ☐ Attend Purchasing training, conferences and/or workshops (ongoing)
- ☐ Consolidate vendors/develop preferred providers lists with negotiated terms for frequently purchased items, including office supplies, automotive parts, MRO (hardware stores, Granger, etc.), professional printing (on hold until PO module of Incode in use).
- ☐ Develop standard Purchase Order Terms to be included with all PO's issued.
- ☐ Training for everyone with purchasing authority on purchasing laws and processes.
- ☐ Process/forms to request office supplies, business cards and other supplies for City Hall.
- ☐ Refine process and develop forms for getting and reporting 3 quotes (in process).
- ☐ Develop process for HUB vendors- finding, contacting, reporting of contact.
- ☐ Continue to develop and refine standard RFP, RFQ and IFB packets (ongoing/complete).
- ☐ Continue to develop and refine standard contracts (Complete for construction projects and most services. In process for Professional Services).
- ☐ Help with Inventory Management at the Warehouse.
- ☐ Help with Emergency Preparedness/Continuance of Operations supply coordination and storage.
- ☐ Update current vendor files- Vendor Packets, W-9's, COI's, etc.
- ☐ Digitize purchasing records/files (in process).
- ☐ Complete CPSM (Certified Professional in Supply Management).

GENERAL FUND - 01 - Finance Department

Adminstration Department 102



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GENERAL FUND - 01 FINANCE

Adminstration Department 102

MISSION STATEMENT

The purpose of the Finance Department is to develop, implement and maintain accounting policies and procedures; to ensure that all transactions are recorded in compliance with Generally Accepted Accounting Principles; to protect and optimize the City's assets through sound investment practices; and to foster public trust.

Accomplishments on budget year 2019-20 objectives:

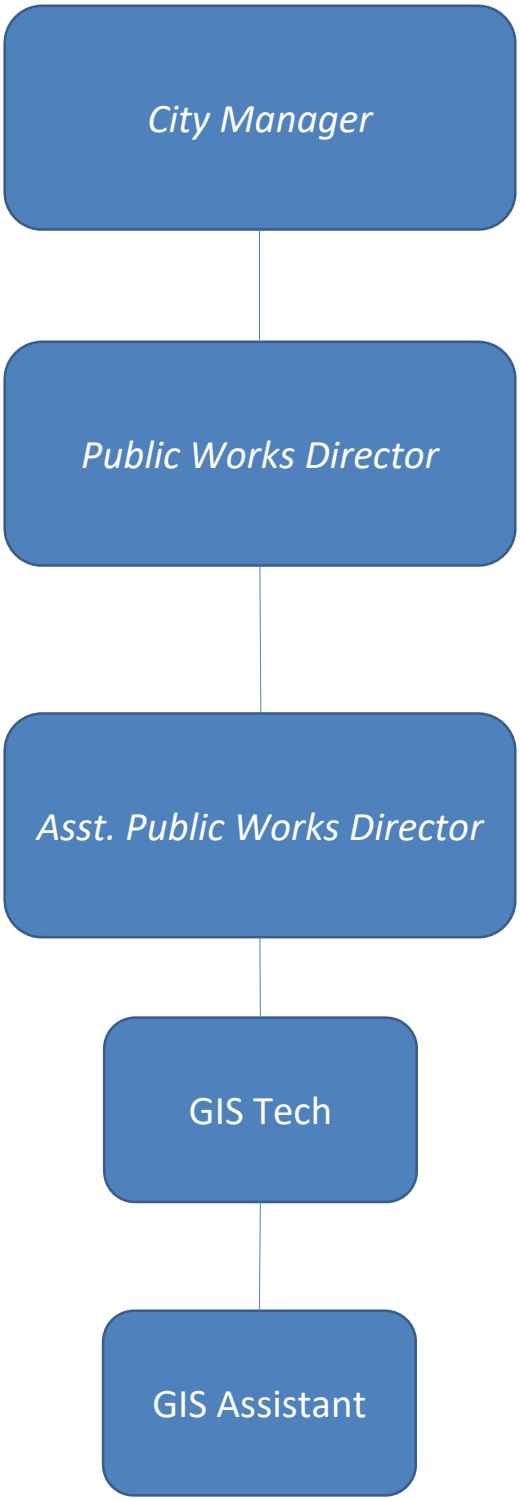
- ✓ Work to receive the 40th Certificate of Achievement for Excellence in Financial Reporting
- ✓ Complete work on Vehicle fleet management for all departments

2020-21 Budget Year Goals:

- ☐ Continue cross training of all positions in finance department.
- ☐ Work to receive the 41st Certificate of Achievement for Excellence in Financial Reporting.
- ☐ Work to receive the Distinguished Budget Presentation Award.
- ☐ Complete the procedure manuals (Bus Book) for each area and store information electronically so it is accessible to departments for cross training; *In Progress*
- ☐ Continue working with City Manager and Department Heads to update 5 year CIP
- ☐ Continue online posting of financial records earn Transparency Stars Award from State Comptroller; *Ongoing*
- ☐ Complete the procedure manuals for each area and store information electronically so it is accessible to departments for cross training. *In progress*
- ☐ Continue to analyze and establish reports to inform Council and City manager of City revenue's pertaining to Highway 146 expansion and COVID-19; *In Progress*
- ☐ Begin update on all Vendor files.

GENERAL FUND - 01 - GIS

Adminstration Department 102



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GENERAL FUND - 01 GIS

Adminstration Department 102

MISSION STATEMENT

The City of Seabrook GIS Department conducts and disseminates Geographic Information education and research to foster a highly-skilled, multi-disciplinary workforce and to confront challenges important to Seabrook's citizens.

Accomplishments on budget year 2018-19 objectives:

- ✓ Perform additional GIS mapping.
- ✓ Create, collect, maintain, and distribute high quality, up-to-date, and complete geospatial data
- ✓ Expand technical capabilities, increase spatial accuracy in the field through the purchase of centimeter grade data collection equipment
- ✓ Ensure that the City's GIS and data are available for day-to-day City/regional purposes
- ✓ Share the City's GIS data and services as needed
- ✓ Cultivate the advanced analytical use of GIS
- ✓ Raise the awareness of GIS
- ✓ Assist agencies to integrate spatial technology and thinking into their business processes and applications
- ✓ Support emergency planning, response, and recovery
- ✓ Support all City departments
- ✓ GIS Data Management and Maintenance
- ✓ Developing custom applications, interactive maps, and specific project map documents for analysis and inquiry of GIS information
- ✓ Created COVID-19 dashboard for public and staff use
- ✓ Created ESRI user accounts for multiple city staff
- ✓ Expanded the GIS department by hiring a GIS assistant

2019-20 Budget Year Goals:

- ☐ Perform additional GIS mapping.
- ☐ Create, collect, maintain, and distribute high quality, up-to-date, and complete geospatial data
- ☐ Ensure that the City's GIS and data are available for day-to-day City/regional purposes
- ☐ Share the City's GIS data and services as needed
- ☐ Raise the awareness of GIS
- ☐ Assist agencies to integrate spatial technology and thinking into their business processes and applications

- ☐ Support emergency planning, response, and recovery
- ☐ Support all City departments
- ☐ GIS Data Management and Maintenance
- ☐ Developing custom applications, interactive maps, and specific project map documents for analysis and inquiry of GIS information
- ☐ Expand roles of GIS Tech
- ☐ Expand roles of GIS Assistant
- ☐ Provide training to new ESRI account users

COMMUNITY AND VISITOR RELATIONS

Adminstration Department 102

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

COMMUNICATIONS AND VISITOR RELATIONS

Adminstration Department 102

MISSION STATEMENT

The Seabrook Office of Community and Visitor Relations works to strategically and consistently position Seabrook as a vibrant and desirable place to live, visit and do business by engaging and interacting with the public. Community and Visitor Relations provides a variety of services including resident and visitor websites and publications, community events and programs, tourism and economic development marketing and media relations

Accomplishments on Budget Year 2019-20 Objectives

- ✓ 2019 Celebration Seabrook
  - Expanded event
  - Second year with proceeds going to charity
- ✓ Seabrook LOVE Calendar published mailed to every utility customer in Seabrook
- ✓ Update Seabrook Ready Brochure - mailed to every utility customer in Seabrook
- ✓ Video Production
  - Hired full time Multimedia Developer
  - Development of PSA Campaign
- ✓ COVID-19 Info Campaign
  - Multimedia campaign
  - Over 80 messages released
  - New metrics and report
- ✓ Managed and planned annual events
  - Celebration Seabrook, Veterans Day, Breakfast with Santa, Tree Lighting, 4th of July Canceled events due to COVID-19 pandemic - Easter Egg Hunt, Memorial Day, Celebration Seabrook Pending events due to pandemic, Kids Fish, Veterans Day, Breakfast with Santa, Tree Lighting Continue Special Event Permitting
- ✓ Pelican Path Additions
  - Nature Love, Something Fishy, Judge Pirtle, A Hidden Gem, Pepe, Rosie, Webby
- ✓ Continued Social Media Maintenance/Moderation
- ✓ Volunteer Program Improvements
- ✓ Improving metrics and anayltics - ongoing
- ✓ Enhancment of Google sheets and project management systems
- ✓ Annual HOT Sponsorship Applications and Recommendations
- ✓ Ongoing Participation:
  - TAMIO, BAHCVB, Greater Houston CVB, Houston and Beyond, Quality of
- ✓ L. Petersen re-appointed as TAMIO Region 3 Director
- ✓ Ribbon Cuttings
  - Kirk & J's BBQ, Sugar Mountain Coffee, Jenunie Treasures, Americano Café
  - Ribbon Cutting Procedures
- ✓ Initial production for Online Seabrook Citizen's University
- ✓ Launch of Seabrook LOVE Campaign
- ✓ Hurricane multimedia campaign
- ✓ Virtual Open Meeting - Staff/Council training
- ✓ County Flood Project Campaign

Goals for Budget Year 2020-21 Include:

- ☐ Completion of Online Seabrook Citizen's University (SCU)
- ☐ 5-Minute Community Survey Series
- ☐ Promotion and expansion of Seabrook Rocks community art project
- ☐ Continue pelican additions
- ☐ Social Media Policy Update
- ☐ Economic Development Multimedia Campaign
- ☐ Art and Water Conservation Event
- ☐ Vlogging and Social Video Production
- ☐ Continuation of SH 146 Campaign
- ☐ Employee/Council Training Series
- ☐ Implementation of Internal Public Information Protocols and Procedures
- ☐ Livable Center Study Campaign

Fund 01 - General Fund

102-ADMINISTRATION

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 971,196	$ 1,128,736	$ 1,205,201	$ 1,161,363	$ 1,266,641	$ 105,278	9.07%	$ 61,440	5.10%
TOTAL SUPPLIES	$ 15	$ 283	$ 10,650	$ 4,768	$ 4,716	$ (52)	-1.09%	$ (5,934)	-55.72%
TOTAL SERVICES	$ 126,165	$ 81,564	$ 121,465	$ 88,784	$ 100,562	$ 11,778	13.27%	$ (20,903)	-17.21%
TOTAL CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 1,097,376**	**$ 1,210,583**	**$ 1,337,316**	**$ 1,254,915**	**$ 1,371,919**	**$ 117,004**	**9.32%**	**$ 34,603**	**2.59%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
City Manager	1	1	1	1
Administrative Assistant	0	0	1	0
Director of Finance	1	1	1	1
Accounting Manager	1	1	1	1
Purchasing Coordinator	1	1	1	1
Accounts Payable Clerk	0.5	0.5	1	1
Director of Human Resource	1	1	1	1
Human Resource Specialist	1	1	1	1
Director of Community & Visitor Relations	0.5	0.5	0.5	0.5
Events & Communications & Specialist	0.3	0.3	0.3	0.3
Communication Position	0	0	0	1
Director of EDC	1	1	1	1
Administrative Assistant	1	0.7	0.7	0.7
GIS Technician	0	1	1	1
	9.3	10	11.5	11.5

	ACTUAL			BUDGET
	2018	2019	2020	2021
PERFORMANCE MEASURES				
CM				
Bi-Monthly Management Meetings				
Response to citizen inquires/complaints				
Finance				
% of Monthly Financial Reports completed & filed				
% Quarterly Investment Reports completed & filed				
Receive GFOA Certificate in Financial Reporting				
Average Days to close prior accounting period				
General Obligation Bond Rating				
Water & Sewer System Bond Rating				
Purchasing				
Number of bids solicited				
Auction Revenues				
Number of purchase orders issued				
Value of purchase orders issued				
HR				
Civil Service Exams				
Civil Service Testing Candidates				
Applications Received				
Interviews Conducted				
Employees Hired				
Retired Employees				
Trainings Provided				
Employees Trained				
Community Relations				
Enewsletter Subscriptions				
Social Media Followers				
Website Page Views				

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

102-ADMINISTRATIVE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 571,021	$ 562,869	$ 680,225	$ 729,333	$ 700,019	$ 765,259
3011 EDUCATION INCENTIVE	2,362	2,550	2,562	1,649	2,289	1,950
3012 OVERTIME	1,916	1,922	3,988	4,200	3,320	4,200
3014 CAR ALLOWANCE	9,000	9,498	11,063	9,540	9,056	9,540
3015 CONTRACT LABOR	-	-	16,161	-	-	-
3018 EDC SALARIES	124,816	128,229	122,470	132,115	136,698	136,898
3019 EDC OT	152	71	-	-	-	-
3020 EDC HOSPITALZATION	16,179	20,383	14,038	17,451	15,029	18,116
3021 EDC CAR ALLOWANCE	3,600	3,600	2,077	3,600	3,279	3,600
3022 EDC FICA	9,848	10,471	10,982	10,382	9,969	10,828
3023 EDC RETIREMENT	19,743	21,218	21,168	22,228	21,575	22,390
3100 FICA TAXES	38,786	39,492	46,593	56,180	45,581	58,852
3110 RETIREMENT	88,667	95,704	109,088	119,686	113,031	125,030
3120 HOSPITALIZATION	60,569	71,732	85,173	92,642	96,197	106,269
3130 WORKERS COMPENSATION	1,738	1,332	2,124	2,440	2,314	2,853
3150 GIFT/APPRECIATION CERTIFICATES	528	446	577	650	600	650
3350 UNEMPLOYEMENT BENEFITS	191	1,678	448	3,105	2,405	207
TOTAL PERSONNEL	**$ 949,115**	**$ 971,196**	**$ 1,128,736**	**$ 1,205,201**	**$ 1,161,363**	**$ 1,266,641**
4010 OFFICE SUPPLIES	45	-	283	300	-	300
4150 SMALL TOOLS & EQUIPMENT	-	15	-	10,350	4,768	4,416
TOTAL SUPPLIES	**$ 45**	**$ 15**	**$ 283**	**$ 10,650**	**$ 4,768**	**$ 4,716**
5020 DUES & SUBSCRIPTIONS	3,719	3,658	4,207	7,776	6,569	8,685
5025 BANK FEES	-	68,609	22,572	-	-	-
5030 RENTALS & AGREEMENTS	-	-	-	10,000	2,503	12,256
5041 IT HARDWARE	-	985	-	28,000	23,671	8,368
5110 MAINT-AUTOS/EQUIP	-	-	-	-	-	-
5200 PROF FEES-ACCTG	37,395	38,996	39,236	48,000	43,236	49,000
5115 EQUIP MAINT	1,363	1,733	-	1,874	1,910	1,928
5300 TRAINING & CONFERENCE	8,984	10,184	13,220	22,515	8,817	17,025
5305 MOVING EXPENSE	-	-	-	-	-	-
5320 INSURANCE AUTO	-	-	-	-	-	-
5400 TELEPHONE	2,430	1,415	1,849	2,800	1,487	2,800
5465 MISC EXPENDITURES	3,358	587	481	500	590	500
TOTAL SERVICES	**$ 57,248**	**$ 126,165**	**$ 81,564**	**$ 121,465**	**$ 88,784**	**$ 100,562**
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 1,006,408**	**$ 1,097,376**	**$ 1,210,583**	**$ 1,337,316**	**$ 1,254,915**	**$ 1,371,919**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

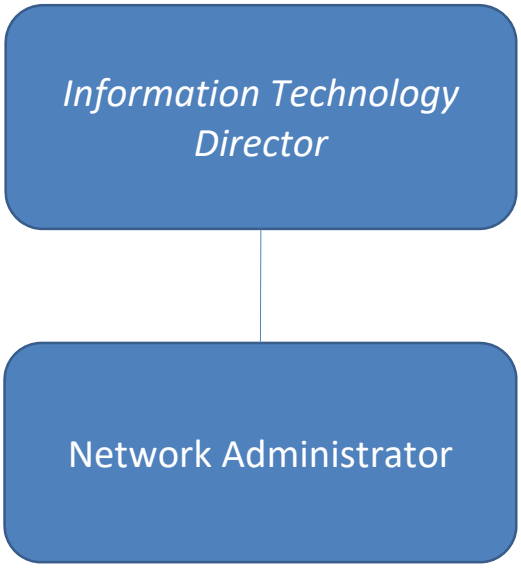
102-ADMINISTRATIVE

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	$ 729,333	$ 700,019	$ 765,259	$ 65,240	9.32%	$ 35,926	4.93%
3011 EDUCATION INCENTIVE	1,649	2,289	1,950	(340)	-14.84%	301	18.23%
3012 OVERTIME	4,200	3,320	4,200	880	26.50%	-	0.00%
3014 CAR ALLOWANCE	9,540	9,056	9,540	484	5.34%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3018 EDC SALARIES	132,115	136,698	136,898	201	0.15%	4,783	3.62%
3019 EDC OT	-	-	-	-	0.00%	-	0.00%
3020 EDC HOSPITALZATION	17,451	15,029	18,116	3,087	20.54%	665	3.81%
3021 EDC CAR ALLOWANCE	3,600	3,279	3,600	321	9.77%	-	0.00%
3022 EDC FICA	10,382	9,969	10,828	859	8.62%	446	4.30%
3023 EDC RETIREMENT	22,228	21,575	22,390	814	3.77%	162	0.73%
3100 FICA TAXES	56,180	45,581	58,852	13,271	29.11%	2,672	4.76%
3110 RETIREMENT	119,686	113,031	125,030	11,998	10.61%	5,344	4.46%
3120 HOSPITALIZATION	92,642	96,197	106,269	10,073	10.47%	13,627	14.71%
3130 WORKERS COMPENSATION	2,440	2,314	2,853	539	23.29%	413	16.92%
3150 GIFT/APPRECIATION CERTIFICATES	650	600	650	50	8.33%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	3,105	2,405	207	(2,198)	-91.39%	(2,898)	-93.33%
TOTAL PERSONNEL	**$ 1,205,201**	**$ 1,161,363**	**$ 1,266,641**	**$ 105,278**	**9.07%**	**$ 61,440**	**5.10%**
4010 OFFICE SUPPLIES	300	-	300	300	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	10,350	4,768	4,416	(352)	-7.39%	(5,934)	-57.33%
TOTAL SUPPLIES	**$ 10,650**	**$ 4,768**	**$ 4,716**	**$ (52)**	**-1.09%**	**$ (5,934)**	**-55.72%**
5020 DUES & SUBSCRIPTIONS	7,776	6,569	8,685	2,116	32.21%	909	11.69%
5025 BANK FEES	-	-	-	-	0.00%	-	0.00%
5030 RENTALS & AGREEMENTS	10,000	2,503	12,256	9,753	389.63%	2,256	22.56%
5041 IT HARDWARE	28,000	23,671	8,368	(15,303)	-64.65%	(19,632)	-70.11%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5200 PROF FEES-ACCTG	48,000	43,236	49,000	5,764	13.33%	1,000	2.08%
5115 EQUIP MAINT	1,874	1,910	1,928	18	0.95%	54	2.89%
5300 TRAINING & CONFERENCE	22,515	8,817	17,025	8,208	93.09%	(5,490)	-24.38%
5305 MOVING EXPENSE	-	-	-	-	0.00%	-	0.00%
5320 INSURANCE AUTO	-	-	-	-	0.00%	-	0.00%
5400 TELEPHONE	2,800	1,487	2,800	1,313	88.26%	-	0.00%
5465 MISC EXPENDITURES	500	590	500	(90)	-15.30%	-	0.00%
TOTAL SERVICES	**$ 121,465**	**$ 88,784**	**$ 100,562**	**$ 11,778**	**13.27%**	**$ (20,903)**	**-17.21%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**0.00%**
TOTAL EXPENDITURES	**$ 1,337,316**	**$ 1,254,915**	**$ 1,371,919**	**$ 117,004**	**9.32%**	**$ 34,603**	**2.59%**

SEABROOK

GENERAL FUND 01 - INFORMATION TECHNOLOGY

Department 103



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 INFORMATION TECHNOLOGY

DEPARTMENT 103

MISSION STATEMENT

The purpose of the technology department is to develop, implement and maintain the City's technology infrastructure and improve operating efficiencies.

Accomplishments on budget year 2019-20 objectives:

- ✓ replaced 4 old network switches
- ✓ upgraded one virtual server host
- ✓ upgraded virtual server core software
- ✓ upgraded most production servers to Server 2016
- ✓ extended fiber network to water infrastructure
- ✓ upgraded all PCs to Windows 10 before January deadline
- ✓ installed new storage at Public Works and connected Public Works and Building Dept employees to new storage
- ✓ upgraded primary fiber internet connection (just in time for all the remote COVID connections)
- ✓ Replaced 4 more old network switches as of 05/19
- ✓ Replacing main firewall this summer (2019)
- ✓ replaced main firewall
- ✓ refurbished 18 used PCs for remote workers during COVID 19 emergency
- ✓ added 5 cameras for parks and intersections
- ✓ started separating guest network at City Hall and Public Works

2019-20 Budget Year Goals:

- ☐ Replace 5 old network switches
- ☐ Add access control door hardware to Community House
- ☐ Upgrade one Virtual Server host
- ☐ install meeting room scheduling devices in conference rooms
- ☐ Add storage space to Storage Area Network (where all production Virtual Servers are stored)
- ☐ install additional cameras at intersections where fiber is available
- ☐ install cameras at water infrastructure locations
- ☐ switch existing SCADA network from wireless connections to fiber infrastructure
- ☐ separate outdoor camera fiber connections on dedicated network
- ☐ finish configuring unified guest wireless network at City Hall and Public Works

SEABROOK

FUND 01 - GENERAL FUND

103-INFORMATION TECHNOLOGY

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 264,926	$ 274,219	$ 283,352	$ 275,622	$ 287,693	$ 12,071	4.38%	$ 4,341	1.53%
TOTAL SUPPLIES	$ 40,784	$ 47,316	$ 3,000	$ 9,107	$ 3,000	$ (6,107)	-67.06%	$ -	0.00%
TOTAL SERVICES	$ 9,921	$ 17,743	$ 93,138	$ 65,436	$ 83,939	$ 18,503	28.28%	$ (9,199)	-9.88%
TOTAL CAPITAL OUTLAY	$ 34,282	$ 90,074	$ 33,000	$ 37,358	$ 8,500	$ (28,858)	-32.04%	$ (24,500)	-71.47%
TOTAL EXPENDITURES	**$ 349,912**	**$ 429,353**	**$ 412,490**	**$ 387,522**	**$ 383,132**	**$ (4,390)**	**-1.13%**	**$ (29,358)**	**-7.12%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
Information Technology Director	1	1	1	1
Network Administrator	1	1	1	1
Total Full Time	2	2	2	2

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

103-IT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$ 160,363	$ 170,606	$ 182,100	$ 187,663	$ 186,839	$ 192,211
3011 EDUCATION INCENTIVE	2,091	2,700	2,700	2,700	2,733	2,400
3012 OVERTIME	278	407	1,057	1,500	1,273	1,500
3014 CAR ALLOWANCE	7,800	7,800	7,800	7,800	7,667	8,100
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	11,947	13,185	13,698	15,274	13,479	15,622
3110 RETIREMENT	25,728	30,089	30,669	31,729	27,903	31,830
3120 HOSPITALIZATION	31,288	38,921	35,284	35,242	34,475	34,849
3130 WORKERS COMPENSATION	964	798	798	804	788	1,045
3150 GIFT/APPRECIATION CERTIFICATES	96	96	96	100	100	100
3350 UNEMPLOYEMENT BENEFITS	3	324	18	540	366	36
TOTAL PERSONNEL	**$ 240,557**	**$ 264,926**	**$ 274,219**	**$ 283,352**	**$ 275,622**	**$ 287,693**
4150 SMALL TOOLS & EQUIPMENT	34,594	40,784	47,310	2,500	8,631	2,500
4400 SUPPLIES	25	-	6	500	476	500
TOTAL SUPPLIES	**$ 34,620**	**$ 40,784**	**$ 47,316**	**$ 3,000**	**$ 9,107**	**$ 3,000**
5020 DUES & SUBSCRIPTIONS	397	464	484	500	501	500
5030 RENTALS & SERVICE AGRMTS	-	5,160	12,329	5,000	2,537	5,000
5041 IT HARDWARE	-	-	-	50,400	45,433	46,600
5042 IT SOFTWARE AGRMTS	-	-	-	31,688	14,523	27,489
5300 TRAINING & CONFERENCE	2,491	1,883	2,700	2,450	27	1,250
5400 TELEPHONE	1,602	1,371	1,868	2,100	1,914	2,100
5465 MISC EXPENDITURES	865	1,043	362	1,000	502	1,000
TOTAL SERVICES	**$ 5,355**	**$ 9,921**	**$ 17,743**	**$ 93,138**	**$ 65,436**	**$ 83,939**
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	87,843	34,282	90,074	33,000	37,358	8,500
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	87,843	34,282	90,074	33,000	37,358	8,500
TOTAL EXPENDITURES	**$ 368,375**	**$ 349,912**	**$ 429,353**	**$ 412,490**	**$ 387,522**	**$ 383,132**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

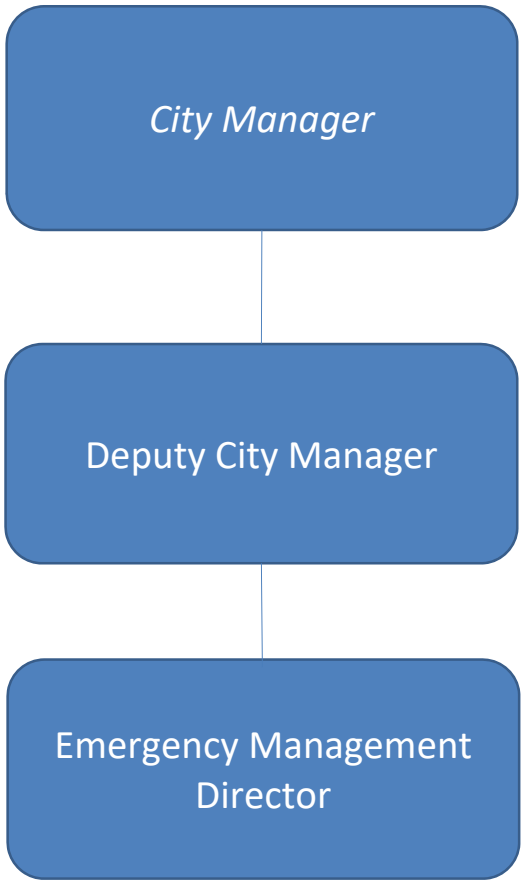
103-IT

	)R FISCAL YEAR ENDING SEPTEMBER 3			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$ 187,663	$ 186,839	$ 192,211	$ 5,372	2.88%	4,548	2.42%
3011 EDUCATION INCENTIVE	2,700	2,733	2,400	(333)	-12.19%	(300)	-11.11%
3012 OVERTIME	1,500	1,273	1,500	227	17.86%	-	0.00%
3014 CAR ALLOWANCE	7,800	7,667	8,100	433	5.65%	300	3.85%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	15,274	13,479	15,622	2,143	15.90%	348	2.28%
3110 RETIREMENT	31,729	27,903	31,830	3,927	14.07%	101	0.32%
3120 HOSPITALIZATION	35,242	34,475	34,849	375	1.09%	(393)	-1.11%
3130 WORKERS COMPENSATION	804	788	1,045	257	32.57%	241	29.93%
3150 GIFT/APPRECIATION CERTIFICATES	100	100	100	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	540	366	36	(330)	-90.16%	(504)	-93.33%
TOTAL PERSONNEL	**$ 283,352**	**$ 275,622**	**$ 287,693**	**$ 12,071**	**4.38%**	**$ 4,341**	**1.53%**
4150 SMALL TOOLS & EQUIPMENT	2,500	8,631	2,500	(6,131)	-71.04%	-	0.00%
4400 SUPPLIES	500	476	500	24	5.15%	-	0.00%
TOTAL SUPPLIES	**$ 3,000**	**$ 9,107**	**$ 3,000**	**(6,107)**	**-67.06%**	**-**	**0.00%**
5020 DUES & SUBSCRIPTIONS	500	501	500	(1)	-0.28%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	5,000	2,537	5,000	2,463	97.11%	-	0.00%
5041 IT HARDWARE	50,400	45,433	46,600	1,167	2.57%	(3,800)	-7.54%
5042 IT SOFTWARE AGRMTS	31,688	14,523	27,489	12,966	89.28%	(4,199)	-13.25%
5300 TRAINING & CONFERENCE	2,450	27	1,250	1,223	4593.98%	(1,200)	-48.98%
5400 TELEPHONE	2,100	1,914	2,100	186	9.74%	-	0.00%
5465 MISC EXPENDITURES	1,000	502	1,000	498	99.33%	-	0.00%
TOTAL SERVICES	**$ 93,138**	**$ 65,436**	**$ 83,939**	**$ 18,503**	**28.28%**	**(9,199)**	**-9.88%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	33,000	37,358	8,500	(28,858)	-77.25%	(24,500)	-74.24%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	33,000	37,358	8,500	(28,858)	-77.25%	(24,500)	-74.24%
TOTAL EXPENDITURES	**$ 412,490**	**$ 387,522**	**$ 383,132**	**$ (4,390)**	**-1.13%**	**(29,358)**	**-7.12%**

SEABROOK

GENERAL FUND 01 - EMERGENCY MANGAGEMENT

DEPARTMENT 106



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

SEABROOK

FUND 01 - GENERAL FUND

EMERGENCY MANAGEMENT DEPARTMENT 106 - GOALS

MISSION STATEMENT

The Office of Emergency Management is established through state statutes and is tasked with the responsibility of planning for, responding to, recovering from and mitigating all natural and manmade disasters. To that end, this office strives to establish and maintain plans and standard operating procedures to address those hazards which have been identified through hazard vulnerability studies.

Accomplishments on budget year 2019-20 objectives:

- ✓ Provide support for all responders and employees in their daily and emergency responses
- ✓ Reinforce the working relationship and the communication with the community to keep them prepared for any all types of Emergencies.
- ✓ Network with Local, Regional, State and National Partners to secure the working relationships and obtain contact information for when needed in times of Emergencies.

2020-21 Budget Year Goals:

- ☐ Network with Local, Regional, State and National Partners to secure the working relationships and obtain contact information for when needed in times of Emergencies.
- ☐ Work with every department to develop pandemic emergency response plans.
- ☐ Evaluate Emergency Management Contracts and review all new contracts so that it will make sure that it is the best interest of the City of Seabrook.

SEABROOK

FUND 01 - GENERAL FUND

106-EMERGENCY MANAGEMENT

	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	$ 119,874	$ 121,055	$ 183,780	$ 169,503	$ 138,824	$ (30,679)	-18.10%	$ (44,956)	-24.46%
TOTAL SUPPLIES	$ 221	$ 351	$ 625	$ 82	$ 625	$ 543	665.74%	$ -	0.00%
TOTAL SERVICES	$ 37,555	$ 36,465	$ 37,590	$ 30,107	$ 42,190	$ 12,083	40.13%	$ 4,600	12.24%
TOTAL CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 157,650**	**$ 157,871**	**$ 221,995**	**$ 199,691**	**$ 181,639**	**$ (18,053)**	**-9.04%**	**$ (40,356)**	**-18.18%**

	2018	ACTUAL 2019	2020	BUDGET 2021
PERSONNEL SERVICES				
Emergency Management Director	1	1	1	1
Fire Marshall	0	0	0	0.5
Emergency Service Director	0	0	0	0.5
Total Full Time	1	1	1	2

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

106-EMERGENCY MANAGEMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020 BUDGET**	**2020 FORECAST**	**2021 BUDGET**
3010 SALARIES	$ 85,310	$ 88,963	$ 90,790	$ 125,645	$ 124,267	$ 100,858
3011 EDUCATION INCENTIVE	(136)	-	-	-	-	-
3012 OVERTIME	(2,121)	-	-	-	192	-
3014 CAR ALLOWANCE				1,800	1,558	1,800
3100 FICA TAXES	6,347	6,846	6,922	9,750	9,272	7,853
3110 RETIREMENT	12,600	14,620	14,690	20,092	20,312	16,370
3120 HOSPITALIZATION	6,703	9,069	8,392	25,518	13,428	11,585
3130 WORKERS COMPENSATION	155	167	156	285	280	289
3150 GIFT/APPRECIATION CERTIFICATES	48	48	96	150	50	50
3350 UNEMPLOYEMENT BENEFITS	(11)	162	9	540	144	18
TOTAL PERSONNEL	**$ 108,894**	**$ 119,874**	**$ 121,055**	**$ 183,780**	**$ 169,503**	**$ 138,824**
4010 OFFICE SUPPLIES	-	28	24	125	82	125
4150 SMALL TOOLS & EQUIP	-	193	327	500	-	500
TOTAL SUPPLIES	**$ -**	**$ 221**	**$ 351**	**$ 625**	**$ 82**	**$ 625**
5020 DUES & SUBSCRIPTIONS	670	670	540	290	-	290
5030 RENTALS & SERVICE AGRMTS	6,000	6,000	6,000	6,000	1,500	6,000
5110 MAINT-AUTOS/EQUIP	424	360	-	700	175	700
5170 MAINTENANCE - RADIOS	12,168	12,168	13,401	14,000	11,766	14,000
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF SERVICES- ENGINEERING	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	3,619	3,871	2,692	1,800	373	6,400
5310 UNIFORMS	-	246	-	300	294	300
5320 AUTO INS	389	438	389	500	323	500
5400 TELEPHONE	8,126	7,734	8,006	8,600	9,344	8,600
5405 PHONE NETWORK NOTIFICATION SYS	6,632	6,068	5,400	5,400	5,520	5,400
5406 AUTOMATION WORKSTATION	-	-	-	-	-	-
5465 MISC EXPENDITURES	158	-	37	-	811	-
TOTAL SERVICES	**$ 38,186**	**$ 37,555**	**$ 36,465**	**$ 37,590**	**$ 30,107**	**$ 42,190**
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 147,080**	**$ 157,650**	**$ 157,871**	**$ 221,995**	**$ 199,691**	**$ 181,639**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

106-EMERGENCY MANAGEMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30			2021 BUDGET VS 2020 FORECAST		2020 BUDGET VS 2019 BUDGET	
EXPENSE ACCOUNTS	**2020 BUDGET**	**2020 FORECAST**	**2021 BUDGET**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$ 125,645	$ 124,267	$ 100,858	$ (23,409)	-18.84%	$ (24,787)	-19.73%
3011 EDUCATION INCENTIVE	-	-	-	-	0.00%	-	0.00%
3012 OVERTIME	-	192	-	(192)	-100.00%	-	0.00%
3014 CAR ALLOWANCE	1,800	1,558	1,800	242	15.53%	-	0.00%
3100 FICA TAXES	9,750	9,272	7,853	(1,419)	-15.30%	(1,897)	-19.45%
3110 RETIREMENT	20,092	20,312	16,370	(3,942)	-19.41%	(3,722)	-18.52%
3120 HOSPITALIZATION	25,518	13,428	11,585	(1,843)	-13.72%	(13,933)	-54.60%
3130 WORKERS COMPENSATION	285	280	289	9	3.25%	4	1.29%
3150 GIFT/APPRECIATION CERTIFICATES	150	50	50	-	0.00%	(100)	-66.67%
3350 UNEMPLOYEMENT BENEFITS	540	144	18	(126)	-87.50%	(522)	-96.67%
TOTAL PERSONNEL	**$ 183,780**	**$ 169,503**	**$ 138,824**	**$ (30,679)**	**-18.10%**	**$ (44,956)**	**-24.46%**
4010 OFFICE SUPPLIES	125	82	125	43	53.15%	-	0.00%
4150 SMALL TOOLS & EQUIP	500	-	500	500	0.00%	-	0.00%
TOTAL SUPPLIES	**$ 625**	**$ 82**	**$ 625**	**$ 543**	**665.74%**	**$ -**	**0.00%**
5020 DUES & SUBSCRIPTIONS	290	-	290	290	0.00%	0	0.00%
5030 RENTALS & SERVICE AGRMTS	6,000	1,500	6,000	4,500	300.00%	0	0.00%
5110 MAINT-AUTOS/EQUIP	700	175	700	525	300.00%	0	0.00%
5170 MAINTENANCE - RADIOS	14,000	11,766	14,000	2,234	18.99%	0	0.00%
5211 PROF FEES - INSPECTIONS	-	-	-	-	0.00%	0	0.00%
5215 PROF SERVICES- ENGINEERING	-	-	-	-	0.00%	0	0.00%
5300 TRAINING & CONFERENCE	1,800	373	6,400	6,027	1616.35%	4,600	255.56%
5310 UNIFORMS	300	294	300	6	1.88%	0	0.00%
5320 AUTO INS	500	323	500	177	54.69%	0	0.00%
5400 TELEPHONE	8,600	9,344	8,600	(744)	-7.97%	0	0.00%
5405 PHONE NETWORK NOTIFICATION SYS	5,400	5,520	5,400	(120)	-2.17%	0	0.00%
5406 AUTOMATION WORKSTATION	-	-	-	-	0.00%	0	0.00%
5465 MISC EXPENDITURES	-	811	-	(811)	-100.00%	0	0.00%
TOTAL SERVICES	**$ 37,590**	**$ 30,107**	**$ 42,190**	**$ 12,083**	**40.13%**	**$ 4,600**	**12.24%**
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	0	0.00%
TOTAL CAPITAL OUTLAY	-	-	-	-	0.00%	0	0.00%
TOTAL EXPENDITURES	**$ 221,995**	**$ 199,691**	**$ 181,639**	**$ (18,053)**	**-9.04%**	**$ (40,356)**	**-18.18%**

SEABROOK

CITY OF SEABROOK
2020 - 2021 BUDGET
FUND 01 - GENERAL FUND

107-NON-DEPARTMENTAL

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	2017	2018	2019	2020 BUDGET	2020 FORECAST	2021 BUDGET
3100 FICA	-	-	125	-	142	-
3120 INSURANCE	(53)	4,838	(208)	-	-	-
3130 WORKERS COMP	-	-	-	-	-	-
3145 DRUG TESTING	7,479	6,727	11,434	7,600	11,014	8,500
3150 GIFT/APPRECIATION CERTIFICATES	2,000	2,138	1,918	2,150	2,039	3,050
3900 MERIT AWARDS	7,453	6,738	6,364	9,200	8,095	10,820
TOTAL PERSONNEL	**$ 16,878**	**$ 20,440**	**$ 19,633**	**$ 18,950**	**$ 21,306**	**$ 22,370**
4010 OFFICE SUPPLIES	24,236	18,280	25,055	23,800	21,759	23,800
4011 POSTAGE	4,382	5,244	8,721	8,000	3,840	8,000
4050 BULK PETROLEUM PURCHASES	-	4,697	-	-	(592)	-
4150 SMALL EQUIPMENT	4,842	4,332	5,633	-	32	-
TOTAL SUPPLIES	**$ 33,460**	**$ 32,554**	**$ 39,409**	**$ 31,800**	**$ 25,039**	**$ 31,800**
5010 ADVERTISING	16,891	18,444	7,620	8,992	9,691	8,992
5020 DUES & SUBSCRIPTIONS	9,216	10,368	3,704	5,899	5,712	5,989
5025 BANK FEES	18,758	12,818	12,397	17,444	16,969	18,003
5030 RENTALS & SERVICE AGRMTS	35,698	34,682	30,185	41,691	29,725	41,234
5041 IT HARDWARE	-	-	-	-	-	-
5042 IT SOFTWARE AGRMTS	59,820	68,890	64,068	65,382	62,821	67,528
5110 MAINT-AUTOS/EQUIP	-	-	1,001	-	-	-
5175 JANITORIAL SERVICES	11,915	10,235	9,325	12,000	9,694	12,000
5180 MAINT-BLDGS & GROUNDS	48,364	59,644	57,803	67,625	56,297	69,775
5190 CODIFICATION	4,446	10,276	40	-	-	-
5211 PROF FEES - INSPECTIONS	(177)	(75)	-	-	(1,620)	-
5215 PROF FEES - ENGINEERING	52,583	34,824	7,948	55,000	35,072	15,000
5220 PROF FEES - LEGAL	163,182	175,781	168,552	175,000	179,831	175,000
5222 PROF FEES - TAX COLLECTION	4,515	8,598	8,603	8,500	8,134	8,500
5227 PROF FEES - CONSULTING	10,000	13,389	6,655	30,000	26,310	30,000
5230 CONTRACT-AMBULANCE SERV	214,147	246,269	246,269	100,000	49,920	-
5295 SAFETY COMMITTEE	4,894	3,218	3,029	4,500	3,769	4,500
5300 TRAINING & CONFERENCE	-	400	4,177	5,400	5,236	5,100
5330 INSURANCE-MISC	135,187	196,124	183,294	190,000	213,710	190,000
5331 INSURANCE REIMB	(6,750)	(111,994)	(62,491)	-	(13,446)	-
5400 TELEPHONE	7,968	6,989	6,518	8,000	6,996	8,000
5410 UTILITIES	51,095	46,496	45,316	54,000	43,090	54,000
5445 CENTRAL APPRAISAL FEE	48,138	51,911	52,230	53,750	55,714	54,000
5464 EVENTS	-	-	67	-	-	

SEABROOK

5465 MISC EXPENDITURES	1,759	691	917	1,000	628	1,000
5466 FIRE STATION EXPENSE	-	-	-	-	-	-
5473 AMORT CAPITAL PAYMENT	-	-	-	-	-	-
TOTAL SERVICES	**$ 891,648**	**$ 897,977**	**$ 857,228**	**$ 904,183**	**$ 804,254**	**$ 768,621**
6050 FACILITIES	8,320	117,739	50,379	8,500	3,506	-
6070 LAND	-	165,076	1,064	-	243,859	-
6300 TRANSFER OUT OF GF	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 8,320**	**$ 282,815**	**$ 51,443**	**$ 8,500**	**$ 247,364**	**$ -**
TOTAL EXPENDITURES	**$ 950,305**	**$ 1,233,786**	**$ 967,714**	**$ 963,433**	**$ 1,097,963**	**$ 822,791**

CITY OF SEABROOK
2020 - 2021 BUDGET
FUND 01 - GENERAL FUND

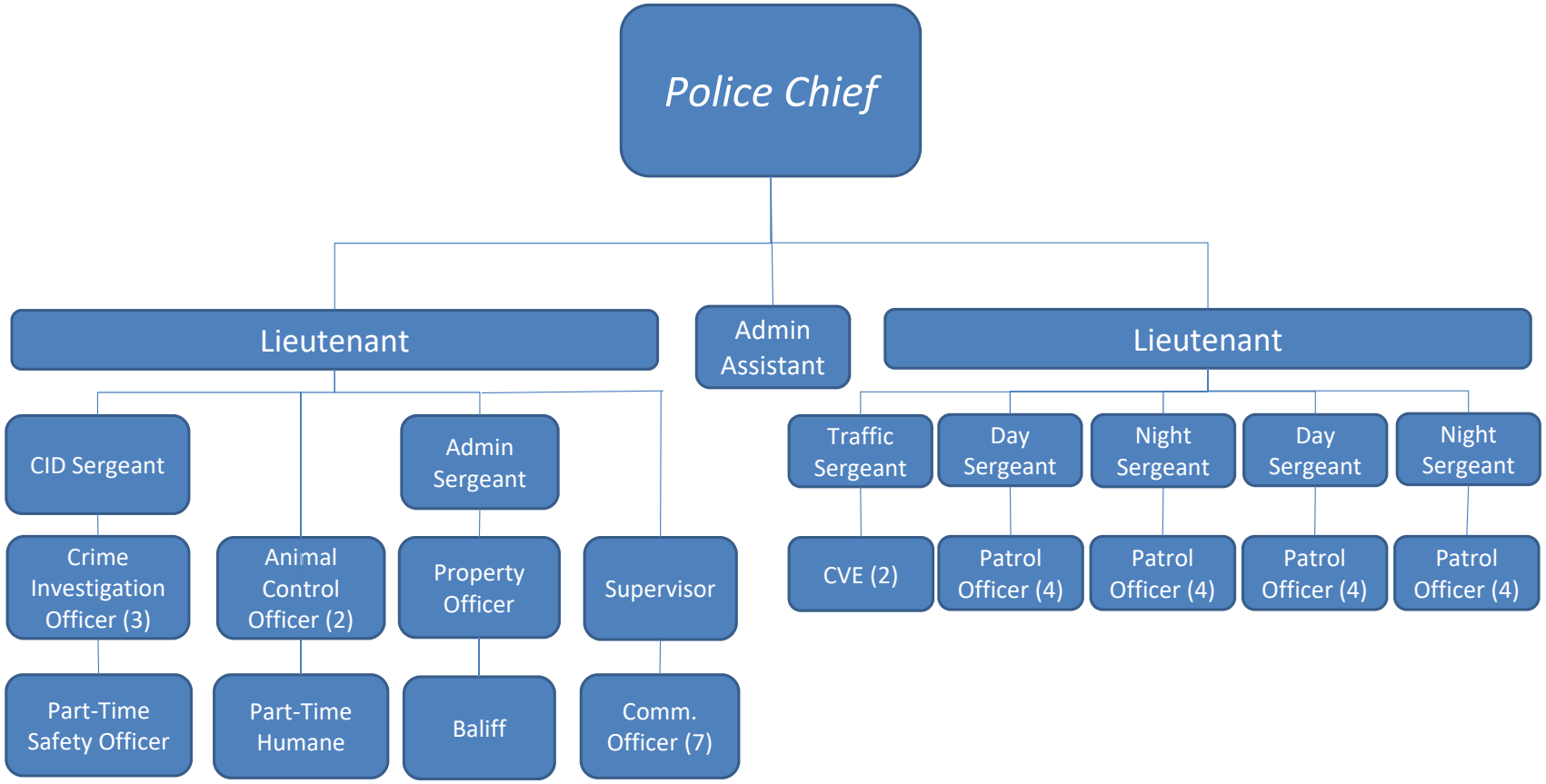
107-NON-DEPARTMENTAL

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020 BUDGET	2020 FORECAST	2021 BUDGET	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3100 FICA	-	142	-	(142)	-100.00%	-	0.00%
3120 INSURANCE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMP	-	-	-	-	0.00%	-	0.00%
3145 DRUG TESTING	7,600	11,014	8,500	(2,514)	-22.82%	900	11.84%
3150 GIFT/APPRECIATION CERTIFICATES	2,150	2,039	3,050	1,011	49.57%	900	41.86%
3900 MERIT AWARDS	9,200	8,095	10,820	2,725	33.66%	1,620	17.61%
TOTAL PERSONNEL	**$ 18,950**	**$ 21,306**	**$ 22,370**	**$ 1,064**	**4.99%**	**$ 3,420**	**18.05%**
4010 OFFICE SUPPLIES	23,800	21,759	23,800	2,041	9.38%	-	0.00%
4011 POSTAGE	8,000	3,840	8,000	4,160	108.34%	-	0.00%
4050 BULK PETROLEUM PURCHASES	-	(592)	-	592	-100.00%	-	0.00%
4150 SMALL EQUIPMENT	-	32	-	(32)	-100.00%	-	0.00%
TOTAL SUPPLIES	**$ 31,800**	**$ 25,039**	**$ 31,800**	**$ 6,761**	27.00%	-	0.00%
5010 ADVERTISING	8,992	9,691	8,992	(699)	-7.21%	-	0.00%
5020 DUES & SUBSCRIPTIONS	5,899	5,712	5,989	277	4.84%	90	1.53%
5025 BANK FEES	17,444	16,969	18,003	1,034	6.09%	559	3.21%
5030 RENTALS & SERVICE AGRMTS	41,691	29,725	41,234	11,509	38.72%	(457)	-1.10%
5041 IT HARDWARE	-	-	-	-	0.00%	-	0.00%
5042 IT SOFTWARE AGRMTS	65,382	62,821	67,528	4,706	7.49%	2,146	3.28%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5175 JANITORIAL SERVICES	12,000	9,694	12,000	2,306	23.79%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	67,625	56,297	69,775	13,478	23.94%	2,150	3.18%
5190 CODIFICATION	-	-	-	-	0.00%	-	0.00%
5211 PROF FEES - INSPECTIONS	-	(1,620)	-	1,620	-100.00%	-	0.00%
5215 PROF FEES - ENGINEERING	55,000	35,072	15,000	(20,072)	-57.23%	(40,000)	-72.73%
5220 PROF FEES - LEGAL	175,000	179,831	175,000	(4,831)	-2.69%	-	0.00%
5222 PROF FEES - TAX COLLECTION	8,500	8,134	8,500	366	4.50%	-	0.00%
5227 PROF FEES - CONSULTING	30,000	26,310	30,000	3,690	14.03%	-	0.00%
5230 CONTRACT-AMBULANCE SERV	100,000	49,920	-	(49,920)	-100.00%	(100,000)	-100.00%
5295 SAFETY COMMITTEE	4,500	3,769	4,500	731	19.41%	-	0.00%
5300 TRAINING & CONFERENCE	5,400	5,236	5,100	(136)	-2.59%	(300)	-5.56%
5330 INSURANCE-MISC	190,000	213,710	190,000	(23,710)	-11.09%	-	0.00%
5331 INSURANCE REIMB	-	(13,446)	-	13,446	-100.00%	-	0.00%
5400 TELEPHONE	8,000	6,996	8,000	1,004	14.35%	-	0.00%
5410 UTILITIES	54,000	43,090	54,000	10,910	25.32%	-	0.00%
5445 CENTRAL APPRAISAL FEE	53,750	55,714	54,000	(1,714)	-3.08%	250	0.47%
5464 EVENTS	-	-					
5465 MISC EXPENDITURES	1,000	628	1,000	372	59.17%	-	0.00%
5466 FIRE STATION EXPENSE	-	-	-	-	0.00%	-	0.00%

5473 AMORT CAPITAL PAYMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 904,183**	**$ 804,254**	**$ 768,621**	**$ (35,632)**	**-4.43%**	**$ (135,562)**	**-14.99%**
6050 FACILITIES	8,500	3,506	-	(3,506)	-100.00%	(8,500)	-100.00%
6070 LAND	-	243,859	-			-	0.00%
6300 TRANSFER OUT OF GF	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ 8,500**	**$ 247,364**	**$ -**	**$ (3,506)**	**-1.42%**	**$ (8,500)**	**-100.00%**
TOTAL EXPENDITURES	**$ 963,433**	**$ 1,097,963**	**$ 822,791**	**$ (31,313)**	**-2.85%**	**$ (140,642)**	**-14.60%**

GENERAL FUND 01 - PUBLIC SAFETY

POLICE DEPARTMENT 200



CVE: Commercial Vehicle Enforcement
TCO: Communications
PSO: Public Safety Officer (Evidence Tech)

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

SEABROOK

GENERAL FUND - 01 PUBLIC SAFETY

POLICE DEPARTMENT 200

MISSION STATEMENT

We, the members of the Seabrook Police Department, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the prevention of crime, the protection of life and property, the maintenance of law and order, the enforcement of laws and ordinances, and upholding the constitutional rights of all those within our jurisdiction.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. Through the investigation of all offenses and incidents that come to our attention, we seek to develop and preserve a high quality of life in a small town waterfront atmosphere.

