



Agenda Briefing

Date of Meeting: August 18, 2020

Responsible Department: Economic Development

Presenter: Paul Chavez

Briefing Prepared By: Pat Patel

Strategic Focus Area: Economic Growth

General Information / Subject:

The EDC Board approved the Economic Development Staffing Services Agreement in their August 13 EDC Meeting. The renewal of the EDC Staffing Services Agreement is for fiscal year 2020-2021, in an amount not to exceed \$251,633.

Executive Summary / Background:

The EDC Board approved the Economic Development Staffing Services Agreement in their August 13 EDC Meeting. The renewal of the EDC Staffing Services Agreement is for fiscal year 2020-2021, in an amount not to exceed \$251,633.

All requests must be submitted to the City Secretary's Office no later than 12:00 p.m. on the Monday, one week prior to the regular Tuesday Council Meeting. All required attachments are to be submitted with the request. Incomplete items cannot be placed on the agenda.

Funding / Fiscal Information:

Account Number: 707-6250

Amount Budgeted: \$251,633

Amount Requested / Required: \$251,633

Funding Source (if not budgeted):

Supporting Materials Attached:



Prior Action / Review by Council, Boards, Commissions:

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Staff Recommendation:

Recommendation to approve the annual Seabrook EDC Staffing Services Agreement for fiscal year 2020-2021, in an amount not to exceed \$251,633.

**APPROVED BY:
(as appropriate)**

Pat Patel

8/4/2020

Preparer or Department Director

Date

Building Official, if needed

Date

City Secretary, if needed

Date

Community and Visitor Relations Director
if needed

Date

Court Administrator, if needed

Date

Deputy City Manager, if needed

Date

Paul Chavez

8/4/2020

EDC Director, if needed

Date

Emergency Services Director, if needed

Date

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Michael Gibbs

8/5/2020

Finance Director, if needed

Date

HR Director, if needed

Date

IT Director, if needed

Date

Police Chief, if needed

Date

Public Works Director, if needed

Date

Guy Cook

8/5/2020

City Manager

Date

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