We hold ourselves to the highest standards of law enforcement conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve. With knowledge that we are servants to the public, we dedicate ourselves to professional growth and development through effective leadership and training.

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Expand traffic management capabilities (response and enforcement)
- ☐ Seabrook PD Burglary of Motor Vehicle Initiative
- ☐ Community Outreach (Established Programs and New Programs)
- ☐ Critical incident planning/training "Community or Officer is Seabrook PD Ready"
- ☐ Update Equipment & training for critical incident
- ☐ Update PD Policy and Division SOP's
- ✓ Officer take home
- ✓ SH 146 response

Goals for Budget Year 2020-21 Include:

- ☐ Expand traffic management capabilities (response and enforcement)
- ☐ Seabrook PD Burglary of Motor Vehicle Initiative
- ☐ Community Outreach (Established Programs and New Programs)
- ☐ Critical incident planning/training "Community or Officer is Seabrook PD Ready"

- ☐ Update Equipment & training for critical incident
- ☐ Update PD Policy and Division SOP's
- ☐ Cross train officers on investigative techniques
- ☐ Line officers trained and equiped in technological investigations
- ☐ Expand training on Human Trafficking

FUND 01 - GENERAL FUND

200-PUBLIC SAFETY

EXPENDITURE SUMMARY	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 3,029,112	$ 3,167,556	$ 3,518,126	$ 3,481,969	$ 3,626,885	$ 144,916	4.16%	$ 108,759	3.09%
TOTAL SUPPLIES	$ 64,018	$ 62,890	$ 69,580	$ 58,539	$ 70,230	$ 11,691	19.97%	$ 650	0.93%
TOTAL SERVICES	$ 281,614	$ 222,270	$ 248,568	$ 242,946	$ 274,376	$ 31,430	12.94%	$ 25,808	10.38%
TOTAL CAPITAL OUTLAY	$ 23,984	$ -	$ 163,452	$ 88,226	$ -	$ (88,226)	0.00%	$ (163,452)	-681.51%
TOTAL EXPENDITURES	**$ 3,398,727**	**$ 3,452,717**	**$ 3,999,726**	**$ 3,871,680**	**$ 3,971,491**	**$ 99,811**	**2.58%**	**$ (28,235)**	**-0.71%**

PERSONNEL SERVICES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
Chief	1	1	1	1
Leutinent	1	1	1	1
Sergeant	3.5	3.5	3.5	3.75
Officer	18.5	18.5	18.5	18.5
Administration	1	1	1	1
Communication Officer	7.5	7.5	7.5	7.5
Evidence Technician	1	1	1	1
Bailiff	0	0	0.5	0.5
	33.5	33.5	34	34.25

PERFORMANCE MEASURES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
Calls for Service	12133	14989	4042	1
Arrests	798	765	284	1
Motor Vehicle Accidents	236	285	87	1

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

200-PUBLIC SAFETY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 1,594,894	$ 1,799,467	$ 1,907,942	$ 2,167,990	$ 2,128,992	$ 2,239,219
3011 EDUCATION INCENTIVE	45,297	45,603	51,222	52,210	60,160	60,969
3012 OVERTIME	317,282	200,285	253,196	216,799	261,206	223,922
3015 CONTRACT LABOR	223	-	-	-	-	-
3017 FTO TRAINING	920	101,897	82,736	80,000	63,795	80,000
3100 FICA TAXES	144,141	166,009	171,681	192,550	186,675	198,435
3110 RETIREMENT	294,729	358,170	365,105	404,214	402,459	415,991
3120 HOSPITALIZATION	246,924	319,240	302,625	334,585	333,385	338,846
3130 WORKERS COMPENSATION	36,116	29,174	27,702	34,128	28,413	42,678
3140 PSYCHOLOGICAL SERVICES	4,450	1,800	3,600	3,500	3,389	3,500
3150 GIFT/APPRECIATION CERTIFICATES	1,776	1,776	1,586	1,700	1,650	1,700
3350 UNEMPLOYEMENT BENEFITS	(309)	6,319	352	9,450	6,851	625
3800 ACCRUED SICK LEAVE CIV SERV	16,793	-	-	21,000	5,297	21,000
3811 SALARY/O.T. REIMB COURT	(277)	(628)	(191)	-	(304)	-
TOTAL PERSONNEL	**$ 2,702,960**	**$ 3,029,112**	**$ 3,167,556**	**$ 3,518,126**	**$ 3,481,969**	**$ 3,626,885**
4005 SUPPLIES-POLICE OPERATION	1,773	3,553	7,068	5,550	5,239	5,500
4010 OFFICE SUPPLIES	12,068	10,601	12,315	12,930	12,492	12,930
4011 POSTAGE	963	1,428	307	1,600	811	1,200
4016 SUPPLIES/SMALL EQ-DOT	-	-	-	-	-	-
4030 GAS & OIL/OUTSIDE SUPPLY	1,786	507	233	600	231	600
4040 GAS & OIL/CITY SUPPLY	32,825	45,592	38,604	46,000	37,521	46,000
4150 SMALL TOOLS & EQUIPMENT	4,039	2,336	4,364	2,900	2,244	4,000
TOTAL SUPPLIES	**$ 53,453**	**$ 64,018**	**$ 62,890**	**$ 69,580**	**$ 58,539**	**$ 70,230**
5020 DUES & SUBSCRIPTIONS	869	941	80	1,835	1,572	1,835
5030 RENTALS & SERVICE AGRMTS	65,535	51,162	71,494	89,233	97,603	111,041
5042 IT SOFTWARE	62	150	150	-	87	-
5110 MAINT-AUTOS/EQUIP	30,599	26,531	-	-	-	-
5170 MAINTENANCE - RADIOS	24,331	41,770	43,425	30,000	25,633	32,000
5175 JANITORIAL SERVICES	10,500	9,645	11,942	10,000	12,471	12,000
5180 MAINT-BLDGS & GROUNDS	4,383	6,197	3,091	4,900	3,923	4,900
5241 CONTRACT-FIRE CHIEF	-	-	-	-	-	-
5210 CIVIL SERVICE	9,514	2,872	6,588	10,000	7,423	10,000
5300 TRAINING & CONFERENCE	19,198	16,063	19,194	19,000	14,942	19,000
5310 UNIFORMS & LAUNDRY	30,918	56,014	14	-	-	-
5311 HANDGUN TRAINING EXPENSE	8,101	11,225	7,217	12,000	8,818	12,000
5320 INSURANCE-AUTO	15,074	21,676	21,654	23,500	27,913	23,500
5325 INSURANCE-LAW ENFORCEMENT	14,620	13,731	18,323	19,500	15,933	19,500
5400 TELEPHONE	21,315	21,354	15,422	23,200	21,152	23,200
5410 UTILITIES	1,489	1,060	1,024	2,400	1,489	2,400

SEABROOK

5465 MISC EXPENDITURES	1,832	1,222	2,652	3,000	3,986	3,000
5490 CRIME PREVENTION DIV EXP	-	-	-	-	-	-
5491 BIKE PATROL	-	-	-	-	-	-
TOTAL SERVICES	**$ 258,337**	**$ 281,614**	**$ 222,270**	**$ 248,568**	**$ 242,946**	**$ 274,376**
6010 AUTOS & TRUCKS	36,720	-	-	133,452	66,726	-
6020 EQUIPMENT	13,240	21,464	-	30,000	21,500	-
6030 OFFICE EQUIPMENT	-	2,520	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 49,960**	**$ 23,984**	**$ -**	**$ 163,452**	**$ 88,226**	**$ -**
TOTAL EXPENDITURES	**$ 3,064,710**	**$ 3,398,727**	**$ 3,452,717**	**$ 3,999,726**	**$ 3,871,680**	**$ 3,971,491**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

200-PUBLIC SAFETY

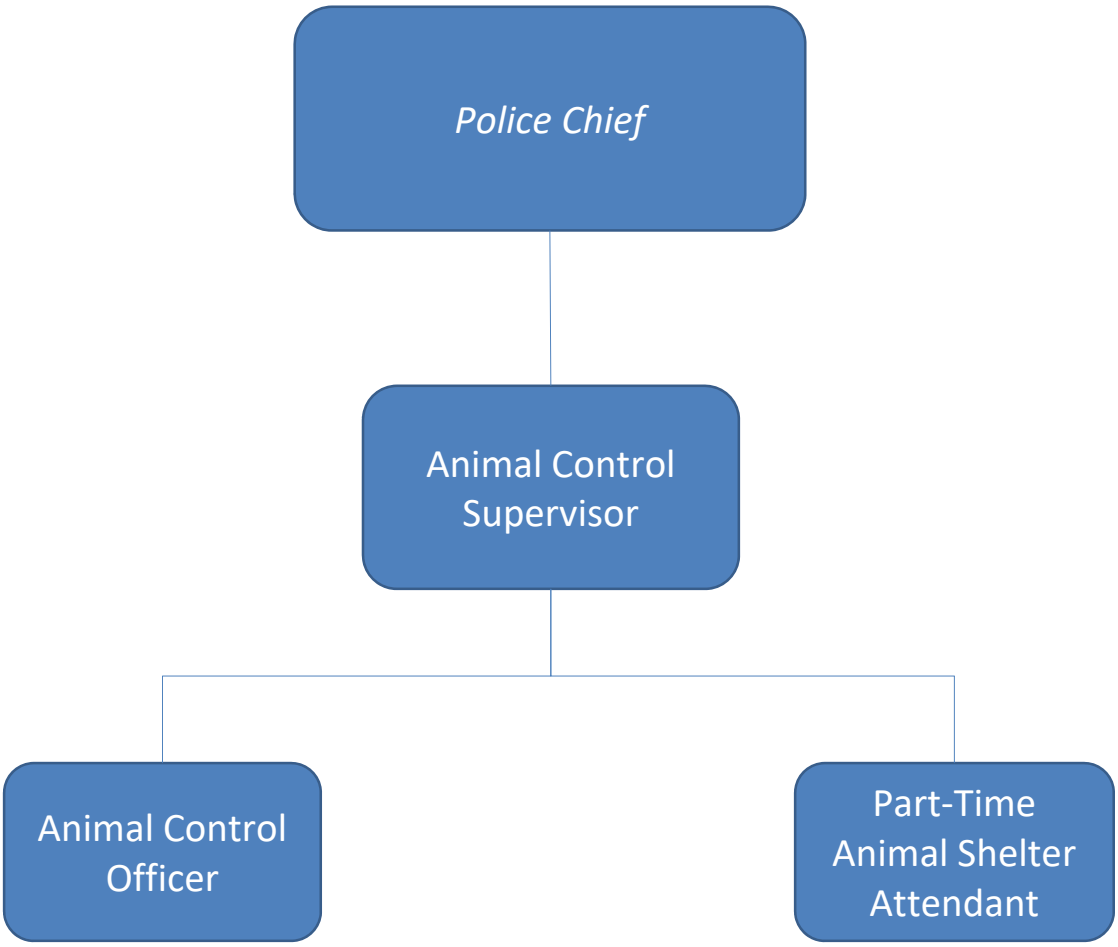
EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	$ 2,167,990	$ 2,128,992	$ 2,239,219	$ 110,226	5.18%	71,229	3.29%
3011 EDUCATION INCENTIVE	52,210	60,160	60,969	809	1.34%	8,759	16.78%
3012 OVERTIME	216,799	261,206	223,922	(37,284)	-14.27%	7,123	3.29%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3017 FTO TRAINING	80,000	63,795	80,000	16,205	100.00%	-	0.00%
3100 FICA TAXES	192,550	186,675	198,435	11,760	6.30%	5,885	3.06%
3110 RETIREMENT	404,214	402,459	415,991	13,531	3.36%	11,777	2.91%
3120 HOSPITALIZATION	334,585	333,385	338,846	5,461	1.64%	4,261	1.27%
3130 WORKERS COMPENSATION	34,128	28,413	42,678	14,265	50.21%	8,550	25.05%
3140 PSYCHOLOGICAL SERVICES	3,500	3,389	3,500	111	3.27%	-	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	1,700	1,650	1,700	50	3.03%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	9,450	6,851	625	(6,226)	-90.88%	(8,825)	-93.39%
3800 ACCRUED SICK LEAVE CIV SERV	21,000	5,297	21,000	15,703	296.47%	-	0.00%
3811 SALARY/O.T. REIMB COURT	-	(304)	-	304	-100.00%	-	0.00%
TOTAL PERSONNEL	**$ 3,518,126**	**$ 3,481,969**	**$ 3,626,885**	**$ 144,612**	**4.15%**	**108,759**	**3.09%**
4005 SUPPLIES-POLICE OPERATION	5,550	5,239	5,500	261	4.98%	(50)	-0.90%
4010 OFFICE SUPPLIES	12,930	12,492	12,930	438	3.51%	-	0.00%
4011 POSTAGE	1,600	811	1,200	389	48.02%	(400)	-25.00%
4016 SUPPLIES/SMALL EQ-DOT	-	-	-	-	0.00%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	600	231	600	369	159.32%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	46,000	37,521	46,000	8,479	22.60%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	2,900	2,244	4,000	1,756	78.21%	1,100	37.93%
TOTAL SUPPLIES	**$ 69,580**	**$ 58,539**	**$ 70,230**	**$ 11,691**	**19.97%**	**650**	**0.93%**
5020 DUES & SUBSCRIPTIONS	1,835	1,572	1,835	263	16.75%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	89,233	97,603	111,041	13,438	13.77%	21,808	24.44%
5042 IT SOFTWARE	-	87	-	(87)	-100.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	30,000	25,633	32,000	6,367	24.84%	2,000	6.67%
5175 JANITORIAL SERVICES	10,000	12,471	12,000	(471)	-3.78%	2,000	20.00%
5180 MAINT-BLDGS & GROUNDS	4,900	3,923	4,900	977	24.91%	-	0.00%
5241 CONTRACT-FIRE CHIEF	-	-	-	-	0.00%	-	0.00%
5210 CIVIL SERVICE	10,000	7,423	10,000	2,577	34.72%	-	0.00%
5300 TRAINING & CONFERENCE	19,000	14,942	19,000	4,058	27.16%	-	0.00%
5310 UNIFORMS & LAUNDRY	-	-	-	-	0.00%	-	0.00%
5311 HANDGUN TRAINING EXPENSE	12,000	8,818	12,000	3,182	36.08%	-	0.00%
5320 INSURANCE-AUTO	23,500	27,913	23,500	(4,413)	-15.81%	-	0.00%
5325 INSURANCE-LAW ENFORCEMENT	19,500	15,933	19,500	3,567	22.39%	-	0.00%
5400 TELEPHONE	23,200	21,152	23,200	2,048	9.68%	-	0.00%
5410 UTILITIES	2,400	1,489	2,400	911	61.17%	-	0.00%
5465 MISC EXPENDITURES	3,000	3,986	3,000	(986)	-24.74%	-	0.00%
5490 CRIME PREVENTION DIV EXP	-	-	-	-	0.00%	-	0.00%

SEABROOK

5491 BIKE PATROL	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 248,568**	**$ 242,946**	**$ 274,376**	**$ 31,430**	**12.94%**	**25,808**	**10.38%**
6010 AUTOS & TRUCKS	133,452	66,726	-	(66,726)	-100.00%	(133,452)	-100.00%
6020 EQUIPMENT	30,000	21,500	-	(21,500)	-100.00%	(30,000)	-100.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ 163,452**	**$ 88,226**	**$ -**	**$ (88,226)**	**-100.00%**	**(163,452)**	**-100.00%**
TOTAL EXPENDITURES	**$ 3,999,726**	**$ 3,871,680**	**$ 3,971,491**	**$ 99,507**	**2.57%**	**$ (28,235)**	**-0.71%**

GENERAL FUND 01 - ANIMAL CONTROL

DEPARTMENT 210



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 ANIMAL CONTROL

DEPARTMENT 210

MISSION STATEMENT

It is the Mission of the City of Seabrook's Animal Services to protect public health and welfare while enforcing humane animal treatment in accordance with the City of Seabrook's ordinances and county, state and federal regulations. It is also our mission to provide safe, humane shelter for unwanted, stray, abused and impounded animals and to educate the public about responsible animal care, pet ownership and living with wildlife in hopes of reducing the number of unwanted animals in the community.

Accomplishments on Budget Year 2019-20 Objectives:

- ☐ Cooperation with Texas Parks and Wildlife
- ✓ Increase In-House adoption events
- ✓ Hire Part Time eployee
- ✓ Creat Annual Report
- ✓ Increase volunteers to 3 (2 found)
- ✓ Hose Animal Control Professional Event

Goals for Budget Year 2020-21 Include:

- ☐ Research and implement small shelter management software
- ☐ Creat and implement foster program
- ☐ Cooperation with Texas Parks and Wildlife
- ☐ Increase Hosting Animal Control Professional Development Events
- ☐ Host Wildlife Information Classes for Citizens

SEABROOK

FUND 01 - GENERAL FUND

210 - ANIMAL CONTROL

EXPENDITURE SUMMARY	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 125,213	$ 143,973	$ 150,726	$ 144,618	$ 164,576	$ 19,958	13.80%	$ 13,850	9.19%
TOTAL SUPPLIES	$ 2,888	$ 3,455	$ 7,000	$ 3,631	$ 6,400	$ 2,769	76.24%	$ (600)	-8.57%
TOTAL SERVICES	$ 25,862	$ 30,993	$ 30,475	$ 26,062	$ 30,225	$ 4,163	15.97%	$ (250)	-0.82%
TOTAL CAPITAL OUTLAY	$ -	$ 6,432	$ 6,432	$ 6,431	$ 6,432	$ 1	0.01%	$ -	0.00%
TOTAL EXPENDITURES	**$ 153,964**	**$ 184,852**	**$ 194,633**	**$ 180,743**	**$ 207,633**	**$ 26,890**	**14.88%**	**$ 13,000**	**6.68%**

PERSONNEL SERVICES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
Animal Control Supervisor	1	1	1	1
Animal Control Officer	1	1	1	1
Part-time Animal Shelter Attendant	0	0	0	1
	2	2	2	3

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

210 - ANIMAL CONTROL

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 66,277	$ 85,374	$ 100,803	$ 107,383	$ 100,893	$ 118,424
3011 EDUCATION INCENTIVE	572	392	7	-	44	60
3012 OVERTIME	6,264	4,741	5,378	4,800	6,448	4,800
3100 FICA TAXES	5,326	7,081	8,082	8,582	7,815	9,431
3110 RETIREMENT	10,728	15,007	16,413	15,927	16,236	17,433
3120 HOSPITALIZATION	13,580	10,234	11,366	11,158	10,815	11,321
3130 WORKERS COMPENSATION	2,270	1,955	1,794	1,966	1,863	2,952
3150 GIFT/APPRECIATION CERTIFICATES	96	96	96	100	(65)	100
3350 UNEMPLOYEMENT BENEFITS	10	333	33	810	570	54
TOTAL PERSONNEL	**$ 105,123**	**$ 125,213**	**$ 143,973**	**$ 150,726**	**$ 144,618**	**$ 164,576**
4010 OFFICE SUPPLIES	336	506	242	500	276	400
4011 POSTAGE	-	-	-	100	25	100
4040 OIL & GAS	1,880	2,004	1,643	3,000	2,176	2,500
4150 SMALL TOOLS & EQUIPMENT	-	-	793	1,800	636	1,800
4160 ANIMAL FOOD & SUPPLIES	245	247	158	800	303	800
4400 SUPPLIES	71	131	283	300	108	300
4401 VETERINARY SUPPLIES	-	-	336	500	108	500
TOTAL SUPPLIES	**$ 2,531**	**$ 2,888**	**$ 3,455**	**$ 7,000**	**$ 3,631**	**$ 6,400**
5020 DUES & SUBSCRIPTIONS	40	365	390	200	40	400
5110 MAINT-AUTOS/EQUIP	1,157	444	788	2,000	818	2,000
5170 MAINTENANCE - RADIOS	1,000	6,097	-	1,500	1,500	1,500
5175 JANITORIAL SERVICES	138	1,702	1,714	2,400	2,719	2,400
5180 MAINT-BLDGS & GROUNDS	1,003	3,779	14,055	4,950	5,862	5,000
5212 PROF FEES - ARCHITECTURAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	862	707	250	2,000	1,000	1,500
5310 UNIFORMS & LAUNDRY	30	28	837	2,500	1,745	2,500
5320 INSURANCE-AUTO	1,488	1,378	1,378	1,500	632	1,500
5330 INSURANCE-MISC	-	-	-	-	-	-
5400 TELEPHONE	849	275	223	475	323	475
5410 UTILITIES	4,665	11,014	11,354	12,450	11,094	12,450
5465 MISC EXPENDITURES	493	74	3	500	328	500
TOTAL SERVICES	**$ 11,726**	**$ 25,862**	**$ 30,993**	**$ 30,475**	**$ 26,062**	**$ 30,225**

SEABROOK

6010 AUTOS & TRUCKS	28,098	-	-	-	-	-
6020 EQUIPMENT	2,470	-	-	-	-	-
6030 OFFICE SUPPLIES	-	-	-	-	-	-
6050 BUILDINGS/RENOVATIONS	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	6,432	6,432	6,431	6,432
TOTAL CAPITAL OUTLAY	**30,568**	**-**	**6,432**	**6,432**	**6,431**	**6,432**
TOTAL EXPENDITURES	**$ 149,949**	**$ 153,964**	**$ 184,852**	**$ 194,633**	**$ 180,743**	**$ 207,633**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

210 - ANIMAL CONTROL

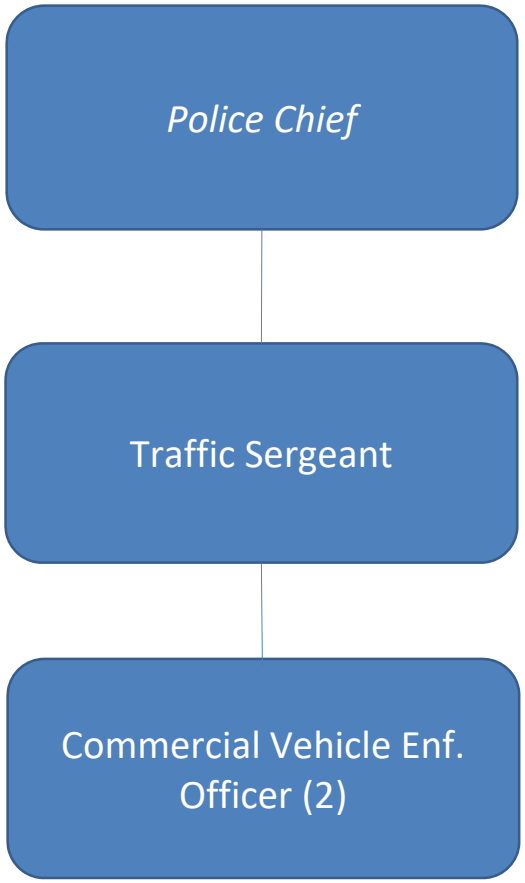
	OR FISCAL YEAR ENDING SEPTEMBER 3			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$ 107,383	$ 100,893	$ 118,424	$ 17,531	17.38%	11,041	10.28%
3011 EDUCATION INCENTIVE	-	44	60	16	36.71%	60	0.00%
3012 OVERTIME	4,800	6,448	4,800	(1,648)	-25.55%	-	0.00%
3100 FICA TAXES	8,582	7,815	9,431	1,616	20.68%	849	9.90%
3110 RETIREMENT	15,927	16,236	17,433	1,197	7.37%	1,506	9.45%
3120 HOSPITALIZATION	11,158	10,815	11,321	507	4.69%	163	1.47%
3130 WORKERS COMPENSATION	1,966	1,863	2,952	1,089	58.49%	986	50.16%
3150 GIFT/APPRECIATION CERTIFICATES	100	(65)	100	165	-253.85%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	810	570	54	(516)	-90.53%	(756)	-93.33%
TOTAL PERSONNEL	**$ 150,726**	**$ 144,618**	**$ 164,576**	**$ 19,958**	**13.80%**	**$ 13,850**	**9.19%**
4010 OFFICE SUPPLIES	500	276	400	124	45.11%	(100)	-20.00%
4011 POSTAGE	100	25	100	75	300.00%	-	0.00%
4040 OIL & GAS	3,000	2,176	2,500	324	14.88%	(500)	-16.67%
4150 SMALL TOOLS & EQUIPMENT	1,800	636	1,800	1,164	183.23%	-	0.00%
4160 ANIMAL FOOD & SUPPLIES	800	303	800	497	164.16%	-	0.00%
4400 SUPPLIES	300	108	300	192	176.96%	-	0.00%
4401 VETERINARY SUPPLIES	500	108	500	392	363.99%	-	0.00%
TOTAL SUPPLIES	**$ 7,000**	**$ 3,631**	**$ 6,400**	**$ 2,769**	**76.24%**	**$ (600)**	**-8.57%**
5020 DUES & SUBSCRIPTIONS	200	40	400	360	900.00%	200	100.00%
5110 MAINT-AUTOS/EQUIP	2,000	818	2,000	1,182	144.37%	-	0.00%
5170 MAINTENANCE - RADIOS	1,500	1,500	1,500	-	0.00%	-	0.00%
5175 JANITORIAL SERVICES	2,400	2,719	2,400	(319)	-11.74%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	4,950	5,862	5,000	(862)	-14.71%	50	1.01%
5212 PROF FEES - ARCHITECTURAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	2,000	1,000	1,500	500	50.02%	(500)	-25.00%
5310 UNIFORMS & LAUNDRY	2,500	1,745	2,500	755	43.23%	-	0.00%
5320 INSURANCE-AUTO	1,500	632	1,500	868	137.30%	-	0.00%
5330 INSURANCE-MISC	-	-	-	-	0.00%	-	0.00%
5400 TELEPHONE	475	323	475	152	47.21%	-	0.00%
5410 UTILITIES	12,450	11,094	12,450	1,356	12.22%	-	0.00%
5465 MISC EXPENDITURES	500	328	500	172	52.33%	-	0.00%
TOTAL SERVICES	**$ 30,475**	**$ 26,062**	**$ 30,225**	**$ 4,163**	**15.97%**	**$ (250)**	**-0.82%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6030 OFFICE SUPPLIES	-	-	-	-	0.00%	-	0.00%

SEABROOK

6050 BUILDINGS/RENOVATIONS	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	6,432	6,431	6,432	1	0.01%	-	0.00%
TOTAL CAPITAL OUTLAY	**6,432**	**6,431**	**6,432**	**-**	**0.00%**	**-**	**0.00%**
TOTAL EXPENDITURES	**$ 194,633**	**$ 180,743**	**$ 207,633**	**$ 26,889**	**14.88%**	**$ 13,000**	**6.68%**

GENERAL FUND - 01 - DOT (Commercial Vehicle Enforcement)

DEPARTMENT 220



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 DOT

COMMERCIAL VEHICLE ENFORCEMENT - DEPARTMENT 220

MISSION STATEMENT

The Commercial Vehicle Enforcement (C.V.E.) Unit provides quality service to the community through effective enforcement and positive interaction with the transportation community and the citizens of the City of Seabrook.

Supervised by a sergeant, officers assigned to this enforcement unit are dedicated to reducing commercial vehicle collisions through the enforcement of state and federal transportation laws. This program is instructed and maintained through the Texas Department of Public Safety (TxDPS). The Seabrook Police Department and The Texas Department of Public Safety expects the officers assigned to this unit to conduct routine safety inspections of commercial motor vehicles to ensure these vehicles are operated and maintained in a safe manner.

Officers assigned to this unit are certified by the Federal Motor Carrier Safety Administration (FMCSA) through the Texas Department of Public Safety (TxDPS). Officers have successfully completed the North American Standards School to receive state and federal certification to conduct Commercial Truck,

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ C.V.E changed to Traffic Division; Completed
- ✓ Addition and training of new C.V.E. Officer; Completed
- ✓ Traffic Enforcement assist patrol with traffic enforcement; Completed.
- ✓ Traffic Enforcement high complaint areas; Completed.

Goals for Budget Year 2020-21 Include:

- ☐ New CVE Officer
- ☐ New Traffic Enforcement Officer
- ☐ Traffic Enforcement assist patrol with traffic enforcement.
- ☐ Traffic Enforcement high complaint areas.
- ☐ Crash and reconstruction training
- ☐ New officers training
- ☐ Reconstruction multi-agency training

FUND 01 - GENERAL FUND

220-DOT

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
TOTAL PERSONNEL	$ 311,807	$ 284,693	$ 287,656	$ 249,300	$ 329,459	$ 80,159	32.15%	$ 41,803	14.53%
TOTAL SUPPLIES	$ 6,319	$ 8,287	$ 8,200	$ 4,947	$ 9,808	$ 4,861	98.26%	$ 1,608	19.60%
TOTAL SERVICES	$ 3,809	$ 1,758	$ 12,950	$ 9,293	$ 10,650	$ 1,357	14.60%	$ (2,300)	-17.76%
TOTAL CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 321,935**	**$ 294,738**	**$ 308,806**	**$ 263,540**	**$ 349,917**	**$ 86,377**	**32.78%**	**$ 41,111**	**13.31%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
Sergeant	1	1	1	1
CVE Officer	2	1	2	2
	3	2	3	3

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

220-DOT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 212,872	$ 212,199	$ 190,196	$ 189,922	$ 187,939	$ 231,842
3011 EDUCATION INCENTIVE	4,417	5,121	4,020	6,180	2,479	4,560
3012 OVERTIME	-	43	21,092	3,000	7,337	3,000
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	16,017	16,652	15,820	15,231	10,593	18,314
3110 RETIREMENT	32,539	36,654	33,934	31,960	22,824	38,855
3120 HOSPITALIZATION	26,138	36,238	15,812	37,068	16,660	27,632
3130 WORKERS COMPENSATION	4,998	4,270	3,656	3,335	1,418	5,070
3140 PSYCHOLOGICAL SERVICES	-	-	-	-	-	-
3150 GIFT/APPRECIATION CERTIFICATES	-	144	144	150	50	150
3350 UNEMPLOYEMENT BENEFITS	492	486	18	810	-	36
TOTAL PERSONNEL	**$ 297,472**	**$ 311,807**	**$ 284,693**	**$ 287,656**	**$ 249,300**	**$ 329,459**
4005 SUPPLIES-POLICE OPERATION	480	108	108	500	404	108
4010 OFFICE SUPPLIES	535	808	-	500	30	500
4030 GAS & OIL/OUTSIDE SUPPLY	42	-	-	200	81	200
4040 GAS & OIL/CITY SUPPLY	4,105	5,044	2,596	6,000	4,431	6,000
4150 SMALL TOOLS & EQUIPMENT	2,397	360	5,584	1,000	-	3,000
TOTAL SUPPLIES	**$ 7,559**	**$ 6,319**	**$ 8,287**	**$ 8,200**	**$ 4,947**	**$ 9,808**
5030 RENTALS & SERVICE AGRMTS	-	-	-	300	75	300
5110 MAINT-AUTOS/EQUIP	2,274	1,444	725	6,000	3,237	3,000
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5170 MAINTENANCE - RADIOS	750	-	623	1,500	450	1,500
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	3,246	1,355	150	3,000	4,368	3,150
5310 UNIFORMS & LAUNDRY	2,933	1,010	138	2,150	1,163	1,500
5400 TELEPHONE	-	-	-	-	-	1,200
5465 MISCELLANEOUS EXPENDITURES	59	-	122	-	-	-
5473 AMORT CAP EXP	-	-	-	-	-	-
TOTAL SERVICES	**$ 9,262**	**$ 3,809**	**$ 1,758**	**$ 12,950**	**$ 9,293**	**$ 10,650**
6010 AUTOS & TRUCKS	-	-	-	-	-	-
6020 EQUIPMENT	5,618	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 5,618**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SEABROOK

TOTAL EXPENDITURES	**$ 319,911**	**$ 321,935**	**$ 294,738**	**$ 308,806**	**$ 263,540**	**$ 349,917**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

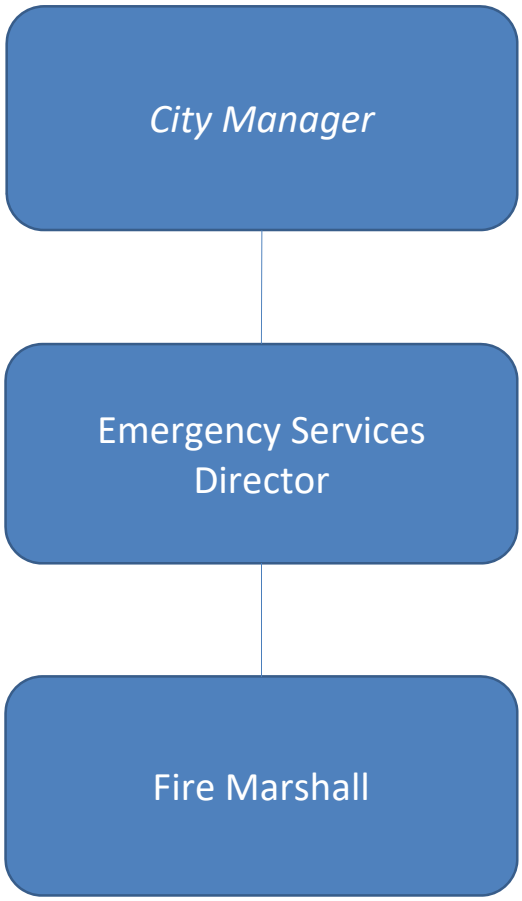
220-DOT

EXPENSE ACCOUNTS	OR FISCAL YEAR ENDING SEPTEMBER 30 BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	$ 189,922	$ 187,939	$ 231,842	$ 43,903	23.36%	$ 41,920	22.07%
3011 EDUCATION INCENTIVE	6,180	2,479	4,560	2,081	83.91%	(1,620.00)	-26.21%
3012 OVERTIME	3,000	7,337	3,000	(4,337)	0.00%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	15,231	10,593	18,314	7,722	72.90%	3,083.24	20.24%
3110 RETIREMENT	31,960	22,824	38,855	16,031	70.24%	6,894.89	21.57%
3120 HOSPITALIZATION	37,068	16,660	27,632	10,972	65.86%	(9,436.25)	-25.46%
3130 WORKERS COMPENSATION	3,335	1,418	5,070	3,652	257.53%	1,735.38	52.04%
3140 PSYCHOLOGICAL SERVICES	-	-	-	-	0.00%	-	0.00%
3150 GIFT/APPRECIATION CERTIFICATES	150	50	150	100	200.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	810	-	36	36	0.00%	(774.00)	-95.56%
TOTAL PERSONNEL	**$ 287,656**	**$ 249,300**	**$ 329,459**	**$ 80,159**	**32.15%**	**$ 41,803.03**	**14.53%**
4005 SUPPLIES-POLICE OPERATION	500	404	108	(297)	-73.42%	(392.48)	-78.50%
4010 OFFICE SUPPLIES	500	30	500	470	1566.67%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	200	81	200	119	145.76%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	6,000	4,431	6,000	1,569	35.41%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	1,000	-	3,000	3,000	0.00%	2,000.00	200.00%
TOTAL SUPPLIES	**$ 8,200**	**$ 4,947**	**$ 9,808**	**$ 4,861**	**98.26%**	**$ 1,607.52**	**19.60%**
5030 RENTALS & SERVICE AGRMTS	300	75	300	225	300.00%	-	0.00%
5110 MAINT-AUTOS/EQUIP	6,000	3,237	3,000	(237)	-7.33%	(3,000.00)	-50.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	1,500	450	1,500	1,050	233.33%	-	0.00%
5220 PROF FEES - LEGAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	3,000	4,368	3,150	(1,218)	-27.88%	150.00	5.00%
5310 UNIFORMS & LAUNDRY	2,150	1,163	1,500	337	28.98%	(650.00)	-30.23%
5400 TELEPHONE	-	-	1,200	1,200	0.00%	1,200.00	0.00%
5465 MISCELLANEOUS EXPENDITURES	-	-	-	-	0.00%	-	0.00%
5473 AMORT CAP EXP	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 12,950**	**$ 9,293**	**$ 10,650**	**$ 1,357**	**14.60%**	**$ (2,300.00)**	**-17.76%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**-**	**0.00%**
TOTAL EXPENDITURES	**$ 308,806**	**$ 263,540**	**$ 349,917**	**$ 86,377**	**32.78%**	**$ 41,110.55**	**13.31%**

SEABROOK

GENERAL FUND - 01 - EMERGENCY SERVICES (FIRE)

DEPARTMENT 230



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 EMERGENCY SERVICES

DEPARTMENT 230

MISSION STATEMENT

Accomplishments on budget year 2018-19 objectives:

- ✓
- ✓
- ✓
- ✓
- ✓
- ✓
- ✓
- ✓

2019-20 Budget Year Goals:

- ☐
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SEABROOK

FUND 01 - GENERAL FUND

230 - EMERGENCY SERVICES

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
TOTAL PERSONNEL	$ -	$ 155,129	$ 129,157	$ 122,354	$ 138,874	$ 16,520	13.50%	$ 9,717	7.52%
TOTAL SUPPLIES	$ 56	$ 2,255	$ 6,352	$ 5,765	$ 4,750	$ (1,015)	-17.60%	$ (1,602)	-25.22%
TOTAL SERVICES	$ 769,699	$ 798,179	$ 806,123	$ 820,352	$ 823,638	$ 3,286	0.40%	$ 17,515	2.17%
TOTAL CAPITAL OUTLAY	$ -	$ 10,656	$ -	$ -	$ 27,951	$ 27,951	262.31%	$ 27,951	0.00%
TOTAL EXPENDITURES	**$ 769,755**	**$ 966,219**	**$ 941,632**	**$ 948,471**	**$ 995,212**	**$ 46,742**	**4.93%**	**$ 53,580**	**5.69%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
Emergency Service Director	0	0	1	0.5
Fire Marshall	0	0	0	0.5
	0	0	1	1

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

230-EMERGENCY SERVICES

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ -	$ -	$ 111,985	$ 88,147	$ 86,277	$ 100,858
3011 EDUCATION INCENTIVE	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	192	-
3014 CAR ALLOWANCE	-	-	-	1,800	1,558	1,800
3015 CONTRACT LABOR	-	-	1,960	-	-	-
3100 FICA TAXES	-	-	8,007	6,881	6,358	7,853
3110 RETIREMENT	-	-	17,831	14,117	14,233	16,370
3120 HOSPITALIZATION	-	-	15,175	17,621	12,985	11,585
3130 WORKERS COMPENSATION	-	-	-	221	216	289
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	100	100	100
3350 UNEMPLOYEMENT BENEFITS	-	-	171	270	435	18
TOTAL PERSONNEL	**$ -**	**$ -**	**$ 155,129**	**$ 129,157**	**$ 122,354**	**$ 138,874**
4010 OFFICE SUPPLIES			-	250	182	250
4030 GAS & OIL/OUTSIDE SUPPLY	-	-	-	-	-	-
4040 GAS & OIL/CITY SUPPLY	-	56	1,320	1,000	1,223	1,000
4150 SMALL TOOLS & EQUIPMENT	-	-	636	3,602	3,147	2,000
4400 MISC SUPPLIES	1,565	-	299	1,500	1,213	1,500
TOTAL SUPPLIES	**$ 1,565**	**$ 56**	**$ 2,255**	**$ 6,352**	**$ 5,765**	**$ 4,750**
5020 DUES & SUBSCRIPTIONS	-	-	-	1,000	702	1,160
5030 RENTALS & SERVICE AGRMTS	4,435	3,217	5,577	5,200	3,730	5,200
5110 MAINT-AUTOS/EQUIP	(332)	-	61	400	4,568	400
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5170 MAINTENANCE - RADIOS	-	-	-	-	-	-
5175 JANITORIAL	6,960	5,735	5,140	6,960	4,980	6,960
5180 MAINT - BLDGS & GRNDS	17,593	11,048	32,721	19,000	18,798	19,000
5235 PROF FEES-SVFD CONTRACT	702,535	730,299	733,872	749,963	749,963	746,198
5300 TRAINING & CONFERENCE	-	-	280	4,000	2,290	4,000
5310 UNIFORMS	-	-	-	-	-	2,020
5320 INSURANCE-AUTO	-	-	-	1,000	20,394	20,100
5400 TELEPHONE	4,034	1,019	1,427	600	1,023	600
5410 UTILITIES	17,326	18,381	18,100	17,000	13,607	17,000
5465 MISCELLANEOUS EXPENDITURES	14	-	1,000	1,000	297	1,000
TOTAL SERVICES	**$ 752,565**	**$ 769,699**	**$ 798,179**	**$ 806,123**	**$ 820,352**	**$ 823,638**

SEABROOK

6010 AUTOS & TRUCKS	-	-	10,656	-	-	-
6020 EQUIPMENT						
6410 FLEET AMORTIZATION EXPENSE	-	-	-	-	-	27,951
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 10,656**	**$ -**	**$ -**	**$ 27,951**
TOTAL EXPENDITURES	**$ 754,130**	**$ 769,755**	**$ 966,219**	**$ 941,632**	**$ 948,471**	**$ 995,212**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

230-EMERGENCY SERVICES

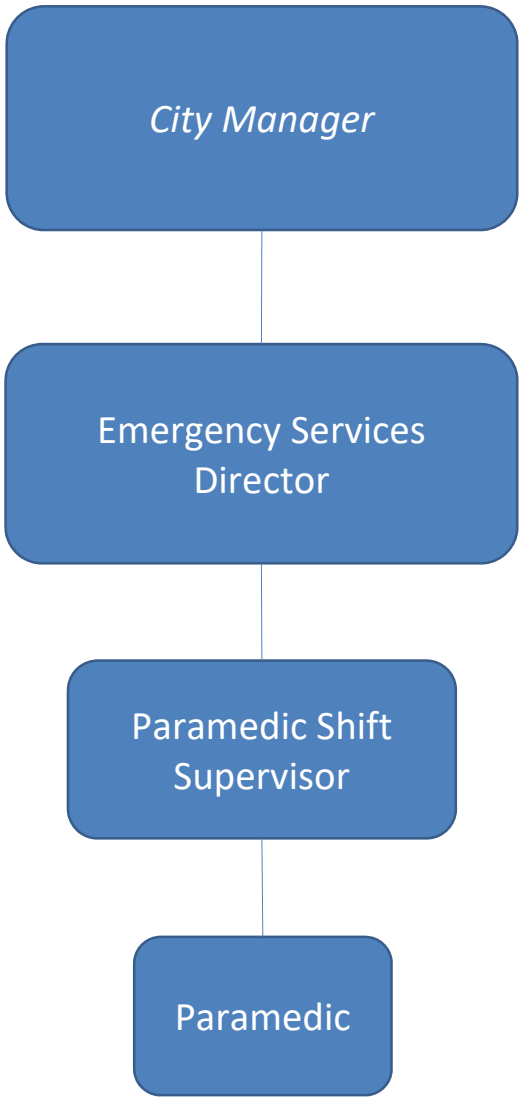
	OR FISCAL YEAR ENDING SEPTEMBER 3(			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$ 88,147	$ 86,277	$ 100,858	$ 14,581	16.90%	12,711	14.42%
3011 EDUCATION INCENTIVE	-	-	-	-	0.00%	-	0.00%
3012 OVERTIME	-	192	-	(192)	-100.00%	-	0.00%
3014 CAR ALLOWANCE	1,800	1,558	1,800	242	15.53%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	6,881	6,358	7,853	1,495	23.52%	972	14.13%
3110 RETIREMENT	14,117	14,233	16,370	2,137	15.01%	2,253	15.96%
3120 HOSPITALIZATION	17,621	12,985	11,585	(1,399)	-10.78%	(6,036)	-34.25%
3130 WORKERS COMPENSATION	221	216	289	73	33.60%	68	30.63%
3150 GIFT/APPRECIATION CERTIFICATES	100	100	100	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	270	435	18	(417)	-95.86%	(252)	-93.33%
TOTAL PERSONNEL	**$ 129,157**	**$ 122,354**	**$ 138,874**	**$ 16,520**	**13.50%**	**$ 9,717**	**7.52%**
4010 OFFICE SUPPLIES	250	182	250	68	37.64%	-	0.00%
4030 GAS & OIL/OUTSIDE SUPPLY	-	-	-	-	0.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	1,000	1,223	1,000	(223)	-18.26%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	3,602	3,147	2,000	(1,147)	-36.44%	(1,602)	-44.48%
4400 MISC SUPPLIES	1,500	1,213	1,500	287	23.66%	-	0.00%
TOTAL SUPPLIES	**$ 6,352**	**$ 5,765**	**$ 4,750**	**$ (1,015)**	**-17.60%**	**$ (1,602)**	**-25.22%**
5020 DUES & SUBSCRIPTIONS	1,000	702	1,160	458	65.17%	160	16.00%
5030 RENTALS & SERVICE AGRMTS	5,200	3,730	5,200	1,470	39.41%	-	0.00%
5110 MAINT-AUTOS/EQUIP	400	4,568	400	(4,168)	-91.24%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5170 MAINTENANCE - RADIOS	-	-	-	-	0.00%	-	0.00%
5175 JANITORIAL	6,960	4,980	6,960	1,980	39.76%	-	0.00%
5180 MAINT - BLDGS & GRNDS	19,000	18,798	19,000	202	1.07%	-	0.00%
5235 PROF FEES-SVFD CONTRACT	749,963	749,963	746,198	(3,765)	-0.50%	(3,765)	-0.50%
5300 TRAINING & CONFERENCE	4,000	2,290	4,000	1,710	74.67%	-	0.00%
5310 UNIFORMS	-	-	2,020	2,020	0.00%	2,020	0.00%
5320 INSURANCE-AUTO	1,000	20,394	20,100	(294)	-1.44%	19,100	1910.00%
5400 TELEPHONE	600	1,023	600	(423)	-41.38%	-	0.00%
5410 UTILITIES	17,000	13,607	17,000	3,393	24.94%	-	0.00%
5465 MISCELLANEOUS EXPENDITURES	1,000	297	1,000	703	236.93%	-	0.00%
TOTAL SERVICES	**$ 806,123**	**$ 820,352**	**$ 823,638**	**$ 2,828**	**0.34%**	**$ 17,355**	**0.00%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT							
6410 FLEET AMORTIZATION EXPENSE	-	-	27,951	27,951	0.00%	27,951	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 27,951**	**$ 27,951**	**0.00%**	**$ 27,951**	**0.00%**

SEABROOK

TOTAL EXPENDITURES	**$ 941,632**	**$ 948,471**	**$ 995,212**	**$ 46,284**	**4.88%**	**$ 53,420**	**5.67%**

GENERAL FUND - 01 - EMERGENCY MEDICAL SERVICES

DEPARTMENT 240



* The Emergency Services Director is responsible for the Fire, EMS and Emergency Management Departments.

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 EMERGENCY MEDICAL SERVICES

DEPARTMENT 240

MISSION STATEMENT

We, the members of the Seabrook Emergency Medical Services, exist to serve the citizens of and visitors to our community with respect, fairness, and compassion. We are dedicated to the delivery of high quality emergency medical care. We strive to engage the community in injury and illness prevention.

With a philosophy of full service to our customers, we have established goals and objectives designed to achieve our mission. We pursue the highest level of prehospital care available to our community through training, education and the proactive interaction with the healthcare community,.

We hold ourselves to the highest standards of healthcare conduct and ethics. We seek to earn and maintain public confidence by holding ourselves responsible to those we serve.

Accomplishments on budget year 2019-20 objectives:

- ✓ Conduct 100% Quality Assurance/Improvement review of patient reports
- ✓ Conduct quarterly response time analysis and report on all EMS responses
- ✓ Conduct quarterly training with Seabrook Volunteer Fire Department First Responders

2020-21 Budget Year Goals:

- ☐ Educate/Train all City Staff in CPR, AED, and Stop The Bleed
- ☐ Certify all Paramedics in Advanced Cardiac Life Support(ACLS)
- ☐ Conduct quarterly training with Seabrook Volunteer Fire Department First Responders
- ☐ Establish formal continuing education program for EMS personnel
- ☐ Place in service new Advanced Life Support (ALS) unit

FUND 01 - GENERAL FUND

240 - EMERGENCY MEDICAL SERVICES

EXPENDITURE SUMMARY	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ -	$ 3,636	$ 716,911	$ 659,822	$ 750,762	$ 90,941	2501.37%	$ 33,851	4.72%
TOTAL SUPPLIES	$ -	$ 43,188	$ 44,344	$ 47,573	$ 57,400	$ 9,827	20.66%	$ 13,056	29.44%
TOTAL SERVICES	$ -	$ 10,469	$ 40,092	$ 32,422	$ 63,892	$ 31,470	97.06%	$ 23,800	59.36%
TOTAL CAPITAL OUTLAY	$ -	$ 148,852	$ 408,974	$ 126,503	$ 58,750	$ (67,753)	-45.52%	$ (350,224)	-85.63%
TOTAL EXPENDITURES	**$ -**	**$ 206,144**	**$ 1,210,321**	**$ 866,320**	**$ 930,804**	**$ 64,484**	**7.44%**	**$ (279,517)**	**-23.09%**

PERSONNEL SERVICES	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021
Paramedic Shift Supervisor	0	0	3	3
Paramedic			3	3
Paramedic Part Time	0	0	0	0.42
	0	0	6	6.42

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

240-EMS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ -	$ -	$ 2,959	$ 319,811	$ 279,226	$ 336,865
3011 EDUCATION INCENTIVE	-	-	-	-	991	1,500
3012 OVERTIME	-	-	-	198,996	195,872	198,996
3100 FICA TAXES	-	-	175	39,689	34,675	41,108
3110 RETIREMENT	-	-	467	55,598	65,107	83,574
3120 HOSPITALIZATION	-	-	32	93,081	75,316	77,645
3130 WORKERS COMPENSATION	-	-	-	7,496	6,836	10,490
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	350	438	350
3350 UNEMPLOYEMENT BENEFITS	-	-	2	1,890	1,360	234
TOTAL PERSONNEL	**$ -**	**$ -**	**$ 3,636**	**$ 716,911**	**$ 659,822**	**$ 750,762**
4010 OFFICE SUPPLIES	-	-	-	-	-	-
4040 GAS & OIL/CITY SUPPLY	-	-	-	5,000	4,467	5,000
4150 SMALL TOOLS & EQUIPMENT	-	-	15,150	9,344	7,787	10,400
4400 SUPPLIES	-	-	28,038	30,000	35,319	42,000
TOTAL SUPPLIES	**$ -**	**$ -**	**$ 43,188**	**$ 44,344**	**$ 47,573**	**$ 57,400**
5020 DUES & SUBSCRIPTIONS	-	-	846	1,250	1,009	1,250
5030 RENTALS & SERVICE AGRMTS	-	-	-	5,000	3,969	17,000
5110 MAINT-AUTOS/EQUIP	-	-	-	1,600	5,129	4,100
5160 MAINT-POOL & GROUNDS	-	-	-	-	-	-
5170 RADIO MAINT	-	-	-	3,380	2,916	3,380
5235 PROF FEES-EMS	-	-	7,125	3,000	2,675	6,000
5245 ANIMAL CONTROL	-	-	-	-	-	-
5275 ELECTRICAL SERVICES	-	-	-	-	-	-
5295 NURSERY FUND	-	-	-	-	-	-
5296 PARKS BOARD	-	-	-	-	-	-
5297 PELICAN PARK-VIEW PLTFRM	-	-	-	-	-	-
5298 SEABROOK THEATRE	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	327	9,200	3,763	9,200
5310 UNIFORMS & LAUNDRY	-	-	1,816	4,500	6,218	9,000
5320 INSURANCE-AUTO	-	-	-	10,362	4,493	10,362
5400 TELEPHONE			355	1,800	2,252	3,600
TOTAL SERVICES	**$ -**	**$ -**	**$ 10,469**	**$ 40,092**	**$ 32,422**	**$ 63,892**
6010 AUTOS & TRUCKS	-	-	-	278,026	42,202	-
6020 EQUIPMENT	-	-	148,852	72,198	25,533	-

SEABROOK

6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	-	58,750	58,768	58,750
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 148,852**	**$ 408,974**	**$ 126,503**	**$ 58,750**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 206,144**	**$ 1,210,321**	**$ 866,320**	**$ 930,804**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

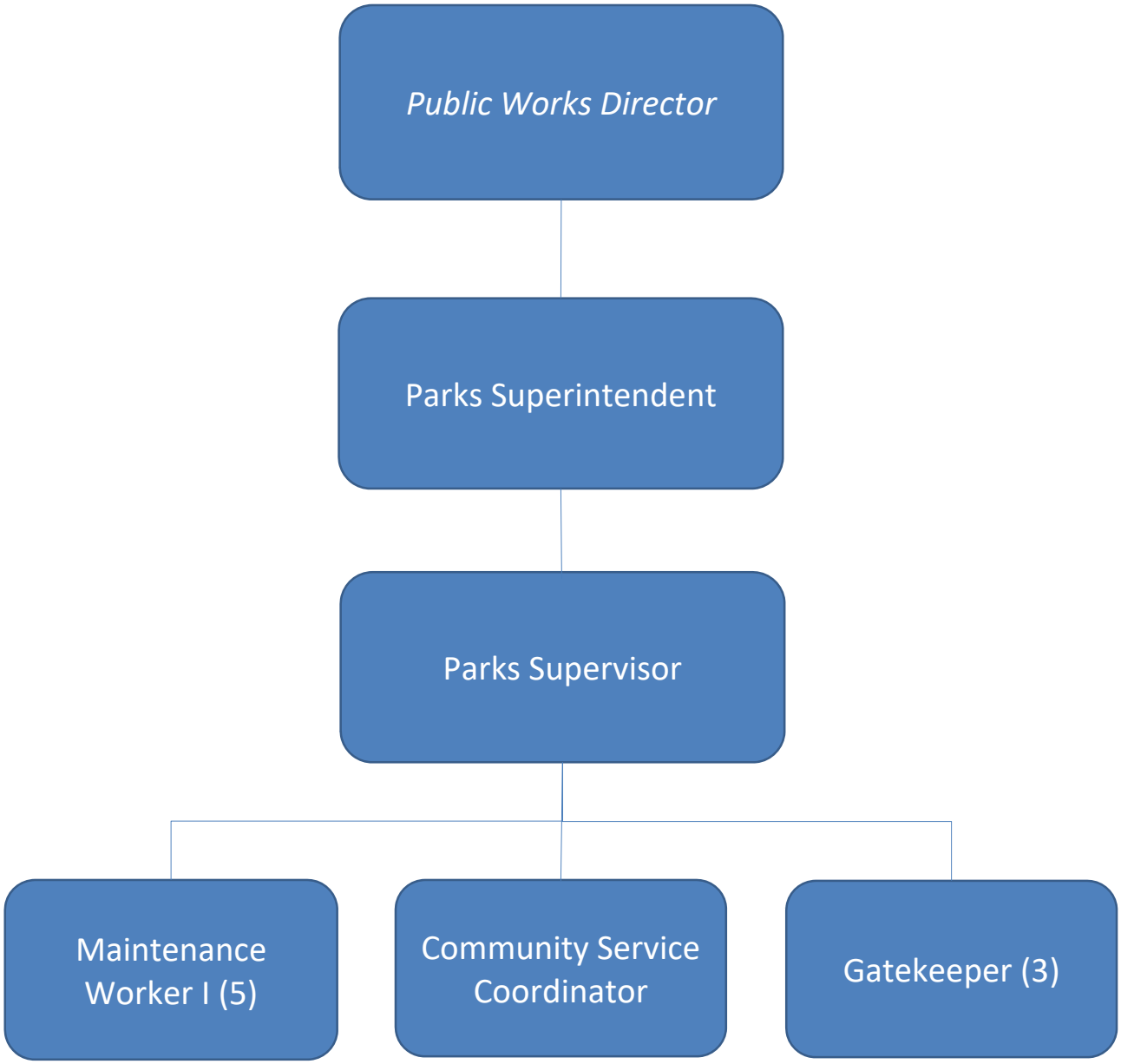
240-EMS

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	$ 319,811	$ 279,226	$ 336,865	$ 57,639	20.64%	$ 17,054	5.33%
3011 EDUCATION INCENTIVE	-	991	1,500	509	51.33%	1,500	0.00%
3012 OVERTIME	198,996	195,872	198,996	3,124	1.59%	-	0.00%
3100 FICA TAXES	39,689	34,675	41,108	6,433	18.55%	1,419	3.58%
3110 RETIREMENT	55,598	65,107	83,574	18,467	28.36%	27,976	50.32%
3120 HOSPITALIZATION	93,081	75,316	77,645	2,329	3.09%	(15,436)	-16.58%
3130 WORKERS COMPENSATION	7,496	6,836	10,490	3,654	53.45%	2,994	39.94%
3150 GIFT/APPRECIATION CERTIFICATES	350	438	350	(88)	-20.02%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	1,890	1,360	234	(1,126)	-82.80%	(1,656)	-87.62%
TOTAL PERSONNEL	**$ 716,911**	**$ 659,822**	**$ 750,762**	**$ 90,941**	**13.78%**	**$ 33,851**	**4.72%**
4010 OFFICE SUPPLIES	-	-	-	-	0.00%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	5,000	4,467	5,000	533	11.92%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	9,344	7,787	10,400	2,613	33.55%	1,056	11.30%
4400 SUPPLIES	30,000	35,319	42,000	6,681	18.92%	12,000	40.00%
TOTAL SUPPLIES	**$ 44,344**	**$ 47,573**	**$ 57,400**	**$ 9,827**	**20.66%**	**13,056**	**29.44%**
5020 DUES & SUBSCRIPTIONS	1,250	1,009	1,250	241	23.94%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	5,000	3,969	17,000	13,031	328.32%	12,000	240.00%
5110 MAINT-AUTOS/EQUIP	1,600	5,129	4,100	(1,029)	-20.07%	2,500	156.25%
5160 MAINT-POOL & GROUNDS	-	-	-	-	0.00%	-	0.00%
5170 RADIO MAINT	3,380	2,916	3,380	464	15.91%	-	0.00%
5235 PROF FEES-EMS	3,000	2,675	6,000	3,326	124.34%	3,000	100.00%
5245 ANIMAL CONTROL	-	-	-	-	0.00%	-	0.00%
5275 ELECTRICAL SERVICES	-	-	-	-	0.00%	-	0.00%
5295 NURSERY FUND	-	-	-	-	0.00%	-	0.00%
5296 PARKS BOARD	-	-	-	-	0.00%	-	0.00%
5297 PELICAN PARK-VIEW PLTFRM	-	-	-	-	0.00%	-	0.00%
5298 SEABROOK THEATRE	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	9,200	3,763	9,200	5,437	144.52%	-	0.00%
5310 UNIFORMS & LAUNDRY	4,500	6,218	9,000	2,782	44.75%	4,500	100.00%
5320 INSURANCE-AUTO	10,362	4,493	10,362	5,869	130.63%	-	0.00%
5400 TELEPHONE	1,800	2,252	3,600	1,348	59.87%	1,800	100.00%
TOTAL SERVICES	**$ 40,092**	**$ 32,422**	**$ 63,892**	**$ 31,470**	**97.06%**	**$ 23,800**	**59.36%**
6010 AUTOS & TRUCKS	278,026	42,202	-	(42,202)	-100.00%	(278,026)	-100.00%
6020 EQUIPMENT	72,198	25,533	-	(25,533)	-100.00%	(72,198)	-100.00%
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	58,750	58,768	58,750	(18)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ 408,974**	**$ 126,503**	**$ 58,750**	**$ (67,735)**	**-53.54%**	**(350,224)**	**-85.63%**
TOTAL EXPENDITURES	**$ 1,210,321**	**$ 866,320**	**$ 930,804**	**$ 64,502**	**7.45%**	**$ (279,517)**	**-23.09%**

SEABROOK

GENERAL FUND - 01 - PARKS

DEPARTMENT 400



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

SEABROOK

GENERAL FUND - 01 PARKS

DEPARTMENT 400

MISSION STATEMENT

The purpose of the Parks & Recreation Department is to try and enhance the quality of life for the citizens of Seabrook through the beauty of the natural resources and quality leisure programs offered.

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Beautification of City – Ongoing;
- ✓ Continue removal of Dead Trees from Parks.
- ✓ Maintain & Recap 1/3 of Trail System w/ Decomposed Granite.
- ✓ Maintain Public Parks Restrooms & Lock Daily.
- ✓ Maintain and mow approximately 80 acres of Parks.
- ✓ Prepare for tree planting events (i.e. Arbor Day, etc…) 2020.
- ✓ Modify columns on Veteran's Memorial.
- ✓ Maintain All City Buildings, including Fire Station and new PWAC facility;
- ✓ Maintain City Pool and 2 splash pads.
- ☐ Participate in the City events of 2019-2020: Easter, Fourth of July, Food Truck Fun Day, Movie Nights, Tree lighting, Christmas with Santa, Kid Fish, Celebration Seabrook.
- ✓ Construct 2 Gazebos at Pool.
- ✓ Prepare for Lucky Trails Marathon 2020.
- ✓ Install automated door openers at restrooms.
- ✓ Install motion sensors for restrooms.
- ✓ Perform additional GIS mapping.
- ✓ Prepare for swimming pool season 2020.
- ✓ Acquire herbicide certifications.
- ✓ Install trail lights around Meador Park.
- ✓ Hire a full-time aquatics manager for pool and splash pads.
- ✓ RFP was released for Update to the City's Open Space and Trail Master Plan. A full update is planned with a consultant and public hearing to draw in additional public comments
- ✓ Continue the Growth of the Bird Count through Open Space.

Goals for Budget Year 2020-21 Include:

- ☐ Beautification of City – Ongoing;
- ☐ Continue removal of Dead Trees from Parks.
- ☐ Maintain & Recap 1/3 of Trail System w/ Decomposed Granite.
- ☐ Maintain Public Parks Restrooms & Lock Daily.
- ☐ Maintain and mow approximately 80 acres of Parks.
- ☐ Prepare for tree planting events (i.e. Arbor Day, etc…) 2020.
- ☐ Participate in the City events of 2020-2021: Easter, Fourth of July, Food Truck Fun Day, Movie Nights, Tree lighting, Christmas with Santa, Kid Fish, Celebration Seabrook.
- ☐ Construct 2 Gazebos at Pool.
- ☐ Install automated door openers at restrooms.
- ☐ Install motion sensors for restrooms.
- ☐ Acquire herbicide certifications.
- ☐ Paint City Hall
- ☐ Trail Connection from SH 146 to Park St (grant pending)
- ☐ SRTS Sidewalk project (grant pending)
- ☐ Park restroom upgrades added to CIP
- ☐ Maintain Gold Status with Keep Texas Beautiful
- ☐ Finalize Park Master Plan and Implement
- ☐ Carothers Task Force II recommendation implementation

FUND 01 - GENERAL FUND

400 - PARKS

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 516,472	$ 539,373	$ 593,316	$ 571,484	$ 601,881	$ 30,397	5.64%	$ 8,565	1.66%
TOTAL SUPPLIES	$ 42,676	$ 62,127	$ 49,250	$ 47,408	$ 47,450	$ 42	0.09%	$ (1,800)	-3.65%
TOTAL SERVICES	$ 167,159	$ 179,629	$ 198,460	$ 187,256	$ 169,660	$ (17,596)	-9.40%	$ (28,800)	-14.51%
TOTAL CAPITAL OUTLAY	$ 90,220	$ 17,234	$ 17,234	$ 17,232	$ 148,634	$ 131,402	762.46%	$ 131,400	145.64%
TOTAL EXPENDITURES	**$ 816,527**	**$ 798,363**	**$ 858,260**	**$ 823,380**	**$ 967,625**	**$ 144,245**	**17.52%**	**$ 109,365**	**12.74%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
Parks Superintendent	1	1	1	1
Parks Supervisor	1	1	1	1
Maintenance Worker I	4.5	4.5	4.5	4.5
Parks Administration	0.2	0.2	0.2	0.2
Community Service Coordinator	1	1	1	1
Full Time Positions	7.7	7.7	7.7	7.7
Part Time Gate Keepers 4 Seasonal Life Guards	0.9	0.9	0.9	0.9
Part Time Positions	0.9	0.9	0.9	0.9

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

400-PARKS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 255,871	$ 291,878	$ 305,122	$ 325,283	$317,322	$ 340,441
3011 EDUCATION INCENTIVE	198	600	607	300	556	360
3012 OVERTIME	9,807	7,397	10,969	11,000	10,590	11,000
3013 SALARIES-SUMMER/SEASONAL	56,239	51,321	49,511	60,000	51,378	60,000
3015 CONTRACT LABOR	-	-	-	-	-	-
3016 SALARIES-GATEKEEPERS	13,380	9,164	18,439	29,171	31,225	16,164
3100 FICA TAXES	25,027	27,650	28,651	32,570	28,240	32,739
3110 RETIREMENT	39,705	48,351	49,678	54,290	51,598	57,363
3120 HOSPITALIZATION	54,597	72,229	71,121	72,044	72,636	76,876
3130 WORKERS COMPENSATION	6,018	4,950	4,434	4,953	4,742	6,231
3150 GIFT/APPRECIATION CERTIFICATES	528	576	577	600	500	500
3350 UNEMPLOYEMENT BENEFITS	274	2,357	266	3,105	2,696	207
TOTAL PERSONNEL	**$ 461,643**	**$ 516,472**	**$ 539,373**	**$ 593,316**	**$571,484**	**$ 601,881**
4010 OFFICE SUPPLIES	708	508	1,337	1,250	1,081	1,250
4040 GAS & OIL/CITY SUPPLY	9,573	13,379	13,524	15,000	12,948	15,000
4090 POOL SUPPLIES	13,213	12,067	11,314	14,000	14,962	13,500
4095 NURSERY SUPPLIES	1,333	2,366	18,585	2,500	2,504	1,500
4100 MOSQUITO CONTROL	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	2,593	2,286	3,277	3,500	3,434	3,200
4400 SUPPLIES	12,666	12,071	14,089	13,000	12,479	13,000
TOTAL SUPPLIES	**$ 40,085**	**$ 42,676**	**$ 62,127**	**$ 49,250**	**$ 47,408**	**$ 47,450**
5020 DUES & SUBSCRIPTIONS	497	655	415	1,000	601	700
5030 RENTALS & SERVICE AGRMTS	4,371	4,149	3,307	6,260	4,840	6,260
5110 MAINT-AUTOS/EQUIP	8,613	13,204	14,205	13,000	12,933	13,000
5160 MAINT-POOL & GROUNDS	6,659	6,761	6,361	7,000	7,926	6,800
5165 MAINT-RECREATION EQUIP	1,478	1,718	3,243	2,500	2,200	2,500
5175 JANITORIAL SERVICES	154	2,550	2,905	3,000	2,924	3,000
5180 MAINT-BLDGS & GROUNDS	35,480	43,249	37,704	44,000	46,329	45,000
5215 PROF FEES - ENGINEERING	-	-	914	1,100	940	1,100
5227 PROF FEES - CONSULTING	-	-	16,924	26,500	23,412	-
5275 ELECTRICAL SERVICES	4,728	3,281	1,842	2,000	1,232	1,500
5300 TRAINING & CONFERENCE	1,518	838	623	1,000	152	700

SEABROOK

5310 UNIFORMS & LAUNDRY	4,863	3,844	3,782	4,350	3,398	4,350
5320 INSURANCE-AUTO	5,506	5,689	5,791	5,900	5,319	5,900
5400 TELEPHONE	3,579	2,490	1,968	4,100	2,831	4,100
5410 UTILITIES	71,842	69,230	69,196	62,500	61,178	62,500
5464 EVENTS	8,303	9,421	10,349	14,000	10,969	12,000
5465 MISC EXPENDITURES	174	78	99	250	72	250
TOTAL SERVICES	**$ 157,763**	**$ 167,159**	**$ 179,629**	**$ 198,460**	**$187,256**	**$ 169,660**
6010 AUTOS & TRUCKS	-	90,220	-	-	-	-
6020 EQUIPMENT	10,879	-	-	-	-	-
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	-	-
6052 TPWD TRAIL GRANT PROJECT	5,661	-	-	-	-	131,400
6410 FLEET AMORTIZATION EXPENSE	-	-	17,234	17,234	17,232	17,234
TOTAL CAPITAL OUTLAY	**$ 16,540**	**$ 90,220**	**$ 17,234**	**$ 17,234**	**$ 17,232**	**$ 148,634**
TOTAL EXPENDITURES	**$ 676,032**	**$ 816,527**	**$ 798,363**	**$ 858,260**	**$823,380**	**$ 967,625**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

400-PARKS

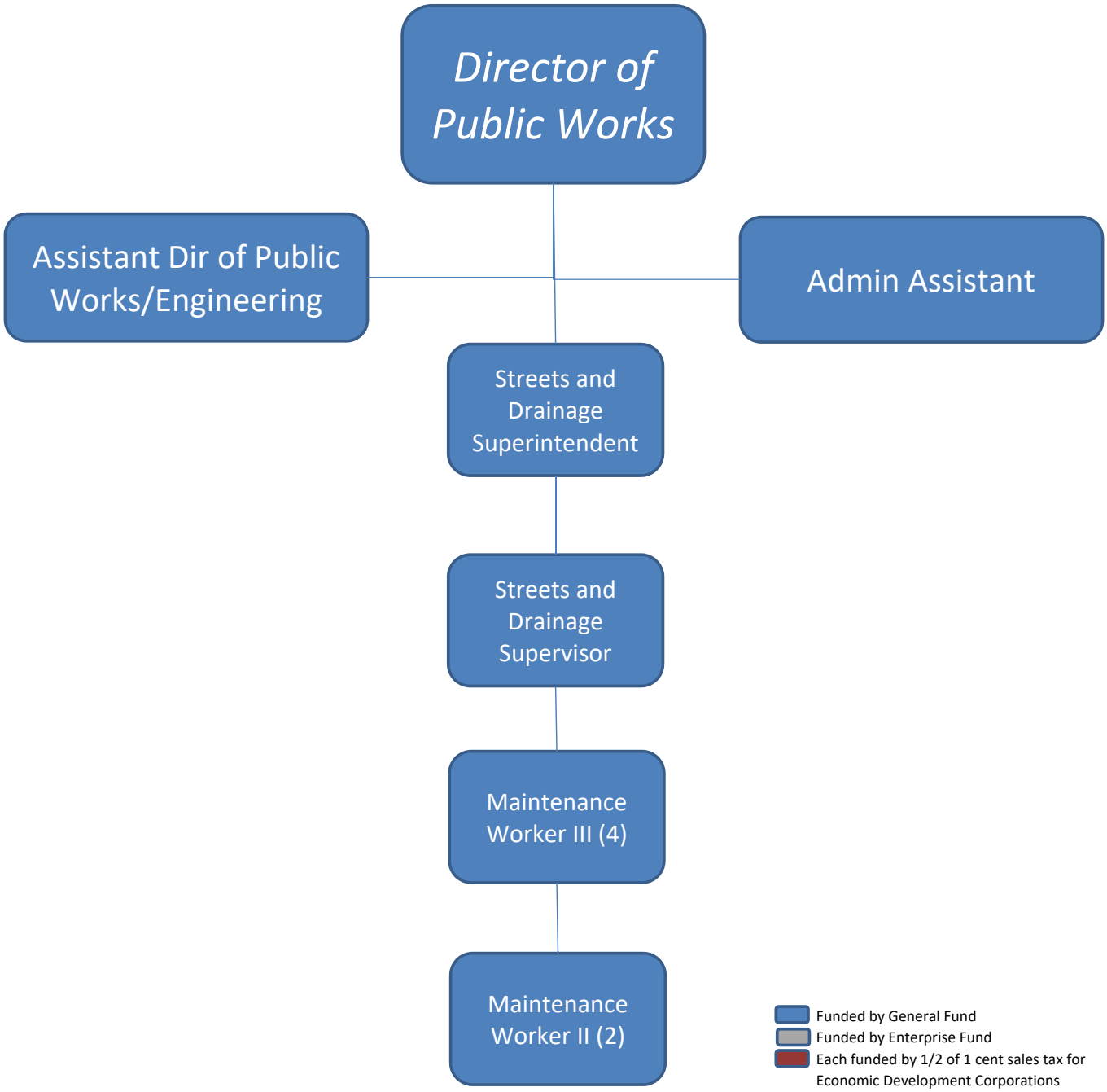
	R FISCAL YEAR ENDING SEPTEMBER			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$ 325,283	$317,322	$ 340,441	$ 23,118	7.29%	$ 15,158	4.66%
3011 EDUCATION INCENTIVE	300	556	360	(196)	-35.22%	60	20.00%
3012 OVERTIME	11,000	10,590	11,000	410	3.87%	-	0.00%
3013 SALARIES-SUMMER/SEASONAL	60,000	51,378	60,000	8,622	16.78%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3016 SALARIES-GATEKEEPERS	29,171	31,225	16,164	(15,061)	-48.23%	(13,007)	-44.59%
3100 FICA TAXES	32,570	28,240	32,739	4,499	15.93%	169	0.52%
3110 RETIREMENT	54,290	51,598	57,363	5,765	11.17%	3,073	5.66%
3120 HOSPITALIZATION	72,044	72,636	76,876	4,240	5.84%	4,832	6.71%
3130 WORKERS COMPENSATION	4,953	4,742	6,231	1,489	31.39%	1,278	25.80%
3150 GIFT/APPRECIATION CERTIFICATES	600	500	500	-	0.00%	(100)	-16.67%
3350 UNEMPLOYEMENT BENEFITS	3,105	2,696	207	(2,489)	-92.32%	(2,898)	-93.33%
TOTAL PERSONNEL	**$ 593,316**	**$571,484**	**$ 601,881**	**$ 30,397**	**5.32%**	**$ 8,565**	**1.44%**
4010 OFFICE SUPPLIES	1,250	1,081	1,250	169	15.60%	-	0.00%
4040 GAS & OIL/CITY SUPPLY	15,000	12,948	15,000	2,052	15.85%	-	0.00%
4090 POOL SUPPLIES	14,000	14,962	13,500	(1,462)	-9.77%	(500)	-3.57%
4095 NURSERY SUPPLIES	2,500	2,504	1,500	(1,004)	-40.11%	(1,000)	-40.00%
4100 MOSQUITO CONTROL	-	-	-	-	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	3,500	3,434	3,200	(234)	-6.82%	(300)	-8.57%
4400 SUPPLIES	13,000	12,479	13,000	521	4.17%	-	0.00%
TOTAL SUPPLIES	**$ 49,250**	**$ 47,408**	**$ 47,450**	**$ 42**	**0.09%**	**$ (1,800)**	**-3.65%**
5020 DUES & SUBSCRIPTIONS	1,000	601	700	99	16.50%	(300)	-30.00%
5030 RENTALS & SERVICE AGRMTS	6,260	4,840	6,260	1,420	29.35%	-	0.00%
5110 MAINT-AUTOS/EQUIP	13,000	12,933	13,000	67	0.52%	-	0.00%
5160 MAINT-POOL & GROUNDS	7,000	7,926	6,800	(1,126)	-14.20%	(200)	-2.86%
5165 MAINT-RECREATION EQUIP	2,500	2,200	2,500	300	13.64%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,924	3,000	76	2.59%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	44,000	46,329	45,000	(1,329)	-2.87%	1,000	2.27%
5215 PROF FEES - ENGINEERING	1,100	940	1,100	160	17.02%	-	0.00%
5227 PROF FEES - CONSULTING	26,500	23,412	-	(23,412)	-100.00%	(26,500)	-100.00%
5275 ELECTRICAL SERVICES	2,000	1,232	1,500	268	21.78%	(500)	-25.00%
5300 TRAINING & CONFERENCE	1,000	152	700	548	359.25%	(300)	-30.00%
5310 UNIFORMS & LAUNDRY	4,350	3,398	4,350	952	28.01%	-	0.00%
5320 INSURANCE-AUTO	5,900	5,319	5,900	581	10.92%	-	0.00%
5400 TELEPHONE	4,100	2,831	4,100	1,269	44.82%	-	0.00%
5410 UTILITIES	62,500	61,178	62,500	1,322	2.16%	-	0.00%

SEABROOK

5464 EVENTS	14,000	10,969	12,000	1,031	9.40%	(2,000)	-14.29%
5465 MISC EXPENDITURES	250	72	250	178	246.11%	-	0.00%
TOTAL SERVICES	**$ 198,460**	**$187,256**	**$ 169,660**	**$ (17,596)**	**-9.40%**	**$ (28,800)**	**-14.51%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6050 BUILDINGS/RENOVATIONS/FACILI	-	-	-	-	0.00%	-	0.00%
6052 TPWD TRAIL GRANT PROJECT	-	-	131,400	131,400	0.00%	131,400	0.00%
6410 FLEET AMORTIZATION EXPENSE	17,234	17,232	17,234	2	0.01%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ 17,234**	**$ 17,232**	**$ 148,634**	**$ 131,400**	**762.52%**	**131,400**	**762.45%**
TOTAL EXPENDITURES	**$ 858,260**	**$823,380**	**$ 967,625**	**$ 144,243**	**17.52%**	**$ 109,365**	**12.74%**

GENERAL FUND - 01 - STREETS AND DRAINAGE

DEPARTMENT 500



GENERAL FUND - 01 STREETS AND DRAINAGE

DEPARTMENT 500

MISSION STATEMENT

To maintain the streets and drainage facilities within our corporate limits in a safe and cost effective manner and to respond to citizens complaints in a timely manner.

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Submit the 1st year TCEQ MS4 annual report for new 2019-2024 permit term.
- ☐ Provide additional training for employees, acquire vector and herbicides certifications.
- ☐ Plane level 3,500 sq. ft. of sidewalk.
- ☐ Upgrade & replace 150 signs throughout the city.
- ☐ Replace 3,000 square feet of sidewalk.
- ✓ Perform aggressive mosquito control program.
- ✓ Perform R.O.W. mowing.
- ✓ Clean ditches throughout City.
- ✓ Perform debris removal throughout City.
- ✓ Remove dead trees within City ROW.
- ✓ Continue GIS data collection on storm sewer infrastructure.
- ✓ Continue CRS maintenance operations and recording.
- ✓ Oversee the Ashley Oaks street additions and Old Seabrook Village additions.
- ☐ Oversee Trash Bash 2020. (COVID-19: cancled)
- ✓ Coordinate and plan with TxDOT project manager for SH 146 for construction closures and detours
- ✓ Purchase two new message board to replace aging equipment and continue to utilize for SH146 construction information.
- ✓ Work toward replacement of both the Todville and Baywood bridges. Harris County 2018 Bond Program announced approval of study of Seabrook Projects:
    - ✓ Todville Road Bridge Improvements
    - ✓ Baybrook Drainage Study
    - ✓ Seascape Drainage Study
    - ✓ El Mar Drainage Study
    - ✓ Todville Road Drainage Study
- ✓ Observe Red Bluff Road expansion by County and TxDot.

Goals for Budget Year 2020-21 Include:

- ☐ Provide additional training for employees, acquire vector and herbicides certifications.
- ☐ Continue GIS data collection on storm sewer infrastructure.
- ☐ Continue CRS maintenance operations and recording.
- ☐ Purchase two new message board to replace aging equipment and continue to utilize for
- ☐ SH146 construction information. (Grant Pending)
- ☐ Continue to work toward replacement of both the Todville and Baywood bridges. Oversee Harris County 2018 Bond Program Seabrook Projects' Engineering:
    - ☐ Todville Road Bridge Improvements
    - ☐ Baybrook Drainage Study
    - ☐ Seascape Drainage Study
    - ☐ El Mar Drainage Study
    - ☐ Todville Road Drainage Study
- ☐ Continue to observe SH 146 expansion by TxDot.
- ☐ Continue to observe Red Bluff Road expansion by County and TxDot.
- ☐ Plane level sidewalks as needed.
- ☐ Upgrade/replace signs throughout the city as needed. (new CIP created for sign overhaul)
- ☐ Replace 3,000 square feet of sidewalk.
- ☐ Continue to inspect MS4 and CRS outfalls.
- ☐ Restripe traffic markings
- ☐ Perform aggressive mosquito control program.
- ☐ Grade ditches and clean stormsewer system
- ☐ Perform ROW mowing.

FUND 01 - GENERAL FUND

500 - STREETS & DRAINGE

EXPENDITURE SUMMARY	2018	ACTUAL 2019	2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 704,542	$ 705,713	$ 745,232	$ 675,077	$ 721,298	$ 46,220	6.55%	$ (23,934)	-3.40%
TOTAL SUPPLIES	$ 37,988	$ 27,182	$ 41,000	$ 32,905	$ 37,300	$ 4,395	13.36%	$ (3,700)	-9.02%
TOTAL SERVICES	$ 326,379	$ 285,808	$ 300,560	$ 284,916	$ 298,400	$ 13,484	4.73%	$ (2,160)	-0.72%
TOTAL CAPITAL OUTLAY	$ 290,411	$ 243,459	$ 130,294	$ 130,754	$ 38,194	$ (92,560)	-38.02%	$ (92,100)	-31.71%
TOTAL EXPENDITURES	**$ 1,359,320**	**$ 1,262,162**	**$ 1,217,086**	**$ 1,123,652**	**$ 1,095,192**	**$ (28,461)**	**-2.53%**	**$(121,894)**	**-10.02%**

PERSONNEL SERVICES	2018	ACTUAL 2019	2020	BUDGET 2021
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Streets and Drainage Superintendent	1	1	1	1
Streets and Drainage Supervisor	1	1	1	1
Maintenance Worker III	1	1	1	1
Maintenance Worker II	4.5	4.5	4.5	4.5
Community Service Coordinator	1	1	1	1
Full Time Positions	9.38	9.38	9.38	9.38

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

500-PUBLIC WORKS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	443,760	462,765	478,202	495,005	452,312	474,172
3011 EDUCATION INCENTIVE	1,269	1,302	1,309	2,244	1,538	876
3012 OVERTIME	11,313	9,012	5,838	12,000	10,004	12,000
3013 SALARIES-SUMMER/SEASONAL	-	-	-	-	-	-
3014 CAR ALLOWANCE	2,898	2,004	2,004	2,040	1,929	2,040
3100 FICA TAXES	33,378	35,388	35,498	37,388	32,558	35,647
3110 RETIREMENT	69,415	78,711	77,152	81,132	71,619	78,913
3120 HOSPITALIZATION	73,927	101,239	93,740	100,486	91,800	106,583
3125 ACCRUED VACATION	-	-	-	-	-	-
3130 WORKERS COMPENSATION	18,024	12,507	11,344	12,312	11,693	10,314
3150 GIFT/APPRECIATION CERTIFICATES	384	480	529	600	450	600
3350 UNEMPLOYEMENT BENEFITS	(29)	1,134	97	2,025	1,174	153
TOTAL PERSONNEL	**$ 654,339**	**$ 704,542**	**$ 705,713**	**$ 745,232**	**$ 675,077**	**$ 721,298**
4040 GAS & OIL/CITY SUPPLY	9,629	13,838	10,910	15,500	12,107	14,000
4100 MOSQUITO CONTROL	11,616	18,889	11,051	20,000	15,338	18,000
4150 SMALL TOOLS & EQUIPMENT	1,363	2,783	2,843	3,000	2,902	2,800
4400 SUPPLIES	2,249	2,479	2,378	2,500	2,558	2,500
TOTAL SUPPLIES	**$ 24,856**	**$ 37,988**	**$ 27,182**	**$ 41,000**	**$ 32,905**	**$ 37,300**
5020 DUES & SUBSCRIPTIONS	440	154	80	500	574	400
5030 RENTALS & SERVICE AGRMTS	1,535	1,996	678	3,260	2,360	4,000
5110 MAINT-AUTOS/EQUIP	10,804	16,387	20,057	18,800	18,549	18,000
5140 MAINT-STREETS	14,772	19,105	20,942	20,000	18,071	20,000
5145 MAINT-DRAINAGE	2,569	10,409	9,499	14,000	11,926	11,000
5150 MAINT-STREET SIGNS	5,778	9,053	11,215	11,000	9,382	11,000
5175 JANITORIAL SERVICE	154	2,475	2,755	3,000	2,773	3,000
5180 MAINT-BLDGS & GROUNDS	2,464	37,703	5,060	4,500	4,126	6,000
5215 PROF FEES-ENGINEERING	50,204	429	-	1,500	501	1,500
5245 ANIMAL CONTROL	-	-	-	-	-	-
5246 STORM WTR MGT	6,635	6,635	7,035	7,500	7,235	7,500
5300 TRAINING & CONFERENCE	50	506	119	1,000	689	500
5310 UNIFORMS & LAUNDRY	2,605	3,010	3,932	3,500	3,135	3,500
5320 INSURANCE-AUTO	6,729	5,954	6,050	8,800	10,830	8,800
5400 TELEPHONE	2,760	1,873	1,650	2,000	1,468	2,000
5410 UTILITIES	7,263	11,091	11,363	11,000	10,733	11,000
5411 UTILITIES - STREET LIGHTS	174,934	199,600	185,336	190,100	182,490	190,100
5465 MISC EXPENDITURES	61	-	39	100	74	100
5473 AMORT CAPITAL PAYMENT	-	-	-	-	-	-

SEABROOK

TOTAL SERVICES	**$ 289,758**	**$ 326,379**	**$ 285,808**	**$ 300,560**	**$ 284,916**	**$ 298,400**
6010 AUTOS & TRUCKS	-	23,671	-	-	-	-
6020 EQUIPMENT	23,186	-	7,862	-	-	-
6065 VARIOUS STREET PROJECTS	168,351	266,740	229,827	92,100	92,550	-
6410 FLEET AMORTIZATION EXPENSE	-	-	5,770	38,194	38,204	38,194
TOTAL CAPITAL OUTLAY	**$ 191,537**	**$ 290,411**	**$ 243,459**	**$ 130,294**	**$ 130,754**	**$ 38,194**
TOTAL EXPENDITURES	**$ 1,160,490**	**$ 1,359,320**	**$ 1,262,162**	**$ 1,217,086**	**$ 1,123,652**	**$ 1,095,192**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

500-PUBLIC WORKS

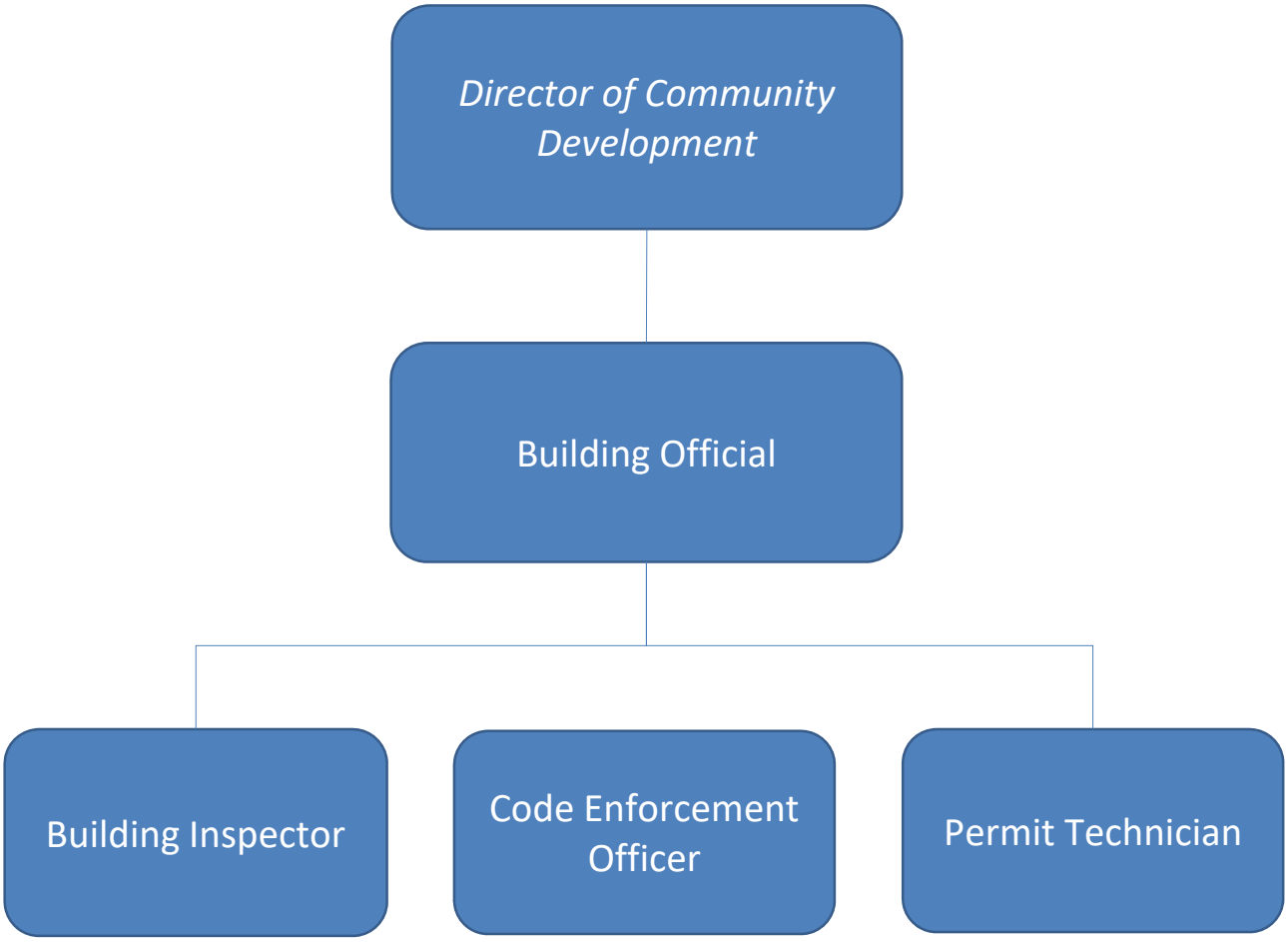
EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	495,005	452,312	474,172	21,859	4.83%	(20,833)	-4.21%
3011 EDUCATION INCENTIVE	2,244	1,538	876	(662)	-43.06%	(1,368)	-60.96%
3012 OVERTIME	12,000	10,004	12,000	1,996	19.95%	-	0.00%
3013 SALARIES-SUMMER/SEASONAL	-	-	-	-	0.00%	-	0.00%
3014 CAR ALLOWANCE	2,040	1,929	2,040	111	5.77%	-	0.00%
3100 FICA TAXES	37,388	32,558	35,647	3,090	9.49%	(1,741)	-4.66%
3110 RETIREMENT	81,132	71,619	78,913	7,293	10.18%	(2,219)	-2.74%
3120 HOSPITALIZATION	100,486	91,800	106,583	14,784	16.10%	6,097	6.07%
3125 ACCRUED VACATION	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	12,312	11,693	10,314	(1,379)	-11.79%	(1,998)	-16.23%
3150 GIFT/APPRECIATION CERTIFICATES	600	450	600	150	33.33%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	2,025	1,174	153	(1,021)	-86.97%	(1,872)	-92.44%
TOTAL PERSONNEL	**$ 745,232**	**$ 675,077**	**$ 721,298**	**$ 46,220**	**6.85%**	**$ (23,934)**	**-3.21%**
4040 GAS & OIL/CITY SUPPLY	15,500	12,107	14,000	1,893	15.63%	(1,500)	-9.68%
4100 MOSQUITO CONTROL	20,000	15,338	18,000	2,662	17.36%	(2,000)	-10.00%
4150 SMALL TOOLS & EQUIPMENT	3,000	2,902	2,800	(102)	-3.51%	(200)	-6.67%
4400 SUPPLIES	2,500	2,558	2,500	(58)	-2.27%	-	0.00%
TOTAL SUPPLIES	**$ 41,000**	**$ 32,905**	**$ 37,300**	**$ 4,395**	**13.36%**	**$ (3,700)**	**-9.02%**
5020 DUES & SUBSCRIPTIONS	500	574	400	(174)	-30.35%	(100)	-20.00%
5030 RENTALS & SERVICE AGRMTS	3,260	2,360	4,000	1,640	69.48%	740	22.70%
5110 MAINT-AUTOS/EQUIP	18,800	18,549	18,000	(549)	-2.96%	(800)	-4.26%
5140 MAINT-STREETS	20,000	18,071	20,000	1,929	10.67%	-	0.00%
5145 MAINT-DRAINAGE	14,000	11,926	11,000	(926)	-7.76%	(3,000)	-21.43%
5150 MAINT-STREET SIGNS	11,000	9,382	11,000	1,618	17.24%	-	0.00%
5175 JANITORIAL SERVICE	3,000	2,773	3,000	227	8.18%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	4,500	4,126	6,000	1,874	45.44%	1,500	33.33%
5215 PROF FEES-ENGINEERING	1,500	501	1,500	999	199.19%	-	0.00%
5245 ANIMAL CONTROL	-	-	-	-	0.00%	-	0.00%
5246 STORM WTR MGT	7,500	7,235	7,500	265	3.67%	-	0.00%
5300 TRAINING & CONFERENCE	1,000	689	500	(189)	-27.39%	(500)	-50.00%
5310 UNIFORMS & LAUNDRY	3,500	3,135	3,500	365	11.64%	-	0.00%
5320 INSURANCE-AUTO	8,800	10,830	8,800	(2,030)	-18.75%	-	0.00%
5400 TELEPHONE	2,000	1,468	2,000	532	36.27%	-	0.00%
5410 UTILITIES	11,000	10,733	11,000	267	2.49%	-	0.00%
5411 UTILITIES - STREET LIGHTS	190,100	182,490	190,100	7,610	4.17%	-	0.00%
5465 MISC EXPENDITURES	100	74	100	26	35.14%	-	0.00%
5473 AMORT CAPITAL PAYMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 300,560**	**$ 284,916**	**$ 298,400**	**$ 13,484**	**4.73%**	**$ (2,160)**	**-0.72%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%

SEABROOK

6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6065 VARIOUS STREET PROJECTS	92,100	92,550	-	(92,550)	-100.00%	(92,100)	-100.00%
6410 FLEET AMORTIZATION EXPENSE	38,194	38,204	38,194	(10)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ 130,294**	**$ 130,754**	**$ 38,194**	**$ (92,560)**	**-70.79%**	**$ (92,100)**	**-70.69%**
TOTAL EXPENDITURES	**$ 1,217,086**	**$ 1,123,652**	**$ 1,095,192**	**$ (28,461)**	**-2.53%**	**$ (121,894)**	**-10.02%**

GENERAL FUND - 01 -COMMUNITY DEVELOPMENT

DEPARTMENT 600



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COMMUNITY DEVELOPMENT

DEPARTMENT 600

MISSION STATEMENT

The Planning Department ensures a well-planned City that is safe, beautiful and livable. We do this by facilitating the development and implementation of long-range plans and policies such as the City's Comprehensive Master Plan and Traffic Master Plan, shaping the city's physical environment through reasonable enforcement of codes and standards and ensuring development quality for the City.

SERVICES PROVIDED

The Development Planning Program is responsible for administrating development review for applications such as subdivision plats, site plans, general plans, rezoning and conditional use permit cases, variances, special exceptions, and appeals. The Long-Range Planning program provides Comprehensive Plan and Master Plans development and maintenance, land use planning, regional land use activities, demographics and development agreements tracking and monitoring, mobility planning and comprehensive mobility plan implementation, and regional mobility activities participation.

MISSION STATEMENT

The Permits and Inspections Department is committed to the public's safety and enhances quality of life by providing plan review and other permit and inspection services that ensure code compliance in the development and redevelopment of buildings and their components.

SERVICES PROVIDED

The Permits & Inspections Department provides assistance for all issues relating to permitting of residential and commercial construction and enforces building code compliance through plan review and inspections. The permits processed allows plan examiners and/or inspectors to check the proposed and completed work for building code standards. The City adopted building codes are intended to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment and to provide safety to fire fighters and emergency responders during emergency operations.

MISSION STATEMENT

The Code Enforcement Department works to protect the health, safety and welfare of residents through the enforcement of the City's Codes and Ordinances.

SERVICES PROVIDED

The Code Enforcement Department is responsible for administrating the nuisance's provisions of the code. This includes identifying and abating violations relating to junk vehicles, substandard structures, hazardous or injurious materials, and high grass and weeds.

GENERAL FUND - 01 COMMUNITY DEVELOPMENT

DEPARTMENT 600

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Continued to update the Zoning Regulations:
- ✓ Updated the parking and landscaping zoning regulations.
- ✓ Implemented procedures for converting building files to digital format.
- ✓ Continued to facilitate quality development in coordination with the City Manager and
- ✓ Economic Development Director.
- ✓ Improve the internal effectiveness with municipal court system relating to code enforcement. Decrease the time between initial contact, follow-up notices, and compliance with the property maintenance code.
- ✓ Establish protocol's between the police department and the code enforcement department as it relates to enforcement on private property versus public property.
- ✓ Establish protocol's between the police department and the code enforcement department as it relates to issuance of citations by the police department for nuisance violations.

Goals for Budget Year 2020-21 Include:

- ☐ Update Appendix A., Titled: Comprehensive Zoning, Waterfront Activity District (WAD); review and possibly re-write the current zoning regulations as they relate to Waterfront Activity zoning district.
- ☐ Update Appendix A., Titled: Comprehensive Zoning, Point Overlay District; review and possibly re-write the current zoning regulations as they relate to Point Overlay District.
- ☐ Update the 2035, Comprehensive Master Plan; staff will begin preparations to update the master plan. The Comprehensive Master Plan Commission is scheduled to be appointed by the end of calendar year 2021.
- ☐ Initiate the Process of Adopting the 2021 International Building Code Series. Target: To protect the public health, safety, and general welfare as related to the construction and occupancy of buildings and structures.
- ☐ Improve customer service provided by building permitting and code enforcement departments through education and cross training.
- ☐ Develop and implement an education program to assist citizens and business owners to become better informed of the code enforcement regulation of the city; reduce the number of violations through education.
- ☐ To secure compliance with the property maintenance code; 10% increase in compliance over a 24-month period.

- ☐ Increase Use of Software / Technology to improve customer service and effectiveness of the Code Enforcement and Building Department.
- ☐ Implement software for Online Payments and Permitting.
- ☐ Work on development of an entry level Clerical / Code Enforcement Position in line with department succession plan and support of department clerical duties.
- ☐ Digitize historic building documentation and plans to improve access and reduce the need for offsite physical storage.
- ☐ Update Chapter 38, Titled: Floods; to implement new NFIP Regulations, Adopt Costal "A" Zone regulations, and formal Enclosure / Storage area Limits in the Costal High Hazard Flood Zones.

FUND 01 - GENERAL FUND

600 - COMMUNITY DEVELOPMENT

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
EXPENDITURE SUMMARY									
TOTAL PERSONNEL	$ 550,845	$ 516,875	$ 529,256	$ 526,709	$ 564,842	$ 38,133	7.38%	$ 35,586	6.46%
TOTAL SUPPLIES	$ 7,537	$ 5,785	$ 8,619	$ 5,985	$ 6,700	$ 715	11.94%	$ (1,919)	-22.26%
TOTAL SERVICES	$ 17,818	$ 23,332	$ 30,000	$ 19,939	$ 23,450	$ 3,511	17.61%	$ (6,550)	-21.83%
TOTAL CAPITAL OUTLAY	$ -	$ 5,927	$ 5,927	$ 5,926	$ 5,926	$ (0)	-0.01%	$ (1)	0.00%
TOTAL EXPENDITURES	**$ 576,200**	**$ 551,919**	**$ 573,802**	**$ 558,560**	**$ 600,918**	**$ 42,358**	**7.58%**	**$ 27,116**	**4.73%**

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021
PERSONNEL SERVICES				
Director of Community Development	1	1	1	1
Building Official	1	1	1	1
Building Inspector	1	1	1	1
Code Enforcement Officer	1	1	1	1
Permit Technician	0	0.3	0.3	0.3
Administrative Assistant	1	1	1	1
Full Time Positions	5	5.3	5.3	5.3

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

600-COMMUNITY DEVELOPMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$343,851	$368,722	$358,516	$374,388	$ 369,601	$399,142
3011 EDUCATION INCENTIVE	8,742	9,601	10,220	3,900	10,423	8,250
3012 OVERTIME	1,077	1,934	2,968	1,500	1,359	1,500
3014 CAR ALLOWANCE	3,600	3,600	3,600	3,600	3,587	3,600
3015 CONTRACT LABOR	12,645	10,780	-	-	-	-
3016 TEMP SERV	-	-	-	-	-	-
3100 FICA TAXES	26,246	29,560	27,856	29,329	27,746	31,556
3110 RETIREMENT	53,674	63,683	59,716	61,347	59,844	66,365
3120 HOSPITALIZATION	47,637	60,523	52,645	52,402	51,957	52,980
3130 WORKERS COMPENSATION	1,050	1,182	1,020	1,140	1,121	1,060
3150 GIFT/APPRECIATION CERTIFICATES	288	288	288	300	250	300
3350 UNEMPLOYEMENT BENEFITS	24	972	45	1,350	821	90
TOTAL PERSONNEL	**$498,834**	**$550,845**	**$516,875**	**$529,256**	**$ 526,709**	**$564,842**
4010 OFFICE SUPPLIES	3,887	2,930	1,602	2,800	1,844	2,800
4011 POSTAGE	2,391	2,181	2,368	3,919	2,358	2,000
4040 GAS & OIL/CITY SUPPLY	1,117	1,754	1,750	1,500	1,434	1,500
4150 SMALL TOOLS & EQUIPMENT	292	671	65	400	349	400
TOTAL SUPPLIES	**$ 7,688**	**$ 7,537**	**$ 5,785**	**$ 8,619**	**$ 5,985**	**$ 6,700**
5020 DUES & SUBSCRIPTIONS	2,405	1,978	2,471	1,900	1,738	1,900
5025 BANK FEES	988	1,394	6,249	7,000	6,521	7,000
5030 RENTALS & SERVICE AGRMTS	-	-	407	2,000	825	600
5042 IT SOFTWARE	-	-	-	-	-	1,700
5110 MAINT-AUTOS/EQUIP	329	1,348	400	600	306	600
5216 P&Z EXPENSES	-	-	250	500	422	500
5240 CONTRACT SERV-MOW/DEMO	2,310	561	2,604	5,000	1,898	4,000
5300 TRAINING & CONFERENCE	3,613	7,767	6,257	7,800	3,737	1,800
5310 UNIFORMS & LAUNDRY	895	638	726	700	-	700
5320 INSURANCE-AUTO	1,160	1,085	1,085	1,200	1,317	1,400
5400 TELEPHONE	1,184	959	2,594	2,800	2,735	2,750
5465 MISC EXPENDITURES	914	2,090	289	500	440	500
TOTAL SERVICES	**$ 13,797**	**$ 17,818**	**$ 23,332**	**$ 30,000**	**$ 19,939**	**$ 23,450**

SEABROOK

6010 AUTOS & TRUCKS	1,872	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6410 FLEET AMORTIZATION EXPENSE	-	-	5,927	5,927	5,926	5,926
TOTAL CAPITAL OUTLAY	**$ 1,872**	**$ -**	**$ 5,927**	**$ 5,927**	**$ 5,926**	**$ 5,926**
TOTAL EXPENDITURES	**$522,192**	**$576,200**	**$551,919**	**$573,802**	**$ 558,560**	**$600,918**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

600-COMMUNITY DEVELOPMENT

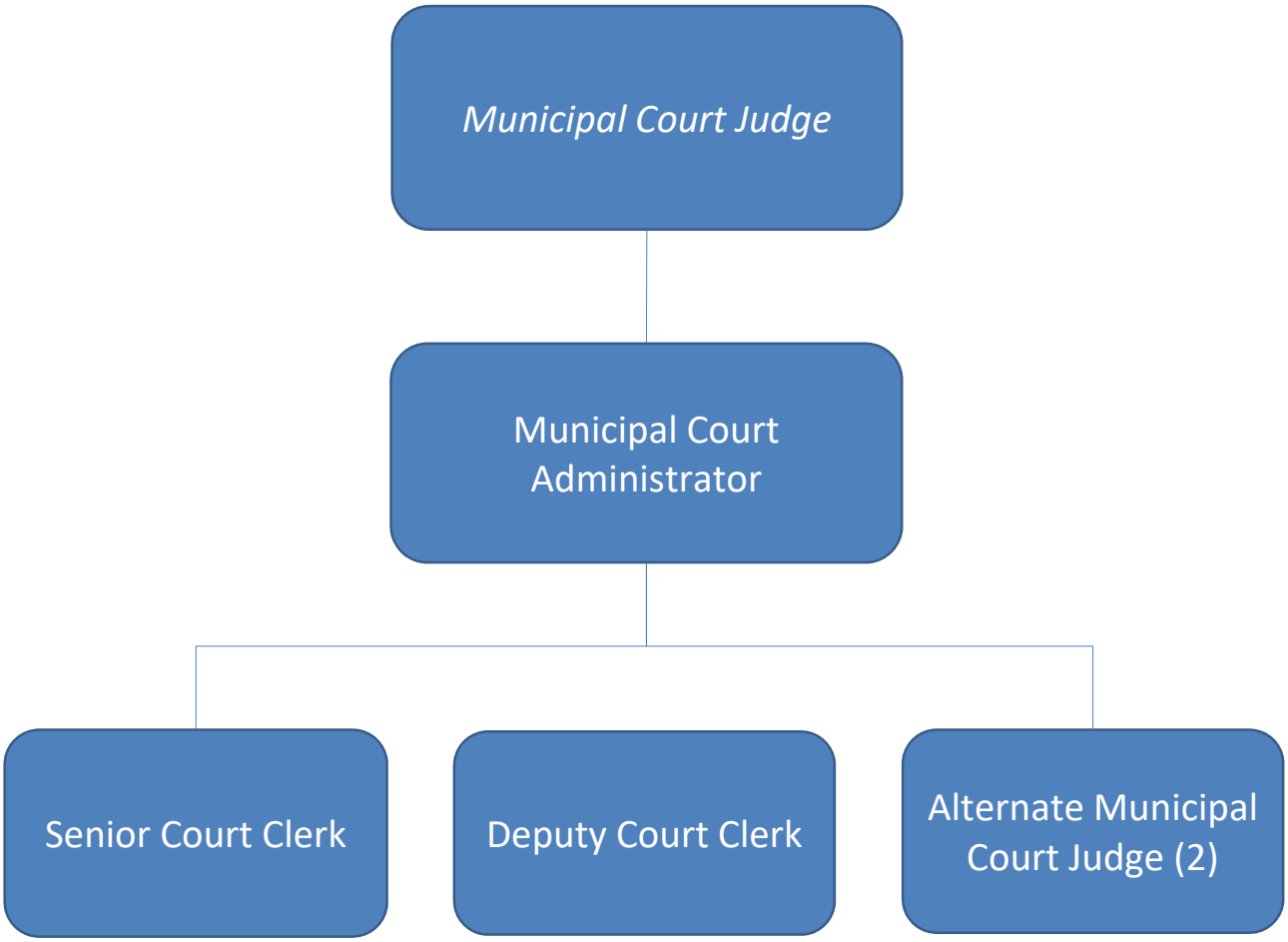
	R FISCAL YEAR ENDING SEPTEMBER			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	$374,388	$ 369,601	$399,142	$ 29,540	7.99%	$ 24,754	6.61%
3011 EDUCATION INCENTIVE	3,900	10,423	8,250	(2,173)	-20.85%	4,350	111.54%
3012 OVERTIME	1,500	1,359	1,500	141	10.38%	-	0.00%
3014 CAR ALLOWANCE	3,600	3,587	3,600	13	0.37%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3016 TEMP SERV	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	29,329	27,746	31,556	3,810	13.73%	2,227	7.59%
3110 RETIREMENT	61,347	59,844	66,365	6,521	10.90%	5,018	8.18%
3120 HOSPITALIZATION	52,402	51,957	52,980	1,023	1.97%	578	1.10%
3130 WORKERS COMPENSATION	1,140	1,121	1,060	(61)	-5.41%	(80)	-6.99%
3150 GIFT/APPRECIATION CERTIFICATES	300	250	300	50	20.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	1,350	821	90	(731)	-89.04%	(1,260)	-93.33%
TOTAL PERSONNEL	**$529,256**	**$ 526,709**	**$564,842**	**$ 38,133**	**7.24%**	**$ 35,586**	**6.72%**
4010 OFFICE SUPPLIES	2,800	1,844	2,800	956	51.84%	-	0.00%
4011 POSTAGE	3,919	2,358	2,000	(358)	-15.19%	(1,919)	-48.97%
4040 GAS & OIL/CITY SUPPLY	1,500	1,434	1,500	66	4.61%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	400	349	400	51	14.53%	-	0.00%
TOTAL SUPPLIES	**$ 8,619**	**$ 5,985**	**$ 6,700**	**$ 715**	**11.94%**	**(1,919)**	**-22.26%**
5020 DUES & SUBSCRIPTIONS	1,900	1,738	1,900	162	9.32%	-	0.00%
5025 BANK FEES	7,000	6,521	7,000	479	7.35%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	2,000	825	600	(225)	-27.25%	(1,400)	-70.00%
5042 IT SOFTWARE	-	-	1,700	1,700	0.00%	1,700	0.00%
5110 MAINT-AUTOS/EQUIP	600	306	600	294	96.01%	-	0.00%
5216 P&Z EXPENSES	500	422	500	78	18.53%	-	0.00%
5240 CONTRACT SERV-MOW/DEMO	5,000	1,898	4,000	2,102	110.78%	(1,000)	-20.00%
5300 TRAINING & CONFERENCE	7,800	3,737	1,800	(1,937)	-51.83%	(6,000)	-76.92%
5310 UNIFORMS & LAUNDRY	700	-	700	700	0.00%	-	0.00%
5320 INSURANCE-AUTO	1,200	1,317	1,400	83	6.29%	200	16.67%
5400 TELEPHONE	2,800	2,735	2,750	15	0.54%	(50)	-1.79%
5465 MISC EXPENDITURES	500	440	500	60	13.59%	-	0.00%
TOTAL SERVICES	**$ 30,000**	**$ 19,939**	**$ 23,450**	**$ 3,511**	**17.61%**	**$ (6,550)**	**-21.83%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6410 FLEET AMORTIZATION EXPENSE	5,927	5,926	5,926	(0)	-0.01%	(1)	-0.02%

SEABROOK

TOTAL CAPITAL OUTLAY	**$ 5,927**	**$ 5,926**	**$ 5,926**	**$ (0)**	**-0.01%**	**$ (1)**	**-0.02%**
TOTAL EXPENDITURES	**$ 573,802**	**$ 558,560**	**$ 600,918**	**$ 42,358**	**7.58%**	**$ 27,116**	**4.73%**

GENERAL FUND - 01 COURT

DEPARTMENT 700



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

GENERAL FUND - 01 COURT

DEPARTMENT 700

MISSION STATEMENT

To provide the citizens of the city of Seabrook, city leaders, judges, law enforcement, legal professionals and customers with quality customer service that is effective, efficient and delivered in a professional environment. Providing quality services, thereby earning and maintaining the public's respect, confidence, and satisfaction.

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Implemented new court processes and procedures to allow for social distancing in the office, courtroom and jail as follows:
    - ✓ New software Virtual Court to allow defendants to be heard by the Judge without an in-person court appearance.
    - ✓ New software Video Magistrate to allow the Judge to appear remotely with persons in jail.
    - ✓ New software called Provide Support Chat, that will allow customers additional options to customer service by accessing our website page.
    - ✓ New software that allows court scheduling for in-person court hearings when necessary that allows for a waitlists or appointments.
    - ✓ Implemented computer screens and signature pads to allow a customer to view and sign their paperwork without the need to pass paper work back and forth at the window.
    - ✓ Fully utilizing Tyler Technologies TOP option so all documents automatically go directly into a case without the need to print and scan to reduce time on case handling by clerks and Judge.
    - ✓ Implemented signature software to allow customers to sign documents by email when necessary.
    - ✓ Implemented a full telework plan that allows court staff to remotely complete most of their daily work tasks from home.
- ✓ Deputy Court Clerk Elva Perez completed her level I certification that is required for her position in a timely manner
- ✓ New part-time bailiff position implemented and working to assist the court on Mondays and Tuesdays.

- ✓ Created an outreach plan to utilize the Swift 911 program and encouraging outbound phone calls by staff members to customers. This process serves as a reminder to customers on their continuing obligation, to make further arrangements for those who need time to comply, answer any question they may have, and to show a sense of care for those who need assistance.
- ✓ Security plan implemented by Judge Gregg and hosted his first meeting with a new committee.
- ✓ Standing Orders revised by Judge Gregg to allow additional services to be conducted at the court window without requiring a court appearance.

Goals for Budget Year 2020-21 Include:

- ☐ Advance the court's knowledge on new software implemented this past fiscal year, which includes additional training for court staff, judges, prosecutors and bailiff.
- ☐ Continue to explore best practices to our processes that require social distancing for the courtroom, the court office, and jail as necessary.
- ☐ Comply with any order advised by the Governor, Office of Court of Court Administration, Texas Municipal Court Education Center, and Mayor to continue our processes as advised.
- ☐ Continue to use all reasonable efforts to conduct proceedings remotely with teleconferencing, video conferencing and a hybrid of both if necessary.
- ☐ Continue to consider and encourage teleworking for judges and court staff whenever possible and feasible as advised by the Office of Court Administration.
  Explore additional options for community service that allow for social distancing if necessary.
- ☐ Continue to work on communication with defendants scheduled for court and how we can assist them remotely and resolve their citation without a court appearance unless
- ☐ Continue to promote our newest software, Virtual Court that will allow for a hearing with a judge from their own computer, tablet, or cellphone.
- ☐ Continue to utilize the new Video Magistrate software to conduct jail proceeding remotely with a Judge.
- ☐ Explore options to easily retrieve and send documents to and from defendants.
- ☐ Assist and encourage staff to achieve their next level of the Municipal Court Clerk Certification and any other type of education that is made available to the court.
- ☐ Research language options to assist when interpreter is needed for remote and in person hearings.
- ☐ Continue to improve the court's portion of the website to allow for additional communication regarding the court's changes in processes.
- ☐ Reorganize the court's office to work more effectively in limited workspace.
- ☐ Continue to explore and promote compliance to improve collection efforts for the court.

FUND 01 - GENERAL FUND

700 - COURT DEPARTMENT

EXPENDITURE SUMMARY	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
TOTAL PERSONNEL	$ 400,004	$ 354,632	$ 441,657	$ 401,501	$ 483,962	$ 82,461	23.25%	$ 42,305	10.58%
TOTAL SUPPLIES	$ 2,255	$ 1,973	$ 7,120	$ 4,067	$ 3,500	$ (567)	-13.93%	$ (3,620)	-50.84%
TOTAL SERVICES	$ 24,194	$ 22,477	$ 23,450	$ 23,078	$ 29,850	$ 6,772	29.34%	$ 6,400	27.29%
TOTAL CAPITAL OUTLAY	$ -	$ -	$ -	$ 4,675	$ -	$ (4,675)	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 426,453**	**$ 379,083**	**$ 472,227**	**$ 433,321**	**$ 517,312**	**$ 83,992**	**19.38%**	**$ 45,085**	**9.55%**

PERSONNEL SERVICES	ACTUAL 2018	ACTUAL 2019	2020	BUDGET 2021
Court Administrator	1	1	1	1
Senior Court Clerk	1	1	1	1
Deputy Court Clerk	2	2	2	2
Bailiff	0	0	0.5	0.5
Part-TimePresiding Judge (1)	0.25	0.25	0.25	0.25
Part-Time Associate Judges (3)	0.25	0.25	0.25	0.25
Full Time Positions	4.5	4.5	5	5

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

700 - MUNICIPAL COURT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	186,088	186,082	184,095	218,493	187,405	248,553
3011 EDUCATION INCENTIVE	2,862	3,116	3,104	4,200	4,202	5,550
3012 OVERTIME	1,155	1,508	1,511	3,000	2,700	3,000
3015 CONTRACT LABOR	26,955	41,721	20,413	31,600	30,872	31,400
3100 FICA TAXES	22,575	21,015	18,866	23,852	21,408	24,832
3110 RETIREMENT	28,921	31,218	29,502	36,014	30,980	41,728
3120 HOSPITALIZATION	30,533	34,999	32,114	35,891	31,907	38,345
3130 WORKERS COMPENSATION	475	382	430	807	787	1,327
3150 GIFT/APPRECIATION CERTIFICATES	384	288	336	350	400	350
3310 JUDGES & PROSECUTOR FEES	112,425	78,525	64,200	86,100	90,014	88,661
3350 UNEMPLOYEMENT BENEFITS	73	1,151	60	1,350	827	216
TOTAL PERSONNEL	**$412,447**	**$400,004**	**$354,632**	**$441,657**	**$401,501**	**$483,962**
4010 OFFICE SUPPLIES	912	1,755	1,664	2,100	1,086	2,500
4011 POSTAGE	-	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	1,188	500	310	5,020	2,980	1,000
TOTAL SUPPLIES	**$ 2,100**	**$ 2,255**	**$ 1,973**	**$ 7,120**	**$ 4,067**	**$ 3,500**
5020 DUES & SUBSCRIPTIONS	632	610	617	1,500	998	1,200
5025 BANK FEES	9,814	11,394	9,000	10,000	14,266	10,000
5030 RENTALS & SERVICE AGRMTS	1,563	1,687	2,190	-	156	6,000
5300 TRAINING & CONFERENCE	4,619	5,550	5,940	6,500	5,899	5,500
5400 TELEPHONE	1,019	767	969	1,100	1,170	2,800
5415 JURY DUTY FEES	-	-	-	-	-	-
5431 WARRANT INFORMATION SERV	3,165	3,160	3,117	3,350	65	3,350
5435 STATE TREAS-COURT FEES	-	-	-	-	-	-
5465 MISC EXPENDITURES	288	1,026	645	1,000	524	1,000
TOTAL SERVICES	**$ 21,100**	**$ 24,194**	**$ 22,477**	**$ 23,450**	**$ 23,078**	**$ 29,850**
6030 OFFICE EQUIPMENT	-	-	-	-	4,675	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,675**	**$ -**
TOTAL EXPENDITURES	**$435,647**	**$426,453**	**$379,083**	**$472,227**	**$433,321**	**$517,312**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

700 - MUNICIPAL COURT

	R FISCAL YEAR ENDING SEPTEMBER			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**	**$CHANGE**	**%CHANGE**	**$CHANGE**	**%CHANGE**
3010 SALARIES	218,493	187,405	248,553	61,148	32.63%	30,060	13.76%
3011 EDUCATION INCENTIVE	4,200	4,202	5,550	1,348	32.07%	1,350	32.14%
3012 OVERTIME	3,000	2,700	3,000	300	11.10%	-	0.00%
3015 CONTRACT LABOR	31,600	30,872	31,400	528	1.71%	(200)	-0.63%
3100 FICA TAXES	23,852	21,408	24,832	3,424	15.99%	980	4.11%
3110 RETIREMENT	36,014	30,980	41,728	10,749	34.70%	5,714	15.87%
3120 HOSPITALIZATION	35,891	31,907	38,345	6,438	20.18%	2,454	6.84%
3130 WORKERS COMPENSATION	807	787	1,327	540	68.68%	520	64.43%
3150 GIFT/APPRECIATION CERTIFICATES	350	400	350	(50)	-12.50%	-	0.00%
3310 JUDGES & PROSECUTOR FEES	86,100	90,014	88,661	(1,353)	-1.50%	2,561	2.97%
3350 UNEMPLOYEMENT BENEFITS	1,350	827	216	(611)	-73.88%	(1,134)	-84.00%
TOTAL PERSONNEL	**$441,657**	**$401,501**	**$483,962**	**$ 82,461**	**20.54%**	**$ 42,305**	**9.58%**
4010 OFFICE SUPPLIES	2,100	1,086	2,500	1,414	130.10%	400	19.05%
4011 POSTAGE	-	-	-	-	0.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	5,020	2,980	1,000	(1,980)	-66.44%	(4,020)	-80.08%
TOTAL SUPPLIES	**$ 7,120**	**$ 4,067**	**$ 3,500**	**$ (567)**	**-13.93%**	**$ (3,620)**	**-50.84%**
5020 DUES & SUBSCRIPTIONS	1,500	998	1,200	202	20.21%	(300)	-20.00%
5025 BANK FEES	10,000	14,266	10,000	(4,266)	-29.90%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	-	156	6,000	5,844	3746.15%	6,000	0.00%
5300 TRAINING & CONFERENCE	6,500	5,899	5,500	(399)	-6.77%	(1,000)	-15.38%
5400 TELEPHONE	1,100	1,170	2,800	1,630	139.42%	1,700	154.55%
5415 JURY DUTY FEES	-	-	-	-	0.00%	-	0.00%
5431 WARRANT INFORMATION SERV	3,350	65	3,350	3,285	5025.14%	-	0.00%
5435 STATE TREAS-COURT FEES	-	-	-	-	0.00%	-	0.00%
5465 MISC EXPENDITURES	1,000	524	1,000	476	90.81%	-	0.00%
TOTAL SERVICES	**$ 23,450**	**$ 23,078**	**$ 29,850**	**$ 6,772**	**29.34%**	**$ 6,400**	**27.29%**
6030 OFFICE EQUIPMENT	-	4,675	-	(4,675)	-100.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ 4,675**	**$ -**	**$ (4,675)**	**-100.00%**	**-**	**0.00%**
TOTAL EXPENDITURES	**$472,227**	**$433,321**	**$517,312**	**$ 83,992**	**19.38%**	**$ 45,085**	**9.55%**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 01 - GENERAL FUND

900 - HURRICANE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$ 121,144	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	87,965	-	-	-	$ -	-
3015 CONTRACT LABOR	-	-	-	-	$ -	-
3100 FICA TAXES	13,754	-	-	-	$ -	-
3110 RETIREMENT	32,465	-	-	-	$ -	-
3120 HOSPITALIZATION	31,485	-	-	-	$ -	-
TOTAL PERSONNEL	**$ 286,813**	**$ -**	**$ -**		**$ -**	
4005 SUPPLIES-POLICE	-	-	-	-	825	-
4010 OFFICE SUPPLIES	-	327	-	-	625	-
4030 GAS & OIL - OUTSIDE	320	-	-	-	-	-
4040 GAS & OIL - CITY	1,424	-	-	-	-	-
4150 SMALL TOOLS & EQUIPMENT	280	-	-	-	6,200	-
4400 MISC SUPPLIES	676	-	-	-	7,285	-
4410 DISASTER SUPPLY ON HAND	-	4,956	-	-	-	-
TOTAL SUPPLIES	**$ 2,700**	**$ 5,283**	**$ -**	**$ -**	**$ 14,935**	
5030 RENTALS & SERV AGRMT	-	-	-	-	9,936	-
5110 MAINT-AUTO & EQUIP	2,282	-	-	-	-	-
5180 MAINT BLDGS & GROUNDS	1,541	11,703	-	-	1,100	-
5200 MATER REMEDIATION	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	-	6,526	120	-	-	-
5240 CONTRACT-DEBRIS REMOVAL	35,208	31,223	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5310 UNIFORMS	470	-	-	-	-	-
5465 MISC EXPENDITURES	2,823	-	-	-	1,156	-
5491 BIKE PATROL	-	-	-	-	-	-
5503 MARINE PATROL	-	-	-	-	-	-
TOTAL SERVICES	**$ 42,324**	**$ 49,451**	**$ 120**	**$ -**	**$ 12,228**	**$ -**
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIP	-	-	-	-	-	-
6050 BLDGS & FACILITIES	-	70,228	-	-	152	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ 70,228**	**$ -**	**$ -**	**$ 152**	**$ -**
TOTAL EXPENDITURES	**$ 331,837**	**$ 124,963**	**$ 120**		**$ 27,315**	

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
ENTERPRISE FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
WATER SALES	2,847,476	3,087,142	3,001,018	3,242,592	3,238,617	3,756,925
SEWER SERVICE CHARGE	2,739,188	2,866,366	2,785,475	2,978,617	2,943,736	3,256,522
SANITATION SERVICE CHARGE	2,194,627	2,186,249	2,258,268	2,329,617	2,419,636	2,435,042
PERMITS & FEES	7,932	608	4,367	11,000	2,571	11,000
INTEREST INCOME	16,666	47,620	55,954	71,366	33,510	53,576
INTERGOV-DISASTER-FEMA	-	-	-	-	-	-
OTHER REVENUE	178,333	176,430	182,183	187,313	198,103	195,600
BOND/GRANT PROCEEDS	-	3,700,000	-	-	-	-
TRANSFERS IN	198,250	195,162	197,074	198,878	198,878	738,084
USE OF PRIOR YEAR FUND BALANCE	-	284,660	-	1,052,271	1,052,271	-
TOTAL REVENUES	**8,182,473**	**12,544,236**	**8,484,339**	**10,071,654**	**10,087,321**	**10,446,749**
PERSONNEL SERVICES	1,201,522	1,178,563	1,168,611	1,305,645	1,217,542	1,336,528
MATERIALS & SUPPLIES	42,646	48,396	46,779	57,480	52,186	58,080
SERVICES	3,293,277	3,431,189	3,384,196	3,648,990	3,763,249	5,090,903
INFRASTRUCTURE MAINTENANCE	212,792	165,587	302,866	360,000	330,204	360,000
CAPITAL OUTLAY	58,364	4,181,087	352,157	1,179,665	876,907	110,294
DEBT PAYMENTS	930,690	1,007,602	1,184,971	1,192,968	1,192,968	1,469,461
TRANSFERS OUT	1,837,320	1,927,415	2,386,183	2,397,048	2,397,048	2,134,168
DISASTER	38,667	95,136	-	-	-	-
TOTAL EXPENSES	**7,615,277**	**12,034,974**	**8,825,762**	**10,141,796**	**9,830,104**	**10,559,435**
BEGINNING WORKING CAPITAL	**1,873,008**	**2,155,544**	**2,664,806**	**2,489,079**	**2,489,079**	**2,746,296**
CHANGE IN FUND BALANCE	567,196	509,262	(175,727)	(70,142)	257,216	(112,686)
ENDING WORKING CAPITAL	**2,155,544**	**2,664,806**	**2,489,079**	**2,418,937**	**2,746,296**	**2,633,610**
15% TOTAL EXPENSES LESS TRANS	**860,893**	**946,863**	**965,937**	**1,003,872**	**957,118**	**1,263,790**
% OF EXPENDITURES	**15%**	**15%**	**15%**	**15%**	**15%**	**15%**
EXCESS WORKING CAPITAL	**1,294,651**	**1,717,943**	**1,523,142**	**1,415,066**	**1,789,178**	**1,369,820**
% OF EXPENDITURES	**23%**	**17%**	**24%**	**21%**	**28%**	**16%**

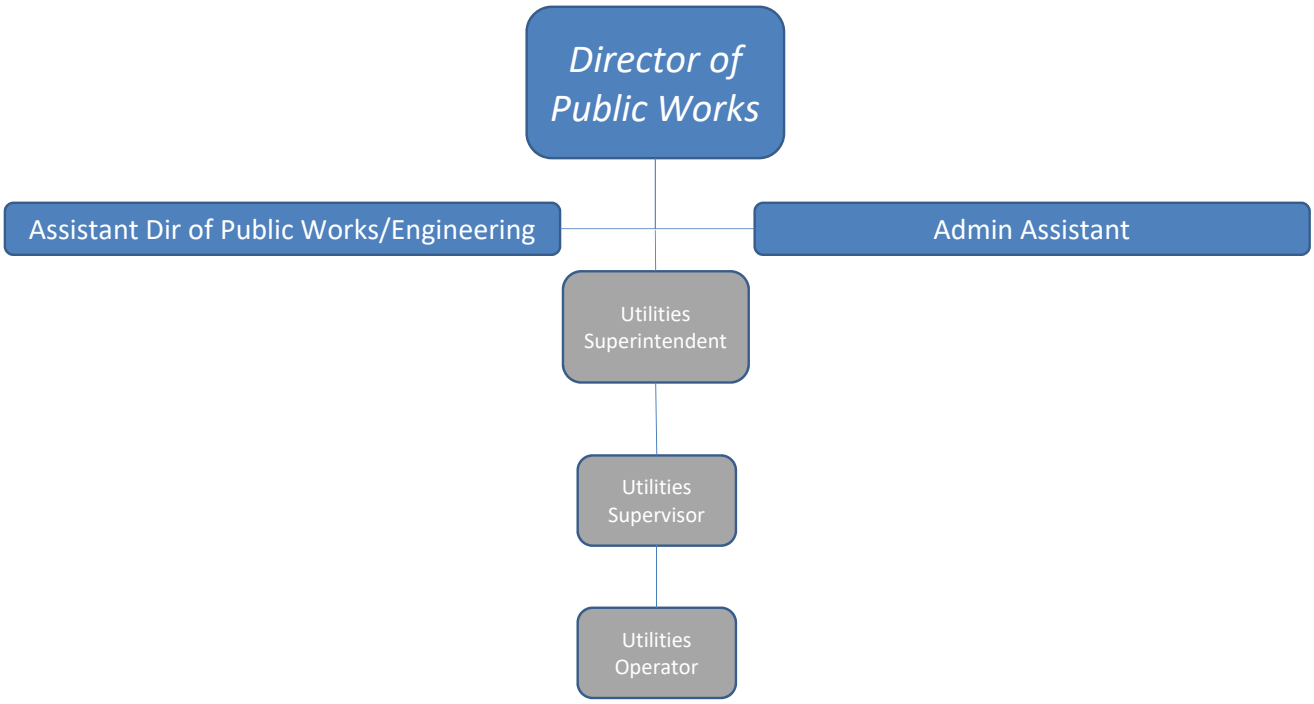
CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ENTERPRISE FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET	PROJECTED			
ENTERPRISE FUND	2020	2020	2021	2022	2023	2024	2025
WATER SALES	3,242,592	3,238,617	3,756,925	4,051,493	4,173,038	4,256,499	4,384,194
SEWER SERVICE CHARGE	2,978,617	2,943,736	3,256,522	3,410,282	3,512,590	3,582,842	3,690,327
SANITATION SERVICE CHARGE	2,329,617	2,419,636	2,435,042	2,501,730	2,576,782	2,654,085	2,733,708
PERMITS & FEES	11,000	2,571	11,000	20,000	20,000	20,000	20,000
INTEREST INCOME	71,366	33,510	53,576	61,596	70,817	81,419	93,607
INTERGOV-DISASTER-FEMA	-	-	-	-	-	-	-
OTHER REVENUE	187,313	198,103	195,600	200,335	205,184	210,150	215,237
BOND/GRANT PROCEEDS	-	-	-				
TRANSFERS IN	198,878	198,878	738,084	197,275	193,867	195,459	196,945
USE OF PRIOR YEAR FUND BALANCE	1,052,271	1,052,271	-	-	-	-	-
TOTAL REVENUES	**10,071,654**	**10,087,321**	**10,446,749**	**10,442,710**	**10,752,278**	**11,000,454**	**11,334,018**
PERSONNEL SERVICES	1,305,645	1,217,542	1,336,528	1,374,073	1,412,671	1,452,354	1,493,152
MATERIALS & SUPPLIES	57,480	52,186	58,080	63,335	69,065	75,313	82,127
SERVICES	3,648,990	3,763,249	5,090,903	5,785,617	6,575,133	7,472,388	8,492,083
INFRASTRUCTURE MAINTENANCE	360,000	330,204	360,000	360,000	360,000	360,000	360,000
CAPITAL OUTLAY	1,179,665	876,907	110,294	816,048	35,220	35,200	35,200
DEBT PAYMENTS	1,192,968	1,192,968	1,469,461	1,188,573	1,189,734	1,273,721	1,276,925
TRANSFERS OUT	2,397,048	2,397,048	2,134,168	2,243,543	2,329,532	2,418,848	2,511,621
DISASTER	-	-	-	-	-	-	-
TOTAL EXPENSES	**10,141,796**	**9,830,104**	**10,559,435**	**11,831,188**	**11,971,355**	**13,087,825**	**14,251,109**
BEGINNING WORKING CAPITAL	**2,489,079**	**2,489,079**	**2,746,295**	**2,633,610**	**1,245,132**	**26,055**	**(2,061,316)**
CHANGE IN FUND BALANCE	(70,142)	257,216	(112,686)	(1,388,478)	(1,219,077)	(2,087,371)	(2,917,091)
ENDING WORKING CAPITAL	**2,418,937**	**2,746,295**	**2,633,610**	**1,245,132**	**26,055**	**(2,061,316)**	**(4,978,407)**
15% TOTAL EXPENSES LESS TRANS	**1,003,872**	**957,118**	**1,263,790**	**1,438,147**	**1,446,273**	**1,600,346**	**1,760,923**
% OF EXPENDITURES	**15%**	**15%**	**15%**	**15%**	**15%**	**15%**	**15%**
EXCESS WORKING CAPITAL	**1,415,065**	**1,789,178**	**1,369,820**	**(193,015)**	**(1,420,219)**	**(3,661,662)**	**(6,739,330)**
% OF EXPENDITURES	**21%**	**28%**	**16%**	**-2%**	**-15%**	**-34%**	**-57%**

SEABROOK

ENTERPRISE FUND - 20

WATER DEPARTMENT 902



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

WATER DEPARTMENT 902

MISSION STATEMENT

To provide clean, safe, drinking water to ensure the health and welfare of our citizens while complying with all environmental laws and regulations in order to maintain a superior water system.

Accomplishments on Budget Year 2019-20 Objectives

- ✓ Continue replacing water meters that are over 10 years old.
- ✓ Maintain superior water certification.
- ✓ Flow test all fire hydrants.
- ✓ Perform well production tests on all wells.
- ✓ Flow test and calibrate all commercial water meters.
- ✓ Paint additional 50 fire hydrants.
- ✓ Consumer Confidence Reports – 2019 (CCR), post in digital format.
- ✓ Oversee Ashley Oaks and Old Seabrook Village project.
- ✓ Oversee CIP W7 - SH 146 Utility relocations.
- ✓ Inspection of elevated and ground storage tanks.
- ☐ Replace external coating on Friendship Water Tower; CIP W11.
- ✓ Complete CIP W6 (Old Seabrook Waterline) and W14 (NASA Rd Waterline) projects.
- ✓ Start developing a backflow prevention program.
- ✓ Provide additional training for employees.
- ✓ Promote water conservation efforts.
- ✓ Evaluate Smart Meter funding options.
- ✓ Continue to oversee SH 146 Utility relocations.
- ✓ Coordinate with TxDOT on the utility relocations during the SH146 project.
- ✓ Negotiate essential resource contracts with long term goals of development In Progress (Water Contract).

Goals for Budget Year 2020-21 Include:

- ☐ Continue replacing water meters that are over 10 years old.
- ☐ Maintain superior water certification.
- ☐ Flow test all fire hydrants.
- ☐ Perform well production tests on all wells.
- ☐ Flow test and calibrate all commercial water meters.
- ☐ Paint additional 50 fire hydrants.
- ☐ Consumer Confidence Reports – 2020 (CCR), post in digital format.
- ☐ Replace external coating on Friendship Water Tower; CIP W11.
- ☐ Continue to oversee SH 146 Utility relocations.
- ☐ Negotiate essential resource contracts with long term goals of development In Progress (Water Contract).

FUND 20 - ENTERPRISE FUND

902 - WATER DEPARTMENT

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
REVENUE									
WATER SALES	$ 3,087,142	$ 3,001,018	$ 3,242,592	$ 3,238,617	$ 3,756,925	$ 518,308	17.27%	$ 514,333	16.66%
PERMITS AND FEES	$ 608	$ 4,367	$ 11,000	$ 2,571	$ 11,000	$ 8,429	193.02%	$ -	0.00%
INTEREST INCOME	$ 23,810	$ 27,977	$ 35,683	$ 12,404	$ 17,893	$ 5,489	19.62%	$ (17,790)	-74.72%
OTHER REVENUE	$ 17,308	$ 22,884	$ 20,000	$ 13,837	$ 20,000	$ 6,163	26.93%	$ -	0.00%
LOAN/GRANT PROCEEDS	$ 3,700,000	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TRANSFERS IN	$ 97,581	$ 98,537	$ 99,439	$ 99,439	$ 640,296	$ 540,857	548.89%	$ 540,857	554.26%
USE OF PRIOR YEAR FUNDS	$ 284,660	$ -	$ 1,052,271	$ 1,052,271	$ -	$ (1,052,271)	0.00%	$ (1,052,271)	-369.66%
	$ 7,211,108	**$ 3,154,783**	**$ 4,460,985**	**$ 4,419,138**	**$ 4,446,113**	**$ 26,975**	**0.86%**	**$ (14,872)**	**-0.21%**
EXPENDITURE SUMMARY									
PERSONNEL	$ 552,339	$ 564,739	$ 646,934	$ 587,692	$ 645,295	$ 57,603	10.20%	$ (1,639)	-0.30%
SUPPLIES	$ 15,015	$ 13,174	$ 16,400	$ 13,308	$ 17,200	$ 3,892	29.25%	$ 800	4.88%
SERVICES	$ 836,062	$ 804,035	$ 849,702	$ 824,432	$ 2,154,578	$ 1,330,146	161.34%	$ 1,304,876	153.57%
INFRASTRUCTURE MAINTENANCE	$ 12,751	$ 69,290	$ 160,000	$ 158,626	$ 160,000	$ 1,374	0.87%	$ -	0.00%
CAPITAL OUTLAY	$ 2,106,458	$ 261,506	$ 1,063,445	$ 780,294	$ 58,324	$ (721,970)	-92.53%	$ (1,005,121)	-94.52%
DEBT PAYMENTS	$ 503,801	$ 592,485	$ 596,484	$ 596,484	$ 734,730	$ 138,247	23.18%	$ 138,246	23.18%
TRANSFERS OUT	$ 828,135	$ 1,044,460	$ 1,095,509	$ 1,095,509	$ 821,467	$ (274,042)	-26.24%	$ (274,042)	-33.09%
TOTAL EXPENDITURES	**$ 4,854,561**	**$ 3,349,689**	**$ 4,428,474**	**$ 4,056,346**	**$ 4,591,595**	**$ 535,249**	**13.20%**	**$ 163,121**	**3.68%**

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021
PERSONNEL SERVICES				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Utilities Superintendent	1	1	1	1
Utilities Supervisor	1	1	1	1
Utilities Operator	1	1	1	1
	4.5	4.5	4.5	4.5
	1	1	1	1
Full Time Positions	9.38	9.38	9.38	9.38

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
902 - WATER DEPT REVENUE

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
8510 WATER SERVICE	2,699,198	2,921,067	2,847,530	3,085,531	3,085,803	3,354,925
8512 EL LAGO WATER DISTRICT	110,420	115,604	104,404	109,061	110,310	354,000
8540 WATER TAP FEES	13,075	19,425	18,025	19,000	20,525	19,000
8550 PENALTIES, UTILITIES	24,782	31,046	31,058	29,000	21,979	29,000
WATER SALES	**2,847,476**	**3,087,142**	**3,001,018**	**3,242,592**	**3,238,617**	**3,756,925**
8640 LICENSE AND PERMITS	7,932	608	4,367	11,000	2,571	11,000
PERMITS AND FEES	**7,932**	**608**	**4,367**	**11,000**	**2,571**	**11,000**
9510 INTEREST EARNINGS	8,333	23,810	27,977	35,683	12,404	17,893
INTEREST INCOME	**8,333**	**23,810**	**27,977**	**35,683**	**12,404**	**17,893**
9520 OTHER REVENUES	21,640	17,308	22,884	20,000	13,837	20,000
9522 GAIN ON SALE OF ASSETS	-	-	-	-	-	-
OTHER REVENUE	**21,640**	**17,308**	**22,884**	**20,000**	**13,837**	**20,000**
9541 LOAN PROCEEDS	-	3,700,000	-	-	-	-
LOAN/GRANT PROCEEDS	**$ -**	**$ 3,700,000**	**$ -**	**$ -**	**$ -**	**$ -**
9907 TRANS FROM/(TO) CAP PROJ						542,507
9910 TRANS FROM EDC	99,125	97,581	98,537	99,439	99,439	97,789
TRANSFERS IN	**99,125**	**97,581**	**98,537**	**99,439**	**99,439**	**640,296**
9903 TRANS (TO) FROM FUNDS	-	-	(104,239)	-	-	-
TRANSFERS OUT	**-**	**-**	**(104,239)**	**-**	**-**	**-**
TOTAL REVENUES	**2,984,505**	**6,926,448**	**3,050,544**	**3,408,714**	**3,366,867**	**4,446,113**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

902-WATER DEPARTMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	384,671	337,504	352,920	407,594	379,668	420,193
3011 EDUCATION INCENTIVE	4,411	3,226	3,325	5,478	4,626	3,852
3012 OVERTIME	12,319	15,361	16,185	21,767	17,943	17,000
3014 CAR ALLOWANCE	2,820	1,998	1,998	1,980	1,913	1,980
3100 FICA TAXES	27,864	27,046	27,937	31,717	27,961	32,150
3110 RETIREMENT	59,682	61,017	60,841	68,517	65,212	71,455
3120 HOSPITALIZATION	70,132	85,961	131,558	99,152	80,833	90,270
3125 ACCRUED VACATION EXPENSE	(18,560)	9,400	(37,494)	-	-	-
3130 WORKERS COMPENSATION	12,130	8,837	6,943	7,760	7,564	7,796
3150 GIFT/APPR CERTIFICATES	528	480	432	450	450	450
3350 UNEMPLOYEMENT BENEFITS	51	1,508	94	2,519	1,523	150
3810 OT REIMBURSEMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**556,046**	**552,339**	**564,739**	**646,934**	**587,692**	**645,295**
4040 GAS & OIL/CITY SUPPLY	6,426	10,717	8,962	12,000	7,947	12,000
4150 SMALL TOOLS & EQUIPMENT	1,360	1,940	2,058	2,100	3,032	2,900
4400 SUPPLIES	2,373	2,358	2,154	2,300	2,329	2,300
TOTAL SUPPLIES	**10,160**	**15,015**	**13,174**	**16,400**	**13,308**	**17,200**
5020 DUES & SUBSCRIPTIONS	1,203	1,254	1,318	1,400	1,362	1,400
5030 RENTALS & SERVICE AGRMTS	6,563	10,729	10,093	13,000	12,424	13,000
5110 MAINT-AUTOS/EQUIP	9,498	11,053	7,019	10,000	9,659	10,000
5130 MAINT-WATER SYSTEM MINOR	44,064	46,754	49,944	51,500	51,665	51,500
5175 JANITORIAL SERVICES	154	2,475	2,755	3,000	2,773	3,000
5180 MAINT-BLDGS & GROUNDS	3,334	3,057	4,397	3,500	4,227	5,000
5215 PROF FEES - ENGINEERING	3,373	25,949	6,000	6,000	3,928	6,000
5216 PROF FEES - METER READING	43,219	43,368	43,615	45,000	43,953	45,000
5227 PROF FEES - CONSULTING	-	-	31,031	20,056	16,128	-
5275 ELECTRICAL SERVICES	81	1,471	612	3,000	2,838	3,000
5280 CHEMICAL SUPPLIES	9,089	8,170	10,064	10,000	10,347	10,000
5285 LABORATORY FEES	6,058	12,264	13,086	12,000	15,508	12,000
5290 PERMIT FEES	14,830	14,830	16,150	16,150	16,150	18,000
5300 TRAINING & CONFERENCE	3,641	5,947	4,573	4,800	3,461	4,800
5310 UNIFORMS & LAUNDRY	2,654	3,030	3,855	3,500	3,149	3,500
5320 INSURANCE-AUTO	3,389	3,209	3,196	3,196	4,983	3,196
5400 TELEPHONE	3,994	3,716	4,011	1,600	4,894	1,600
5410 UTILITIES	35,727	40,932	43,201	43,000	40,847	43,000
5440 COASTAL SUBSIDENCE FEES	1,470	1,500	180	1,600	1,780	1,600
5451 PASADENA WATER SUPPLY	578,396	578,235	532,318	580,000	557,065	1,901,582
5465 MISC EXPENDITURES	268	276	353	-	-	-
5470 DEBT SERVICE AGENT	101,007	-	625	400	200	400

5477 INSPECTIONS	15,068	17,844	15,639	17,000	17,092	17,000
TOTAL SERVICES	**887,078**	**836,062**	**804,035**	**849,702**	**824,432**	**2,154,578**
6021 METER REPLCMNT PROG	9,285	9,782	8,815	10,000	8,626	10,000
6090 WATER MAINT MAJOR	47,000	2,969	60,475	150,000	150,000	150,000
TOTAL INFRASTRUCTURE MAINTENANCE	**56,285**	**12,751**	**69,290**	**160,000**	**158,626**	**160,000**
6010 AUTOS & TRUCKS	-	23,671	-	-	-	-
6020 EQUIPMENT	-	82,137	2,674	-	-	7,000
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6035 FACILITIES/WAREHOUSE IMPROV/PARK	-	-	-	-	-	-
6070 LAND	-	-	-	-	-	-
6090 WATER MAINT MAJOR	38,954	39,200	192,694	980,671	717,050	-
SH 146 UTILITY RELOCATION	-	1,961,450	40,591	65,200	45,665	33,750
6400 AMORTIZATION EXPENSE	4,169	-	-	-	-	-
6410 VEHICLE AMORTIZATION	-	-	11,554	17,574	17,579	17,574
6450 BAD DEBT	-		10,836	-	-	-
6999 DEPRECIATION EXPENSE	-	-	3,156	-	-	-
TOTAL CAPITAL OUTLAY	**43,123**	**2,106,458**	**261,506**	**1,063,445**	**780,294**	**58,324**
6325 REDEMPTION OF BONDS	315,500	309,000	348,903	361,471	361,471	383,197
6350 INTEREST ON BONDS & CERT	149,845	194,801	243,583	235,013	235,013	351,533
TOTAL DEBT PAYMENTS	**465,345**	**503,801**	**592,485**	**596,484**	**596,484**	**734,730**
6355 RESERVE FOR FUTURE DEBT	-	-	-	100,000	100,000	-
6250 GENERAL FUND REIMB	712,267	723,135	800,221	820,509	820,509	821,467
6360 RESERVE WATER STABILIZATION	70,000	105,000	140,000	175,000	175,000	-
9903 TRANS (TO) FROM FUNDS	-	-	104,239	-	-	-
TOTAL TRANSFERS OUT	**782,267**	**828,135**	**1,044,460**	**1,095,509**	**1,095,509**	**821,467**
TOTAL EXPENDITURES	**2,800,304**	**4,854,561**	**3,349,689**	**4,428,474**	**4,056,346**	**4,591,595**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

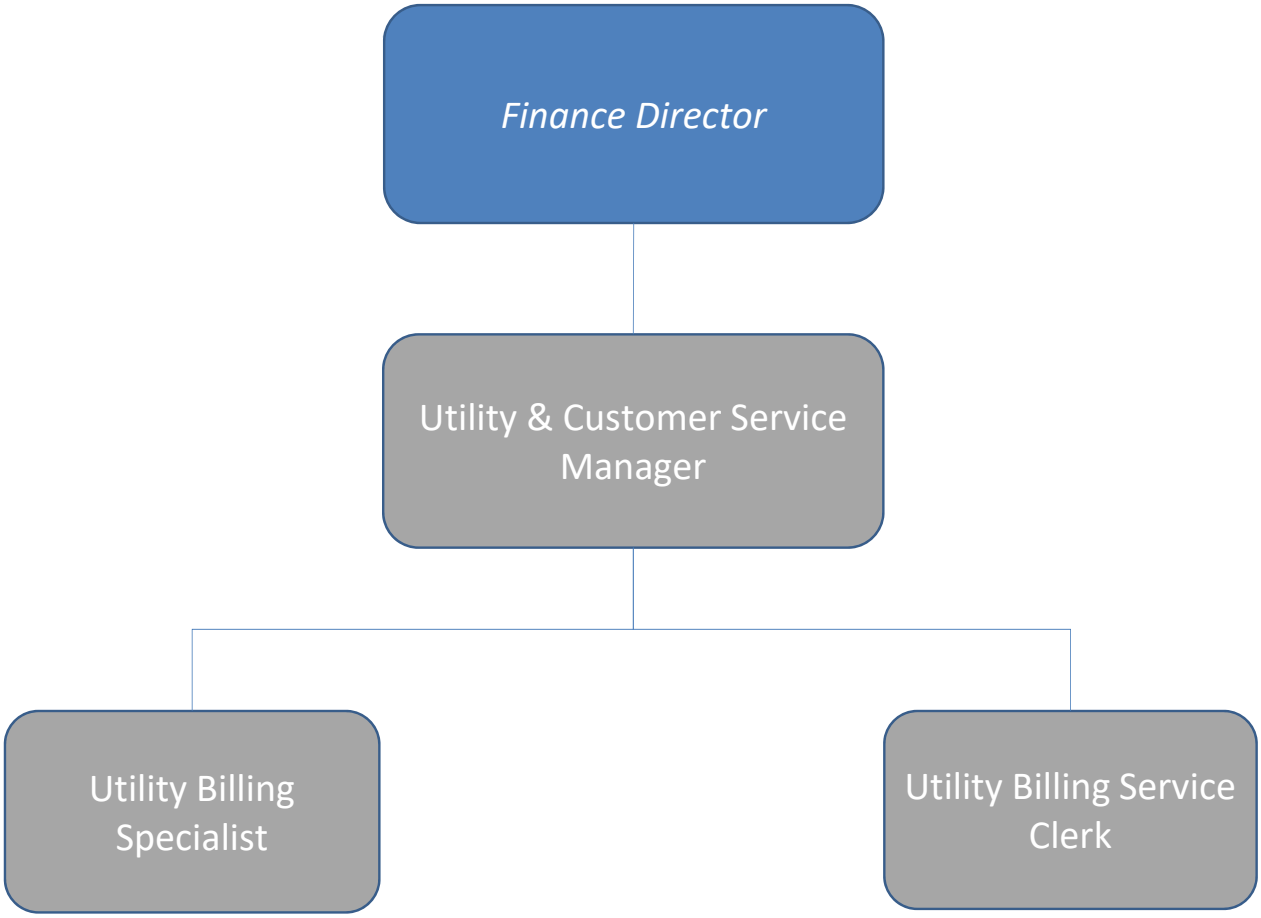
902-WATER DEPARTMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	BUDGET 2020	FORECAST 2020	BUDGET 2021	$CHANGE	%CHANGE	$CHANGE	%CHANGE
3010 SALARIES	407,594	379,668	420,193	40,524	10.67%	12,599	3.09%
3011 EDUCATION INCENTIVE	5,478	4,626	3,852	(774)	-16.74%	(1,626)	-29.68%
3012 OVERTIME	21,767	17,943	17,000	(943)	-5.25%	(4,767)	-21.90%
3014 CAR ALLOWANCE	1,980	1,913	1,980	67	3.50%	-	0.00%
3100 FICA TAXES	31,717	27,961	32,150	4,190	14.98%	433	1.37%
3110 RETIREMENT	68,517	65,212	71,455	6,243	9.57%	2,938	4.29%
3120 HOSPITALIZATION	99,152	80,833	90,270	9,437	11.67%	(8,882)	-8.96%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	7,760	7,564	7,796	232	3.07%	36	0.46%
3150 GIFT/APPR CERTIFICATES	450	450	450	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	2,519	1,523	150	(1,373)	-90.16%	(2,369)	-94.05%
3810 OT REIMBURSEMENT	-	-	-	-	0.00%	-	0.00%
TOTAL PERSONNEL	**646,934**	**587,692**	**645,295**	**57,603**	**9.80%**	**(1,639)**	**-0.25%**
4040 GAS & OIL/CITY SUPPLY	12,000	7,947	12,000	4,053	51.00%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	2,100	3,032	2,900	(132)	-4.36%	800	38.10%
4400 SUPPLIES	2,300	2,329	2,300	(29)	-1.23%	-	0.00%
TOTAL SUPPLIES	**16,400**	**13,308**	**17,200**	**3,892**	**29.25%**	**800**	**4.88%**
5020 DUES & SUBSCRIPTIONS	1,400	1,362	1,400	38	2.79%	-	0.00%
5030 RENTALS & SERVICE AGRMTS	13,000	12,424	13,000	576	4.64%	-	0.00%
5110 MAINT-AUTOS/EQUIP	10,000	9,659	10,000	341	3.53%	-	0.00%
5130 MAINT-WATER SYSTEM MINOR	51,500	51,665	51,500	(165)	-0.32%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,773	3,000	227	8.18%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	3,500	4,227	5,000	773	18.29%	1,500	42.86%
5215 PROF FEES - ENGINEERING	6,000	3,928	6,000	2,072	52.76%	-	0.00%
5216 PROF FEES - METER READING	45,000	43,953	45,000	1,047	2.38%	-	0.00%
5227 PROF FEES - CONSULTING	20,056	16,128	-	(16,128)	-100.00%	(20,056)	-100.00%
5275 ELECTRICAL SERVICES	3,000	2,838	3,000	162	5.72%	-	0.00%
5280 CHEMICAL SUPPLIES	10,000	10,347	10,000	(347)	-3.35%	-	0.00%
5285 LABORATORY FEES	12,000	15,508	12,000	(3,508)	-22.62%	-	0.00%
5290 PERMIT FEES	16,150	16,150	18,000	1,850	11.46%	1,850	11.46%
5300 TRAINING & CONFERENCE	4,800	3,461	4,800	1,339	38.70%	-	0.00%
5310 UNIFORMS & LAUNDRY	3,500	3,149	3,500	351	11.14%	-	0.00%
5320 INSURANCE-AUTO	3,196	4,983	3,196	(1,787)	-35.86%	-	0.00%
5400 TELEPHONE	1,600	4,894	1,600	(3,294)	-67.30%	-	0.00%
5410 UTILITIES	43,000	40,847	43,000	2,153	5.27%	-	0.00%
5440 COASTAL SUBSIDENCE FEES	1,600	1,780	1,600	(180)	-10.11%	-	0.00%
5451 PASADENA WATER SUPPLY	580,000	557,065	1,901,582	1,344,517	241.36%	1,321,582	227.86%
5465 MISC EXPENDITURES	-	-	-	-	0.00%	-	0.00%
5470 DEBT SERVICE AGENT	400	200	400	200	100.00%	-	0.00%
5477 INSPECTIONS	17,000	17,092	17,000	(92)	-0.54%	-	0.00%
TOTAL SERVICES	**849,702**	**824,432**	**2,154,578**	**1,330,146**	**161.34%**	**1,304,876**	**153.57%**
6021 METER REPLCMNT PROG	10,000	8,626	10,000	1,374	15.92%	-	0.00%
6090 WATER MAINT MAJOR	150,000	150,000	150,000	(0)	0.00%	-	0.00%
TOTAL INFRASTRUCTURE MAINTENANCE	**160,000**	**158,626**	**160,000**	**1,374**	**0.87%**	-	

6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	-	-	7,000	7,000	0.00%	7,000	0.00%
6030 OFFICE EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6035 FACILITIES/WAREHOUSE IMPROV/PARK	-	-	-	-	0.00%	-	0.00%
6070 LAND	-	-	-	-	0.00%	-	0.00%
6090 WATER MAINT MAJOR	980,671	717,050	-	(717,050)	-100.00%	(980,671)	-100.00%
SH 146 UTILITY RELOCATION	65,200	45,665	33,750	(11,915)	-26.09%	(31,450)	-48.24%
6400 AMORTIZATION EXPENSE	-	-	-	-	0.00%	-	0.00%
6410 VEHICLE AMORTIZATION	17,574	17,579	17,574	(5)	-0.03%	0	0.00%
6450 BAD DEBT	-	-	-				
6999 DEPRECIATION EXPENSE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**1,063,445**	**780,294**	**58,324**	**(721,970)**	**-92.53%**	**(1,005,121)**	**-94.52%**
6325 REDEMPTION OF BONDS	361,471	361,471	383,197	21,726	6.01%	21,726	6.01%
6350 INTEREST ON BONDS & CERT	235,013	235,013	351,533	116,520	49.58%	116,520	49.58%
TOTAL DEBT PAYMENTS	**596,484**	**596,484**	**734,730**	**138,247**	**23.18%**	**138,246**	**23.18%**
6355 RESERVE FOR FUTURE DEBT	100,000	100,000	-	(100,000)	-100.00%	(100,000)	-100.00%
6250 GENERAL FUND REIMB	820,509	820,509	821,467	958	0.12%	958	0.12%
6360 RESERVE WATER STABILIZATION	175,000	175,000	-	(175,000)	-100.00%	(175,000)	-100.00%
9903 TRANS (TO) FROM FUNDS	-	-	-	0.00%	0.00%	-	0.00%
TOTAL TRANSFERS OUT	**1,095,509**	**1,095,509**	**821,467**	**(274,042)**	-25.02%	(274,042)	-25.02%
TOTAL EXPENDITURES	**4,428,474**	**4,056,346**	**4,591,595**	**535,249**	**13.20%**	**1,029,995**	**23.26%**

ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905



Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations

ENTERPRISE FUND - 20

UTILITY BILLING DEPARTMENT 905

MISSION STATEMENT

City of Seabrook Utility Billing Customer Service is committed to providing superior service in an efficient and timely manner, provide accurate billing, collecting payments, and meeting customer's needs for information and service for water, sewer, solid waste, and city rentals.

GOALS

Accomplishments on budget year 2019-20 objectives:

- ☐ Updating all water accounts to include subdivison information. Moving to accomplish in 2020-2021
- ☐ Attend management training for Utility Billing Manager to improve management skills to better serve the department. **Ongoing**
- ✓ Start working with the water department catching up in our meters swaps. **Ongoing**
- ✓ Complete the shredding of closed account cards, that have reached retention. **90% Completed**
- ✓ Assisting our customers with the new credit card online auto pay in Incode. **Ongoing**
- ✓ Contine to review and revise policies and procedures for Utility Billing Department. **75% Completed**
- ☐ Start to research different AMI Systems – Smart Meters for a better understanding of how they operate. Visit sister cities and evaluate various systems, **Ongoing.**
- ✓ Cross trained Service Clerk on disconnection day process. **Completed.**

2020-21 Budget Year Goals:

- ☐ Start updating all water accounts to included subdivision information.
- ☐ Train on fire hydrant procedures on the GIS Portal.
- ☐ Set up water bills for route order through Incode.
- ☐ Attend management training for Utility Billing Manager to improve management skills to better serve the department.
- ☐ Continue to provide excellent customer service.
- ☐ Training in a Customer Service through TWWA and Certification program/course.
- ☐ Continue Incode training, cash handling and Excel to strengthen our customer service skills.
- ☐ Continue to cross train the department.
- ☐ Continue to working with the water department catching up our meter swap program.
- ☐ Readdressing the fire hydrant in our Incode system.

FUND 20 - ENTERPRISE FUND

905 - UTILITY BILLING DEPARTMENT

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2020 BUDGET VS 2019 FORECAST $CHANGE	2020 BUDGET VS 2019 FORECAST %CHANGE	2020 BUDGET VS 2019 BUDGET $CHANGE	2020 BUDGET VS 2019 BUDGET %CHANGE
EXPENDITURE SUMMARY									
PERSONNEL	$ 210,821	$ 208,690	$ 217,681	$ 212,845	$ 226,638	$ 13,793	6.61%	$ 8,957	4.25%
SUPPLIES	$ 20,718	$ 22,808	$ 28,280	$ 25,796	$ 28,080	$ 2,284	8.85%	$ (200)	-0.71%
SERVICES	$ 73,233	$ 72,996	$ 77,565	$ 76,988	$ 83,515	$ 6,527	8.48%	$ 5,950	7.67%
INFRASTRUCTURE MAINTENANCE	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	-	0.00%
CAPITAL OUTLAY	$ -	$ -	$ 3,500	$ 3,500	$ -	$ (3,500)	0.00%	$ (3,500)	0.00%
DEBT PAYMENTS	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TRANSFERS OUT	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TOTAL EXPENDITURES	**$ 304,772**	**$ 304,494**	**$ 327,026**	**$ 319,129**	**$ 338,233**	**$ 19,104**	**5.99%**	**$ 11,207**	**3.43%**

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021
PERSONNEL SERVICES				
Utility and Customer Service Manager	1	1	1	1
Utility Billing Specialist	1	1	1	1
Utility Billing Service Clerk	1	1	1	1
Full Time Positions	3	3	3	3

	2018	2019	2020	2021
PERFORMANCE MEASURES				
New water accounts	359	252	371	390
Meter swap processed work orders	102	100	119	150

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

905-BILLING

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
3010 SALARIES	137,436	147,158	150,247	155,580	152,609	162,411
3012 OVERTIME	666	1,107	303	500	711	500
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	9,667	11,020	10,644	11,940	10,739	12,463
3110 RETIREMENT	20,949	24,921	23,740	24,898	24,691	26,438
3120 HOSPITALIZATION	23,003	24,189	23,760	23,533	23,228	24,296
3125 ACCRUED VACATION EXPENSE	496	1,524	(551)	-	-	-
3130 WORKERS COMPENSATION	343	270	328	270	263	326
3150 GIFT/APPR CERTIFICATES	144	144	192	150	150	150
3350 UNEMPLOYEMENT BENEFITS	27	486	27	810	453	54
3900 MERIT AWARDS	-	-	-	-	-	-
TOTAL PERSONNEL	**$ 192,730**	**$ 210,821**	**$ 208,690**	**$ 217,681**	**$ 212,845**	**$ 226,638**
4010 OFFICE SUPPLIES	5,867	2,335	5,259	5,180	3,991	4,980
4011 POSTAGE	17,111	18,383	17,549	19,000	17,094	19,000
4150 SMALL TOOLS & EQUIPMENT	-	-	-	4,100	4,711	4,100
TOTAL SUPPLIES	**$ 22,978**	**$ 20,718**	**$ 22,808**	**$ 28,280**	**$ 25,796**	**$ 28,080**
5020 DUES & SUBSCRIPTIONS	185	190	405	285	174	235
5025 BANK FEES	36,939	44,298	46,303	48,000	53,779	54,000
5030 RENTALS & SERVICE AGRMTS	20,078	24,285	22,626	26,280	22,542	26,280
5115 MAINT-OFFICE EQUIP	-	1,690	347	-	-	-
5300 TRAINING & CONFERENCE	2,514	2,770	3,316	3,000	493	3,000
5465 MISC EXPENDITURES	-	-	-	-	-	-
TOTAL SERVICES	**$ 59,716**	**$ 73,233**	**$ 72,996**	**$ 77,565**	**$ 76,988**	**$ 83,515**
6030 OFFICE EQUIPMENT	-	-	-	3,500	3,500	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ 3,500**	**$ 3,500**	**$ -**
TOTAL EXPENDITURES	**$ 275,424**	**$ 304,772**	**$ 304,494**	**$ 327,026**	**$ 319,129**	**$ 338,233**

SEABROOK

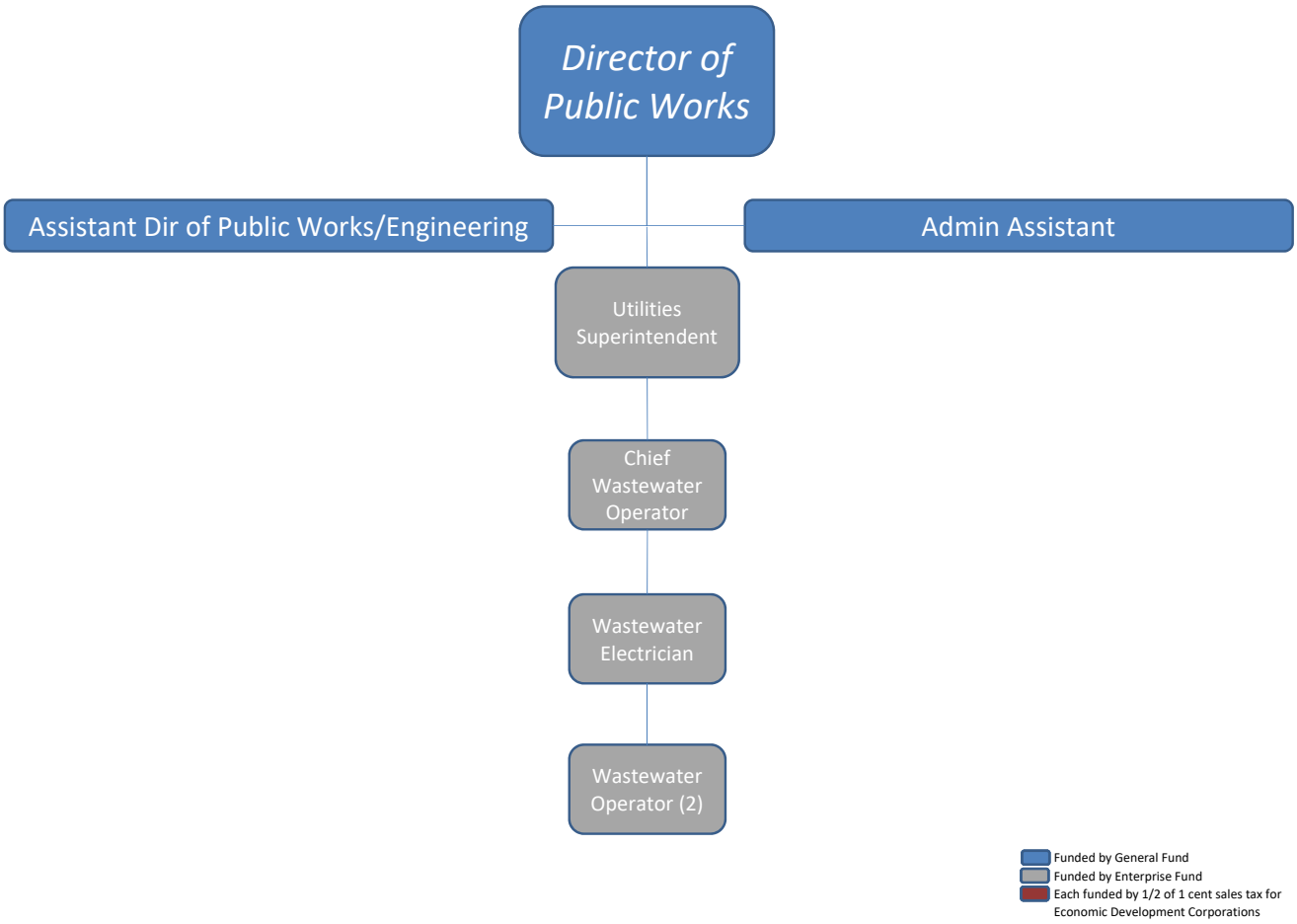
CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

905-BILLING

	OR FISCAL YEAR ENDING SEPTEMBER 3(			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	BUDGET 2020	FORECAST 2020	BUDGET 2021	$CHANGE	%CHANGE	$CHANGE	%CHANGE
3010 SALARIES	155,580	152,609	162,411	9,803	6.42%	6,831	4.39%
3012 OVERTIME	500	711	500	(211)	-29.65%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	11,940	10,739	12,463	1,724	16.05%	523	4.38%
3110 RETIREMENT	24,898	24,691	26,438	1,746	7.07%	1,540	6.18%
3120 HOSPITALIZATION	23,533	23,228	24,296	1,068	4.60%	763	3.24%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	270	263	326	62	23.64%	56	20.64%
3150 GIFT/APPR CERTIFICATES	150	150	150	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	810	453	54	(399)	-88.09%	(756)	-93.33%
3900 MERIT AWARDS	-	-	-	-	0.00%	-	0.00%
TOTAL PERSONNEL	**$ 217,681**	**$ 212,845**	**$ 226,638**	**$ 13,793**	**6.48%**	**$ 8,957**	**4.11%**
4010 OFFICE SUPPLIES	5,180	3,991	4,980	989	24.79%	(200)	-3.86%
4011 POSTAGE	19,000	17,094	19,000	1,906	11.15%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	4,100	4,711	4,100	(611)	-12.97%	-	0.00%
TOTAL SUPPLIES	**$ 28,280**	**$ 25,796**	**$ 28,080**	**$ 2,284**	**8.85%**	**$ (200)**	**-0.71%**
5020 DUES & SUBSCRIPTIONS	285	174	235	61	34.85%	(50)	-17.54%
5025 BANK FEES	48,000	53,779	54,000	221	0.41%	6,000	12.50%
5030 RENTALS & SERVICE AGRMTS	26,280	22,542	26,280	3,738	16.58%	-	0.00%
5115 MAINT-OFFICE EQUIP	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	3,000	493	3,000	2,507	508.80%	-	0.00%
5465 MISC EXPENDITURES	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 77,565**	**$ 76,988**	**$ 83,515**	**$ 6,527**	**8.48%**	**$ 5,950**	**7.67%**
6030 OFFICE EQUIPMENT	3,500	3,500	-	(3,500)	-100.00%	(3,500)	-100.00%
TOTAL CAPITAL OUTLAY	**$ 3,500**	**$ 3,500**	**$ -**	**$ (3,500)**	**-100.00%**	**$ (3,500)**	**-100.00%**
TOTAL EXPENDITURES	**$ 327,026**	**$ 319,129**	**$ 338,233**	**$ 19,104**	**5.99%**	**$ 11,207**	**3.43%**

ENTERPRISE FUND - 20

SEWER DEPARTMENT 912



ENTERPRISE FUND - 20

SEWER DEPARTMENT 912

MISSION STATEMENT

To provide clean, safe disposal of wastewater to insure the health and welfare of our citizens while complying with all environmental laws and regulations.

Accomplishments on Budget Year 2019-20 Objectives

- ✓ Continue brick manhole rehabilitation 50 L.F.
- ✓ Replace seals on Clarifier #1 – WWTP.
- ✓ Provide additional training for Employees.
- ✓ Clean / TV Inspect Sewer System.
- ✓ Continue MS4 Requirements for Wastewater.
- ✓ Continue CIPP Rehab of Sewer Mains.
- ✓ Perform additional GIS mapping.
- ☐ Perform Smoke Test and/or Dye Test of sewers in Old Seabrook.
- ✓ Continue Grease Control Program.
- ✓ Upgrade older fleet in order to achieve efficient operations.
- ✓ Coordinate the SH146 Utility relocations.
- ✓ Relocate MSWWTP to new site using HMGP funding.
- ☐ Relocation of Pine Gully lift station with the Todville/Pine Gully bridge expansion.
- ✓ Oversee utility relocates on Red Bluff Road expansion project.
- ✓ Oversee utility relocated on SH 146 project.

Goals for Budget Year 2020-21 Include:

- ☐ Perform Smoke Test and/or Dye Test of sewers in Old Seabrook.
- ☐ Relocate MSWWTP to new site using HMGP funding (PH 1 design).
- ☐ Relocation of Pine Gully lift station with the Todville/Pine Gully bridge expansion. (Harris County project share)
- ☐ Oversee SH 146 utility relocates
- ☐ Oversee Red Bluff utility relocates
- ☐ Continue Grease Control Program.
- ☐ Relocation of Pine Gully lift station with the Todville/Pine Gully bridge expansion.
- ☐ Oversee utility relocates on Red Bluff Road expansion project.
- ☐ Oversee utility relocated on SH 146 project.
- ☐ Oversee design of Seabrook Wastewater System Retrofit Project

FUND 20 - ENTERPRISE FUND

912 - SEWER DEPARTMENT

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
REVENUE SUMMARY									
SERVICE CHARGE	$ 2,866,366	$ 2,785,475	$ 2,978,617	$ 2,943,736	$ 3,256,522	$ 312,786	11.23%	$ 277,905	9.70%
INTEREST INCOME	$ 19,509	$ 23,076	$ 28,546	$ 17,107	$ 28,546	$ 11,439	49.57%	$ -	0.00%
OTHER REVENUE	$ (600)	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TRANSFER IN	$ 97,581	$ 98,537	$ 99,439	$ 99,439	$ 97,789	$ (1,651)	-1.68%	$ (1,651)	-1.69%
	$ 2,982,856	**$ 2,907,088**	**$ 3,106,602**	**$ 3,060,282**	**$ 3,382,857**	**$ 322,575**	**11.10%**	**$ 276,255**	**9.26%**
EXPENDITURE SUMMARY									
PERSONNEL	$ 415,403	$ 395,183	$ 441,030	$ 417,005	$ 464,595	$ 47,590	12.04%	$ 23,565	5.67%
SUPPLIES	$ 12,662	$ 10,797	$ 12,800	$ 13,083	$ 12,800	$ (283)	-2.16%	$ -	0.00%
SERVICES	$ 520,454	$ 508,793	$ 630,310	$ 569,477	$ 657,810	$ 88,333	15.51%	$ 27,500	4.36%
INFRASTRUCTURE MAINTENANCE	$ 152,836	$ 233,576	$ 200,000	$ 171,578	$ 200,000	$ 28,422	0.1656508	$ -	0.00%
CAPITAL OUTLAY	$ 2,074,629	$ 90,651	$ 112,720	$ 93,112	$ 51,970	$ (41,142)	-44.19%	$ (60,750)	-53.89%
DEBT PAYMENTS	$ 503,801	$ 592,485	$ 596,484	$ 596,484	$ 734,730	$ 138,247	23.18%	$ 138,246	23.18%
TRANSFERS OUT	$ 783,396	$ 972,541	$ 888,885	$ 888,885	$ 889,923	$ 1,038	0.11%	$ 1,038	0.13%
TOTAL EXPENDITURES	**$ 4,463,181**	**$ 2,804,026**	**$ 2,882,229**	**$ 2,749,623**	**$ 3,011,828**	**$ 262,205**	**9.54%**	**$ 129,599**	**4.50%**

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	BUDGET 2021
PERSONNEL SERVICES				
Public Works Director	0.34	0.34	0.34	0.34
Assistant Public Works Director	0.34	0.34	0.34	0.34
Administrative Assistant	0.2	0.2	0.2	0.2
Chief Wastewater Operator	1	1	1	1
Wastewater Operator	1	1	1	1
Wastewater Maintenance	1	1	1	1
Senior Facility Electrician	1	1	1	1
Full Time Positions	4.88	4.88	4.88	4.88

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
912 - SEWER DEPT REVENUE

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
8520 SEWER SERVICE	2,699,390	2,822,287	2,737,965	2,934,653	2,908,272	3,212,558
8521 SEWER SERVICE, PASADENA	15,015	14,065	17,105	15,964	15,387	15,964
8550 PENALTIES, UTILITIES	24,783	30,014	30,406	28,000	20,076	28,000
SEWER SERVICE CHARGE	**$ 2,739,188**	**$ 2,866,366**	**$ 2,785,475**	**$ 2,978,617**	**$ 2,943,736**	**$ 3,256,522**
9510 INTEREST EARNINGS	6,874	19,509	23,076	28,546	17,107	28,546
INTEREST INCOME	**$ 6,874**	**$ 19,509**	**$ 23,076**	**$ 28,546**	**$ 17,107**	**$ 28,546**
9520 OTHER REVENUE	-	(600)	-	-	-	-
OTHER REVENUE	**$ -**	**$ (600)**	**$ -**	**$ -**	**$ -**	**$ -**
9910 TRANS FROM EDC	99,125	97,581	98,537	99,439	99,439	97,789
TRANSFER IN	**$ 99,125**	**$ 97,581**	**$ 98,537**	**$ 99,439**	**$ 99,439**	**$ 97,789**
9903 TRANS (TO) FROM FUNDS	-	-	(105,635)	-	-	-
TRANSFER OUT	**$ -**	**$ -**	**$ (105,635)**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 2,845,188**	**$ 2,982,856**	**$ 2,801,453**	**$ 3,106,602**	**$ 3,060,282**	**$ 3,382,857**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

912-SEWER DEPARTMENT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ 304,440	$ 275,409	$ 292,568	$ 296,323	$ 283,151	$ 313,925
3011 EDUCATION INCENTIVE	3,012	2,798	3,105	3,078	2,674	2,053
3012 OVERTIME	20,300	11,342	9,227	21,589	20,518	20,000
3014 CAR ALLOWANCE	2,820	1,998	1,998	1,980	1,913	1,980
3100 FICA TAXES	24,266	22,124	21,599	23,008	21,517	24,113
3110 RETIREMENT	50,514	48,904	46,253	50,866	48,553	54,549
3120 HOSPITALIZATION	39,243	43,463	33,285	39,127	34,813	42,474
3125 ACCRUED VACATION EXPENSE	1,104	3,098	(16,327)	-	-	-
3130 WORKERS COMPENSATION	6,827	5,377	3,027	3,370	3,021	5,156
3150 GIFT/APPR CERTIFICATES	240	240	240	250	250	250
3350 UNEMPLOYEMENT BENEFITS	(19)	648	207	1,439	595	96
TOTAL PERSONNEL	**$ 452,745**	**$ 415,403**	**$ 395,183**	**$ 441,030**	**$ 417,005**	**$ 464,595**
4040 GAS & OIL/CITY SUPPLY	6,920	9,489	7,204	9,000	8,398	9,000
4150 SMALL TOOLS & EQUIPMENT	591	1,064	1,238	1,300	2,147	1,300
4400 SUPPLIES	1,998	2,109	2,355	2,500	2,537	2,500
TOTAL SUPPLIES	**$ 9,509**	**$ 12,662**	**$ 10,797**	**$ 12,800**	**$ 13,083**	**$ 12,800**
5030 RENTALS & SERVICE AGRMTS	3,954	5,709	6,105	5,660	5,842	5,660
5110 MAINT-AUTOS/EQUIP	6,481	9,253	3,530	9,000	9,316	9,000
5120 MAINT-SEWER SYSTEM MINOR	42,989	40,352	40,645	43,500	39,215	43,500
5175 JANITORIAL SERVICES	154	2,475	2,755	3,000	2,924	3,000
5180 MAINT-BLDGS & GROUNDS	4,000	3,995	6,162	4,500	3,937	6,000
5215 PROF FEES - ENGINEERING	1,020	18,031	1,121	2,000	-	2,000
5275 ELECTRICAL SERVICES	1,359	5,376	6,103	4,000	3,052	5,000
5280 CHEMICAL SUPPLIES	84,821	73,883	83,133	90,000	88,871	90,000
5285 LABORATORY FEES	22,107	25,332	23,195	26,000	28,009	30,000
5290 PERMIT FEES	22,225	22,125	22,125	23,000	23,584	24,000
5300 TRAINING & CONFERENCE	4,346	4,696	3,821	4,000	2,807	4,000
5310 UNIFORMS & LAUNDRY	2,557	3,030	3,588	3,500	3,144	3,500
5320 INSURANCE-AUTO	3,165	2,982	2,969	3,100	4,562	3,100
5400 TELEPHONE	3,183	2,152	2,654	3,200	3,652	3,200
5410 UTILITIES	134,493	147,299	151,326	185,000	160,191	185,000
5455 SLUDGE DISPOSAL	106,195	127,325	122,193	190,000	162,231	210,000
5459 CLEAN TV/SEWER SYSTEM	29,332	26,072	26,399	30,000	27,531	30,000
5465 MISC EXPENDITURES	394	370	343	450	408	450
5470 DEBT SERVICE AGENT	-	-	625	400	200	400
TOTAL SERVICES	**$ 472,774**	**$ 520,454**	**$ 508,793**	**$ 630,310**	**$ 569,477**	**$ 657,810**
6100 SEWER SYSTEM MAINT-MAJOR	156,506	152,836	233,576	200,000	171,578	200,000
TOTAL INFRASTRUCTURE MAINTENANCE	**156,506**	**152,836**	**233,576**	**200,000**	**171,578**	**200,000**
6010 AUTOS & TRUCKS	-	23,671	-	-	-	-
6020 EQUIPMENT	-	64,115	36,036	32,000	29,836	-
6100 SEWER SYSTEM MAINT-MAJOR	15,241	-	-	-		-
6103 SH 146 UTILITY RELOCATION		1,986,843	40,591	62,500	45,051	33,750
6410 VEHICLE AMORTIZATION	-	-	14,024	18,220	18,225	18,220

SEABROOK

TOTAL CAPITAL OUTLAY	**15,241**	**2,074,629**	**90,651**	**112,720**	**93,112**	**51,970**
6325 REDEMPTION OF BONDS	315,500	309,000	348,903	361,471	361,471	383,197
6350 INTEREST ON BONDS & CERT	149,845	194,801	243,583	235,013	235,013	351,533
TOTAL DEBT PAYMENTS	**$ 465,345**	**$ 503,801**	**$ 592,485**	**$ 596,484**	**$ 596,484**	**$ 734,730**
6250 GENERAL FUND REIMB	771,622	783,396	866,906	888,885	888,885	889,923
9903 TRANS (TO) FROM FUNDS	-	-	105,635	-	-	-
TOTAL TRANSFERS OUT	**$ 771,622**	**$ 783,396**	**$ 972,541**	**$ 888,885**	**$ 888,885**	**$ 889,923**
TOTAL EXPENDITURES	**$ 2,343,743**	**$ 4,463,181**	**$ 2,804,026**	**$ 2,882,229**	**$ 2,749,623**	**$ 3,011,828**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

912-SEWER DEPARTMENT

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2020 BUDGET VS 2019 FORECAST $CHANGE	%CHANGE	2020 BUDGET VS 2019 BUDGET $CHANGE	%CHANGE
3010 SALARIES	$ 296,323	$ 283,151	$ 313,925	$ 30,774	10.87%	$ 17,602	5.94%
3011 EDUCATION INCENTIVE	3,078	2,674	2,053	(621)	-23.22%	(1,025)	-33.30%
3012 OVERTIME	21,589	20,518	20,000	(518)	-2.52%	(1,589)	-7.36%
3014 CAR ALLOWANCE	1,980	1,913	1,980	67	3.49%	-	0.00%
3100 FICA TAXES	23,008	21,517	24,113	2,595	12.06%	1,105	4.80%
3110 RETIREMENT	50,866	48,553	54,549	5,996	12.35%	3,683	7.24%
3120 HOSPITALIZATION	39,127	34,813	42,474	7,660	22.00%	3,347	8.55%
3125 ACCRUED VACATION EXPENSE	-	-	-	-	0.00%	-	0.00%
3130 WORKERS COMPENSATION	3,370	3,021	5,156	2,135	70.67%	1,786	53.00%
3150 GIFT/APPR CERTIFICATES	250	250	250	-	0.00%	-	0.00%
3350 UNEMPLOYEMENT BENEFITS	1,439	595	96	(499)	-83.87%	(1,343)	-93.33%
TOTAL PERSONNEL	**$ 441,030**	**$ 417,005**	**$ 464,595**	**$ 47,590**	**11.41%**	**$ 23,565**	**5.34%**
4040 GAS & OIL/CITY SUPPLY	9,000	8,398	9,000	602	7.17%	-	0.00%
4150 SMALL TOOLS & EQUIPMENT	1,300	2,147	1,300	(847)	-39.46%	-	0.00%
4400 SUPPLIES	2,500	2,537	2,500	(37)	-1.46%	-	0.00%
TOTAL SUPPLIES	**$ 12,800**	**$ 13,083**	**$ 12,800**	**$ (283)**	**-2.16%**	**$ -**	**0.00%**
5030 RENTALS & SERVICE AGRMTS	5,660	5,842	5,660	(182)	-3.12%	-	0.00%
5110 MAINT-AUTOS/EQUIP	9,000	9,316	9,000	(316)	-3.40%	-	0.00%
5120 MAINT-SEWER SYSTEM MINOR	43,500	39,215	43,500	4,285	10.93%	-	0.00%
5175 JANITORIAL SERVICES	3,000	2,924	3,000	76	2.59%	-	0.00%
5180 MAINT-BLDGS & GROUNDS	4,500	3,937	6,000	2,063	52.39%	1,500	33.33%
5215 PROF FEES - ENGINEERING	2,000	-	2,000	2,000	0.00%	-	0.00%
5275 ELECTRICAL SERVICES	4,000	3,052	5,000	1,948	63.83%	1,000	25.00%
5280 CHEMICAL SUPPLIES	90,000	88,871	90,000	1,129	1.27%	-	0.00%
5285 LABORATORY FEES	26,000	28,009	30,000	1,991	7.11%	4,000	15.38%
5290 PERMIT FEES	23,000	23,584	24,000	416	1.76%	1,000	4.35%
5300 TRAINING & CONFERENCE	4,000	2,807	4,000	1,193	42.48%	-	0.00%
5310 UNIFORMS & LAUNDRY	3,500	3,144	3,500	356	11.32%	-	0.00%
5320 INSURANCE-AUTO	3,100	4,562	3,100	(1,462)	-32.04%	-	0.00%
5400 TELEPHONE	3,200	3,652	3,200	(452)	-12.37%	-	0.00%
5410 UTILITIES	185,000	160,191	185,000	24,809	15.49%	-	0.00%
5455 SLUDGE DISPOSAL	190,000	162,231	210,000	47,769	29.44%	20,000	10.53%
5459 CLEAN TV/SEWER SYSTEM	30,000	27,531	30,000	2,469	8.97%	-	0.00%
5465 MISC EXPENDITURES	450	408	450	42	10.38%	-	0.00%
5470 DEBT SERVICE AGENT	400	200	400	200	100.00%	-	0.00%
TOTAL SERVICES	**$ 630,310**	**$ 569,477**	**$ 657,810**	**$ 88,333**	**15.51%**	**$ 27,500**	**4.36%**
6100 SEWER SYSTEM MAINT-MAJOR	200,000	171,578	200,000	28,422	16.57%	-	0.00%
TOTAL INFRASTRUCTURE MAINTENANCE	**200,000**	**171,578**	**200,000**	**28,422**	**16.57%**	**-**	**0.00%**
6010 AUTOS & TRUCKS	-	-	-	-	0.00%	-	0.00%
6020 EQUIPMENT	32,000	29,836	-	(29,836)	NA	(32,000)	-100.00%
6100 SEWER SYSTEM MAINT-MAJOR	-		-				
6103 SH 146 UTILITY RELOCATION	62,500	45,051	33,750	(11,301)	-25.09%	(28,750)	-46.00%
6410 VEHICLE AMORTIZATION	18,220	18,225	18,220	(5)	-0.03%	-	0.00%
TOTAL CAPITAL OUTLAY	**112,720**	**93,112**	**51,970**	**(41,142)**	**-44.19%**	**(60,750)**	**-53.89%**
6325 REDEMPTION OF BONDS	361,471	361,471	383,197	21,726	6.01%	21,726	6.01%

SEABROOK

6350 INTEREST ON BONDS & CERT	235,013	235,013	351,533	116,520	49.58%	116,520	49.58%
TOTAL DEBT PAYMENTS	**$ 596,484**	**$ 596,484**	**$ 734,730**	**$ 138,247**	**23.18%**	**$ 138,246**	23.18%
6250 GENERAL FUND REIMB	888,885	888,885	889,923	1,038	0.12%	1,038	0.12%
9903 TRANS (TO) FROM FUNDS	-	-	-	-	0.00%	-	0.00%
TOTAL TRANSFERS OUT	**$ 888,885**	**$ 888,885**	**$ 889,923**	**$ 1,038**	**0.12%**	**$ 1,038**	**0.12%**
TOTAL EXPENDITURES	**$ 2,882,229**	**$ 2,749,623**	**$ 3,011,828**	**$ 262,205**	**9.54%**	**$ 129,599**	**4.50%**

FUND 20 - ENTERPRISE FUND

922 - SANITATION DEPARTMENT

	ACTUAL 2018	ACTUAL 2019	BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	2021 BUDGET VS 2020 FORECAST %CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	2021 BUDGET VS 2020 BUDGET %CHANGE
REVENUE SUMMARY									
SANITATION SERVICE CHARGE	$ 2,186,249	$ 2,258,268	$ 2,329,617	$ 2,419,636	$ 2,435,042	$ 15,406	0.68%	$ 105,425	4.82%
INTEREST INCOME	$ 4,301	$ 4,901	$ 7,137	$ 3,999	$ 7,137	$ 3,138	64.02%	$ -	0.00%
OTHER REVENUE	$ 159,722	$ 159,299	$ 167,313	$ 184,266	$ 175,600	$ (8,666)	-5.44%	$ 8,287	5.19%
TOTAL REVENUES	**$ 2,350,272**	**$ 2,422,469**	**$ 2,504,067**	**$ 2,607,901**	**$ 2,617,779**	**$ 9,878**	**0.41%**	**$ 113,712**	**4.84%**
EXPENDITURE SUMMARY									
PERSONNEL	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
SERVICES	$ 2,001,440	$ 1,998,372	$ 2,091,413	$ 2,292,353	$ 2,195,000	$ (97,353)	-4.25%	$ 103,587	5.18%
INFRASTRUCTURE MAINTENANCE	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
CAPITAL OUTLAY	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
DEBT PAYMENTS	$ -	$ -	$ -	$ -	$ -	$ -	0.00%	$ -	0.00%
TRANSFERS OUT	$ 315,884	$ 369,182	$ 412,654	$ 412,654	$ 422,779	$ 10,125	2.74%	$ 10,125	3.21%
TOTAL EXPENDITURES	**$ 2,317,324**	**$ 2,367,554**	**$ 2,504,067**	**$ 2,705,007**	**$ 2,617,779**	**$ (87,228)**	**-3.22%**	**$ 113,712**	**4.54%**

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 20 - ENTERPRISE FUND
922 - SANITATION DEPT REVENUE

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
7210 FRANCHISE FEES	292,975	299,010	298,573	318,175	347,014	337,742
8515 COMMERCIAL REFUSE SERVICE	936,818	964,827	972,211	1,003,825	1,055,800	1,075,400
8530 RESIDENTIAL REFUSE SERVICE	956,013	912,651	976,692	996,117	1,009,289	1,010,400
8550 PENALTIES, UTILITIES	8,820	9,760	10,791	11,500	7,533	11,500
SANITATION SERVICE CHARGE	**$ 2,194,627**	**$ 2,186,249**	**$ 2,258,268**	**$ 2,329,617**	**$ 2,419,636**	**$ 2,435,042**
9510 INTEREST EARNINGS	1,459	4,301	4,901	7,137	3,999	7,137
INTEREST INCOME	**$ 1,459**	**$ 4,301**	**$ 4,901**	**$ 7,137**	**$ 3,999**	**$ 7,137**
9525 SALE OF PLASTIC BAGS	440	250	60	800	189	800
9535 SANITATION BILLING FEES	156,254	159,472	159,239	166,513	184,077	174,800
OTHER REVENUE	**156,694**	**159,722**	**159,299**	**167,313**	**184,266**	**175,600**
TOTAL REVENUES	**$ 2,352,780**	**$ 2,350,272**	**$ 2,422,469**	**$ 2,504,067**	**$ 2,607,901**	**$ 2,617,779**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

922-SANITATION

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
4080 PLASTIC BAGS	-	-	-	-	-	-
TOTAL SUPPLIES	-	-	-	-	-	-
5227 PROF FEES-CONSULTING	$ -	$ -	$ -	$ -	$ -	$ -
5466 STORM CLEANUP EXPENSE	$ 8,221	$ 8,038	$ 7,882	$ 10,000	$ 9,130	$ 10,000
5467 RECYCLING CHARGES	90,613	33,024	-	-	88	-
5469 RESIDENTIAL SANIT SERVICE	965,903	1,014,478	1,038,472	1,073,973	1,233,760	1,135,000
5479 COMMERCIAL SANIT SERVICE	910,286	945,901	952,018	1,007,440	1,049,375	1,050,000
TOTAL SERVICES	**$ 1,975,023**	**$ 2,001,440**	**$ 1,998,372**	**$ 2,091,413**	**$ 2,292,353**	**$ 2,195,000**
6250 GENERAL FUND REIMBURSEMENT	23,418	12,820	50,403	94,479	94,479	85,037
6251 SANIT FRANCH FOR STREETS	260,013	303,064	318,779	318,175	318,175	337,742
TOTAL TRANSFERS OUT	**$ 283,431**	**$ 315,884**	**$ 369,182**	**$ 412,654**	**$ 412,654**	**$ 422,779**
TOTAL EXPENDITURES	**$ 2,258,454**	**$ 2,317,324**	**$ 2,367,554**	**$ 2,504,067**	**$ 2,705,007**	**$ 2,617,779**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 20 - ENTERPRISE FUND

922-SANITATION

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
4080 PLASTIC BAGS	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	-	-	-	**-**	**0.00%**	**-**	**0.00%**
5227 PROF FEES-CONSULTING	$ -	$ -	$ -	$ -	0.00%	-	0.00%
5466 STORM CLEANUP EXPENSE	$ 10,000	$ 9,130	$ 10,000	$ 870	9.53%	$ -	0.00%
5467 RECYCLING CHARGES	-	88	-	(88)	-100.00%	-	0.00%
5469 RESIDENTIAL SANIT SERVICE	1,073,973	1,233,760	1,135,000	(98,760)	-8.00%	61,027	5.68%
5479 COMMERCIAL SANIT SERVICE	1,007,440	1,049,375	1,050,000	625	0.06%	42,560	4.22%
TOTAL SERVICES	**$ 2,091,413**	**$ 2,292,353**	**$ 2,195,000**	**$ (97,353)**	**-4.25%**	**103,587**	**4.95%**
6250 GENERAL FUND REIMBURSEMENT	94,479	94,479	85,037	(9,442)	-9.99%	(9,442)	-9.99%
6251 SANIT FRANCH FOR STREETS	318,175	318,175	337,742	19,567	6.15%	19,567	6.15%
TOTAL TRANSFERS OUT	**$ 412,654**	**$ 412,654**	**$ 422,779**	**$ 10,125**	**2.45%**	**$ 10,125**	**2.45%**
TOTAL EXPENDITURES	**$ 2,504,067**	**$ 2,705,007**	**$ 2,617,779**	**$ (87,228)**	**-3.22%**	**$ 217,299**	**8.68%**

CITY OF SEABROOK
ENTERPRISE FUND
DEBT SERVICE REQUIREMENTS

	WATER & SEWER REVENUE BONDS SERIES 2003			WATER & SEWER REVENUE BONDS SERIES 2008			GO REF BONDS 2013 WW/SS PORTION			WATER & SEWER CO'S SERIES 2016		
YEAR	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL	PRINC	INT	TOTAL
2021	**130,000**	**31,372**	**161,372**	**61,000**	**47,421**	**108,421**	**140,000**	**13,485**	**153,485**	**155,000**	**40,577**	**195,577**
2022	135,000	25,587	160,587	65,000	44,908	109,908	140,000	10,881	150,881	160,000	37,275	197,275
2023	140,000	19,580	159,580	65,000	42,230	107,230	145,000	8,277	153,277	160,000	33,867	193,867
2024	145,000	13,350	158,350	69,000	39,552	108,552	150,000	5,580	155,580	165,000	30,459	195,459
2025	155,000	6,897	161,897	70,000	36,709	106,709	150,000	2,790	152,790	170,000	26,945	196,945
2026	0	0	0	402,000	33,825	435,825	0	0	0	175,000	23,324	198,324
2027	0	0	0	419,000	17,263	436,263	0	0	0	175,000	19,596	194,596
2028	0	0	0	0	0	0	0	0	0	180,000	15,869	195,869
2029	0	0	0	0	0	0	0	0	0	185,000	12,035	197,035
2030							0	0	0	190,000	8,094	198,094
2031										190,000	4,047	194,047
TOTAL	**705,000**	**96,786**	**801,786**	**1,151,000**	**261,908**	**1,412,908**	**725,000**	**41,013**	**766,013**	**2,060,000**	**295,964**	**2,157,086**

	WATER & SEWER CO'S SERIES 2016A			WATER & SEWER SIB PAYMENT			WATER & SEWER CO'S SERIES 2020			ENTERPRISE FUND TOTAL DEBT PAYMENTS		
YEAR	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2021	**180,000**	**206,500**	**386,500**	**72,144**	**111,074.74**	**183,219**	**28,251**	**252,636.78**	**280,888**	**766,395**	**703,066**	**1,469,461**
2022	185,000	202,900	387,900	74,416	108,766.42	183,183	28,251	252,071.76	280,323	787,668	682,389	1,470,057
2023	190,000	197,350	387,350	167,460	104,956.87	272,417	28,251	251,506.73	279,758	895,711	657,768	1,553,479
2024	195,000	191,650	386,650	172,735	99,598.81	272,334	31,783	250,941.71	282,724	928,517	631,132	1,559,649
2025	200,000	185,800	385,800	178,176	94,071.97	272,248	28,251	250,306.06	278,557	951,427	603,519	1,554,946
2026	205,000	179,800	384,800	183,788	88,371.03	272,159	31,783	249,741.03	281,524	997,571	575,061	1,572,632
2027	215,000	171,600	386,600	189,578	82,490.51	272,068	31,783	249,105.38	280,888	1,030,360	540,055	1,570,415
2028	225,000	163,000	388,000	195,549	76,424.76	271,974	413,174	248,469.72	661,644	1,013,724	503,763	1,517,487
2029	230,000	154,000	384,000	201,709	70,167.94	271,877	430,832	231,942.74	662,774	1,047,541	468,145	1,515,686
2030	240,000	144,800	384,800	208,063	63,714.02	271,777	444,957	214,709.48	659,667	1,083,020	431,318	1,514,338
2031	250,000	135,200	385,200	214,617	57,056.80	271,674	466,146	196,911.20	663,057	1,120,763	393,215	1,513,978
2032	260,000	125,200	385,200	221,377	50,189.89	271,567	483,803	178,265.37	662,068	965,180	353,655	1,318,835
2033	270,000	114,800	384,800	228,351	43,106.67	271,458	501,460	158,913.27	660,373	999,811	316,820	1,316,630
2034	280,000	104,000	384,000	235,544	35,800.33	271,344	522,648	138,854.88	661,503	1,038,192	278,655	1,316,847
2035	295,000	92,800	387,800	242,964	28,263.84	271,227	452,020	117,948.96	569,969	989,984	239,013	1,228,996
2036	305,000	81,000	386,000	250,617	20,489.94	271,107	473,208	99,868.16	573,077	1,028,825	201,358	1,230,183
2037	320,000	68,800	388,800	258,511	12,471.17	270,983	490,865	80,939.82	571,805	1,069,377	162,211	1,231,588
2038	330,000	56,000	386,000	266,655	4,199.81	270,854	504,991	61,305.21	566,296	1,101,646	121,505	1,223,151
2039	345,000	42,800	387,800				512,054	41,105.57	553,159	857,054	83,906	940,959
2040	355,000	29,000	384,000				515,585	20,623.41	536,209	870,585	49,623	920,209
2041	370,000	14,800	384,800				0	0.00	0	370,000	14,800	384,800
TOTAL	**5,445,000**	**2,661,800**	**8,106,800**	**3,562,254**	**1,151,216**	**4,713,470**	**6,420,096**	**3,546,167**	**9,966,263**	**19,913,350**	**8,010,975**	**27,924,326**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
DEBT SERVICE	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
AD VALOREM TAXES	1,900,007	1,849,643	1,851,256	2,122,238	2,101,016	2,122,238
PENALTIES & INTEREST	57,253	38,238	32,999	17,000	25,988	17,000
INTEREST	18,883	42,887	61,266	70,111	35,710	36,000
REFUNDING PROCEEDS	5,365,000	-	-	-	-	-
TOTAL REVENUES	**7,341,143**	**1,930,768**	**1,945,522**	**2,209,349**	**2,162,714**	**2,175,238**
EXPENSE						
SERVICES	5,476,643	4,525	9,500	8,500	8,500	11,000
CAPITAL OUTLAY	1,877,144	1,924,255	1,926,177	1,920,450	1,920,450	2,040,816
TOTAL EXPENSES	7,353,787	1,928,780	1,935,677	1,928,950	1,928,950	2,051,816
BEGINNING FUND BALANCE	1,796,374	1,783,730	1,785,718	1,795,563	1,795,563	2,029,327
CHANGE IN FUND BALANCE	(12,644)	1,988	9,845	280,399	233,764	123,422
ENDING BALANCE	**1,783,730**	**1,785,718**	**1,795,563**	**2,075,962**	**2,029,327**	**2,152,749**

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
DEBT SERVICE FUND

				FOR FISCAL YEAR ENDING SEPTEMBER 30,			
	BUDGET	FORECAST	BUDGET	PROJECTED			
DEBT SERVICE	**2020**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**
AD VALOREM TAXES	2,122,238	2,101,016	2,122,238	1,937,337	1,938,539	1,937,280	1,939,823
PENALTIES & INTEREST	17,000	25,988	17,000	17,000	17,000	17,000	17,000
INTEREST	70,111	35,710	36,000	36,360	36,724	37,091	37,462
REFUNDING PROCEEDS	-	-	-	-	-	-	-
TOTAL REVENUES	**2,209,349**	**2,162,714**	**2,175,238**	**1,990,697**	**1,992,263**	**1,991,370**	**1,994,285**
EXPENSE							
SERVICES	8,500	8,500	11,000	16,000	16,000	16,000	16,000
CAPITAL OUTLAY	1,920,450	1,920,450	2,040,816	1,937,337	1,938,539	1,937,280	1,939,823
TOTAL EXPENSES	1,928,950	1,928,950	2,051,816	1,953,337	1,954,539	1,953,280	1,955,823
BEGINNING FUND BALANCE	1,798,798	1,798,798	2,032,562	2,155,984	2,193,344	2,231,067	2,269,158
CHANGE IN FUND BALANCE	280,399	233,764	123,422	37,360	37,724	38,091	38,462
ENDING BALANCE	**2,079,197**	**2,032,562**	**2,155,984**	**2,193,344**	**2,231,067**	**2,269,158**	**2,307,620**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 08-DEBT SERVICE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
5465 MISC EXPENDITURES	$ 105,881	$ -	$ -	$ -	$ -	$ -
5470 DEBT SERVICE AGENT	$ 7,450	$ 4,525	$ 9,500	$ 8,500	$ 8,500	$ 11,000
5471 PAYMENT ESCROW	$ 5,304,266	$ -	$ -	$ -	$ -	$ -
5472 ISSUANCE COST	$ 59,046	$ -	$ -	$ -	$ -	$ -
TOTAL SERVICES	**$ 5,476,643**	**$ 4,525**	**$ 9,500**	**$ 8,500**	**$ 8,500**	**$ 11,000**
6325 REDEMPTION BONDS	$ 1,265,000	$ 1,345,000	$ 1,410,000	$ 1,440,000	$ 1,440,000	$ 1,491,749
6350 INTEREST	$ 612,144	$ 579,255	$ 516,177	$ 480,450	$ 480,450	$ 549,067
TOTAL CAPITAL OUTLAY	**$ 1,877,144**	**$ 1,924,255**	**$ 1,926,177**	**$ 1,920,450**	**$ 1,920,450**	**$ 2,040,816**
TOTAL EXPENDITURES	**$ 7,353,787**	**$ 1,928,780**	**$ 1,935,677**	**$ 1,928,950**	**$ 1,928,950**	**$ 2,051,816**

CITY OF SEABROOK
GENERAL FUND
DEBT SERVICE REQUIREMENTS

	GO BONDS SERIES 2003			CERTIFICATES OF OBLGATION SERIES 2010			GO REFUNDING BOND SERIES 2013			GO BONDS SERIES 2015		
YEAR	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2021	**325,000**	**78,100**	**403,100**	**65,000**	**17,482**	**82,482**	**470,000.00**	**45,291**	**515,291**	**265,000**	**212,187**	**477,187**
2022	340,000	63,800	403,800	70,000	15,114	85,114	475,000.00	36,549	511,549	265,000	206,888	471,888
2023	355,000	48,840	403,840	70,000	12,565	82,565	490,000.00	27,714	517,714	265,000	201,588	466,588
2024	370,000	33,220	403,220	70,000	10,016	80,016	495,000.00	18,600	513,600	275,000	194,962	469,962
2025	385,000	16,940	401,940	70,000	7,466	77,466	505,000.00	9,393	514,393	285,000	188,088	473,088
2026	0	0	0	70,000	4,917	74,917	0	0	0	250,000	179,537	429,537
2027	0	0	0	65,000	2,367	67,367	0	0	0	255,000	172,037	427,037
2028	0	0	0	0	0	0	0	0	0	685,000	164,387	849,387
2029	0	0	0	0	0	0	0	0	0	705,000	143,838	848,838
2030	0	0	0	0	0	0	0	0	0	730,000	120,926	850,926
2031	0	0	0	0	0	0	0	0	0	750,000	97,201	847,201
2032	0	0	0	0	0	0	0	0	0	775,000	72,826	847,826
2033	0	0	0	0	0	0	0	0	0	800,000	49,576	849,576
2034	0	0	0	0	0	0	0	0	0	825,000	25,576	850,576
TOTAL	1,775,000	240,900	2,015,900	480,000	69,926	549,926	2,435,000	137,547	2,572,547	7,130,000	2,029,617	9,159,617

	GO REFUNDING SERIES 2017			GENERAL FUND CO'S SERIES 2020			GENERAL FUND CO'S SERIES 2020		
YEAR	PRINC	INT	TOTAL	PRINC	INT	TOTAL	PRINC	INT	TOTAL
2021	**355,000**	**90,944**	**445,944**	**11,749**	**105,063**	**116,812**	**1,491,749**	**549,067**	**2,040,816**
2022	365,000	83,986	448,986	11,749	104,828	116,577	1,526,749	511,166	2,037,914
2023	375,000	76,832	451,832	11,749	104,593	116,342	1,566,749	472,132	2,038,881
2024	385,000	69,482	454,482	13,217	104,358	117,576	1,608,217	430,638	2,038,855
2025	395,000	61,936	456,936	11,749	104,094	115,843	1,651,749	387,917	2,039,666
2026	1,365,000	54,194	1,419,194	13,217	103,859	117,076	1,698,217	342,507	2,040,724
2027	1,400,000	27,440	1,427,440	13,217	103,595	116,812	1,733,217	305,439	2,038,656
2028	0	0	0	171,826	103,330	275,156	856,826	267,717	1,124,543
2029	0	0	0	179,168	96,457	275,626	884,168	240,295	1,124,464
2030	0	0	0	185,043	89,291	274,333	915,043	210,217	1,125,259
2031	0	0	0	193,854	81,889	275,743	943,854	179,090	1,122,944
2032	0	0	0	201,197	74,135	275,332	976,197	146,961	1,123,158
2033	0	0	0	208,540	66,087	274,627	1,008,540	115,663	1,124,203
2034	0	0	0	217,352	57,745	275,097	1,042,352	83,321	1,125,673
2035				187,980	49,051	237,031	187,980	49,051	237,031
2036				196,792	41,532	238,323	196,792	41,532	238,323
2037				204,135	33,660	237,795	204,135	33,660	237,795
2038				210,009	25,495	235,504	210,009	25,495	235,504
2039				212,946	17,094	230,041	212,946	17,094	230,041
2040				214,415	8,577	222,991	214,415	8,577	222,991
TOTAL	4,640,000	464,814	5,104,814	2,669,904	1,474,733	4,144,637	19,129,904	4,417,537	23,547,441

SEABROOK

SEABROOK

Special Revenue Funds

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
HOTEL/MOTEL FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
HOTEL/MOTEL	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
HOTEL OCCUPANCY TAX	$ 419,447	$ 602,973	$ 495,544	$ 485,185	$ 309,147	$ 268,250
INTEREST INCOME	8,335	17,608	24,239	7,076	9,857	6,680
SEABROOK FESTIVAL REVENUE	107,532	92,638	92,632	100,000	96,143	-
PELICAN REVENUE	8,723	8,600	6,500	1,300	1,627	8,175
BUDGETARY FUND BALANCE	-	189,969	26,573	53,000	53,000	-
TOTAL REVENUES	**$ 544,068**	**$ 911,788**	**$ 645,496**	**$ 646,561**	**$ 469,775**	**$ 283,104**
PERSONNEL SERVICES	105,771	109,586	117,114	122,523	118,052	123,407
MATERIALS & SUPPLIES	298	4,345	2,226	2,000	501	1,000
SERVICES	534,238	653,802	542,242	465,660	376,338	195,815
TOTAL EXPENSES	**$ 640,307**	**$ 767,733**	**$ 661,582**	**$ 590,183**	**$ 494,891**	**$ 320,222**
BEGINNING BALANCE	1,455,739	1,359,500	1,313,586	1,217,927	1,217,927	1,192,811
CHANGE IN FUND BALANCE	(96,239)	(45,914)	(42,660)	56,378	(25,116)	(37,118)
ENDING BALANCE-RESERVED	**$ 1,359,500**	**$ 1,313,586**	**$ 1,270,927**	**$ 1,274,305**	**$ 1,192,811**	**$ 1,155,693**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 15 - HOTEL/MOTEL FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
3010 SALARIES	76,685	73,726	77,657	81,035	79,177	83,041
3011 EDUCATION INCENTIVE	750	750	750	750	818	-
3012 OVERTIME	-	-	-	-	-	-
3014 CAR ALLOWANCE	1,800	2,963	3,060	3,060	2,981	3,060
3015 CONTRACT LABOR	-	-	-	-	-	-
3100 FICA TAXES	5,886	5,779	5,648	6,491	5,526	6,587
3110 RETIREMENT	12,083	12,929	12,953	13,685	12,981	13,478
3120 HOSPITALIZATION	8,401	13,224	16,926	16,881	16,256	16,972
3130 WORKER'S COMPENSATION	165	133	120	141	139	166
3150 GIFT CERTIFICATES	-	82	-	75	50	75
3350 UNEMPLOYMENT BENEFITS	-	-	-	405	125	27
TOTAL PERSONNEL	**$ 105,771**	**$ 109,586**	**$ 117,114**	**$ 122,523**	**$ 118,052**	**$ 123,407**
4010 OFFICE SUPPLIES	219	1,577	186	1,000	501	500
4011 POSTAGE	-	-	80	1,000	-	500
4150 SMALL EQUIPMENT	79	2,768	1,960	-	-	-
TOTAL SUPPLIES	**$ 298**	**$ 4,345**	**$ 2,226**	**$ 2,000**	**$ 501**	**$ 1,000**
5010 ADVERTISING	69,169	114,825	107,687	20,000	11,796	5,000
5020 DUES & SUBSCRIPTIONS	6,646	4,266	4,971	11,760	7,352	10,315
5030 RENTALS & SERVICE AGREEMENTS	2,583	3,177	2,735	69,000	17,338	40,250
5227 PROF FEES - CONSULTING	81,535	171,778	62,162	10,550	10,550	-
5229 PROF FEES - GRANT WRITING	-	-	-	-	-	-
5293 ARTS	6,909	15,466	16,983	15,850	12,025	7,500
5295 FUTURE DEVELOPMENT/PROJECTS	-	-	-	-	-	-
5296 CONVENTION CENTER	-	-	-	-	-	-
5300 TRAVEL & CONFERENCE	5,680	2,574	1,517	9,500	399	5,000
5400 TELEPHONE	1,660	1,225	2,274	2,000	3,044	2,000
5464 SPORTS	-	-	276	-	-	-
5465 MISCELLANEOUS	487	700	999	1,000	388	1,000
5466 EVENTS	177,631	178,000	194,190	173,000	168,000	124,750
5467 SEABROOK FESTIVAL EXP - HOT	42,443	35,536	148,449	153,000	145,447	-
5468 SEABROOK FESTIVAL EXP - CITY	139,496	126,254	-	-	-	-
5475 CONTINGENCY	-	-	-	-	-	-
5616 BEACH IMPROVEMENTS	-	-	-	-	-	-
TOTAL SERVICES	**$ 534,238**	**$ 653,802**	**$ 542,242**	**$ 465,660**	**$ 376,338**	**$ 195,815**
6035 FACILITIES/PARKS	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL EXPENDITURES	**$ 640,307**	**$ 767,733**	**$ 661,582**	**$ 590,183**	**$ 494,891**	**$ 320,222**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 15 - HOTEL/MOTEL FUND

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
3010 SALARIES	81,035	79,177	83,041	3,864	4.88%	2,006	2.48%
3011 EDUCATION INCENTIVE	750	818	-	(818)			
3012 OVERTIME	-	-	-	-	0.00%	-	0.00%
3014 CAR ALLOWANCE	3,060	2,981	3,060	79	2.66%	-	0.00%
3015 CONTRACT LABOR	-	-	-	-	0.00%	-	0.00%
3100 FICA TAXES	6,491	5,526	6,587	1,061	19.19%	96	1.48%
3110 RETIREMENT	13,685	12,981	13,478	497	3.83%	(207)	-1.51%
3120 HOSPITALIZATION	16,881	16,256	16,972	716	4.41%	91	0.54%
3130 WORKER'S COMPENSATION	141	139	166	28	19.90%	25	17.84%
3150 GIFT CERTIFICATES	75	50	75	25	50.00%	-	0.00%
3350 UNEMPLOYMENT BENEFITS	405	125	27	(98)	-78.36%	(378)	-93.33%
TOTAL PERSONNEL	**$ 122,523**	**$ 118,052**	**$ 123,407**	**$ 5,355**	**4.54%**	**$ 1,634**	**1.33%**
4010 OFFICE SUPPLIES	1,000	501	500	(1)	-0.12%	(500)	-50.00%
4011 POSTAGE	1,000	-	500	500	0.00%	(500)	-50.00%
4150 SMALL EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	**$ 2,000**	**$ 501**	**$ 1,000**	**$ 499**	**99.76%**	**$ (1,000)**	**-50.00%**
5010 ADVERTISING	20,000	11,796	5,000	(6,796)	-57.61%	(15,000)	-75.00%
5020 DUES & SUBSCRIPTIONS	11,760	7,352	10,315	2,963	40.30%	(1,445)	-12.29%
5030 RENTALS & SERVICE AGREEMENTS	69,000	17,338	40,250	22,912	132.16%	(28,750)	-41.67%
5227 PROF FEES - CONSULTING	10,550	10,550	-	(10,550)	-100.00%	(10,550)	-100.00%
5229 PROF FEES - GRANT WRITING	-	-	-	-	0.00%	-	0.00%
5293 ARTS	15,850	12,025	7,500	(4,525)	-37.63%	(8,350)	-52.68%
5295 FUTURE DEVELOPMENT/PROJECTS	-	-	-	-	0.00%	-	0.00%
5296 CONVENTION CENTER	-	-	-	-	0.00%	-	0.00%
5300 TRAVEL & CONFERENCE	9,500	399	5,000	4,601	1153.13%	(4,500)	-47.37%
5400 TELEPHONE	2,000	3,044	2,000	(1,044)	-34.30%	-	0.00%
5464 SPORTS	-	-	-	-	0.00%	-	0.00%
5465 MISCELLANEOUS	1,000	388	1,000	612	157.71%	-	0.00%
5466 EVENTS	173,000	168,000	124,750	(43,250)	-25.74%	(48,250)	-27.89%
5467 SEABROOK FESTIVAL EXP - HOT	153,000	145,447	-	(145,447)	-100.00%	(153,000)	-100.00%
5468 SEABROOK FESTIVAL EXP - CITY	-	-	-	-	0.00%	-	0.00%
5475 CONTINGENCY	-	-	-	-	0.00%	-	0.00%
5616 BEACH IMPROVEMENTS	-	-	-	-	0.00%	-	0.00%
TOTAL SERVICES	**$ 465,660**	**$ 376,338**	**$ 195,815**	**$ (180,523)**	**-47.97%**	**$ (269,845)**	**-57.95%**
6035 FACILITIES/PARKS	-	-	-	-	0.00%	-	0.00%
6039 SIGNAGE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**-**	**-**	**-**	**-**	**0.00%**	**-**	**0.00%**
TOTAL EXPENDITURES	**$ 590,183**	**$ 494,891**	**$ 320,222**	**$ (174,669)**	-35.29%	$ (269,211)	-45.61%

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
SEIZURE FUND STATE

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
SEIZURE FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	252	568	1,093	1,548	116	1,548
SEIZURE REVENUE	-	8,281	-	-	-	-
TOTAL REVENUES	**$ 252**	**$ 8,849**	**$ 1,093**	**$ 1,548**	**$ 116**	**$ 1,548**
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	32,838	-	-	49,900	-	49,900
TOTAL EXPENSES	**$ 32,838**	**$ -**	**$ -**	**$ 49,900**	**$ -**	**$ 49,900**
BEGINNING BALANCE	73,526	40,940	49,789	50,882	50,882	50,999
CHANGE IN FUND BALANCE	(32,586)	8,849	1,093	(48,352)	116	(48,352)
ENDING BALANCE	**$ 40,940**	**$ 49,789**	**$ 50,882**	**$ 2,530**	**$ 50,999**	**$ 2,647**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
9510 INTEREST	$ 252	$ 568	$ 1,093	$ 1,548	$ 116	$ 1,548
INTEREST	**$ 252**	**$ 568**	**$ 1,093**	**$ 1,548**	**$ 116**	**$ 1,548**
9520 SEIZURE REVENUE	-	8,281	-	-	-	-
OTHER REVENUE	**$ -**	**$ 8,281**	**$ -**	**$ -**	**$ -**	**$ -**
9907 TRANSFER FROM (TO) OTHER FD	-	-	-	-	-	-
TRANSFERS IN	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 252**	**$ 8,849**	**$ 1,093**	**$ 1,548**	**$ 116**	**$ 1,548**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 5 - SEIZURE FUND STATE

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020 BUDGET**	**2020 FORECAST**	**2021 BUDGET**
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	**-**	**-**	**-**	**-**	**-**	**-**
5030 RENTALS & SERVICE	-	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6010 AUTOS & TRUCKS	29,875	-	-	-	-	-
6020 EQUIPMENT	2,963	-	-	49,900	-	49,900
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	$ 32,838	$ -	$ -	$ 49,900	$ -	$ 49,900
TOTAL EXPENDITURES	**$ 32,838**	**$ -**	**$ -**	**$ 49,900**	**$ -**	**$ 49,900**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
LAW ENFORCEMENT EDUCATION FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
LAW ENFORCEMENT ED	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
EDUCATION GRANT	2,505	2,484	2,453	2,400	2,408	2,400
INTEREST	-	-	-	-	-	-
TRANSFER	-	-	-	-	-	-
TOTAL REVENUES	**$ 2,505**	**$ 2,484**	**$ 2,453**	**$ 2,400**	**$ 2,408**	**$ 2,400**
SERVICES	-	1,175	676	7,036	-	7,036
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ 1,175**	**$ 676**	**$ 7,036**	**$ -**	**$ 7,036**
BEGINNING BALANCE	3,198	5,703	7,012	8,789	8,789	11,196
CHANGE IN FUND BALANCE	2,505	1,309	1,777	(4,636)	2,408	(4,636)
ENDING BALANCE	**$ 5,703**	**$ 7,012**	**$ 8,789**	**$ 4,153**	**$ 11,196**	**$ 6,560**

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
8251 EDUCATION GRANT	$ 2,505	$ 2,484	$ 2,453	$ 2,400	$ 2,408	$ 2,400
GRANT REVENUE	**$ 2,505**	**$ 2,484**	**$ 2,453**	**$ 2,400**	**$ 2,408**	**$ 2,400**
9510 INTEREST	-	-	-	-	-	-
INTEREST	**-**	**-**	**-**	**-**	**-**	**-**
9907 TRANSFER	-	-	-	-	-	-
TRANSFER IN	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL REVENUES	**$ 2,505**	**$ 2,484**	**$ 2,453**	**$ 2,400**	**$ 2,408**	**$ 2,400**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 6 - LAW ENFORCEMENT EDUCATION FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENDITURES	**2017**	**2018**	**2019**	**2020 BUDGET**	**2020 FORECAST**	**2021 BUDGET**
5301 EDUCATION EXPENSE	0	1,175	676	7,036	0	7,036
TOTAL SERVICES	**0**	**1,175**	**676**	**7,036**	**0**	**7,036**
TOTAL EXPENDITURES	**0**	**1,175**	**676**	**7,036**	**0**	**7,036**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CHILD SAFETY PROGRAMS FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
CHILD SAFETY	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
CHILD SAFETY REVENUE	$ 14,776	$ 15,975	$ 16,464	$ 14,792	$ 14,520	$ 14,520
INTEREST	213	465	419	574	511	584
TOTAL REVENUES	**$ 14,990**	**$ 16,440**	**$ 16,883**	**$ 15,366**	**$ 15,031**	**$ 15,104**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	17,580	29,572	19,041	22,500	-	22,500
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ 17,580**	**$ 29,572**	**$ 19,041**	**$ 22,500**	**$ -**	**$ 22,500**
BEGINNING BALANCE	$ 37,779	$ 35,188	$ 22,056	$ 19,898	$ 19,898	$ 34,929
CHANGE IN FUND BALANCE	$ (2,590)	$ (13,132)	$ (2,158)	$ (7,134)	$ 15,031	$ (7,396)
ENDING BALANCE	**$ 35,188**	**$ 22,056**	**$ 19,898**	**$ 12,764**	**$ 34,929**	**$ 27,533**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 07-CHILD SAFETY

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
REVENUES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
9506 CHILD SAFETY REV	$ 14,776	$ 15,975	$ 16,464	$ 14,792	$ 14,520	$ 14,520
PROGRAM REVENUE	**$ 14,776**	**$ 15,975**	**$ 16,464**	**$ 14,792**	**$ 14,520**	**$ 14,520**
9510 INTEREST EARNINGS	213	465	419	574	511	584
INTEREST	**213**	**465**	**419**	**574**	**511**	**584**
TOTAL REVENUES	**$ 14,990**	**$ 16,440**	**$ 16,883**	**$ 15,366**	**$ 15,031**	**$ 15,104**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 07-CHILD SAFETY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020 BUDGET**	**2020 FORECAST**	**2021 BUDGET**
3012 OVERTIME	$ -	$ -	$ -	$ -	$ -	$ -
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5465 MISC EXPENDITURES	-	-	-	-	-	-
5470 CHILD SAFETY EXPENSE	$ 17,580	$ 29,572	$ 19,041	$ 22,500	$ -	$ 22,500
TOTAL SERVICES	**$ 17,580**	**$ 29,572**	**$ 19,041**	**$ 22,500**	**$ -**	**$ 22,500**
6020 EQUIPMENT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 17,580**	**$ 29,572**	**$ 19,041**	**$ 22,500**	**$ -**	**$ 22,500**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FEDERAL SEIZURE FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
SEIZURE FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
GRANT REVENUE	$ -	$ -	$ -	$ -	$ -	$ -
INTEREST	105	234	360	400	186	400
SEIZURE REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	**$ 105**	**$ 234**	**$ 360**	**$ 400**	**$ 186**	**$ 400**
PERSONNEL	-	-	-	-	-	-
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	17,500	-	17,500
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	**-**	**-**	**-**	**17,500**	**-**	**17,500**
BEGINNING BALANCE	16,813	16,918	17,152	17,512	17,512	17,698
NET REVENUES	104.63	234.45	360.11	(17,100.00)	186.01	(17,100.00)
TRANSFER FROPM/(TO)	-	-	-	-	-	-
ENDING BALANCE	**$ 16,918**	**$ 17,152**	**$ 17,512**	**$ 412**	**$ 17,698**	**$ 598**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2016	2017	2018	BUDGET 2020	FORECAST 2020	BUDGET 2021
8252 GRANT	$ -	$ -	$ -	$ -	$ -	$ -
GRANT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9510 INTEREST	105	234	360	400	186	400
INTEREST	**$ 105**	**$ 234**	**$ 360**	**$ 400**	**$ 186**	**$ 400**
9520 SEIZURE REVENUE	-	-	-	-	-	-
OTHER REVENUE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9907 TRANS FROM/(TO)	-	-	-	-	-	-
TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 105**	**$ 234**	**$ 360**	**$ 400**	**$ 186**	**$ 400**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 9 - SEIZURE FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	-	-	-	-	-	-
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5030 RENTALS & SERVICE	-	-	-	-	-	-
5110 MAINT-AUTOS & EQUIP	-	-	-	-	-	-
5170 MAINTENANCE-RADIOS	-	-	-	-	-	-
5215 PROF FEES-ENGR	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6010 AUTOS & TRUCKS	-	-	-	17,500	-	17,500
6020 EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ 17,500**	**$ -**	**$ 17,500**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 17,500**	**$ -**	**$ 17,500**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
STEP FINES FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
STEP FINES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
STEP FINES	$ 10,328	$ 9,057	$ 9,094	$ 9,974	$ 29,200	$ 31,535
INTEREST	134	258	674	617	316	617
MISC REVENUE	500	-	-	-	-	-
TOTAL REVENUES	**$ 10,962**	**$ 9,315**	**$ 9,768**	**$ 10,591**	**$ 29,516**	**$ 32,153**
PERSONNEL	3,727	1,364	-	8,702	-	8,702
SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	47,030	-	-	29,059	-	29,059
TOTAL EXPENSES	**$ 50,757**	**$ 1,364**	**$ -**	**$ 37,761**	**$ -**	**$ 37,761**
BEGINNING BALANCE	62,670	22,875	30,827	40,595	40,595	70,111
NET REVENUES	(39,795)	7,952	9,768	(27,170)	29,516	(5,608)
ENDING BALANCE	**$ 22,875**	**$ 30,827**	**$ 40,595**	**$ 13,425**	**$ 70,111**	**$ 64,503**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 12 - STEP FINES

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9505 STEP FINES	$ 10,328	$ 9,057	$ 9,094	$ 9,974	$ 29,200	$ 31,535
FINES AND FORFEITURES	**$ 10,328**	**$ 9,057**	**$ 9,094**	**$ 9,974**	**$ 29,200**	**$ 31,535**
9510 INTEREST	134	258	674	617	316	617
INTEREST	**$ 134**	**$ 258**	**$ 674**	**$ 617**	**$ 316**	**$ 617**
9520 MISC REVENUE	500	-	-	-	-	-
OTHER REVENUE	**$ 500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 10,962**	**$ 9,315**	**$ 9,768**	**$ 10,591**	**$ 29,516**	**$ 32,153**

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 12 - STEP FINES

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	3,049	1,364	-	8,000	-	8,000
3100 FICA TAXES	226	-	-	612	-	612
3110 RETIREMENT	452	-	-	90	-	90
TOTAL PERSONNEL	**$ 3,727**	**$ 1,364**	**$ -**	**$ 8,702**	**$ -**	**$ 8,702**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5465 MISC EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6010 AUTOS & TRUCKS	33,193	-	-	29,059	-	29,059
6020 EQUIPMENT	13,837	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 47,030**	**$ -**	**$ -**	**$ 29,059**	**$ -**	**$ 29,059**
TOTAL EXPENDITURES	**$ 50,757**	**$ 1,364**	**$ -**	**$ 37,761**	**$ -**	**$ 37,761**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
PUBLIC SAFETY FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	$ 1,660	$ 3,905	$ 4,719	$ 5,233	$ 1,920	$ 5,233
CONTRIBUTIONS	103,391	103,911	104,517	104,200	104,826	105,350
TOTAL REVENUES	**$ 105,051**	**$ 107,816**	**$ 109,236**	**$ 109,433**	**$ 106,746**	**$ 110,583**
SUPPLIES	16,742	128,025	16,170	20,000	33,793	20,000
SERVICES	314	1,533	5,784	-	-	-
CAPITAL OUTLAY	24,686	72,542	106,338	77,642	21,525	77,642
TOTAL EXPENSES	**$ 41,742**	**$ 202,100**	**$ 128,292**	**$ 97,642**	**$ 55,318**	**$ 97,642**
BEGINNING BALANCE	**$ 250,335**	**$ 313,644**	**$ 219,360**	**$ 200,304**	**$ 200,304**	**$ 251,732**
NET REVENUES	$ 63,309	$ (94,283)	$ (19,056)	$ 11,791	$ 51,428	$ 12,941
ENDING BALANCE	**$ 313,644**	**$ 219,360**	**$ 200,304**	**$ 212,095**	**$ 251,732**	**$ 264,673**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
9510 INTEREST	$ 1,660	$ 3,905	$ 4,719	$ 5,233	$ 1,920	$ 5,233
INTEREST	**$ 1,660**	**$ 3,905**	**$ 4,719**	**$ 5,233**	**$ 1,920**	**$ 5,233**
9522 CONTRIBUTIONS	103,391	103,911	104,517	104,200	104,826	105,350
OTHER REVENUE	**$ 103,391**	**$ 103,911**	**$ 104,517**	**$ 104,200**	**$ 104,826**	**$ 105,350**
TOTAL REVENUES	**$ 105,051**	**$ 107,816**	**$ 109,236**	**$ 109,433**	**$ 106,746**	**$ 110,583**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 14 - PUBLIC SAFETY FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	
3012 OVERTIME	-	-	-	-	-	
3100 FICA TAXES	-	-	-	-	-	
3110 RETIREMENT	-	-	-	-	-	
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	16,742	128,025	16,170	20,000	33,793	20,000
TOTAL SUPPLIES	**$ 16,742**	**$ 128,025**	**$ 16,170**	**$ 20,000**	**$ 33,793**	**$ 20,000**
5110 MAINT-AUTOS/EQUIP	303	-	-	-	-	-
5180 MAINT BLDG	-	-	-	-	-	-
5400 TELEPHONE	-	1,533	5,784	-	-	-
5465 MISC EXPENSE	11	-	-	-	-	-
TOTAL SERVICES	**$ 314**	**$ 1,533**	**$ 5,784**	**$ -**	**$ -**	**$ -**
6010 AUTOS & TRUCKS	-	-	-	-	-	
6020 EQUIPMENT	24,686	72,542	106,338	77,642	21,525	77,642
TOTAL CAPITAL OUTLAY	**$ 24,686**	**$ 72,542**	**$ 106,338**	**$ 77,642**	**$ 21,525**	**$ 77,642**
TOTAL EXPENDITURES	**$ 41,742**	**$ 202,100**	**$ 128,292**	**$ 97,642**	**$ 55,318**	**$ 97,642**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAROTHERS COASTAL GARDENS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
CAROTHER'S	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
RENTAL INCOME	$ 23,687	$ 33,260	$ 33,637	$ 12,000	$ -	$ -
WORKSHOPS	1,035	15	-	-	-	-
INTEREST INCOME	534	1,293	2,331	1,665	1,142	2,174
TRANSFER IN FRM GF	-	-	-	-	-	-
TOTAL REVENUES	**$ 25,256**	**$ 34,568**	**$ 35,968**	**$ 13,665**	**$ 1,142**	**$ 2,174**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	1,741	1,973	1,420	3,250	2,950	3,250
SERVICES	24,199	30,124	12,427	29,220	5,533	29,220
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ 25,940**	**$ 32,098**	**$ 13,847**	**$ 32,470**	**$ 8,483**	**$ 32,470**
BEGINNING BALANCE	**$ 70,398**	**$ 69,714**	**$ 72,185**	**$ 94,306**	**$ 94,306**	**$ 86,965**
NET REVENUES	$ (684)	$ 2,470	$ 22,121	$ (18,805)	$ (7,342)	$ (30,296)
ENDING BALANCE-UNRESERVED	**$ 69,714**	**$ 72,185**	**$ 94,306**	**$ 75,501**	**$ 86,965**	**$ 56,669**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 41 - CAROTHERS COASTAL GARDENS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	2017	2018	2019	2020 BUDGET	2020 FORECAST	2021 BUDGET
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3011 EDUCATION INCENTIVE	-	-	-	-	-	-
3013 SALARIES-SUMMER EMPL	-	-	-	-	-	-
3100 FICA	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
3120 HOSPITALIZATION	-	-	-	-	-	-
3130 WORKER'S COMPENSATION	-	-	-	-	-	-
3150 GIFT/APPRECIATION CERTIFICATES	-	-	-	-	-	-
3350 UNEMPLOYEMENT BENEFITS	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4095 NURSERY SUPPLIES	281	579	100	1,500	1,300	1,500
4150 SMALL TOOLS & EQUIP	1,460	1,247	1,320	1,500	1,500	1,500
4400 MISC SUPPLIES	-	147	-	250	150	250
TOTAL SUPPLIES	**$ 1,741**	**$ 1,973**	**$ 1,420**	**$ 3,250**	**$ 2,950**	**$ 3,250**
5010 ADVERTISING	-	-	-	-	-	-
5020 DUES & SUBSCRIPTIONS	-	-	-	-	-	-
5030 RENTALS & SERVICE AGRMTS	1,896	2,471	3,055	3,500	1,518	3,500
5175 JANITORIAL SERVICES	5,940	9,275	3,780	7,500	-	7,500
5180 MAINT BLDGS & GRNDS	5,766	8,375	593	5,000	281	5,000
5240 CONTRACT SVCS-MOWING	-	-	-	1,000	-	1,000
5275 ELECTRICAL SERVICES	-	-	-	1,000	-	1,000
5300 TRAINING & CONFERENCE	85	-	-	-	-	-
5400 TELEPHONE	890	-	-	1,020	-	1,020
5410 UTILITIES	8,206	9,989	4,273	8,000	3,734	8,000
5464 EVENT CLASSES	573	15	-	1,200	-	1,200
5465 MISC EXPENDITURES	843	-	726	1,000	-	1,000
TOTAL SERVICES	**$ 24,199**	**$ 30,124**	**$ 12,427**	**$ 29,220**	**$ 5,533**	**$ 29,220**
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 25,940**	**$ 32,098**	**$ 13,847**	**$ 32,470**	**$ 8,483**	**$ 32,470**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PARK IMPROVEMENT FEES FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
PARK IMPROVEMENT FEES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
PARK IMPACT FEES	$ 70,000	$ 6,750	$ 5,500	$ 8,250	$ 6,250	$ 6,875
INTEREST	$ 508	$ 1,205	$ 1,181	$ 1,345	$ 1,172	$ 1,408
PARK DONATIONS	$ 3,243	$ 1,503	$ 3,185	$ 1,200	$ 3,613	$ 1,200
TOTAL REVENUES	**$ 73,752**	**$ 9,457**	**$ 9,866**	**$ 10,795**	**$ 11,035**	**$ 9,483**
PERSONNEL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -
MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -
SERVICES	$ 26,434	$ 9,550	$ 6,490	$ 15,000	$ 4,630	$ 15,000
CAPITAL OUTLAY	$ 35,482	$ 29,996	$ 12,290	$ -	$ -	$ 45,000
TRANSFERS OUT	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL EXPENSES	**$ 61,916**	**$ 39,546**	**$ 18,780**	**$ 15,000**	**$ 4,630**	**$ 60,000**
BEGINNING BALANCE	**$ 77,099**	**$ 88,935**	**$ 58,845**	**$ 49,931**	**$ 49,931**	**$ 56,336**
NET REVENUES	$ 11,836	$ (30,089)	$ (8,915)	$ (4,205)	$ 6,405	$ (50,517)
CAFR	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 88,935**	**$ 58,845**	**$ 49,931**	**$ 45,726**	**$ 56,336**	**$ 5,819**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 42 - PARK IMPROVEMENT FEES

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
7521 PARK IMPACT FEES	$ 70,000	$ 6,750	$ 5,500	$ 8,250	$ 6,250	$ 6,875
IMPACT FEES	**$ 70,000**	**$ 6,750**	**$ 5,500**	**$ 8,250**	**$ 6,250**	**$ 6,875**
9510 INTEREST EARNED	508	1,205	1,181	1,345	1,172	1,408
INTEREST	**$ 508**	**$ 1,205**	**$ 1,181**	**$ 1,345**	**$ 1,172**	**$ 1,408**
9522 PARK DONATIONS	3,243	400	-	1,200	950	-
9523 VETERANS MEMORIAL DONATIONS	-	1,103	3,185	-	1,332	1,200
OTHER REVENUE	**$ 3,243**	**$ 1,503**	**$ 3,185**	**$ 1,200**	**$ 2,282**	**$ 1,200**
TOTAL REVENUES	**$ 73,752**	**$ 9,457**	**$ 9,866**	**$ 10,795**	**$ 9,704**	**$ 9,483**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 42 - PARK IMPACT FEES FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
5180 MAINT - BLDGS & GRNDS	$ 26,434	$ 4,747	$ -	$ 10,000	$ (0)	$ 10,000
5181 VETERANS MEMORIAL MAINT	-	4,803	6,490	5,000	4,630	5,000
5465 MISCELLANEOUS	-	-	-	-	-	-
TOTAL SERVICES	**$ 26,434**	**$ 9,550**	**$ 6,490**	**$ 15,000**	**$ 4,630**	**$ 15,000**
6020 EQUIPMENT	35,482	-	-	-	-	-
6050 FACILITIES	-	29,996	12,290	-	-	45,000
TOTAL CAPITAL OUTLAY	**$ 35,482**	**$ 29,996**	**$ 12,290**	**$ -**	**$ -**	**$ 45,000**
9903 TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 61,916**	**$ 39,546**	**$ 18,780**	**$ 15,000**	**$ 4,630**	**$ 60,000**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
ANIMAL SHELTER DONATIONS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
ANIMAL DONATION FEES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	$ 5	$ 12	$ 18	$ 30	$ 60	$ 30
DONATIONS	4,455	4,822	6,036	6,213	2,525	2,550
TOTAL REVENUES	**$ 4,460**	**$ 4,834**	**$ 6,055**	**$ 6,243**	**$ 2,585**	**$ 2,580**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	683	-	54	7,500	466	7,500
SERVICES	-	63	-	150	-	150
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ 683**	**$ 63**	**$ 54**	**$ 7,650**	**$ 466**	**$ 7,650**
BEGINNING BALANCE	-	3,777	8,547	14,547	14,547	16,666
CHANGE IN FUND BALANCE	3,777	4,771	6,000	(1,407)	2,118	(5,070)
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ 3,777**	**$ 8,547**	**$ 14,547**	**$ 13,140**	**$ 16,666**	**$ 11,596**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 44 - ANIMAL SHELTER DONATIONS

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9510 INTEREST	$ 5	$ 12	$ 18	$ 30	$ 60	$ 30
INTEREST	**$ 5**	**$ 12**	**$ 18**	**$ 30**	**$ 60**	**$ 30**
9522 ANIMAL SHELTER DONATIONS	4,455	4,822	6,036	6,213	2,525	2,550
OTHER REVENUE DONATIONS	**$ 4,455**	**$ 4,822**	**$ 6,036**	**$ 6,213**	**$ 2,525**	**$ 2,550**
TOTAL REVENUES	**$ 4,460**	**$ 4,834**	**$ 6,055**	**$ 6,243**	**$ 2,585**	**$ 2,580**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 44 -ANIMAL SHELTER DONATIONS

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
4150 SMALL TOOLS	$ 683	$ -	$ -	$ 5,000	$ 400	$ 5,000
4400 SUPPLIES	-	-	54	2,500	66	2,500
TOTAL SUPPLIES	**$ 683**	**$ -**	**$ 54**	**$ 7,500**	**$ 466**	**$ 7,500**
5465 MISCELLANEOUS	-	63	-	150	-	150
TOTAL SERVICES	**$ -**	**$ 63**	**$ -**	**$ 150**	**$ -**	**$ 150**
6020 EQUIPMENT	-	-	-	-	-	-
6050 FACILITIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 683**	**$ 63**	**$ 54**	**$ 7,650**	**$ 466**	**$ 7,650**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TRUANCY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
MUNICIPAL COURT SECURITY	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
MUN COURT SECURITY FEES	$ -	$ -	$ -	$ -	$ 1,938	$ -
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,938**	**$ -**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
BEGINNING BALANCE	**-**	**-**	**-**	**-**	**-**	**1,938**
NET REVENUES	-	-	-	-	1,938	-
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,938**	**$ 1,938**

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 75- MUNICIPAL COURT TRUANCY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9505 MUNICIPAL COURT SECURITY FEES	$ -	$ -	$ -	$ -	$ 1,938	$ -
FINES AND FORFEITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,938**	**$ -**
9510 INTEREST	-	-	-	-	-	-
INTEREST	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,938**	**$ -**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 75- MUNICIPAL COURT TRUANCY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILTIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6300 TRANSFER TO OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TRUANCY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
MUNICIPAL COURT SECURITY	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
MUN COURT SECURITY FEES	$ -	$ -	$ -	$ -	$ 39	$ -
INTEREST	-	-	-	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 39**	**$ -**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
BEGINNING BALANCE	**-**	**-**	**-**	**-**	**-**	**39**
NET REVENUES	-	-	-	-	39	-
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ 39**	**$ 39**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 76- LOCAL MUNICIPAL JURY FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9505 MUNICIPAL COURT SECURITY FEES	$ -	$ -	$ -	$ -	$ 39	$ -
FINES AND FORFEITURES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 39**	**$ -**
9510 INTEREST	-	-	-	-	-	-
INTEREST	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 39**	**$ -**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 76 - LOCAL MUNICIPAL JURY FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	-
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILTIES	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6300 TRANSFER TO OTHER FUNDS	-	-	-	-	-	-
TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT SECURITY FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
MUNICIPAL COURT SECURITY	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
MUN COURT SECURITY FEES	$ 7,175	$ 6,875	$ 8,246	$ 7,400	$ 11,393	$ 9,000
INTEREST	209	412	607	7	141	590
TOTAL REVENUES	**$ 7,384**	**$ 7,287**	**$ 8,853**	**$ 7,407**	**$ 11,534**	**$ 9,590**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	5,600
SERVICES	-	-	275	5,000	-	1,000
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	7,500	7,500	7,500	7,500	7,500	-
TOTAL EXPENSES	**$ 7,500**	**$ 7,500**	**$ 7,775**	**$ 12,500**	**$ 7,500**	**$ 6,600**
BEGINNING BALANCE	**35,275**	**35,159**	**34,946**	**36,024**	**36,024**	**40,058**
CHANGE IN FUND BALANCE	(116)	(213)	1,078	(5,093)	4,034	2,990
ENDING BALANCE	**$ 35,159**	**$ 34,946**	**$ 36,024**	**$ 30,931**	**$ 40,058**	**$ 43,048**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9507 MUNICIPAL COURT SECURITY FEES	$ 7,175	$ 6,875	$ 8,246	$ 7,400	$ 11,393	$ 9,000
FINES AND FORFEITURES	**$ 7,175**	**$ 6,875**	**$ 8,246**	**$ 7,400**	**$ 11,393**	**$ 9,000**
9510 INTEREST	209	412	607	7	141	590
INTEREST	**209**	**412**	**607**	**7**	**141**	**590**
TOTAL REVENUES	**$ 7,384**	**$ 7,287**	**$ 8,853**	**$ 7,407**	**$ 11,534**	**$ 9,590**

SEABROOK

CITY OF SEABROOK
2019-2020 BUDGET WORKSHEET
FUND 77- MUNICIPAL COURT SECURITY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	-	-	-	-	-	5,600
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,600**
5110 MAINT-AUTO/EQUIP	-	-	-	-	-	-
5180 MAINT BLDGS GRNDS	-	-	-	5,000	-	-
5300 TRAINING & CONFERENCE	-	-	275	-	-	1,000
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ 275**	**$ 5,000**	**$ -**	**$ 1,000**
6020 EQUIPMENT	-	-	-	-	-	-
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 FACILTIES	-	-	-	35,000	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ 35,000**	**$ -**	**$ -**
6300 TRANSFER TO OTHER FUNDS	7,500	7,500	7,500	7,500	7,500	-
TRANSFERS OUT	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ 7,500**	**$ -**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TIME PAYMENT FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
MUNICIPAL COURT TIME	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
TIME PAYMENT FEES	$ 874	$ 857	$ 1,134	$ 1,022	$ 2,553	$ 4,000
INTEREST	104	246	452	415	412	415
TOTAL REVENUES	**$ 978**	**$ 1,104**	**$ 1,586**	**$ 1,437**	**$ 2,965**	**$ 4,415**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	2,067	-	-	12,000	-	4,398
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ 2,067**	**$ -**	**$ -**	**$ 12,000**	**$ -**	**$ 4,398**
BEGINNING BALANCE	**20,504**	**19,415**	**20,519**	**22,105**	**22,105**	**25,070**
NET REVENUES	(1,089)	1,104	1,586	(10,563)	2,965	17
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ 19,415**	**$ 20,519**	**$ 22,105**	**$ 11,542**	**$ 25,070**	**$ 25,087**

SEABROOK

CITY OF SEABROOK
2020-21 BUDGET WORKSHEET
FUND 78- MUNICIPAL COURT TIME PAYMENT FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
9508 TIME PAYMENT FEES	$ 874	$ 857	$ 1,134	$ 1,022	$ 2,553	$ 4,000
FINES AND FORFEITURES	**$ 874**	**$ 857**	**$ 1,134**	**$ 1,022**	**$ 2,553**	**$ 4,000**
9510 INTEREST	104	246	452	415	412	415
INTEREST	**$ 104**	**$ 246**	**$ 452**	**$ 415**	**$ 412**	**$ 415**
TOTAL REVENUES	**$ 978**	**$ 1,104**	**$ 1,586**	**$ 1,437**	**$ 2,965**	**$ 4,415**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 78-MUNICIPAL COURT TIME PAYMENT FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
5030 RENTAL & SERVICE AGREEMENTS	$ -	$ -	$ -	$ -	$ -	$ 4,398
5300 TRAINING & CONFERENCE	$ 2,067	$ -	$ -	$ 12,000	$ -	$ -
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ 2,067**	**$ -**	**$ -**	**$ 12,000**	**$ -**	**$ 4,398**
TOTAL EXPENDITURES	**$ 2,067**	**$ -**	**$ -**	**$ 12,000**	**$ -**	**$ 4,398**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
MUNICIPAL COURT TECHNOLOGY FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
MUNICIPAL COURT TECHNOLOGY	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
COURT TECHNOLOGY FEES	$ 9,566	$ 9,166	$ 10,999	$ 9,500	$ 14,250	$ 10,000
INTEREST	114	119	137	130	129	130
TOTAL REVENUES	**$ 9,681**	**$ 9,286**	**$ 11,136**	**$ 9,630**	**$ 14,379**	**$ 10,130**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	9,505	6,157	8,693	-	1,116	-
SERVICES	11,397	7,522	8,919	9,500	6,813	1,800
CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL EXPENSES	**$ 20,902**	**$ 13,678**	**$ 17,612**	**$ 9,500**	**$ 7,929**	**$ 1,800**
BEGINNING BALANCE	**28,130**	**16,910**	**12,517**	**6,041**	**6,041**	**12,491**
NET REVENUES	(11,221)	(4,392)	(6,476)	130	6,450	8,330
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ 16,910**	**$ 12,517**	**$ 6,041**	**$ 6,171**	**$ 12,491**	**$ 20,821**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
9509 COURT TECHNOLOGY FEES	$ 9,566	$ 9,166	$ 10,999	$ 9,500	$ 14,250	$ 10,000
FINES AND FORFEITURES	**$ 9,566**	**$ 9,166**	**$ 10,999**	**$ 9,500**	**$ 14,250**	**$ 10,000**
9510 INTEREST	114	119	137	130	129	130
INTEREST	**$ 114**	**$ 119**	**$ 137**	**$ 130**	**$ 129**	**$ 130**
TOTAL REVENUES	**$ 9,681**	**$ 9,286**	**$ 11,136**	**$ 9,630**	**$ 14,379**	**$ 10,130**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 79- MUNICIPAL COURT TECHNOLOGY

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
3010 SALARIES	$ -	$ -	$ -	$ -	$ -	$ -
3012 OVERTIME	-	-	-	-	-	-
3100 FICA TAXES	-	-	-	-	-	-
3110 RETIREMENT	-	-	-	-	-	-
TOTAL PERSONNEL	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
4150 SMALL TOOLS & EQUIP	9,505	6,157	8,693	-	1,116	-
TOTAL SUPPLIES	**$ 9,505**	**$ 6,157**	**$ 8,693**	**$ -**	**$ 1,116**	**$ -**
5030 SERVICE AGREEMENTS	9,500	7,522	7,241	9,500	6,813	1,800
5115 MAINT-OFFICE EQUIP	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	1,897	-	1,678	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
TOTAL SERVICES	**$ 11,397**	**$ 7,522**	**$ 8,919**	**$ 9,500**	**$ 6,813**	**$ 1,800**
6030 OFFICE EQUIPMENT	-	-	-	-	-	-
6050 BLDG RENOVATIONS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES	**$ 20,902**	**$ 13,678**	**$ 17,612**	**$ 9,500**	**$ 7,929**	**$ 1,800**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC SAFETY VEHICLE AND REPLACEMENT FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
PARK IMPROVEMENT FEES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	$ 3,519	$ 8,426	$ 16,446	$ 21,944	$ 9,791	$ 21,702
TRADES/SALES	1,488	6,035	-	-	-	-
OTHER REVENUE	832,337	160,879	201,247	193,671	193,671	193,672
TOTAL REVENUES	**$ 837,343**	**$ 175,340**	**$ 217,693**	**$ 215,615**	**$ 203,462**	**$ 215,374**
CAPITAL OUTLAY	329,771	87,613	-	245,304	212,680	-
TOTAL EXPENSES	**$ 329,771**	**$ 87,613**	**$ -**	**$ 245,304**	**$ 212,680**	**$ -**
BEGINNING BALANCE	**$ -**	**$ 507,572**	**$ 595,300**	**$ 812,993**	**$ 812,993**	**$ 803,775**
NET REVENUES	$ 507,572	$ 87,728	$ 217,693	$ (29,689)	$ (9,218)	$ 215,374
CAFR	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 507,572**	**$ 595,300**	**$ 812,993**	**$ 783,304**	**$ 803,775**	**$ 1,019,149**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 81 - PS VERF

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
9510 INTEREST	$ 3,519	$ 8,426	$ 16,446	$ 21,944	$ 9,791	$ 21,702
INTEREST	**$ 3,519**	**$ 8,426**	**$ 16,446**	**$ 21,944**	**$ 9,791**	**$ 21,702**
9520 TRADES/SALES	1,488	6,035	-	-	-	-
OTHER REVENUE	**$ 1,488**	**$ 6,035**	**$ -**	**$ -**	**$ -**	**$ -**
9907 TRANSFER IN FROM CCPD	832,337	160,879	201,247	193,671	193,671	193,672
TRANSFERS IN	**$ 832,337**	**$ 160,879**	**$ 201,247**	**$ 193,671**	**$ 193,671**	**$ 193,672**
TOTAL REVENUES	**$ 837,343**	**$ 175,340**	**$ 217,693**	**$ 215,615**	**$ 203,462**	**$ 215,374**

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 81 - PS VERF

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
6010 VEHICLES - PATROL 7 YR	$ 205,679	$ 53,382	$ -	$ 245,304	$ 212,680	$ -
6011 VEHICLES - ADMIN 10 YR	26,676	-	-	-	-	-
6020 EQUIPMENT	97,416	34,231	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 329,771**	**$ 87,613**	**$ -**	**$ 245,304**	**$ 212,680**	**$ -**
TOTAL EXPENDITURES	**$ 329,771**	**$ 87,613**	**$ -**	**$ 245,304**	**$ 212,680**	**$ -**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PEG FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
PEG	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
FRANCHISE TAX	$ 44,526	$ 42,445	$ 41,557	$ 42,639	$ 41,803	$ 42,639
INTEREST	663	1,860	3,428	3,709	3,532	3,709
TOTAL REVENUES	**$ 45,189**	**$ 44,305**	**$ 44,984**	**$ 46,348**	**$ 45,335**	**$ 46,348**
SUPPLIES	5,193	3,914	6,183	10,000	10,564	10,000
SERVICES	1,597	1,597	1,597	3,200	-	3,200
CAPITAL OUTLAY	-	5,572	9,525	175,000	85,580	175,000
TOTAL EXPENSES	**$ 6,790**	**$ 11,083**	**$ 17,305**	**$ 188,200**	**$ 96,144**	**$ 188,200**
BEGINNING BALANCE	**$ 101,662**	**$ 140,062**	**$ 173,285**	**$ 200,964**	**$ 200,964**	**$ 150,155**
NET REVENUES	38,400	33,223	27,680	(141,852)	(50,809)	(141,852)
	-	-	-	-	-	-
ENDING BALANCE	**$ 140,062**	**$ 173,285**	**$ 200,964**	**$ 59,112**	**$ 150,155**	**$ 8,302**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 83 - PEG FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
	2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
7210 FRANCHISE FEES	$ 44,526	$ 42,445	$ 41,557	$ 42,639	$ 41,803	$ 42,639
FRANCHISE FEES	**$ 44,526**	**$ 42,445**	**$ 41,557**	**$ 42,639**	**$ 41,803**	**$ 42,639**
9510 INTEREST	663	1,860	3,428	3,709	3,532	3,709
INTEREST	**$ 663**	**$ 1,860**	**$ 3,428**	**$ 3,709**	**$ 3,532**	**$ 3,709**
TOTAL REVENUES	**$ 45,189**	**$ 44,305**	**$ 44,984**	**$ 46,348**	**$ 45,335**	**$ 46,348**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 83 - PEG FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
4110 OFFICE SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -
4150 SMALL TOOLS & EQUIP	5,193	3,914	6,183	10,000	10,564	10,000
TOTAL SUPPLIES	$ 5,193	$ 3,914	$ 6,183	$ 10,000	$ 10,564	$ 10,000
5465 MISC EXPENSE	1,597	1,597	1,597	3,200	-	3,200
TOTAL SERVICES	$ 1,597	$ 1,597	$ 1,597	$ 3,200	$ -	$ 3,200
6020 EQUIPMENT	-	5,572	9,525	175,000	85,580	175,000
TOTAL CAPITAL OUTLAY	$ -	$ 5,572	$ 9,525	$ 175,000	$ 85,580	$ 175,000
TOTAL EXPENDITURES	**$ 6,790**	**$ 11,083**	**$ 17,305**	**$ 188,200**	**$ 96,144**	**$ 188,200**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
GENERAL ENTERPRISE VEHICLE AND EQUIPMENT REPLACEMENT FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
CHARGES FOR SERVICE GF	$ -	$ -	$ 35,363	$ 67,787	$ 67,787	$ 67,787
CHARGES FOR SERVICE EF	-	-	-	-	-	35,794
CHARGES FOR SERVICE FIRE	-	-	-	-	-	27,951
INTEREST	-	-	10,922	5,168	4,812	5,047
TRADES/SALES	-	-	29,831	-	-	-
OTHER REVENUE	-	-	-	-	-	-
TRANSFERS IN	-	-	574,814	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ 650,930**	**$ 72,955**	**$ 72,599**	**$ 136,579**
CAPITAL OUTLAY	-	-	314,794	145,276	134,459	83,613
TOTAL EXPENSES	**$ -**	**$ -**	**$ 314,794**	**$ 145,276**	**$ 134,459**	**$ 83,613**
BEGINNING BALANCE	-	-	-	336,136	336,136	274,276
CHANGE IN FUND BALANCE	-	-	336,136	(72,321)	(61,860)	52,965
ENDING BALANCE	**$ -**	**$ -**	**$ 336,136**	**$ 263,815**	**$ 274,276**	**$ 327,242**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 84 - GE VERF

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
8610 CHARGES FOR SERVICE GF	$ -	$ -	$ 35,363	$ 67,787	$ 67,787	$ 67,787
8620 CHARGES FOR SERVICE EF			$ 25,578	$ 35,794	$ 35,794	$ 35,794
8630 CHARGES FOR SERVICE FIRE	-	-	-	-	-	27,951
CHARGES FOR SERVICE	**$ -**	**$ -**	**$ 60,941**	**$ 103,581**	**$ 103,581**	**$ 131,532**
9510 INTEREST	-	-	10,922	19,497	4,812	5,047
INTEREST	**$ -**	**$ -**	**$ 10,922**	**$ 19,497**	**$ 4,812**	**$ 5,047**
9520 TRADES/SALES	-	-	29,831	-	-	-
OTHER REVENUE	**$ -**	**$ -**	**$ 29,831**	**$ -**	**$ -**	**$ -**
9903 TRANSFERS FROM EF	-	-	209,874	-	-	-
9907 TRANSFERS FROM GF	-	-	364,940	-	-	-
TRANSFERS IN	**$ -**	**$ -**	**$ 574,814**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ -**	**$ -**	**$ 676,508**	**$ 123,078**	**$ 108,393**	**$ 136,579**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 84 - GE VERF

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
6010 VEHICLES - ANIMAL CONTROL	$ -	$ -	$ -	$ -	$ -	$ -
6011 EQUIPMENT - ANIMAL CONTROL	-	-	-	-	-	-
6012 VEHICLES - PARKS	-	-	-	-	-	-
6013 EQUIPMENT - PARKS	-	-	-	-	-	27,545
6014 VEHICLES - STREETS	-	-	238,057	87,845	85,000	-
6015 EQUIPMENT - STREETS	-	-	-	-	-	-
6016 VEHICLES - COMMUNITY DEV	-	-	-	-	-	-
6017 EQUIPMENT - COMMUNITY DEV	-	-	-	-	-	-
6018 VEHICLES - WATER	-	-	52,004	19,459	49,459	27,545
6019 EQUIPMENT - WATER	-	-	-	-	-	-
6020 VEHICLES - SEWER	-	-	24,733	37,972	37,972	28,523
6021 EQUIPMENT - SEWER	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 314,794**	**$ 145,276**	**$ 134,459**	**$ 83,613**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 314,794**	**$ 145,276**	**$ 134,459**	**$ 83,613**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
BUDGET STABILIZATION FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
BUDGET STABILIZATION FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	$ 5,588	$ 12,523	$ 19,235	$ 25,289	$ 10,765	$ 25,572
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	**$ 5,588**	**$ 12,523**	**$ 19,235**	**$ 25,289**	**$ 10,765**	**$ 25,572**
TRANSFER TO GF	-	-	-	-	-	-
TRANSFER TO EF	-	-	-	-	-	-
TOTAL TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
BEGINNING BALANCE	$ 804,291	$ 809,879	$ 822,402	$ 841,637	$ 841,637	$ 852,402
CHANGE IN FUND BALANCE	$ 5,588	$ 12,523	$ 19,235	$ 25,289	$ 10,765	$ 25,572
	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 809,879**	**$ 822,402**	**$ 841,637**	**$ 866,926**	**$ 852,402**	**$ 877,974**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER RATE STABILIZATION FUND

FOR FISCAL YEAR ENDING SEPTEMBER 30,

	ACTUALS			BUDGET	FORECAST	BUDGET
BUDGET STABILIZATION FUND	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST	$ 413	$ 2,534	$ 7,721	$ 8,140	$ 6,839	$ -
TRANSFERS IN	$ 70,000	$ 105,000	$ 140,000	$ 175,000	$ 175,000	$ -
TOTAL REVENUES	**$ 70,413**	**$ 107,534**	**$ 147,721**	**$ 183,140**	**$ 181,839**	**$ -**
TRANSFER TO GF	$ -	$ -	$ -	$ -	$ -	$ -
TRANSFER TO EF	$ -	$ -	$ -	$ -	$ -	$ 542,507
TOTAL TRANSFERS OUT	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 542,507**
BEGINNING BALANCE	$ 35,000	$ 105,413	$ 212,947	$ 360,668	$ 360,668	$ 542,507
CHANGE IN FUND BALANCE	$ 70,413	$ 107,534	$ 147,721	$ 183,140	$ 181,839	$ (542,507)
	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 105,413**	**$ 212,947**	**$ 360,668**	**$ 543,808**	**$ 542,507**	**$ 0**

SEABROOK

SEABROOK

Capital Improvement Funds

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CAPITAL IMPACT FEES FUND

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
CAPITAL IMPACT FEES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
IMPACT FEES - WATER	$ 94,759	$ 199,372	$ 143,498	$ 76,162	$ 126,685	$ 95,014
IMPACT FEES - SEWER	141,896	228,291	159,949	89,210	144,824	108,618
INTEREST	17,712	43,553	74,016	80,744	28,943	29,811
TOTAL REVENUES	**$ 254,367**	**$ 471,215**	**$ 377,462**	**$ 246,116**	**$ 300,452**	**$ 233,443**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	3,101	-	110,798	190,216	111,588	-
CAPITAL OUTLAY	99,629	-	-	925,056	300,000	312,528
TOTAL EXPENSES	**$ 102,730**	**$ -**	**$ 110,798**	**$ 1,115,272**	**$ 411,588**	**$ 312,528**
BEG BALANCE UNRESERVED	**$ 2,522,751**	**$ 2,674,389**	**$ 3,145,604**	**$ 3,412,269**	**$ 3,412,269**	**$ 3,301,133**
CHANGE IN FUND BALANCE	$ 151,638	$ 471,215	$ 266,665	$ (869,156)	$ (111,136)	$ (79,085)
RESERVE FUTURE PROJS	$ -	$ -	$ -	$ -		
ENDING BALANCE	**$ 2,674,389**	**$ 3,145,604**	**$ 3,412,269**	**$ 2,543,113**	**$ 3,301,133**	**$ 3,222,048**

*****$1,425,000 Has been budgeted to be spent in 2020 on Pine Gully Treatment Plant Phase 1A**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
7521 IMPACT FEES - WATER	$ 94,759	$ 199,372	$ 143,498	$ 76,162	$ 126,685	$ 95,014
7531 IMPACT FEES - SEWER	$ 141,896	$ 228,291	$ 159,949	$ 89,210	$ 144,824	$ 108,618
IMPACT FEES	**$ 236,655**	**$ 427,662**	**$ 303,446**	**$ 165,372**	**$ 271,509**	**$ 203,632**
9510 INTEREST	$ 17,712	$ 43,553	$ 74,016	$ 80,744	$ 28,943	$ 29,811
INTEREST	**$ 17,712**	**$ 43,553**	**$ 74,016**	**$ 80,744**	**$ 28,943**	**$ 29,811**
TOTAL REVENUES	**$ 254,367**	**$ 471,215**	**$ 377,462**	**$ 246,116**	**$ 300,452**	**$ 233,443**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET WORKSHEET
FUND 19 - CAPITAL IMPACT FUND

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
5010 ADVERTISING	$ -	$ -	$ -	$ -	$ -	$ -
5208 PROF FEES - ACQUISITIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	3,101	-	110,798	190,216	111,588	-
TOTAL SERVICES	**$ 3,101**	**$ -**	**$ 110,798**	**$ 190,216**	**$ 111,588**	**$ -**
6063 REPSDORPH SEWER	-	-	-	312,528	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
6080 WATER LINE IMPROVEMENTS	99,629	-	-	312,528	-	312,528
6086 WATER MAIN LAKESIDE	-	-	-	-	-	-
6087 ALT VALVE ELEV WATER TANK	-	-	-	-	-	-
6090 WATER SYSTEM MAINTENANCE	-	-	-	300,000	300,000	-
6101 LIFT & FORCE MAIN BAYVIEW	-	-	-	-	-	-
6102 8 & 12" SWR BAYVIEW/RED BLUFF	-	-	-	-	-	-
6116 VARIOUS WATER PROJECTS	-	-	-	-	-	-
VARIOUS SEWER PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ 99,629**	**$ -**	**$ -**	**$ 925,056**	**$ 300,000**	**$ 312,528**
TOTAL EXPENDITURES	**$ 102,730**	**$ -**	**$ 110,798**	**$ 1,115,272**	**$ 411,588**	**$ 312,528**

SEABROOK

5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF IMPACT FEES

PROJECT #	CIP #	PROJECT DESCRIPTION	FY20	FY21	FY22	FY23	FY24	FY25	5 YEAR FUNDED TOTAL	CURRENT BUDGET YEAR BREAKDOWN ENGINEERING	CURRENT BUDGET YEAR BREAKDOWN CONSTRUCTION
312	W6	OLD SEABROOK WATER LINE IMPROVEMENTS	$ 4,922	$ -	$ -	$ -	$ -	$ -	$ 54,146	$ -	$ -
313	W14	NASA 1 WATER LINE IMPROVEMENTS	$ 10,706	$ -	$ -	$ -	$ -	$ -	$ 117,762	$ -	$ -
	W16	OLD SH 146 INTERCONNECT	$ -	$ -	$ 124,588	$ 622,938	$ -	$ -	$ 747,525	$ -	$ -
	WW7	RED BLUFF SANITARY SEWER EXTENSION	$ -	$ -	$ -	$ -	$ -	$ 640,800	$ 640,800	$ -	$ -
301	WW9	PINE GULLY WASTEWATER TREATMENT PLANT PHASE 1A	$ -	$ 312,528	$ 1,112,472	$ -	$ -	$ -	$ 1,425,000	$ -	$ 312,528
	D4	WILDLIFE PARK DRAINAGE EXPANSION	$ -	$ -	$ -	$ -	$ -	$ 114,095	$ 114,095	$ -	$ -
	W11	FRIENDSHIP PARK WATER TANK REHABILITATION	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 350,000	$ 50,000	$ (50,000)
		TOTAL	**$ 365,628**	**$ 312,528**	**$ 1,237,060**	**$ 622,938**	**$ -**	**$ 754,895**	**$ 3,449,328**	**$ 50,000**	**$ 262,528**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIBER OPTIC

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
PW/AC	2017	2018	2019	2020	2020	2021
INTEREST EARNINGS	$ 406	$ 761	$ 1,143	$ -	$ 141	$ -
OTHER REVENUE	$ -	$ -	$ -	$ -	$ -	$ -
BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL REVENUES	**$ 406**	**$ 761**	**$ 1,143**	**$ -**	**$ 141**	**$ -**
PERSONNEL SERVICES	$ -	$ -	$ -	$ -	$ -	$ -
MATERIALS & SUPPLIES	$ -	$ -	$ -	$ -	$ -	$ -
SERVICES	$ -	$ -	$ -	$ -	$ -	$ -
CAPITAL OUTLAY	$ -	$ 10,363	$ 484	$ 52,380	$ 52,437	$ -
TOTAL EXPENSES	**$ -**	**$ 10,363**	**$ 484**	**$ 52,380**	**$ 52,437**	**$ -**
BEGINNING BALANCE	$ 60,893	$ 61,298	$ 51,696	$ 52,356	$ 52,356	$ 60
NET REVENUES	$ 406	$ (9,602)	$ 659	$ (52,380)	$ (52,296)	$ -
CAFR	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 61,298**	**$ 51,696**	**$ 52,356**	**$ (24)**	**$ 60**	**$ 60**

SEABROOK

CITY OF SEABROOK
2019-2020 BUDGET
FUND 31 - CAPITAL PROJECTS
FIBER OPTIC

	FISCAL YEAR ENDING SEPTEMBER 30,					
REVENUES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
9510 INTEREST EARNINGS	$ 406	$ 761	$ 1,143	$ -	$ 141	$ -
INTEREST	**$ 406**	**$ 761**	**$ 1,143**	**$ -**	**$ 141**	**$ -**
9520 MISC REVENUE	$ -	$ -	$ -	$ -	$ -	$ -
OTHER REVENUE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9540 BOND PROCEEDS	$ -	$ -	$ -	$ -	$ -	$ -
9550 BOND PREMIUM	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 406**	**$ 761**	**$ 1,143**	**$ -**	**$ 141**	**$ -**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 31 - CAPITAL PROJECTS
FIBER OPTIC

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
4150 SMALL TOOLS & EQUIPMENT	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5212 PROF FEES- ARCHITECT	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	-	-	-	-	-
5227 PROF FEES - CONSULTING	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6020 EQUIPMENT	$ -	$ 10,363	$ -	$ -	$ -	$ -
6050 FACILITIES	$ -	$ -	$ 484	$ 52,380	$ 52,437	$ -
TOTAL CAPITAL OUTLAY	**$ -**	**$ 10,363**	**$ 484**	**$ 52,380**	**$ 52,437**	**$ -**
TOTAL EXPENDITURES	**$ -**	**$ 10,363**	**$ 484**	**$ 52,380**	**$ 52,437**	**$ -**

SEABROOK

CITY OF SEABROOK
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
INTEREST EARNINGS	$ -	$ 472	$ 19,187	$ 13,250	$ 21,328	$ 13,250
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
FUND TRANSFER IN	-	522,183	350,745	868,500	868,500	687,742
TOTAL REVENUES	**$ -**	**$ 522,655**	**$ 369,932**	**$ 881,750**	**$ 889,828**	**$ 700,992**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	26,846	67,882	6,195	-
CAPITAL OUTLAY	-	-	46,094	761,963	319,040	69,688
TOTAL EXPENSES	**-**	**-**	**72,940**	**829,845**	**325,235**	**69,688**
BEGINNING BALANCE	-	-	522,655	819,648	819,648	1,384,242
NET REVENUES	-	522,655	296,993	51,905	564,594	631,304.40
ENDING BALANCE	**$ -**	**$ 522,655**	**$ 819,648**	**$ 871,553**	**$ 1,384,242**	**$ 2,015,546**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL

	FISCAL YEAR ENDING SEPTEMBER 30,					
REVENUES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
9510 INTEREST EARNINGS	$ -	$ 472	$ 19,187	$ 13,250	$ 21,328	$ 13,250
INTEREST	**$ -**	**$ 472**	**$ 19,187**	**$ 13,250**	**$ 21,328**	**$ 13,250**
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9540 BOND PROCEEDS	-	-	-	-	-	-
BOND LOAN	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9907 FUNDS TRANSFER IN	-	522,183	350,745	868,500	868,500	687,742
TRANSFERS IN	**$ -**	**$ 522,183**	**$ 350,745**	**$ 868,500**	**$ 868,500**	**$ 687,742**
TOTAL REVENUES	**$ -**	**$ 522,655**	**$ 369,932**	**$ 881,750**	**$ 889,828**	**$ 700,992**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 28 - CAPITAL IMPROVEMENT PROJECTS
GENERAL

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENDITURES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
5140 MAINT-STREETS & SIDEWALKS	$ -	$ -	$ -	$ -	$ -	$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	-
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	-	-	26,846	67,882	6,195	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	**$ -**	**$ -**	**$ 26,846**	**$ 67,882**	**$ 6,195**	**$ -**
6050 STREET PROJECT	-	-	-	-	-	-
6051 DRAINAGE PROJECT	-	-	270	145,625	8,722	69,688
6052 FACILITY PROJECTS	-	-	45,824	616,338	310,318	-
6053 PARK PROJECT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ 46,094**	**$ 761,963**	**$ 319,040**	**$ 69,688**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 72,940**	**$ 829,845**	**$ 325,235**	**$ 69,688**

SEABROOK

5 YEAR OUTLOOK ON PROJECTS PROJECTED TO BE FUNDED OUT OF CAPITAL IMPROVEMENTS FUND 28

PROJECT #	CIP #	PROJECT DESCRIPTION	FY20	FY21	FY22	FY23	FY24	FY25	5 YEAR FUNDED TOTAL	CURRENT BUDGET YEAR BREAKDOWN ENGINEERING	CURRENT BUDGET YEAR BREAKDOWN CONSTRUCTION
319	D9	DU LAC TRACE, WATER WAY OUTFALL	$ 8,722	$ 69,688	$ -	$ -	$ -	$ -	$ 69,688	$ -	$ 69,688
322	FAC7	PUBLIC SAFETY INSPECTION AREA (SH 146)	$ 6,195	$ -	$ -	$ -	$ 326,294	$ -	$ 326,294	$ -	$ -
316	FAC8	VOLUNTEER FIRE DEPARTMENT FLOOR COATII	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
318	FAC10	WATER WELLS FIBER CONDUIT	$ 89,438	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
318	FAC11	WATER WELLS FIBER CONDUIT	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
320	FAC13	FIRE AC	$ 160,880	$ -	$ -	$ -	$ -	$ -	$ -		$ -
		TOTAL COST PER YEAR	**$ 325,235**	**$ 69,688**	**$ -**	**$ -**	**$ 326,294**	**$ -**	**$ 395,982**	**$ -**	**$ 69,688**

SEABROOK

CITY OF SEABROOK
FUND 36 - CAPITAL DRAINAGE PROJECT
GENERAL

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
INTEREST EARNINGS	$ -	$ -	$ -	$ -	$ -	$ 9,306
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	3,101,896	-
FUND TRANSFER IN	-	-	-	-	-	-
TOTAL REVENUES	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,101,896**	**$ 9,306**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	3,100,000
TOTAL EXPENSES	**-**	**-**	**-**	**-**	**-**	**3,100,000**
BEGINNING BALANCE	-	-	-	-	-	3,101,896
NET REVENUES	-	-	-	-	3,101,896	(3,090,694.31)
ENDING BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,101,896**	**$ 11,202**

SEABROOK

CITY OF SEABROOK
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
	2017	2018	2019	2020	2020	2021
GRANT REVENUE	0	0	0	0	2,966,036	11,757,581
INTEREST EARNINGS	$ 45,029	$ 94,060	$ 108,556	$ 74,040	$ 40,210	$ 74,040
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	6,956,183	-	-	-	4,500,000	-
TOTAL REVENUES	**$ 7,001,212**	**$ 94,060**	**$ 108,556**	**$ 74,040**	**$ 7,506,246**	**$ 11,831,621**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	425,710	523,214	92,027	152,430	3,954,715	1,042,500
CAPITAL OUTLAY	-	1,326,172	322,053	2,283,240	-	14,634,275
TOTAL EXPENSES	**$ 425,710**	**$ 1,849,386**	**$ 414,080**	**$ 2,435,670**	**$ 3,954,715**	**$ 15,676,775**
BEGINNING BALANCE	**(3,321)**	**6,572,181**	**4,816,855**	**4,511,331**	**4,511,331**	**8,062,861**
CHANGE IN FUND BALALANCE	6,575,502	(1,755,326)	(305,525)	(2,361,630)	3,551,531	(3,845,154)
ENDING BALANCE	**$ 6,572,181**	**$ 4,816,855**	**$ 4,511,331**	**$ 2,149,701**	**$ 8,062,861**	**$ 4,217,707**

SEABROOK

CITY OF SEABROOK
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A

	FOR FISCAL YEAR ENDING SEPTEMBER 30,						
	BUDGET	FORECAST	BUDGET		PROJECTED		
	2020	2020	2021	2022	2023	2024	2025
GRANT REVENUE	0	2,966,036	11,757,581	11,757,581			
INTEREST EARNINGS	$ 74,040	$ 40,210	$ 74,040	$ 37,959	$ 3,028	$ 3,056	$ 3,083
OTHER REVENUE	-	-	-	-	-	-	-
BOND PROCEEDS	-	4,500,000	-	-	-	-	-
TOTAL REVENUES	**$ 74,040**	**$ 7,506,246**	**$ 11,831,621**	**$ 11,795,541**	**$ 3,028**	**$ 3,056**	**$ 3,083**
PERSONNEL SERVICES	-	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-	-
SERVICES	152,430	3,954,715	1,042,500	1,042,500	-	-	-
CAPITAL OUTLAY	2,283,240	-	14,634,275	14,634,275	-	-	-
TOTAL EXPENSES	**$ 2,435,670**	**$ 3,954,715**	**$ 15,676,775**	**$ 15,676,775**	**$ -**	**$ -**	**$ -**
BEGINNING BALANCE	**4,511,331**	**4,511,331**	**8,062,861**	**4,217,707**	**336,473**	**339,501**	**342,557**
CHANGE IN FUND BALALANCE	(2,361,630)	3,551,531	(3,845,154)	(3,881,234)	3,028	3,056	3,083
ENDING BALANCE	**$ 2,149,701**	**$ 8,062,861**	**$ 4,217,707**	**$ 336,473**	**$ 339,501**	**$ 342,557**	**$ 345,640**

CITY OF SEABROOK
2019-2020 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A

	FISCAL YEAR ENDING SEPTEMBER 30,					
				BUDGET	FORECAST	BUDGET
REVENUES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
8250 GRANT REVENUE	0	0	0	0	2,966,036	11,757,581
GRANT REVENUE						
9510 INTEREST EARNINGS	45,029	94,060	108,556	74,040	40,210	74,040
INTEREST	**45,029**	**94,060**	**108,556**	**74,040**	**40,210**	**74,040**
9520 MISC REVENUE	0	0	0	0	0	0
OTHER REVENUE	**0**	**0**	**0**	**0**	**0**	**0**
9540 BOND PROCEEDS	6,956,183	0	0	0	4,500,000	0
9550 BOND PREMIUM	0	0	0	0	0	0
LOAN/BOND	**6,956,183**	**0**	**0**	**0**	**4,500,000**	**0**
TOTAL REVENUES	**7,001,212**	**94,060**	**108,556**	**74,040**	**7,506,246**	**11,831,621**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 29 - CAPITAL PROJECTS
WW/SS CO 2016A

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENDITURES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
5140 MAINT-STREETS & SIDEWALKS	$ -	$ -	$ -	$ -	$ -	$ -
5200 PROF FEES - ACCOUNTING	-	-	-	-	-	262,500
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	425,710	523,214	92,027	152,430	3,954,715	780,000
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	**$ 425,710**	**$ 523,214**	**$ 92,027**	**$ 152,430**	**$ 3,954,715**	**$ 1,042,500**
6050 PINE GULLY TREATMENT P1A	-	-	47,283	2,283,240	-	14,634,275
6060 TODVILLE SEWER LINE	-	636,778	274,770	-	-	-
6061 WW PLANT CLARIFIER	-	689,394	-	-	-	-
6062 VARIOUS PROJECTS	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ 1,326,172**	**$ 322,053**	**$ 2,283,240**	**$ -**	**$ 14,634,275**
TOTAL EXPENDITURES	**$ 425,710**	**$ 1,849,386**	**$ 414,080**	**$ 2,435,670**	**$ 3,954,715**	**$ 15,676,775**

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
WATER TANK RELOCATION

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
WATER TANK RELOCATION	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST EARNINGS	$ 14,711	$ 15,633	$ 17,288	$ 7,937	$ 6,625	$ 7,937
BOND PROCEEDS	-	-	-	-	3,000,000	-
TOTAL REVENUES	**$ 14,711**	**$ 15,633**	**$ 17,288**	**$ 7,937**	**$ 3,006,625**	**$ 7,937**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	119,939	19,912	-	-	-	-
CAPITAL OUTLAY	1,385,545	529,441	89,864	446,402	356,538	3,000,000
TOTAL EXPENSES	**$ 1,505,483**	**$ 549,353**	**$ 89,864**	**$ 446,402**	**$ 356,538**	**$ 3,000,000**
BEGINNING BALANCE	**$ 2,765,187**	**$ 1,274,414**	**$ 740,694**	**$ 668,119**	**$ 668,119**	**$ 3,318,206**
NET REVENUES	(1,490,773)	(533,720)	(72,576)	(438,465)	2,650,087	(2,992,063)
CAFR		-	-	-	-	-
ENDING BALANCE	**$ 1,274,414**	**$ 740,694**	**$ 668,119**	**$ 229,654**	**$ 3,318,206**	**$ 326,143**
Restricted-Bond Covenant	$ 291,878	$ 291,878	$ 291,878	$ 291,878	$ 291,878	$ 291,878
Available balance	**$ 982,536**	**$ 448,816**	**$ 376,241**	**$ (62,224)**	**$ 3,026,328**	**$ 34,265**

SEABROOK

CITY OF SEABROOK
2019-2020 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS 2003, 2005, 2008

	FISCAL YEAR ENDING SEPTEMBER 30,					
REVENUES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
9510 INTEREST EARNINGS	$ 14,711	$ -	$ -	$ -	$ -	$ -
9511 INTEREST EARNINGS	-	2,462	3,711	4,962	1,648	4,962
9512 INTEREST EARNINGS	-	13,171	13,578	2,975	4,978	2,975
INTEREST	**$ 14,711**	**$ 15,633**	**$ 17,288**	**$ 7,937**	**$ 6,625**	**$ 7,937**
9540 BOND PROCEEDS	-	-	-	-	3,000,000	-
BOND/LOAN	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,000,000**	**$ -**
TOTAL REVENUES	**$ 14,711**	**$ 15,633**	**$ 17,288**	**$ 7,937**	**$ 3,006,625**	**$ 7,937**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 30 - CAPITAL PROJECTS
WATER & WASTEWATER BONDS WATER TANK RELOCATION

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENDITURES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
5200 PROF FEES - ACCOUNTING	$ -	$ -	$ -	$ -		$ -
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5215 PROF FEES - ENGINEERING	119,939	19,912	-	-	-	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	**$ 119,939**	**$ 19,912**	**$ -**	**$ -**	**$ -**	**$ -**
6063 REPSDORPH SEWER	$ -	$ -	$ -	$ -	$ -	$ -
6077 RIGHT OF WAY EXPENSE	$ -	$ -	$ -	$ -	$ -	$ -
6111 WATERLINES - VARIOUS	$ -	$ -	$ -	$ -	$ -	$ -
6112 SEWER TRUCK MEYER	$ -	$ -	$ -	$ -	$ -	$ -
6113 PIPEBURST/MANHOLE	$ -	$ -	$ -	$ -	$ -	$ -
6114 WATER TOWER	$ 1,385,545	$ 529,441	$ -	$ -	$ -	$ -
6115 VARIOUS SEWER PROJECTS	$ -	$ -	$ -	$ -	$ -	$ -
6116 VARIOUS WATER PROJECTS	$ -	$ -	$ 89,864	$ 446,402	$ 356,628	$ 3,000,000
TOTAL CAPITAL OUTLAY	**$ 1,385,545**	**$ 529,441**	**$ 89,864**	**$ 446,402**	**$ 356,628**	**$ 3,000,000**
TOTAL EXPENDITURES	**$ 1,505,483**	**$ 549,353**	**$ 89,864**	**$ 446,402**	**$ 356,628**	**$ 3,000,000**

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
PUBLIC WORKS & ANIMAL CONTROL FACILITY

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
PW/AC	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
INTEREST EARNINGS	$ 18,648	$ 2,023	$ 1	$ -	$ -	$ -
OTHER REVENUE	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-
TRANSFERS IN	-	-	-	-	-	-
TOTAL REVENUES	**$ 18,648**	**$ 2,023**	**$ 1**	**$ -**	**$ -**	**$ -**
PERSONNEL SERVICES	-	-	-	-		-
MATERIALS & SUPPLIES	2,563	-	-	-	-	-
SERVICES	98,136	8,650	-	-	-	-
CAPITAL OUTLAY	6,110,917	72,419	395	18,063	1,525	-
TOTAL EXPENSES	**$ 6,211,616**	**$ 81,069**	**$ 395**	**$ 18,063**	**$ 1,525**	**$ -**
BEGINNING BALANCE	**$ 6,273,933**	**$ 80,965**	**$ 1,920**	**$ 1,525**	**$ 1,525**	**$ 0**
CHANGE IN FUND BALANCE	$ (6,192,968)	$ (79,046)	$ (395)	$ (18,063)	$ (1,525)	$ -
CAFR	$ -	$ -	$ -	$ -	$ -	$ -
ENDING BALANCE	**$ 80,965**	**$ 1,920**	**$ 1,525**	**$ (16,538)**	**$ 0**	**$ 0**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 32 - CAPITAL PROJECTS
PUBLIC WORKS & ANIMAL CONTROL FACILITY

	FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
REVENUES	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
9510 INTEREST EARNINGS	$ 18,648	$ 2,023	$ 1	$ -	$ -	$ -
INTEREST	**$ 18,648**	**$ 2,023**	**$ 1**	**$ -**	**$ -**	**$ -**
9520 MISC REVENUE	-	-	-	-	-	-
OTHER REVENUE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9540 BOND PROCEEDS	-	-	-	-	-	-
9550 BOND PREMIUM	-	-	-	-	-	-
BOND/LOAN	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
9903 TRANS FROM OTHER FUNDS	-	-	-	-	-	-
TRANSFERS IN	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 18,648**	**$ 2,023**	**$ 1**	**$ -**	**$ -**	**$ -**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 32 - CAPITAL PROJECTS
PUBLIC WORKS & ANIMAL CONTROL FACILITY

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENDITURES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
4150 SMALL TOOLS & EQUIPMENT	$ 2,563	$ -	$ -	$ -	$ -	$ -
TOTAL SUPPLIES	**$ 2,563**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5211 PROF FEES - INSPECTIONS	-	-	-	-	-	-
5212 PROF FEES- ARCHITECT	82,733	8,650	-	-	-	-
5215 PROF FEES - ENGINEERING	15,404	-	-	-	-	-
5465 MISC EXPENSE	-	-	-	-	-	-
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5472 BOND ISSUANCE COSTS	-	-	-	-	-	-
TOTAL SERVICES	**$ 98,136**	**$ 8,650**	**$ -**	**$ -**	**$ -**	**$ -**
6020 EQUIPMENT	324,152	26,670	-	-	-	-
6050 FACILITIES	5,786,764	45,749	395	18,063	1,525	-
TOTAL CAPITAL OUTLAY	**$ 6,110,917**	**$ 72,419**	**$ 395**	**$ 18,063**	**$ 1,525**	**$ -**
TOTAL EXPENDITURES	**$ 6,211,616**	**$ 81,069**	**$ 395**	**$ 18,063**	**$ 1,525**	**$ -**

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
FIRE TRUCK BONDS

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			BUDGET	FORECAST	BUDGET
FIRE DEPT PROJECT FUND	**2016**	**2017**	**2018**	**2019**	**2019**	**2020**
INTEREST EARNINGS	$ 69	$ 175	$ 393	$ -	$ 229	$ -
BOND PROCEEDS	-	-	-	-	-	-
TOTAL REVENUES	**$ 69**	**$ 175**	**$ 393**	**$ -**	**$ 229**	**$ -**
PERSONNEL SERVICES	-	-	-	-	-	-
MATERIALS & SUPPLIES	-	-	-	-	-	-
SERVICES	-	-	-	-	-	228
CAPITAL OUTLAY	-	-	-	26,538	27,006	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ 26,538**	**$ 27,006**	**$ 228**
BEGINNING BALANCE	**26,369**	**26,438**	**26,613**	**27,006**	**27,006**	**228**
NET REVENUES	69	175	393	(26,538)	(26,777)	(228)
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ 26,438**	**$ 26,613**	**$ 27,006**	**$ 468**	**$ 228**	**$ -**

SEABROOK

CITY OF SEABROOK
2019-2020 BUDGET
FUND 33 - CAPITAL PROJECTS
FIRE TRUCK BONDS

	FISCAL YEAR ENDING SEPTEMBER 30,					
	ACTUALS			2019	2019	2020
REVENUES	**2016**	**2017**	**2018**	**BUDGET**	**FORECAST**	**BUDGET**
9510 INTEREST EARNINGS	$ 69	$ 175	$ 393	$ -	$ 229	$ -
INTEREST	**$ 69**	**$ 175**	**$ 393**	**$ -**	**$ 229**	**$ -**
9540 BOND PROCEEDS	-	-	-	-	-	-
9550 BOND PREMIUMS	-	-	-	-	-	-
BOND/LOANS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL REVENUES	**$ 69**	**$ 175**	**$ 393**	**$ -**	**$ 229**	**$ -**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 33 - CAPITAL PROJECTS
FIRE TRUCK BONDS

	FISCAL YEAR ENDING SEPTEMBER 30,					
EXPENDITURES	**2017**	**2018**	**2019**	**BUDGET 2020**	**FORECAST 2020**	**BUDGET 2021**
4150 SMALL TOOLS & EQUIP	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SUPPLIES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
5110 MAINT	$ -	$ -	$ -	$ -	$ -	$ -
5200 PROF FEES - ACCOUNTING	$ -	$ -	$ -	$ -	$ -	$ -
5212 PROF FEES - ARCHITECTURAL	$ -	$ -	$ -	$ -	$ -	$ -
5215 PROF FEES - ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -
5220 PROF FEES - LEGAL	$ -	$ -	$ -	$ -	$ -	$ -
5465 MISC EXPENSE	$ -	$ -	$ -	$ -	$ -	$ 228.00
5472 BOND ISSUANCE COSTS	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL SERVICES	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 228.00**
6010 AUTOS & TRUCKS	$ -	$ -	$ -	$ -	$ -	$ -
6020 EQUIPMENT	$ -	$ -	$ -	$ 26,538.00	$ 27,006.37	$ -
6050 BUILDINGS/FACILITIES	$ -	$ -	$ -	$ -	$ -	$ -
6070 LAND	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ 26,538.00**	**$ 27,006.37**	**$ -**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 26,538.00**	**$ 27,006.37**	**$ 228.00**

SEABROOK

(Reserved for EDC Budget Ordinance)

FUND 70 - SEABROOK ECONOMIC DEVELOPMENT CORPORATION

DEPARTMENT 707

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for
Economic Development Corporations
Crime Control & Prevention District

SEABROOK

FUND - 70 ECONOMIC DEVELOPMENT CORP

DEPARTMENT 707

MISSION STATEMENT

The Seabrook Economic Development Corporation (EDC) will aggressively implement economic development resources to enhance and expand the Seabrook tax base with quality sustainable businesses and amenities consistent with the community's vision.

Accomplishments on Budget Year 2019-20 Objectives:

Goals for Budget Year 2020-21 Include:

- ☐ Promote Seabrook branding, image enhancement, communication and key marketing initiatives.
- ☐ Develop branding campaign with distinct branding and signage for each district within the city: The Point, Old Seabrook, SH146 Corridor, North Seabrook, NASA Parkway / Lakefront
- ☐ Development of entry signage / gateway into city
- ☐ Support implementation of design enhancement recommendations as outlined in the Comprehensive Master Plan

Focus on the development and promotion of Old Seabrook. This will include:

- ☐ Development of retail corridor along Main Street
- ☐ Explore city infrastructure issues / options for parking and pedestrian traffic
- ☐ Work with P&Z and City on ordinances / zoning
- ☐ Support initiatives that promote the redevelopment of the business corridor along SH146 and Red Bluff.
- ☐ Reviewing and potential expansion of incentives for overall business development incentive for local relocation and new development including district specific incentives.
- ☐ Provide guidance to the Seabrook City Council on economic development decisions and future land uses.
- ☐ EDC will make recommendations to the City's Capital Improvement Program (CIP) for capital projects such as streets, drainage and other infrastructure improvements that benefit business development.

SEABROOK

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
EDC

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
EDC	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
SALES TAX	$ 945,494	$ 945,663	$ 902,077	$ 835,000	$ 891,187	$ 835,000
GRANT PROCEEDS	0	0	0	0	0	0
INTEREST INCOME	24,057	52,297	72,581	86,950	29,396	13,800
OTHER INCOME	1,370	1,313	1,200	1,200	900	1,200
TRANSERS IN	0	160,000	0	0	0	0
TOTAL REVENUES	**$ 970,921**	**$ 1,159,272**	**$ 975,858**	**$ 923,150**	**$ 921,483**	**$ 850,000**
PERSONNEL SERVICES	0	0	0	0	0	0
MATERIALS & SUPPLIES	186	586	437	150	175	150
SERVICES	464,671	933,969	906,874	1,131,973	1,349,924	1,121,673
CAPITAL OUTLAY	0	0	0	0	0	0
TRANSFERS OUT	398,250	422,704	431,494	441,171	441,171	447,209
TOTAL EXPENSES	**$ 863,106**	**$ 1,357,259**	**$ 1,338,805**	**$ 1,573,294**	**$ 1,791,270**	**$ 1,569,032**
BEGINNING BAL-UNRESTR	3,300,151	3,407,966	3,209,979	2,847,032	2,847,032	1,977,245
CHANGE IN FUND BALANCE	107,814	(197,987)	(362,947)	(650,144)	(869,787)	(719,032)
ENDING BAL-UNRESTR	**$ 3,407,966**	**$ 3,209,979**	**$ 2,847,032**	**$ 2,196,888**	**$ 1,977,245**	**$ 1,258,214**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 70 - EDC

707 - EDC

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, 2017	2018	2019	BUDGET 2020	FORECAST 2020	BUDGET 2021
4010 OFFICE SUPPLIES	186	586	437	150	175	150
4150 SMALL EQUIPMENT	-	-	-	-	-	-
TOTAL SUPPLIES	**$ 186**	**$ 586**	**$ 437**	**$ 150**	**$ 175**	**$ 150**
5010 ADVERTISING	62,580	32,845	62,157	82,000	41,871	80,000
5020 DUES & SUBSCRIPTIONS	2,959	2,056	2,718	1,240	1,663	1,440
5030 RENTALS & SERVICE AGRMTS	11,580	2,712	2,772	5,675	5,959	5,675
5182 TRAIL MAINTENANCE	29,434	23,284	24,867	30,000	26,619	30,000
5215 PROF FEES - ENGINEERING	6,485	1,232	1,248	5,000	1,917	2,000
5220 PROF FEES - LEGAL	38,128	35,999	36,000	36,000	37,235	36,000
5227 PROF FEES - CONSULTING	82,333	50,020	45,089	103,558	101,799	98,558
5300 TRAINING & CONFERENCE	14,353	17,016	13,559	21,500	6,992	21,000
5400 TELEPHONE	394	344	359	-	574	-
5465 MISC EXPENDITURES	189	725	79	1,000	314	1,000
5470 DEBT SERVICE AGENT	-	-	-	-	-	-
5610 BUSINESS INCENTIVES	-	-	-	-	-	-
5617 ECONOMIC DEVELOPMENT PROJECTS	87,531	713,627	541,212	346,000	711,865	346,000
5620 ECONOMIC DEVELOPMENT INCENTIVES	128,708	54,109	176,817	500,000	413,115	500,000
TOTAL SERVICES	**$ 464,671**	**$ 933,969**	**$ 906,874**	**$ 1,131,973**	**$ 1,349,924**	**$ 1,121,673**
6020 EQUIPMENT	-	-	-	-	-	-
6035 FACILITIES & PARKS	-	-	-	-	-	-
6036 WATERFRONT	-	-	-	-	-	-
6038 TRAIL CONSTRUCTION	-	-	-	-	-	-
6039 SIGNAGE	-	-	-	-	-	-
6077 RIGHT OF WAY EXPENSE	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6250 GENERAL FUND REIMBURSEMENT	200,000	227,542	234,420	242,293	242,293	251,633
6255 TRANSFER TO ENTERPRISE FUND PROJECT	198,250	195,162	197,074	198,878	198,878	195,576
6325 REDEMPTION OF BONDS	-	-	-	-	-	-
6350 INTEREST ON BONDS & CERT	-	-	-	-	-	-
TRANSFERS OUT	**$ 398,250**	**$ 422,704**	**$ 431,494**	**$ 441,171**	**$ 441,171**	**$ 447,209**
TOTAL EXPENDITURES	**$ 863,109**	**$ 1,357,259**	**$ 1,338,805**	**$ 1,573,294**	**$ 1,791,270**	**$ 1,569,032**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 70 - EDC

707 - EDC

EXPENSE ACCOUNTS	FOR FISCAL YEAR ENDING SEPTEMBER 30, BUDGET 2020	FORECAST 2020	BUDGET 2021	2021 BUDGET VS 2020 FORECAST $CHANGE	%CHANGE	2021 BUDGET VS 2020 BUDGET $CHANGE	%CHANGE
4010 OFFICE SUPPLIES	150	175	150	(25)	-14.22%	-	0.00%
4150 SMALL EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL SUPPLIES	**$ 150**	**$ 175**	**$ 150**	**$ (25)**	**-5.69%**	**$ -**	**0.00%**
5010 ADVERTISING	82,000	41,871	80,000	38,129	91.06%	(2,000)	-2.44%
5020 DUES & SUBSCRIPTIONS	1,240	1,663	1,440	(223)	-13.39%	200	16.13%
5030 RENTALS & SERVICE AGRMTS	5,675	5,959	5,675	(284)	-4.77%	-	0.00%
5182 TRAIL MAINTENANCE	30,000	26,619	30,000	3,381	12.70%	-	0.00%
5215 PROF FEES - ENGINEERING	5,000	1,917	2,000	83	4.31%	(3,000)	-60.00%
5220 PROF FEES - LEGAL	36,000	37,235	36,000	(1,235)	-3.32%	-	0.00%
5227 PROF FEES - CONSULTING	103,558	101,799	98,558	(3,241)	-3.18%	(5,000)	-4.83%
5300 TRAINING & CONFERENCE	21,500	6,992	21,000	14,008	200.32%	(500)	-2.33%
5400 TELEPHONE	-	574	-	(574)	-100.00%	-	0.00%
5465 MISC EXPENDITURES	1,000	314	1,000	686	218.84%	-	0.00%
5470 DEBT SERVICE AGENT	-	-	-	-	0.00%	-	0.00%
5610 BUSINESS INCENTIVES	-	-	-	-	0.00%	-	0.00%
5617 ECONOMIC DEVELOPMENT PROJECTS	346,000	711,865	346,000	(365,865)	-51.40%	-	0.00%
5620 ECONOMIC DEVELOPMENT INCENTIVES	500,000	413,115	500,000	86,885	21.03%	-	0.00%
TOTAL SERVICES	**$ 1,131,973**	**$ 1,349,924**	**$ 1,121,673**	**$ (228,251)**	**-25.17%**	**$ (10,300)**	**-0.91%**
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
6035 FACILITIES & PARKS	-	-	-	-	0.00%	-	0.00%
6036 WATERFRONT	-	-	-	-	0.00%	-	0.00%
6038 TRAIL CONSTRUCTION	-	-	-	-	0.00%	-	0.00%
6039 SIGNAGE	-	-	-	-	0.00%	-	0.00%
6077 RIGHT OF WAY EXPENSE	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**0.00%**
6250 GENERAL FUND REIMBURSEMENT	242,293	242,293	251,633	9,340	3.85%	9,340	3.85%
6255 TRANSFER TO ENTERPRISE FUND PROJECT	198,878	198,878	195,576	(3,302)	-1.66%	(3,302)	-1.66%
6325 REDEMPTION OF BONDS	-	-	-	-	0.00%	-	0.00%
6350 INTEREST ON BONDS & CERT	-	-	-	-	0.00%	-	0.00%
TRANSFERS OUT	**$ 441,171**	**$ 441,171**	**$ 447,209**	**$ 6,038**	**1.40%**	**$ 6,038**	**1.37%**
TOTAL EXPENDITURES	**$ 1,573,294**	**$ 1,791,270**	**$ 1,569,032**	**$ (222,238)**	**-16.60%**	**$ (4,262)**	**-0.27%**

SEABROOK

(Reserved for Crime District Budget Ordinance)

FUND 50 - CRIME CONTROL AND PREVENTION DISTRICT

DEPARTMENT 501

Funded by General Fund
Funded by Enterprise Fund
Each funded by 1/2 of 1 cent sales tax for Economic Development Corporations Crime Control & Prevention District

FUND - 50 CRIME CONTROL AND PREVENTION

DEPARTMENT 501

MISSION STATEMENT

The mission of the City of Seabrook Crime Control and Prevention District is developing local solutions to local problems by Initiative, Prevention, and Anticipation through the efficient and effective use of voter approved sales tax revenues, thereby ensuring the capability of public safety to support existing and new crime prevention directives.

Accomplishments on Budget Year 2019-20 Objectives:

- ✓ Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- ✓ Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- ☐ RAD course in PW training room.
- ✓ Marine training (in house).
- ☐ 5 Ton training (in house).
- ☐ Safety programs for community.

Goals for Budget Year 2020-21 Include:

- ☐ Safety programs for community.
- ☐ Establish hours utilizing the ATV on trails, parks, water front (in-progress).
- ☐ RAD course in PW training room.
- ☐ Marine training (in house).
- ☐ 5 Ton training (in house).

CITY OF SEABROOK
MULTI-YEAR FINANCIAL OVERVIEW
CRIME DISTRICT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUALS		BUDGET	FORECAST	BUDGET
CRIME DISTRICT	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
SALES TAX	916,352	891,576	829,331	799,216	827,661	799,216
INTEREST INCOME	3,634	9,364	14,932	19,816	6,950	17,960
MISC. REVENUE	-	-	1,205	-	1,000	-
TOTAL REVENUES	**$ 919,987**	**$ 900,939**	**$ 845,468**	**$ 819,032**	**$ 835,612**	**$ 817,176**
PERSONNEL SERVICES	442,582	526,247	556,553	599,274	582,610	629,779
MATERIALS & SUPPLIES	5,134	7,720	7,923	9,500	7,138	9,500
SERVICES	32,076	32,557	126,127	143,050	143,594	142,429
CAPITAL OUTLAY	-	-	-	-	-	-
TRANSFERS OUT	832,337	160,879	201,247	193,672	193,556	193,672
TOTAL EXPENSES	**$ 1,312,130**	**$ 727,403**	**$ 891,850**	**$ 945,496**	**$ 926,898**	**$ 975,379**
BEGINNING BALANCE	1,172,621	780,478	954,014	907,632	907,632	816,345
CHANGE IN FUND BALANCE	(392,143)	173,536	(46,382)	(126,464)	(91,287)	(158,203)
CAFR	-	-	-	-	-	-
ENDING BALANCE	**$ 780,478**	**$ 954,014**	**$ 907,632**	**$ 781,168**	**$ 816,345**	**$ 658,142**

SEABROOK

CITY OF SEABROOK
2020-2021 BUDGET
FUND 50 - CRIME DISTRICT

	FOR FISCAL YEAR ENDING SEPTEMBER 30,					
		ACTUAL		BUDGET	FORECAST	BUDGET
EXPENSE ACCOUNTS	**2017**	**2018**	**2019**	**2020**	**2020**	**2021**
3010 SALARIES	302,878	346,200	369,466	415,221	406,850	433,622
3011 EDUCATION	6,485	9,590	10,467	11,070	10,179	13,770
3012 OVERTIME	15,522	30,679	33,376	15,000	17,977	15,000
3100 FICA TAXES	26,525	30,435	31,512	34,160	31,587	35,774
3110 RETIREMENT	52,763	64,321	65,845	70,767	68,303	75,106
3120 HOSPITALIZATION	31,765	39,030	39,412	44,743	41,454	47,269
3130 WORKERS COMPENSATION	6,750	5,993	6,186	6,663	5,959	8,793
3150 GIFT/APPRECIATION CERTIFICATES	-	-	288	300	300	350
3350 UNEMPLOYEMENT BENEFITS	(107)	-	-	1,350	-	95
TOTAL PERSONNEL	**$ 442,582**	**$ 526,247**	**$ 556,553**	**$ 599,274**	**$ 582,610**	**$ 629,779**
4040 GAS & OIL/CITY SUPPLY	5,134	7,720	7,923	9,500	7,138	9,500
TOTAL SUPPLIES	**$ 5,134**	**$ 7,720**	**$ 7,923**	**$ 9,500**	**$ 7,138**	**$ 9,500**
5030 RENTALS & SERVICE AGRMTS	2,078	2,578	3,322	6,000	3,479	42,129
5110 MAINT-AUTOS/EQUIP	2,084	7,020	64,300	36,300	39,844	36,300
5170 MAINTENANCE - RADIOS	-	-	-	-	-	-
5220 PROF FEES - LEGAL	-	-	-	-	-	-
5300 TRAINING & CONFERENCE	800	590	-	1,000	623	1,000
5310 UNIFORMS & LAUNDRY	6,218	2,259	38,184	69,000	76,841	40,000
5330 INS. - MISC.	-	-	-	-	-	-
5340 DETENTION SUPPLIES	10,358	10,100	10,803	13,250	11,821	11,000
5465 MISC EXPENDITURES	626	238	198	2,000	1,411	2,000
5490 CRIME PREVENTION DIV EXP	974	2,161	1,048	2,000	618	2,000
5491 BIKE PATROL	4,823	321	-	3,500	1,442	2,000
5497 C.I.D.	3,900	4,862	5,521	5,000	3,637	5,000
5501 SCHOOL PROGRAMS	-	-	2,000	2,000	2,000	-
5503 MARINE PATROL	215	2,427	751	3,000	1,881	1,000
TOTAL SERVICES	**$ 32,076**	**$ 32,557**	**$ 126,127**	**$ 143,050**	**$ 143,594**	**$ 142,429**
6020 EQUIPMENT	-	-	-	-	-	-
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
6300 TRSFR TO FLEET FLUND	832,337	160,879	201,247	193,672	193,556	193,672
TRANSFERS OUT	**$ 832,337**	**$ 160,879**	**$ 201,247**	**$ 193,672**	**$ 193,556**	**$ 193,672**

SEABROOK

TOTAL EXPENDITURES	**$ 1,312,130**	**$ 727,403**	**$ 891,850**	**$ 945,496**	**$ 926,898**	**$ 975,379**

CITY OF SEABROOK
2020-2021 BUDGET
FUND 50 - CRIME DISTRICT

	R FISCAL YEAR ENDING SEPTEMBER			2021 BUDGET VS 2020 FORECAST		2021 BUDGET VS 2020 BUDGET	
EXPENSE ACCOUNTS	BUDGET 2020	FORECAST 2020	BUDGET 2021	$CHANGE	%CHANGE	$CHANGE	%CHANGE
3010 SALARIES	415,221	406,850	433,622	26,771	6.58%	18,401	4.43%
3011 EDUCATION	11,070	10,179	13,770	3,591	35.27%	2,700	24.39%
3012 OVERTIME	15,000	17,977	15,000	(2,977)	-16.56%	-	0.00%
3100 FICA TAXES	34,160	31,587	35,774	4,187	13.26%	1,614	4.73%
3110 RETIREMENT	70,767	68,303	75,106	6,803	9.96%	4,339	6.13%
3120 HOSPITALIZATION	44,743	41,454	47,269	5,815	14.03%	2,526	5.65%
3130 WORKERS COMPENSATION	6,663	5,959	8,793	2,834	47.56%	2,130	31.96%
3150 GIFT/APPRECIATION CERTIFICATES	300	300	350	50	16.67%	50	16.67%
3350 UNEMPLOYEMENT BENEFITS	1,350	-	95	95	0.00%	(1,256)	-93.00%
TOTAL PERSONNEL	**$ 599,274**	**$ 582,610**	**$ 629,779**	**$ 47,169**	**8.10%**	**$ 30,505**	**5.09%**
4040 GAS & OIL/CITY SUPPLY	9,500	7,138	9,500	2,362	33.08%	-	0.00%
TOTAL SUPPLIES	**$ 9,500**	**$ 7,138**	**$ 9,500**	**$ 2,362**	**33.08%**	**$ -**	**0.00%**
5030 RENTALS & SERVICE AGRMTS	6,000	3,479	42,129	38,650	1110.94%	36,129	602.14%
5110 MAINT-AUTOS/EQUIP	36,300	39,844	36,300	(3,544)	-8.89%	-	0.00%
5170 MAINTENANCE - RADIOS	-	-	-	-	0.00%	-	0.00%
5220 PROF FEES - LEGAL	-	-	-	-	0.00%	-	0.00%
5300 TRAINING & CONFERENCE	1,000	623	1,000	377	60.63%	-	0.00%
5310 UNIFORMS & LAUNDRY	69,000	76,841	40,000	(36,841)	-47.94%	(29,000)	-42.03%
5330 INS. - MISC.	-	-	-	-	0.00%	-	0.00%
5340 DETENTION SUPPLIES	13,250	11,821	11,000	(821)	-6.94%	(2,250)	-16.98%
5465 MISC EXPENDITURES	2,000	1,411	2,000	589	41.76%	-	0.00%
5490 CRIME PREVENTION DIV EXP	2,000	618	2,000	1,383	223.89%	-	0.00%
5491 BIKE PATROL	3,500	1,442	2,000	558	38.70%	(1,500)	-42.86%
5497 C.I.D.	5,000	3,637	5,000	1,363	37.49%	-	0.00%
5501 SCHOOL PROGRAMS	2,000	2,000	-	(2,000)	-100.00%	(2,000)	-100.00%
5503 MARINE PATROL	3,000	1,881	1,000	(881)	-46.83%	(2,000)	-66.67%
TOTAL SERVICES	**$ 143,050**	**$ 143,594**	**$ 142,429**	**$ (1,166)**	**-0.81%**	**$ (621)**	**-20.72%**
6020 EQUIPMENT	-	-	-	-	0.00%	-	0.00%
TOTAL CAPITAL OUTLAY	**$ -**	**$ -**	**$ -**	**$ -**	**0.00%**	**$ -**	**0.00%**
6300 TRSFR TO FLEET FLUND	193,672	193,556	193,672	116	0.06%	(0)	0.00%
TRANSFERS OUT	**$ 193,672**	**$ 193,556**	**$ 193,672**	**$ 116**	**0.06%**	**$ (0)**	**0.00%**
TOTAL EXPENDITURES	**$ 945,496**	**$ 926,898**	**$ 975,379**	**$ 48,481**	**5.23%**	**$ 29,883**	**3.16%**

SEABROOK

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CITY OF SEABROOK
RESOLUTION NO. 2019-20

ADOPTION OF THE CITY'S INVESTMENT POLICY

A RESOLUTION ADOPTING THE INVESTMENT POLICY FOR THE CITY OF SEABROOK IN ACCORDANCE WITH STATE LAW AND THE PUBLIC FUNDS INVESTMENT ACT (PFIA).

WHEREAS, the City of Seabrook's Investment Policy has been approved each year as part of its Budget; and

WHEREAS, the PFIA requires each City to adopt its Investment Policy as a separate document; and

WHEREAS, the PFIA requires an annual review, now, therefore

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

That the City of Seabrook hereby formally adopts an Investment Policy as shown on Exhibit A which is hereby attached and made part of this resolution.

AND IT IS SO ORDERED

PASSED, APPROVED AND ADOPTED THIS 17th DAY OF SEPTEMBER, 2019

DocuSigned by:
Thomas G. Kolupski
94F424767CFF419...

Thomas G. Kolupski, Mayor

ATTEST:

DocuSigned by:
Robin Lenio
ECE1CD16D81445B...

Robin Lenio, TRMC
City Secretary

DocuSigned by:
ECE1CD16D81445B...

SEABROOK

DocuSign Envelope ID: A193311F-7541-4BD6-BF09-1EDEE7181B3D

City of Seabrook
Investment Policy

1. ***POLICY***

It is the policy of the City of Seabrook (the "City") to invest public funds in a manner which will preserve the principal and maintain liquidity through limitations and diversification seeking the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

2. ***PURPOSE***

The purpose of this investment policy is to comply with all the statutes governing the investment of the City's funds and Chapter 2256 of the Government Code ("Public Funds Investment Act") which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

3. ***SCOPE***

This investment policy applies to all financial assets of the City of Seabrook. These funds are accounted for in the City of Seabrook's Comprehensive Annual Financial Report and include:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Debt Service Fund
- Any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

The City may consolidate cash balances from various funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

4. ***INVESTMENT STRATEGY BY FUND TYPE***

- **Operating Funds:** Operating funds will have as their primary objective to assure that anticipated daily cash requirements are matched with adequate investment liquidity. The secondary objective is to create a portfolio that will minimize volatility during changing economic cycles. There should also be a marketability of the investment if the need arises to liquidate the investment before maturity.
- **Debt Service Funds:** Investment strategies for debt service funds shall have as their primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity which exceeds the debt service payment date or funds shall be maintained in an investment pool to be available for debt service payments.
- **Capital Project and Special Purpose Funds:** These funds will have as their primary objective to assure that anticipated cash outflows are matched with adequate investment liquidity. These portfolios should have liquid securities to allow for unanticipated project expenditures or accelerated project outlays due to a better than expected or changed

SEABROOK

construction schedule. The stated final maturity dates of securities held should not exceed the estimated project completion date.

5. ***PRUDENCE***

Investments shall be made with judgment and care-under circumstances then prevailing-which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable income to be derived.

- The standard of prudence to be used by investment officials shall be the "Prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

- The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

6. ***OBJECTIVE***

The primary objectives, in priority order of the City of Seabrook's investment activities shall be:

- **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City of Seabrook shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- **Liquidity:** The City of Seabrook's investment portfolio will remain sufficiently liquid to enable the City of Seabrook to meet all operating requirements which might be reasonably anticipated.

- **Public Trust**: All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment Officials shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. The governing body recognizes that in a diversified portfolio, occasional measured losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

- **Return of Investment:** The City of Seabrook's investment portfolio shall be designed with the objective of attaining a rate of return throughout the budgetary and economic cycles, commensurate with the City of Seabrook's investment risk constraints and the cash flow characteristics of the portfolio.

7. ***DELEGATION OF AUTHORITY***

Authority to manage the City of Seabrook's investment program is derived from the following: Ordinances, Resolutions and other acts of Council. Management responsibility for the investment

program is hereby delegated to the Investment Officer, who shall establish written procedures for the operation of the investment program consistent with this policy.

8. ***TRAINING***

Investment Officers shall attend at least one investment training session within 12 months after taking office or assuming duties, and shall attend an investment training session not less than once in a two-year period and receive not less than 8 hours of instruction relating to investment responsibilities from an independent source to insure the quality and capability of investment management in compliance with Public Funds Investment Act. For the purposes of this policy, an "independent source" is defined as a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City may engage in investment transactions. Independent sources that may provide investment training include the Government Treasurer's Organization of Texas, the University of North Texas, the Government Finance Officers Association of Texas, or the Texas Municipal League. Training shall be in accordance with the Public Funds Investment Act and shall include education in investment controls, security risks, market risks, and compliance with statutes governing the investment of public funds. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. The Finance Director is the designated Investment Officer.

9. ***ETHICS AND CONFLICTS OF INTEREST***

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Council any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the City of Seabrook, particularly with regard to the time of purchases and sales.

10. ***AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS***

The Finance Officer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized by the State of Texas. They may include “primary” dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Officer with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state registration and certification of having read the City of Seabrook’s investment policy and depository contracts.

An annual review of financial condition and registrations of qualified bidders will be conducted by the Finance Officer.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City of Seabrook invests.

11. ***AUTHORIZED AND SUITABLE INVESTMENTS***

The City of Seabrook is empowered by statute to invest in the following types of securities:

- U.S. Treasury Bills, Notes or Bonds, and other securities which are guaranteed as to principal and interest by the full faith and credit of the State of Texas or the United States of America or their respective agencies and instrumentalities.
- Collateralized or fully insured certificates of deposit and/or approved savings instruments at FDIC insured banks in the State of Texas, consistent with the City's current bank depository agreement.
- Repurchase agreements, if secured by U.S. Treasury Bills, Notes or Bonds
- Public Funds Investment Pool as set forth under the Interlocal Corporation Act, Article 4413 (34C).

12. ***PROCUREMENT***

Authorized investments may be made only after competitive bids are solicited from at least three sources, with the exception of a)transactions with local government investment pools, and b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

13. ***MONITORING***

Monitoring shall be conducted quarterly when investment reports are compiled to ensure investments are in compliance with credit rating requirements according to PFIA and the liquidation of such investments if the minimum rating during this period is not satisfied.

Affected obligations under "Authorized and Suitable Investments" in this policy and their minimum rating requirements are:

- **Investment Pools:** Rated not less than AAA or an equivalent rating by at least one nationally recognized rating service.

14. ***COLLATERALIZATION***

Collateralization will be required on three types of investments: certificates of deposit, other approved savings instruments at an FDIC insured bank and repurchase (and reverse) agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

The City of Seabrook chooses to limit collateral to the following:

- Obligations of the United States or its agencies and instrumentalities:
- Direct obligations of the State of Texas or its agencies;
- Other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas of the United States;
- Obligations of states, agencies, counties, cities and other political subdivisions of any state having been rated as investment quality by nationally recognized investment rating firms and having received a rating of not less than "A" or its equivalent.
- Certificates of deposit issued by state and national banks domiciled in this state that are:
    - Guaranteed or insured by the Federal Deposit Insurance Corporation or its successor; or
    - Secured by obligations that are described by subdivisions A-D of this subsection, which are intended to include all direct agency or instrumentality issued mortgage-backed securities rated "AAA" by a nationally recognized rating agency and that have a market value of not less than the principal amount of the certificate;

- Fully collateralized direct repurchase agreements having a defined termination date, secured by obligations described in subdivision 1 of this subsection, pledged with a third party selected or approved by the City of Seabrook and placed through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in this state;
- Certificates of deposit issued by savings and loan associations domiciled in this state that are:
    - Guaranteed or insured by the Federal Savings and Loan Insurance Corporation or its successor; or
    - Secured by obligations that are described by subdivisions A-D of this subsection which are intended to include all direct federal agencies or instrumentality issued mortgage-backed securities that have a market value of not less than the principal amount of the certificates; and
- Such other investments as may be authorized by Texas Revised Civil Statutes, article 842a -2, as amended.

15. ***SAFEKEEPING AND CUSTODY***
All security transactions including collateral for repurchase agreements, entered into by the City of Seabrook shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts.

16. ***DIVERSIFICATION***
The City of Seabrook will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio will be invested in a single security type or with a single financial institution. The City may invest up to 100% of its investment portfolio in U.S. Treasury securities, CD's and authorized investment pools.

17. ***MAXIMUM MATURITIES***
To the extent possible, the City of Seabrook will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than two (2) years from the date of purchase. However, the City may collateralize its repurchase agreements using longer dated investments not to exceed five (5) years to maturity.

Reserve funds may be invested in securities exceeding two (2) years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

18. ***INTERNAL CONTROL***
The Finance Officer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or Investment Officers of the City. Controls and managerial emphasis deemed most important that shall be employed where practical are:

- Control of collusion.
- Separation of duties.
- Separation of transaction authority from accounting and record keeping.
- Custodian safekeeping receipts records management.

- Avoidance of physical delivery securities.
- Clear delegation of authority.
- Documentation on investment bidding events.
- Written confirmation of telephone transactions.
- Reconcilement and comparisons of security receipts with the investment subsidiary records.
- Compliance with investment policies.
- Accurate and timely reports.
- Validation of investment maturity decisions with supporting cash flow data.
- Adequate training and development of Investment Officers.
- Verification of all interest income and security purchase as sell computations.
- Review of financial condition of all brokers, dealers and depository institutions.
- Staying informed about market conditions, changes, and trends that require adjustments in investment strategies.

19. ***PERFORMANCE STANDARD***
The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

20. ***PERFORMANCE BENCHMARK***
The City of Seabrook's investment strategy is passive. Given this strategy, the basis used by the Finance Officer to determine whether market yields are being achieved, shall be by the (e.g. six-month U.S. Treasury Bill and the average Fed Funds rate.)

21. ***REPORTING***
The Director of Finance is charged with the responsibility of submitting to City Council a report no less than quarterly detailing the investment activity and returns for all funds and investments.

Reports will:

- Describe in detail the investment position of the entity on the date of the report;
- Be prepared and signed by all investment officers of the entity;
- Contain a summary statement of each pooled fund group that states the beginning and ending market value for the reporting period and fully accrued interest.
- State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- State the maturity date of each separately invested asset that has a maturity date;
- State the account or fund or pooled group fund in the state agency or local government for which each individual investment was acquired; and
- State the compliance of the investment portfolio as it relates to the investment strategy stated in the City's investment policy and relevant provisions of the Public Funds Investment Act.

POLICIES AND PROCEDURES

The following budget policies and procedures have been adopted by the City of Seabrook.

OPERATING BUDGET POLICIES

1. The city will pay for all current expenditures with current revenues and available cash reserves. The city will avoid budgetary procedures which would result in current expenditures being paid at the expense of future years, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.
2. The budget will provide for adequate maintenance of capital plant and equipment and for their orderly replacement.
3. The city will maintain a budgetary control system to assure adherence to the budget.
4. The City Manager will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
5. Each year, the city will update expenditure projections for the next five years. Projections will include estimated operating costs of future capital improvements that are included in the capital budget.

REVENUE POLICIES

1. The city will maintain a diversified and stable revenue system to shelter it from short-run fluctuations in a single revenue source.
2. The city will estimate its annual revenues by an objective, analytical process.
3. The city will project revenues for the next five years and will update this projection annually. Each existing and potential revenue source will be reexamined annually.
4. The city will follow an aggressive policy of collecting property tax revenues. The annual level of uncollected property taxes will generally not exceed 8 percent.
5. The city will establish all user charges and fees at a level related to the cost of providing the services.
6. Each year, the city will recalculate the full costs of activities supported by user fees to identify the impact of inflation and other cost increases.
7. The city will revise user fees annually to adjust for the effects of inflation.
8. The city will set fees and user charges for the Enterprise Fund such as water, sewer, or sanitation at a level that fully supports the total direct and indirect cost of the activity. Indirect cost includes annual depreciation of capital assets.
9. The city will set fees for other user activities, such as recreational services, at a level to support 50 percent of the direct and indirect cost of the activity.

RESERVE AND FUND BALANCE POLICIES

1. The city will maintain a fund balance of 25% of the current budget in the General Fund and 15% of the current budget in the Enterprise Fund.
2. The fund balances will provide for the following:
   - Temporary funding of unforeseen needs of an emergency or non-recurring nature as provided for in Charter Section 5.05 "Emergency Appropriations".
   - Permit orderly budgetary adjustments when revenues are lost through the action of other governmental bodies.
   - Provide a local match for public or private grants.
   - Meet unexpected small increases in service delivery costs.

3. The city will establish an equipment reserve fund and will appropriate funds to it annually to provide for timely replacement of equipment. The amount will be calculated annually in the capital budget.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

MODIFIED ACCRUAL BASIS OF ACCOUNTING

The modified accrual basis of accounting is followed in the governmental fund types. Under this basis of accounting, revenues are recognized when they become susceptible to accrual, i.e. both measurable and available to finance expenditures of the current period. Available means then due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Expenditures generally are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated in the Debt Service Fund for payment to be made early in the following year.

The treatment of specific revenue and expenditure items is described below:

1. General property taxes receivable are recorded on the date levied and as revenue when they become available. Property taxes receivable have been recorded as deferred revenues at September 30th. Property taxes collected within 60 days subsequent to September 30th have not been recorded as the amount is not considered material.
2. Franchise taxes, sales taxes, licenses and permits, and fines are not susceptible to accrual since they are not measurable until received.
3. Federal and state grants are recorded when due. Revenues on cost-reimbursement grants are accrued when the related expenditures are incurred.
4. Interest is recorded when earned.

ACCRUAL BASIS OF ACCOUNTING

The Enterprise Fund revenues and expenses are recorded on the actual basis whereby revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred. Unbilled accounts receivable for services are not material and have not been accrued in the Enterprise Fund.

1. The city will establish and maintain a high standard of accounting practices.
2. The budget is based on generally accepted accounting principles for local governments. The General Fund follows the modified accrual method. The Enterprise Fund follows the accrual method.
3. Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
4. Where possible, the reporting system also will provide monthly information on the total cost of specific services by type of expenditure and by fund.

THE SEABROOK CITY CHARTER
ARTICLE V. FINANCIAL PROCEDURES

A. BUDGET

Section 5.01. Department of Finance.
(a) There shall be established a Department of Finance, the head of which shall be appointed by the City Manager subject to confirmation by Council.
(b) The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and/or to create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the general fund for the next fiscal year.

Section 5.02. Public record.
Copies of the budget as adopted shall be public records and shall be made available to the public for inspection upon request.

Section 5.03. Annual budget.
(a) *Content:* The budget shall provide a complete financial plan of all City funds and activities for the ensuing five (5) fiscal years, and except as required by law or this Charter, shall be in such form as the Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing five (5) fiscal years, describe the important features of the budget, and indicate any major changes, from the current year in financial policies, expenditures, and revenues, with reason for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents; and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing five (5) fiscal years. The proposed budgetexpenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding two (2) fiscal years. It shall include in separate sections:
(1) An itemized estimate of the expense of conducting each department, division and office.
(2) Reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year.
(3) A separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished if possible.
(4) A statement of the total probable income of the City from taxes for the period covered in the estimate.
(5) Tax levies, rates and collections for the preceding three (3) years and ensuing five (5) years.

(6) An itemization of all anticipated revenue from sources other than the tax levy.
(7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
(8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
(9) Such other information as may be required by the Council.
(10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
(11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
a. A summary of proposed programs;
b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
(b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
(c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
(1) The times and places where copies of the message and budget are available for inspection by the public, and
(2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
(d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
(e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

(6) An itemization of all anticipated revenue from sources other than the tax levy.
(7) The amount required for interest on the City's debts, for sinking fund and for maturing serial bonds.
(8) The total amount of outstanding City debts, with a schedule of maturities on bond issues and/or certificates of obligation.
(9) Such other information as may be required by the Council.
(10) Anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition; subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget.
(11) A Five (5) Year Capital Program and Budget, which may be revised and extended each year to indicate capital improvements pending or in the process of construction or acquisition, and shall include the following items:
a. A summary of proposed programs;
b. A list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
c. Cost estimates, method of financing and recommended time schedules for each such improvement; and
d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.
e. Adoption of the budget is for the ensuing fiscal year only and does not constitute adoption for the subsequent four (4) fiscal years.
(b) *Submission:* At least sixty (60) days prior to the end of the fiscal year the City Manager shall submit to the Council a proposed budget and an accompanying message. The Council shall review the proposed budget and revise as deemed appropriate prior to general circulation for public hearing.
(c) *Public Notice and Hearing:* The Council shall post in the City Hall and publish in the official newspaper a general summary of their proposed budget and a notice stating:
(1) The times and places where copies of the message and budget are available for inspection by the public, and
(2) The time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
(d) *Amendment Before Adoption:* After the Public hearing, the Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
(e) *Adoption:* The budget shall be finally adopted by ordinance by one reading not later than the twenty-seventh (27th) day of the last month of the fiscal year. Adoption of this budget shall constitute the levy of the property tax therein proposed. Should the Council take no final action on or prior to such day the budget, as originally submitted by the City Manager together with the proposed tax levy shall be deemed to have been finally adopted by the Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.
State law references: Budgets, V.T.C.A., Local Government Code § 102.011 et seq.

Section 5.04. Administration of budget.
(a) *Payments and Obligations Prohibited:* No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or his or her designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisionsof this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any official who knowingly authorized or made such payment or incurred such obligations, and he or she shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.
(b) *Financial Reports:* The City Manager shall submit to the Council monthly the financial condition of the City by budget item, budget estimate versus accruals for the preceding month and for the fiscal year to date. The financial expenditure records of the City will be maintained on a modified accrual basis to support this type of financial management.

Section 5.05. Emergency appropriations.
At any time in any fiscal year, the Council may, pursuant to this section make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the Councilmembers qualified and serving. To the extent that there is no available unappropriated revenue and/or unencumbered fund balances to meet such appropriations, the Council may by such ordinance authorize the issuance of emergency notes, which may be renewed as necessary.
(Election of 5-7-05)

Section 5.06. Amendments after adoption.
(a) *Supplemental Appropriations:* If, during the fiscal year, the City Manager certifies that there are available for appropriation revenues and/or unencumbered fund balances in excess of those [estimated] appropriated for specific expenditures in the budget, the Council may make supplemental appropriations for the year up to the amount of such excess.
(b) *Reduction of Appropriations:* If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, he or she shall report to the Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him or her and his or her recommendations as to other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or minimize any deficit and for that purpose it may reduce one or more appropriations.

(c) *Transfer of Appropriations:* At any time during the fiscal year the City Manager may transfer part of all of any unencumbered appropriation balance among programs within a fund department, office or agency, and upon written request by the City Manager, the Council may transfer part or all of any unencumbered appropriation balance from one fund department, office or agency to another.
(d) *Limitations; Effective Date:* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of unencumbered balance thereof. The supplemental and emergency appropriations authorized by this section may be made effective immediately upon adoption.
(e) *Lapse of Appropriations:* Every appropriation, except an appropriation for a capital expenditure, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in full force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.
(Election of 5-7-05)

Section 5.07. Borrowing in anticipation of property taxes.
In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten (10) percent of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.
State law references: Tax anticipation notes, Vernon's Ann. Civ. St. arts. 717w, 6702-1.

Section 5.08. Depository.
All monies received by any person, department or agency of the City for any connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or an official designated by the Council and countersigned by the City Manager. The Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures.

Section 5.09. Purchase procedure.
All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to beissued. Before the City makes any purchase for supplies, materials, equipment, or contractual services, the opportunity shall be given for competition as hereinafter

provided. The Council may by resolution specify an amount for which the City Manager may contract for expenditure without competitive bidding; any expenditure over said amount must be expressly approved by Council. All contracts or purchases exceeding the amount set for non-competitive bidding shall be let to the lowest and best responsible bidder after there has been opportunity for competitive bidding as provided for by law or ordinance; provided that the Council or the City Manager in such cases as he or she is authorized to contract for the City, shall have the right to reject any and all bids. Contracts for personal and professional services need not be let on competitive bids. The City shall enter into all contracts in accordance with state law.
State law references: Purchasing procedures, V.T.C.A., Local Government Code § 252.001 et seq.

Section 5.10. Independent audit.
At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly in the financial affairs of the City or any of its officials. Upon completion of the audit, the summary shall be published as soon as possible in the official newspaper of the City and copies of this auditplaced on file in the City Secretary's office as public record.
State law references: State law references: audits, V.T.C.A., local government code § 103.001 et seq.

B. BONDS*

***State law references:** Bonds, Vernon's Ann. Civ. St. art. 701 et seq.; improvement bonds, V.T.C.A., Transportation Code § 311.091 et seq.

Section 5.11. Borrowing for capital improvements.
(a) *Borrowing:* The Council shall have the power, except as prohibited by law, to borrow money by whatever method it may deem to be in the public interest.
(b) *General Obligation Bonds and Certificates of Obligation:* The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds and certificates of obligation for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas, and to issue refunding bonds to refund outside bonds of the City previously issued. All such bonds or certificates of obligation shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose forwhich they were issued.
(c) *Revenue Bonds:* The City shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing of public utilities, recreational facilities or any other self-liquidating municipal function not prohibited by the Constitution and the laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such bonds shall be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of monies raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which issued.

(d) *Bonds Incontestable:* All bonds of the City having been issued and sold and having been delivered to the purchaser thereof, shall thereafter be incontestable and all bonds issued to refund in exchange for outstanding bonds previously issued shall and after said exchange, be incontestable.
(e) *Ordinance Procedure:* The procedure for adoption of any ordinance relative to borrowing for capital improvements shall be:
(1) A copy of any proposed ordinance relative to borrowing for Capital Improvements shall be furnished to each member of the Council, the City Attorney and any citizen of the City for inspection upon request to the City Secretary, at least three (3) days before the date of the meeting at which the ordinance is to be considered.
(2) Any ordinance relative to borrowing for capital improvements may be adopted and finally passed in accordance with provisions of this Charter.

C. TAX ADMINISTRATION

Section 5.12. Division of Taxation.

There shall be appointed by the City Manager a City Assessor-Collector subject to confirmation by the Council. The City Assessor-Collector shall be head of the Division of Taxation. The City Assessor-Collector shall give a surety bond for faithful performance of his or her duties, including compliance with all controlling provisions of the State law bearing upon the functions of his or her office, in a sum which shall be fixed by the Council.

State law references: Tax assessor-collector, V.T.C.A., Tax Code § 6.22 et seq.

Section 5.13. Powers of taxation.

The City shall have the power to levy, assess, and collect taxes of every character and type not prohibited by the Constitution and Laws of the State of Texas, and for any municipal purpose.

State law references: Powers of property taxation, V.T.C.A., Tax Code § 302.001.

Section 5.14. Assessment of property for taxes.

All property, real, personal or mixed, having a situs within the corporate limits of the City on January 1 of each year, not expressly exempted by law, shall be subject to taxation by the City for such year. The Council may prescribe the mode and manner of making renditions, tax lists, assessments, and tax rolls. Every person, partnership, association or corporation holding, owning, or controlling property within the limits of the City, shall, between January 1 and April 1 of each year, file with the City Assessor-Collector a full and complete sworn inventory of such property held, owned, or controlled within said limits on January 1 each year. The Council may prescribe by ordinance the mode and manner of making such inventories, and penalties for failing or refusing to submit the same. The City Assessor-Collector shall review all renditions made to him or her and determine the value of the property rendered and fix the value thereof for tax purposes. If the City Assessor-Collector fixes a value higher than that shown on the owner's rendition, he or she shall give written notice thereof to such owner at his or her last known address by depositing the same, postage paid, in the United States mail, notifying him or her that he or she may appear before the Board of Equalization to protest such change. In all cases where no rendition of real or personal property is made by the owner thereof, the City Assessor-Collector shall ascertain the amount and value of such property and assess the same, and such assessment shall be as valid and binding as if the property involved had been rendered by such owner, provided that if the City Assessor-Collector shall assess any such property which has not previously been assessed, or if he or she shall assess any such property at a higher valuation from that shown on the last preceding tax roll, he or she shall give notice of such assessment, or such change in assessment, as above provided. All assessments of real property, whether rendered by the owner or assessed by the City Assessor-Collector, shall list the value of the land and improvements separately and the total values and describe such property sufficiently to identify it, giving the name of the last known owner thereof. If the ownership of any property should be unknown to the City

Assessor-Collector, he or she shall state that fact. The City Assessor-Collector shall assess any property which has been omitted from assessment in prior years upon a current supplemental assessment roll. The taxes upon such supplemental assessments shall be due at once and if not paid within sixty (60) days thereafter, shall be deemed delinquent and shall be subject to the penalty and interest as other delinquent taxes for such year. In addition to the powers granted by this Section he or she shall have the same power as any County Tax Assessor and Collector in the State of Texas.

State law references: Ad valorem tax assessment and collection, V.T.C.A., Tax Code § 1.01 et seq.

Section 5.15. Exemptions.

The City Assessor-Collector shall implement exemptions as specified by the State of Texas and approved by the Council. All exemptions authorized by the Council shall be by ordinance and in accordance with the provisions of this Charter.

(a) Homestead Exemptions. A favorable majority vote of the people is required for any reductions in the value amount percent or dollars of any homestead exemptions as identified in any city ordinance. Homestead exemptions and ordinances are defined as those passed by the citizens or council of the City of Seabrook.

(Election of 5-7-05)

Section 5.16. Taxes: when due and payable.

All taxes due the City on real or personal property shall be payable at the office of the City Assessor-Collector and may be paid at any time after the tax rolls for the year have been completed and approved, which shall not be later than October 1. Taxes shall be paid before February 1, and all such taxes not paid prior to such date shall be deemed delinquent, and shall be subject to such penalty and interest as the Council may provide by ordinance. The Council may provide further by ordinance that all taxes, either current or delinquent, due the City may be paid in installments. Failure to levy and assess taxes through omission in preparation of the approved tax roll shall not relieve the person, firm or corporation so omitted from obligation to pay such current or past due taxes as shown to be payable by recheck of the rolls and receipts for the years in question.

Section 5.17. Tax liens and liabilities.

All property, having a situs in the City on the first (1st) day of January of each year shall stand charged with a special lien in favor of the City from said date for the taxes due thereon. The liens provided herein shall be superior to all other liens except other tax liens regardless of when such other liens were created. All persons purchasing any of said property on or after the first (1st) day of January in any year shall take same subject to the liens herein provided. In addition to the liens hereinprovided on the first (1st) day of January of any year the owner of property subject to taxation by the City shall be personally liable for the taxes due thereon for such year. The City shall have the power to sue for and recover personal judgment for taxes without foreclosure, or to foreclose its lien or liens, or to recover both personal judgment and foreclosure. In any such suit where it appears that the description of the property in the City assessment rolls is insufficient to identify such property, the City shall have the right to plead a good description of the property to be assessed, to prove the same, and to have its judgment foreclosing the tax lien or for personal judgment against the owners for such taxes.

Section 5.18. Joint interest in property.

The City Assessor-Collector shall not be required to make separate easements of joint or conflicting interests in any real estate. It is provided, however, that the owner of any such interest may furnish to the City Assessor-Collector at any time before April 1 of each year a written description of any parcel of land on which he or she has an interest less than the whole, showing the amount of his or her interest therein, and the City Assessor-Collector may thereupon assess such interest as a separate parcel. The City Assessor-

CAPITAL BUDGET POLICIES

The following capital budget policies have been adopted by the City of Seabrook.

Before an effective capital improvements program can be implemented, an organizational and policy framework must be established. First, a coordinating organization for the CIP process must be established. Next, the criteria for determining what expenditures are capital and what are operating must be set forth. Third, the length of time to be included in the capital programming period should be determined. Fourth, a calendar of key events to guide and give structure to this CIP process is specified. Finally, the annual financial policy guidelines which will govern the CIP process should be stated.

Article V, Section 5.03, Subsection 11 of the Seabrook City Charter requires that the annual budget shall include a partial program which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:

1. A summary of proposed programs.

2. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements.

3. Cost estimates, methods of financing and recommended time schedules for each such improvement.

4. The estimated annual cost of operating and maintaining the facilities to be constructed and acquired.

The classification of items as capital or operating will be determined by two criteria – cost and frequency. The minimum cost for items to be included in the capital improvement program will be $5,000. Only major non-recurring items should be included in a capital program. Therefore, it is suggested that an interval of a least three years occur between such expenditures. It is recommended that the capital programming be set at six years. This will be the number of years beyond the current budget that our capital items will be scheduled. It is important to note that in order to maintain this five year lead time, it is necessary to annually extend the future program one additional year.

The capital budget is only as good as the plan for financing the proposed projects. The number of public improvements the City can finance generally depends on the level of recurring future operating expenditures, the level of debt, the legal limit of debt it may incur and any potential sources of additional revenue available for capital improvement financing. The financial tables in the statistical section of this budget provide much of the database for the operating and capital budget. The revenue and expenditure patterns in these tables are critical in forecasting future revenue and expenditure levels. The proposed capital budget which follows will include

projected revenues as well as expenditures. This will be necessary in order to make long-term funding and expenditure decisions.

There are a number of ways to finance capital improvement projects. It is recommended that a combination of the following methods be used in funding capital improvements: pay-as-you-go, bond issue, short-term notes, joint financing, lease/purchase, special assessments and federal and state aid.

Pay-as-you-go is a method of financing capital projects with current revenues, paying cash, instead of borrowing against future revenues. The amount available to spend is the difference between what is required for operating expenses and reserves. Pay-as-you-go works well where capital needs are steady and modest and financial capability is adequate. Pay-as-you-go has several advantages. First, it saves interest costs. Second, it protects borrowing capacity for unforeseen major outlays that are beyond any current year's capability. Third, when coupled with regular, steady completion of capital improvements, and good documentation, pay-as-you-go foster favorable bond ratings when long-term financing is undertaken. Finally, this method avoids the inconvenience and costs associated with marketing of bond issues. However, pay-as-you-go should be used only for modest capital improvements.

The use of bond issues is the major alternative to pay-as-you-go. Putting together bond issues for public sale is complicated and bond advisers should be used in preparing bond issues. The three types of bonds that should be considered are: general obligation tax bonds, special assessment bonds and utility revenue bonds. When the capital need is modest, but sufficient money is not available to pay-as-you-go then short-term notes or certificates of obligation should be used. With this method a substantial lump sum can be borrowed at the moment of the need and repaid in installments over the next few years. Consequently, the term of payment is shorter than that of a bond issue and there are substantial interest and agent fee savings.

Even though pay-as-you-go, bond issues, and short-term notes are usually the primary means of financing capital, joint financing of a project between the city and the county or the city and other cities should be considered when there is a benefit to both jurisdictions for joint development of a project. Under certain circumstances a lease/purchase arrangement is recommended when it is necessary to replace equipment before the end of its life expectancy. Public works that benefit certain properties more than others should be financed by special assessment.

Finally, a major source of funding is federal and state financial assistance. This type of funding arrangement should be explored. However, a project should not be undertaken just because funds are available. Grant programs may place additional constraints on the operating budget and should be considered only in cases where the project is a necessity or the operating costs are minimal.

The following is a list of recommended capital improvement budget policies:

1. The City will develop a multi-year plan for capital improvements and update it annually.

2. The City will make all capital improvements in accordance with an adopted capital improvement program.

3. The City will enact an annual capital budget based on the multi-year capital improvement plan. Future capital expenditures necessitated by changes in economic base will be calculated and included in capital budget projections.

4. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in the operating forecasts.

5. The City will use intergovernmental assistance to finance only those capital improvements which are consistent with the capital improvement plan and City priorities, and whose operating and maintenance costs have been included in operating budget forecasts.

6. The City will maintain all of its assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.

7. The City will project its equipment replacement and maintenance needs for the next several years and will update this projection each year. From this projection, a maintenance and replacement schedule will be developed and followed.

8. The City will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted to City Council for approval.

9. The City will determine the least costly financial method for all new projects.

The following is a list of recommended debt policies:

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

2. When the City finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the expected useful life of the project.

3. The City will try to keep the average maturity of general obligation bonds at or below twenty-five years.

4. On all debt-financed projects, the City will make a down payment of a least 5% of total project costs from current revenues.

GLOSSARY OF TERMS

Account – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control or fund balance.

Accrual Basis – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time) and expenditures that are recorded when goods and services are received (whether or not disbursements are made at that time).

Ad Valorem Tax – General property taxex levied on the assessed value of real and personal property.

Appropriation – An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assets – Property owned by the city government which has monetary value.

Audit – A systematic examination of all governmental resources concluding in a written report and prepared by a certified public accountant. It is intended to test whether or not financial statements fairly present financial position and results of operations.

Base Budget – Amount of resources necessary to maintain current levels of service.

Bond – A written promise, generally under seal, to pay a specified sum of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically. Note: The difference between a note and a bond is that the latter usually runs for a longer period of time and requires greater legal formality.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Bond Issue – Bonds sold.

Budget (Operating) – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single year.

Budget Calendar – The schedule of key dates which the City Council follows in the preparation and adoption of the budget.

Budget Ordinance – The official enactment by the City Council establishing the legal authority for officials to obligate and expense resources.

Capital Assets – Assets of significant value and having a useful life of several years. Also called fixed assets.

Capital Projects Funds – Established to account for all resources, bond proceeds and construction grants, which are used for the acquisition of capital facilities.

Capital Budget – A plan of proposed capital outlays and the means of financing them. Usually enacted as part of the complete annual budget.

Capital Improvements Program – A plan of capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and method of financing.

Capital Outlays – Expenditures which result in the acquisition of or addition of fixed assets.

Chart of Accounts – The classification system used by a city to organize accounting for various funds.

Contingency – A budgetary reserve usually set aside for emergencies or unforeseen expenditures not otherwise budgeted. A contingency may also be set for a program or service for which the exact costs are not determined.

Contracts – Agreements between the city and vendors covering the purchase of supplies or services.

Contractual Services – Expenditure items for services the city receives from an outside company or government agency.

Debt Service Fund – A fund established to finance and account for the accumulation of resources for , and the payment of, general long-term debt principal and interest. Also called Sinking Fund.

Debt Service Fund Requirements – The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full on schedule.

Depreciation – (1) Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or other physical or functional cause. (2) The portion of the cost of a fixed asset charged as an expense during a particular period.

Effective Tax Rate (ETR) – The tax rate that produces the same tax levy as the previous year's levy. The calculation of the ETR follows a formula, stipulated by State law, that factors in changes in tax value, exemptions and debt service requirements. Increases above the ETR require special public notices and City Council action.

Encumbrances – Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when the actual liability is setup.

Enterprise Fund – A fund established to finance and account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be recovered primarily through user charges. Examples of enterprise funds are those for water, sewer and sanitation services.

Expenditures – If the accounts are kept on the accrual basis, this term designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund from which retired, and capital outlays. Note: Encumbrances are not considered expenditures.

Expenses – Charges incurred, whether paid or unpaid, for operation, maintenance, and interest, and other charges which are presumed to benefit the current fiscal period.

Fiscal Period – Any period at the end of which a governmental unit determines its financial condition, the result of its operations and closes its books.

Fiscal Year – A twelve-month period of time to which the annual budget applies and at the end of which a city determines its financial position and results of operations.

Fixed Charges – Expenses the amount of which is more or less fixed. Examples are interest, insurance and contributions as to pension funds.

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Forecast – Annualized projections of either revenues or expenditures.

Full-Time Equivalent (FTE) – Total estimated annual person-hours for all employees within an organization for all or a portion of a year divided by 2,088. The annual paid hours for an employee working 26 pay periods is 2,088, including holidays, vacation and sick leave. For example, a seasonal employee who works for 8 pay periods (approximately four months) would have an FTE of .31(8pp x 80hrs/2,088). Other terms synonymous with FTE include worker year, staff year or man year.

Function – A group of related activities aimed at accomplishing a major service or regulatory program for which the city is responsible. For example, public safety is a function.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and or other resources, together wit all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities or attain certain objectives.

Fund Balance – The excess of a fund's assets over its liabilities and reserves, including contractual obligations

General Fund – The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The general fund is used to finance the ordinary operations of a governmental unit.

General Obligation Bonds – Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes

and other revenues.

Grant – A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function.

HCAD – Harris County Appraisal District.

Income – This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred and carrying on particular phases of an enterprise's activities. The excess of the total revenues over the total expenses of the utility for a particular accounting period is called "net income".

Internal Control – A plan of organization for purchasing, accounting, and financial activities which, among other things, provides the duties of employees are subdivided so that no single employee handles a financial action from beginning to end. Proper authorizations from specific responsible officials are obtained before the key steps in the processing of a transaction completed and, records of procedures are arranged appropriately to facilitate effective control.

Internal Service Fund – Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government, or other governments, on a cost reimbursement basis.

Investments – Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in city operations.

Liability – Debt or other legal obligation arising out of a transaction in the past which must be liquidated, renewed or refunded at a later date.

Long-Term Debt – Debt with a maturity date beyond one year after the date of issuance.

M & O – Maintenance and operation.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Modified Accrual Basis – The method of accounting under which revenues are recorded when measurable and available and expenditures are recorded when the transaction is measurable, the liability is incurred and current resources will liquidate the liability.

Non-Operating Income – Income of governmental enterprises, of a business character derived from the operation of such enterprises. An example is interest on investments or bank deposits.

Objective – A clear statement of a desirable accomplishment within a short-term time span which represents an interim step or measured progress toward a goal.

Operating Expenses – As used in the accounts of governmental enterprises of a business character, the term means such costs are necessary to the maintenance of the enterprise, the rendering of services operated, the sale of merchandise, the production and disposition of commodities produced, and the collection of the revenues.

Ordinance – A formal written document signed by the Mayor. An ordinance is the equivalent of a municipal statute, passed by the City Council and governing matters not already covered by federal or state law. Ordinances commonly govern matters of municipalities such as zoning, building safety, etc. Ordinances are used to award contracts, appropriate funds, establish tax abatement districts, amend or add new materials to the Code of Ordinances, or revise anything already done by ordinance.

Policies – The principles used to guide management decisions.

Proposed Budget – Base budget PLUS any program enhancements or expansions to service levels and/or programs.

Program – A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the city is responsible.

Program Enhancement – Doing a better job quicker, cheaper and more efficiently with current service level responsibility.

Program Expansion – An increase in capacity or new program added to current service levels.
Purchase Order – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a service for a stated price. Outstanding purchase orders are called encumbrances.
Rating – The credit worthiness of the city as evaluated by independent agencies. The ratings are performed by Standard & Poor's, Fitch and Moody's Investors Service, usually before the sale of debt.
Reserve – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.
Resources – Total dollars available for appropriation including estimated revenues, fund transfers and beginning fund balances.
Revenue – The yield of taxes and other sources of income that the city collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this designates additions to assets which : a) Do not increase any liability; b) Do not represent the recovery of an expenditure; c) Do not represent the cancellation of certain liabilities without a corresponding increase in other liabilities or a decrease in assets; and d) Do not represent contributions of fund capital in enterprise and internal service funds.
SCADA – Systems Control and Data Acquisition.
Source of Revenues – Classification of revenues according to their source or point of origin.
Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than special assignments, expendable trusts, or for major capital projects) that are legally restricted to an expenditure for specified purposes. An example is the revenue sharing fund typically maintained by cities.
Tax Levy – The total amount to be raised by general property taxes for purposes specified in the tax levy ordinance.
Tax Rate – The amount of tax levied for each $100 of assessed valuation.
Tax Rate Limit – The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
User Fees – The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Yield – The rate earned on an investment based on the cost of the investment.